



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Common Council of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the:	COMMON COUNCIL OF THE CITY OF WAUSAU
Date/Time:	Tuesday, April 26, 2022 at 6:30 p.m.
Location:	City Hall (407 Grant Street, Wausau WI 54403) - Council Chambers
Members:	Carol Lukens, Michael Martens, Tom Kilian, Doug Diny, Gary Gisselman, Becky McElhaney, Lisa Rasmussen, Sarah Watson, Dawn Herbst, Lou Larson, Chad Henke

Call to Order
Pledge of Allegiance / Roll Call / Proclamations

Presentation:	Policing Task Force Preliminary Recommendations (Mayor Rosenberg & John Robinson)
Public Comment:	Pre-registered citizens for matters appearing on the agenda and other public comment.

File #	CMT	Consent Agenda	ACT
22-0401	COUN	Minutes of previous meeting (4/12/22 & 4/19/22)	Place on file
22-0408	CISM	Initial Resolution Setting a public hearing regarding vacating and discontinuing a public walkway abutting 3317 Polzer Drive, 3311 Polzer Drive, 3312 Wildwood Lane and 3318 Wildwood Lane	Approved 5-0
12-0707	CISM	Ordinance Amending Section 10.10.020 Permitted deviations	Approved 5-0
12-0213	CISM & PLAN	Joint Resolution Accepting dedication of right-of-way for Timber Trail Drive	Approved 5-0 Approved 6-0
22-0206	CISM & PLAN	Final Resolution Vacating and discontinuing excess public right-of-way located on the east side of 17th Avenue, abutting the west property line of 1607 Chellis Street, the south property line of 1427 Lake Street, and a portion of the south property line of 1425 Lake Street.	Approved 5-0 Approved 6-0
21-0414	PH&S	Resolution Designating the Month of May, 2022, as “No Mow May” and suspending enforcement of W.M.C. §6.48.010 Mowing Required and §6.48.040 Penalty from May 1, 2022 through May 31, 2022.	Approved 5-0

File #	CMT	Resolutions and Ordinances	ACT
22-0403		Mayor's Appointments	
22-0407	CISM	Resolution Approving Detour Agreement With Wisconsin Department of Transportation	Approved 5-0
21-1109	FIN	Resolution Approving the Adoption of the Standard Allowance of Revenue Loss Pursuant to the American Rescue Plan Act of 2021, Coronavirus State and Local Fiscal Recovery Funds (SLFRF) Program	Approved 5-0
21-1109	FIN	Resolution Approving and Adopting the Budget for American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund Funded Projects	Approved 5-0
21-1109	FIN	Resolution Approving Modification of the 2022 Budget – General Fund and Capital Project Funds for projects in process and other obligations	Approved 4-0
		Suspend Rule 12(A) Referral of Resolutions (2/3 vote required)	
22-0409	COUN	Resolution Creating Executive Committee	Pending
82-1250	COUN	Ordinance Amending Section 2.56.010 Public records; Repeal and recreate Section 2.56.020 Records retention	Pending
02-0432	COUN	Ordinance Amending Chapter 2.16, Standing Rules of the Common Council Rule 13 Committees, Section 2.60.010 Boards and commissions enumerated – Appointment and Section 2.74.020 Objectives of the department and repealing Section 2.60.250 Legislative Committee	Pending
02-0432	COUN	Ordinance Amending Chapter 2.16, Standing Rules of the Common Council Rule 2 – Quorum Required and Rule 4 – Absence of Members and Rule 5 – Order of Business	Pending

Public Comment & Suggestions
Adjournment

Signed by Katie Rosenberg, Mayor

Members of the public who do not wish to appear in person may view the meeting live on the City of Wausau’s YouTube Channel <http://www.tinyurl.com/WAAMedia>, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail kaitlyn.bernarde@ci.wausau.wi.us with “Common Council public comment” in the subject line prior to the meeting start.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom on 4/22/22 @ 4:00 PM. Questions regarding this agenda may be directed to the City Clerk.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

Proclamation

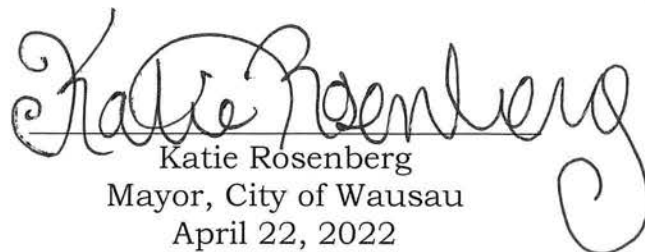
- WHEREAS,** aging and older adults and residents with disabilities desire and deserve to live with dignity, security, and maximum independence and quality of life; and
- WHEREAS,** the growth of our aging population, coupled with the rising cost of health and long-term care only underscores the importance of making efficient and effective use of both private and public resources; and
- WHEREAS,** in 1998, Wisconsin became the first state to develop Aging and Disability Resource Centers (ADRCs), and provided the model for a nationwide initiative that began in 2003; and
- WHEREAS,** the Aging and Disability Resource Center of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults; and
- WHEREAS,** this month, the City of Wausau commends the important work of ADRCs to help residents make more informed choices, conserve their personal resources, maintain self-sufficiency, and delay or prevent the need for public resources and potentially expensive long-term care; now

THEREFORE, be it resolved that I, Katie Rosenberg, Mayor of the City of Wausau, do hereby proclaim May, 2022 as

Aging and Disability Resource Center Month

in the City of Wausau, State of Wisconsin, and I ask that all citizens recognize ADRC's work to provide unbiased information and advice, and simplified access to resources and services to aging and older adults, residents with disabilities, and their families.




Katie Rosenberg
Mayor, City of Wausau
April 22, 2022



Proclamation

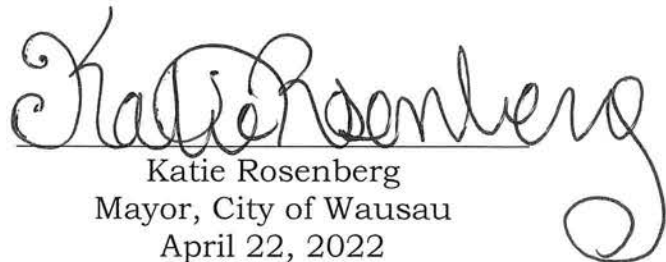
- WHEREAS,** mental health conditions are real and prevalent in the lives of Wausau residents and people across Wisconsin, and addressing mental health and ensuring access to quality, affordable services is essential; and
- WHEREAS,** 20 percent of respondents in the 2019-2022 LIFE Survey in Marathon County reported they or someone in their family should have seen a mental health provider, but did not; and
- WHEREAS,** our mental health professionals, along with our own support systems, can help us embrace and access the tools that we need to be closer to a healthier future for us all; and
- WHEREAS,** the state of Wisconsin recognizes that mental and behavioral healthcare is healthcare, and we have a shared responsibility to promote kindness, empathy, and respect, and take good care of ourselves and each other; and
- WHEREAS,** we can ensure our friends and neighbors feel supported and know we care for them; and
- WHEREAS,** there is free, confidential help available for anyone by calling the national crisis hotline (800) 273-8255, or texting HOPELINE to 741741; now

THEREFORE, be it resolved that I, Katie Rosenberg, Mayor of the City of Wausau, do hereby proclaim May, 2022 as

Mental Health Awareness Month

in the City of Wausau, State of Wisconsin, and I commend this observance to all citizens.




Katie Rosenberg
Mayor, City of Wausau
April 22, 2022



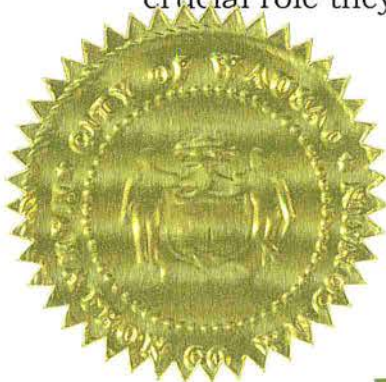
Proclamation

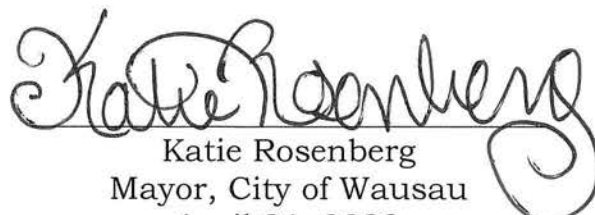
- WHEREAS,** fewer than one-third of American children have a full-time, stay-at-home parent, so a part of their daily care is entrusted to a range of providers, including private home daycares, daycare centers, in-home providers, and live-in nannies; and
- WHEREAS,** over half of the children under the age of six nationwide are estimated to spend some time in a nonparental care arrangement on a weekly basis, which provides critical enrichment opportunities and nurtures development for children of all backgrounds and is a vital building block of our economy; and
- WHEREAS,** our future depends on the quality of the early childhood experiences provided to young children today, and support for high quality child care represents a worthy commitment to our children's future; and
- WHEREAS,** there are only 93 childcare providers in Marathon County, down 50% from the 199 in 2012; and
- WHEREAS,** it is important to acknowledge and laud the important work our child care provides do; and
- WHEREAS,** Provider Appreciation Day was first established in 1986, and is celebrated the Friday before Mother's Day; now

THEREFORE, be it resolved that I, Katie Rosenberg, Mayor of the City of Wausau, do hereby proclaim May 6, 2022 as

Provider Appreciation Day

in the City of Wausau, State of Wisconsin, and commend citizens to honor our child care providers with a thank you note, or other acknowledgement of the crucial role they play in the lives of our children and families.




Katie Rosenberg
Mayor, City of Wausau
April 21, 2022

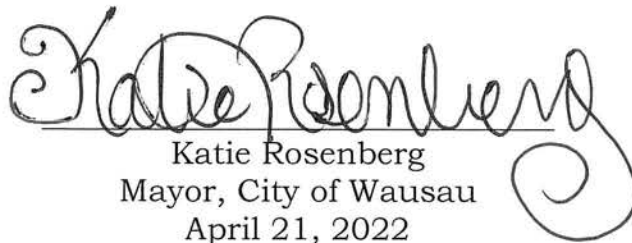
Proclamation

- WHEREAS,** each year, thousands of workers are killed and millions more are hurt or fall ill in the workplace through incidents that are often preventable; and
- WHEREAS,** fifty-two years ago, Congress passed the Occupational Safety and Health Act (OSHA) promising every worker the right to a safe job in the United States, and establishing and enforcing federal workplace safety and health standards has undoubtedly saved lives; and
- WHEREAS,** the toll of workplace injuries, illnesses and death remains enormous, as many workers still fear retaliation and retribution from management when they are asked to perform unsafe tasks or work in unsanitary condition, which forces many workers to remain silent, putting their lives and the lives of their colleagues at risk; and
- WHEREAS,** concerned citizens are determined to prevent these tragedies by observing Workers Memorial Day on April 28, as a day to remember these victims of workplace injuries and disease, renewing our efforts to seek stronger safety and health protections, better standards and enforcement, and fair and just compensation, and rededicating ourselves to improving safety and health in every American workplace; now

THEREFORE, be it resolved that I, Katie Rosenberg, Mayor of the City of Wausau, do hereby proclaim
April 28, 2022 as

Workers Memorial Day

in the City of Wausau, State of Wisconsin, and commend citizens to observe this day by remembering those who have been killed or injured due to unsafe working conditions.



Katie Rosenberg
Mayor, City of Wausau
April 21, 2022

OFFICIAL PROCEEDINGS OF THE WAUSAU COMMON COUNCIL

held on Tuesday, April 12, 2022, in Council Chambers, beginning at 6:30 p.m.,
Mayor Katie Rosenberg presiding.

Roll Call

4/12/2022

Roll Call indicated 11 members present.

<u>District</u>	<u>Aldersperson</u>	<u>Present</u>
1	Peckham, Patrick	YES
2	Martens, Michael	YES
3	Kilian, Tom	YES
4	Neal, Tom	YES
5	Wadinski, Jim	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	YES
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES
11	Ryan, Debra	YES (by WebEx)

Proclamations

Mayor Rosenberg proclaimed **April 11 – 15, 2022** as **National Community Development Week** in the City of Wausau in support of this valuable program that has made tremendous contributions to the viability of the housing stock, infrastructure, public service, and the economic well-being of our community. She urged Congress and the Biden Administration to recognize the outstanding work being done locally and nationally with CCBG by supporting increased funding for the program Fiscal Year 2023.

Tammy Stratz, Community Development, thanked the Mayor and Council and accepted the proclamation

Presentations: Plaque Presentation to outgoing Aldersperson (Mayor

Mayor Rosenberg presented plaques for distinguished public service to Alderspersons: Patrick Peckham, District 1 from April 2016-April 2022; Tom Neal, District 4 from April 2014-April 2022; Jim Wadinski, District 5 from April 2020-April 2022; and Debra Ryan, District 11 from April 2020-April 2022.

Public Comment for Pre-registered citizens for matters appearing on the agenda and other public comment

- 1) Christine Martens, 1228 Arthur St, spoke in favor of the city participating in “No Mow May” again this spring to help the pollinators to ensure good crops and beautiful flowers. She requested it be placed on the Public Health & Safety Committee agenda for April.
- 2) Doug Diny, 708 Fulton St, acknowledged the Clerk’s Office staff, volunteers, and thanked the City Clerk, Kaitlyn Bernarde, for professional administration of the Spring Election.

Consent Agenda

4/12/2022

Motion by Wadinski, second by Neal to adopt all the items on the Consent Agenda as follows:

Lou Larson requested 22-0404 Resolution regarding the contract for the hauling of baled leaves from residential fall leaf collection pick-up program with Olson Paving, Inc., be removed from the Consent Agenda for discussion.

22-0301 Minutes of previous meetings (3/14/22 & 3/22/22)

82-0526 Joint Resolution of the Airport Committee and the Parke & Recreation Committee Authorizing execution of lease for Radtke Point Park and Grace Park with City of Schofield.

22-0404 Resolution of the Finance Committee Approving contract for acceptance of yard waste from the City’s Chellis Street yard waste drop-off site with Olson Paving, Inc.

22-0405 Resolution of the Finance Committee Approving contract for the grinding and removal of brush and brush chips at the City’s yard waste drop-off site with Kafka Granite, LLC.

18-1010 Ordinance of the Finance Committee Amending Section 10.01.080 Penalty

22-0406 Resolution of the Finance Committee Approving Memorandum of Understanding between Marathon County, North Central Health Care and Metro Ride for specialized transportation assistance.

22-0509 Ordinance of the Public Health & Safety Committee Creating temporary ordinance Chapter 5.90 Relaxing Certain Code Requirements during COVID-19 Pandemic and Recovery for a period expiring on October 31, 2022, 11:59 pm to provide for COVID-19 temporary outdoor seating areas for restaurants, bars and taverns, authorize City staff review and approval of temporary outdoor seating areas and temporary expansion of licensed premises; temporarily amending Section 9.04.025 Consumption or possession of intoxicants on streets; temporarily amending Special Events Policies and Procedures

12-0206 Ordinance of the Public Health & Safety Committee Amending Section 16.04.037 Rent abatement. Adopted 10-0, and one not voting.

Yes Votes: 10 No Votes: 0 Not Voting: 1 Result: PASS
(NOTE: *Deb Ryan was unable to vote due to audio issues with WebEx*)

22-0404 4/12/2022

Motion by Rasmussen, second by Peckham to adopt the Resolution of the Finance Committee Approving contract for the hauling of baled leaves from residential fall leaf collection pick-up program with Olson Paving, Inc.

Lou Larson stated he voted against using the baler in CISM because there were no bids put out for this five-year contract and he felt the service from the baler was poor. He commented the citizens in District 10 are left with more of a mess on their streets and city sweeper is supposed to sweep afterwards, but he has never seen them. Mayor Rosenberg pointed out this item is not the five-year contract.

Eric Lindman explained this is a contract with Olson Paving for what they pay us for each bale and then there is a contract with them to allow us to take our debris from the yard waste site over to their site for disposal. He noted there is also a renewal of a five-year contract for bailing of leaves, which is separate. Maryanne Groat stated the baling contract was approved at the last Council meeting.

Yes Votes: 11 No Votes: 0 Result: PASS

22-0403 4/12/2022

Motion by Rasmussen, second by Neal to approve the Mayor's Appointments.

Board of Review – Marta Stephenson; *Board of Zoning Appeals* – Jerry Jarosz, Mark Dillman; *CIP Committee* – Ed Gale; *Citizens Advisory Committee-CDBG* – Anayancy Williams; *Ethics Board* – Jesse Kearns, Kay Palmer (to permanent from alternate); *Plan Commission* – Andrew Brueggeman; *Transit Commission* – Kathi Zoern; and *Wausau Arts Commission* – Mara Mullen-Reinhardt, Tom Fleming, Alex Eichten.

Deb Ryan felt because it was mid-term for the Mayor and a new term for Alderpersons, it would be a good time to have new members on committees instead of re-appointments.

Yes Votes: 10 No Votes: 1 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Alderperson</u>	<u>Vote</u>
1	Peckham, Patrick	YES
2	Martens, Michael	YES
3	Kilian, Tom	YES
4	Neal, Tom	YES
5	Wadinski, Jim	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	YES
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES
11	Ryan, Debra	NO

22-0108 4/12/2022

Motion by Herbst, second by Wadinski to adopt the Resolution of the Public Health & Safety Committee Approving or Denying Various Licenses.

Yes Votes: 10 No Votes: 1 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Peckham, Patrick	YES
2	Martens, Michael	YES
3	Kilian, Tom	YES
4	Neal, Tom	YES
5	Wadinski, Jim	YES
6	McElhaney, Becky	NO
7	Rasmussen, Lisa	YES
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES
11	Ryan, Debra	YES

92-0922 4/12/2022

Motion by Larson, second by Rasmussen to adopt the Joint Resolution of the Airport Committee and the Finance Committee Authorizing execution of First Amendment to Airport Management Agreement.

Yes Votes: 11 No Votes: 0 Result: PASS

92-0922 4/12/2022

Motion by Larson, second by Herbst to adopt the Joint Resolution of the Airport Committee and the Finance Committee Authorizing execution of First Amendment to Airport Fixed Base Operation Agreement.

Yes Votes: 11 No Votes: 0 Result: PASS

00-1017 4/12/2022

Motion by Neal, second by Watson to adopt the Resolution of the Economic Development Committee Approving new Standard Deed Restrictions for Wausau Business Campus.

Yes Votes: 11 No Votes: 0 Result: PASS

**Mayor Rosenberg stated she is withdrawing the next two items because we are waiting for additional information and they will be brought back to a future meeting.*

***15-0708 Withdrawn** 4/12/2022

Resolution of the Economic Development Committee Approving Second Amendment to Development Agreement between City of Wausau and Riverlife Condos, LLC (Mitch Viegut).

***20-0826 Withdrawn** 4/12/2022

Resolution of the Economic Development Committee Approving Second Amendment to Declaration of Covenants, Conditions, Restrictions and Easements for Wausau East Riverfront.

16-0317 4/12/2022

Motion by Neal, second by Watson to adopt the Resolution of the Economic Development Committee Approving the WisDOT Transportation Alternatives Program (TAP) grant application to create a section of the Business Campus Trail system between 72nd Avenue and Innovation Way.

Yes Votes: 11 No Votes: 0 Result: PASS

22-0106 4/12/2022

Motion by Herbst, second by Rasmussen to adopt the Resolution of the Economic Development Committee Approving Termination of recorded Deed Restrictions and Recording Set of Revised Deed Restrictions for 9913 Innovation Way for Badger Liquor.

Yes Votes: 11 No Votes: 0 Result: PASS

21-1109 4/12/2022

Motion by Wadinski, second by Watson to adopt the Joint Resolution of the Human Resources Committee and the Finance Committee Approving Creation of a Paid Internship Program and Related Budget Modification.

Yes Votes: 11 No Votes: 0 Result: PASS

Suspend the Rules

4/12/2022

Motion by Watson, second by Herbst to Suspend Rule 6(B) Filing and 12(A) Referral of Resolutions.

Yes Votes: 10 No Votes: 1 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Peckham, Patrick	YES
2	Martens, Michael	YES
3	Kilian, Tom	YES
4	Neal, Tom	YES
5	Wadinski, Jim	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	YES
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES
11	Ryan, Debra	NO

01-0725

4/12/2022

Motion by Martens, second by Peckham to adopt the Ordinance of the Common Council Amending Section 1.12.010 City wards, and amending Section 1.12.015 Aldermanic districts.

City Clerk Kaitlyn Bernarde explained after the ordinance amendment was adopted at the last Council meeting, the next day the U.S. Supreme Court overturned the Legislative Maps for the State of Wisconsin. This ordinance amendment will un-do the establishment of Ward 24, which was being split by the State Legislative Map. The City of Wausau will have 23 Wards.

Yes Votes: 11 No Votes: 0 Result: PASS

22-0306

4/12/2022

Motion by Rasmussen, second by Herbst to adopt the Resolution of the Finance Committee Authorizing the Noncompetitive Procurement Process for the PFAS Alternate Temporary Drinking Water Supply, establishing the Coronavirus State and Local Fiscal Recovery Funds Eligible Use and Establishing the Related Budget.

Lisa Rasmussen stated the Finance Committee recommended approval at today's meeting. She explained this is a recapitalization of the fund established a couple meetings ago when we approved \$150,000 for the purchase of alternative water devices, both pitchers and bottled water. The funds are almost gone or depleted, and the request is for an additional \$80,000. At Finance the discussion was for the focus to shift from bottled water to water pitchers because the pitcher is reusable, and more sustainable for the environment resulting in less plastic bottles coming into the system. This order will cover everyone they currently have signed up for pitchers.

Tom Kilian questioned how they would characterize demand as opposed to several weeks ago. Rasmussen stated there are still requests coming in but not near the volume that were with the original sign up, and they believe they can keep up with the demand on the pitchers. Mayor Rosenberg indicated there have been more than 6,000 requests for pitchers thus far.

Yes Votes: 11 No Votes: 0 Result: PASS

Public Comment or Suggestions

None

Adjournment

4/12/2022

Motion by Wadinski second by Watson to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:02 pm.

Katie Rosenberg, Mayor
Kaitlyn Bernarde, City Clerk

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

**INITIAL RESOLUTION OF THE CAPITAL IMPROVEMENTS & STREET
MAINTENANCE COMMITTEE**

Setting a public hearing regarding vacating and discontinuing a public walkway abutting 3317 Polzer Drive, 3311 Polzer Drive, 3312 Wildwood Lane and 3318 Wildwood Lane

Committee Action: Approved 5-0

Fiscal Impact: None

File Number: 22-0408

Date Introduced: April 26, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☒ No ☐	
	<i>Included in Budget:</i>	Yes ☐ No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐		

RESOLUTION

WHEREAS, it appears advisable that the following described public walkway in the City of Wausau be vacated and discontinued:

Part of Block 9, Pine Crest Second Addition, being part of the Northwest ¼ of the Southeast ¼, Section 28, Township 29 North, Range 7 East, City of Wausau, Marathon County, Wisconsin, described as follows:

All of the 10 foot wide “Public Walkway” adjacent to Lots 14, 15, 16, and 17, said Block 9.

WHEREAS, the Capital Improvements and Street Maintenance Committee at its April 14, 2022, meeting recommended that a hearing be held.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Wausau, that a hearing on the passage of the foregoing resolution shall be held before the Capital Improvements and Street Maintenance Committee of the City of Wausau in the Council Chambers of City Hall, 407 Grant Street, Wausau, Marathon County, Wisconsin, on the 9th day of June, 2022, at 5:15 p.m., on said day, and the proper City officials are hereby authorized and directed to give notice of said hearing by personal service and publication of said hearing as provided by law.

Approved:

Katie Rosenberg, Mayor

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Date of Meeting: April 14, 2022, at 5:15 p.m. in the Council Chambers of City Hall.

Members Present: Lisa Rasmussen, Lou Larson, Tom Neal, James Wadinski
By WebEx: Deb Ryan

Also Present: Eric Lindman, Allen Wesolowski, TJ Niksich, Cord Buckner, Tara Alfonso
By WebEx: Sarah Watson, Mark Thompson – MTS LLC

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

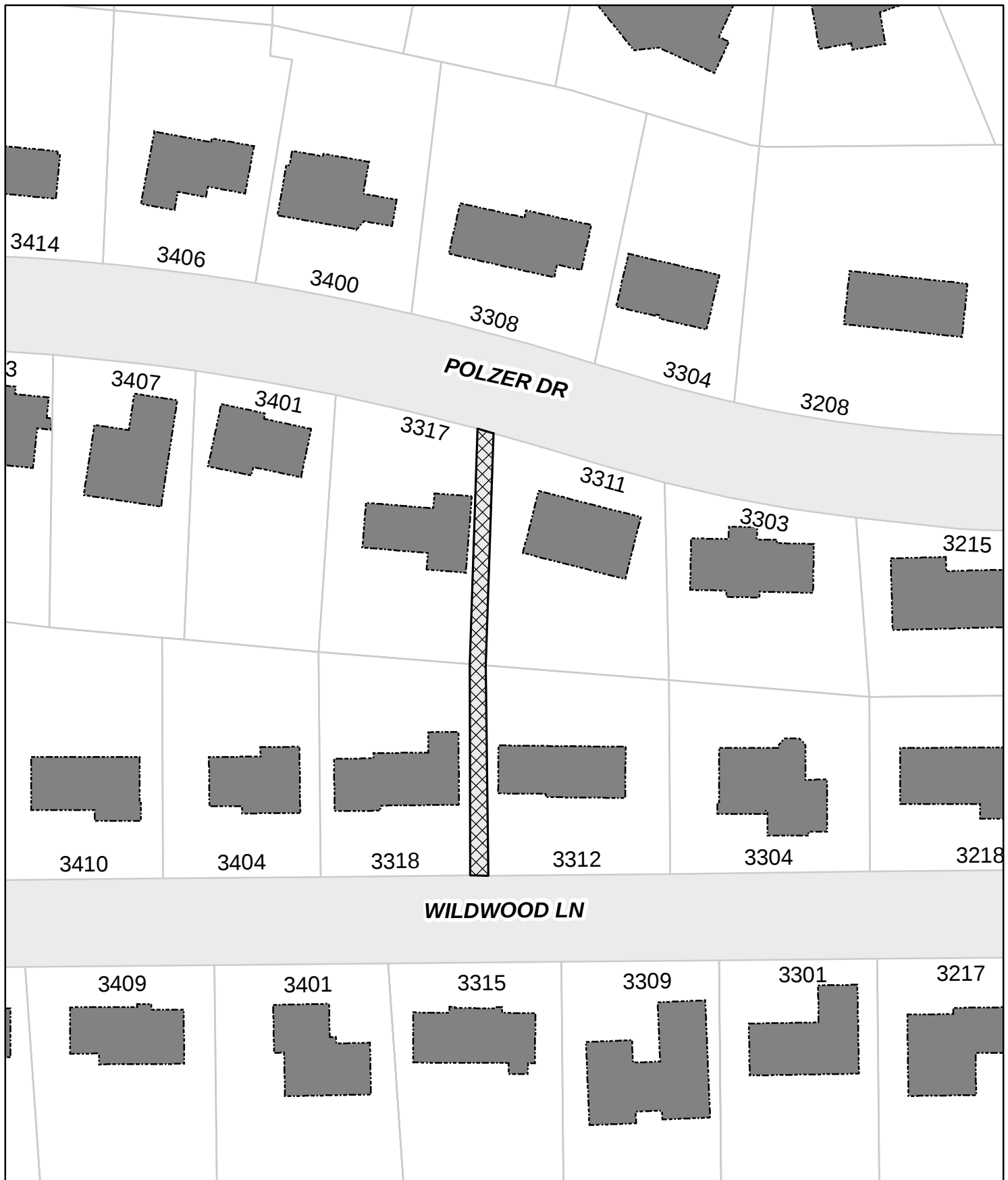
Noting the presence of a quorum, at approximately 5:15 p.m. Chair Rasmussen called the meeting to order.

Discussion and possible action on Preliminary Resolution to hold a public hearing to vacate and discontinue a public walkway abutting 3317 Polzer Drive, 3311 Polzer Drive, 3312 Wildwood Lane, and 3318 Wildwood Lane

Wesolowski stated residents came forward regarding this vacation. The petition has been signed by all abutting property owners. At this point, the City does not have any plans to put in a walkway.

Wadinski moved to approve. Seconded by Larson and the motion carried unanimously 5-0.

AGENDA ITEM
Discussion and possible action on Preliminary Resolution to hold a public hearing to vacate and discontinue a public walkway abutting 3317 Polzer Drive, 3311 Polzer Drive, 3312 Wildwood Lane, and 3318 Wildwood Lane
BACKGROUND
A petition was received, signed by all abutting owners, to vacate the public walkway for the above properties. A map is attached. The walkway was never developed by the City. Engineering is not aware of any plans to place a walkway in the easement. This action would set up a public hearing on the issue.
FISCAL IMPACT
None
STAFF RECOMMENDATION
Recommend approving moving ahead to set up the public hearing.
Staff contact: Allen Wesolowski 715-261-6762



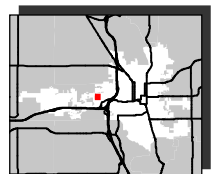
0 25 50 100 Feet
 Map Date: March 17, 2022

CITY OF WAUSAU

Marathon County, Wisconsin

Legend

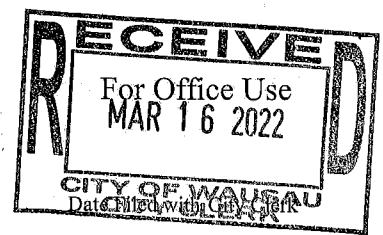
- Existing Building
- Existing Right-of-Way
- Proposed ROW Vacation
- Municipal Boundary



PETITION

TO THE MAYOR AND COMMON COUNCIL
OF THE CITY OF WAUSAU, WISCONSIN

A Petition For:



- ☐ Alley Vacation ☐ Sanitary Sewer ☐ Storm Sewer ☒ Other as Follows:
☐ Blacktop Paving ☐ Street Light ☐ Watermain
☐ Curb and Gutter ☐ Street Vacation ☐ Zoning Change

Vacate 10' public walkway
abutting 3311 & 3317 Polzer
& 3312 & 3318 Wildwood Lane

The undersigned petitioners respectfully request that your honorable body take such action as will cause the:

Signature of Electors	Print Name Clearly	Print Home Address	Date of Signing
1. <u>Barbara Storch</u>	<u>Barbara Storch</u>	<u>3311 Polzer Dr.</u>	<u>3/15/22</u>
2. <u>James L. Desautels</u>	<u>JAMES L. DESAUTELS</u>	<u>3317 Polzer Dr.</u>	<u>3/15/22</u>
3. <u>Kori Moncke</u>	<u>Kori Moncke</u>	<u>3312 Wildwood Ln.</u>	<u>3/15/22</u>
4. <u>Chris Burger</u>	<u>Chris Burger</u>	<u>3318 Wildwood Ln.</u>	<u>3/15/22</u>
5.			
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15.			

AFFIDAVIT OF CIRCULATOR

STATE OF WISCONSIN

CITY OF WAUSAU Barbara Storch being duly sworn disposes and says that he is a resident of the affected area, residing at 3311 Polzer Drive in the City of Wausau; that he is personally acquainted with the persons who have signed the foregoing petition; that he knows them to be residents of the affected area; that they signed the same with full knowledge of the contents thereof; that their respective residents are stated therein; that each signer signed the same on the date stated opposite his name; and that he intends to support the petition.

Filed in the Office of the City Clerk and sworn to
before me this 16 day of March, 2022

Kathleen J. Bernerside
Signature of City Clerk or designee

Bene J. Storch
Barbara J. Storch
(Signature of Circulator)

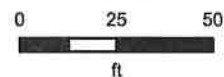
3311 Polzer Drive
(Address of Circulator)



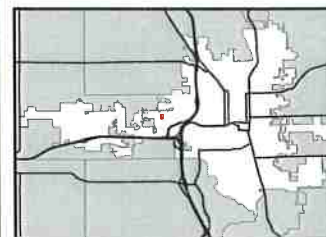
ArcGIS Web Map

City of Wausau / DPW

Date Printed: 3/11/2022



- Municipal Boundaries
- Parcel



NOTES:

1. Duplication of this map is prohibited without the written consent of the City of Wausau DPW / GIS Dept.
2. This map was compiled and developed by the City of Wausau and Marathon County GIS. The City and County assume no responsibility for the accuracy of the information contained herein.
3. City of Wausau
Public Works / GIS Division
407 Grant St
Wausau, WI 54403
www.ci.wausau.wi.us

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

**ORDINANCE OF CAPITAL IMPROVEMENTS & STREET
MAINTENANCE COMMITTEE**

Amending Section 10.10.020 Permitted deviations.

Committee Action: Approved 5-0

Ordinance Number:

Fiscal Impact: None

File Number: 12-0707

Date Introduced: April 26, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☒ No ☐	
	<i>Included in Budget:</i>	Yes ☐ No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐		

The Common Council of the City of Wausau do ordain as follows:

Add ()

Delete (———)

Section 1. That Section 10.10.020 Permitted deviations, is hereby amended to read as follows:

10.10.020 Permitted deviations. ~~For the purpose of making pickups or deliveries at locations off the City truck routes, vehicles having a gross weight in excess of 8,000 pounds but less than the state maximum permitted weight may deviate off the truck route providing such vehicles leave and re-enter said routes at points closes to their immediate destinations.~~ Notwithstanding the prohibition of section 10.10.010, a vehicle with a gross or registered weight in excess of 8,000 pounds (as defined in Wis. Stat. §349.01) may use a street or highway other than one designated for heavy traffic for the purpose of obtaining orders for supplies or moving or delivering supplies or commodities to or from any place of business or residence which has an entrance on such street or highway. The City may temporarily prohibit truck travel on some streets for reasons of safety or street condition.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall be in full force and effect on the day after its publication.

Adopted:
Approved:
Published:
Attest:

Approved:

Katie Rosenberg, Mayor

Attest:

Kaitlyn Bernarde, Clerk

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Date of Meeting: April 14, 2022, at 5:15 p.m. in the Council Chambers of City Hall.

Members Present: Lisa Rasmussen, Lou Larson, Tom Neal, James Wadinski
By WebEx: Deb Ryan

Also Present: Eric Lindman, Allen Wesolowski, TJ Niksich, Cord Buckner, Tara Alfonso
By WebEx: Sarah Watson, Mark Thompson – MTS LLC

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Noting the presence of a quorum, at approximately 5:15 p.m. Chair Rasmussen called the meeting to order.

Discussion and possible action on amending Wausau Municipal Code Section 10.10.020 Permitted Deviations

Neal feels this was explained well in the packet and moved to approve. Wadinski seconded and the motion carried unanimously 5-0.



Office of the City Attorney

TEL: (715) 261-6590
FAX: (715) 261-6808

Anne L. Jacobson
City Attorney

Tara G. Alfonso
Assistant City Attorney

Nathan Miller
Assistant City Attorney

To: Capital Improvements & Street Maintenance Committee

From: Tara G. Alfonso, Asst. City Attorney

Date: April 5, 2022

Re: Comments on amending W.M.C. §10.10.020 Permitted deviations

In connection with a citizen inquiry regarding truck traffic on Pardee Street, staff reviewed portions of ch. 10.10 of the City Code relating to Truck Routes. During that review it was observed that the City ordinance relating to permitted deviations from designated truck routes was somewhat out of sync with state statute.

While a municipality may properly designate certain streets or highways as heavy truck routes and designate the type and character of vehicles which may be operated on those streets and highways, it may not prohibit heavy traffic from using a street or highway for the purpose of obtaining or delivering orders for supplies or commodities to or from any business or residence which has an entrance on that street or highway. Wis. Stat. s. 349.17(1).

Depending upon a given factual situation, the current language of the ordinance can operate to be more restrictive than the state statute permits. The proposed ordinance amendment would reflect the language of the state statute.

**JOINT RESOLUTION OF THE CAPITAL IMPROVEMENTS & STREET
MAINTENANCE COMMITTEE AND PLAN COMMISSION**

Accepting dedication of right-of-way for Timber Trail Drive

Committee Action: CISM: Approved 5-0; Plan: Approved 6-0

Fiscal Impact: Dedicating this right-of-way will preserve a corridor for a road extension for a future phase of Fountain Hills Subdivision.

File Number: 12-0213

Date Introduced: April 26, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☒ No ☐	
	<i>Included in Budget:</i>	Yes ☐ No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐		

RESOLUTION

WHEREAS, future phases of the Fountain Hills Subdivision may be forthcoming; and

WHEREAS, the current land owner is proposing a Certified Survey Map (CSM) in order to sell one lot on Timber Trail Drive; and

WHEREAS, the proposed CSM will designate right-of-way for a future phase of the Fountain Hills Subdivision; and

WHEREAS, acceptance of the right-of-way will preserve a corridor for a future road extension; and

WHEREAS, your Capital Improvements and Street Maintenance Committee reviewed the proposed dedication on April 14, 2022; and your Plan Commission reviewed the proposed dedication on April 19, 2022; and recommended approval; now therefore

BE IT RESOLVED the Common Council of the City of Wausau does accept the dedication of right-of-way as shown on the accompanying Certified Survey Map, and the City Clerk is hereby instructed to have this resolution recorded in the office of the Marathon County Register of Deeds.

Approved:

Katie Rosenberg, Mayor

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Date of Meeting: April 14, 2022, at 5:15 p.m. in the Council Chambers of City Hall.

Members Present: Lisa Rasmussen, Lou Larson, Tom Neal, James Wadinski
By WebEx: Deb Ryan

Also Present: Eric Lindman, Allen Wesolowski, TJ Niksich, Cord Buckner, Tara Alfonso
By WebEx: Sarah Watson, Mark Thompson – MTS LLC

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Noting the presence of a quorum, at approximately 5:15 p.m. Chair Rasmussen called the meeting to order.

Discussion and possible action on accepting dedication of right-of-way for Timber Trail Drive

Wesolowski explained a one lot CSM is proposed to sell off a portion of Timber Trail Drive. Dedicating this as right-of-way will preserve a corridor for the next phase of the subdivision. If the right-of-way is not dedicated and the lot sold, we would have to go back to the owner and request the right-of-way.

Neal moved to approve. Wadinski seconded and the motion carried unanimously 5-0.

PLAN COMMISSION

Time and Date: The Plan Commission met on Tuesday, April 19, 2022, at 3:00 p.m. in the Common Council Chambers of Wausau City Hall.

Members Present: Mayor Katie Rosenberg, Eric Lindman, Pat Peckham, Tom Neal, Bruce Bohlken, George Bornemann;

Others Present: Brad Lenz, Melissa Engen *By WebEx*: William Hebert

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and transmitted to the *Wausau Daily Herald* in the proper manner.

Mayor Katie Rosenberg called the meeting to order at approximately 3:00 p.m. noting that a quorum was present.

Discussion and possible action on accepting dedication of right-of-way map for Timber Trail Drive.

Lenz said that this property is located in the Fountain Hills subdivision and there is interest in creating an additional lot and dedicating public right-of-way for future expansion. Staff is in favor of this item.

Bohlken motioned to accept the dedication of right-of-way map for Timber Trail Drive. Neal seconded.

Lindman said that there is an error on map. The location is on Aspen Grove Lane and is further to the south just north of the intersection.

The motion carried unanimously 6-0.

AGENDA ITEM
Discussion and possible action on accepting dedication of right-of-way for Timber Trail Drive
BACKGROUND
The current owner of the land for the future phases of Fountain Hills Subdivision is proposing a CSM to sell one lot on Timber Trail Drive. Part of the CSM will designate right-of-way for a future phase of Fountain Hills. The location is highlighted on the attached map.
FISCAL IMPACT
None currently. By accepting the right-of-way, it preserves a corridor for a road extension for a future phase of Fountain Hills.
STAFF RECOMMENDATION
Staff recommends approving the CSM and accepting the right of way.
Staff contact: Allen Wesolowski 715-261-6762



REI

CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING
4080 N. 20TH AVENUE, WAUSAU, WI 54401
(715) 675-9784

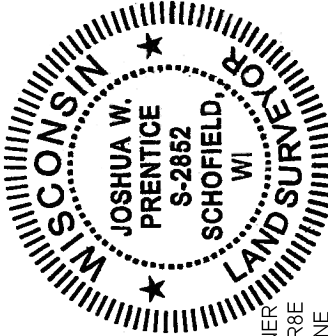
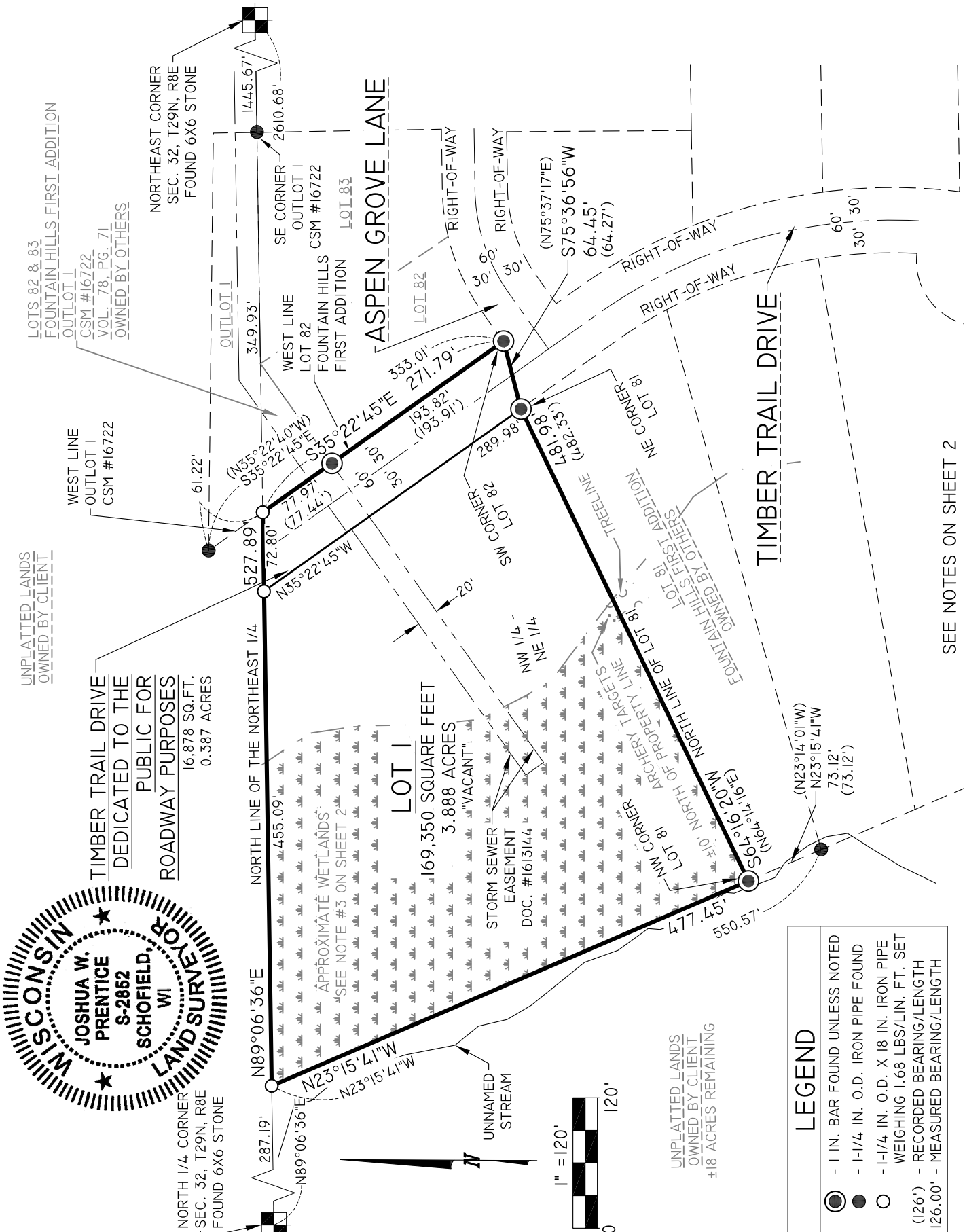
MARATHON COUNTY CERTIFIED SURVEY MAP

MAP NO. _____

PREPARED FOR: ACADEMIC ENTERPRISE, LLC.

LANDOWNER: ACADEMIC ENTERPRISE, LLC.

OF PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 32,
TOWNSHIP 29 NORTH, RANGE 8 EAST, CITY OF WAUSAU, MARATHON COUNTY,
WISCONSIN.





REI

CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING
4080 N. 20TH AVENUE, WAUSAU, WI 54401
(715) 675-9784

MARATHON COUNTY CERTIFIED SURVEY MAP

MAP NO. _____

PREPARED FOR: _____ ACADEMIC ENTERPRISE, LLC.

LANDOWNER: _____ ACADEMIC ENTERPRISE, LLC.

OF PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 32,
TOWNSHIP 29 NORTH, RANGE 8 EAST, CITY OF WAUSAU, MARATHON COUNTY,
WISCONSIN.



SURVEYOR'S CERTIFICATE

I, JOSHUA W. PRENTICE, WISCONSIN PROFESSIONAL LAND SURVEYOR S-2852, DO HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF: THAT I HAVE SURVEYED, MAPPED, AND DIVIDED PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 32, TOWNSHIP 29 NORTH, RANGE 8 EAST, CITY OF WAUSAU, MARATHON COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 32; THENCE NORTH 89°06'36" EAST, COINCIDENT WITH THE NORTH LINE OF SAID NORTHEAST 1/4, 287.19 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89°06'36" EAST, COINCIDENT WITH SAID NORTH LINE OF THE NORTHEAST 1/4, 527.89 FEET TO THE WEST LINE OF OUTLOT I OF CERTIFIED SURVEY MAP NUMBER I6722, RECORDED IN VOLUME 78, ON PAGE 71 AS DOCUMENT NUMBER I663255 IN THE MARATHON COUNTY REGISTER OF DEEDS OFFICE; THENCE SOUTH 35°22'45" EAST, COINCIDENT WITH SAID WEST LINE OF CERTIFIED SURVEY MAP NUMBER I6722 AND THE WEST LINE OF LOT 82 OF FOUNTAIN HILLS FIRST ADDITION, 271.79 FEET TO THE SOUTHWEST CORNER OF SAID LOT 82 AND THE NORTH RIGHT-OF-WAY LINE OF ASPEN GROVE LANE; THENCE SOUTH 75°36'56" WEST, COINCIDENT WITH SAID NORTH RIGHT-OF-WAY LINE, 64.45 FEET TO THE NORTHEAST CORNER OF LOT 81 OF SAID FOUNTAIN HILLS FIRST ADDITION; THENCE SOUTH 64°16'20" WEST, COINCIDENT WITH THE NORTH LINE OF SAID LOT 81, 481.98 FEET TO THE NORTHWEST CORNER OF SAID LOT 81; THENCE NORTH 23°15'41" WEST, 477.45 FEET TO SAID NORTH LINE OF THE NORTHEAST 1/4 AND THE POINT OF BEGINNING.

THAT THE ABOVE DESCRIBED PARCEL OF LAND CONTAINS 186,228 SQUARE FEET, 4.275 ACRES, MORE OR LESS.

THAT I HAVE MADE THIS SURVEY, DIVISION AND MAP THEREOF AT THE DIRECTION OF ACADEMIC ENTERPRISE, LLC., OWNER OF SAID PARCEL.

THAT SAID PARCEL IS SUBJECT TO EASEMENTS, RESTRICTIONS, AND RIGHTS-OF-WAY OF RECORD.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATUTES, WISCONSIN ADMINISTRATIVE CODE A-E7 AND THE SUBDIVISION REGULATIONS OF THE CITY OF WAUSAU.

THAT THIS MAP IS A CORRECT AND ACCURATE REPRESENTATION OF THE EXTERIOR BOUNDARIES OF SAID PARCEL, AND OF THE DIVISION THEREOF MADE.

DATED THIS _____ DAY OF _____

REI
JOSHUA W. PRENTICE
WI P.L.S. S-2852

NOTES:

1. FIELD SURVEY WAS COMPLETED ON 12-29-2021.
2. BEARINGS ARE BASED ON THE MARATHON COUNTY COORDINATE SYSTEM, NAD 83(2011) DATUM AND REFERENCED TO THE NORTH LINE OF THE NORTHEAST 1/4 OF SECTION 32, TOWNSHIP 29 NORTH, RANGE 8 EAST, MEASURED TO BEAR NORTH 89°06'36" EAST.
3. THE WETLANDS SHOWN ARE BASED ON WDNR WETLAND INVENTORY MAPPING AND HAVE NOT BEEN VERIFIED. A WETLAND DELINEATION WILL NEED TO BE COMPLETED BY A QUALIFIED WETLAND PROFESSIONAL TO DETERMINE THE PRESENCE OF WETLANDS AND THE EXTENT THEREOF.
4. THIS CERTIFIED SURVEY MAP DOES NOT TRANSFER PROPERTY OWNERSHIP, AND THE SALE OR TRANSFER OF PROPERTY REQUIRES A RECORDED DEED EXCEPT FOR PUBLIC DEDICATIONS.
5. SURVEY WAS COMPLETED DURING SNOW COVER CONDITIONS WHICH MAY IMPACT THE SURVEY ACCURACY AND THE ABILITY TO LOCATE CERTAIN FEATURES.
6. THE UNNAMED STREAM WAS DRAWN USING MARATHON COUNTY AERIAL IMAGERY AND LOCATION IS APPROXIMATE. ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR A NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION I, OF THE STATE CONSTITUTION. THE WATER'S EDGE IS AS SHOWN ON THE MAP. THE APPROXIMATE ORDINARY HIGH WATER MARK IS THE SAME AS THE WATER'S EDGE LINE AS SHOWN ON THIS PLAT AND IS FOR REFERENCE ONLY.
7. THE EASEMENT AS SHOWN HEREON IS NOT VALID UNLESS AN INSTRUMENT IS RECORDED WITH THE MARATHON COUNTY REGISTER OF DEEDS TO GRANT SAID EASEMENT.



REI

CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING
4080 N. 20TH AVENUE, WAUSAU, WI 54401
(715) 675-9784

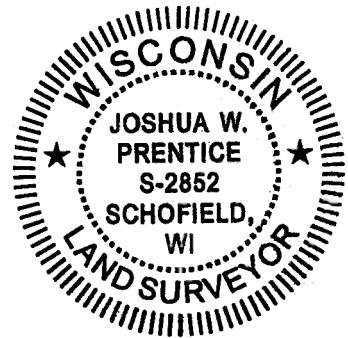
MARATHON COUNTY CERTIFIED SURVEY MAP

MAP NO. _____

PREPARED FOR: _____ ACADEMIC ENTERPRISE, LLC.

LANDOWNER: _____ ACADEMIC ENTERPRISE, LLC.

OF PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 32,
TOWNSHIP 29 NORTH, RANGE 8 EAST, CITY OF WAUSAU, MARATHON COUNTY,
WISCONSIN.



CERTIFICATE OF THE CITY OF WAUSAU TREASURER STATE OF WISCONSIN)

SS
MARATHON COUNTY)

I, MARYANNE GROAT, BEING THE DULY APPOINTED, QUALIFIED AND ACTING TREASURER OF THE CITY OF
WAUSAU, WISCONSIN, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNPAID TAXES OR
UNPAID SPECIAL ASSESSMENTS AS OF

_____, 2022 AFFECTING THE LANDS INCLUDED
IN THIS CERTIFIED SURVEY MAP.

DATED THIS _____ DAY OF _____, 2022

MARYANNE GROAT, TREASURER

CITY OF WAUSAU COMMON COUNCIL APPROVAL CERTIFICATE:

RESOLVED, THAT THIS CERTIFIED SURVEY MAP, IN THE CITY OF WAUSAU, ACADEMIC ENTERPRISE, LLC,
OWNER, IS HEREBY APPROVED BY THE CITY OF WAUSAU COMMON COUNCIL.

DATE _____ APPROVED _____
MAYOR

DATE _____ SIGNED _____
MAYOR

I HEREBY CERTIFY THAT THE AFOREMENTIONED CERTIFIED SURVEY MAP HAS BEEN APPROVED BY THE CITY
OF WAUSAU COMMON COUNCIL.

CITY OF WAUSAU CLERK



REI

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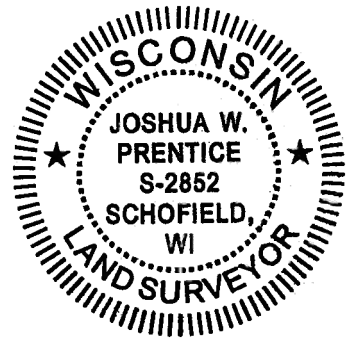
MARATHON COUNTY CERTIFIED SURVEY MAP

MAP NO. _____

PREPARED FOR: _____ ACADEMIC ENTERPRISE, LLC.

LANDOWNER: _____ ACADEMIC ENTERPRISE, LLC.

OF PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 32,
TOWNSHIP 29 NORTH, RANGE 8 EAST, CITY OF WAUSAU, MARATHON COUNTY,
WISCONSIN.



LIMITED LIABILITY COMPANY OWNER'S CERTIFICATE OF DEDICATION

ACADEMIC ENTERPRISE, LLC, A WISCONSIN LIMITED LIABILITY COMPANY, AS OWNER, DOES HEREBY CERTIFY THAT SAID COMPANY CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED FOR USE AS THE RIGHT-OF-WAY OF TIMBER TRAIL DRIVE AS REPRESENTED ON THIS CERTIFIED SURVEY MAP.

IN WITNESS WHEREOF, THE SAID ACADEMIC ENTERPRISE, LLC., HAS CAUSED THESE PRESENTS

TO BE SIGNED BY _____, MEMBER

AT _____,

THIS_____, DAY OF _____, 2022

IN THE PRESENCE OF: ACADEMIC ENTERPRISE, LLC.

_____, MEMBER

STATE OF WISCONSIN)

SS

MARATHON COUNTY)

PERSONALLY CAME BEFORE ME THIS_____DAY OF_____, 2022

THE ABOVE NAMED _____, MEMBER

OF THE ABOVE NAMED CORPORATION TO ME KNOWN TO BE THE SAME PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND TO ME KNOWN TO BE SUCH MEMBER OF SAID COMPANY, AND ACKNOWLEDGE THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH MEMBER AS THE DEED OF SAID COMPANY, BY ITS AUTHORITY.

NOTARY PUBLIC

STATE OF

MY COMMISSION EXPIRES_____

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

**FINAL RESOLUTION OF THE CAPITAL IMPROVEMENTS & STREET
MAINTENANCE COMMITTEE AND PLAN COMMISSION**

Vacating and discontinuing excess public right-of-way located on the east side of 17th Avenue, abutting the west property line of 1607 Chellis Street, the south property line of 1427 Lake Street, and a portion of the south property line of 1425 Lake Street.

Committee Action: CISM: Approved 5-0
Plan: Approved 6-0

Fiscal Impact: None

File Number: 22-0206

Date Introduced: April 26, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☒ No ☐	
	<i>Included in Budget:</i>	Yes ☐ No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐		

RESOLUTION

WHEREAS, pursuant to Section 66.1003(4) of the Wisconsin Statutes, the Common Council has heretofore initiated proceedings on February 22, 2022, at a regular meeting of the Common Council to vacate and discontinue the following-described portion of street in the City of Wausau:

Part of the Northeast ¼ of the Northeast ¼, Section 3, Township 28 North, Range 7 East, City of Wausau, Marathon County, Wisconsin, described as follows:

Commencing at the Northeast corner of said Section 3; thence N 90°00'0" W, along the North line of said Northeast ¼, 1183.94 feet to the Northwest corner of Parcel 1 of Certified Survey Map No. 10984 recorded in the Office of Register of Deeds for Marathon County in Volume 46 of Certified Survey Maps on Page 36, said corner being on the Easterly right-of-way of S. 17th Avenue, the point of beginning;

Thence continuing N 90°00'0" W, along said North line and along said Easterly right-of-way, 60.00 feet; thence S 45°00'00" E, 30.00 feet; thence S 00°09'50" E, parallel to the West line of said Parcel 1, 20.00 feet; thence N 90°00'0" W, parallel to said North line of the Northeast ¼, 12.00 feet; thence S 00°09'50" E, parallel to said West line of Parcel 1, 110.00 feet; thence S

67°10'29" E, 55.23 feet to a meander corner on said West line of Parcel 1; thence N 00°09'50" W, along said West line, 172.64 feet to said Northwest corner of Parcel 1, the point of beginning.

WHEREAS, a public hearing on the passage of such resolution was set by the Common Council for 5:15 p.m. in the Council Chambers of City Hall, Wausau, Wisconsin, on the 14th day of April, 2022, written notice of such meeting was duly served on the owners of all of the frontage of the lots and lands abutting upon the portion of right-of-way sought to be discontinued as provided by law, and notice was published in the newspaper as provided by law; and

WHEREAS, a public hearing was duly held pursuant to said notice at the time and place therefor affixed and all persons so served and interested were then and there given an opportunity to be heard; and

WHEREAS, a proper notice of the approval of the initial resolution of the Common Council for vacation and discontinuance and map covering the proposed vacation was duly filed in the office of Register of Deeds for Marathon County, as required by the Wisconsin Statutes; and

WHEREAS, your Capital Improvements and Street Maintenance Committee and your Plan Commission, after considering the matter, have recommended that the aforescribed portion of right-of-way be vacated and discontinued; and

WHEREAS, Wisconsin Public Service Corporation and Frontier North, Inc. may request that they be granted easement and ingress and egress rights over, across and under the portion of right-of-way for the purpose of installing, maintaining, inspecting, repairing, and/or replacing any of their utilities but have advised they have no need for any utility easements in this location.

BE IT RESOLVED by the Common Council of the City of Wausau that it is hereby declared that since the public interest requires it, the herein described portion of right-of-way is hereby vacated and discontinued.

BE IT FURTHER RESOLVED, that the City Clerk, shall record a certified copy of this resolution accompanied with a map showing the location of said vacated portion of right-of-way in the office of the Register of Deeds for Marathon County, and that the City Clerk shall notify the Engineering Department as to when this resolution has been recorded.

Approved:

Katie Rosenberg, Mayor

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Date of Meeting: April 14, 2022, at 5:15 p.m. in the Council Chambers of City Hall.

Members Present: Lisa Rasmussen, Lou Larson, Tom Neal, James Wadinski
By WebEx: Deb Ryan

Also Present: Eric Lindman, Allen Wesolowski, TJ Niksich, Cord Buckner, Tara Alfonso
By WebEx: Sarah Watson, Mark Thompson – MTS LLC

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Noting the presence of a quorum, at approximately 5:15 p.m. Chair Rasmussen called the meeting to order.

Public Hearing: Vacating and discontinuing excess public right-of-way located on the east side of 17th Avenue, abutting the west property line of 1607 Chellis Street, the south property line of 1427 Lake Street, and a portion of the south property line of 1425 Lake Street

Gizo Ujarmeli, 920 Hamilton Street, represents Wausau Real Estate LLC. He is the owner of the property at 1427 Lake Street. He has an accepted offer on 1607 and 1601 Chellis Street, contingent upon today's hearing.

There were no further comments, and the public hearing was closed.

Discussion and possible action on vacating and discontinuing excess public right-of-way located on the east side of 17th Avenue, abutting the west property line of 1607 Chellis Street, the south property line of 1427 Lake Street, and a portion of the south property line of 1425 Lake Street

Larson questioned why the offer was contingent. Ujarmeli explained the offer is contingent upon approval of the vacation. If the vacation is approved, he will purchase the other two lots and will be able to have a connection.

Neal moved to approve. Seconded by Wadinski.

Larson put this out on the neighborhood page and was surprised more people did not appear. He is reluctant to support this. While he feels it is nice to have development and tax dollars, the other side of him wonders if this will end up being another sore thumb like the developments along Thomas Street. He will support this due to the fact there were no more responses from citizens. Rasmussen added that planning and zoning would most likely be considered regarding the development.

There being a motion and a second, motion to approve carried unanimously 5-0.

PLAN COMMISSION

Time and Date: The Plan Commission met on Tuesday, April 19, 2022, at 3:00 p.m. in the Common Council Chambers of Wausau City Hall.

Members Present: Mayor Katie Rosenberg, Eric Lindman, Pat Peckham, Tom Neal, Bruce Bohlken, George Bornemann;

Others Present: Brad Lenz, Melissa Engen *By WebEx*: William Hebert

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and transmitted to the *Wausau Daily Herald* in the proper manner.

Mayor Katie Rosenberg called the meeting to order at approximately 3:00 p.m. noting that a quorum was present.

Discussion and possible action on vacating and discontinuing excess public right-of-way located on the east side of 17th Avenue, abutting the west property line of 1607 Chellis Street, the south property line of 1427 Lake Street, and a portion of the south property line of 1425 Lake Street.

Lindman said that this item is for a section of right-of-way. The developer would like to use this for access to 1601 and 1607 Chellis Street and for 50' of additional land to develop the area and to have access off of Lake Street. A townhome development is being proposed.

Peckham asked where the driveway would be. Lindman answered that it would be from Lake Street.

Peckham motioned to approve vacating and discontinuing excess public right-of-way located on the east side of 17th Avenue, abutting the west property line of 1607 Chellis Street, the south property line of 1427 Lake Street, and a portion of the south property line of 1425 Lake Street. Neal seconded, and the motion carried unanimously 6-0.

AGENDA ITEM

2. Public Hearing: Vacating and discontinuing excess public right-of-way located on the east side of 17th Avenue, abutting the west property line of 1607 Chellis Street, the south property line of 1427 Lake Street, and a portion of the south property line of 1425 Lake Street

3. Discussion and possible action on vacating and discontinuing excess public right-of-way located on the east side of 17th Avenue, abutting the west property line of 1607 Chellis Street, the south property line of 1427 Lake Street, and a portion of the south property line of 1425 Lake Street

BACKGROUND

A developer approached the city in the summer of 2021 and wanted to construct townhomes on some vacant property at 1427 Lake St & 1601-1607 Chellis St. Due to the restricted access on 17th Ave the developer would need to acquire access to the proposed development off Chellis St through the 1427 Lake St property and then cross city ROW to access 1601-1607 Chellis St. The developer requested the city consider vacating a portion of the street ROW along 17th Ave in order to widen the developable area and to provide ownership for full rights and access off of Chellis St.

City staff prepared a map showing the proposed vacation, which is included in the packet. The vacated property will revert back to Marathon County, the previous owner. The County has, through committee, agreed to sell the property once they take ownership. The vacation of ROW in this instance allows access to two properties that are essentially landlocked and will allow this area to be developed to a higher use.

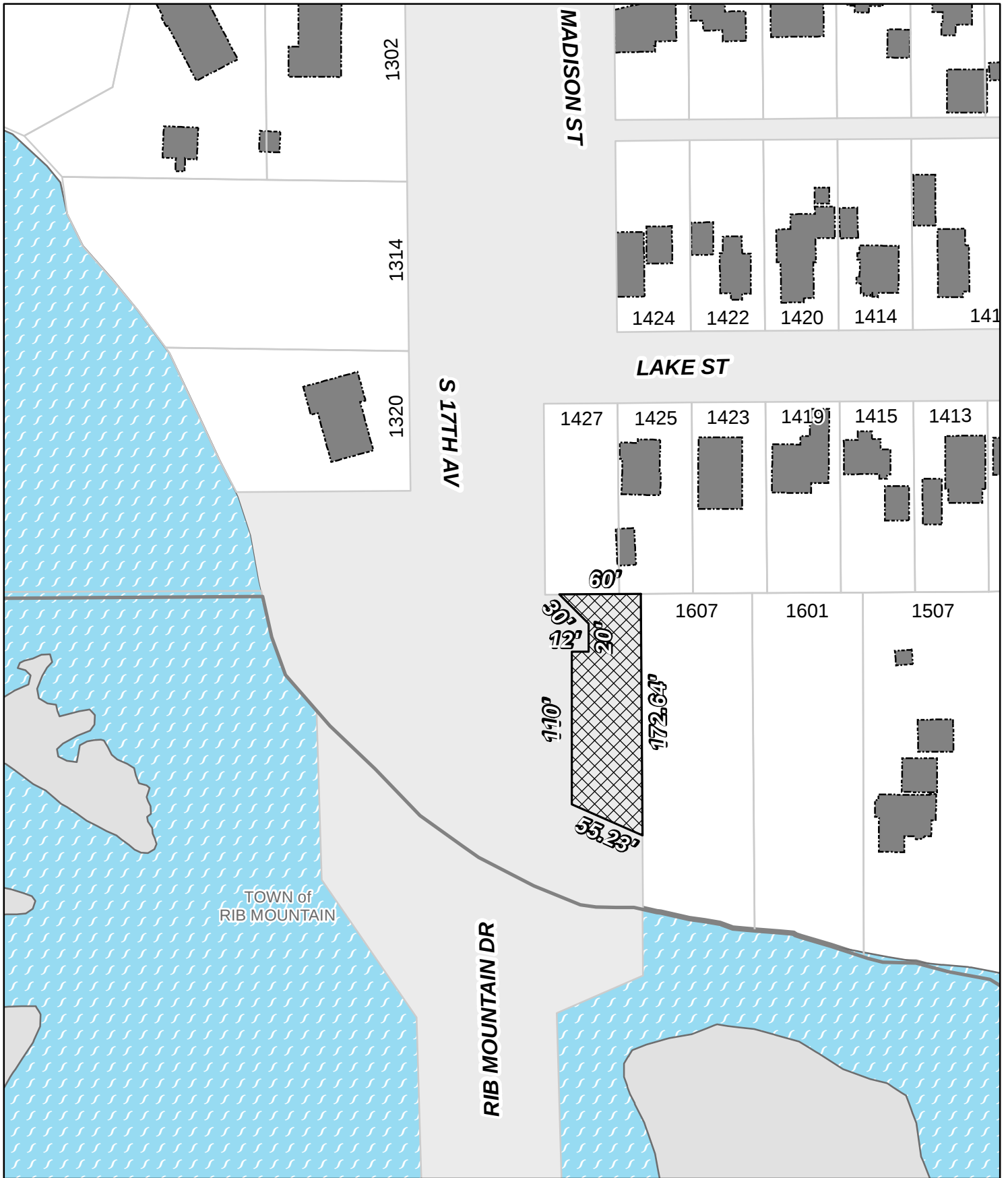
FISCAL IMPACT

Vacating this right of way would give access to property that could be developed.

STAFF RECOMMENDATION

Recommend approval depending upon public comment.

Staff contact: Allen Wesolowski 715-261-6762



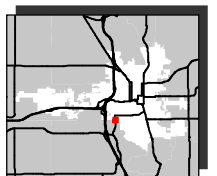
0 25 50 100 Feet
Map Date: January 19, 2022

CITY OF WAUSAU

Marathon County, Wisconsin

Legend

-  Existing Building
-  Existing Right-of-Way
-  Proposed ROW Vacation
-  Municipal Boundary



RESOLUTION OF THE PUBLIC HEALTH & SAFETY COMMITTEE

Designating the Month of May, 2022, as “No Mow May” and suspending enforcement of W.M.C. §6.48.010 Mowing Required and §6.48.040 Penalty from May 1, 2022 through May 31, 2022.

Committee Action: Approved 5-0

Fiscal Impact: Undetermined

File Number: 21-0414

Date Introduced: April 26, 2022

RESOLUTION

WHEREAS, insects, especially bees, serve a significant and critical role as pollinators of plants including agricultural plants; and

WHEREAS, the ideal pollinator-friendly habitat is one comprised of mostly native wildflowers, grasses, vines, shrubs, and trees blooming in succession throughout the growing season; and

WHEREAS, the formative period for establishment of pollinator and other insect species and the many songbirds and other urban wildlife species that depend upon them occurs in late spring and early summer as they emerge from dormancy and require flowering plants as crucial foraging habitat; and,

WHEREAS, “No Mow May” is a community science initiative that encourages property owners to limit lawn mowing practices during the month of May to provide early season foraging resources for pollinators that emerge in the spring, especially in urban landscapes when few floral resources are available; and

WHEREAS, the City of Wausau adopted a resolution permitting residents to participate in the “No Mow May” initiative for May, 2021 thereby encouraging interested residents to increase pollinator-friendly habitat by encouraging pollinator-friendly lawn-care practices on their own properties for the month of May during this formative period; and

WHEREAS, over 400 residents registered to participate in the “No Mow May” initiative for May, 2021; and

WHEREAS, a number of residents have inquired about the possibility of participating in the initiative again for May, 2022; and

WHEREAS, the City of Wausau finds that requirement for 2021 participants to formally register and obtain and post signs on their properties indicating their participation in the “No Mow May” initiative was unduly burdensome for local residents; and

WHEREAS, the City of Wausau Municipal Code §6.48.010 Mowing required and §6.48.040 Penalty together require the mowing of all grasses, weed and brush subject to a possible forfeiture of \$98.80.

NOW THEREFORE, BE IT RESOLVED that the City of Wausau suspends enforcement of W.M.C. §6.48.010 Mowing required and §6.48.040 Penalty for the period of May 1, 2022 through May 31, 2022, for those citizens and residents who participate in the “No Mow May” initiative.

BE IT FURTHER RESOLVED that the City of Wausau will not require residents participating in the “No Mow May” initiative to register or post signs at their residences in order to participate; and

BE IT FURTHER RESOLVED that local residents interested in participating in “No Mow May” may, but are not required, to register with www.BYOBEEZ.org (Israel Del Toro Ph.D. Lawrence University) to facilitate the collection of data for Dr. Toro’s study; and

BE IT FURTHER RESOLVED that enforcement will resume again after a seven (7) day grace period from May 31, 2022; and

BE IT FURTHER RESOLVED that the “No Mow May” initiative will be evaluated after this second year as a pilot program to determine whether the Common Council desires to implement it in the future on a permanent basis.

Approved:

Katie Rosenberg, Mayor

PUBLIC HEALTH & SAFETY COMMITTEE

Date and Time: Monday, April 18, 2022, at 5:15 pm, (Council Chambers)

Members Present: Lisa Rasmussen (C), Dawn Herbst, Becky McElhaney; Pat Peckham, Jim Wadinski

Others Present: Tara Alfonso, Ben Bliven, Jeremy Kopp, Mary Goede, Liz Brodek, Brad Lenz, Katie Rosenberg, John Robinson

Discussion and possible action on Resolution Designating the Month of May, 2022, as “No Mow May” and suspending enforcement of W.M.C. §6.48.010 Mowing Required and §6.48.040 Penalty from May 1, 2022 through May 31, 2022

Lisa Rasmussen stated the city participated in No Mow May last year and people had to put a sign in the yard to identify who was participating, however, it turned out to be a cumbersome process for the inspectors to manage. This year if the city participates, Inspections requested that we do so without the sign requirement.

Pat Peckham suggested if people kept their signs from last year, they could still put them out for the educational value of them. He agreed suspending enforcement for May will take away some of the confusion for the inspectors and relieve the burden of trying to get the signs into people’s hands. Rasmussen pointed out that it is not a requirement to participate in No Mow May, so if people want to continue to mow their lawns in May they can.

Motion by Wadinski, second by Herbst to approve the resolution designating the month of May as “No Mow May.”
Motion carried 5-0

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

CONFIRMATION OF MAYOR'S APPOINTMENTS

to Boards, Commissions and Committees: *Bicycle and Pedestrian Committee; Sustainability, Energy, and Environment Commission*

File Number:	22- 0403	Date Introduced:	April 26, 2022
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Bicycle and Pedestrian Advisory Committee

Chris Filz (N) *Replaces Paul Kage	311 N 6th Ave	Term Exp 4/30/24	715-432-0989
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Sustainability, Energy, and Environment Commission

John Kroll (2) *Re-Appointment	908 Bertha St	Term Exp 4/30/2024	608-448-9616
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(N) Individual is filling the unexpired term of a former member
(1) Individual is in their own 1st full term
(#) Designates the term number appointed to

Approved:

Katie Rosenberg, Mayor



MEMORANDUM

DATE: April 22, 2022
TO: Mary Goede, Deputy City Clerk
FROM: Katie Rosenberg
RE: Appointments to various Boards, Committees, and Commissions

Please place the following appointments on the city council agenda for Tuesday, April 26, 2022:

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Chris Filtz (New appointment – 1)
311 N 6th Ave
Wausau, WI 54401
715-432-0989
chrisfiltz@gmail.com
Term ends 4/30/2024

SUSTAINABILITY, ENERGY, AND ENVIRONMENT COMMISSION

John Kroll (Re-appointment – 2)
908 Bertha St
Wausau WI 54403
608-448-9616
John.kroll@outlook.com
Term ends 4/30/2024



Citizen Participation Form

Thank you for your interest in becoming involved with a City of Wausau Boards Committees or Commissions. The Mayor's Office will make recommendations to the City Council for placement based, in part, on your responses to the following questions; please provide us with some information to use when considering your appointment by completing the questions below. You are welcome to attach additional information such as your resume or vitae that may further support your appointment. For additional information, visit the City's Web Site at www.ci.wausau.wi.us, or call the Mayor's Office at 715-261-6800. This form will remain on file for three years. A list of existing Boards, Commissions and Committees (including general information) can be found on our website. <https://www.ci.wausau.wi.us/Departments/CityCouncil/BoardsCommitteesCommissions.aspx> Please consider becoming a part of this important community resource group.

Contact Information

First Name *

Chris

Last Name *

Filtz

Address *

Street Address

311 N 6TH AVE

Address Line 2

City

WAUSAU

Postal / Zip Code

54401

State / Province / Region

WI

Country

United States

Phone *

(715)432-0989

Email *

chrisfiltz@gmail.com

Years as a Wausau Resident, if applicable *

16

Occupation/Employer, if applicable

Self Employed. Marketing and Product Development

Business Information

Business Name

Address

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Boards, Commission and/or Committee Information

Which Boards, Commissions and/or Committees interest you?

Board, Commission and/or Committee

Bicycle & Pedestrian Advisory Committee

Board, Commission and/or Committee

Community Development Authority

Board, Commission and/or Committee

Policing Task Force

Board, Commission and/or Committee

Citizen's Advisory Committee

You may choose more than one from the list provided. Order in preference.

Why are you interested in serving on these particular Committees? *

As a citizen, homeowner and business owner in the city I have a vested interest in making sure my city is the best it can be for all people. All people.

I can help this along by becoming more involved and informed in the decisions my city makes and helping to make sure that certain groups are not overlooked.

What qualifications can you bring to these Committees? *

I own my own businesses, I work and live and play in Wausau.

I have zero connections personal or professional to employees or business partners in the city hall government body which gives me a truly independent and outside perspective on issues facing those who seem to be overlooked when big decisions for the city and it's citizens are made.

I can give a working class neighborhood and professional view on things that I feel are often overlooked by city hall.

I hike 6 miles per day throughout Wausau and bike 20-30 miles per night and have a first hand up close look at every street and neighborhood in the city on a frequent basis. This is something that most citizens simply do not have the ability to do daily and it allows me to know what all areas of Wausau are like and which areas need improvement, more attention, less attention, etc.

On what other City Committee(s) are you currently serving, if any?

None

Other Community Involvement

US Army Veteran

References(Please Include 3)

Reference

First Name *

Samantha

Last Name *

Cottrell

Address *

Street Address

705 7th St

Address Line 2

City

Mosinee

Postal / Zip Code

54455

State / Province / Region

WI

Country

United States

Phone *

(715)560-0266

Relationship to You *

Professional

First Name *

Paul

Last Name *

Kielman

Address *

Street Address

612 Lawrence St

Address Line 2

City

Rothschild

Postal / Zip Code

54474

State / Province / Region

WI

Country

United States

Phone *

(715)551-2627

Relationship to You *

Personal

First Name *

Heather

Last Name *

Kielman

Address *

Street Address

612 Lawrence St

Address Line 2

City

Rothschild

Postal / Zip Code

54474

State / Province / Region

WI

Country

United States

Phone *

(715)212-0155

Relationship to You *

Personal

Additional Information

You are welcome to attach additional information such as your resume or vitae that may further support your appointment.

Attachment(s)

Limit to 3 upload files

RESOLUTION OF THE CAPITAL IMPROVEMENTS & STREET MAINTENANCE COMMITTEE

Approving Detour Agreement With Wisconsin Department of Transportation

Committee Action: Approved 5-0

Fiscal Impact: None

File Number: 22-0407

Date Introduced: April 26, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☒ No ☐	
	<i>Included in Budget:</i>	Yes ☐ No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐		

RESOLUTION

WHEREAS, the Wisconsin Department of Transportation (WisDOT) will be performing repairs to the CTH U Bridge over USH 51 this summer due to damage done to the bridge by an over height vehicle; and

WHEREAS, in order to complete the necessary repairs, WisDOT will be required to close traffic lanes on HWY 51 and CTH U, and close the CTH K southbound on-ramp to USH 51; and

WHEREAS, due to the closure of CTH K southbound on-ramp to USH 51, WisDOT will need to detour traffic onto Merrill Avenue/CTH U; and

WHEREAS, a Detour Agreement is required as WisDOT will be routing traffic onto City roads; and

WHEREAS, the detour will occur beginning Summer 2022 until Fall 2022 for approximately a 3-month period; and

WHEREAS, WisDOT will arrange and pay for all necessary traffic controls for the detour; and

WHEREAS, prior to the detour, WisDOT will document the condition of the detour route; and

WHEREAS, any damage caused by the additional traffic to the detour route will be repaired at no cost to the City; and

WHEREAS, your Capital Improvements and Street Maintenance Committee reviewed the proposed Detour Agreement on April 14, 2022, and recommends approval; now therefore

BE IT RESOLVED the Common Council of the City of Wausau does hereby approve the Detour Agreement with WisDOT, which is attached hereto, and authorizes the proper City officials to execute said Detour Agreement.

Approved:

Katie Rosenberg, Mayor

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Date of Meeting: April 14, 2022, at 5:15 p.m. in the Council Chambers of City Hall.

Members Present: Lisa Rasmussen, Lou Larson, Tom Neal, James Wadinski
By WebEx: Deb Ryan

Also Present: Eric Lindman, Allen Wesolowski, TJ Niksich, Cord Buckner, Tara Alfonso
By WebEx: Sarah Watson, Mark Thompson – MTS LLC

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Noting the presence of a quorum, at approximately 5:15 p.m. Chair Rasmussen called the meeting to order.

Discussion and possible action on Detour Agreement with WisDOT regarding Project ID 6999-12-71, CTH U Bridge over USH 51

Rasmussen explained that last fall an over height vehicle struck the underside of the bridge and damaged a number of supports. The DOT will have to take the bridge out of service and make necessary repairs. Wesolowski stated the on ramp to USH 51 south at Hwy K will be closed and the DOT needs to detour traffic. The detour will be Business 51 southbound through the Campus Drive intersection, up Merrill Avenue and down the Hwy U ramp. The DOT is asking for permission to route Hwy K traffic and the on-ramp traffic. They would agree to maintenance during the closure. They will log the roads before and if there is any excess wear, they will fix it.

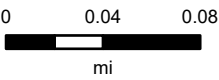
Wadinski moved to approve the detour as requested. Neal seconded and the motion carried unanimously 5-0.

Rasmussen noted the need to watch the traffic flow to make sure there is not a tremendous impact to adjacent properties. Wesolowski added that USH 51 will be down to one lane of traffic in each direction during the construction period.

AGENDA ITEM
Discussion and possible action on Detour Agreement with WisDOT regarding Project ID 6999-12-71, CTH U Bridge over USH 51
BACKGROUND
WisDOT will be performing repairs on the CTH U Bridge this summer due to damage done to the bridge. WisDOT will be required to shut down lanes on HWY 51 and CTH U as well as the USH 51 Southbound on ramp from CTH K. Since the CTH K ramp onto USH 51 Southbound will be closed, WisDOT will need to detour traffic onto Merrill Ave/CTH U. Since the City is the maintaining authority on Merrill Ave/CTH U, WisDOT needs a detour agreement with the City to route the traffic onto City roads. See the attached map for closure and detour route.
FISCAL IMPACT
None
STAFF RECOMMENDATION
Staff recommends approval.
Staff contact: Allen Wesolowski 715-261-6762

City of Wausau
DPW

Date Printed: 4/7/2022

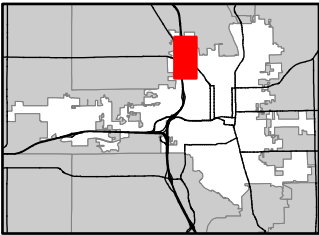


- Mile Marker
- Highway Exit
- Municipal Boundaries
- Parcel

On Ramp Closure

Detour Route

Work Area



NOTES:
1. Duplication of this map is prohibited without the written consent of the City of Wausau DPW / GIS Dept.
2. This map was compiled and developed by the City of Wausau and Marathon County GIS. The City and County assume no responsibility for the accuracy of the information contained herein.
3. City of Wausau
Public Works / GIS Division
407 Grant St
Wausau, WI 54403
www.ci.wausau.wi.us

**DETOUR AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT OF
TRANSPORTATION AND CITY OF WAUSAU**

**Project 6999-12-71
CTH U BRIDGE OVER USH 51
City of Wausau**

This agreement is to define the conditions for use of the roadways under the jurisdiction of City of Wausau along the route for the proposed detour of BUS 51 and CTH U. The detour route will start at the CTH K/USH 51 on Ramp and follow CTH K/BUS 51 (Badger Ave) to CTH U (Merrill Ave), then follow CTH U (Merrill Ave) to US 51 SB ramp, to facilitate the construction of the CTH U bridge over US 51.

The detour will allow for closure of the southbound on-ramp from CTH K to US 51. Due to its close proximity to the CTH U bridge closure of this ramp is necessary for safety of the construction operations and traveling public.

The detour of traffic from the CTH K southbound on-ramp to US 51 for the CTH U Bridge project will occur starting Summer 2022 until Fall 2022 for approximately a 3-month period.

The Wisconsin Department of Transportation will arrange and pay for all necessary traffic controls for said detour.

While detour is in place, temporary repairs to maintain highway traffic will be the responsibility of the Wisconsin Department of Transportation. Repairs beyond that needed to maintain highway traffic will be the responsibility of the underlying maintaining authority.

Any damage caused by the additional traffic to the detour route as described above will be repaired at no cost to the maintaining authority. Prior to use as a detour, this route will be photographed and logged to document the condition prior to use.

WISCONSIN DEPARTMENT OF TRANSPORTATION

By: _____ Date: _____

CITY OF WAUSAU

By: _____ Date: _____

**Project 6999-12-01/71
CTH U BRIDGE OVER US 51
Marathon County**

RESOLUTION OF THE FINANCE COMMITTEE

Approving the Adoption of the Standard Allowance of Revenue Loss Pursuant to the American Rescue Plan Act of 2021, Coronavirus State and Local Fiscal Recovery Funds (SLFRF) Program

Committee Action: Approved 5-0

Fiscal Impact: \$10,000,000

File Number: 21-1109

Date Introduced: April 26, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☒ No ☐	
	<i>Included in Budget:</i>	Yes ☐ No ☒	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☒ No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☒	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☒ No ☐	<i>Amount: \$10,000,000</i>
	<i>Debt Financed:</i>	Yes ☐ No ☒	<i>Amount Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐</i>		

RESOLUTION

WHEREAS, the US Department of Treasury, published the Coronavirus State & Local Fiscal Recovery Funds Final Rule on January 6, 2022 with an effective date of April 1, 2022; and

WHEREAS, the Final Rule provided a standard allowance of \$10,000,000 as an alternative to the revenue loss formula provided in the interim rule; and

WHEREAS, the Final Rule specifies that the Revenue Loss category can be used to fund Government Services; and

WHEREAS, the Final Rule further clarifies that this includes expenses related to services traditionally provided by a government including but not limited to: road building, maintenance and other infrastructure, health services, government administration, staff and administrative facilities; environmental remediation; providing police fire and other public safety services(including the purchase of fire trucks and police vehicles); and

WHEREAS, funds utilized pursuant to the standard revenue loss allowance continue to have restrictions including prohibiting the deposit into pension funds, satisfaction of settlements and judgements, retirement of existing debt and contributions to financial reserves; and

WHEREAS, the US Department of Treasury describes this category of spending as the most flexible use category under the SLFRF program and further indicates that the category is subject to streamlined reporting and compliance requirements; and

WHEREAS, the use of the standard allowance also reduces audit risk since the revenue loss calculation would be subject to audit compliance procedures; and

WHEREAS, the adoption of the standard allowance does not eliminate the requirement for budget modifications before spending the federal dollars;

NOW, THEREFORE, BE IT RESOLVED, by the City of Wausau Common Council that:

1. The City of Wausau elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services; and
2. The proper City officials are authorized and directed to report that the City of Wausau is electing to use the standard allowance of up to \$10 million for revenue loss purposes in the federal reporting system.

Approved:

Katie Rosenberg, Mayor

FINANCE COMMITTEE

Date and Time: Tuesday, March 22, 2022 @ 5:15 pm., Council Chambers

Members Present: Lisa Rasmussen, Sarah Watson, Michael Martens, Dawn Herbst, and Deb Ryan

Others Present: Maryanne Groat, Matt Barnes, Liz Brodek, Randy Fifrick, Nathan Miller, Tammy Stratz, Valerie Swanborg, John Chmiel & Angela Uhl, Mary Goede, Kaitlyn Bernarde

Discussion and possible action regarding Adoption of the Standard Allowance of Revenue Loss Pursuant to the American Rescue Plan Act of 2021, Coronavirus State and Local Fiscal Recovery Funds (SLFRF)

Program

Maryanne Groat explained when notice was first received regarding these funds there was a computation that we would go through annually to determine what our lost revenue was. That computation allowed us to compare certain kinds of revenue from year to year and apply an inflationary increase to it to determine our revenue loss. This was established during the interim rules, but when the final rules came out in January 2022 there was also an option for the use of a standard allowance of up to \$10 million and then the revenue loss doesn't have to be documented. She stated we need to elect the method we are going to use and that she advocated for the \$10 million standard allowance. She stated if we miscalculate the revenue loss it could create problems in categorizing our expenses, so this method eliminates the audit risk of revenue loss. The revenue loss calculation has to be done each year and we can't accurately project what that number is going to be. By creating the standard allowance of \$10 million we have the number up front. The benefit of categorizing and getting the largest revenue loss possible is because expenditures out of the revenue loss category are the most flexible and has the least amount of compliance requirements. Anything government would typically spend dollars on can be spent out of that category. She noted they do want us to tell the federal government what we're going to do sooner versus later.

Motion by Ryan, second by Martens approve the use of the Standard Allowance of Revenue Loss. Motion carried 5-0.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving and Adopting the Budget for American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund Funded Projects

Committee Action: Approved 5-0

Fiscal Impact: \$1,106,971

File Number: 21-1109

Date Introduced: April 26, 2022

FISCAL IMPACT SUMMARY

COSTS	Budget Neutral	Yes ☒ No ☐	
	Included in Budget:	Yes ☐ No ☒	Budget Source: ARPA funding
	One-time Costs:	Yes ☒ No ☐	Amount:
	Recurring Costs:	Yes ☐ No ☒	Amount:
SOURCE	Fee Financed:	Yes ☐ No ☒	Amount:
	Grant Financed:	Yes ☒ No ☐	Amount: \$1,106,971
	Debt Financed:	Yes ☐ No ☒	Amount Annual Retirement
	TID Financed:	Yes ☐ No ☒	Amount:
	TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐		

RESOLUTION

WHEREAS, the City of Wausau will be receiving approximately \$15 million in American Rescue Plan Act (ARPA) Funds in two payments, and

WHEREAS, while the US Treasury has issued Final Rules regarding reporting and eligible uses; and

WHEREAS, the Rules specify that funds must be used for costs incurred on or after March 3, 2021 and obligated by December 31, 2024, and expended by December 31, 2026; and

WHEREAS, in 2021 the City heard testimony and conducted a listening session on potential uses for the funds; and

WHEREAS, the Common Council appropriated \$1,064,024 to specific capital projects as part of the 2022 Adopted Budget; and

WHEREAS, the Common Council appropriated \$350,000 for the Landmark low income housing project; and

WHEREAS, the Common Council appropriated \$240,375 for the PFAS pilot study and \$230,000 for alternate drinking water supplies; and

WHEREAS, your Finance Committee has developed a rolling application process and rating matrix to consider project and funding requests; and

WHEREAS, your Finance Committee has completed its first ranking and recommends the following projects:

LED Street Lighting Conversion		Revenue Loss Government Services			\$ 881,971
Skateboard Park		Negative Economic Impact of COVID			\$ 225,000

WHEREAS, your Finance Committee recommends the following budget modification to adopt a multi-year budget to reflect this ARPA spending plan;

Increase Expense	158-158798406	Park Improvements	\$ 225,000
Increase Expense	158-158798233	Street Lighting	\$ 881,971
Increase Revenue	158-158082390	Federal Grants	\$ 1,106,971

NOWTHERE BE IT RESOLVED, by the Common Council of the City of Wausau that the proper City officials are hereby authorized and directed to modify the 2022 Budget as outlined above.

BE IT FURTHER RESOLVED, that the proper City officials are directed to encumber funds and complete the projects and purchases in accordance with the American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund

Approved:

Katie Rosenberg, Mayor

FINANCE COMMITTEE

Date and Time: Tuesday April 12, 2022 @ 5:45 pm., Council Chambers

Members Present *In Person*: Lisa Rasmussen, Sarah Watson, Michael Martens, Dawn Herbst, and *By WebEx*: Deb Ryan

Others Present: Maryanne Groat, Ben Bliven, Ben Graham, Katie Rosenberg, Randy Fifrick, Bob Barteck, Anne Jacobson, Eric Lindman, Jamie Polley, Rick Rubow, Tammy Stratz, Mary Goede, Jim Wadinski

Discussion and possible action regarding ARPA funding requests and related budget modification

Groat referred to the chart in the packet showing the how the projects scored.

https://www.ci.wausau.wi.us/Portals/0/Departments/Council/Archives/Standing%20Committees/Finance%20Committee/2022/FINC_20220412_Packet.pdf

She noted the LED Lighting Project ranked the highest with 312 points, followed by the Skateboard Park with 290 points, and then the Police LPR at 190 points and Police Sit Stand stations at 171 points. She commented as was discussed in the past, there are opportunities to phase projects, and if they don't want to fund something today it doesn't mean they can't fund it in the future.

Rasmussen commented she looked at the projects through the COVID relief lens and felt the Skateboard Park definitely fits that bill. It is a place where people can get outside to engage in healthy physical activity. She also liked the LED Project as we have been trying to get this conversion taken care of block by block. It saves a lot of money through energy conservation, as well as contributes to safe neighborhoods. She commented the other projects seemed like they'd be better suited as CIP projects or equipment replacement fund projects; they did not feel like ARPA.

Sarah Watson commented she also rated the Skateboard and LED projects high because she felt the benefits would reach more of our residents, which she also sees as a priority with ARPA funds. She stated she found value in the other two projects but agreed they probably should be funded another way other than ARPA.

Discussion continued

Motion by Watson, second by Herbst to approve the LED Project and the Skateboard Park Project using ARPA funds (and hold off on the other two projects.) Motion carried 5-0.

ARPA FUNDING

	1. Public Health	2. Negative Economic Impacts	3. Services to Disportionately Impacted Communities	4. Premium Pay	5. Infrastructure	6. Revenue Replacement: Government Services	Total
Landmark Project		\$ 350,000					\$ 350,000
2022 Budget:							
Public Access Server for Closed Caption			49,224				49,224
Internet Firewall Replacement						33,800	33,800
Core Switch Replacement						50,000	50,000
Financial ERP Software Replacement						850,000	850,000
Drinking Fountain Replacement Parks	81,000						81,000
2022 Resolutions							
Temporary Water Supplies						230,000	230,000
PFAS Pilot Study					240,375		240,375
Total Obligated to date	\$ 81,000	\$ 350,000	\$ 49,224	\$ -	\$ 240,375	\$ 1,163,800	\$ 1,884,399
Requests 2022							
LED Street Lighting Conversion						881,971	881,971
Skate Park		225,000					225,000
Total Requests	-	225,000	-	-	-	881,971	1,106,971
Obligated and Requested	\$ 81,000	\$ 575,000	\$ 49,224	\$ -	\$ 240,375	\$ 2,045,771	\$ 2,991,370
CITY ALLOCATION						10,000,000	\$ 15,586,461
AVAILABLE						8,836,200	\$ 12,595,091

ARPA FEBRUARY 2022 REQUESTS

	Priorities	Funding Options	Timeline	Cost	Resident Impact	Future Budget Impact	Readiness	Census Tract	Deferral Impact	Transformational	Total
LED PROJECT											
Herbst	9	5	5	6	8	9	9	7	8	9	75
Rasmussen	10	5	7	8	5	10	8	5	5	5	68
Watson	10	10	10	6	10	10	10	8	10	10	94
Martens	8	1	5	10	10	10	8	8	6	9	75
Ryan											
	37	21	27	30	33	39	35	28	29	33	312
										Average Ranking	78
Skate Board Park											
Herbst	10	5	5	8	9	5	5	5	7	9	68
Rasmussen	10	5	8	8	5	7	7	10	10	5	75
Watson	10	5	5	9	5	6	10	9	8	10	77
Martens	8	7	5	6	5	7	6	10	7	9	70
Ryan											0
	38	22	23	31	24	25	28	34	32	33	290
										Average Ranking	72.5
Police LPR											
Herbst	8	0	0	6	8	7	8	5	7	5	54
Rasmussen	6	0	6	6	0	1	6	0	0	0	25
Watson	6	5	10	8	6	0	5	8	3	5	56
Martens	6	3	5	7	7	3	5	8	6	5	55
Ryan											0
	26	8	21	27	21	11	24	21	16	15	190
										Average Ranking	47.5
Police Sit Stand											
Herbst	7	5	0	8	0	8	5	0	7	5	45
Rasmussen	3	0	6	6	0	1	6	0	0	0	22
Watson	3	3	10	8	2	8	10	0	2	0	46
Martens	6	3	9	8	3	9	7	0	8	5	58
Ryan											0
	19	11	25	30	5	26	28	0	17	10	171
										Average Ranking	43

CITY OF WAUSAU
ARPA FUNDS EVALUATION CRITERIA

CRITERIA	POSSIBLE SCORE			LED Street Lighting Project	Police Automated LPR	Police Sit Stand Configuration	Parks Skate Park
	0 points	1-5 points	6-10 points				
ALIGN WITH PRIORITIES: How well does the proposal align with the community's funding priorities? Does it support a livable community, fiscally sustainable government, environmentally sustainable community, and an improved & equitable quality of life?	Project is inconsistent with community priorities and does not advance community service.	Project is partly consistent with priorities but does not significantly advance community service.	Project is directly related to the community priorities and community service.				
OTHER FUNDING SOURCES: Are there other federal/state ARPA alternative funding opportunities (such as the federal infrastructure bill) that could replace or supplement the request? Have these other funding sources been considered? Could the project/proposal be phased to accomodate other federal/state ARPA sources?	Alternative funding sources may be available but have not been explored, considered or leveraged.	Alternative funding sources may be available and will be leveraged if possible.	No alternate funding sources exist or alternative funding sources have already been leveraged to maximize the investment.				
TIMELINE : Can the proposal be implemented and completed within the ARPA program deadlines? Obligated by 12/31/2024 and expended by 12/31/2026	Project timeline is not well defined and does not clearly establish a work completion within the timeline. Project completion is near the end the ARPA requirements	Project timeline is lengthy but demonstrates that completion is within the ARPA requirements.	Project timeline clearly demonstrates that work will conclude within the short term (1 year or less).				
COST: While projects funded with ARPA should be impactful best practices indicate the funds should be spread over the qualifying period to enhance budgetary and financial stability. Does the proposal represent a reasonable allocation of resources relative to other community proposals?	Project exhausts all or the majority of funds immediately.	Project ARPA funding request is requires a significant ARPA allocation. However, the project provides for phases which allows for flexibility of unexpected City needs and priorities.	Project ARPA funding request is reasonable to the City overall ARPA allocation. The funding request allows the City to diversify the ARPA investments. Significant projects may be allocated in phases to provide future flexibility of unexpected needs and priorities.				
RESIDENT IMPACT: What portion of the community would benefit from this proposal?	Proposal fails to identify positive impact nor identifies populations benefitted	Proposal demonstrates a positive impact on a material portion of the population 25-75%	Project demonstrates a strong positive impact on a significant portion of the population >75%				
IMPACT ON FUTURE BUDGETS: Will this proposal require ongoing funding? Will it reduce or increase ongoing operating expenses? Will the project produce additional annual revenues?	Project creates a new funding dependency and future tax levy pressure.	Project would have a neutral impact on personnel or other operating costs or revenues. Project is budget neutral.	Project decreases future operating costs, increase operating revenues, eliminates future debt issuance requirements				
COMPLEXITY AND READINESS: Is the project or proposal complex with multiple phases before implementation can begin? Does the project or proposal require outside approvals or oversight? Does a clear implementation plan exist? What complications could arise to prevent this project from achieving its intended goals?	Project is unable to proceed due to obstacles such as land acquisition, easements, designs and other approvals. Project is not shovel ready.	Minor obstacles, plans or details exist but should not impact a timely implementation.	Project is entirely ready to proceed. No obstacles exist.				
CENSUS TRACT ELIBILITY: Does the proposal/project fall within a census tract or benefit those vulnerable popuations and those disproportionately negatively impacted by COVID19?	This project/proposal is not located in a census tract and not designed to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is not located in a census tract but will benefit all citizens including those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is located in a census tract or is considered to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?				
IMPACT OF DEFERRAL: What is the impact of the deferral? Will costs go up? Will the City be out of compliance with mandates or regulations? Are there health and safety risks impacting residents that will remain unaddressed? Does this proposal improve the environmental quality of the citv?	Deferral causes limited impact to service or disruptions.	Deferral will have limited impact on regulatory mandates, health and safety risks or environmental qualities.	Deferral will have a detrimental impact on regulatory mandates, health and safety risks or environmental qualities.				
PROJECT PRIORITY AND IMPACT: Regardless of any other scores, do you believe this project should be a priority? Do you believe that the project is transformational for the community? Do you believe that the project will make a big impact?	Low priority, impact, transformational power	Some priority, impact and transformational power	High priority, impact and transformational power				
			TOTAL				

CITY OF WAUSAU
AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:

- *Road building and maintenance and other infrastructure
- *Construction of government buildings
- *General government administration and staff
- *Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
- *Environmental remediation



Project Title	LED street lighting conversion		
Department	DPW Electrical	Contact Name:	Rick Pergolski
Priority 1-6 (low-high)	4		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (Check all that apply)

☐	881,970.50	☐ Ongoing Operational Expenses
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PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

We would like to convert all of the city's street lighting to LED. This would save the city maintenance and operating costs.

PROJECT PURPOSES: (Check all statements that apply)

☐	Addresses critical health or safety hazard.	☒	Serves to eliminate blight
☒	Provides developed area with a comparable level of city services or facilities.	☐	Encourages economic development
☒	Maintains or enhances systems that support existing city services.	☒	Encourages revitalization, community aesthetics, or historic preservation
☐	Provides new service, facility, system or equipment.	☐	Provides other rehabilitation, replacement or new construction.
☐	Expands existing service into an undeveloped area.	☐	This project was identified and deferred on prior years capital/operating budget
☒	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	☒	Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
☐	Supports a revenue generating service	☐	Increases FTE's within the department
☒	Contributes to a safe community	☐	Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

Our existing HID lighting is reaching end of life. The LED conversion will reduce energy usage by more than half while reducing the maintenance costs.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

The cost of waiting on this project is that the city will continue to have high energy usage and maintenance costs. It will also take our electricians away from projects that we could be doing while they maintain lights.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

The reduced operation cost is cut in half between HID and LED lighting.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

LED street lighting conversion

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance						-
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shortfall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	\$ 881,971	\$ -	\$ -	\$ -	\$ -	\$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shortfall	\$ 881,971	\$ -	\$ -	\$ -	\$ -	\$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

This would reduce our electricity bills.

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

LED street lighting conversion

[illegible]

Street Lighting		
	HID	
Bridge St	122	\$73,541.60
Westwood Dr	60	\$36,168.00
Highway U	50	\$30,140.00
Merrill Ave	44	\$26,523.20
Badger Ave	18	\$10,836.00
Campus Dr	30	\$18,084.00
1st Ave	18	\$10,836.00
3rd Ave	22	\$13,261.60
Highland Park Blvd	21	\$13,051.50
18th St and E Wausau Ave	5	\$3,012.50
Gowen St	20	\$12,430.00
W Union St	3	\$1,808.40
Wind Ridge Rd	6	\$3,616.80
Summit	7	\$4,219.60
E Wausau Ave	8	\$4,822.40
Mobile Ave	8	\$4,972.00
5th St	62	\$38,533.00
6th St	23	\$13,864.40
2nd St	3	\$1,864.50
N River Dr	5	\$3,107.50
1st St	54	\$33,561.00
3rd St	48	\$29,832.00
4th St	24	\$14,916.00
Scott St	67	\$41,640.50
McClellan St	4	\$2,486.00
Grant St	2	\$1,243.00
Jefferson St	43	\$26,724.50
Washington St	43	\$26,724.50
McIndoe St	4	\$2,486.00
Forest St	43	\$26,724.50
Green Vistas	31	\$2,480.00
Library	13	\$8,079.50
Slough Bridge	22	\$13,673.00
Stewart Ave	146	\$88,008.80
52 Parkway	38	\$22,906.40
28th Ave	53	\$31,948.40
Sherman St	10	\$6,028.00
Edgewood St	9	\$5,593.50
Tate Ct	4	\$2,486.00
Sunset Dr	5	\$3,014.00
Airport	3	\$1,808.40
Elm St	3	\$1,808.40
S 22nd Ave	7	\$4,350.50

ATB0 w/node= \$602.80

GVN2 Retro w/node=\$621.50

GVN2 Complete=\$1450.90

Corncob LED

St Austin and Lillie Ave	20	\$12,430.00
SouthEast Side	40	\$58,036.00
Grand Ave	11	\$6,836.50
McCleary Bridge	30	\$18,645.00
17th Ave	60	\$36,168.00
Financial way	4	\$5,803.60
Werle Ave	19	\$11,808.50
Lots	15	\$9,027.00

Totals 1410 \$881,970.50

CITY OF WAUSAU
AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:

- *Road building and maintenance and other infrastructure
- *Construction of government buildings
- *General government administration and staff
- *Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
- *Environmental remediation



Project Title	Fixed Station Automated License Plate Readers (ALPR)		
Department	Police	Contact Name:	Ben Graham
Priority 1-6 (low-high)	3		
6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority			

Project Type (Check all that apply)

☒ One Time Expense	☒ Ongoing Operational Expenses
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PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

The Police Department is seeking ARPA funds to enhance quality of life for the Wausau community through the purchase of fixed station automated license plate readers (ALPR). ALPR is proven to deter crime and to increase clearance rates. ALPR sees like a detective to make actionable evidence available when needed that is easily searchable by vehicle type, make, model, color, timeframe, or plate details. ALPR provides immediate alerts for wanted or stolen vehicles and records 30 days of vehicle traffic wherever cameras are installed. Fixed station ALPR has a growing footprint in WI, with Flock Safety ALPR leading the way, having contracts with 14 Wisconsin cities (including Appleton, Green Bay, and many cities in the Milwaukee metro area). We have researched the technology and have met with our current LPR vendor (Genetec) and Flock Safety. Flock Safety is the preferred vendor. **Cost?** Annual all-in subscription of \$2,500/camera. One-time installation fee of \$250/camera. Minimum subscription of 5 cameras, or \$12,500/year + one-time installation cost of \$1,250 = \$13,750 in year 1. **Infrastructure?** Flock ALPRs have built in LTE connectivity and can run off solar power, all included in the price. This allows Flock Safety to deploy fixed ALPRs virtually anywhere without a major infrastructure project. Flock installs, manages, and services their equipment with no additional cost. **Capabilities?** Captures up to 2 lanes of single-direction traffic. Standard capture of plates, temp plates, and state detection. Advanced capture of “vehicle fingerprint,” meaning a flag/search for a vehicle can be performed based on the description (type, make, and color of vehicle) even without a license plate number. This allows investigators to go from a vehicle description, to a license plate, to a suspect. **Privacy?** Flock cameras only capture the rear of vehicles on public roadways. There is no facial recognition technology. Data is the property of the owner/agency and is deleted after 30 days. **Costs?** Full coverage = approximately 17 cameras = \$42,500/year + \$4,250 installation costs. Partial coverage = approximately 10 cameras = \$25,000/year + \$2,500 installation costs. Minimal Coverage (one-side of river) = approximately 5 cameras = \$12,500/year + \$1,250 installation costs.

PROJECT PURPOSES: (Check all statements that apply)

☐ Addresses critical health or safety hazard.	☒ Serves to eliminate blight
☐ Provides developed area with a comparable level of city services or facilities.	☒ Encourages economic development
☐ Maintains or enhances systems that support existing city services.	☐ Encourages revitalization, community aesthetics, or historic preservation
☒ Provides new service, facility, system or equipment.	☐ Provides other rehabilitation, replacement or new construction.
☐ Expands existing service into an undeveloped area.	☐ This project was identified and deferred on prior years capital/operating budget
☐ Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	☒ Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
☐ Supports a revenue generating service	☐ Increases FTE's within the department
☒ Contributes to a safe community	☐ Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

A fixed station ALPR solution would deter crime and enhance our ability to solve crime when it is committed. With a growing network of Flock Safety ALPR in Wisconsin, coupled with the fact crime is inherently multi-jurisdictional, adopting Flock Safety ALPR would enable us to leverage region and state-wide technology to increase our efficiency and effectiveness in our investigations.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Deferred or denial of purchase would likely force us to look for alternative means for financing. We believe the technology is worth purchasing, it's just a matter of finding a funding source.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

The return on investment is 2 fold: (1) improves investigatory efficiency; and (2) increases clearance rates resulting in favorable outcomes for the community (e.g. recovery of stolen property (theft/retail theft/stolen vehicles/etc) and increased accountability for offenders).

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Fixed Station Automated License Plate Readers (ALPR)

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance						-
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shortfall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services	55,000	50,000	50,000	50,000	50,000	255,000
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	\$ 55,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 255,000

FUNDING SOURCES						
ARPA Funding	55,000	50,000	50,000	50,000	50,000	255,000
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	\$ 55,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 255,000
Shortfall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

TBD. Costs may be off-set by discontinuing existing contracts, if necessary, but would likely be looking for an increase in budget to subsidize the costs.

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING

OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

n/a

[illegible]

CITY OF WAUSAU
AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:

- *Road building and maintenance and other infrastructure
- *Construction of government buildings
- *General government administration and staff
- *Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
- *Environmental remediation



Project Title	Department-Wide Sit-Stand Configuration		
Department	Police	Contact Name:	Ben Graham
Priority 1-6 (low-high)	3		
6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority			

Project Type (Check all that apply)

☒ One Time Expense	☐ Ongoing Operational Expenses
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PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

Each year, the Department receives requests from its staff for sit-stand desk options to enhance the workspace and improve employee health (i.e. alleviate back-pain). Sit-stand desks ensure a workspace is ergonomic and grants an employee the option to reduce sedentary habits and increase mobility.

We are seeking ARPA funds to covert all remaining desks department-wide into motorized sit-stand configurations. 41 workstations remain. We currently have a quote to convert 1 desk, which is estimated at \$1,200 (includes product and installation).

PROJECT PURPOSES: (Check all statements that apply)

☐ Addresses critical health or safety hazard.	☐ Serves to eliminate blight
☐ Provides developed area with a comparable level of city services or facilities.	☐ Encourages economic development
☒ Maintains or enhances systems that support existing city services.	☐ Encourages revitalization, community aesthetics, or historic preservation
☐ Provides new service, facility, system or equipment.	☐ Provides other rehabilitation, replacement or new construction.
☐ Expands existing service into an undeveloped area.	☐ This project was identified and deferred on prior years capital/operating budget
☐ Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	☐ Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
☐ Supports a revenue generating service	☐ Increases FTE's within the department
☐ Contributes to a safe community	☐ Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

Employee health and retention have been topics of conversation and concern, not only in our Department, but city-wide. Providing a more ergonomic, adaptive, and comfortable workspace would pay dividends in employee health and satisfaction.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

If deferred or denied, we would continue to convert existing workstations on an annual basis based on available funding.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

Some studies have shown that affording employees a sit-stand option increases health (i.e. employee burns more calories and experiences less back pain) and increases productivity.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Department-Wide Sit-Stand Configuration

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance						-
Equipment/Vehicle/Furnishings Purchase	50,000					50,000
Other(Describe)						-
Total Costs	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
FUNDING SOURCES						
ARPA Funding	50,000					50,000
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Shortfall	\$ -	\$ -	\$ -	\$ -	\$ -	-

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	-
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	-
Shortfall	\$ -	\$ -	\$ -	\$ -	\$ -	-

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

n/a

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

n/a

Department-Wide Sit-Stand Configuration

[illegible]

CITY OF WAUSAU
AMERICAN RESCUE PLAN - SLFRF APPLICATION
Public Health c Impacts of COVID 19

SPENDING ON RESPONDING TO NEGATIVE ECONOMIC IMPACT

While the pandemic impacted millions of American households and businesses it caused disproportionate impacts or more severe impacts to certain communities and populations. These severe and disproportionate households, communities, small businesses and nonprofits are presumed eligible for services that respond to the impact they experience.



Project Title	Replacement of Wausau Skate Park		
Department	Parks, Recreation & Forestry	Contact Name:	Jamie Polley
Priority 1-6 (low-high)	5		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Program Administration (Check all that apply)

☒	Internal Administration		Subrecipient (Identify)
Impacted Households Small Business, Nonprofit and Impacted Industries (Check all that Apply)			
☒	Assistance to Low or Moderate income households	☒	Assistance to Small Business (Describe) -Local Skate Shop and downtown businesses
☒	Assistance in a Qualified Census Tract		Aid to Impacted Industries (Describe)
	Assistance to Nonprofits (Describe)		Other (Describe)

PROGRAM DESCRIPTION
attach additional information if needed

The Skatepark at Oak Island is one of its kind within the City of Wausau. It therefore serves residents young and old and enhances the quality of life for the resident of the City as well as surrounding communities. The Skate Park was installed in 2002 and is 20 years old this year. Over the years staff has made multiple repairs to the ramps and surfacing. The current equipment is reaching a point where larger repairs are needed. The surfacing of the skateboard park is blacktop which is not an adequate surfacing and poses multiple safety concerns each year as the blacktop changes with the freeze and thaw. The City has also received multiple emails this past year with safety concerns and other complaints. This project would include concrete surfacing, refurbishing the existing equipment and the addition of a few new modern pieces. The skateboard park would remain in its current location. Oak Island is a community parks that serves the City of Wausau and the surrounding communities. The park serves small family and group gatherings to large community events. The park also falls within a qualified census tract and provides a free public park space to the local residents. The skate park is also free and like the park, provides a space for the surrounding neighborhood to gain the social, physical and mental benefits that parks and the outdoors provide. The current skatepark has some areas that if not addressed do pose safety hazards. If these items are unable to be addressed the result will be to shut down of the skate park. The skate park enhances the park system by providing a different type of recreational activity that cannot be found anywhere else in the City and is only one of two in the area. Providing a few new modern pieces of equipment will enhance the recreational experience. The skate board park could provide a location to hold skate board clinics or lessons resulting in increased revenue to recreation programs and local skate board businesses. In addition, the skate board park provides a safe place for youth and adults to recreate in our community, enhancing their quality of life.

PROGRAM ADMINISTRATION

Describe how the proposed program will be administered, the recipient eligibility requirements and the outreach plan

The program will be administered by the Parks, Recreation & Forestry Department. A certified skate park designer and developer will be consulted to evaluate the current site and current equipment. This consultant will work with department staff and key stakeholders in the community to develop preliminary plans based on space available, current equipment condition and new amenities suitable for the site. Community outreach will then be conducted through a series of public meetings, surveys on social media and department website to gather input on the concept plans and desired amenities. The users of the skate park will be highly involved in the design process to ensure that the City is planning a park that is accessible and available to all generations. Staff has been in contact with a local skate shop owner who is extremely interested in the project and has already donated \$5,000 towards the effort. Staff will partner with the owner to communicate with the neighborhood, and current and future users of the park. This project exists within a census tract that has been effected by COVID-19. This park provides a free space that is safe, benefits the social, emotional and physical well being of the users and enhances the quality of life for the neighborhood, residents of Wausau and surrounding communities. The project site is ready for this project to take place and there are no foreseen issues to completing this project within the ARPA program deadline. The cost of the project is approximately \$300,000. An advisory group will raise \$75,000 towards the project. The project will benefit the immediate neighborhood surround the park and, since it is a destination amenity, it will also benefit the residents of the City of Wausau and surrounding communities. The skate park is typically utilized by individuals under 30 years old however there are some users over 30 years of age. Since this project will be to replace in existing amenity there is minimal added costs to maintenance and operations. As with any amenity there is a life expectancy of the equipment which is approximately 15 years for the ramps and 20-25 years for the concrete features. The state of the current equipment and blacktop surface is a high priority concern. If the surface cannot be replaced and the equipment is not fixed the skate park becomes a safety hazard and will result in closure of the skate park. Regardless of funding staff does feel that is project is a priority project and will make a big impact on the youth and adults around the park and within the community. This project was submitted to the City Council as a Capital Improvement Project for 2022 and was not funded due to the possibility of ARPA funding. It will be resubmitted if not funded through ARPA dollars because it is a high priority project.

OTHER AVAILABLE FUNDING SOURCES FOR THE PROGRAM (check all that apply)

☐	2022 Budget	☒	Other (Describe)	Donations and Grants
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RESPONDING TO NEGATIVE ECONOMIC IMPACTS - FINANCIAL DETAIL

Replacement of Wausau Skate Park

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Administrative Costs	45,000					45,000
Financial Assistance Grants						-
Financial Assistance Loans						
Neighborhood Investments	255,000					255,000
Lead Remediation						-
Improvements to vacant and abandoned Properties						-
Other(Describe)						-
Total Costs	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
FUNDING SOURCES						
ARPA Funding	225,000					225,000
Donations	75,000					75,000
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Shortfall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Administrative Costs						-
Financial Assistance Grants						-
Financial Assistance Loans						-
Neighborhood Investments						
Lead Remediation						
Improvements to vacant and abandoned Properties						
Other (Describe) Maintenance & Operations		1,500	1,500	1,500	1,500	6,000
Total	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 6,000
FUNDING SOURCES						
ARPA Funding						-
Donations		1,000	1,000	500	500	3,000
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total	\$ -	\$ 1,000	\$ 1,000	\$ 500	\$ 500	\$ 3,000
NET LEVY REQUIREMENT	\$ -	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 3,000

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

Events or circumstances that would prevent costs from being obligated by December 31, 2024 and expended by December 31, 2026 are minimal however if the fundraising of \$75,000 is not obtained the project will be reduced to the ARPA and donated funds received by December 1, 2024.

Replacement of Wausau Skate Park

[illegible]



CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving Modification of the 2022 Budget – General Fund and Capital Project Funds for projects in process and other obligations

Committee Action: **Approved 4-0**

Fiscal Impact (2022): This action will modify the 2022 budget by re-establishing projects in process in the budget and fund other contractual obligations from the 2021 budget \$1,606,803

File Number: 21-1109

Date Introduced: April 19, 2021

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐ No ☒	
	<i>Included in Budget:</i>	Yes ☐ No ☒	<i>Budget Source: 2021 Budgets</i>
	<i>One-time Costs:</i>	Yes ☒ No ☐	<i>Amount: \$1,606,803</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☒	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☒	<i>Amount: Funded from Tax Levy, prior year debt proceeds or TID Funds</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☒ Interfund Loan ☐</i>		

RESOLUTION

WHEREAS, the Finance Committee has received a request to carry forward certain 2021 budget appropriations for replacement reserves, unfinished projects and contractual obligations and non-lapsing committed fund balances as outlined in Exhibit A, thus modifying the 2022 budget, and

WHEREAS, your Finance Committee has reviewed and recommends the list of non-lapsing and committed funds as noted in Exhibit A

WHEREAS, the Finance Committee has reviewed the requests and recommends carry forward appropriations and the modification of the 2022 budget presented in Exhibit A, and

BE IT RESOLVED, by the Common Council of the City of Wausau that the proper City Officials be and are hereby authorized and directed to modify the 2022 budget as presented.

Approved:

Katie Rosenberg Mayor

FINANCE COMMITTEE

Date and Time: Tuesday April 12, 2022 @ 5:45 pm., Council Chambers

Members Present *In Person*: Lisa Rasmussen, Sarah Watson, Michael Martens, Dawn Herbst, and *By WebEx*: Deb Ryan

Others Present: Maryanne Groat, Ben Bliven, Ben Graham, Katie Rosenberg, Randy Fifrick, Bob Barteck, Anne Jacobson, Eric Lindman, Jamie Polley, Rick Rubow, Tammy Stratz, Mary Goede, Jim Wadinski

Discussion and possible action regarding carryover of project and designated funds to the 2022 budget

Maryanne Groat explained this basically continues the budget for the projects currently underway. She pointed out for street improvements there is a request to carryover funds even though the project is complete, to help supplement the 2022 budget because we are experiencing some increases in costs. She stated the increases are due to supply chain issues and fuel costs. She indicated she expected to be able to use any excess surplus to reduce the borrowing in 2022, as well.

Eric Lindman stated late today the lights that were ordered last summer for the 2021 project came in. He requested \$57,000 for the lights be included in the carryover resolution.

Motion by Martens, second by Herbst to accept the carryover projects list and include the light fixtures. Motion carried 4-0. (*Deb Ryan was unable to vote due to audio issues with WebEx*)

2021 PROJECT RESERVATIONS AND FUND CARRYOVERS TO MODIFY THE 2022 BUDGET

140 & 150 CAPITAL PROJECTS FUND

STREET IMPROVEMENT PROJECTS

		2021 Modified Budget	2021 Expenses	2022 Budget Modification
140-300298230	Street Improvements	\$ 1,375,000	\$ 965,180	\$ 307,000
140-300298235	Asphalt Overlay - Alley Paving	\$ 275,000	\$ 195,112	\$ 79,888
140-300298250	Stormsewer	435,000	395,454	180,000
TOTAL CARRYOVER				\$ 566,888

The carryover will fund 2022 street improvements and 2022 asphalt overlay. Project costs have increased from prior years and came in higher than expected. Original funding is debt proceeds. The budget amendment will also provide for final DOT street project bills. The state project completions can have excessive billing delays.

METRORIDE CAPITAL

		2021 Modified Budget	2021 Expenses	2022 Budget Modification
150-237598300	Fare Box Upgrades	\$ 592,375	\$ -	\$ 592,375
150-237598300	Service Truck Replacement	44,175	-	44,175
150-237598300	Facility Upgrades & HVAC replacement (2020 Budget)	35,752	27,345	8,407
TOTAL CARRYOVER				\$ 644,957
150-237588416	Grant Income	\$ (636,550)		\$ (636,550)

The Farebox and Service Truck will be funded by Grant Income. The 2020 Facility projects was funded by the tax levy

AIRPORT PROJECTS

		2021 Modified Budget	2021 Expenses	2022 Budget Modification
150-237598418	Airport Facilities Crack Sealing	\$ 157,500	\$ -	\$ 157,500
150-237598449	Airport Facilities - Fuel Farm Upgrades East Hangar Area	118,490	88,798	29,692
150-237598418	Airport Facilities Terminal Upgrades Engineering	75,000	-	75,000
TOTAL CARRYOVER				\$ 262,192
	State Grants	\$ (221,250)		\$ (251,250)

This carryover represents unspent local share project costs related Jet A Fuel Farm upgrade and Tank monitor system performed by the State in December 2020; the relocation of the KAUW ASOS Equipment and the east hangar development area. These projects are managed by the State of Wisconsin and also experience extended close out. The Crack Sealing and Terminal Upgrade engineering services are 2021 projects. The local share is funded by tax levy.

PARK PROJECTS

		2021 Modified Budget	2021 Expenses	2022 Budget Modification
150-237598409	Park Department - Playgrounds	\$ 117,276	\$ 91,750	\$ 25,526
150-237598463	Park Department - Dog Park	45,750	40,179	5,571
150-237598425	Park Department - Rolling Stock	193,138	93,156	99,982
TOTAL CARRYOVER				\$ 131,079

This carryover will complete park capital projects. The rolling stock will fund a dump truck being built, and a trailer and grader that are on backorder. The funding was

2021 PROJECT RESERVATIONS AND FUND CARRYOVERS TO MODIFY THE 2022 BUDGET

TECHNOLOGY PROJECTS

		2021 Modified Budget	2021 Expenses	2022 Budget Modification
150-237598426	Law Enforcement Software	\$ 244,607	\$ 62,518	\$ 142,089
150-237598438	Computer Software - Municipal Court, Special Assessment and Financial Software	350,000	243,481	106,519
TOTAL CARRYOVER				\$ 248,608

The carryover provides funding for the completion of a variety of software projects:

Law Enforcement Software is nearly complete. Final payment will occur when all aspects of the project have been delivered.

Municipal Court and Special Assessment: Both of these projects are critical as they currently are obsolete and located on hardware that must be retired. Municipal court software has been implemented, The Special Assessment software contract was signed March 2022. We expect implementation this spring.

These projects were funded by Tax Levy.

EQUIPMENT

		2021 Modified Budget	2021 Expenses	2022 Budget Modification
150-237598429	Fire Station Improvements	\$ 68,050	\$ 53,321	\$ 14,729
140-300298460	Police Boiler Replacement	45,000	-	45,000
NET CARRYOVER				\$ 59,729

This carryover will fund the completion of the Central Fire Station remodeling initiated in 2021. In addition, the 2021 budget provided for the replacement of the police boiler which was delayed.

NET FUND 140 and 150 CAPITAL IMPROVEMENTS FUND CARRYOVERS

\$ 1,025,653

FUND 141 TAX INCREMENT DISTRICT NUMBER THREE

		2021 Modified Budget	2021 Expenses	2022 Budget Modification
141-3428968290	Professional Services	\$ 96,810	\$ 961	\$ 46,920
TOTAL FUND 141 TID NUMBER THREE				\$ 46,920

Provide for the completion of the engineering contract with Galbraith Carnahan Architects for Barker Stewart Island and other related expenses to improve the island and replacement of the pedestrian bridge decking.

FUND 146 TAX INCREMENT DISTRICT NUMBER EIGHT

		2021 Modified Budget	2021 Expenses	2022 Budget Modification
146-348392190	Professional Services	\$ 30,000	\$ 1,708	\$ 30,000
146-348497200	Developer Grants	\$ 540,000	\$ 390,178	\$ 129,045
TOTAL FUND 146 TID NUMBER EIGHT				\$ 159,045

Professional Services carryover is for the City's commitment to the County Westside plan \$20,000. The Developer grants carryover represents \$100,000 for the Development Agreement with RJ ELM PROPERTIES, LLC. The City committed to a \$450,000 grant for the demolition of existing improvements. The City paid out \$350,000 in 2021 leaving a balance of \$100,000. The City also entered into an agreement with 1401 ELM STREET, LLC this development agreement committed the City to eight annual tax grant installments in an amount not to exceed \$601,250 the first payment of \$29,045 was due in 2021 but was not paid awaiting evidence of preconditions.

FUND 148 TAX INCREMENT DISTRICT NUMBER TEN

		2021 Modified Budget	2021 Expenses	2022 Budget Modification
148-351098230	Engineering Services	\$ 272,000	\$ 208,114	\$ 63,886
TOTAL FUND 148 TID NUMBER TEN				\$ 63,886

Carryover over of the 2021 budget to complete the engineering services for Stewart Avenue 72nd -48th.

**2021 PROJECT RESERVATIONS AND FUND CARRYOVERS
TO MODIFY THE 2022 BUDGET**

FUND 240 CENTRAL CAPITAL EQUIPMENT FUND

		2021 Modified Budget	2021 Expenses	2022 Budget Modification
240-410098220	General Government Buildings	\$ 35,000	\$ 9,564	\$ 23,000
240-413298433	PC Replacement -CCITC	123,247	49,501	73,746
240-413298434	Video Phone Cameras Etc-CCITC	144,589	86,865	57,724
240-460098191	Parks Small Capital Projects	130,000	34,755	95,245
240-450098191	Fire Capital Equipment	58,723	26,495	32,228
TOTAL FUND 240 CENTRAL CAPITAL EQUIPMENT FUND				\$ 281,943

The Carryover Balances will fund continued IT investment in PC and Video replacement. It will also carryover the Parks Department small projects balance, fire capital and General Government building budget.

FUND 110 GENERAL FUND

110-130092190	Comprehensive Plan updates	\$ 46,595	\$ 44,781	\$ 20,000
110-100193250	Registration/Tuition	14,300	4,944	9,356
TOTAL FUND 110 GENERAL FUND				\$ 29,356

The parks operating spending was \$34,504 under budget. They are requesting a \$20,000 carryover to finance the completion of the Comprehensive Outdoor Recreation Plan. Engineering is requesting to carryover training funds since training was difficult during COVID and largely went unspent.

TOTAL ALL FUNDS **\$ 1,606,803**

NON-LAPSING FUNDS

In addition to the above carryovers the following funds are considered non-lapsing and committed:

121 Grants Fund	150 Capital Improvement Fund
122 HUD Mortgage Program Fund	151 Room Tax Fund
123 DLAD Mortgage Program Fund	152 Public Access Fund
124 HCRI Fund	153 Recycling Fund
125 Economic Development Fund	157 OJJDP Grant Fund
126 Federal Rental Rehabilitation Fund	158 ARPA Fund
127 WRRP Rehabilitation Fund	161 Water Utility Fund
128 Environmental Fund	163 Sewer Utility Fund
129 Hazardous Materials Funds	164 WATS Fund
130 Debt Service Fund	165 Parking Fund
132 Home Grant Fund	166 Airport Fund
133 Home Program Income Fund	167 Animal Control Fund
134 Home Rental Rehab Fund	170 Motor Pool Fund
135 Home Administration Fund	171 Insurance Fund
136 Neighborhood Stabilization Fund	173 Employee Benefits Fund
137 WRRP Administration Fund	174 EMS Grant Fund
140 Capital Projects Fund	175 Employee HRA Fund
138 Housing Stock Improvement Fund	177 400 Block Fund
141 Tax Increment District Number Three Fund	180 Cemetery Trust Fund
144 Tax Increment District Number Six Fund	181 Other Trust Fund
145 Tax Increment District Number Seven Fund	186 Incubator Fund
146 Tax Increment District Number Eight Fund	180's and 800's All Trust and Agency Fund
147 Tax Increment District Number Nine Fund	
148 Tax Increment District Number Ten Fund	
149 Tax Increment District Number Eleven Fund	
241 Tax Increment District Number Twelve Fund	

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE COMMON COUNCIL

Creating Executive Committee

Committee Action: Pending

Fiscal Impact: None

File Number: 22-0409

Date Introduced: April 26, 2022

FISCAL IMPACT SUMMARY

COSTS	Budget Neutral	Yes	☒	No	☐	
	Included in Budget:	Yes	☐	No	☐	Budget Source:
	One-time Costs:	Yes	☐	No	☐	Amount:
	Recurring Costs:	Yes	☐	No	☐	Amount:
SOURCE	Fee Financed:	Yes	☐	No	☐	Amount:
	Grant Financed:	Yes	☐	No	☐	Amount:
	Debt Financed:	Yes	☐	No	☐	Amount Annual Retirement
	TID Financed:	Yes	☐	No	☐	Amount:
	TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐					

RESOLUTION

WHEREAS, the Common Council wishes to create the Executive Committee replacing the Legislative Committee and Coordinating Committee; and

WHEREAS, the Executive Committee will implement the City's Strategic Plan by coordinating policy formation among the Committees and providing leadership for all council policies; and

WHEREAS, the Executive Committee will be comprised of the Chairperson of each of the City Council Standing Committees, and City Council President and will be chaired by the City Council President; and

WHEREAS, members shall serve two-year terms, concurrent with the Council term to which each has been elected. If for some reason members relinquish their committee chairpersonship, they will be replaced on the Executive Committee by the new committee Chairperson; and

WHEREAS, the Executive Committee shall report to the City Council; and

WHEREAS, recommendations and reports from special committees shall be forwarded to the Executive Committee prior to Council consideration; and

WHEREAS, the Executive Committee will have the following duties and responsibilities, but are not limited to:

1. Provide leadership for the implementation of the City's Strategic Plan.
2. Proactively identify City policy development needs.
3. Assign requests for any policy development to the appropriate committee(s) including non-standing committees.
4. Assist the mayor in identifying the need for short-term task forces to address policy formation recommendations.
5. Establish City Council policy goals and monitor the success of City Council policy implementation, reporting the results to the City Council.
6. Act as a liaison committee between the state, county and other municipalities in the handling of matters requiring coordination of efforts and interests.
7. Study, investigate, and make recommendations concerning such other matters as may from time to time be referred to it.
8. Review proposed legislative action on state and federal levels to study the legislation's benefits and/or detriments and recommend an official city response to governmental representatives.
9. Coordinating the efforts of city staff to initiate, create, or lobby for legislation beneficial to the City and/or its residents.
10. The duties and authority specified in Section 2.74.020(d), objectives of Community Development Department
11. Provide leadership in the implementation of the City's Strategic Plan core strategies.
12. Additional duties as assigned by the City Council President.
13. Create taskforces as required by duties and responsibilities.

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Wausau, that there is hereby created an Executive Committee for the purposes stated herein, to carry out its assigned duties as enumerated above.

Approved:

Katie Rosenberg, Mayor

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

ORDINANCE OF COMMON COUNCIL			
Amending Section 2.56.010 Public records; Repeal and recreate Section 2.56.020 Records retention			
Committee Action: Pending		Ordinance Number:	
Fiscal Impact:			
File Number: 82-1250		Date Introduced: April 26, 2022	

WHEREAS, records are a basic tool of transacting business on behalf of all local government units, as they are the foundation for government accountability;

WHEREAS, records management is regulated by Wisconsin state law, and accordingly, the Wisconsin Municipal Records Schedule (WMRS), upon adoption, provides legal authorization to dispose of records on a regularly scheduled basis;

WHEREAS, the schedule serves as a mechanism for consistent retention and disposition of similar types of records across all municipal governments and provides assurance of accountability to the public;

WHEREAS, the Wisconsin Municipal Records Schedule is intended to streamline municipal records management by:

- Providing clear and uniform guidance for the retention and disposition of records common to most municipal governments;
- Eliminating the need to develop and obtain Wisconsin Public Records Board approval of a records retention/disposition schedule; and
- Promoting the cost-effective management of municipal records.

NOW, THEREFORE, the Common Council of the City of Wausau do ordain as follows:

Add ()

Delete ()

Section 1. That Section 2.56.010 Public records is hereby amended to read as follows:

2.56.010 Public records.

...

~~(g) Destruction of records.~~

~~(1) City officers may destroy the following nonutility financial records of which they are the legal custodians and which are considered obsolete, after completion of any required audit by the bureau of municipal audit or an auditor licensed under Wis. Stats. ch. 442, but not less than seven years after payment or receipt of any sum involved in the particular transaction, unless a shorter period has been fixed by the State Public Records Board pursuant to Wis. Stats. § 16.61(3)(e), and then after such shorter period:~~

~~(A) Bank statements, deposit books, slips and stubs;~~

~~(B) Bonds and coupons after maturity;~~

~~(C) Canceled checks, duplicates and check stubs;~~

~~(D) Payrolls and other time and employment records of personnel included under the Wisconsin Retirement Fund;~~

~~(E) Receipt forms;~~

~~(F) Vouchers, requisitions, purchase orders and all other supporting documents pertaining thereto;~~

~~(G) Special assessment records.~~

~~(2) City officers may destroy the following utility records of which they are the legal custodians and which are considered obsolete after completion of any required audit by the bureau of municipal audit or an auditor licensed under Wis. Stats. ch. 442, subject to State Public Service Commission regulations, but not less than seven years after the record was effective unless a shorter period has been fixed by the State Public Records Board pursuant to Wis. Stats. § 16.61(3)(e), and then after such a shorter period, except that water stubs, receipts of current billings and customers' ledgers may be destroyed after two years:~~

~~(A) Water and sewer stubs and receipts of current billings;~~

~~(B) Customer's ledgers;~~

~~(C) Vouchers and supporting documents pertaining to charges not included in plant accounts;~~

~~(D) Other utility records with the written approval of the State Public Service Commission.~~

~~(3) City officers may destroy the following records of which they are the legal custodian and which are considered obsolete, but not less than seven years after the record was effective unless another period has been set by statute, and then after such a period, or unless a shorter period has been fixed by the State Public Records Board pursuant to Wis. Stats. § 16.61(3)(e), and then after such a shorter period:~~

~~(A) Assessment rolls and related records, including Board of Review minutes;~~

- ~~(B) Contracts and papers relating thereto;~~
 - ~~(C) Correspondence and communications;~~
 - ~~(D) Financial reports other than annual financial reports;~~
 - ~~(E) Insurance policies;~~
 - ~~(F) Justice dockets;~~
 - ~~(G) Oaths of office;~~
 - ~~(H) Reports of boards, commissions, committees and officials duplicated in the official Council minutes;~~
 - ~~(I) Resolutions and petitions;~~
 - ~~(J) Voter record cards.~~
- (4) ~~Unless notice is waived by the State Historical Society, at least 60 days' notice shall be given the State Historical Society prior to the destruction of any record as provided by Wis. Stats. § 19.21(4)(a).~~
- (5) ~~Any tape recordings of a governmental meeting of the City may be destroyed, erased or reused no sooner than 90 days after the minutes of the meeting have been approved and published, if the purpose of the recording was to make minutes of the meeting.~~
- (hg) Preservation through microfilm. Any City officer, or the director of any department or division of City government may keep and preserve public records in his or her possession by means of microfilm or other photographic reproduction method. Such records shall meet the standards for photographic reproduction set forth in Wis. Stats. § 16.61(7)(a) and (b), and shall be considered original records for all purposes. Such records shall be preserved along with other files of the department or division and shall be open to public inspection and copying according to the provisions of state law and subsections (d) through (f).

Section 2. That Section 2.56.020 Records retention is hereby repealed and recreated to read as follows:

2.56.020 Records retention.

- (a) *Records schedule adopted.* The City of Wausau hereby adopts, by reference, the Wisconsin Municipal Records Schedule (hereinafter “WMRS”), pertaining to the retention and destruction of public records, as approved by the State of Wisconsin Public Records Board (hereinafter “Records Board”) on August 27, 2018, and all future versions of said schedule; and when the record is not contained within the WMRS, in conformance with the Records Board other General Records Schedules (hereinafter “GRS”). Copies of the WMRS and GRS (hereinafter “Records Schedule”) will be kept on file in the City Clerk’s Office located at 407 Grant Street, Wausau, Wisconsin.
- (b) *Other records.* In the event the City creates a record not contemplated by the Records Schedule, the City may, subject to the Records Board’s prior approval, either adopt an

applicable records retention schedule set forth by the Records Board, if available, or create it own retention schedule pertaining to the record.

- (c) *Authority.* The City of Wausau has the specific authority under Wis. Stat. § 19.21(4) to manage and destroy obsolete public records in the possession of the City. This section shall not be construed to authorize the destruction of any public record in advance of the retention period prescribed by statute, state administrative regulations and the WMRS.
- (d) *Wisconsin Historical Society notification.* Prior to the destruction of any public record described in Wis. Stats. § 19.21(4)(a), (b), or (c), at least 60 days' notice, in writing, shall be given to the Wisconsin Historical Society (hereinafter "WHS") unless the requirement is waived in the Records Schedule.
- (e) *Repeal.* All ordinances, or portions thereof, and resolutions, or portions thereof, in conflict with any portion of the Records Schedule are hereby repealed. Any approved City retention schedule, or portion thereof, for any record not contemplated by the Records Schedule shall remain in full force and effect.

State Law reference—Destruction of public records, Wis. Stat. §§ 19.21, 16.61 et seq.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall be in full force and effect from and after its date of publication.

Adopted:

Approved:

Published:

Attest:

Approved:

Katie Rosenberg, Mayor

Attest:

Kaitlyn A. Bernarde, City Clerk

Office of the City Attorney

TEL: (715) 261-6590
FAX: (715) 261-6808



Anne L. Jacobson
City Attorney

Tara G. Alfonso
Assistant City Attorney

Nathan Miller
Assistant City Attorney

April 20, 2022

Comments on ordinance amendments to the City's record retention schedule.

- Records are a basic tool of transacting business on behalf of all local government units. They are the foundation for government accountability. Records management is regulated by Wisconsin state law, and accordingly, the Wisconsin Municipal Records Schedule (WMRS), upon adoption, provides legal authorization to dispose of records on a regularly scheduled basis. The schedule serves as a mechanism for consistent retention and disposition of similar types of records across all municipal governments and provides assurance of accountability to the public.
- The schedule was developed by the Wisconsin Public Records Board following guidelines for complying with legal, fiscal, and archival requirements for records retention and facilitates cost-effective management of records commonly found in municipal governments.
- The WRMS is available for adoption by all Wisconsin cities, villages, and towns; along with other non-county local units of government. The WMRS is intended to serve as guidance for records that are created or received by the City.
- Record schedules are intended to be used as a tool to SIMPLIFY records management responsibilities, not to make them more complex. It is the intention of the WMRS to streamline municipal records management by:
 - Providing clear and uniform guidance for the retention and disposition of records common to most municipal governments;
 - Eliminating the need for individual municipalities to develop and obtain Wisconsin Public Records Board approval of records retention/disposition schedules;
 - Facilitating uniformity in the retention and disposition of records across all municipalities; and
 - Promoting the cost-effective management of municipal records.
- The WRMS is formatted into an easy to read/easy to search table to locate the specific document and its corresponding retention schedule. If the specific record cannot be located in the WRMS, the City is also adopting the General Records Retention Schedules that covers an even wider range of documents.

Nathan Miller

Notification of General Records Schedule Adoption

Schedule Title: Wisconsin Municipal Records Schedule Date: 11-11-2021

Instructions:

Complete and send the original and 2 copies to: State Archivist, Wisconsin Historical Society (WHS), 816 State St., Madison, WI 53706.

- Do not opt out of a record series because your agency does not create or use these types of records. Signing the form does not obligate an agency to create records. It only requires that records be retained in accordance with the retention time periods and dispositions if such records exist. See the Introduction to General Records Schedules for more information.
- Attach a brief narrative explaining your rationale for opting out of each record series. When a separate schedule is prepared, identify that the record series is in lieu of the general schedule and cross reference the specific series.

NOTE: Destruction or transfer of records is not permitted until this form is signed by the WHS and the Public Records Board.

Wisconsin Government Agency: City of Wausau
Address: 407 Grant Street, Wausau, WI 54403

This is to notify the Wisconsin Historical Society and the Public Records Board that the agency named above has reviewed the general records schedule and taken the following action (check appropriate box):

- ☒ Opt In: We adopt the entire schedule. (Available for University of Wisconsin [UW] System and Local Units of Government)
- ☐ Opt In With Revisions: We opt (out of), (in to), (circle one) the following record series. (Available for UW System and Local Units of Government) List the specific retention schedule numbers and titles:

- ☐ Opt Out: We opt out of the general records schedule (in whole), (in part), (circle one). (Available for State Agencies) **(All applicable records disposition must cease until separate retention schedules are developed and approved by the Public Records Board.)** List the specific retention schedule numbers and titles:

Agency Head/Deputy Signature <i>David Johnson, City Attorney</i>	Date Signed <i>12/14/21</i>
Agency Records Officer Signature <i>Kathleen J. Bernarde, City Clerk</i>	Date Signed <i>12/13/2021</i>

The Public Records Board and Wisconsin Historical Society acknowledge your Notification of Adoption. You are hereby authorized to retain, transfer, and dispose of records as indicated on the schedule.

State Archivist Signature <i>Allyson Neubauer</i>	Date Signed <i>2-1-22</i>
PRB Executive Secretary Signature <i>Don Brennan</i>	Date Signed <i>3/1/22</i>

Notification of General Records Schedule Adoption

Schedule Title: Risk Management and Related Records Date: 11-11-2021

Instructions:

Complete and send the original and 2 copies to: State Archivist, Wisconsin Historical Society (WHS), 816 State St., Madison, WI 53706.

- Do not opt out of a record series because your agency does not create or use these types of records. Signing the form does not obligate an agency to create records. It only requires that records be retained in accordance with the retention time periods and dispositions if such records exist. See the Introduction to General Records Schedules for more information.
- Attach a brief narrative explaining your rationale for opting out of each record series. When a separate schedule is prepared, identify that the record series is in lieu of the general schedule and cross reference the specific series.

NOTE: Destruction or transfer of records is not permitted until this form is signed by the WHS and the Public Records Board.

Wisconsin Government Agency: City of Wausau
Address: 407 Grant Street, Wausau, WI 54403

This is to notify the Wisconsin Historical Society and the Public Records Board that the agency named above has reviewed the general records schedule and taken the following action (check appropriate box):

- ☒ Opt In: We adopt the entire schedule. (Available for University of Wisconsin [UW] System and Local Units of Government)
- ☐ Opt In With Revisions: We opt (out of), (in to), (circle one) the following record series. (Available for UW System and Local Units of Government) List the specific retention schedule numbers and titles:

- ☐ Opt Out: We opt out of the general records schedule (in whole), (in part), (circle one). (Available for State Agencies) **(All applicable records disposition must cease until separate retention schedules are developed and approved by the Public Records Board.)** List the specific retention schedule numbers and titles:

Agency Head/Deputy Signature <u>David Johnson, City Attorney</u>	Date Signed <u>12/11/21</u>
Agency Records Officer Signature <u>Kathleen J. Bernhardt, City Clerk</u>	Date Signed <u>12/13/2021</u>

The Public Records Board and Wisconsin Historical Society acknowledge your Notification of Adoption. You are hereby authorized to retain, transfer, and dispose of records as indicated on the schedule.

State Archivist Signature <u>Alyce Harbly</u>	Date Signed <u>2-1-22</u>
PRB Executive Secretary Signature <u>[Signature]</u>	Date Signed <u>3/1/22</u>

Notification of General Records Schedule Adoption

Schedule Title: Purchasing and Procurement Records Date: 11-11-2021

Instructions:

Complete and send the original and 2 copies to: State Archivist, Wisconsin Historical Society (WHS), 816 State St., Madison, WI 53706.

- Do not opt out of a record series because your agency does not create or use these types of records. Signing the form does not obligate an agency to create records. It only requires that records be retained in accordance with the retention time periods and dispositions if such records exist. See the Introduction to General Records Schedules for more information.
- Attach a brief narrative explaining your rationale for opting out of each record series. When a separate schedule is prepared, identify that the record series is in lieu of the general schedule and cross reference the specific series.

NOTE: Destruction or transfer of records is not permitted until this form is signed by the WHS and the Public Records Board.

Wisconsin Government Agency: City of Wausau
Address: 407 Grant Street, Wausau, WI 54403

This is to notify the Wisconsin Historical Society and the Public Records Board that the agency named above has reviewed the general records schedule and taken the following action (check appropriate box):

- ☒ Opt In: We adopt the entire schedule. (Available for University of Wisconsin [UW] System and Local Units of Government)
- ☐ Opt In With Revisions: We opt (out of), (in to), (circle one) the following record series. (Available for UW System and Local Units of Government) List the specific retention schedule numbers and titles:

- ☐ Opt Out: We opt out of the general records schedule (in whole), (in part), (circle one). (Available for State Agencies) **(All applicable records disposition must cease until separate retention schedules are developed and approved by the Public Records Board.)** List the specific retention schedule numbers and titles:

Agency Head/Deputy Signature <u>Carol Jackson, City Attorney</u>	Date Signed <u>12/11/21</u>
Agency Records Officer Signature <u>Kathleen J. Bernhardt, City Clerk</u>	Date Signed <u>12/13/2021</u>

The Public Records Board and Wisconsin Historical Society acknowledge your Notification of Adoption. You are hereby authorized to retain, transfer, and dispose of records as indicated on the schedule.

State Archivist Signature <u>April M. Hilly</u>	Date Signed <u>2-1-22</u>
PRB Executive Secretary Signature <u>[Signature]</u>	Date Signed <u>3/1/22</u>

Notification of General Records Schedule Adoption

Schedule Title: Payroll and Benefits Records Date: 11-11-2021

Instructions:

Complete and send the original and 2 copies to: State Archivist, Wisconsin Historical Society (WHS), 816 State St., Madison, WI 53706.

- Do not opt out of a record series because your agency does not create or use these types of records. Signing the form does not obligate an agency to create records. It only requires that records be retained in accordance with the retention time periods and dispositions if such records exist. See the Introduction to General Records Schedules for more information.
- Attach a brief narrative explaining your rationale for opting out of each record series. When a separate schedule is prepared, identify that the record series is in lieu of the general schedule and cross reference the specific series.

NOTE: Destruction or transfer of records is not permitted until this form is signed by the WHS and the Public Records Board.

Wisconsin Government Agency: City of Wausau
 Address: 407 Grant Street, Wausau, WI 54403

This is to notify the Wisconsin Historical Society and the Public Records Board that the agency named above has reviewed the general records schedule and taken the following action (check appropriate box):

- ☒ Opt In: We adopt the entire schedule. (Available for University of Wisconsin [UW] System and Local Units of Government)
- ☐ Opt In With Revisions: We opt (out of), (in to), (circle one) the following record series. (Available for UW System and Local Units of Government) List the specific retention schedule numbers and titles:
- ☐ Opt Out: We opt out of the general records schedule (in whole), (in part), (circle one). (Available for State Agencies) **(All applicable records disposition must cease until separate retention schedules are developed and approved by the Public Records Board.)** List the specific retention schedule numbers and titles:

Agency Head/Deputy Signature <u>Andrew Johnson, CITY ATTORNEY</u>	Date Signed <u>12/11/21</u>
Agency Records Officer Signature <u>Kathryn J. Bernward, City Clerk</u>	Date Signed <u>12/13/2021</u>

The Public Records Board and Wisconsin Historical Society acknowledge your Notification of Adoption. You are hereby authorized to retain, transfer, and dispose of records as indicated on the schedule.

State Archivist Signature <u>April Neubauer</u>	Date Signed <u>2-1-22</u>
PRB Executive Secretary Signature <u>[Signature]</u>	Date Signed <u>3/1/22</u>

Notification of General Records Schedule Adoption

Schedule Title: Information Technology Records Date: 11-11-2021

Instructions:

Complete and send the original and 2 copies to: State Archivist, Wisconsin Historical Society (WHS), 816 State St., Madison, WI 53706.

- Do not opt out of a record series because your agency does not create or use these types of records. Signing the form does not obligate an agency to create records. It only requires that records be retained in accordance with the retention time periods and dispositions if such records exist. See the Introduction to General Records Schedules for more information.
- Attach a brief narrative explaining your rationale for opting out of each record series. When a separate schedule is prepared, identify that the record series is in lieu of the general schedule and cross reference the specific series.

NOTE: Destruction or transfer of records is not permitted until this form is signed by the WHS and the Public Records Board.

Wisconsin Government Agency: City of Wausau
 Address: 407 Grant Street, Wausau, WI 54403

This is to notify the Wisconsin Historical Society and the Public Records Board that the agency named above has reviewed the general records schedule and taken the following action (check appropriate box):

- ☒ Opt In: We adopt the entire schedule. (Available for University of Wisconsin [UW] System and Local Units of Government)
- ☐ Opt In With Revisions: We opt (out of), (in to), (circle one) the following record series. (Available for UW System and Local Units of Government) List the specific retention schedule numbers and titles:

- ☐ Opt Out: We opt out of the general records schedule (in whole), (in part), (circle one). (Available for State Agencies) **(All applicable records disposition must cease until separate retention schedules are developed and approved by the Public Records Board.)** List the specific retention schedule numbers and titles:

Agency Head/Deputy Signature <u>Kurt Peterson, City Attorney</u>	Date Signed <u>12/11/21</u>
Agency Records Officer Signature <u>Kathleen J. Bernhardt, City Clerk</u>	Date Signed <u>12/13/2021</u>

The Public Records Board and Wisconsin Historical Society acknowledge your Notification of Adoption. You are hereby authorized to retain, transfer, and dispose of records as indicated on the schedule.

State Archivist Signature <u>Alynn K. Kerk</u>	Date Signed <u>2-1-22</u>
PRB Executive Secretary Signature <u>Tom Brennan</u>	Date Signed <u>3/1/22</u>

Notification of General Records Schedule Adoption

Schedule Title: Human Resources and Related Records Date: 11-11-2021

Instructions:

Complete and send the original and 2 copies to: State Archivist, Wisconsin Historical Society (WHS), 816 State St., Madison, WI 53706.

- Do not opt out of a record series because your agency does not create or use these types of records. Signing the form does not obligate an agency to create records. It only requires that records be retained in accordance with the retention time periods and dispositions if such records exist. See the Introduction to General Records Schedules for more information.
- Attach a brief narrative explaining your rationale for opting out of each record series. When a separate schedule is prepared, identify that the record series is in lieu of the general schedule and cross reference the specific series.

NOTE: Destruction or transfer of records is not permitted until this form is signed by the WHS and the Public Records Board.

Wisconsin Government Agency: City of Wausau

Address: 407 Grant Street, Wausau, WI 54403

This is to notify the Wisconsin Historical Society and the Public Records Board that the agency named above has reviewed the general records schedule and taken the following action (check appropriate box):

- ☒ Opt In: We adopt the entire schedule. (Available for University of Wisconsin [UW] System and Local Units of Government)
- ☐ Opt In With Revisions: We opt (out of), (in to), (circle one) the following record series. (Available for UW System and Local Units of Government) List the specific retention schedule numbers and titles:
- ☐ Opt Out: We opt out of the general records schedule (in whole), (in part), (circle one). (Available for State Agencies) **(All applicable records disposition must cease until separate retention schedules are developed and approved by the Public Records Board.)** List the specific retention schedule numbers and titles:

Agency Head/Deputy Signature <u>David Johnson, City Attorney</u>	Date Signed <u>12/11/21</u>
Agency Records Officer Signature <u>Kathleen J. Bernhardt, City Clerk</u>	Date Signed <u>12/13/2021</u>

The Public Records Board and Wisconsin Historical Society acknowledge your Notification of Adoption. You are hereby authorized to retain, transfer, and dispose of records as indicated on the schedule.

State Archivist Signature <u>Allyson Muehl</u>	Date Signed <u>2-1-22</u>
PRB Executive Secretary Signature <u>Tom Brennan</u>	Date Signed <u>3/1/22</u>

Notification of General Records Schedule Adoption

Schedule Title: Fleet and Aircraft Management Records Date: 11-11-2021

Instructions:

Complete and send the original and 2 copies to: State Archivist, Wisconsin Historical Society (WHS), 816 State St., Madison, WI 53706.

- Do not opt out of a record series because your agency does not create or use these types of records. Signing the form does not obligate an agency to create records. It only requires that records be retained in accordance with the retention time periods and dispositions if such records exist. See the Introduction to General Records Schedules for more information.
- Attach a brief narrative explaining your rationale for opting out of each record series. When a separate schedule is prepared, identify that the record series is in lieu of the general schedule and cross reference the specific series.

NOTE: Destruction or transfer of records is not permitted until this form is signed by the WHS and the Public Records Board.

Wisconsin Government Agency: City of Wausau
Address: 407 Grant Street, Wausau, WI 54403

This is to notify the Wisconsin Historical Society and the Public Records Board that the agency named above has reviewed the general records schedule and taken the following action (check appropriate box):

- ☒ Opt In: We adopt the entire schedule. (Available for University of Wisconsin [UW] System and Local Units of Government)
- ☐ Opt In With Revisions: We opt (out of), (in to), (circle one) the following record series. (Available for UW System and Local Units of Government) List the specific retention schedule numbers and titles:

- ☐ Opt Out: We opt out of the general records schedule (in whole), (in part), (circle one). (Available for State Agencies) **(All applicable records disposition must cease until separate retention schedules are developed and approved by the Public Records Board.)** List the specific retention schedule numbers and titles:

Agency Head/Deputy Signature <u>Kurt Johnson, CITY ATTORNEY</u>	Date Signed <u>12/11/21</u>
Agency Records Officer Signature <u>Kathleen J. Bernhardt, City Clerk</u>	Date Signed <u>12/13/2021</u>

The Public Records Board and Wisconsin Historical Society acknowledge your Notification of Adoption. You are hereby authorized to retain, transfer, and dispose of records as indicated on the schedule.

State Archivist Signature <u>Alynn K. Kuhn</u>	Date Signed <u>2-1-22</u>
PRB Executive Secretary Signature <u>Tom Brennan</u>	Date Signed <u>3/1/22</u>

Notification of General Records Schedule Adoption

Schedule Title: Fiscal and Accounting and Related Records Date: 11-11-2021

Instructions:

Complete and send the original and 2 copies to: State Archivist, Wisconsin Historical Society (WHS), 816 State St., Madison, WI 53706.

- Do not opt out of a record series because your agency does not create or use these types of records. Signing the form does not obligate an agency to create records. It only requires that records be retained in accordance with the retention time periods and dispositions if such records exist. See the Introduction to General Records Schedules for more information.
- Attach a brief narrative explaining your rationale for opting out of each record series. When a separate schedule is prepared, identify that the record series is in lieu of the general schedule and cross reference the specific series.

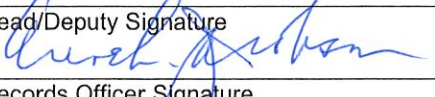
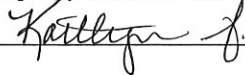
NOTE: Destruction or transfer of records is not permitted until this form is signed by the WHS and the Public Records Board.

Wisconsin Government Agency: City of Wausau
Address: 407 Grant Street, Wausau, WI 54403

This is to notify the Wisconsin Historical Society and the Public Records Board that the agency named above has reviewed the general records schedule and taken the following action (check appropriate box):

- ☒ Opt In: We adopt the entire schedule. (Available for University of Wisconsin [UW] System and Local Units of Government)
- ☐ Opt In With Revisions: We opt (out of), (in to), (circle one) the following record series. (Available for UW System and Local Units of Government) List the specific retention schedule numbers and titles:

- ☐ Opt Out: We opt out of the general records schedule (in whole), (in part), (circle one). (Available for State Agencies) **(All applicable records disposition must cease until separate retention schedules are developed and approved by the Public Records Board.)** List the specific retention schedule numbers and titles:

Agency Head/Deputy Signature  CITY ATTORNEY	Date Signed <u>12/11/21</u>
Agency Records Officer Signature  City Clerk	Date Signed <u>12/13/2021</u>

The Public Records Board and Wisconsin Historical Society acknowledge your Notification of Adoption. You are hereby authorized to retain, transfer, and dispose of records as indicated on the schedule.

State Archivist Signature 	Date Signed <u>2/1/22</u>
PRB Executive Secretary Signature 	Date Signed <u>3/1/22</u>

Notification of General Records Schedule Adoption

Schedule Title: Facilities Management and Related Records Date: 11-11-2021

Instructions:

Complete and send the original and 2 copies to: State Archivist, Wisconsin Historical Society (WHS), 816 State St., Madison, WI 53706.

- Do not opt out of a record series because your agency does not create or use these types of records. Signing the form does not obligate an agency to create records. It only requires that records be retained in accordance with the retention time periods and dispositions if such records exist. See the Introduction to General Records Schedules for more information.
- Attach a brief narrative explaining your rationale for opting out of each record series. When a separate schedule is prepared, identify that the record series is in lieu of the general schedule and cross reference the specific series.

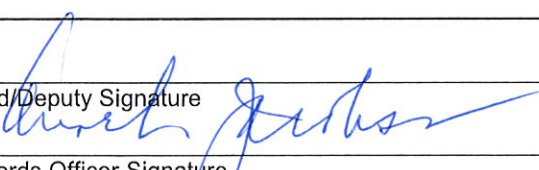
NOTE: Destruction or transfer of records is not permitted until this form is signed by the WHS and the Public Records Board.

Wisconsin Government Agency: City of Wausau
Address: 407 Grant Street, Wausau, WI 54403

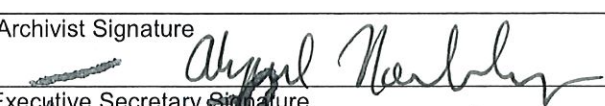
This is to notify the Wisconsin Historical Society and the Public Records Board that the agency named above has reviewed the general records schedule and taken the following action (check appropriate box):

- ☒ Opt In: We adopt the entire schedule. (Available for University of Wisconsin [UW] System and Local Units of Government)
- ☐ Opt In With Revisions: We opt (out of), (in to), (circle one) the following record series. (Available for UW System and Local Units of Government) List the specific retention schedule numbers and titles:

- ☐ Opt Out: We opt out of the general records schedule (in whole), (in part), (circle one). (Available for State Agencies) **(All applicable records disposition must cease until separate retention schedules are developed and approved by the Public Records Board.)** List the specific retention schedule numbers and titles:

Agency Head/Deputy Signature 	Date Signed <u>12/11/21</u>
Agency Records Officer Signature <u>Kathleen J. Bernarde, City Clerk</u>	Date Signed <u>12/13/2021</u>

The Public Records Board and Wisconsin Historical Society acknowledge your Notification of Adoption. You are hereby authorized to retain, transfer, and dispose of records as indicated on the schedule.

State Archivist Signature 	Date Signed <u>2-1-22</u>
PRB Executive Secretary Signature 	Date Signed <u>3/1/22</u>

Notification of General Records Schedule Adoption

Schedule Title: Budget and Related Records Date: 11-11-2021

Instructions:

Complete and send the original and 2 copies to: State Archivist, Wisconsin Historical Society (WHS), 816 State St., Madison, WI 53706.

- Do not opt out of a record series because your agency does not create or use these types of records. Signing the form does not obligate an agency to create records. It only requires that records be retained in accordance with the retention time periods and dispositions if such records exist. See the Introduction to General Records Schedules for more information.
- Attach a brief narrative explaining your rationale for opting out of each record series. When a separate schedule is prepared, identify that the record series is in lieu of the general schedule and cross reference the specific series.

NOTE: Destruction or transfer of records is not permitted until this form is signed by the WHS and the Public Records Board.

Wisconsin Government Agency: City of Wausau
 Address: 407 Grant Street, Wausau, WI 54403

This is to notify the Wisconsin Historical Society and the Public Records Board that the agency named above has reviewed the general records schedule and taken the following action (check appropriate box):

- ☒ Opt In: We adopt the entire schedule. (Available for University of Wisconsin [UW] System and Local Units of Government)
- ☐ Opt In With Revisions: We opt (out of), (in to), (circle one) the following record series. (Available for UW System and Local Units of Government) List the specific retention schedule numbers and titles:
- ☐ Opt Out: We opt out of the general records schedule (in whole), (in part), (circle one). (Available for State Agencies) **(All applicable records disposition must cease until separate retention schedules are developed and approved by the Public Records Board.)** List the specific retention schedule numbers and titles:

Agency Head/Deputy Signature <u>Andrew Johnson, City Attorney</u>	Date Signed <u>12/11/21</u>
Agency Records Officer Signature <u>Kathleen J. Bernhardt, City Clerk</u>	Date Signed <u>12/13/2021</u>

The Public Records Board and Wisconsin Historical Society acknowledge your Notification of Adoption. You are hereby authorized to retain, transfer, and dispose of records as indicated on the schedule.

State Archivist Signature <u>Allyson Kuehly</u>	Date Signed <u>2-1-22</u>
PRB Executive Secretary Signature <u>Tom Brennan</u>	Date Signed <u>3/1/22</u>

Notification of General Records Schedule Adoption

Schedule Title: Administrative and Related Records Date: 11-11-2021

Instructions:

Complete and send the original and 2 copies to: State Archivist, Wisconsin Historical Society (WHS), 816 State St., Madison, WI 53706.

- Do not opt out of a record series because your agency does not create or use these types of records. Signing the form does not obligate an agency to create records. It only requires that records be retained in accordance with the retention time periods and dispositions if such records exist. See the Introduction to General Records Schedules for more information.
- Attach a brief narrative explaining your rationale for opting out of each record series. When a separate schedule is prepared, identify that the record series is in lieu of the general schedule and cross reference the specific series.

NOTE: Destruction or transfer of records is not permitted until this form is signed by the WHS and the Public Records Board.

Wisconsin Government Agency: City of WausauAddress: 407 Grant Street, Wausau, WI 54403

This is to notify the Wisconsin Historical Society and the Public Records Board that the agency named above has reviewed the general records schedule and taken the following action (check appropriate box):

- ☒ Opt In: We adopt the entire schedule. (Available for University of Wisconsin [UW] System and Local Units of Government)
- ☐ Opt In With Revisions: We opt (out of), (in to), (circle one) the following record series. (Available for UW System and Local Units of Government) List the specific retention schedule numbers and titles:
- ☐ Opt Out: We opt out of the general records schedule (in whole), (in part), (circle one). (Available for State Agencies) **(All applicable records disposition must cease until separate retention schedules are developed and approved by the Public Records Board.)** List the specific retention schedule numbers and titles:

Agency Head/Deputy Signature <u>Kevin J. Gorman, CITY ATTORNEY</u>	Date Signed <u>12/11/21</u>
Agency Records Officer Signature <u>Kathleen J. Bernick, City Clerk</u>	Date Signed <u>12/13/21</u>

The Public Records Board and Wisconsin Historical Society acknowledge your Notification of Adoption. You are hereby authorized to retain, transfer, and dispose of records as indicated on the schedule.

State Archivist Signature <u>Allyson Thibault</u>	Date Signed <u>2-1-22</u>
PRB Executive/Secretary Signature <u>[Signature]</u>	Date Signed <u>3/1/22</u>

ORDINANCE OF COMMON COUNCIL

Amending Chapter 2.16, Standing Rules of the Common Council Rule 13 Committees, Section 2.60.010 Boards and commissions enumerated – Appointment and Section 2.74.020 Objectives of the department and repealing Section 2.60.250 Legislative Committee

Committee Action: Pending

Ordinance Number:

Fiscal Impact: None

File Number: 02-0432

Date Introduced: April 26, 2022

The Common Council of the City of Wausau do ordain as follows:

Delete (———)

Section 1. That Chapter 2.16, Standing Rules of the Common Council, is hereby amended to read as follows:

Chapter 2.16

STANDING RULES OF THE COMMON COUNCIL

....

RULE 13 COMMITTEES

- A. Appointments. The Mayor shall appoint members to each of the Standing Committees at the organizational meeting of the newly elected Council conducted on the third Tuesday of April.
- B. Standing Committees. The Standing Committees of the Council shall be:
1. Capital Improvements and Street Maintenance;
 2. ~~Coordinating (made up of Chairpersons of other Standing Committees);~~
 3. **Economic Development;**
 3. **Executive;**
 4. Finance;
 5. Human Resources;
 6. Park and Recreation;
 7. Public Health and Safety.
- C. *Committee of the whole.* The Mayor, the ~~Coordinating~~ **Executive** Committee or Council President may call for a meeting of the entire Council as a committee of the whole for discussion and consideration on any matter. The Mayor shall be an

ex officio, non-voting member of the committee, and the Council President shall be the Chairperson of the committee of the whole. In the absence of the Council President, the Mayor shall preside as Vice-Chair.

....

- H. ~~Coordinating committee. The coordinating committee shall be composed of all of the chairpersons of the standing committees. The coordinating committee shall be chaired by the Council President. The coordinating committee shall meet as necessary to coordinate the agenda items to be taken up by the Council and its committees.~~ Executive committee. The executive committee shall be composed of the chairperson of each of the city council standing committees and Council President and will be chaired by the Council President.

Section 2. That Section 2.60.010 Boards and commissions enumerated-Appointment, is hereby amended to read as follows:

2.60.010 Boards and commissions enumerated – Appointment

Citizen members of the following boards and commissions shall be appointed by the Mayor; such appointments shall be confirmed by the Common Council:

- (a) Board of Review;
- (b) Board of Zoning Appeals;
- (c) Building Advisory Board;
- (d) Police and Fire Commission;
- (e) Wausau Waterworks Commission;
- (f) Plan Commission;
- (g) Community Development Authority;
- (h) Airport Committee;
- (i) Veterans Committee;
- ~~(j) Legislative Committee;~~
- (k) Neighbor to Neighbor Committee;
- (l) Room Tax Commission;
- (m) Wausau Arts Commission;
- (n) Sustainability, Energy and Environment Committee

Section 3. That Section 2.60.250 Legislative Committee is hereby repealed.

Section 4. That Section 2.74.020 Objectives of the department, is hereby amended to read as follows:

2.74.020 Objectives of the department

....

- (d) In the event those department personnel specifically charged with the duties enumerated in subsections (a), (b), and (c) are unable to provide the Common Council in a timely and efficient manner with advice, expertise, plans or programs to implement the general objectives enumerated above, private persons, companies or others may be retained by the City, who shall

inform, report to, advise, take direction from or otherwise and in all possible ways, be of service to the department, Common Council, City officers or officials, and where appropriate the general population of the City. To those ends the Common Council delegates to the ~~coordinating~~ executive committee the following duties and authority:

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 6. This ordinance shall be in full force and effect on the day after its publication.

Adopted:
Approved:
Published:
Attest:

Approved:

Katie Rosenberg, Mayor

Attest:

Kaitlyn A. Bernarde, Clerk



Office of the City Attorney

TEL: (715) 261-6590
FAX: (715) 261-6808

Anne L. Jacobson
City Attorney

Tara G. Alfonso
Assistant City Attorney

Nathan Miller
Assistant City Attorney

STAFF MEMO

TO: Mayor Katie Rosenberg
Common Council Members

FROM: Anne Jacobson, City Attorney 

RE: Eliminating Legislative and Coordinating Committees and Creating
Executive Committee

DATE: April 22, 2022

The Mayor is proposing creating the Executive Committee and would replace the Legislative Committee and Coordinating Committee and be comprised of the chairperson of each of the standing committees and council president and would be chaired by the council president.

Various sections of the Wausau Municipal Code would need to be amended including Section 2.74.020 Objectives of the department. This section pertains to the Community Development Department.

Section 2.74.020 states that in the event the department personnel are unable to provide the Common Council with advice, expertise, plans or programs to implement the general objectives of the department, the Common Council would delegate to the Executive Board the following duties and authority:

- (1) To hire, employ, contract with or otherwise retain consultants in all disciplines, including but not limited, to engineers, architects, lawyers, bond, financial or loan advisors, planners, psychologists, advertising or public relations persons, demographers, artists and relocation persons;
- (2) Develop and study plans for the expansion or contraction of boundaries, environs and internal design and order of the City, including but not limited to City-owned land, buildings, streets, parks, sanitary sewers, water mains,

storm drains, public transportation, location, design relocation, redesign, removal, replacement, purchase, sale, condemnation and razing of present or future buildings, public or private, within or without the City;

- (3) Advise the Plan Commission on the implementation of the extraterritorial zoning powers possessed by the City;
- (4) Recommend to the Common Council various and sundry methods by which the finances of the City may be managed (not in conflict with the usual duties and obligations of the Finance Director and the Finance Committee), including but not limited to the desirability of refinancing the present debt load, future long and short term debt financing, note, bond, land contract, purchase, money mortgage, long term land lease, turnkey, tax increment, industrial revenue, revenue, open account and the many forms of special assessment financing permitted by state law;
- (5) Negotiate and discuss with all persons, agencies, companies and governments for the betterment, improvement, health, well-being and general welfare of the citizens of the City, including the application for the acceptance of gifts, grants, loans, easements, help, advice, counsel and all other forms of assistance now existing or legislated or arising in the future.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

ORDINANCE OF THE COMMON COUNCIL			
Amending Chapter 2.16, Standing Rules of the Common Council Rule 2 – Quorum Required, Rule 4 – Absence of Members and Rule 5 – Order of Business			
Committee Action:	Pending	Ordinance Number:	
Fiscal Impact:	None		
File Number:	02-0432	Date Introduced:	April 26, 2022

AN ORDINANCE

The Common Council of the City of Wausau do ordain as follows:

Section 1. That Chapter 2.16, Standing Rules of the Common Council, is hereby amended to read as follows:

Add ()
Delete ()

Chapter 2.16

STANDING RULES OF THE COMMON COUNCIL

...

RULE 2 QUORUM REQUIRED

A quorum is necessary for the transaction of any council business. Two-thirds (2/3) of all members of the council, excluding the mayor, shall constitute a quorum. Vacant seats shall be counted to determine whether or not a quorum is present. ~~Members may appear in person or by any method of remote technology, including by telephone or videoconference, for any agenda item in which the discussion and/or action will occur in open session. A quorum may be established through participation by any method of remote technology and members shall be allowed to vote by telephone by roll call vote, for any agenda item in which the discussion and/or action will occur in open session. Members shall not be counted for purposes of establishing a quorum, or be allowed to vote, on any matter which is held in closed session, unless such member is present for the discussion and action of the closed session matter in person.~~

Section 2. That Rule 4, Absence of Members, is hereby amended to read as follows:

RULE 4 ABSENCE OF MEMBERS

If an Alder or Committee Member for any reason cannot attend ~~either in person or by telephonic or videoconference means~~, a regularly scheduled meeting, he or she shall notify the City Clerk, before the meeting in question, of his or her anticipated absence. The Alder's or Committee Member's absence shall be entered into the Council's record.

Section 3. That Rule 5, Order of Business, is hereby amended to read as follows:

RULE 5 ORDER OF BUSINESS

The business of the Council shall be conducted in the following order:

1. Call to order by the presiding officer.
2. Pledge of Allegiance, Roll Call. If a quorum is not present, the meeting shall automatically adjourn to the next regular meeting or other specified date.
3. Presentations.
4. Consideration of the minutes of the preceding meeting, approval of the minutes if correct, and correction of mistakes if any.
5. Comments and suggestions from preregistered citizens (as authorized under Rule [16](#)).
6. Communications and recommendations from the Mayor.
7. Reports of City officers.
8. Committee reports (standing and nonstanding).
9. Unfinished business from previous meetings.
10. Consent agenda.
11. Alderperson request to call for a meeting of the entire Council as a committee of the whole.
142. New business (resolutions and ordinances).
123. Comments and suggestions from citizens present during Public Comment occurring both before and after the business meeting (as authorized under Rule [16](#)).

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. This ordinance shall be in full force and effect from and after its date of publication.

Adopted:
Approved:
Published:
Attest:

Approved:

Katie Rosenberg, Mayor

Attest:

Kaitlyn A. Bernarde, City Clerk



Office of the City Attorney

TEL: (715) 261-6590
FAX: (715) 261-6808

Anne L. Jacobson
City Attorney

Tara G. Alfonso
Assistant City Attorney

Nathan Miller
Assistant City Attorney

MEMO

TO: Mayor Katie Rosenberg
Members of the Council

FROM: Anne Jacobson, City Attorney

RE: Chapter 2.16 Amendments to Standing Rules of the Common Council

DATE: April 22, 2022

Purpose: To provide a brief summary of the changes proposed to be made to the Standing Rules of the Common Council, found in Chapter 2.16 of the Wausau Municipal Code.

1. Rule 2

Although the temporary changes authorized on February 1, 2022 to be made to Rule 2 were in effect through April 19, 2022, what remains in effect is that authorized and published version of this Rule in effect immediately before February 1, 2022 or on January 11. For purposes of notice to the public, as well as properly documenting changes with our contracted code service, the two versions are shown below.

Temporary changes authorized on February 1, 2022:

RULE 2 – QUORUM REQUIRED

A quorum is necessary for the transaction of any council business. Two-thirds (2/3) of all members of the council, excluding the mayor, shall constitute a quorum. Vacant seats shall be counted to determine whether or not a quorum is present. ~~Members may appear in person or by any method of remote technology, including by telephone or videoconference, for any agenda item in which the discussion and/or action will occur in open session. A quorum may be established through participation by any method of remote technology and members shall be allowed to vote by telephone by roll call vote, for any agenda item in which the discussion and/or action will occur in open session~~ Members may appear in person or remotely, by videoconference, using technology employed by the City for government meetings, for any agenda item in which the discussion and/or action will occur in open session. A quorum may be established and maintained through the use of videoconferencing and members shall be allowed to vote by roll call vote if appearing by videoconference. Members shall not be counted for

purposes of establishing a quorum, or be allowed to vote, on any matter which is held in closed session, unless such member is present for the discussion and action of the closed session matter in person.

Version last approved January 11, 2022:

RULE 2 – QUORUM REQUIRED

A quorum is necessary for the transaction of any council business. Two-thirds (2/3) of all members of the council, excluding the mayor, shall constitute a quorum. Vacant seats shall be counted to determine whether or not a quorum is present. Members may appear in person or by any method of remote technology, including by telephone or videoconference, for any agenda item in which the discussion and/or action will occur in open session. A quorum may be established through participation by any method of remote technology and members shall be allowed to vote by telephone by roll call vote, for any agenda item in which the discussion and/or action will occur in open session. Members shall not be counted for purposes of establishing a quorum, or be allowed to vote, on any matter which is held in closed session, unless such member is present for the discussion and action of the closed session matter in person.

Therefore, the highlighted portion above must now be deleted from the ordinance if that is the desire of the Council.

2. Rule 4

Temporary changes authorized on February 1, 2022:

RULE 4 – ABSENCE OF MEMBERS

If an Alder or Committee Member for any reason cannot attend either in person or by telephonic or videoconference means, a regularly scheduled meeting, he or she shall notify the City Clerk, before the meeting in question, of his or her anticipated absence. The Alder's or Committee Member's absence shall be entered into the Council's record.

Version last approved January 11, 2022:

RULE 4 – ABSENCE OF MEMBERS

If an Alder or Committee Member for any reason cannot attend either in person or by telephonic or videoconference means, a regularly scheduled meeting, he or she shall notify the City Clerk, before the meeting in question, of his or her anticipated absence. The Alder's or Committee Member's absence shall be entered into the Council's record.

Therefore, the highlighted portion above must now be deleted from the ordinance if that is the desire of the Council.

On April 19, 2022, at the organizational meeting of the Common Council, you approved amending your rules to allow two alders to call for a meeting of the entire Council as a committee of the whole, which language has been added to Rule 13 C.:

C. Committee of the whole. The Mayor, the Coordinating Committee, ~~or~~ Council President or two alderpersons may call for a meeting of the entire Council as a committee of the whole for discussion and consideration on any matter. When two alderpersons call for such a meeting, their request shall be placed on the agenda of the next regular meeting of the Council for consideration. The Mayor shall be an ex officio, non-voting member of the committee, and the Council President shall be the Chairperson of the committee of the whole. In the absence of the Council President, the Mayor shall preside as Vice-Chair.

In order to give effect to this change in procedure, the following amendments to the rules are recommended:

3. Rule 5

In the Order of Business to be conducted by the Council, between "Consent Agenda," and "New business (resolutions and ordinances).," will be added:

"11. Alderperson request to call for a meeting of the entire Council as a committee of the whole"

4. Rule 6

A. Introduction Requirements. All ordinances, resolutions, memorials or other communications shall be in writing, contain a brief statement of their content, indicate the name of the presenting member/committee, and, prior to their consideration by Council, be delivered to the Clerk. At the first permitted opportunity, the presiding officer or Chairperson or designee shall read each by title at a meeting of the Council or Committee. . . .

Recommendation: As the request will not take the form of an ordinance or resolution, a written communication from the two alders, requesting a meeting of the entire Council as a committee of the whole, for discussion and consideration on a particular matter, which shall be specified, shall be delivered to the Clerk. This written request shall guide the description of the subject matter to be included in the public notice of the meeting.

Item #11 will only appear on the Council agenda in that Order of Business when a request has been filed with the Clerk.