



OFFICIAL NOTICE AND AGENDA - REVISED

Notice is hereby given that the Common Council of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the:	COMMON COUNCIL OF THE CITY OF WAUSAU
Date/Time:	Wednesday, May 13, 2020 at 6:30 p.m.
Location:	City Hall (407 Grant Street, Wausau WI 54403) - Council Chambers
Members:	Patrick Peckham, Michael Martens, Tom Kilian, Tom Neal, Jim Wadinski, Becky McElhaney, Lisa Rasmussen, Sarah Watson, Dawn Herbst, Lou Larson, Deb Ryan

Call to Order

Pledge of Allegiance / Roll Call / Proclamations

Public Comment: Pre-registered citizens for matters appearing on the agenda and other public comment.

Presentations: **Aspirus Eastside Clinic Update**

Committee Reports: 06-1215 BPW - Insurance Claims - January 2020 - March 2020

File #	CMT	Consent Agenda	ACT
20-0401	COUN	Minutes of previous meeting. (4/21/20 & 4/28/20)	Place on file
18-0506	ED	Resolution Approving a Community Development Application to U.S. Department of Housing and Urban Development to become a HUD Approved Housing Counseling Agency	Approved 5-0
20-0108	PH&S	Resolution Approving or Denying Various Licenses as Indicated	Approved 4-0

File #	CMT	Resolutions and Ordinances	ACT
20-0503		Mayor's Appointments	
20-0504	CISM & PLAN	Joint Ordinance Annexing territory from the Town of Stettin to the City of Wausau Lowe - 4306 Hilltop Avenue	Approved 5-0 Approved 6-0
19-1109	FIN	Resolution Approving the 2020 budget modification Computer Financial Systems Software – Assessment Computer Assisted Mass Appraisal Software	Approved 5-0
19-1109	FIN	Resolution Approving the 2020 budget modification for the Great Lakes Cheese Facility Demolition	Approved 3-2
19-1109	FIN	Resolution Approving the 2020 budget modification Tax Increment District Seven street improvements and related fund advance	Approved 5-0
		Suspend the Rules (2/3 vote required)	
20-0506	COUN	Resolution Creating the Safe Elections Task Force	Pending
02-0432	COUN	Resolution Creating the Rules Review Committee	Pending
01-1106	COUN	Resolution Creating the Capital Improvement Program (CIP) Committee	Pending
20-0503		Mayor's Appointments to New Committees	

Public Comment & Suggestions

Adjournment

Signed by Katie Rosenberg, Mayor

*Due to the COVID-19 pandemic, this meeting is being held in person and via teleconference. Members of the media and the public may attend in person, subject to the social distancing rules of maintaining at least 6 feet apart from other individuals, or by calling **1-408-418-9388**. **The Access Code is 967 888 813. Password: 233668**,

Individuals appearing in person will either be seated in the Council Chambers or an overfill room, subject to the social distancing rules. Space available will be on a first come, first served basis. All public participants' phones will be muted during the meeting. Members of the public who do not wish to appear in person may view the meeting live over the internet by <https://waam.viebit.com/?folder=ALL>, on the City of Wausau's YouTube Channel <http://www.tinyurl.com/WAAMedia>, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail leslie.kremer@ci.wausau.wi.us with "Common Council public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Mayor.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom on 5/11/20 @ 3:00 PM Questions regarding this agenda may be directed to the City Clerk.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.



*** All present are expected to conduct themselves in accordance with our City's Core Values ***

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ADDENDUM

File #	CMT	Resolutions and Ordinances	ACT
19-1109	FIN	Resolution Approving the 2020 budget modification for the Bridget Street bridge repair project	Pending
		Adjournment	

Signed by Katie Rosenberg, Mayor

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This Revised Agenda was posted at City Hall and faxed to the Daily Herald newsroom on 5/12/20 @ 4:00 PM. Questions regarding this agenda may be directed to the City Clerk.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.



To: Leslie Kremer, City Clerk

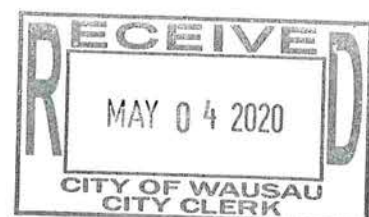
From: Board of Public Works

Date: May 4, 2020

Subject: Insurance Claims – January 2020 – March 2020
06-1215

The Board of Public Works has settled, compromised or denied the following claims during the months of January 2020 – March 2020

Date of Incident	Claimant	Claim Details	Amount of claim	Action
2/23/19	Tim & Erin Klosinski 2674 Moring Dove Rd. Wausau	Hit pothole intersection of W. Wausau Ave. & N. Third Ave – small rip in outside edge of tire	\$191.65	Deny 2/4/20
11/27/19	Cedric Dering W6103 Cty. Rd. O, Ogema	End loader backing up removing snow, hit vehicle - intersection of 28 th Ave. & Hwy 52 Parkway	\$3,889.23	Approved 2/19/20
20 years	Thomas Decker 702 N. 14 th St.	Unplowed Cul-de-sac – snow plowed into yard	\$2,830.47	Deny 2/4/20
11/27/19	Tony Raab 2530 N. 62 nd Ave.	Plow truck hit parked vehicle, driver's side door – 900 block of 9 th Ave.	\$2,774.74	Approved 3/10/20



OFFICIAL PROCEEDINGS OF THE WAUSAU COMMON COUNCIL ORGANIZATIONAL MEETING

held on Tuesday, April 21, 2020 at 6:30 pm in the Council Chambers,
Mayor Rosenberg presiding.

Roll Call

04/21/20

Roll Call indicated 10 members present.

<u>District</u>	<u>Aldersperson</u>	<u>Present</u>
1	Peckham, Patrick	YES (<i>WebEx</i>)
2	Martens, Michael	YES (<i>WebEx</i>)
3	Kilian, Tom	YES (<i>WebEx</i>)
4	Neal, Tom	NV
5	Wadinski, Jim	YES
6	McElhaney, Becky	YES (<i>WebEx</i>)
7	Rasmussen, Lisa	YES (<i>WebEx</i>)
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES
11	Ryan, Debra	YES

Suspend the Rules

04/21/20

Motion by Larson, second by Ryan to Suspend the Rules.

Yes Votes: 10 No Votes: 0 Not Voting: 1 Result: PASS

02-0432 Council Rules

04/21/20

Motion by Rasmussen, second by Martens to adopt the Council Rules for the 2020-2022 term.

McElhaney commented often members have received the packet with a lot of information a day before a particular committee meeting, which makes it difficult to review it all and be prepared to vote. She pointed out the Rule 6 states the packets for council and committees should be available no less than six days prior to the meetings. Although sometimes there are exceptions, she felt they (*committee chairs and/or staff*) need to make an effort to adhere to this rule as good practice.

Kilian stated Rule 6, Section B, should be followed unless there is good cause and it is impossible or impractical, not only to enable Council members to digest information in an appropriate period of time and to also have time to consult with constituents and gather their input.

**A technical break was taken to enable Aldersperson Neal to enter the meeting via WebEx.*

Discussion continued regarding council and committee packets and the six day rule.

Motion by Kilian, second by Ryan to amend Rule 6 Introduction of Business. B. Filing -- to strike "or chairperson of the committee."

Kilian explained he felt the rule was allowing too many people to waive it and wanted the Mayor to be the only person allowed to waive it.

Rasmussen stated the rules were amended in the past to empower the chairperson because the committee chair needs to have agenda control within committees. The intent was to give the chair the power to approve whether something can go on an agenda or be held for the next meeting. She commented if we don't leave the committee chair with some control, then the only control is going to the Mayor and the Council President and we maybe want to keep that power spread out.

Peckham suggested putting it on our schedule to revisit the six day rule in six months and if we can't do better, we may need to re-evaluate how those calls are being made.

Vote on amendment to Rule 6(B)

Yes Votes: 3 No Votes: 8 Abstain: 0 Not Voting: 0 Result: FAIL

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Peckham, Patrick	NO
2	Martens, Michael	NO
3	Kilian, Tom	YES
4	Neal, Tom	NO
5	Wadinski, Jim	NO
6	McElhaney, Becky	NO
7	Rasmussen, Lisa	NO
8	Watson, Sarah	NO
9	Herbst, Dawn	NO
10	Larson, Lou	YES
11	Ryan, Debra	YES

Motion by Ryan to change the meeting time from 6:30 pm to 7:00 pm. *Motion dies for lack of second.*

Ryan stated there were Committee of the Whole meetings in the past where public comment was not allowed and she did not feel that was appropriate. Rasmussen commented it has typically been up to the chair whether to allow public comment. Normally at Committee of the Whole meetings the Council is either receiving information as a group, but not taking final action

Motion by Ryan, second by Kilian to amend Rule 16(A) Citizens Right to Address Council to add “or Committee of the Whole.”
Motion carried 10-1

Yes Votes: 10 No Votes: 1 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Peckham, Patrick	YES
2	Martens, Michael	YES
3	Kilian, Tom	YES
4	Neal, Tom	YES
5	Wadinski, Jim	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	YES
8	Watson, Sarah	YES
9	Herbst, Dawn	NO
10	Larson, Lou	YES
11	Ryan, Debra	YES

Motion by Larson, second by Peckham to adopt the Rules of the Common Council as amended.

Yes Votes: 10 No Votes: 1 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Peckham, Patrick	YES
2	Martens, Michael	YES
3	Kilian, Tom	YES
4	Neal, Tom	YES
5	Wadinski, Jim	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	YES
8	Watson, Sarah	YES
9	Herbst, Dawn	NO
10	Larson, Lou	YES
11	Ryan, Debra	YES

02-0433 Council Elections

04/21/20

Larson nominated Becky McElhaney for Council President and Peckham nominated Tom Neal.
Council voted by secret ballot elected and elected Becky McElhaney as Council President 8-3.

Rasmussen nominated Tom Neal to the Plan Commission, there were no other nominations. Neal was elected 9-2.

Neal nominated Dawn Herbst to the Wausau Water Commission, there were no other nominations and she was elected by a unanimous consent.

02-0434

04/21/20

Motion by Peckham, second by Herbst to adopt the Resolution Designating the Wausau Daily Herald as the Official Newspaper.

Mayor Rosenberg stated she looked into this and the state statute is pretty clear in that you need to have a paid subscription in order to be considered a qualifying newspaper.

Ryan felt the newspaper subscription of over \$51 a month is too expensive for many seniors and wished the state would reconsider and allow online or weekly papers that people read for free. Herbst responded the Wausau Daily Herald can be obtained for a reduced rate of \$25 -\$30 per month if people call and explain their situation. She also noted many elderly people do not have access to computers and prefer a paper copy.

Yes Votes: 11 No Votes: 0 Result: PASS

02-0435

04/21/20

Motion by Peckham, second by Watson to adopt the Resolution Designating Public Depositories.

Groat explained the list of depositories reflects all of the financial institutions that the city uses. She stated we have accounts at most of the banks in the city because during tax collection time a taxpayer can bring their tax bill and payment directly to a bank. The bank deposits it directly into the city's account at that financial institution and forwards the remittance and a listing of all of the payments they have accepted. The city also invests in the local financial institutions through CDs, etc. She noted US Bank is the primary financial institution for all of our accounts payable checks, payroll processing, wires, ACH, and direct deposits established run through them.

Yes Votes: 11 No Votes: 0 Result: PASS

Adjournment

Mayor Rosenberg adjourned the meeting at 7:50 pm.

Katie Rosenberg, Mayor
Leslie M. Kremer, City Clerk

OFFICIAL PROCEEDINGS OF THE MEETING OF THE WAUSAU COMMON COUNCIL

held on Tuesday, April 28, 2020 at 6:30 pm in the Council Chambers at City Hall.

Mayor Katie Rosenberg presiding.

Roll Call

04/28/2020

Roll Call indicated 11 members present.

<u>District</u>	<u>Aldersperson</u>	<u>Present</u>
1	Peckham, Patrick	YES (<i>WebEx</i>)
2	Martens, Michael	YES (<i>WebEx</i>)
3	Kilian, Tom	YES (<i>WebEx</i>)
4	Neal, Tom	YES (<i>WebEx</i>)
5	Wadinski, Jim	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	YES (<i>WebEx</i>)
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES
11	Ryan, Debra	YES

Public Comment for Pre-registered citizens for matters appearing on the agenda and other public comment

None

Consent Agenda

04/28/2020

Motion by, second by to adopt all the items on the Consent Agenda as follows:

Ryan requested file # 20-0301, Minutes of 3/24/20 meeting, be pulled off the Consent Agenda.

20-0412 Resolution of the Finance Committee Approving Parking Permit Fee Abatement Program During Safer At Home.

Yes Votes: 11 No Votes: 0 Result: PASS

20-0301

04/28/2020

Motion by Rasmussen, second by McElhaney to Approve Minutes of previous meeting on 3/24/20.

Ryan indicated because she was not part of the previous Council she would abstain from voting.

Yes Votes: 10 No Votes: 0 Abstain: 1 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Peckham, Patrick	YES
2	Martens, Michael	YES
3	Kilian, Tom	YES
4	Neal, Tom	YES
5	Wadinski, Jim	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	YES
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES
11	Ryan, Debra	ABS

20-0403

04/28/2020

Motion by Peckham, second by Rasmussen to confirm the Mayor's Appointments to Boards, Commissions, and Committees as Indicated.

Yes Votes: 11 No Votes: 0 Result: PASS

Motion by Peckham second by Neal to amend the minutes of 4/14/20 to add "BY ITSELF" to the sentence on page 2, to read: It is an expensive renovation that *by itself* will not generate a significant amount of increment or new property value."

Peckham indicated Chris Schock agreed with adding this language to his statement in the minutes to help differentiate the hotel renovation and the other development on the hotel property.

Yes Votes: 11 No Votes: 0 Result: PASS

Motion by Neal, second by Herbst to approve the minutes of 4/14/20 as amended.

Yes Votes: 11 No Votes: 0 Result: PASS

19-1109

04/28/2020

Motion by Peckham, second by Herbst to adopt the Resolution of the Finance Committee Approving the 2020 budget modification for the Great Lakes Cheese Facility Demolition.

Ryan stated she was aware there was potential contamination with the demolition on the Great Lakes Cheese site. She questioned if the contractors and staff are certified in remediating the contamination. Eric Lindman responded North Star Testing did all the testing and Mavo Systems will do all the required abatement. He noted there were not any environmental concerns with the soils.

Kilian questioned if there was any urgency or time sensitivity on this matter. He felt things have changed rather dramatically the last few months due to the pandemic and given those changes and the state of emergency perhaps this should be delayed.

Rasmussen stated it was her understanding there were previously approved development projects in that area that are waiting to start and there is a study going on to plan how they will all fit on the site. Chris Schock confirmed they were finalizing the layout of the area and are aware the housing project would start later this year. The demolition of the building is an important first step.

Kilian commented because of a possible recession in the near future he felt it would be wise to revisit some of these plans and expenditures and put them on the backburner. He indicated he would vote against the resolution. Peckham believed the wheels of the city need to continue to turn and if we put this on ice we would only be contributing to the problem by ultimately denying employment to people who need it. Rasmussen stated the demolition has already been started and it makes sense to have the site clean and ready to develop so when the projects are ready the land is ready also.

Lindman pointed out the diving force was to remove this large building that the city would have to maintain while it is up. It costs the city money every day and security is an issue. The sooner the building comes down the better it is for the city. He noted the police department has had to do extra patrols to keep people out of the building and there is a section of the building that has asbestos that is currently being worked on. There has also been theft of the salvage materials that were stockpiled and tied down.

Discussion continued.

Motion by Kilian, second by Larson to postpone action on the Resolution of the Finance Committee Approving the 2020 budget modification for the Great Lakes Cheese Facility Demolition – to the June Council meeting.

Yes Votes: 3 No Votes: 8 Abstain: 0 Not Voting: 0 Result: FAIL

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Peckham, Patrick	NO
2	Martens, Michael	NO
3	Kilian, Tom	YES
4	Neal, Tom	NO
5	Wadinski, Jim	NO
6	McElhaney, Becky	NO
7	Rasmussen, Lisa	NO
8	Watson, Sarah	NO
9	Herbst, Dawn	NO
10	Larson, Lou	YES
11	Ryan, Debra	YES

Lindman pointed out there is money already budgeted for work to be done and this is just a modification to make up the difference. If we continued to work with the budget we have the building could probably be brought down to the slab and then leave the slab and hardscape there.

Groat explained there is \$115,500 available unspent funds from the original contract that were budgeted in 2019 and need to be carried over to 2020.

Motion by McElhaney, second by Watson to amend the Resolution to approve the carryover of 2019 unspent funds of \$115,500 to 2020 budget; and eliminate the supplemental request of \$54,500.

Yes Votes: 11 No Votes: 0 Result: PASS

Vote on the original motion to approve the resolution as amended on Council floor.

Yes Votes: 11 No Votes: 0 Result: PASS

Suspend the Rules

04/28/2020

Motion by Rasmussen, second by Herbst to Suspend Rule 6(B) and 12(A) for the following items on the agenda.

Yes Votes: 11 No Votes: 0 Result: PASS

03-1006

04/28/2020

Motion by Peckham, second by Herbst to adopt the Joint Resolution of the Airport Committee and the Finance Committee Authorizing the execution of Airport Ground Lease – Kocourek Holdings, LLC and cancellation of the hangar construction approved on February 11, 2020.

Larson stated the lease on page 1, Item 1, has a paragraph that reads: “Within 60 days after completion of the building tenant shall complete preparation of appropriate excavation and installation of base course in preparation for asphalt pavement extending from the building to the taxiway and two hundred feet (200’) wide. Tenant shall pay for 100 percent of the preparation and base course, and city shall pay for the asphalt and the cost of laying the asphalt down. All site preparations for the road shall be done pursuant to city specifications and shall be approved by city prior to city paving the area.” He stated he saw problems with this because it stated 200 feet wide, but does not say how long and therefore there is no estimation of cost. He questioned why the citizens are paving the driveway from a runway to a corporate hangar. He felt the hangar owner should pay for it and not the city. He commented he knew of at least six streets in his district alone that have waited 10 years or better for pavement.

Discussion took place regarding lease rates. Groat explained the city has been collaborating with the paving on these private developments and noted the city receives real estate tax on those facilities. The paving costs comes out of the airport’s capital budget.

Peckham stated, as Chair of the Airport Committee, if they want to evaluate leases he would welcome a review and an examination of them at committee, but did not feel it should be discussed tonight when we are being asked to approve an agreement that has been voted on a couple times already. It was his understanding this is an urgent matter that needs action.

Motion by Larson, second by Kilian to amend the Airport Ground Lease – Kocourek Holding, LLC, Section 1, paragraph 2 to remove the language “City shall pay for the asphalt and the cost of laying the asphalt down.”

Rasmussen stated in the same fiscal year they cannot treat one hangar developer different than another hangar developer which are all subject to the same terms of a standard lease. She cautioned that treating them differently in the same year could result in a lawsuit. Secondly, the Wausau taxpayer is technically not subsidizing the paving of asphalt between the apron and the taxiway because the airport operates as an Enterprise Fund and generates its own revenue.

Kilian wanted to see a written legal opinion from counsel for the municipal corporation on what we can and cannot amend safely. If there could be litigation, he wanted a legal opinion that backed that up.

John Chmeil, Airport Manager, explained leases were enacted in 1998 when they first started doing a private hangar development program to generate revenue for the city. In research of other airports they found some required the investment of the pavement to be 100% on the builder and the others 100% paid by the owner of the airport. This is a compromise where the builders prepare the space from the hangar to the taxiway and the city paves it to ensure the pavement is done to FAA and DOT specifications and because we will have to maintain it. It is not the hangar owner’s pavement, it is the city’s pavement, so this is deemed a fair compromise.

Lengthy discussion continued and can be accessed online: https://www.youtube.com/channel/UC-Nigpdco_i8sq5FbbJD_aw

Vote on the motion to amend the lease to remove the language “City shall pay for the asphalt and the cost of laying the asphalt down.”

Yes Votes: 3 No Votes: 8 Abstain: 0 Not Voting: 0 Result: FAIL

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Peckham, Patrick	NO
2	Martens, Michael	NO
3	Kilian, Tom	YES
4	Neal, Tom	NO
5	Wadinski, Jim	NO
6	McElhaney, Becky	NO
7	Rasmussen, Lisa	NO
8	Watson, Sarah	NO
9	Herbst, Dawn	NO
10	Larson, Lou	YES
11	Ryan, Debra	YES

Vote on the original motion to approve resolution (Kocourek):

Yes Votes: 8 No Votes: 3 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Peckham, Patrick	YES
2	Martens, Michael	YES
3	Kilian, Tom	NO
4	Neal, Tom	YES
5	Wadinski, Jim	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	YES
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	NO
11	Ryan, Debra	NO

19-0912

04/28/2020

Motion by Peckham, second by Herbst to adopt the Resolution of the Common Council Approving sanitary sewer easement at 400 East Thomas Street (Marathon County).

Yes Votes: 11 No Votes: 0 Result: PASS

Public Comment and Suggestions:

Deb Ryan, 702 Elm St, spoke regarding affordable housing and the amount of Section 8 Housing units within the city.

Adjournment

04/28/2020

Motion by Herbst, second by Larson to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:35 pm.

Katie Rosenberg, Mayor
Leslie M. Kremer, City Clerk

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE ECONOMIC DEVELOPMENT COMMITTEE

Approving a Community Development Application to U.S. Department of Housing and Urban Development to become a HUD Approved Housing Counseling Agency.

Committee Action: Approved 5-0

Fiscal Impact: Minimal administration fees with possible federal funding opportunities

File Number: 18-0506

Date Introduced: May 13, 2020

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☒ No ☐	
	<i>Included in Budget:</i>	Yes ☐ No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐		

RESOLUTION

WHEREAS, the City of Wausau Community Development Department operates a Downpayment Assistance Loan Program utilizing federal HOME funds; and

WHEREAS, the U.S. Department of Housing & Urban Development now requires all applicants of the Downpayment Assistance Program to go through a Homebuyer Education Program from a HUD Approved Housing Counseling Agency; and

WHEREAS, the Council previously passed a similar resolution but the language has changed to ‘approved’- staff has been providing Homebuyer Educational programs for approximately 15 years; and

WHEREAS, once becoming a HUD Approved Housing Counseling Agency, additional funding opportunities may arise to assist with the expense of operating a Housing Counseling/Homebuyer Educational programs and additional opportunities may arise to offer home buying/educational counseling services for clients other home buying programs; therefore

BE IT RESOLVED, by the Common Council of the City of Wausau that it hereby approves submission of an application to the U.S. Department of Housing and Urban Development for Community Development Department to become a HUD Approved Housing Counseling Agency, and

BE IT FURTHER RESOLVED, that the Mayor designate and authorize representatives of Community Development Department to attend on-going trainings and meet necessary requirements to become and maintain the certifications of a HUD Approved Housing Counseling Agency and authorize the application for any HUD funding that may arise from meeting these certifications.

Approved:

Robert B. Mielke, Mayor

JOINT FINANCE AND ECONOMIC DEVELOPMENT COMMITTEE

Date and Time: Wednesday, April 8, 2020 at 5:15 p.m., Council Chambers

Economic Development Committee Members Present: Tom Neal (c), Gary Gisselman, Lisa Rasmussen
Patrick Peckham and Michael Martens

Finance Committee Members Present: Lisa Rasmussen (c), Linda Lawrence, Michael Martens, David
Nutting and Dennis Smith

Others Present: MaryAnne Groat, Anne Jacobson, Brad Lenz, Robert Mielke, Chris
Schock, Tammy Stratz and Michelle Van Krey

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner.

#4 Discussion and Possible Action on approving an application to the U.S. Department of Housing and Urban Development to become a HUD Approved Housing Counseling Agency.

Schock explained that this was a previously passed resolution that needs updating because HUD asked that instead of using the word “certified” the word “approved” is used instead.

ED Committee: Motion by Peckham, second by Gisselman to approve the application. Motion passed 5-0.

Finance Committee: Motion by Nutting, second by Smith to approve the application. Motion passed 5-0.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE PUBLIC HEALTH & SAFETY COMMITTEE

Approving or Denying Various Licenses as Indicated

Committee Action: Approved 4-0

Fiscal Impact: None

File Number: 20-0108

Date Introduced: May 13, 2020

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☒	No ☐	
	<i>Included in Budget:</i>	Yes ☐	No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐	No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐			

RESOLUTION

WHEREAS, your Public Health and Safety Committee considered certain license applications at its April 20, 2020 meeting and has made recommendations that are attached hereto in the meeting minutes and recommends these actions to the Council for its approval, now therefore

BE IT RESOLVED by the Common Council of the City of Wausau that the City Clerk be hereby authorized to issue the licenses on the attached list, incorporated as part of this resolution, according to recommendations made by the Public Health & Safety Committee and upon successful completion and acceptable proof that all applicable state and municipal regulations and requirements have been met by the applicants.

Approved:

Katie Rosenberg, Mayor

PUBLIC HEALTH & SAFETY COMMITTEE

Date and Time: Monday, April 20, 2020, at 5:15 pm, (Council Chambers)

Members Present: *In person*: Herbst, *Via WebEx*: Rasmussen, Peckham, and McElhaney

Members Absent: Lawrence

Others Present: Alfonso, Kremer, Van Krey, Goede

Consider approval or denial of various license applications

Rasmussen noted there were no denial recommendations for licenses this month and the list of applications was short due to many businesses currently closed.

Motion by McElhaney, second by Peckham to approve the licenses on the list as recommended by staff. Motion carried 4-0.



PHS Date 04/20/2020

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
133463	9010 - Bartender/Operator New	NUTTER, DAHNE	2634 ELMWOOD BLVD WAUSAU WI 54403		PEKING RESTAURANT	03/18/2020	06/30/2020	Yes	Yes	
133345	9010 - Bartender/Operator New	SPAULDING, JESSICA	56 15TH ST CLINTONVILLE WI 54929		EAGLES CLUB	03/13/2020	06/30/2020	Yes	Yes	
118305	9012 - Bartender/Operator 2-Yr Lapsed	BLOCK, TAYLOR	128 MYRON ST WAUSAU WI 54401		THE STORE #62	03/17/2020	06/30/2021	Yes	Yes	
133944	9013 - Bartender/Operator Temporary	KURTZWEIL, JODI	817 HENRIETTA ST WAUSAU WI 54403		HOLY NAME SUMMERFUN 2020			Yes	Yes	
133648	9026 - Class I	FRAHM, SASHA	1803 STEWART AVE APT 13 WAUSAU WI 54401	SUMMER RACE/EVENT SERIES on June 13, July 17/18, August 1, August 8/9, August 13/14, August 15/16 & Rec Releases (See notes) Organized by WAUSAU KAYAK/CANOE CORPORATION					Yes	
132617	9026 - Class I	MARTIN, FR. SAMUEL	1104 S 9TH AVE WAUSAU WI 54401	* <u>HOLY NAME SUMMERFUN</u> 2020 on 06-05-2020, 06-06-2020, 06-07-2020 Organized by HOLY NAME OF JESUS PARISH					Yes	
133015	9027 - Class II	OPAL-WAHOSKE, BLAKE	316 SCOTT ST WAUSAU WI 54403	JAZZ ON THE RIVER on EACH SUNDAY					Yes	
132574	9035 - Mobile Food Vendor (6 Months)		2600 RICE ST STEVENS POINT WI 54481		RIVERDOGS				Yes	

CANCELED



PHS Date 04/20/2020

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
133017	9069 - Temporary Class B Retailer (Picnic)		710 N 6TH AVE WAUSAU WI 54401		ST ANNE PARISH				Yes	
132616	9069 - Temporary Class B Retailer (Picnic)	MARTIN, FR. SAMUEL	1104 S 9TH AVE WAUSAU WI 54401		HOLY NAME OF JESUS PARISH				Yes	
132976	9080 - Public Transport Driver New	LEHFELDT, NANCY	1917 N 10TH AVE APT 11 WAUSAU WI 54401		NORTHWOODS CAB	03/10/2020	06/30/2020	Yes	Yes	

Total Licenses

10

CONFIRMATION OF MAYOR'S APPOINTMENTS

to Boards, Commissions and Committees: *Board of Review, Board of Zoning Appeals, Citizens Advisory Committee - CDBG, Historic Preservation Commission, Legislative Committee, Mayor's Welcoming & Inclusivity Committee, Plan Commission, Police & Fire Commission, Room Tax Commission, Sustainability, Energy & Environment Commission, Transit Commission, Wausau Arts Commission, Wausau Water Works Commission*

File Number: 20-0503 **Date Introduced:** May 13, 2020

Board of Review

Martha Stephenson (N) *Replaces Russell Tonelli	3157 Madonna Dr	Term Exp 4/30/22	715-506-1111
Michelle Dins (N) *Replaces Dennis Nicoliasen	2202 Mount View Blvd	Term Exp 4/30/24	715-582-6836

Board of Zoning Appeals

Jerry Jarosz (N) *Replaces Sid Sorenson	1116 Gilbert St	Term Exp 4/30/22	715-574-8258
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Citizens Advisory Committee - CDBG

Tom Kilian *New	1333 E Thomas St	Term of Office 2020-2022	715-571-8108
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Historic Preservation Commission

Dave Oberbeck (6) *Re-appointment	110 S 36th Ave	Term Exp 4/30/23	715-848-5639
Kevin Crooks (6) *Re-appointment	923 Fulton St	Term Exp 4/30/23	715-842-5725
Linda Tryczak (6) *Re-appointment	807 S 9th Ave	Term Exp 4/30/23	715-848-2686
Steve Miller (1) *New	4006 Briarwood Ave	Term Exp 4/30/23	715-675-5827

Legislative Committee

Bill Metter (3) *Re-appointment	601 Ruder St	Term Exp 4/30/23	715-843-5720
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Mayor's Welcoming & Inclusivity Committee

Christopher Norfleet (1) *New	719 Bertha St	Term Exp 4/30/23
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Plan Commission

Bruce Bohlken (3) *Re-appointment	409 Ross Ave	Term Exp 4/30/23	715-551-8659
Pat Peckahm *New	1618 Emerson St	Term of Office 2020-2022	715-845-1396

Police & Fire Commission

Michael Loy (1) *Re-appointment	514 Aspen Grove Ln	Term Exp 4/30/25	715-370-8034
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Room Tax Commission

Mary Thao (1) *New	506 Sherman St	Term Exp 10/25/21	612-345-2697
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Sustainability, Energy & Environment Commission

Leah VanDeLoo (1) *new	4911 Rachel Ln, #5	Term Exp 4/30/21	262-221-5742
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Transit Commission

Becky McElhaney *Chairperson	4050 Asland Ave	Term of Office 2020-2022	715-581-3762
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Wausau Arts Commission

Sean Wright (2) *Re-Appointment	911 McIndoe St	Term Exp 4/30/23	205-876-3230
Kathy Foley (2) *Re-Appointment	700 N 12th St	Term Exp 4/30/23	715-845-7010

Wausau Works Commission

John robinson (1) *New	1226 Highland Ct	Term Exp 4/30/25	715-212-2227
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- (N) Individual is filling the unexpired term of a former member
(1) Individual is in their own 1st full term
(#) Designates the term number appointed to

Approved:

Katie Rosenberg, Mayor



MEMORANDUM

DATE: April 8, 2020
TO: Leslie Kremer, City Clerk
Mary Goede, Deputy City Clerk
FROM: Mayor Katie Rosenberg
RE: Appointments to various Boards, Committees and Commissions
CC: Department Heads, Council Members

There are a number of members serving on Boards, Committee and Commissions for the city that have expired terms as of 4/30/20. I would like the following new appointments along with some re-appointments placed on the May 13, 2020 City Council Agenda. All individuals have been contacted and have agreed to serve. I will remind each member at that council meeting to call the Clerk's Office to schedule a time when they can come in and take their Oath of Office prior to their first meeting. Please call or email with any questions you may have. Thank you.

BOARD OR REVIEW

New Appointment:
Martha Stephenson – (fulfilling Russell
Tonelli's term – Expires 4/30/22)
3157 Madonna Drive
Wausau, WI 54401
715-506-1111
Stephensonm@firstweber.com

New Appointment:
Michelle Dins – (fulfilling Dennis Nicoliasen's term
Expires 4/30/24)
2202 Mount View Blvd.
Wausau, WI 54403
715-581-6836
dinsmichelle@gmail.com

BOARD OF ZONING APPEALS

New Appointment:
Jerry Jarosz (moving from an Alternate to a Citizen member. Fulfilling Sid Sorenson's term – Expires 4/30/22)
1116 Gilbert St.
Wausau, WI 54403
715-574-8258

CITIZENS ADVISORY COMMITTEE – CDBG

New Appointment:
Tom Kilian (Aldersperson) – Term of Office 2020-2022
133 E. Thomas Street
Wausau, WI 54403
715-571-8108
Tom.kilian@ci.wausau.wi.us

DOG PARK SUB-COMMITTEE

Re-Appointment:
Pat Peckham (Aldersperson) – Term of Office 2020-2022
1618 Emerson Street
Wausau, WI 54401
715-845-1396
Patrick.peckham@ci.wausau.wi.us



HISTORIC PRESERVATION COMMISSION

Re-appointment:

Dave Oberbeck – Term expires 4/30/23
110 S. 36th Avenue
Wausau, WI 54403
715-848-5639

Re-appointment:

Kevin Crooks – Term expires 4/30/23
923 Fulton Street
Wausau, WI 54403
715-842-5725
kcrooks@crooks-law.com

Re-appointment:

Linda Trycsak – Term expires 4/30/23
807 S. 9th Avenue
Wausau, WI 54401
715-848-2686
Crafts56@yahoo.com

New Appointment:

Steve Miller – Term expires – 4/30/23
4006 Briarwood Avenue
Wausau, WI 54403
715-675-5827
Stevemiller4006@gmail.com

LEGISLATIVE COMMITTEE

Re-appointment:

Bill Metter – Term expires 4/30/23
601 Ruder Street
Wausau, WI 54403
715-843-5720
Pinevill@charter.net

MAYOR'S WELCOMING & INCLUSIVITY COMMITTEE

New Appointment:

Christopher Norfleet – Term expires 4/30/23
719 Bertha Street
Wausau, WI 54403
Pfpl.wausau@gmail.com

PLANNING COMMISSION

New Appointment:

Pat Peckham – Term of Office 2020-2022
1618 Emerson Street
Wausau, WI 54403
715-845-1396
Patrick.peckham@ci.wausau.wi.us

Re-appointment:

Bruce Bohlken – Term expires 4/30/23
409 Ross Avenue
Wausau, WI 54403
715-551-8659
babohlken@gmail.com

POLICE & FIRE COMMISSION

Re-appointment:

Michael Loy – Term expires 4/30/25
514 Aspen Grove Ln.
Wausau, WI 54403
715-370-8034
mloy@norcen.org

Office of the Mayor
Katie Rosenberg



TEL: (715) 261-6800
FAX: (715) 261-6808

ROOM TAX COMMISSION

New Appointment:
Mary Thao – Term expires 10/25/21
506 Sherman Street
Wausau, WI 54401
612-345-2697
marythaowausau@gmail.com

SUSTAINABILITY, ENERGY & ENVIRONMENT COMMISSION

New Appointment:
Leah VanDeLoo – Term expires 4/30/21
4911 Rachel Lane #5
Wausau, WI 54403
262-221-5742
leah@wausauriverdistrict.org

TRANSIT COMMISSION

(Mayor appoints the Chairman)
Becky McElhaney - Chairman
3839 Woodland Ridge Rd
Wausau, WI 54403
715-581-3762
Becky.mcelhaney@ci.wausau.wi.us

WAUSAU ARTS COMMISSION

Re-appointment:
Sean Wright – Term expires 4/30/23
911 McIndoe Street
Wausau, WI 54401 205-876-3230
swright@grandtheater.org

Re-appointment:
Kathy Foley – Term expires 4/30/23
700 N. 12th Street
Wausau, WI 54401 715-845-7010
kfoley@lywam.org

WAUSAU WATER WORKS COMMISSION

New Appointment:
John Robinson – Term expires 4/30/25
1226 Highland Court
Wausau, WI 54401
715-212-2227
John.robinson@co.marathon.wi.us

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

JOINT ORDINANCE OF THE CAPITAL IMPROVEMENTS & STREET MAINTENANCE COMMITTEE AND PLAN COMMISSION

Annexing territory from the Town of Stettin to the City of Wausau

Lowe – 4306 Hilltop Avenue

Committee Action: CISM Approved 5-0
Plan Comm. Approved 6-0

Ordinance Number: 497-20B

Fiscal Impact: Pursuant to state law, a payment will be made to the Town of Stettin for their tax share loss for a period of five years. This payment will be offset by the new taxes generated on the annexation.

File Number: 20-0504	Date Introduced: May 13, 2020
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The Common Council of the City of Wausau do ordain as follows:

Section 1. Territory Annexed. In accordance with Chapter 66, Wisconsin Statutes, and the petition for direct annexation signed by Gordon and Barbara Lowe, constituting 100 percent of the electors within and 100 percent of the owners of the land now located in the Town of Stettin, Marathon County, Wisconsin, and being a part of the Wausau School District, the following described land is hereby annexed to the City of Wausau:

SEE ATTACHED

Section 2. Effect of Annexation. From and after the date of publication of this ordinance, the territory described in Section 1 shall be a part of the City of Wausau and remain a part of the Wausau School District for any and all purposes provided by law, and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Wausau, and governing the School District.

Section 3. Zoning Classifications. Zoning of the within real estate shall be pursuant to Section 23.04.040, Zoning of Annexed Lands, of the Wausau Municipal Code.

Section 4. Aldermanic District and Population of Annexed Area. The territory described in Section 1 of this ordinance is hereby made a part of the 9th Aldermanic District and the 51st Ward of the City of Wausau, subject to the ordinances, rules and regulations of the city, county, and state, governing districts.

The population of the annexed territory is two (2).

Section 5. The State of Wisconsin, Department of Administration, has favorably reviewed the annexation and found it not to be against the public interest.

Section 6. Agreement to Pay Town Taxes. The City shall pay to the Town of Stettin all necessary property taxes that are due and owing pursuant to the provisions of Section 66.0217(14) of the Wisconsin Statutes.

Section 7. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision or application.

Section 8. Effective Date. This ordinance shall take effect upon passage and publication as provided by law.

Adopted:
Approved:
Published:
Attest:

Approved:

Katie Rosenberg, Mayor

Attest:

Leslie M. Kremer, Clerk

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Date of Meeting: April 9, 2020, at 5:30 p.m. in the Council Chambers of City Hall.

Members Present: Gisselman, Rasmussen, Thao, Lawrence, McElhaney

Also Present: Mayor Mielke, Lindman, Wesolowski, Jacobson

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Discussion and possible action on petition for annexation – Lowe, 4306 Hilltop Avenue (076-2907-282-0951, Town of Stettin)

Wesolowski was contacted by the Lowe's regarding the possibility of annexing. They have now filed a petition with the City Attorney's office. This annexation would include a portion of Hilltop Avenue to make all of Hilltop Avenue to 44th Avenue part of the city.

Lawrence moved to approve the petition for annexation at 4306 Hilltop Avenue. Thao seconded and the motion carried unanimously 5-0.

Office of the City Attorney

TEL: (715) 261-6590
FAX: (715) 261-6808



Anne L. Jacobson
City Attorney

Tara G. Alfonso
Assistant City Attorney

Nathan Miller
Assistant City Attorney

To: Common Council
From: Anne L. Jacobson
Date: May 5, 2020
Re: Staff Analysis of Annexation of 4306 Hilltop Avenue - Lowe

FACTS

The City Clerk was served with a Petition for Annexation by Gordon and Barbara Lowe on April 6, 2020 requesting to annex their property at 4306 Hilltop Avenue from the Town of Stettin to the City of Wausau. The request was made as a result of a failing septic system.

The Capital Improvements and Street Maintenance Committee and Plan Commission, on April 9, 2020, recommended approval of the annexation.

Pursuant to Section 66.0217(2), Wis. Stats. a copy of the Petition was mailed to the Department of Administration for their review.

A review letter was received by the Department of Administration on April 30, 2020. The State favorably approved the annexation with the following recommendations:

1. The legal description should commence from a monumented corner of a ¼-section in which the territory being annexed lies.
2. The portion of North 43rd Avenue running adjacent to the territory be included as part of the petition.

The legal description was revised to reflect the State's recommendation and is attached to the ordinance.

DISCUSSION

Annexations are controlled by s. 66.0217, Wis. Stats. This is a direct annexation by unanimous approval, under sub. (2). A notice of intention to circulate a petition for annexation is first published, after which the petitioners were provided with copies of the scale map and a legal description of the territory to be annexed, to be filed with the clerk, mailed to the statutorily required parties and mailed to the department of administration ("DOA").

The DOA, Municipal Boundary Review section, in turn, reviewed the petition within 20 days of receipt and found, pursuant to sub. (6), the proposed annexation to be within the public interest. They further found, according to their attached letter dated April 30, 2020, that the proposed territory to be annexed is reasonably shaped and contiguous to the City, and the annexing city (Wausau) can provide the needed municipal services (water and sewer). Sub. (6)(a) states, "The annexing municipality shall review the advice before final action is taken."

Sub. (8) provides that an annexation ordinance may be enacted by a two-thirds vote of the members not less than 20 days after publication of the notice and no later than 120 days of the date of the filing (April 6, 2020) of the petition with the city clerk. Sub. (2) provides that the "governing body shall review the advice of the department, if any, before enacting the annexation ordinance."

RECOMMENDATION

The staff asked whether the Council was bound by the recommendations of the Department of Administration. It is recommended that the Council review the advice given by the Department of Administration prior to enacting the annexation ordinance. Staff does not feel this town right-of-way is needed by the city to extend the water to the west and serve the home off Hilltop Avenue.

cc Mayor



TONY EVERS
GOVERNOR
JOEL BRENNAN
SECRETARY

Municipal Boundary Review
PO Box 1645, Madison WI 53701
Voice (608) 264-6102 Fax (608) 264-6104
Email: wimunicipalboundaryreview@wi.gov
Web: <http://doa.wi.gov/municipalboundaryreview>

April 30, 2020

PETITION FILE NO. 14300

MARY GOEDE, CLERK
CITY OF WAUSAU
407 GRANT ST
WAUSAU, WI 54403

MARLO TURNER, CLERK
TOWN OF STETTIN
141678 STETTIN DR
WAUSAU, WI 54401

Subject: LOWE ANNEXATION

The proposed annexation submitted to our office on April 10, 2020, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF WAUSAU**, which is able to provide needed municipal services.

Note: The legal (metes and bounds) description should commence from a monumented corner of a 1/4-section in which the territory being annexed lies (ref: s. 66.0217 (1) (c), Wis. Stats.). Additionally, to improve contiguity of the territory with the City, the Department recommends that that portion of North 43rd Avenue running adjacent to the territory be included as part of the petition.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14300 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2374>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

AGENDA ITEM
Public Hearing: Discussion and possible action on vacating and discontinuing a portion of right-of-way at Curling Way near Townline Road.
BACKGROUND
The realignment of Curling Way has left excess right-of-way which is not needed for roadway purposes. The proposed right-of-way to be vacated is attached along with a legal description. This public hearing will take public comment on vacating this section of right-of-way.
FISCAL IMPACT
None
STAFF RECOMMENDATION
Staff recommends approving vacating the right-of-way as shown. This recommendation is contingent upon public comment during the hearing.
Staff contact: Allen Wesolowski 715-261-6762

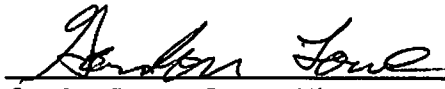
PETITION FOR ANNEXATION

The undersigned, constituting 100 percent of the owners and electors of the following-described territory located in the Town of Stettin, Marathon County, Wisconsin, lying contiguous to the City of Wausau, petition the Honorable Mayor and Common Council of said city to annex the territory described below and shown upon the attached scale map, as permitted by Chapter 66 of the Wisconsin Statutes, to the City of Wausau, Marathon County, Wisconsin:

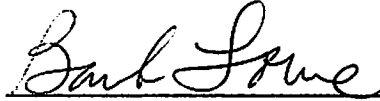
SEE ATTACHED MAP AND LEGAL DESCRIPTION

The current population of such territory is two (2).

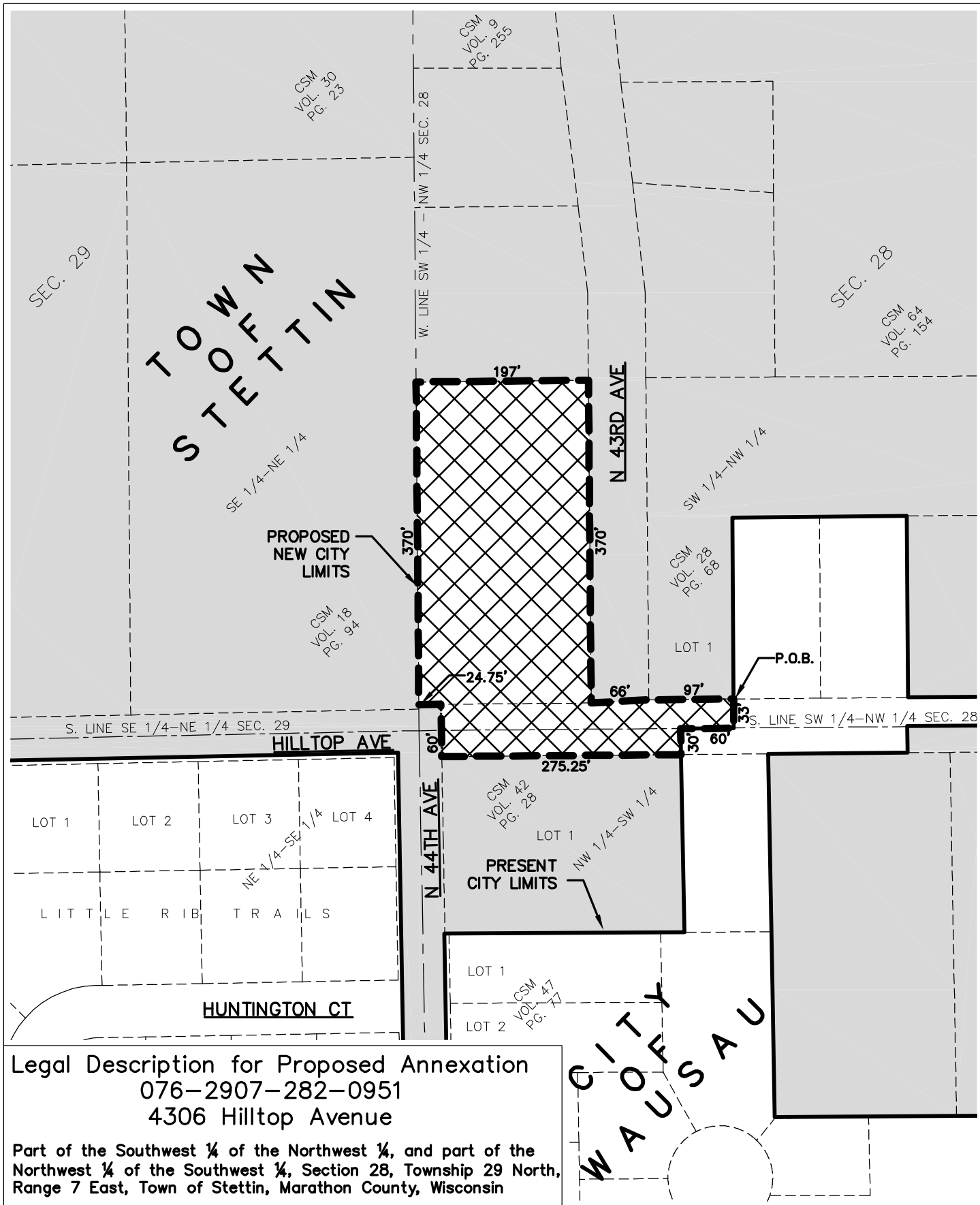
Dated this 6 day of April, 2020.



Gordon Lowe, Owner-Elector
4306 Hilltop Avenue
Wausau WI 54401



Barbara Lowe, Owner-Elector
4306 Hilltop Avenue
Wausau WI 54401



Legal Description for Proposed Annexation
Gordon Lowe
Barbara Lowe
4306 Hilltop Avenue
076-2907-282-0951

Part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, and part of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 28, Township 29 North, Range 7 East, Town of Stettin, Marathon County, Wisconsin, described as follows:

Commencing at the intersection of the East line of Lot 1 of Certified Survey Map No. 7295 recorded in the office of Register of Deeds for Marathon County in Volume 28 of Certified Survey Maps on page 68, and the North right-of-way of Hilltop Avenue, the point of beginning;

Thence West, along said North right-of-way, 97 feet to the East right-of-way of N. 43rd Avenue;
thence West, 66 feet to the intersection of said North right-of-way of Hilltop Avenue and the West right-of-way of said N. 43rd Avenue; thence North, along said West right-of-way, 370 feet to the North line of the South 400 feet of said Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$; thence West, along said North line, 197 feet to the West line of said Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$; thence South, along said West line, 370 feet to said North right-of-way of Hilltop Avenue; thence East, along said North right-of-way, 24.75 feet to the East right-of-way of N. 44th Avenue, extended Northerly; thence South, along said East right-of-way extended Northerly, 60 feet to the South right-of-way of Hilltop Avenue; thence East, along said South right-of-way, 275.25 feet to the East line of Lot 1 of Certified Survey Map No. 10205 recorded in the office of Register of Deeds for Marathon County in Volume 42 of Certified Survey Maps on Page 28; thence North, along said East line extended Northerly, 30 feet to the South line of said SW $\frac{1}{4}$ of the NW $\frac{1}{4}$; thence East, along said South line, 60 feet to said East line of Lot 1 of Certified Survey Map No. 7295, extended Southerly; thence North, along said East line extended Southerly, 33 feet to said North right-of-way of Hilltop Avenue, the point of beginning.

RESOLUTION OF THE FINANCE COMMITTEE

Approving the 2020 budget modification Computer Financial Systems Software – Assessment
Computer Assisted Mass Appraisal Software

Committee Action: Approved 5-0

Fiscal Impact: \$32,000

File Number: 19-1109

Date Introduced: May 13, 2020

FISCAL IMPACT SUMMARY

COSTS	Budget Neutral	Yes ☒ No ☐	
	Included in Budget:	Yes ☒ No ☐	Budget Source: CCITC Network Upgrades
	One-time Costs:	Yes ☒ No ☐	Amount: \$198,000
	Recurring Costs:	Yes ☒ No ☐	Amount: Annual Maintenance \$18,400
SOURCE	Fee Financed:	Yes ☐ No ☒	Amount:
	Grant Financed:	Yes ☐ No ☒	Amount:
	Debt Financed:	Yes ☐ No ☒	Amount: Annual Retirement
	TID Financed:	Yes ☐ No ☒	Amount:
	TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐		

RESOLUTION

WHEREAS, the City completed a competitive procurement process for computer assisted mass appraisal software for the Assessment Department and recommends entering into a contract with Patriot Properties Inc., and

WHEREAS, a budget shortfall exists since a portion of the budget was depleted during the unsuccessful implementation with another vendor; and

WHEREAS, staff has reviewed other technology budgets and recommends funding the shortfall through a transfer from the Network budget; and

WHEREAS, your Finance Committee has reviewed and recommends the following budget modification

From: 150-237598415 Network Upgrades \$32,000
To: 150-237598446 Computer Financial Systems Software \$32,000

NOW, THEREFORE, BE IT RESOLVED, that the proper city officials modify the budget as presented above and publish the budget modification in the official city newspaper, and

BE IT FURTHER RESOLVED, that the proper City officials are hereby directed and authorized to execute a contract between the City of Wausau and Patriot Properties, Inc.

Approved:

Katie Rosenberg, Mayor

FINANCE COMMITTEE

Date and Time: Tuesday, May 5, 2020 @ 5:45 pm., Council Chambers

Members Present *In person:* Rasmussen, Ryan, Herbst, and Watson. *By WebEx:* Martens.

Others Present: Groat, Rosenberg, Jacobson, Goede, Van Krey, Klein, Lindman, Rubow, Thompson, Schock, Sorenson

Discussion and possible action regarding a budget modification for the CAMA Assessment Software

Rick Rubow and Gerry Klein reviewed the previous failed implementations with vendors and what they learned during the process. They explained the latest RFP process and explained the qualifications for the recommended vendor, Patriot. Patriot has some significant successful implementations in Wisconsin including Milwaukee, Appleton and Racine. Milwaukee converted three different systems to Patriot within a nine months. Rubow believes the City will benefit from the robust data available in the Patriot system. Klein explained that it is important to migrate to a new software because the current software is no longer maintained by the vendor, the software is stored on a server that is obsolete and will require the City to pay \$25,000 annual maintenance since this would be the sole software located on the server. In addition, the software requires Microsoft 7 which is also out of date. Klein indicated that a review of the financial software projects underway revealed that the overall budget shortage in this budget category is \$32,000. The budget modification pulls money from the Network budget to the Financial Software budget. Rasmussen indicated that bench marks and performance should be included in the contract.

Motion by Michael Martens, second by Ryan to approve the budget modification for CAMA Assessment Software and move forward with the purchase. Motion approved 5-0.

TRANSFER OF FUNDS/CHANGE OF PURPOSE REQUEST FORM

Date: 4/30/2020

Date: 4/30/2020

Date: 4/30/2020

Shortfall in financial software line item due to rebidding Property Assessment Software.

[illegible]

COMMENTS:

Fin. Committee Approval ☐ Denial ☐ Date: _____ Council Approval ☐ Denial ☐ Date: _____

3 - Finance Department

RESOLUTION OF THE FINANCE COMMITTEE

Approving the 2020 budget modification for the Great Lakes Cheese Facility Demolition

Committee Action: Approved 3-2

Fiscal Impact: \$52,000

File Number: 19-1109

Date Introduced: May 13, 2020

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐ No ☒	
	<i>Included in Budget:</i>	Yes ☐ No ☒	<i>Budget Source: Community Development Impact Fund Loan</i>
	<i>One-time Costs:</i>	Yes ☒ No ☐	<i>Amount: \$52,000</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☒	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☒	<i>Amount: Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☒ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☒</i>		

WHEREAS, the City entered into a contract with D&R Recycling to demolish the Great Lakes Cheese Facility at 101 Devoe Street, and

WHEREAS, this contract was terminated due to the passing of the owner and sole proprietor of the business; and

WHEREAS, the unfinished demolition work was competitively bid in 2020 and the contract was awarded to the low bidder Haas Sons, Inc.

Haas Sons, Inc	\$150,000
Kasner	\$714,000
C&D	\$181,000
Badgerland	\$485,000

WHEREAS, an approved 2020 budget modification re-established the remaining 2019 project budget of \$115,500 which funded the razing of the building; and

WHEREAS, the asphalt and concrete slabs along with an asbestos pile remain on site; and

WHEREAS, the demolition contractor, Haas Inc, expected to recycle the GLC concrete for road base on the Fulton Street extension project which resulted in favorable demolition costs and is a good reuse of construction materials; and

WHEREAS, an additional \$52,000 is needed to complete the project for asphalt removal \$8,250; concrete removal \$25,680 and asbestos removal and disposal of \$17,680; and

WHEREAS, your Finance Committee has reviewed the project status, the financial implications and recommends funding the shortfall by funding the Asbestos disposal slab removal with an interfund loan from Community

Development Impact Funds which will be repaid when the TID 3 has funds available and recommends a budget modification as follows:

Increase	TID 3	141-342898210	GLC Land Improvements	\$52,000
Increase	TID 3	141-22720	Advance from Other Funds	\$52,000

NOW, THEREFORE, BE IT RESOLVED, that the proper city officials modify the budget as presented above and publish the budget modification in the official city newspaper.

BE IT FURTHER RESOLVED, that the proper City officials are hereby directed and authorized to execute a contract between the City of Wausau and Haas Sons, Inc.

Approved:

Katie Rosenberg, Mayor

TRANSFER OF FUNDS/CHANGE OF PURPOSE REQUEST FORM

Requested: Eric Lindman

Dept: Engineering

Date: 4/30/2020

Reviewed by Finance:

Date: 4/30/2020

Reviewed by Mayor:

Date: 4/11/2020

Transfer Explanation and Justification:

Fund shortfall in Demolition of Great Lakes Cheese site.

[illegible]

COMMENTS:

Fin. Committee Approval ☐ Denial ☐ Date: _____ Council Approval ☐ Denial ☐ Date: _____

Submit three copies of form to Finance Department - Upon Council Action:

1 - Council File

2 - Department

3 - Finance Department



TO: Finance Committee

FROM: Eric Lindman, P.E.
Director of Public Works & Utilities

DATE: May 13, 2020

SUBJECT: GLC Demolition Contract - Budget Modification

The demolition of the GLC building was originally bid out in the spring of 2019. In June of 2019 the Finance Committee approved a budget for the work in the amount of \$210,000 with D&R Recycling. The City Council approved the project which included removal of all buildings, foundations and concrete/blacktop. The owner and sole proprietor of D&R Recycling passed away in December of 2019 prior to completing the work. The contract was terminated and the project was re-bid to complete the approved project demolition work; Haas Construction was low bidder at \$150,000. The amount paid to D&R Recycling for work completed was \$94,500; leaving a remaining budget of \$115,500.

A budget modification, in the amount of \$54,500, to complete the full scope of work was presented and approved by the finance committee on April 14, 2020 and then presented to the Council on May 5, 2020. The Council elected not to approve any additional funds for the project and directed staff to work with the remaining budget of \$115,500. Staff worked with Haas Construction to complete as much work as possible within the budget.

Attached are pictures of the site showing how the site will be left if additional funds are not approved to complete the work. There are significant concerns and liabilities the City takes on leaving a site as shown in the photos.

1. The site, in its current state, is a public health risk. There is glass, steel, holes, and piles of debris that present hazards to the general public.
2. There are numerous environmental concerns due to asbestos concrete remaining onsite, potential runoff from the site to the river after rain events, dust blowing off the site and the City required to maintain DNR required stormwater management.
3. The city will be required to secure the site until it is cleaned up and safe. This would likely require a security fence be installed around the entire perimeter of the property.
4. The Demolition permit issued requires structures and foundations be removed as part of the demolition.
5. The City zoning code requires buildings and foundations, to minimum 2-feet below grade, be removed and the site restoration be completed to grading and seeding.

Leaving the site in its current condition creates liability issues for the City does not meet our own zoning code and minimum demolition requirements. Staff recommends approval of the budget modification as presented to complete the full scope of the project.









FINANCE COMMITTEE

Date and Time: Tuesday, May 5, 2020 @ 5:45 pm., Council Chambers

Members Present *In person:* Rasmussen, Ryan, Herbst, and Watson. *By WebEx:* Martens.

Others Present: Groat, Rosenberg, Jacobson, Goede, Van Krey, Klein, Lindman, Rubow, Thompson, Schock, Sorenson

Discussion and possible action regarding a budget modification for the Great Lakes Cheese Facility

Demolition

Rasmussen questioned why this was coming back because it was voted down at Council. She stated the intent was to use the funding in the budget to demolish the building and leave the hardscape sit until there is a plan for either a public/private partnership to remove the rest of it or funding became available. It appears that now there is someone that wants to crush that material and use it as road base, which is an environmentally friendly way to use the material, but she felt the Council said no to completing the entire project. She asked what was different.

Groat clarified Council did not vote on a budget modification that added funding; the budget modification was amended to only use the existing funding, it was not failed resolution. The previous term Finance Committee had approved the budget modification submitted to the last council meeting and its funding source was debt. This resolution has a different funding source which proposes to use Community Development funds that would be paid by the tax increment district.

Groat explained when Eric Lindman developed the initial budget he added \$20,000 to the base bid for contingency because of things like asbestos. The original \$115,500 is sufficient for the demolition costs, but there will be a pile of asbestos product that at a minimum, needs to be hauled away. If they choose to delay the slabs and remove at a later date it will cost the city more in the long run. The demolition project is enjoying savings under the current bid because of the ability to remove the concrete slab and reuse the product at the nearby Fulton Street site.

Ryan questioned if the asbestos issue could be dealt with the Holtz Krause funding. Groat responded that it could, but would still require a budget modification because money is not spent out of any funds without budgets.

Rasmussen clarified they would just be shifting earmark from one fund source to another because neither of them planned for this. The budget modification is a transparent process so that the public can understand where we have spent money now that we didn't plan for January 1st. Ryan stated she did not believe they would have to do a budget modification if the expenditure is applicable to Holtz Krause which is used for the whole city for environmental issues with funds available. Groat reiterated if we spend out of an expense line item that has not been budgeted for we do a budget modification. A budget was established for Holtz Krause Fund and it did not anticipate spending \$18,000 on asbestos abatement for this project so we would need to do a budget modification to increase the expenses from that funding source.

Lindman stated there is a large pile of concrete with asbestos on it that has to be landfilled. It has gone through the process, the DNR is aware of it and now it is just sitting there. The cost to take it to the landfill is just under \$18,000.

Groat stated if they spend the money out of the environmental fund they will only be able to spend it once because there is no funding mechanism to regenerate those dollars. If they provide the funds temporarily out of the Community Development Impact and the TID repays it when it has the cash flow, then the environmental funds are still there for other projects.

Rasmussen summarized they need to decide if there is greater value in moving funds between a fund source that can be replenished and reused (*Community Development Impact*) or just pay for this and be done (*Holtz Krause*), but recognize the fund is permanently depleted.

Jacobson clarified this was not a failed resolution so it did not fall under the reintroduction prohibition in the Council Rules. They approved an amended resolution which did not fund the full project. They could choose to reconsider because it is being brought back with a new funding source.

Mayor Rosenberg commented the Council did say no to funding it with debt and she felt if there is another way they certainly can consider it, especially with the environmental issue.

Watson questioned if they could use the Holtz Krause environmental funds just for the asbestos disposal and the rest to come from the Community Development fund. Groat reiterated that long term, it impacts the work the city can do to maintain Holtz Krause versus if it is charged to the TID which the increment will pay. Groat reviewed the maintenance that is required at the Holtz Krause site. She felt they should keep this account intact for future remediation where there is no other funding source available. Groat also indicated that she recognizes that it is the Common Councils decision as to how to fund projects.

Ryan did not want to extend the TID another year or two for additional expenditures. She wanted more information on the Holtz Krause and on revolving loan funds. She suggested going to the Alexander Foundation.

Lindman explained the reason this came back so quickly is because they are about done with the demolition out on site with the money the city has allocated. If they move off site and then we ask them or someone else to come in later it will cost more to remove it then it will now. The concrete can be crushed and used on the Fulton Street project.

Motion by Herbst, second by Martens to approve the budget modification as originally proposed using Community Development Impact Funds reimbursed by TID #3 when it is able to pay, not incurring additional debt.

Motion by Ryan to amend the resolution to pay the asbestos removal of \$17,680 from Holtz Krause Fund and the balance from the Community Development Impact. *Motion died for lack of second.*

Vote on the original motion: Ayes: Herbst, Martens and Rasmussen. Noes: Watson and Ryan. Motion carried 3-2.



TO: FINANCE COMMITTEE

FROM: MARYANNE GROAT

DATE: April 30, 2020

RE: GREAT LAKES CHEESE DEMOLITION PROJECT

The Engineering Department has conferred with Haas Sons, Inc. regarding the Great Lakes Cheese demolition project. The \$115,500 available in carryover funds authorized by the Common Council will fund demolition of the building, but will not fund the removal and disposal of asbestos materials, concrete and asphalt slabs. An estimate provided by Haas shows these costs will result in a shortfall of \$51,610.

Asphalt Removal	\$ 8,250.00
Concrete Removal	25,680.00
Asbestos Disposal	<u>17,680.00</u>
	\$51,610.00

Through discussions with Haas their intention is to crush the concrete on site and use it for the base course on Fulton Street which they will construct this summer. Director Lindman believes that the City will experience higher costs in the future if these items remain at site and are removed at a later time since both hauling and disposal costs will need to be included. In addition, the immediate reuse of the concrete is good environmental stewardship.

The original budget modification proposed to fund the shortfall from borrowing. Upon additional review the staff provides alternate financing options for the committee's consideration: Fund through an interfund loan from the Community Development Impact Funds. These funds would be returned to the Impact Fund with future TID 3 increment.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving the 2020 budget modification Tax Increment District Seven street improvements and related fund advance

Committee Action: Approved 5-0

Fiscal Impact: \$672,000

File Number: 19-1109

Date Introduced: May 13, 2020

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐ No ☒	
	<i>Included in Budget:</i>	Yes ☐ No ☒	<i>Budget Source: Intefund Loan</i>
	<i>One-time Costs:</i>	Yes ☒ No ☐	<i>Amount: \$672,000</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☒	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☒	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☒		

RESOLUTION

WHEREAS, Tax Increment District Number Seven expenditure period ends January 2021, and

WHEREAS, the project plan authorized street improvements of \$1,100,000 as noted on the attached map; and

WHEREAS, street improvements are needed based upon the ratings conducted by the engineering department; and

WHEREAS, favorable bids for the project total \$672,000 and

WHEREAS, the District is expected to terminate in 2022; and

WHEREAS, your Finance Committee has reviewed the project, the projected cashflow of the TID District and recommends establishing a project budget so that construction can occur in 2020, and

To: 145-347098230 Street Improvements \$672,000

From: 145-22720 Advance from Environmental Fund \$672,000

WHEREAS, your Finance Committee recommends financing the project through a 2 year advance from the Environmental Fund with interest of 2.25% charged to TID 7 during the interfund loan period;

NOW, THEREFORE, BE IT RESOLVED, that the proper city officials modify the budget as presented above and publish the budget modification in the official city newspaper, and

BE IT FURTHER RESOLVED, that the proper City officials are hereby directed and authorized to advance \$672,000 to Tax Increment District Seven from the Environmental Clean Up Fund; with repayment in two payments of no less than \$336,00 on or before May 1, 2021 and May 1, 2022 and interest charged to TID #7 at 2.25%.

Approved:

Katie Rosenberg, Mayor

FINANCE COMMITTEE

Date and Time: Tuesday, May 5, 2020 @ 5:45 pm., Council Chambers

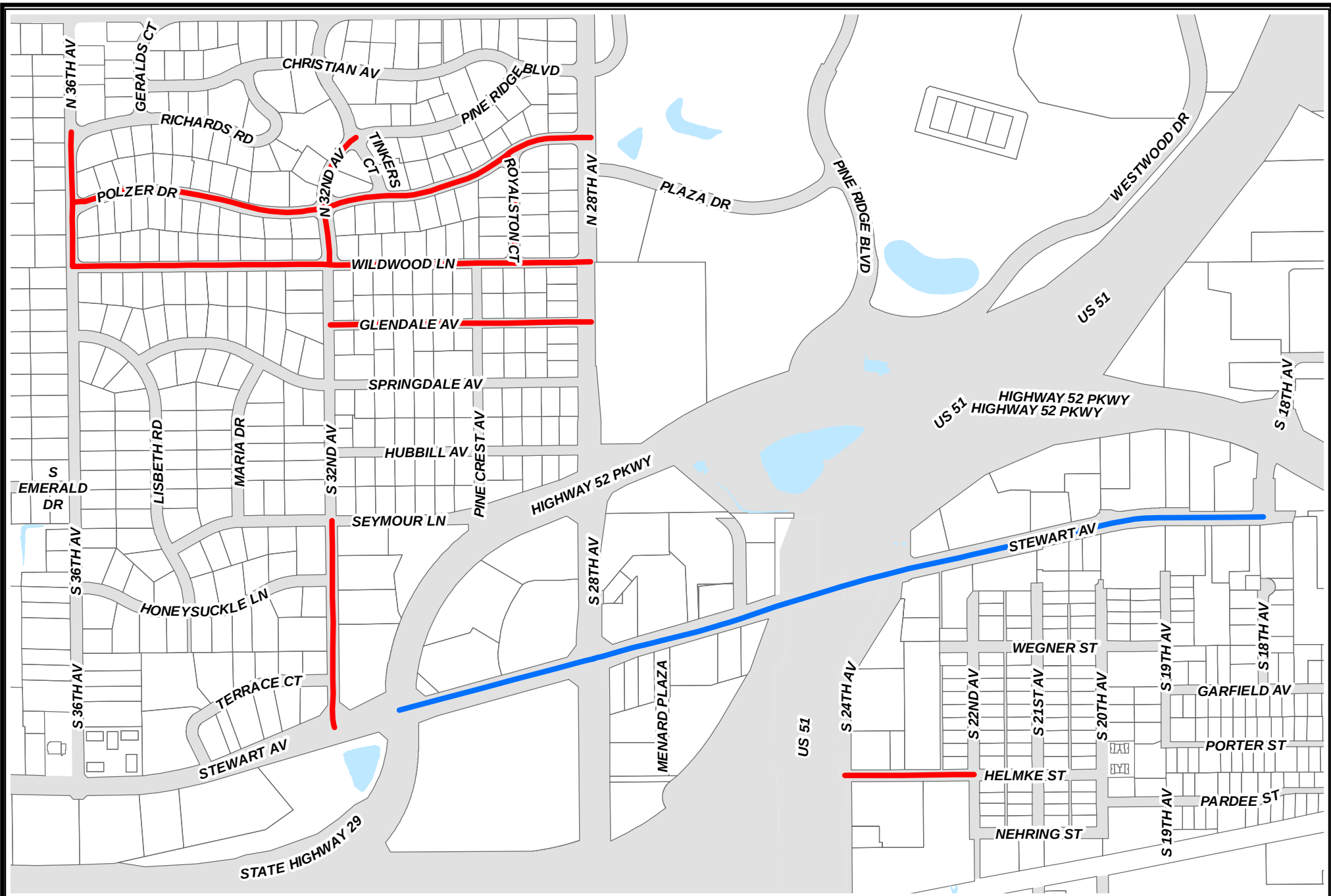
Members Present *In person*: Rasmussen, Ryan, Herbst, and Watson. *By WebEx*: Martens.

Others Present: Groat, Rosenberg, Jacobson, Goede, Van Krey, Klein, Lindman, Rubow, Thompson, Schock, Sorenson

Discussion and possible action on budget modification for street improvements Tax Increment District Number 7

Groat indicated that the City Common Council and the Joint Review Board approved a project plan amendment for TID 7 that increased spending by \$1.1 million for street improvements. A map of the projects was included in your packet. The engineering department obtained extremely favorable bids of \$672,000 for the road project. Groat indicated that the project plan expected funding the street improvements with debt amortized over 3 years. After updating the cashflow projections the district will be paid off and ready to retire a year early in 2022 so funds will only be needed for two years. Our financial advisors estimated interest and debt issuance of \$31,000. Groat proposed instead of issuing debt for the funds they use idle funds within the Environmental Fund to pay for the project upfront. TID 7 would then pay the Environmental Fund back by May of 2022. The TID could even pay the Environmental Fund interest for the use of the funds. Groat indicated that Deb Ryan had requested via email an accounting of the individual streets. Groat explained the bid was not itemized by individual street. Rasmussen said she totally supported the closure of the district a year early. Ryan indicated she did not support the Hwy 52 Parkway project. Groat indicated that the landscaping is not included within the budget modification under consideration. The parkway landscaping was already included in the 2020 budget and the City has already signed the construction contract.

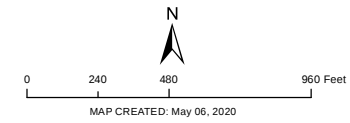
Motion by Martens, second Herbst to approve the budget modification within TID 7 for Street Improvements in the amount of \$672,000 and fund the project with an advance from the Environmental Fund to be repaid over two years including interest of 2.25%. Motion carried 5-0.



- Legend**
- Asphalt Mill & Overlay
 - Concrete Pavement Repair (CPR)

TID 7 - 2020 Projects

CITY OF WAUSAU
MARATHON COUNTY, WISCONSIN



NOTES:
1. DUPLICATION OF THIS MAP IS PROHIBITED WITHOUT THE WRITTEN CONSENT OF THE CITY OF WAUSAU ENGINEERING DEPT.
2. THIS MAP WAS COMPILED AND DEVELOPED BY THE CITY OF WAUSAU AND MARATHON COUNTY GIS. THE CITY AND COUNTY ASSUME NO RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.
3. MAP FEATURES DEVELOPED FROM APRIL 2010 AERIAL PHOTOGRAPHY.

TRANSFER OF FUNDS/CHANGE OF PURPOSE REQUEST FORM

Requested: Eric Lindman

Dept: Engineering

Date: 4/30/2020

Reviewed by Finance:

Date: 4/30/2020

Reviewed by Mayor: _____

Date: 4 May 2020

Transfer Explanation and Justification:

Fund Street Improvements within TID 7

[illegible]

COMMENTS:

Fin. Committee Approval ☐ Denial ☐ Date: _____ Council Approval ☐ Denial ☐ Date: _____

Submit three copies of form to Finance Department - Upon Council Action:

1 - Council File

2 - Department

3 - Finance Department

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE COMMON COUNCIL

Creating the Safe Elections Task Force

Committee Action: Pending

Fiscal Impact: None

File Number: 20-0506

Date Introduced: May 13, 2020

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☒ No ☐	
	<i>Included in Budget:</i>	Yes ☐ No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐		

RESOLUTION

WHEREAS, the World Health Organization designated the 2019 novel Coronavirus outbreak as a Public Health Emergency of International Concern on January 31, 2020 and on March 11, 2020 characterized the COVID-19 outbreak as a pandemic; and

WHEREAS, since the Governor of the State of Wisconsin declared a State of Emergency on March 12, 2020; and

WHEREAS, the President of the United States declared a national emergency with respect to the COVID-19 outbreak on March 13, 2020; and

WHEREAS, the city remains vigilant in protecting the health, safety and general welfare of the citizens of Wausau especially during elections; and

WHEREAS, the Common Council wishes to create a special committee pursuant to Rule 13 D., WMC 2.16, entitled Safe Elections Task Force to provide leadership to protect the health, safety and general welfare of the city's voting residents and those working the elections, as the City may be impacted by in-person voting during the August, 2020 fall primary election and the November, 2020 general election, and provide for the City of Wausau's long-term social, health, and democratic interests, including the public interest in the orderly handling of elections within the city in a manner as consistent with applicable law; and

WHEREAS, the task force shall be comprised of five (5) members consisting of at least two (2) common council members, one (1) local public health official, one (1) local elections official, and a citizen representative. The task force will be chaired by a Public Health and Safety Committee member. The vice-chair will be the remaining appointed council member. The remaining members shall be appointed by the Mayor and confirmed by the Council to serve an initial term to coincide with the 2020-2022 Council term and shall meet as necessary to discharge its duties; and

WHEREAS, the Safe Elections Task Force shall have the following powers and duties, along with other duties as delegated to it by the common council/~~mayor~~ from time to time:

1. Analyze implications of increasing absentee voting and investigate the possible impacts that condensed voter centers would have on the city and its residents and resources.
2. The task force shall first meet within two weeks of its original creation.
3. Provide recommendations to be adopted by the City of Wausau to be sent to the Wisconsin Legislature, Wisconsin Elections Commission, and other units of government as requested regarding the scope of studies and information needed to conduct safe, fair, and equitable elections through expanding vote by mail opportunities.
4. The task force's work and recommendations should protect the public health, safety, and welfare and promote the public interests consistent with the municipal code.
5. Make recommendations on City of Wausau policy for election procedures and their related activities and impacts.
6. Develop a plan of action for safe election procedures moving forward.
7. Recommend priorities for local actions proposed by the Safe Elections Task Force.
8. Anticipate the potential for and prepare the common council to evaluate city-run elections.
9. Facilitate communications between the Safe Elections Task Force and other local governmental units.
10. Formulate recommendations and requests to be adopted by the City of Wausau to be sent to the Wisconsin Legislature and Wisconsin Elections Commission, regarding election administration and procedures.
11. Conduct a public hearing on the proposed changes to Wausau elections; and

WHEREAS, the Safe Elections Task Force shall file its requests, reports and recommendations with the Public Health and Safety Committee to recommend to the common council the development of city wide policies relating to elections.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau, that there is hereby created a Safe Elections Task Force for the purposes stated herein, to carry out its assigned duties as enumerated above.

Approved:

Katie Rosenberg, Mayor

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE COMMON COUNCIL

Creating the Rules Review Committee

Committee Action: Pending

Fiscal Impact: None

File Number: 02-0432

Date Introduced: May 13, 2020

FISCAL IMPACT SUMMARY

COSTS	Budget Neutral	Yes ☒ No ☐	
	Included in Budget:	Yes ☐ No ☐	Budget Source:
	One-time Costs:	Yes ☐ No ☐	Amount:
	Recurring Costs:	Yes ☐ No ☐	Amount:
SOURCE	Fee Financed:	Yes ☐ No ☐	Amount:
	Grant Financed:	Yes ☐ No ☐	Amount:
	Debt Financed:	Yes ☐ No ☐	Amount Annual Retirement
	TID Financed:	Yes ☐ No ☐	Amount:
	TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐		

RESOLUTION

WHEREAS, Wausau Municipal Code Chapter 2.16 contains the Standing Rules of the Common Council, which enact the laws by which the governing body chooses to govern themselves pursuant to the authority provided under Wis. Stats. 62.11(3); and

WHEREAS, it is in the best interests of each governing body to review and amend, create or repeal rules for the clear, and efficient operation of its governance, and to have the ability to be remain responsive and flexible in addressing issues that may arise; and

WHEREAS, the Common Council wishes to establish a Rules Review Committee for this purpose as follows:

- The Rules Review Committee shall be a subcommittee of the Common Council, pursuant to 2.16, Rule 13 D., created for the purpose of investigating issues before the committee and making recommendations regarding proposed rule changes to Chapter 2.16;
- The subcommittee shall consist of three (3) elected alderpersons who shall serve for the term to which they were most recently elected;
- The subcommittee shall report as necessary to the Committee of the Whole;
- The subcommittee shall conduct its meetings in open session and comply with the Open Meetings Law;
- The subcommittee shall meet first within 60 days of April 21, 2020, and thereafter report to the Committee of the Whole.

Approved:

Katie Rosenberg, Mayor

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE COMMON COUNCIL

Creating the Capital Improvement Program (CIP) Committee

Committee Action: Pending

Fiscal Impact: None

File Number: 01-1106

Date Introduced: May 13, 2020

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☒ No ☐	
	<i>Included in Budget:</i>	Yes ☐ No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐		

RESOLUTION

WHEREAS, every year the city plans for its capital expenditures; and

WHEREAS, the Common Council on July 9, 2019, adopted a Resolution of the Committee of the Whole, recommending adoption of modifications to the City of Wausau, Wisconsin Capital Policies, which included the creation of a CIP Committee; and

WHEREAS, the Common Council wishes to create by resolution, a Capital Improvement Program (CIP) Committee to review and prioritize capital project requests submitted by departments to the Finance Department. The Finance Committee shall review and recommend adoption of an updated Capital Policy in concordance with this Resolution. The CIP Committee will assemble these requests into short and long term capital asset project plans for the review and consideration by the Finance Committee. These plans, as prepared or as modified by the Mayor, will be included as part of the Mayor's initial budget submission to the Finance Committee; and

WHEREAS, it is understood that the Utility Commission sets its own capital plan and that your Capital Improvements Street Maintenance Committee (CISM), as part of its assigned duties, recommends directly to the common council, the purchase, sale or leasing of real estate by the city, and a capital outlay improvements program for public works, to include the construction of new streets, sewers, watermain and such other improvements to streets as the construction of curb and gutter, paving and sidewalks, and to determine priorities on locations therefor and to handle street lighting and maintenance policies; and

WHEREAS, it is the intent of the common council that the CIP Committee identify in one document, with the exceptions of those handled by the utility commission and CISM Committee, all capital projects that the city is undertaking in the next five years regardless of funding mechanism. The CIP Committee shall be guided by the following goals:

- Protect the city's investment in its buildings, equipment, improvements and infrastructure
- Recognize the need to preserve and maintain existing assets over acquiring new assets
- Develop the most cost effective way to manage the city's assets through a comprehensive process that cuts across departments, boards and committees
- Acknowledge that certain services cannot be compromised. The services provided and capital investments made must undergo rigorous scrutiny to ensure that investments in these areas meet the needs of the city in the most cost effective manner possible
- Provide equipment that is essential to do the work of the city
- Examine the long term operating and capital costs, where possible, prior to instituting any new program; and

WHEREAS, the CIP Committee shall be comprised of five (5) members consisting of three (3) common council members and two (2) citizen members. The committee shall be chaired by a member of the Finance Committee and the vice chair shall be a council member. The members shall be appointed by the Mayor, including the designation of the chair, and confirmed by the common council to serve a two (2) year term to coincide with biennial organization of the common council, and shall meet as necessary to discharge its duties; and

WHEREAS, the CIP Committee shall:

1. Develop and recommend allocation/prioritization guidelines to the Finance Committee for incorporation into the budgetary guidelines to be approved by the common council.
2. Review and rank capital project requests submitted by the departments consistent with approved guidelines.
3. Develop and provide the Finance Committee with a Capital Plan that includes the annual priorities and a rolling five year projection, (updated annually) for considered inclusion in the annual budget.
4. Monitor the progress of and provide regular status updates for all major capital projects under construction or installation to the Finance Committee.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau, that there is hereby created a Capital Improvement Program (CIP) Committee, as a special committee of the Common Council, to report to the Finance Committee, and to carry out its assigned duties as enumerated herein.

Approved:

Katie Rosenberg, Mayor

RESOLUTION OF THE FINANCE COMMITTEE

Approving the 2020 budget modification for the Bridget Street bridge repair project

Committee Action: Pending

Fiscal Impact: \$123,041

File Number: 19-1109

Date Introduced: May 13, 2020

FISCAL IMPACT SUMMARY

COSTS	Budget Neutral	Yes ☒ No ☐	
	Included in Budget:	Yes ☒ No ☐	Budget Source: Street Improvement Budget
	One-time Costs:	Yes ☒ No ☐	Amount: \$123,041 (total project \$1,023,041
	Recurring Costs:	Yes ☐ No ☒	Amount:
SOURCE	Fee Financed:	Yes ☐ No ☒	Amount:
	Grant Financed:	Yes ☐ No ☒	Amount: \$450,000 County Bridge Aid
	Debt Financed:	Yes ☐ No ☒	Amount \$450,000 Annual Retirement
	TID Financed:	Yes ☒ No ☐	Amount: \$450,000
	TID Source: Increment Revenue ☐ Debt ☒ Funds on Hand ☐ Interfund Loan ☒		

WHEREAS, the 2020 budget provided \$900,000 for the repair of the Bridge Street bridge which was to be funded \$450,000 from the County Bridge Aid fund and \$450,000 of debt from TID #3; and

WHEREAS, bids were opened on May 5 that included a polymer overlay with an expected useful life of 7-10 years and a concrete overlay with an expected useful life of 15-20 years; and

WHEREAS, consulting engineers recommend the concrete overlay as it will further extend the life of the bridge deck delaying replacement which is expected to cost \$6 million dollars; and

WHEREAS, a budget modification of \$123,041 is necessary to fund the budget shortfall for the concrete overlay; and

WHEREAS, engineering staff recommend utilizing savings in the the Kickbusch Street improvements project which came in under budget by \$185,000; and

WHEREAS, your Finance Committee has reviewed and recommends a budget modification as follows:

Increase	Bridge Improvements	141-342198230	\$123,041
Decrease	Street Improvements	140-300298230	\$123,041

NOW, THEREFORE, BE IT RESOLVED, that the proper city officials modify the budget as presented above and publish the budget modification in the official city newspaper.

Approved:

 Katie Rosenberg, Mayor



TO: Common Council
Finance Committee

FROM: Allen M. Wesolowski, P.E.
City Engineer

DATE: May 12, 2020

SUBJECT: Bridge Street Bridge Repair Project

The Bridge Street Bridge is in need of repairs to preserve and extend the service life of the existing structure. The Engineering Department along with Ayres Associates developed a plan to bid the work. The bids were opened on May 5th. The City received 4 bids to perform the work. The bid tabulations are included.

The base bid work for the project includes repairing deteriorated concrete and replacing the expansion joints on the deck. All contractors were required to give a base bid number. The low bid on the base bid was Norcon Corporation at \$655,567.80. The contractors were also asked to give bids on the alternate items. The alternate items included a polymer overlay and a concrete overlay alternative. The alternates were not mandatory and the bids specifications were written to give the City the right to award the work to the lowest bidder based upon what alternates the City chose, based upon what was in the best interest to the City.

The low bidder with the polymer overlay alternative is Norcon Corporation at a bid total of \$815,962.80. The low bidder with the concrete masonry overlay is Lunda Corporation at \$1,023,040.64.

The budget for the project is \$900,000. The budget was based upon estimates developed last year prior to final design work being completed. The Engineering Department bid the work with alternates due to the uncertainty of the bidding climate and to make sure the City got the most amount of work out of the budget.

The base bid work and the polymer overlay is expected to extend the life of the deck of the bridge for approximately 7-10 years. The base bid and the concrete overlay is expected to extend the life of the deck approximately 15-20 years. Both of these are estimates based upon past experience with similar projects. These ranges will vary based upon the chloride levels in the deck and future winter conditions.

It should be noted the next step in maintaining the bridge is complete re-decking of the bridge. This work would include tearing off the existing deck, repainting the steel beams and pouring a new deck. This cost estimate for this work is approximately \$6 million in today's dollars.

Engineering recommends moving ahead with the concrete overlay option of the bid. This option is anticipated to extend the life of the deck by approximately 10 years. A budget modification of approximately \$123,000 would be needed to fund this option.