



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Common Council of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the:	COMMON COUNCIL OF THE CITY OF WAUSAU
Date/Time:	Tuesday, June 14, 2022 at 6:30 p.m.
Location:	City Hall (407 Grant Street, Wausau WI 54403) - Council Chambers
Members:	Carol Lukens, Michael Martens, Tom Kilian, Doug Diny, Gary Gisselman, Becky McElhaney, Lisa Rasmussen, Sarah Watson, Dawn Herbst, Lou Larson, Chad Henke

Call to Order			
Pledge of Allegiance / Roll Call / Proclamations			
Presentations: Affordable Housing Task Force - Ben Lee			
Mall Redevelopment Update On Block Four - WOZ			
Public Comment:		Pre-registered citizens for matters appearing on the agenda and other public comment.	
Communications:		Wisconsin Command College Graduate Lt. Jill Kurtzhals (Mayor)	
File #	CMT	Consent Agenda	ACT
22-0501	COUN	Minutes of previous meeting (5/24/2022)	Place on file
18-0406	PH&S	Resolution Approving Updates to City of Wausau’s Americans with Disabilities Act Title II Policy, Accommodation Request, Notice, Grievance Procedure and Complaint Form	Approved 5-0
22-0108	PH&S	Resolution Approving or Denying Various Licenses as Indicated	Approved 5-0
File #	CMT	Resolutions and Ordinances	ACT
22-0603		Mayor’s Appointments	
22-0609	CISM	Resolution Approving State/Municipal Agreement for North 18th Street from STH 52	Approved 5-0
22-0605	ED	Resolution Accepting the Proposal from Asch Properties, LLC for Infused at 180 E Wausau Ave.	Approved 5-0
19-0514	ED	Resolution Waiving noncompliance of a condition precedent to the City’s obligation to provide installments of Tax Increment Grants as set forth in the Development Agreement between the City and 1401 Elm Street, LLC and Roland Lokre for property located at 1401 Elm Street	Approved 4-1
21-1109A	FIN	Resolution Approving and Adopting the Budget for American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund Funded Projects – Firefighter Positions	Approved 3-0
22-0608	HR	Resolution Approving PAL Eligibility Waiver for Sick Leave Usage from July 1, 2021 to June 12, 2022.	Approved 3-2
Suspend Rules 6(B) Filing and 12(A) Referral of Resolutions (2/3 vote required)			
22-0604	COUN	Resolution Approving Temporary Easement Agreement for the use of Primary Connection Health Care Inc. property by the City of Wausau for Athletic Park event parking	Pending
03-1007	FIN	Resolution Approving the 2022 Community Development Block Grant Program Allocation	Pending
21-1109B	FIN	Resolution Approving and Adopting the Budget for American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund Funded Projects – Alternate Drinking Water Supplies	Pending
21-1109C	FIN	Resolution Approving Modification of the 2022 Budget – General Fund carryover	Pending
22-0606	HR	Resolution Approving Creation of Alternate Work Arrangement Policy	Pending
22-0607	HR	Resolution Approving Reallocation of Four Bus Operator I Positions to Bus Operator II.	Pending
12-0219	HR & FIN	Joint Resolution Approving Creation of Retirement Notice Incentive	Pending
21-1109D	HR & FIN	Joint Resolution Approving Budget Amendment for External HR Director Recruitment	Pending
01-0115	PH&S	Resolution Relocating District 6 Polling Place from Thrive Church to Sylvan Hill Park located at 1329 Sylvan Street	Pending
Public Comment & Suggestions			
Adjournment			

Signed by Katie Rosenberg, Mayor

Members of the public who do not wish to appear in person may view the meeting live on live on the Internet, by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail kaitlyn.bernarde@ci.wausau.wi.us with “Common Council public comment” in the subject line prior to the meeting start.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom on 6/10/22 @ 3:30 PM. Questions regarding this agenda may be directed to the City Clerk.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

Proclamation

WHEREAS, Wisconsin is recognized nationally and globally as a leader in the dairy industry, and produced 31.7 billion pounds of milk in 2021; and

WHEREAS, 6,500 dairy farms are in Wisconsin, 22% of the total dairy farms in the U.S.; and

WHEREAS, Marathon County is one of the leading dairy producing counties in the state and the nation; and

WHEREAS, the Wisconsin dairy industry creates 154,000 jobs and generates \$45.6 billion; and

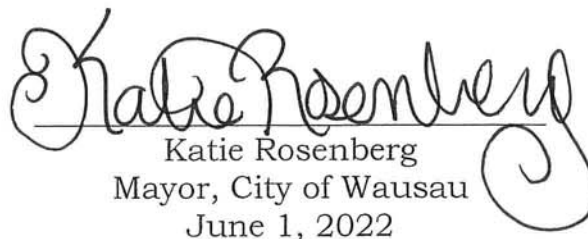
WHEREAS, according to the Dairy Farmers of Wisconsin, 95% of Wisconsin dairy farms are family owned; and

WHEREAS, June Dairy Month started as a way to distribute extra milk during the warm months of summer and became the official "dairy month" by 1939; now

THEREFORE, be it resolved that I, Katie Rosenberg, Mayor of the City of Wausau, do hereby proclaim June, 2022 as

DAIRY MONTH

in the City of Wausau, State of Wisconsin, and I commend this observance to all citizens, to recognize dairy farmers and the dairy industry for their contributions to our economy and to our dairy health.



Katie Rosenberg
Mayor, City of Wausau
June 1, 2022



Proclamation

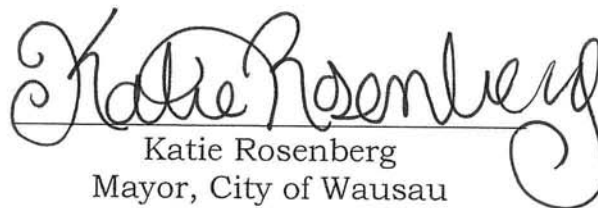
- WHEREAS*, June 6, 2022 marks 78 years since the D-Day landings and the Battle of Normandy, as well as the beginning of the end of World War II in Europe; and
- WHEREAS*, on D-Day an estimated 156,000 American, British, and Canadian forces landed along a 50-mile stretch of France's Normandy coast, resulting in one of the largest amphibious military assaults in history; and
- WHEREAS*, our soldiers showed courage, dedication, compassion, and self-sacrifice as they fought to bring freedom to the world and end the horrors of the Holocaust; and
- WHEREAS*, the Department of Veterans Affairs reports more than 400,000 Americans gave their lives in the service of their country during World War II, with 6,600 casualties on D-Day; and
- WHEREAS*, in 2021 Wisconsin was home to 4,400 living World War II Veterans who continue to inspire our communities and the nation; and
- WHEREAS*, we honor the many millions who lost their lives during the Second World War, the largest conflict in human history; and
- WHEREAS*, the City of Wausau joins all communities here and across the globe in commemorating the heroes of the summer of 1944; now

THEREFORE, be it resolved that I, Katie Rosenberg, Mayor of the City of Wausau, do hereby proclaim June 6, 2022 as

D-DAY

in the City of Wausau, State of Wisconsin, and I commend this observance to all citizens, to stand together to honor the memory of those who gave the ultimate sacrifice on this day 78 years ago.




Katie Rosenberg
Mayor, City of Wausau

June 1, 2022

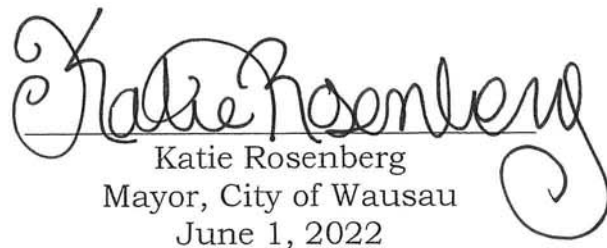
Proclamation

- WHEREAS*, Wausau's seniors are valued members of society and it is our collective responsibility to ensure they live safely and with dignity; and
- WHEREAS*, abuse of older people is a tragedy inflicted on vulnerable seniors and an ever-increasing problem in today's society that crosses all socio-economic boundaries; and
- WHEREAS*, combating abuse of older people will help improve the quality of life for all seniors across this country and will allow seniors to continue to live as independently as possible and contribute to the life and vibrancy of Wausau; and
- WHEREAS*, Wausau's seniors are guaranteed that they will be treated with respect and dignity to enable them to continue to serve as leaders, mentors, volunteers and important and active members of this community; and
- WHEREAS*, we are all responsible for building safer communities for Wausau's seniors; and
- WHEREAS*, the well-being of Wausau's seniors is in the interest of all and further adds to the well-being of Wausau's communities; now

THEREFORE, be it resolved that I, Katie Rosenberg, Mayor of the City of Wausau, do hereby proclaim June 15, 2022 as

ELDER ABUSE AWARENESS DAY

in the City of Wausau, State of Wisconsin, and I commend this observance to all citizens, to celebrate the accomplishments of Wausau's seniors.



Katie Rosenberg
Mayor, City of Wausau
June 1, 2022



Proclamation

WHEREAS, on June 14, 1777 the flag of the United States was adopted by resolution of the Second Continental Congress; and

WHEREAS, in 1916, President Woodrow Wilson issued a proclamation that officially established June 14th as Flag Day; and

WHEREAS, President Truman signed an Act of Congress in 1949 designating June 14th of each year as National Flag Day; and

WHEREAS, our flag represents our independence and our unity as a nation; and

WHEREAS, the American flag invokes pride in our citizens and inspires those who hope to make the U.S. their home; and

WHEREAS, the flag of the United States has accompanied our fighting men and women for hundreds of years on the battlefields; and

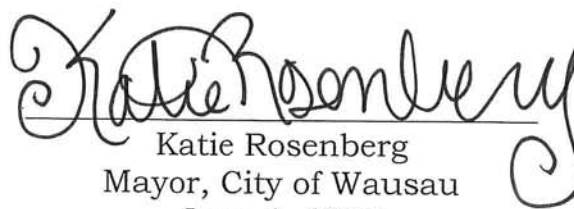
WHEREAS, Americans of all backgrounds and beliefs have saluted the flag and its legacy; and

WHEREAS, on Flag Day we celebrate and honor our Nation's lasting emblem; now

THEREFORE, be it resolved that I, Katie Rosenberg, Mayor of the City of Wausau, do hereby proclaim June 14, 2022 as

FLAG DAY

in the City of Wausau, State of Wisconsin, and I commend this observance to all citizens, asking them to honor our flag and the military members who have served under it.


Katie Rosenberg
Mayor, City of Wausau
June 1, 2022

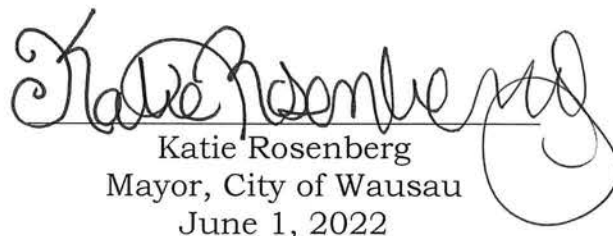
Proclamation

- WHEREAS*, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring the slaves in confederate territory free and paving the way for the passing of the 13th Amendment which formally abolished slavery in the United States; and
- WHEREAS*, news of the signing of the Emancipation Proclamation was withheld for two and a half years, to June 19, 1865, from reaching authorities and African-Americans in the southern and southwestern U.S.; and
- WHEREAS*, June 19th is called "Juneteenth" combining the words June and Nineteenth, and has been celebrated by the African-American community for more than 150 years; and
- WHEREAS*, Juneteenth is the oldest known celebration commemorating the abolition of slavery and is also known as Freedom Day, Liberation Day, and Emancipation Day; and
- WHEREAS*, President Joe Biden signed a bill on June 17, 2021 making Juneteenth a federal holiday, the first new holiday created by Congress in nearly 40 years; and
- WHEREAS*, in honor of this important and historic event, Wausau's second annual Juneteenth Celebration will be held from 6:00-10:00pm on Saturday, June 18th at Whitewater Music Hall; now

THEREFORE, be it resolved that I, Katie Rosenberg, Mayor of the City of Wausau, do hereby proclaim June 19, 2022 as

JUNETEENTH DAY

in the City of Wausau, State of Wisconsin, and I commend this observance to all citizens, to become more aware of the significance of this celebration in African-American history and in the heritage of our nation.

A handwritten signature in black ink, reading "Katie Rosenberg".

Katie Rosenberg
Mayor, City of Wausau
June 1, 2022

Proclamation

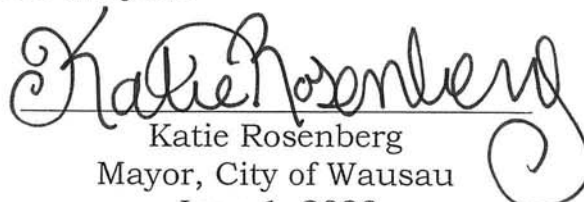
- WHEREAS*, despite advances in medical technology and research, men continue to live an average of five years less than women with Native American and African-American men having the lowest life expectancy; and
- WHEREAS*, COVID-19 variants continue to spread across the country, with the Centers for Disease Control reporting that males are more likely to die from this pandemic; and
- WHEREAS*, encouraging safe behaviors including social distancing, wearing masks, and being vaccinated will help stop the spread of COVID-19; and
- WHEREAS*, educating the public and health care providers about the importance of a healthy lifestyle and early detection of male health problems will result in reducing rates of mortality from disease; and
- WHEREAS*, men who are educated about the value that preventive health can play in prolonging their lifespan and their role as productive family members will be more likely to participate in health screenings; and
- WHEREAS*, fathers who maintain a healthy lifestyle are role models for their children and have happier, healthier children; and
- WHEREAS*, Men's Health Network worked with Congress to develop a national men's health awareness period as a special campaign to help educate men, boys, and their families about the importance of positive health attitudes and preventative health practices; and
- WHEREAS*, Men's Health Month will focus on a broad range of men's health issues, including heart disease, mental health, diabetes, and prostate, testicular and colon cancer; and
- WHEREAS*, all citizens are encouraged to increase awareness of the importance of a healthy lifestyle, regular exercise, and medical check-ups; now

THEREFORE, be it resolved that I, Katie Rosenberg, Mayor of the City of Wausau, do hereby proclaim June, 2022 as

MEN'S HEALTH MONTH

in the City of Wausau, State of Wisconsin, and I commend this observance to all citizens, to pursue preventative health practices and early detection efforts throughout the year.




Katie Rosenberg
Mayor, City of Wausau
June 1, 2022

Proclamation

WHEREAS, EVERYONE – every family in all of their various forms and every individual resident – deserves a place to call home where they are safe, happy and welcome; and

WHEREAS, all people, regardless of age, gender identity, race, ethnicity, religion, marital status, national origin, sexual orientation, or physical abilities have the right to be treated based on their intrinsic value as human beings; and

WHEREAS, Wausau supports equal rights of every citizen to enjoy freedom from discrimination; and

WHEREAS, Pride Month is celebrated annually in June to commemorate the 1969 Stonewall riots when LGBTQI+ people and their allies rose up to fight against discriminatory laws, which have since been declared unconstitutional, and works to achieve equal justice and equal opportunity for LGBTQI+ Americans; and

WHEREAS, according to the Williams Institute at the UCLA School of Law, 3.8% of Wisconsin's population is LGBTQI+; and

WHEREAS, in 1982, Wisconsin was the first state to ban discrimination based on sexual orientation in employment, housing, education, credit, and all public accommodations; and

WHEREAS, the Marathon County 2019 LIFE Report identifies a key goal to create a community that is diverse, inclusive, and in which everyone has a sense of belonging; and

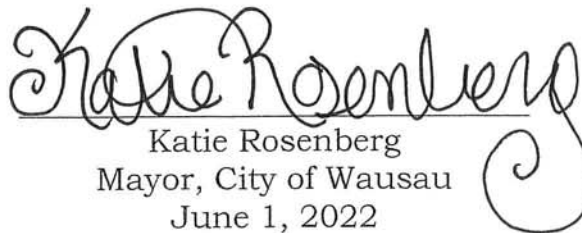
WHEREAS, Wausau's social, economic, and shared physical and mental well-being is grounded in being a welcoming and inclusive place to live and work; now

THEREFORE, be it resolved that I, Katie Rosenberg, Mayor of the City of Wausau, do hereby proclaim June, 2022 as

PRIDE MONTH

in the City of Wausau, State of Wisconsin, and I commend this observance to all citizens, to demonstrate that our community stands for equality and acceptance for all.




Katie Rosenberg
Mayor, City of Wausau
June 1, 2022

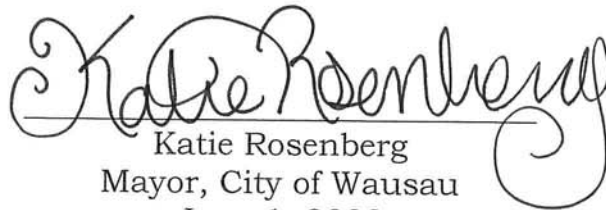
Proclamation

- WHEREAS*, World Refugee Day is an international day designated by the United Nations to honor refugees around the globe; and
- WHEREAS*, it falls each year on June 20th and celebrates the strength and courage of people who have been forced to flee their home country to escape conflict or persecution; and
- WHEREAS*, the day is an occasion to build empathy and understanding for their plight and to recognize their resilience in rebuilding their lives; and
- WHEREAS*, it was originally known as Africa Refugee Day, before the United Nations General Assembly officially designated it as an international day in December 2000; and
- WHEREAS*, World Refugee Day was held globally for the first time on June 20, 2001, commemorating the 50th anniversary of the 1951 Convention relating to the Status of Refugees; and
- WHEREAS*, World Refugee Day shines a light on the rights, needs and dreams of refugees, helping to mobilize political will and resources so refugees can not only survive but also thrive; and
- WHEREAS*, Wausau welcomes all refugees, provides hope for their future, and supports their efforts to become self-sufficient, productive members of our community for all; now

THEREFORE, be it resolved that I, Katie Rosenberg, Mayor of the City of Wausau, do hereby proclaim June 20, 2022 as

WORLD REFUGEE DAY

in the City of Wausau, State of Wisconsin, and I commend this observance to all citizens, to recognize the obstacles refugees face each year, while also celebrating their courage and strength.



Katie Rosenberg
Mayor, City of Wausau
June 1, 2022

Affordable Housing Task Force members determined the hierarchy of the ideas discussed in the meeting and to be presented to Council are as follows:

- 1) Development of an affordable housing rental units on an available lot(s).
- 2) Utilizing City owned lots into development of single-family homes which would then be sold to income qualifying households.
- 3) Direct payments to landlords/mortgage companies to reduce housing costs administered by NCCAP.
- 4) Cash subsidies to qualifying individuals/families.
- 5) Request council advocate to allow land banking in Wisconsin.

OFFICIAL PROCEEDINGS OF THE WAUSAU COMMON COUNCIL

held on Tuesday, May 24, 2022, in Council Chambers, beginning at 6:30 p.m.,
Mayor Rosenberg presiding.

Roll Call

5/24/2022 6:39:57 PM

Roll Call indicated 9 of 11 Council members present.

<u>District</u>	<u>Aldersperson</u>	<u>Present</u>
1	Lukens, Carol	YES
2	Martens, Michael	YES
3	Kilian, Tom	YES
4	Diny, Doug	NV
5	Gisselman, Gary	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	NV
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES
11	Henke, Chad	YES

Public Comment: Pre-registered citizens for matters appearing on the agenda

- 1) Benjamin Ericksen, 2702 Merrill Ave, spoke in support of the Community Outreach Specialist but asked the Council to send it back to HR Committee to find another department to place the position under rather than the Police Department.
- 2) Sandra Kelch, 802 Augusta Ave, commented on the video shown at PH&S meeting regarding the homelessness and no longer supported the Community Outreach Specialist position under the supervision of the Police Department.
- 3) Amanda Ladecki, 616 Sumner St, spoke regarding the video shown at PH&S meeting showing homeless individuals interactions with police officers.

Consent Agenda

5/24/2022

Motion by Henke, second by Kilian to adopt all the items on the Consent Agenda as follows:

22-0501 Minutes of previous meeting (5/10/2022).

22-0511 Resolution of the Capital Improvements & Street Maintenance Committee Approving sanitary sewer and watermain easement with Christiana Gandy and Zachary Gandy at 109 Freedom Way

22-0512 Resolution of the Capital Improvements & Street Maintenance Committee Approving Agreement for the Management and Maintenance of a Stormwater Facility (PIP JV LLC - 2025 County Road U)

13-0309 Resolution of the Capital Improvements & Street Maintenance Committee Authorizing the modification of fees to the City of Wausau Fees and Licenses Schedule adopted pursuant to Wausau Municipal Code §3.40.010(a) for Lot 5 Overnight Parking

02-1118 Ordinance of the Capital Improvements & Street Maintenance Committee Amending Section 10.48.120 Violations

02-1118 Ordinance of the Capital Improvements & Street Maintenance Committee Amending Section 10.48.090 Annual and monthly permits

94-0825 Ordinance of the Public Health & Safety Committee Amending Section 8.08.010 Certain creatures forbidden (subsection (d) Exceptions).

Yes Votes: 9 No Votes: 0 Not Voting: 2 Result: PASS

19-0921 Reconsideration

5/24/2022

Motion by McElhaney, second by Watson to reconsider the Resolution of the Economic Development Committee Approving Second Amendment to the Development Agreement for the Wausau Center Mall redevelopment project with Greater Wausau Prosperity Partnership, LTD and Wausau Opportunity Zone, Inc.

Attorney Anne Jacobson explained at the last meeting an amendment was made and failed based on a statement she made that turned out to be inaccurate. The resolution was approved unamended and will require someone from the prevailing side to make a motion to reconsider it and put it back on the table.

Becky McElhaney stated she spoke to the City Attorney the day after the last Council meeting regarding possible reconsideration of Lou Larson's amendment to the resolution to state if the city relinquished use of the parking ramp WOZ would need to pay market rate. Jacobson explained the entire question is brought back because the resolution was passed unamended. They can put the amendment back on the floor for a vote and then the resolution would be voted on again.

Vote to reconsider and place back on the table for discussion:

Yes Votes: 8 No Votes: 1 Abstain: 0 Not Voting: 2 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Lukens, Carol	NO
2	Martens, Michael	YES
3	Kilian, Tom	YES
4	Diny, Doug	NV
5	Gisselman, Gary	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	NV
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES
11	Henke, Chad	YES

Liz Brodek reviewed the documents provided in the Council Packet with an overview of the timeline, beginning on page 37:
https://www.ci.wausau.wi.us/Portals/0/Departments/Council/Archives/Council/Council/2022/COUN_20220524_Packet.pdf

19-0921 Amendment

5/24/2022

Motion by Larson, second by Kilian to Amend the Resolution of the Economic Development Committee Approving Second Amendment to the Development Agreement for the Wausau Center Mall redevelopment project with Greater Wausau Prosperity Partnership, LTD and Wausau Opportunity Zone, Inc - to change the clause that if the City ceases to operate one or both of the parking lots, WOZ has the opportunity to buy either lot for fair market value instead of \$1.00.

Lengthy discussion: <https://www.youtube.com/watch?v=YQliWGPaoRs>

Yes Votes: 8 No Votes: 1 Abstain: 0 Not Voting: 2 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Lukens, Carol	YES
2	Martens, Michael	NO
3	Kilian, Tom	YES
4	Diny, Doug	NV
5	Gisselman, Gary	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	NV
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES
11	Henke, Chad	YES

19-0921

5/24/2022

Motion by Herbst, second by Henke to adopt the Resolution of the Economic Development Committee Approving Second Amendment to the Development Agreement for the Wausau Center Mall redevelopment project with Greater Wausau Prosperity Partnership, LTD and Wausau Opportunity Zone, Inc., as amended on Council floor.

Yes Votes: 8 No Votes: 1 Abstain: 0 Not Voting: 2 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
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1	Lukens, Carol	YES
2	Martens, Michael	YES
3	Kilian, Tom	NO
4	Diny, Doug	NV
5	Gisselman, Gary	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	NV
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES
11	Henke, Chad	YES

21-1109A

5/24/2022

Motion by Herbst, second by Watson to adopt the Resolution of the Finance Committee Approving and Adopting the Budget for American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund Funded Projects - Fiber Connection Project.

Yes Votes: 9 No Votes: 0 Not Voting: 2 Result: PASS

21-1109B

5/24/2022

Motion by Watson, second by Lukens to adopt the Resolution Approving and Adopting the Budget for American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund Funded Projects - Entrepreneurial and Education Center.

Yes Votes: 8 No Votes: 1 Abstain: 0 Not Voting: 2 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Lukens, Carol	YES
2	Martens, Michael	YES
3	Kilian, Tom	NO
4	Diny, Doug	NV
5	Gisselman, Gary	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	NV
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES
11	Henke, Chad	YES

01-0832

5/24/2022

Motion by McElhaney, second by Henke to adopt the Ordinance of the Public Health & Safety Committee Amending Section 5.63.010 Intent and purpose, 5.63.020 Definitions, Section 5.63.030 Permit required, Section 5.63.060 Sidewalk Cafe standards, 12.44.040 Exceptions.

Gary Gisselman indicated he opposed this amendment. The attachment proposed by Lemongrass is a six-month attachment to what he considered one of the main historic blocks in the city. He stated the 300 and 600 blocks of 3rd Street are very historic, and he felt this attachment, which isn't temporary, will hinder how people walking come to see the unique architecture and features of the downtown buildings. He believed it will be a detriment to the block and the historic facades.

Yes Votes: 6 No Votes: 3 Abstain: 0 Not Voting: 2 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Lukens, Carol	YES
2	Martens, Michael	NO
3	Kilian, Tom	NO
4	Diny, Doug	NV
5	Gisselman, Gary	NO
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	NV
8	Watson, Sarah	YES
9	Herbst, Dawn	YES
10	Larson, Lou	YES

Suspend Rule

5/24/2022

Motion by Watson, second by Herbst to suspend 6(B) Filing.

Yes Votes: 9 No Votes: 0 Not Voting: 2 Result: PASS

19-0405

5/24/2022

Motion by Watson, second by Lukens to adopt the Resolution of the Finance Committee Approving Interlocal Agreement between the City of Wausau and Marathon County for the 2021 Byrne Justice Assistance Grant Program Award.

Yes Votes: 9 No Votes: 0 Not Voting: 2 Result: PASS

21-1109

5/24/2022

Motion by McElhaney, second by Lukens to adopt the Joint Resolution of the Human Resources Committee and Finance Committee Approving and Adopting the Budget for American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund Funded Projects - Community Outreach Specialist Position.

Michael Martens stated this passed Finance unanimously 3-0 and when we ranked the request with the ARPA funding matrix it had an average score of 74, which is very high.

Tom Kilian stated this also passed Human Resources Committee and the rationale for placing the position under the Police Department at this time is that currently there is no Health Service Department in the city and there is an urgency of moving forward. He hoped that in the future there may be a way to fill that void to have a department more in line with this type of personnel.

Mayor Rosenberg noted the City of Wausau did have a Health Department in 1970's but gave that authority over to the County, so she did not know if statutorily we can take it back. Gary Gisselman suggested the HR Committee take this on in the future to try to find an appropriate place for this position.

Becky McElhaney, HR Chair, commented this position is best under the Police Department at this point as there is no other fit. She pointed out the Police Department had this position before through a sworn officer, which was successful, and we are now departing from a sworn officer to a social worker. She stated we have given away the Health Department to the County and we don't have a Social Services Department. She stated they will review it annually and perhaps down the road there may be a more appropriate place.

Yes Votes: 9 No Votes: 0 Not Voting: 2 Result: PASS

Public Comment or Suggestions:

- 1) Benjamin Ericksen, 2702 Merrill Ave, spoke again regarding the Community Outreach Specialist and wondered if in the future they might consider contracting the position out through the county. He reiterated that it was the video that upset him.
- 2) Sandra Kelch, 802 Augusta Ave, commented on what she felt was criminalizing homelessness and their trauma.

Adjournment

5/24/2022 7:46:22 PM

Motion by Herbst, second by Larson to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:46 pm.

Katie Rosenberg, Mayor
Kaitlyn Bernarde, City Clerk

RESOLUTION OF THE PUBLIC HEALTH & SAFETY COMMITTEE

Approving Updates to City of Wausau's Americans with Disabilities Act Title II Policy, Accommodation Request, Notice, Grievance Procedure and Complaint Form

Committee Action: Approved 5-0

Fiscal Impact: None

File Number: 18-0406

Date Introduced: June 14, 2022

RESOLUTION

WHEREAS, The Americans With Disabilities Act of 1990, together with the U.S. Department of Justice regulations promulgated to implement the Act and the ADA Accessibility Guidelines (collectively, "ADA"), followed the Civil Rights Act of 1964; and

WHEREAS, Title II of that Act, effective January 26, 1992, governs public entities and prohibits discrimination against persons with disabilities by public entities in the provision of services, programs and activities and guarantees equal access to such services, programs and activities; and

WHEREAS, the ADA has several administrative requirements:

- By January 26, 1993, public entities must perform a self-evaluation of their current services, policies and practices and the effects thereof that do not or may not meet the requirements of Title II, and make necessary modifications;
- Public entities must provide notice to applicants, participants and beneficiaries of their services, programs or activities, regarding the requirements of Title II and its applicability to their services, programs or activities;
- Public entities employing 50 or more persons must designate at least one employee to coordinate its efforts to comply with Title II, including investigation of complaints alleging noncompliance on the part of the public entity;
- Public entities employing 50 or more persons must adopt and publish a grievance procedure providing for the prompt and equitable resolution of complaints alleging action prohibited by Title II; and

WHEREAS, as part of the City's 2017-2019 Work Plan with its insurer, Cities and Villages Mutual Insurance Company, 2017 Service Activities identified in partnership with them, included Facility Safety Inspections, and ADA Title II Evaluations; and

WHEREAS, an internal team was assembled, representing various departments, that began meeting August 4, 2017 and continues to meet quarterly to review progress on the self-evaluation of the City's services and properties, programs and activities, and to identify and assign responsibility for various items needing action; and

WHEREAS, an ADA Policy, Notice, Grievance Procedure, Accommodation Request Form, and Complaint Form had been created for consideration by the full Council and was approved at its April 10, 2018 Common Council meeting; and

WHEREAS, your Public Health & Safety Committee, at their May 16, 2022 meeting, recommended the updates outlined in the attached documents (Title II Policy, Accommodation Request Form, Notice, Grievance Procedure, and Complaint Form).

NOW THEREFORE, BE IT RESOLVED, that the Common Council hereby approves and adopts updated versions of the following attached documents:

- City of Wausau Americans With Disabilities Act (ADA) Title II Policy,
- City of Wausau Americans With Disabilities Act (ADA) Accommodation Request Form,
- Notice Under the Americans With Disabilities Act,
- City of Wausau Grievance Procedure Under The Americans With Disabilities Act
- City of Wausau Americans With Disabilities Act (ADA) Complaint Form.

Approved:

Katie Rosenberg, Mayor

PUBLIC HEALTH & SAFETY COMMITTEE

Date and Time: Monday, May 16, 2022, at 5:15 pm, (Council Chambers)

Members Present: Lisa Rasmussen, Chad Henke, Becky McElhaney; Doug Diny, Lou Larson

Others Present: Nate Miller, Ben Bliven, Jeremy Kopp, Kaitlyn Bernarde, Mary Goede, William Hebert, Jamie Polley, Katie Rosenberg

Discussion and possible action approving updates to City of Wausau's Americans with Disabilities Act Title II Policy, Accommodation Request, Notice, Grievance Procedure, and Complaint Form (Nathan Miller)

Assistant City Attorney Nathan Miller explained these forms were approved by Council in 2018, but since then the City of Wausau has engaged a service to have all its parks and buildings assessed to see if there are any ADA barriers that need to be addressed to ensure compliance. He indicated they have been meeting quarterly since 2018 and are making progress and CIVMC recommended we update our policies and forms. He noted the City Clerk used to be the ADA Coordinator, but now he is the coordinator, so that information was updated as well.

Motion by McElhaney, second by Henke to approve the updates to the policy and forms. Motion carried 5-0.

CITY OF WAUSAU Americans With Disabilities Act (ADA) Title II Policy		
Issue Date: March 28, 2018	Revision Update(s): May 16, 2022	Total Pages: 3
Policy Source: Cities and Villages Mutual Insurance Company Federal Americans with Disabilities Act, and the Department of Justice		
Special Instructions:		

I. PURPOSE

Title II of the American's with Disabilities Act (ADA) prohibits discrimination against qualified individuals with disabilities in all programs, activities, and services of public entities. Therefore, this policy outlines the provisions of Title II of the ADA, and the rights and obligations of citizens and the City under federal and state law.

II. POLICY

It is the policy of the City of Wausau to ensure that all citizens have an equal opportunity to participate in and receive the benefits of the services, programs, or activities of the City of Wausau. This will be done in the most integrated setting appropriate to the needs of the qualified individual with a disability. Only where it is absolutely necessary will the City provide services, programs, or activities separately to persons with disabilities. No qualified individual with a disability shall, on the basis of said disability, be screened out of a service, program or activity. Nor, shall any individual be excluded from participation in or denied the benefits of said services, programs or activities, because of their disability.

The City is required to ensure all programs and activities are accessible, but are not required to make each and every facility accessible, as long as all programs are accessible (see "**Transition Plans**"). There are several means by which the City can make its programs readily accessible to and usable by disabled individuals, including:

- Redesigning equipment;
- Reassigning services or programs to alternative, accessible buildings;
- Assigning aides to beneficiaries;
- Providing auxiliary aids;
- Making home visits; or
- Altering existing facilities or building new facilities;

The City of Wausau is required to reasonably modify City-wide policies, practices, or procedures to avoid discrimination. However, modifications may not be required where a particular modification would fundamentally alter the nature of the service, program or activity.

a. Reasonable Accommodation

If a reasonable accommodation is necessary to participate in the services provided by the City of Wausau please contact: the ADA Coordinator, City Hall, 407 Grant Street, Wausau, Wisconsin 54403, 715-261-6590. Every attempt will be made to accommodate the request.

i. Due Process

The following procedure is intended to protect the rights of interested individuals to meet appropriate due process standards and to assure that the City of Wausau complies with the Americans with Disabilities Act (ADA) and the implementation regulations.

ii. Complaint Procedure

If anyone utilizing the City's facilities, programs, services or activities believes they have been discriminated against on the basis of a disability in connection with access to any City facility or programs, services or activities, they have the right to file a complaint. Complaints should be addressed to ADA Coordinator, City Hall, 407 Grant Street, Wausau, Wisconsin 54403, 715-261-6590, who has been designated to coordinate ADA compliance efforts.

1. A complaint should be filed in writing, utilizing the City's Americans With Disabilities Act (ADA) Accommodation Complaint, contain the address of the person filing it, and briefly describe the alleged violation.
2. A complaint should be filed as soon as possible but no later than 60 calendar days after the alleged violation.
3. An investigation, as appropriate, shall follow a complaint filing. The investigation shall be conducted by the ADA Coordinator or its designee, and afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
4. A written response to the complaint, and a description of the resolution, if any, shall be issued by the ADA Coordinator and a copy forwarded to the complainant no later than 30 calendar days after its filing.
5. The ADA Coordinator will retain the files and records of all ADA complaints filed with the City, for at least three years.
6. The complainant can request a review of the written response issued by the ADA Coordinator, by making such a request within 15 days of the date of issuance to the ADA Coordinator. If made to any other city officer, employee, head of city agency, committee, board or commission, such individual shall be responsible for timely transmission of requests for appeal to the city clerk, in accordance with Wausau Municipal Code 2.21.070. Such appeal request shall then be heard by the Administrative Review Appeals Board, in accordance with Wausau Municipal Code 2.21.040, which provides administrative review of municipal determinations.
7. The right of an individual to a prompt and equitable resolution of the complaint filed with the City shall not be impaired by the individual's pursuit of other remedies such as the filing of an ADA complaint with the responsible federal department or agency.

b. Self Evaluation

The City is required to conduct a *self evaluation*, which includes a comprehensive review of current policies and practices (formal written policies and procedures and actual operating practices). Any policy or practice that does not comply with the requirements of Title II must be identified and modified to bring the policy or practice into compliance. Individuals must be provided the opportunity to submit comments pertaining to the City's effort.

c. Transition Plan

When structural modifications to facilities are necessary in order to make a program, service, or activity accessible to people with disabilities, the City is required to develop a facility transition plan, which must include:

- The physical barriers which limit access to and use of the programs, services, and activities for people with disabilities, including communications features which are structural in nature;
- A detailed description of how the City plans to make the facilities accessible;
- The schedule for barrier removal;
- A yearly schedule, if the transition plan is more than one year long; and
- The name of the individual who is responsible for implementing the transition plan;

The City is required to maintain in operable working condition those features of facilities and equipment that are required to be readily accessible to and usable by persons with disabilities. This includes locked accessible doors, elevators, accessible routes which are obstructed by parked cars or furniture, and complaint signage which is obstructed from vision and touch. This Transition Plan was completed in October 2019 by Accessibility Consultation and Training Services, Inc. The City is currently working through the list of physical barriers and meets quarterly to monitor progress.

CITY OF WAUSAU
AMERICANS WITH DISABILITIES ACT (ADA)
COMPLAINT FORM

Instructions: Please complete this form in its entirety and return to:

ADA Coordinator, City Hall, 407 Grant Street, Wausau WI 54403 (or) Email:
ADAServices@ci.wausau.wi.us (or) Fax: 715-261-6626

Any questions regarding this form, please call ADA Coordinator at 715-261-6590.

Name: _____

Address: _____

Phone Number: _____ (indicate type)

Location of Alleged Violation: _____

Date of Alleged Violation: _____

Accommodation Request for Response: _____

Description of Alleged Violation (use additional sheets if
necessary): _____

Signed: _____ Date: _____

City of Wausau Grievance Procedure Under The Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the **City of Wausau**. The City of Wausau Employee Handbook governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interview or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

**ADA Coordinator
City Hall
407 Grant Street
Wausau WI 54403**

Upon receipt of the complaint, the ADA Coordinator or his/her designee will conduct an investigation and afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint. Within 30 calendar days of the filing of the complaint, the ADA Coordinator or his/her designee will respond to the complainant in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the **City of Wausau** and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or his/her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision to the ADA Coordinator within 15 calendar days from issuance of the determination response. If made to any other city officer, employee, head of city agency, committee, board or commission, such individual shall be responsible for timely transmission of requests for appeal to the city clerk, in accordance with Wausau Municipal Code 2.21.070. Such appeal request shall then be heard by the Administrative Review Appeals Board, in accordance with Wausau Municipal Code 2.21.040, which provides administrative review of municipal determinations.

All written complaints received by the ADA Coordinator or his/her designee, appeals to the Administrative Review Appeals Board, and responses from both will be retained by the **City of Wausau** for at least three years.

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the **City of Wausau** will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The **City of Wausau** does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: The **City of Wausau** will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the **City of Wausau's** programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The **City of Wausau** will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in **City of Wausau** offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the **City of Wausau**, should contact the **ADA Coordinator, City Hall, 407 Grant Street, Wausau, Wisconsin 54403, 715-261-6590** as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the **City of Wausau** to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the **City of Wausau** is not accessible to persons with disabilities should be directed to the **ADA Coordinator, City Hall, 407 Grant Street, Wausau, Wisconsin 54403, 715-261-6590**.

The **City of Wausau** will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

**CITY OF WAUSAU
AMERICANS WITH DISABILITIES ACT (ADA)
ACCOMMODATION REQUEST**

Protection is afforded under the ADA to a qualified individual with a disability.

Instructions: Please complete this form in its entirety and return to ADA Coordinator:
Mail to: City of Wausau Attention ADA Coordinator, 407 Grant Street, Wausau WI 54403 (or)
Email: ADAServices@ci.wausau.wi.us (or)
Fax: 715-261-6626

Any questions regarding this form, please call ADA Coordinator at 715-261-6590.

Name:		
Address:		
Telephone Numbers: Work:	Home:	Other:

Please identify below the facility and/or building you are requesting an accommodation:

Municipal Buildings:

- ☐ City Hall – 407 Grant Street
- ☐ Community Development Authority – 550 E. Thomas Street
- ☐ Fire Department (Main) – 606 E. Thomas Street
- ☐ Fire Department Station #2 – 3017 Seymour Lane
- ☐ Fire Department Station #3 – 800 E. Bridge Street
- ☐ Public Works Facility- 400 Myron Street
- ☐ Police Department – 515 Grand Avenue
- ☐ Metro Ride – 420 Plumer Street
- ☐ Wausau Municipal Airport - Woods Place
- ☐ Meter Department – 1701 N. River Drive
- ☐ Wastewater Plant– 435 Adrian Street
- ☐ Water Plant – 1801 N. River Drive

Parks & Recreation Facilities:

- ☐ Airport Park – 155 Lake View Drive
- ☐ Alexander Park – 625 Lake View Drive
- ☐ Anne’s Tot Lot – 909 Prospect Avenue
- ☐ Athletic Park – 324 E. Wausau Avenue
- ☐ Barker-Stewart Island – 600 Stewart Island
- ☐ Big Bull Falls Park – 204 W. Scott Street
- ☐ Boileau Field – 2404 N. 5th Street
- ☐ Brockmeyer Community Park – 4200 Stettin Drive
- ☐ City Hall Park – 407 Grant Street
- ☐ Eau Claire River Conservancy – 507 E. Kent Street
- ☐ Forest Park – 3100 9th Street
- ☐ Gilbert Park – 3000 N. 6th Street
- ☐ Hammond Park – 600 Grand Avenue

- [illegible]

[illegible]

Signature: _____ **Date:** _____

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE PUBLIC HEALTH & SAFETY COMMITTEE

Approving or Denying Various Licenses as Indicated

Committee Action: Approved 5-0

Fiscal Impact: None

File Number: 22-0108

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☒	No ☐	
	<i>Included in Budget:</i>	Yes ☐	No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐	No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐			

RESOLUTION

WHEREAS, your Public Health and Safety Committee considered certain license applications at its May 16, 2022, meeting and June 14, 2022, special meeting, and has made recommendations that are attached hereto in the meeting minutes and recommends these actions to the Council for its approval, now therefore

BE IT RESOLVED by the Common Council of the City of Wausau that the City Clerk be hereby authorized to issue the licenses on the attached list, incorporated as part of this resolution, according to recommendations made by the Public Health & Safety Committee and upon successful completion and acceptable proof that all applicable state and municipal regulations and requirements have been met by the applicants.

Approved:

Katie Rosenberg, Mayor

CLERK'S REPORT TO PUBLIC HEALTH & SAFETY COMMITTEE

May 16, 2022 Meeting

AGENDA ITEM # 4

Approve or deny various licenses as indicated on the attached summary report of all applications received.

ADDITIONAL INFORMATION

Applications as listed have or will have a background check run by staff and reviewed by the Police Chief or his designee. Applications marked pending will have a status update at the meeting. In accordance with city ordinance, all permits approved are held for debts owed to the city until the debt is paid in full.

1. **Denial Recommendations – 1) Operator License – Katrina Pelletier** - 2013 Possess Illegally Obtained Prescription Conviction, 2017 Possession of THC conviction, 2017 Felony Possession of Meth conviction, 2017 Possession of Meth conviction, 2017 Possession of Controlled Substance conviction, 2018 Carrying a Concealed Knife conviction, 2020 Felony Possession of Narcotic Drugs conviction, 2021 Pending Felony Possession of Meth; **2) Public Transport Driver License – Patrick Lind** - Several felony convictions in the last 3 years including burglary and felon in possession of a firearm. Additional misdemeanor and felony convictions going back 15 years.
2. **Annual Renewals:** Liquor licenses for the 2022 -2023 license year for all establishments and related miscellaneous business licenses
3. **Temporary Class “B” Retailer’s (Picnic) Licenses**, for Wausau Events 2022 Season
4. **Special Event Applications:** My Team Triumph Living River Concert, Whitewater Summer Race/Event Series, Hmong Wausau Festival, All Stars Under the Stars, Wausau Marathon

Note: Links to the Special Events applications will be emailed to the committee.

STAFF RECOMMENDATION

Approve or deny as indicated on the summary report including those that may be introduced at the meeting. Please let me know if you have any question regarding any license applications listed.

Mary Goede, Deputy Clerk
Date of Report: May 13, 2022
(715) 261-6621

PUBLIC HEALTH & SAFETY COMMITTEE

Date and Time: Monday, May 16, 2022, at 5:15 pm, (Council Chambers)

Members Present: Lisa Rasmussen, Chad Henke, Becky McElhaney; Doug Diny, Lou Larson

Others Present: Nate Miller, Ben Bliven, Jeremy Kopp, Kaitlyn Bernarde, Mary Goede, William Hebert, Jamie Polley, Katie Rosenberg

Consider approval or denial of various license applications, including annual liquor licensed establishment renewals for 2022-2023.

Lisa Rasmussen stated there is a denial recommendation by Chief Bliven for Katrina Pelletier's application for an Operator's License.

Katrina Pelletier appealed to the committee stating she was contesting the current pending charge against her going to trial on September 14th and felt she had a very strong case. She stated she works as a bartender for the Eagles' Club which does a lot of charity events for good causes, and she loves to be a part of that. Rasmussen pointed out that she could still work there without a license if another licensed person was present with her. She also pointed out if denied, she can reapply after the court case concludes.

Chief Bliven indicated he recommended denial based on the total conviction history, which includes six drug convictions over the last five years, and even excluding the pending felony possession of methamphetamine, he would still recommend denial. Ms. Pelletier stated she has been clean for some time and has proof of rehabilitation in the form of a certificate completing rehab December 21, 2021. She indicated she was re-unified with her child, as well.

Rasmussen stated the other denial recommendation was for Patrick Lind for a Public Transport Driver License.

Patrick Lind addressed the committee stating he has been working as a driver for about a month servicing the Weston-Schofield-Rothschild-Mosinee and Rib Mountain area. He acknowledged his record is quite lengthy and was released from prison in 2013, did extensive supervision/probation and completed it with no violations at all during that time. In 2019 he had a relapsed and was in jail from January until June and has been out on bond since June 12, 2020. He has not had any new charges since then and is currently on supervision. He stated he respected the Chief's decision and knew he had no basis for appeal because he still had two counties pending with burglaries, but he thought he'd ask for consideration on the progress he's made.

Chief Bliven stated based on Mr. Lind's burglary history and a recent conviction in 2020 for felon in possession of a firearm that he stood by the denial recommendation.

Motion by McElhaney, second by Larson to approve or deny licenses as recommended by staff. Motion carried 5-0.



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166988	9010 - Bartender/Operator New	PELLETIER, KATRINA	1810 BLOEDEL AVE, #5 SCHOFIELD WI 54476		EAGLE'S CLUB	04/19/2022	06/30/2022	No	No	
167063	9020 - Public Transport Driver Renewal	BAKER, KIRK	512 S 3RD AVE APT 15 WAUSAU WI 54401		NORTHWOODS CAB	05/16/2022	06/30/2023	Yes	Yes	
167053	9020 - Public Transport Driver Renewal	BARTASZEWICZ, CHRISTOPHER	1416 N 1ST AVE WAUSAU WI 54401		ALL AMERICAN TAXI	05/05/2022	06/30/2023	Yes	Yes	
167049	9020 - Public Transport Driver Renewal	BOEHM, JASON	1107 S 16TH AVE WAUSAU WI 54403		ALL AMERICAN TAXI	04/26/2022	06/30/2023	Yes	Yes	
167020	9020 - Public Transport Driver Renewal	CLARK, BRENT	215 N 10TH AVE WAUSAU WI 54401		NORTHWOODS CAB	05/11/2022	06/30/2023	Yes	Yes	
118486	9020 - Public Transport Driver Renewal	COX, FARRELL	1222 N 5TH ST WAUSAU WI 54403		NORTHWOODS CAB	05/23/2022	06/30/2023	Yes	Yes	
167057	9020 - Public Transport Driver Renewal	EICH, DWIGHT	N10828 CHERRY RD BIRNAMWOOD WI 54414		ALL AMERICAN TAXI	04/27/2022	06/30/2023	Yes	Yes	
167054	9020 - Public Transport Driver Renewal	HAMILTON, ALISHA	1300 N 9TH AVE APT 5E WAUSAU WI 54401		NORTHWOODS CAB	05/02/2022	06/30/2023	Yes	Yes	
167066	9020 - Public Transport Driver Renewal	IVY, JOHN	2907 JOSEPH AVE SCHOFIELD WI 54476		NORTHWOODS CAB LLC	05/11/2022	06/30/2023	Yes	Yes	
167052	9020 - Public Transport Driver Renewal	KING, DENISE	1300 N 9TH AVE APT 5H WAUSAU WI 54401		NORTHWOODS CAB	05/11/2022	06/30/2023	Yes	Yes	
167061	9020 - Public Transport Driver Renewal	LANG III, FRANK	719 MCINTOSH ST WAUSAU WI 54403		ALL AMERICAN TAXI	06/01/2022	06/30/2023			
167065	9020 - Public Transport Driver Renewal	PEHLKE, JESSICA	W9071 BAMBI LN TOMAHAWK WI 54487		NORTHWOODS CAB	05/16/2022	06/30/2023	Yes	Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
167042	9020 - Public Transport Driver Renewal	POCKAT, COURTNEY	2270 SUMMERSET CT MOSINEE WI 54455		NORTHWOODS CAB	05/03/2022	06/30/2023	Yes	Yes	
167013	9020 - Public Transport Driver Renewal	QUISLER, ETHEL	PO BOX 645 WAUSAU WI 54402-0645		NORTHWOODS CAB	05/09/2022	06/30/2023	Yes	Yes	
167070	9020 - Public Transport Driver Renewal	RUSS, RONALD	145900 MOON RD MOSINEE WI 54455		ALL AMERICAN TAXI	05/16/2022	06/30/2023	Yes	Yes	
167074	9020 - Public Transport Driver Renewal	SCHREIBER, SCOTT	5207 SCOTT ST WESTON WI 54476		NORTHWOODS CAB	05/07/2022	06/30/2023	Yes	Yes	
167073	9020 - Public Transport Driver Renewal	SCHWARTZ, JEROME	234233 JIM MOORE CREEK RD WAUSAU WI 54403		ALL AMERICAN TAXI	05/12/2022	06/30/2023	Yes	Yes	
167043	9020 - Public Transport Driver Renewal	SPATZ, ROBERT	2155 COUNTY RD X APT A5 KRONENWETTE R WI 54455		NORTHWOODS CAB	05/16/2022	06/30/2023	Yes	Yes	
167018	9020 - Public Transport Driver Renewal	THOMAS, JAY	3306 BEVERLY LN SCHOFIELD WI 54476		NORTHWOODS CAB	05/11/2022	06/30/2023	Yes	Yes	
166788	9022 - Public Transport Business	,	1705 MERRILL AVE WAUSAU WI 54401		ALL AMERICAN TAXI	05/04/2022	06/30/2023	Yes	Yes	
166789	9022 - Public Transport Business	,	5207 SCOTT ST WESTON WI 54476		NORTHWOODS CAB LLC	04/28/2022	06/30/2023	Yes	Yes	
165739	9026 - Class I	WHITTUM, MALCOLM	1913 Brookview Ct. WAUSAU WI 54403	ALL STARS UNDER THE STARS 2022 on 8/24/22					Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166268	9026 - Class I	XIONG, YEE LENG	1109 N 6TH ST WAUSAU WI 54401	HMONG WAUSAU FESTIVAL on SATURDAY & SUNDAY, JULY 30 - 21, 2022 Organized by THE HMONG AMERICAN CENTER					Yes	
168696	9026 - Class I	XIONG, YEE LENG	1109 N 6TH ST WAUSAU WI 54401	WORLD REFUGEE DAY on SATURDAY, JUNE 18, 2022 Organized by HMONG AMERICAN CENTER & ECDC						
167008	9027 - Class II	Lechner, Tina	3368 Howard Ave Stevens Point WI 54481	MY TEAM TRIUMPH LIVING RIVER CONCERT on 06/11/2022					Yes	Yes
167650	9027 - Class II	MAGUIRE, JODI	227460 SHRIKE AVE WAUSAU WI 54401	2022 WAUSAU MARATHON on AUGUST 20, 2022 Organized by WAUSAU/CENT RAL WISCONSIN SPORTS AUTHORITY INC					Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
168012	9027 - Class II	SCHRADER, TOM	1803 STEWART AVE APT 13 WAUSAU WI 54401	2022 WAUSAU WHITEWATER SUMMER RACE/EVENT SERIES on JUNE 18 - OCTOBER 2, 2022 Organized by WAUSAU KAYAK/CANOE CORPORATION					Yes	
166837	9036 - Garbage Hauler	,	1372 STATE HIGHWAY 34 MOSINEE WI 54455		GFL SOLID WASTE MIDWEST	04/27/2022	06/30/2023		Yes	
166838	9036 - Garbage Hauler	,	5509 FULLER ST WESTON WI 54476		ADVANCED DISPOSAL	04/18/2022	06/30/2023		Yes	
166839	9036 - Garbage Hauler	KROENING, TERRY	231706 GUINNESS RD WAUSAU WI 54403		IDEAL DUMPSTER SERVICE	04/21/2022	06/30/2023		Yes	
166835	9038 - Adult Oriented Establishment	Mallary, Eileen	4508 W MONTROSE AVE CHICAGO IL 60641		LOVER'S PLAYGROUND	07/01/2020	06/30/2023			
165967	9077 - Dance Hall	,	307 N 3RD ST WAUSAU WI 54403		CIAO	04/18/2022	06/30/2023		Yes	
165968	9077 - Dance Hall	,	PO BOX 224 SCHOFIELD WI 54476		AFTER SHOCK BAR & GRILL	04/18/2022	06/30/2023		Yes	
165969	9077 - Dance Hall	,	401 N 4TH ST WAUSAU WI 54403		GRAND THEATER/ GREAT HALL	04/14/2022	06/30/2023		Yes	
165970	9077 - Dance Hall	,	123 E DOTY ST MADISON WI 53703		THE GREAT DANE PUB & BREWING CO.				Yes	
165971	9077 - Dance Hall	,	2002 POPLAR LN WAUSAU WI 54403		GREENWOOD HILLS	05/31/2022	06/30/2023		Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
165972	9077 - Dance Hall	,	1502 N 3RD ST WAUSAU WI 54403		LOPPNOW'S SPORTS BAR	04/06/2022	06/30/2023		Yes	
165973	9077 - Dance Hall	,	1703 S 3RD AVE WAUSAU WI 54401		EAGLE'S CLUB	05/16/2022	06/30/2023		Yes	
165974	9077 - Dance Hall	,	828 N 2ND AVE WAUSAU WI 54401		WAUSAU LABOR TEMPLE				Yes	
165975	9077 - Dance Hall	,	1800 WESTWOOD CENTER BLVD WAUSAU WI 54401		WESTWOOD CONFERENCE CENTER	04/18/2022	06/30/2023		Yes	
165976	9077 - Dance Hall	,	414 SCOTT ST WAUSAU WI 54403		WAUSAU ELKS LODGE #248	04/13/2022	06/30/2023		Yes	
166021	9060 - Class A Beer	HALL, MARK	1930 N 10TH AVE, APT 7 WAUSAU WI 54401		FLEET FARM	03/31/2022	06/30/2023	Yes	Yes	
166023	9060 - Class A Beer	PATEL, PRAFUL	1809 LENARD ST WAUSAU WI 54401		FAST BREAK MOBIL	04/18/2022	06/30/2023	Yes	Yes	
166022	9060 - Class A Beer	RAMIREZ, GONZALO	1616 N 6TH ST WAUSAU WI 54403		TIENDA	04/11/2022	06/30/2023	Yes	Yes	
166027	9061 - Class A Beer & Liquor	BHANDARI, RAJ	1815 N 18TH ST WAUSAU WI 54403		FAST FUEL MART #1	04/06/2022	06/30/2023	Yes	Yes	
166053	9061 - Class A Beer & Liquor	BHANDARI, RAJ	1815 N 18TH ST WAUSAU WI 54403		FAST FUEL MART #2	04/06/2022	06/30/2023	Yes	Yes	
166054	9061 - Class A Beer & Liquor	BLUHM, REBECCA	204 ROSS AVE WAUSAU WI 54403		KWIK TRIP #728	04/14/2022	06/30/2023	Yes	Yes	
166045	9061 - Class A Beer & Liquor	CHROSTOWSKI, TODD	11541 NAUGART DR ATHENS WI 54411		WALGREENS #07009	04/27/2022	06/30/2023	Yes	Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166048	9061 - Class A Beer & Liquor	DUBERSTEIN, STEPHANIE	115 N 5TH AVE WAUSAU WI 54401		WAGNER SHELL 4611	04/07/2022	06/30/2023	Yes	Yes	
166050	9061 - Class A Beer & Liquor	EASTMAN, MEGAN	5408 CAMP PHILLIPS RD WESTON WI 54476		KRIST FOOD MART #89	03/29/2022	06/30/2023	Yes	Yes	
166043	9061 - Class A Beer & Liquor	EASTMAN, MEGAN	5408 CAMP PHILLIPS RD WESTON WI 54476		KRIST FOOD MART #61	03/29/2022	06/30/2023	Yes	Yes	
166031	9061 - Class A Beer & Liquor	EVANS, HEATHER	1723 LENARD ST WAUSAU WI 54401		TOBACCO OUTLET PLUS #501	04/14/2022	06/30/2023	Yes	Yes	
166037	9061 - Class A Beer & Liquor	GAICHE, MARY	226602 THRUSH AVE WAUSAU WI 54401		CROSSROADS COUNTY MARKET	04/19/2022	06/30/2023	Yes	Yes	
166052	9061 - Class A Beer & Liquor	HALICKI, ROBERT	N8984 DEER TRAIL RD TOMAHAWK WI 54487		CVS/PHARMACY #10172	04/14/2022	06/30/2023	Yes	Yes	
166055	9061 - Class A Beer & Liquor	HEARLEY, HEIDI	132413 COUNTRYSIDE DR EDGAR WI 54426		THE STORE #62	04/07/2022	06/30/2023	Yes	Yes	
166038	9061 - Class A Beer & Liquor	HER, LEE	7320 WHITESPIRE RD, #2 SCHOFIELD WI 54476		KOHLMAN'S INC	04/05/2022	06/30/2023	Yes	Yes	
166029	9061 - Class A Beer & Liquor	HOLZ, JACOB	119 S 56TH AVE WAUSAU WI 5441		KWIK TRIP #322	04/14/2022	06/30/2023	Yes	Yes	
166030	9061 - Class A Beer & Liquor	JAGLER, DAVID	1400 BENT STICK DR WAUSAU WI 54403		TOWNLINE MARKET			Yes	Yes	
166024	9061 - Class A Beer & Liquor	LAMB, RONALD	201 GREENWOOD DR ROTHSCHILD WI 54474		LAMB'S FRESH MARKET	04/12/2022	06/30/2023	Yes	Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166039	9061 - Class A Beer & Liquor	LEMAY, MICHAEL	3903 CARL ST WAUSAU WI 54403		KWIK TRIP #1033	04/14/2022	06/30/2023	Yes	Yes	
166025	9061 - Class A Beer & Liquor	LESZCZYNSKI, JOHN	232 GREENWOOD DR ROTHSCHILD WI 54474		PICK 'N SAVE #405	03/29/2022	06/30/2023	Yes	Yes	
166036	9061 - Class A Beer & Liquor	MOUA, NICOLE	1127 HOLUB ST WAUSAU WI 54401-4304		HAMPTON INN	04/19/2022	06/30/2023	Yes	Yes	
166034	9061 - Class A Beer & Liquor	NOWAK, LINDA	110870 MILAN AVE MILAN WI 54411		TOBACCO OUTLET PLUS #559	04/14/2022	06/30/2023	Yes	Yes	
166028	9061 - Class A Beer & Liquor	PLEVAK, TIMOTHY	4303 E RAYBELLE DR WESTON WI 54476		FESTIVAL FOODS	04/19/2022	06/30/2023	Yes	Yes	
166056	9061 - Class A Beer & Liquor	SCHWARTZ, GARY	N2751 THIEL DR MERRILL WI 54452		PINE RIDGE WAUSAU LLC	04/14/2022	06/30/2023	Yes	Yes	
166057	9061 - Class A Beer & Liquor	SOPATA, JOSHUA	5902 FLAMBEAU ST WESTON WI 54476		KWIK TRIP #188	04/14/2022	06/30/2023	Yes	Yes	
166032	9061 - Class A Beer & Liquor	STAFFEIL, ERIKA	1915 roosevelt st wausau WI 54403		KWIK TRIP #851	04/14/2022	06/30/2023	Yes	Yes	
166035	9061 - Class A Beer & Liquor	TACKES, SAMANTHA	113 STURGEON EDDY RD, APT 3 WAUSAU WI 54403		KWIK TRIP #601	04/14/2022	06/30/2023	Yes	Yes	
166033	9061 - Class A Beer & Liquor	URLAUB, RHONDA	118927 TRAILVIEW ST STRATFORD WI 54484		RSTORE #4495	04/13/2022	06/30/2023	Yes	Yes	
166040	9061 - Class A Beer & Liquor	URLAUB, RHONDA	118927 TRAILVIEW ST STRATFORD WI 54484		RSTORE #4476	04/13/2022	06/30/2023	Yes	Yes	
166041	9061 - Class A Beer & Liquor	URLAUB, RHONDA	118927 TRAILVIEW ST STRATFORD WI 54484		RSTORE #4477	04/13/2022	06/30/2023	Yes		



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166042	9061 - Class A Beer & Liquor	URLAUB, RHONDA	118927 TRAILVIEW ST STRATFORD WI 54484		RSTORE #4492	04/13/2022	06/30/2023	Yes	Yes	
166051	9061 - Class A Beer & Liquor	URLAUB, RHONDA	118927 TRAILVIEW ST STRATFORD WI 54484		RSTORE #4474	04/13/2022	06/30/2023	Yes	Yes	
166047	9061 - Class A Beer & Liquor	URLAUB, RHONDA	118927 TRAILVIEW ST STRATFORD WI 54484		RSTORE #4475	04/13/2022	06/30/2023	Yes	Yes	
166046	9061 - Class A Beer & Liquor	VRANEY, MICHAEL	4506 AUGUSTINE AVE WESTON WI 54476		WALGREENS #13771	04/27/2022	06/30/2023	Yes	Yes	
166049	9061 - Class A Beer & Liquor	WALTER, TAMMI	5220 NAUGART DR MERRILL WI 54452		HOLIDAY GAS	04/19/2022	06/30/2023	Yes	Yes	
166058	9061 - Class A Beer & Liquor	WISTROM, RYAN	1911 ROOSEVELT ST WAUSAU WI 54403		KWIK TRIP #735	04/14/2022	06/30/2023	Yes	Yes	
166061	9063 - Class B Beer	DYKSTRA, PAUL	1225 WASHINGTON ST WAUSAU WI 54403		WAUSAU AREA SOFTBALL ASSOCIATION	04/18/2022	06/30/2023	Yes	Yes	
166069	9063 - Class B Beer	JUSUFI, ZENEL	707 S 3RD AVE WAUSAU WI 54401		RED APPLE SOCIAL CLUB	04/18/2022	06/30/2023	Yes	Yes	
166068	9063 - Class B Beer	POLITO, SAM	4686 DUBAY DR MOSINEE WI 54455		POLITO'S PIZZA	03/29/2022	06/30/2023	Yes	Yes	
166059	9063 - Class B Beer	RADTKE, RACHEL	411 S 7TH AVE WAUSAU WI 54401		KIN & KIND	04/18/2022	06/30/2023	Yes	Yes	
166065	9063 - Class B Beer	RODRIGUEZ-NIETO, ALEJANDRA	609 N 13TH AT Wausau WI 54403		EL ZEBAS LLC	05/19/2022	06/30/2023	Yes	Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166060	9063 - Class B Beer	SERWE, ZACHARY	8810 S WOODCREEK DR OAK CREEK WI 53154		WAUSAU CYCLONES	04/14/2022	06/30/2023	Yes	Yes	
166064	9063 - Class B Beer	STUTTGEN, PAUL	218600 HOLTMAN RD STRATFORD WI 54484		LIL OLE WINEMAKER SHOPPE	05/16/2022	06/30/2023	Yes	Yes	
166067	9063 - Class B Beer	VUE, BAI	705 JEFFERSON ST WAUSAU WI 54403		C & B SUPER MARKET			Yes	Yes	
166066	9063 - Class B Beer	WEBER, KIMM	3824 N 14TH ST WAUSAU WI 54403		TIMEKEEPER DISTILLERY	04/06/2022	06/30/2023	Yes	Yes	
166063	9063 - Class B Beer	XIONG, THONG	5902 ALEX ST WESTON WI 54476		ROYAL DELI LLC	05/26/2022	06/30/2023	Yes	Yes	
166062	9063 - Class B Beer	ZHENG, KANGNING	1405 Golden Meadow St Wausau WI 54401		KING BUFFET	04/01/2022	06/30/2023	Yes	Yes	
166116	9064 - Class B Beer & Liquor	,	1616 N 6TH ST WAUSAU WI 54403		TAQUERIA TRES HERMANOS	04/11/2022	06/30/2023	Yes	Yes	
166122	9064 - Class B Beer & Liquor	BAUR, DANIEL	221657 Silk Rd RINGLE WI 54471		THE DOMINO BAR			Yes	Yes	
166119	9064 - Class B Beer & Liquor	BERGUM, HAYLEY	3815 MONONA DR, #35 MONONA WI 53714		THE GREAT DANE PUB & BREWING CO.			Yes	Yes	
166103	9064 - Class B Beer & Liquor	BREWER, MATT	226020 DEERTAIL LN WAUSAU WI 54401		MATT'S 101 PUB	03/18/2022	06/30/2023	Yes	Yes	
166094	9064 - Class B Beer & Liquor	BRIDENHAGEN, DANIELLE	415 MYSTERIA LN HATLEY WI 54440		GREENWOOD HILLS	05/31/2022	06/30/2023	Yes	Yes	
166095	9064 - Class B Beer & Liquor	CHEN, HUIYING	601 EAU CLAIRE BLVD WAUSAU WI 54403		MANDARIN	06/02/2022	06/30/2023	Yes		



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166102	9064 - Class B Beer & Liquor	DADABO, ASHLEY	802 FULTON ST WAUSAU WI 54403		PREGAME PUB	04/14/2022	06/30/2023	Yes	Yes	
166084	9064 - Class B Beer & Liquor	DALBEC, MARY	622 ETHEL ST WAUSAU WI 54403		WAUSAU ELKS LODGE #248	04/13/2022	06/30/2023	Yes	Yes	
166080	9064 - Class B Beer & Liquor	DASSOW, LINDSEY	421 ALLEN ST ATHENS WI 54411		BUFFALO WILD WINGS	04/19/2022	06/30/2023	Yes	Yes	
166125	9064 - Class B Beer & Liquor	DAY, DEAN	1401 ELM ST, # 225 WAUSAU WI 54401		DAY'S BOWL-A-DOME	05/18/2022	06/30/2023	Yes	Yes	
166136	9064 - Class B Beer & Liquor	EICHELBERGER, KEVIN	911 STEUBEN ST WAUSAU WI 54403		RED EYE BREWING COMPANY	04/18/2022	06/30/2023	Yes	Yes	
166133	9064 - Class B Beer & Liquor	FLETT, WILLIAM	225971 DEER TAIL LN WAUSAU WI 54401		WESTWOOD CONFERENCE CENTER	04/18/2022	06/30/2023	Yes	Yes	
166134	9064 - Class B Beer & Liquor	FRASER, KELLY	831 FIRST ST ROTHSCHILD WI 54474		WAUSAU CURLING CENTER	06/02/2022	06/30/2023	Yes	Yes	
166092	9064 - Class B Beer & Liquor	FUST, JAMES	150240 OWL LN WAUSAU WI 54401		JIM'S CORNER PUB	04/11/2022	06/30/2023	Yes	Yes	
166112	9064 - Class B Beer & Liquor	GALLAGHER, MARY	226919 BOULDER RIDGE WAUSAU WI 54401		THE MILK MERCHANT	04/11/2022	06/30/2023	Yes	Yes	
166100	9064 - Class B Beer & Liquor	GLAMAN, LOREEN	5004 KRAMER LN WESTON WI 54476		VINO LATTE	04/11/2022	06/30/2023	Yes	Yes	
166131	9064 - Class B Beer & Liquor	GONZALES, FRANK	3551 SATELLITE LN GREEN BAY WI 54311		APPLEBEE'S NEIGHBORHOOD GRILL & BAR	04/14/2022	06/30/2023	Yes	Yes	
166090	9064 - Class B Beer & Liquor	GORDON, RICHARD	818 S 3RD AVE WAUSAU WI 54401		M&R STATION	05/16/2022	06/30/2023	Yes	Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166110	9064 - Class B Beer & Liquor	GOVARDHAN, JAYJEET	2473 MILLINGTON CT AURORA IL 60504		BEST WESTERN PLUS WAUSAU TOWER INN	04/18/2022	06/30/2023	Yes	Yes	
166091	9064 - Class B Beer & Liquor	HALDEMAN, JACK	1420 WESTWOOD DR WAUSAU WI 54401		MILWAUKEE BURGER COMPANY	04/18/2022	06/30/2023	Yes	Yes	
166137	9064 - Class B Beer & Liquor	HEILMEIER, ROY	10207 STANDING OAK DR WESTON WI 54476		2510 RESTAURANT	03/29/2022	06/30/2023	Yes	Yes	
166093	9064 - Class B Beer & Liquor	HINNER, ELIZABETH / TIMOTHY	1702 Woodbury Parkway Wausau WI 54403		THRIVE FOODERY	04/19/2022	06/30/2023	Yes	Yes	
166139	9064 - Class B Beer & Liquor	HOLM, CORY	821 STARK ST WAUSAU WI 54403		LIMERICKS PUBLIC HOUSE	06/06/2022	06/30/2023	Yes	Yes	
166089	9064 - Class B Beer & Liquor	HOWE, TIMOTHY	301 S 10TH AVE WAUSAU WI 54401		GASLIGHT TAVERN			Yes	Yes	
166113	9064 - Class B Beer & Liquor	HUTCHISON, STEVE	5506 LINDA ST WESTON WI 54476		HUTCH'S STUMBLE INN	03/29/2022	06/30/2023	Yes	Yes	
166098	9064 - Class B Beer & Liquor	JAMGOCHIAN, ADAM	709 N 6TH AVE WAUSAU WI 54401		CIAO	04/18/2022	06/30/2023	Yes	Yes	
166138	9064 - Class B Beer & Liquor	JAMGOCHIAN, ADAM	709 N 6TH AVE WAUSAU WI 54401		HIAWATHA LOUNGE	04/18/2022	06/30/2023	Yes	Yes	
166106	9064 - Class B Beer & Liquor	JONES, WILLIAM	N8159 COUNTY V IRMA WI 54442		OZ NIGHT CLUB	03/25/2022	06/30/2023	Yes	Yes	
166129	9064 - Class B Beer & Liquor	KELCH, MERYL	7408 COMPASS CR WESTON WI 54476		EAGLE'S CLUB	05/16/2022	06/30/2023	Yes	Yes	
166135	9064 - Class B Beer & Liquor	KINGSTON, SHARON	PO BOX 224 SCHOFIELD WI 54476		AFTER SHOCK BAR & GRILL	04/18/2022	06/30/2023	Yes	Yes	
166108	9064 - Class B Beer & Liquor	KORPELA, KEVIN	1221 STEUBEN ST WAUSAU WI 54403		DOWNTOWN GROCERY	04/18/2022	06/30/2023	Yes	Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166088	9064 - Class B Beer & Liquor	KRAHN, CASEY	151630 ROBIN LN WAUSAU WI 54401		CHELLIS ST PUB	03/25/2022	06/30/2023	Yes	Yes	
166130	9064 - Class B Beer & Liquor	KRUESEL, JAMES	614 PLUMER ST WAUSAU WI 54403		INTERMISSION	04/27/2022	06/30/2023	Yes		
166078	9064 - Class B Beer & Liquor	LITTLE, MERRY	H12092 TRAPPE RD WAUSAU WI 54403		GRAND THEATER/ GREAT HALL	04/14/2022	06/30/2023	Yes	Yes	
166132	9064 - Class B Beer & Liquor	LOPPNOW, MARK	1311 STARK ST WAUSAU WI 54403		LOPPNOW'S SPORTS BAR	04/06/2022	06/30/2023	Yes	Yes	
166118	9064 - Class B Beer & Liquor	LUCCI, GLENN	3619 N 11TH ST WAUSAU WI 54403		BACK WHEN CAFE	04/12/2022	06/30/2023	Yes	Yes	
166115	9064 - Class B Beer & Liquor	MAAS, DANIEL	240581 SUNRISE RD WAUSAU WI 54403		BUNKERS/TRIBUTE GOLF	04/08/2022	06/30/2023	Yes	Yes	
166081	9064 - Class B Beer & Liquor	MAAS, MICHAEL	3188 PYKE RD MOSINEE WI 54455		CHATTERBOX	04/08/2022	06/30/2023	Yes	Yes	
166096	9064 - Class B Beer & Liquor	MALLUM, JOY	1905 EDGEWOOD DR SCHOFIELD WI 54476		DEN MAR TAVERN	04/11/2022	06/30/2023	Yes	Yes	
166087	9064 - Class B Beer & Liquor	MARKS, GISELA	821 ADAMS ST WAUSAU WI 54403		THE GLASS HAT	04/06/2022	06/30/2023	Yes	Yes	
166082	9064 - Class B Beer & Liquor	MELENDEZ, LUIS	920 STARK ST WAUSAU WI 54403		LA TAQUERIA RESTAURANT	05/02/2022	06/30/2023	Yes	Yes	
166215	9064 - Class B Beer & Liquor	MEURETTE, MITCHELL	7615 WOODSMOKE ROAD WAUSAU WI 54401		PEKING RESTAURANT	04/13/2022	06/30/2023	Yes	Yes	
168001	9064 - Class B Beer & Liquor	MOUA, SARAH	4040 TROY ST WAUSAU WI 54403		CALLON STREET PUB			Yes		
166105	9064 - Class B Beer & Liquor	NESS, TAMI	623 GRANT ST WAUSAU WI 54403		COP SHOPPE PUB	03/24/2022	06/30/2023	Yes	Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166101	9064 - Class B Beer & Liquor	OLMSTED, RANDY	828 N 2ND AVE WAUSAU WI 54401		WAUSAU LABOR TEMPLE			Yes	Yes	
166120	9064 - Class B Beer & Liquor	OTTO, JEFFREY	1206 SYLVAN ST WAUSAU WI 54403		CRUSIN 1724	06/03/2022	06/30/2023	Yes	Yes	
166107	9064 - Class B Beer & Liquor	PEPOWSKI, JOE	1104 AUGUSTA AVE WAUSAU WI 54403		THE MINT CAFE	04/13/2022	06/30/2023	Yes	Yes	
166140	9064 - Class B Beer & Liquor	PINEDA MEDELLIN, JOSE	518 N 2ND AVE WAUSAU WI 54401		JALAPENOS MEXICAN RESTAURANT & BAR	04/13/2022	06/30/2023	Yes	Yes	
166097	9064 - Class B Beer & Liquor	POLKINGHORNE, KIRK	1011 WINTON ST WAUSAU WI 54403		NORTH END PUB	04/14/2022	06/30/2023	Yes	Yes	
166126	9064 - Class B Beer & Liquor	SCHILLING, TIMOTHY	148388 ST FRANCIS WAY WAUSAU WI 54401		TREU'S TIC TOC	04/13/2022	06/30/2023	Yes	Yes	
166127	9064 - Class B Beer & Liquor	SCOBELL, RAND	247307 HWY W MERRILL WI 54452		BOB & RANDY'S	04/14/2022	06/30/2023	Yes	Yes	
166099	9064 - Class B Beer & Liquor	SHULTZ, RYAN	309 N 2ND AVE WAUSAU WI 54401		POLACK INN	04/18/2022	06/30/2023	Yes	Yes	
166121	9064 - Class B Beer & Liquor	STEINKE, KEVIN	1921 N 10TH AVE APT 2 WAUSAU WI 54401		CAMPUS PUB	04/19/2022	06/30/2023	Yes	Yes	
166111	9064 - Class B Beer & Liquor	STIMAC, PAM / FRANK	3829 N 14TH ST WAUSAU WI 54403		BB JACK'S	04/06/2022	06/30/2023	Yes	Yes	
166128	9064 - Class B Beer & Liquor	TRYBA, ZACHARIAH	708 PLUMER ST WAUSAU WI 54403		BENVENUTO'S CITY GRILL			Yes	Yes	
166117	9064 - Class B Beer & Liquor	UONG, TUAN	1704 PATRIOT DR WAUSAU WI 54403		LEMONGRASS	04/21/2022	06/30/2023	Yes	Yes	
166123	9064 - Class B Beer & Liquor	VANG, YER	1115 christian drive oshkosh WI 54901		CHRISTINE'S	04/14/2022	06/30/2023	Yes	Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166141	9064 - Class B Beer & Liquor	VOGT, TYLER	145824 IMPATIENS DR WAUSAU WI 54401		THE UGLY MUG	04/08/2022	06/30/2023	Yes	Yes	
166086	9064 - Class B Beer & Liquor	WAGE, DANIEL	146186 VERDANT LN WAUSAU WI 54401		WAUSAU MINE COMPANY	04/05/2022	06/30/2023	Yes	Yes	
166085	9064 - Class B Beer & Liquor	WEINBERGER, RANDAL	W7555 WHITE RIVER TRAIL WAUTOMA WI 54982		JEFFERSON STREET INN			Yes	Yes	
166104	9064 - Class B Beer & Liquor	WILMOT, DEAN	2332 BONNEY DUNE DR MOSINEE WI 54455		LICKITY SPLITZ	04/13/2022	06/30/2023	Yes	Yes	
166079	9064 - Class B Beer & Liquor	WOLD, TODD	132 N 11TH AVE WAUSAU WI 54401		WHISKEY RIVER BAR & GRILL			Yes	Yes	
166147	9065 - Class B Winery	STUTTGEN, PAUL	218600 HOLTMAN RD STRATFORD WI 54484		LIL OLE WINEMAKER SHOPPE	05/16/2022	06/30/2023	Yes	Yes	
166075	9067 - Class B Beer & Class C Wine	LACALAMITA, JODI	170718 CTY RD N RINGLE WI 54471		SAM'S PIZZA			Yes	Yes	
166072	9067 - Class B Beer & Class C Wine	REINKE, JONATHAN	2203 RYANWOOD AVE SCHOFIELD WI 54476		NORTHCENTRAL TECHNICAL COLLEGE	04/21/2022	06/30/2023	Yes	Yes	
166073	9067 - Class B Beer & Class C Wine	VAN SLATE, JOHN	319 N 4TH ST WAUSAU WI 54403		319 BISTRO	04/05/2022	06/30/2023	Yes	Yes	
166074	9067 - Class B Beer & Class C Wine	WEIGAND, THOMAS	2601 FICHERONA RD VERONA WI 53593		NOODLES & COMPANY	03/28/2022	06/30/2023	Yes		
166144	9068 - Class B Beer & Liquor Reserve	BALLARD, KELLY	1117 N 10TH ST WAUSAU WI 54403		WHITEWATER MUSIC HALL	04/13/2022	06/30/2023	Yes	Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166143	9068 - Class B Beer & Liquor Reserve	BURG, DANIEL	1807 KOWALSKI RD MOSINEE WI 54455		COURTYARD BY MARRIOT	04/01/2022	06/30/2023	Yes	Yes	
166145	9068 - Class B Beer & Liquor Reserve	GREENWOOD, JULIE	183614 MAYFLOWER LN BIRNAMWOOD WI 54414		WOW FAMILY ENTERTAINMENT CENTER	05/16/2022	06/30/2023	Yes	Yes	
166146	9068 - Class B Beer & Liquor Reserve	HERZOG, GERALD	209 CALLON ST WAUSAU WI 54401		CALLON STREET PUB	04/04/2022	06/30/2023	Yes	Yes	
166142	9068 - Class B Beer & Liquor Reserve	ZHENG, SAI YUN	709 PARK AVE WAUSAU WI 54403		MASA	04/05/2022	06/30/2023	Yes	Yes	
166786	9048 - Pawn Broker / 2nd Hand Dealer	,	531 JEFFERSON ST WAUSAU WI 54403		DOWNTOWN PAWN	04/19/2022	06/30/2023	Yes	Yes	
168694	9075 - Cigarette	,	1107 CLEVELAND AVE WAUSAU WI 54401		LIL DEVIL GLASS	06/06/2022	06/30/2023			
165880	9075 - Cigarette	,	1626 OAK ST LA CROSSE WI 54603		KWIK TRIP #735	04/14/2022	06/30/2023		Yes	
165881	9075 - Cigarette	,	1626 OAK ST LA CROSSE WI 54602-2107		KWIK TRIP #851	04/14/2022	06/30/2023		Yes	
165882	9075 - Cigarette	,	1626 OAK ST LA CROSSE WI 54603		KWIK TRIP #601	04/14/2022	06/30/2023		Yes	
165884	9075 - Cigarette	,	1626 OAK ST LA CROSSE WI 54602-2107		KWIK TRIP #322	04/14/2022	06/30/2023		Yes	
165885	9075 - Cigarette	,	303 SELDEN RD IRON RIVER MI 49935		KRIST FOOD MART #89	03/29/2022	06/30/2023		Yes	
165886	9075 - Cigarette	,	1626 OAK ST LA CROSSE WI 54603		TOBACCO OUTLET PLUS #559	04/14/2022	06/30/2023		Yes	
165887	9075 - Cigarette	,	1626 OAK ST LA CROSSE WI 54601-2107		KWIK TRIP #188	04/14/2022	06/30/2023		Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
165888	9075 - Cigarette	,	5101 VERNON AVE S EDINA MN 55436		CROSSROADS COUNTY MARKET	04/19/2022	06/30/2023		Yes	
165889	9075 - Cigarette	,	123 E DOTY ST MADISON WI 53703		THE GREAT DANE PUB & BREWING CO.				Yes	
165890	9075 - Cigarette	,	2401 S MEMORIAL DR APPLETON WI 54915		FLEET FARM	03/31/2022	06/30/2023		Yes	
165891	9075 - Cigarette	,	730 E WAUSAU AVE WAUSAU WI 54403		LAMB'S FRESH MARKET	04/12/2022	06/30/2023		Yes	
165892	9075 - Cigarette	,	4611 STEWART AVE WAUSAU WI 54401		WAGNER SHELL 4611	04/07/2022	06/30/2023		Yes	
165893	9075 - Cigarette	,	PO BOX 178 WAUSAU WI 54402		THE GLASS STATION				Yes	
165894	9075 - Cigarette	,	8565 MAGELLAN PKWY, STE 400 RICHMOND VA 23227		RSTORE #4492	04/13/2022	06/30/2023		Yes	
165895	9075 - Cigarette	,	8565 MAGELLAN PKWY, STE 400 RICHMOND VA 23227		RSTORE #4495	04/13/2022	06/30/2023		Yes	
165896	9075 - Cigarette	,	3800 EMERALD DR E ONALASKA WI 54650		FESTIVAL FOODS	04/19/2022	06/30/2023		Yes	
165897	9075 - Cigarette	,	PO BOX 901 DEERFIELD IL 60015		WALGREENS #07009	04/20/2022	06/30/2023		Yes	
165898	9075 - Cigarette	,	1626 OAK ST LA CROSEE WI 54603		TOBACCO OUTLET PLUS #501	04/14/2022	06/30/2023		Yes	
165900	9075 - Cigarette	,	735 S 3RD AVE WAUSAU WI 54401		KOHLMAN'S INC	04/05/2022	06/30/2023		Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
165901	9075 - Cigarette	,	1626 OAK ST LA CROSSE WI 54603		KWIK TRIP #728	04/14/2022	06/30/2023		Yes	
165902	9075 - Cigarette	,	8565 MAGELLAN PKWY, STE 400 RICHMOND VA 23227		RSTORE #4475	04/13/2022	06/30/2023		Yes	
165903	9075 - Cigarette	,	PO BOX 901 DEERFIELD IL 60015		WALGREENS #13771	04/20/2022	06/30/2023		Yes	
165904	9075 - Cigarette	,	5101 VERNON AVE S EDINA MN 55436		HOLIDAY GAS	04/19/2022	06/30/2023		Yes	
165906	9075 - Cigarette	,	1205 MERRILL AVE WAUSAU WI 54401		PINE RIDGE WAUSAU LLC	04/14/2022	06/30/2023		Yes	
165907	9075 - Cigarette	,	2005A GRAND AVE WAUSAU WI 54403		AZARA SMOKE N VAPE	03/24/2022	06/30/2023		Yes	
165909	9075 - Cigarette	,	500 VOLVO PARKWAY CHESAPEAKE VA 23320		FAMILY DOLLAR #5629	04/21/2022	06/30/2023		Yes	
165910	9075 - Cigarette	,	8565 MAGELLAN PKWY, STE 400 RICHMOND VA 23227		RSTORE #4477	04/13/2022	06/30/2023		Yes	
165911	9075 - Cigarette	,	1626 OAK ST LA CROSSE WI 54602		KWIK TRIP #1033	04/14/2022	06/30/2023		Yes	
165912	9075 - Cigarette	,	320 W THOMAS ST WAUSAU WI 54401		FAST BREAK MOBIL	04/18/2022	06/30/2023		Yes	
165913	9075 - Cigarette	,	8565 MAGELLAN PKWY, STE 400 RICHMOND VA 23227		RSTORE #4474	04/13/2022	06/30/2023		Yes	
165914	9075 - Cigarette	,	500 VOLVO PARKWAY CHESAPEAKE VA 23320		FAMILY DOLLAR #32422	04/21/2022	06/30/2023		Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
165915	9075 - Cigarette	,	916 TOWNLINE RD WAUSAU WI 54403		TOWNLINE MARKET				Yes	
165916	9075 - Cigarette	,	407 N 3RD AVE WAUSAU WI 54401		FAST FUEL MART #2	04/06/2022	06/30/2023		Yes	
165917	9075 - Cigarette	,	303 SELDEN RD IRON RIVER MI 49935		KRIST FOOD MART #61	03/29/2022	06/30/2023		Yes	
165918	9075 - Cigarette	,	802 E WAUSAU AVE WAUSAU WI 54403		FAST FUEL MART #1	04/06/2022	06/30/2023		Yes	
165919	9075 - Cigarette	,	2201 MADISON ST STEVENS POINT WI 54481		THE STORE #62	04/07/2022	06/30/2023		Yes	
165920	9075 - Cigarette	,	8565 MAGELLAN PKWY, STE 400 RICHMOND VA 23227		RSTORE #4476	04/13/2022	06/30/2023		Yes	
165977	9076 - Tavern Entertainment	,	701 WASHINGTON ST WAUSAU WI 54403		COP SHOPPE PUB	03/24/2022	06/30/2023		Yes	
165978	9076 - Tavern Entertainment	,	123 E DOTY ST MADISON WI 53703		THE GREAT DANE PUB & BREWING CO.				Yes	
165979	9076 - Tavern Entertainment	,	408 N 3RD ST WAUSAU WI 54403		MALARKEY'S PUB	04/08/2022	06/30/2023		Yes	
165981	9076 - Tavern Entertainment	,	612 WASHINGTON ST WAUSAU WI 54403		RED EYE BREWING COMPANY	04/18/2022	06/30/2023		Yes	
165983	9076 - Tavern Entertainment	,	828 N 2ND AVE WAUSAU WI 54401		WAUSAU LABOR TEMPLE				Yes	
165984	9076 - Tavern Entertainment	,	1502 N 3RD ST WAUSAU WI 54403		LOPPNOW'S SPORTS BAR	04/06/2022	06/30/2023		Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
165985	9076 - Tavern Entertainment	,	220 CARLSON PARKWAY N PLYMOUTH MN 55447		MILWAUKEE BURGER COMPANY	04/18/2022	06/30/2023		Yes	
165986	9076 - Tavern Entertainment	,	1001 GOLF CLUB RD WAUSAU WI 54403		BUNKERS/TRIBUTE GOLF	04/08/2022	06/30/2023		Yes	
165989	9076 - Tavern Entertainment	,	802 FULTON ST WAUSAU WI 54403		PREGAME PUB	04/14/2022	06/30/2023		Yes	
165990	9076 - Tavern Entertainment	,	1703 S 3RD AVE WAUSAU WI 54401		EAGLE'S CLUB	05/16/2022	06/30/2023		Yes	
165991	9076 - Tavern Entertainment	,	821 ADAMS ST WAUSAU WI 54403		THE GLASS HAT	04/06/2022	06/30/2023		Yes	
165993	9076 - Tavern Entertainment	,	307 N 3RD ST WAUSAU WI 54403		CIAO	04/18/2022	06/30/2023		Yes	
165994	9076 - Tavern Entertainment	,	221 SCOTT ST WAUSAU WI 54403		PEKING RESTAURANT	04/13/2022	06/30/2023		Yes	
165995	9076 - Tavern Entertainment	,	300 N 3RD ST, L01 WAUSAU WI 54403		JALAPENOS MEXICAN RESTAURANT & BAR	04/13/2022	06/30/2023		Yes	
165996	9076 - Tavern Entertainment	,	5506 LINDA ST WESTON WI 54476		HUTCH'S STUMBLE INN	03/29/2022	06/30/2023		Yes	
165998	9076 - Tavern Entertainment	,	1709 MERRILL AVE WAUSAU WI 54401		LICKITY SPLITZ	04/13/2022	06/30/2023		Yes	
166000	9076 - Tavern Entertainment	,	PO BOX 116 WAUSAU WI 54402-0116		TIMEKEEPER DISTILLERY	04/06/2022	06/30/2023		Yes	
166002	9076 - Tavern Entertainment	,	414 SCOTT ST WAUSAU WI 54403		WAUSAU ELKS LODGE #248	04/13/2022	06/30/2023		Yes	
166003	9076 - Tavern Entertainment	,	102 S 2ND AVE WAUSAU WI 54401		CHATTERBOX	04/08/2022	06/30/2023		Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
166005	9076 - Tavern Entertainment	,	PO BOX 243 WAUSAU WI 54402-0243		WHITEWATER MUSIC HALL	04/13/2022	06/30/2023		Yes	
166007	9076 - Tavern Entertainment	,	1206 N 3RD STREET WAUSAU WI 54403		POLACK INN	04/18/2022	06/30/2023		Yes	
166008	9076 - Tavern Entertainment	,	1905 EDGEWOD DR SCHOFIELD WI 54476		DEN MAR TAVERN	04/11/2022	06/30/2023		Yes	
166009	9076 - Tavern Entertainment	,	713 GRANT ST WAUSAU WI 54403		HIAWATHA LOUNGE	04/18/2022	06/30/2023		Yes	
168003	9076 - Tavern Entertainment	,	4040 TROY ST WAUSAU WI 54403		CALLON STREET PUB					
166890	9076 - Tavern Entertainment	,	1115 CHRISTIAN DR OSHKOSH WI 54901		CHRISTINE'S	04/14/2022	06/30/2023		Yes	
165997	9076 - Tavern Entertainment	JONES, WILLIAM	320 WASHINGTON ST WAUSAU WI 54403		OZ NIGHT CLUB	03/25/2022	06/30/2023		Yes	
165942	9078 - Amusement Device	,	300 N 3RD ST, L01 WAUSAU WI 54403		JALAPENOS MEXICAN RESTAURANT & BAR	04/13/2022	06/30/2023		Yes	
165943	9078 - Amusement Device	,	1715 W STEWART AVE WAUSAU WI 54401		DAY'S BOWL-A-DOME				Yes	
165946	9078 - Amusement Device	,	311 N 3RD ST WAUSAU WI 54403		POLITO'S PIZZA	03/29/2022	06/30/2023		Yes	
165947	9078 - Amusement Device	,	701 WASHINGTON ST WAUSAU WI 54403		COP SHOPPE PUB	03/24/2022	06/30/2023		Yes	
165948	9078 - Amusement Device	,	151630 ROBIN LN WAUSAU WI 54401		CHELLIS ST PUB	03/25/2022	06/30/2023		Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
165950	9078 - Amusement Device	,	PO BOX 224 SCHOFIELD WI 54476		AFTER SHOCK BAR & GRILL	04/18/2022	06/30/2023		Yes	
165951	9078 - Amusement Device	,	1905 EDGEWOD DR SCHOFIELD WI 54476		DEN MAR TAVERN	04/11/2022	06/30/2023		Yes	
165952	9078 - Amusement Device	,	3904 W STEWART AVE WAUSAU WI 54401		WAUSAU MINE COMPANY	04/05/2022	06/30/2023		Yes	
165953	9078 - Amusement Device	,	1001 GOLF CLUB RD WAUSAU WI 54403		BUNKERS/TRIBUTE GOLF	04/08/2022	06/30/2023		Yes	
165954	9078 - Amusement Device	,	209 CALLON ST WAUSAU WI 54401		CALLON STREET PUB	04/04/2022	06/30/2023		Yes	
165955	9078 - Amusement Device	,	1206 N 3RD STREET WAUSAU WI 54403		POLACK INN	04/18/2022	06/30/2023		Yes	
165956	9078 - Amusement Device	,	1110 W CAMPUS DR WAUSAU WI 54401		CAMPUS PUB	04/19/2022	06/30/2023		Yes	
165957	9078 - Amusement Device	,	3829 N 14TH ST WAUSAU WI 54403		BB JACK'S	04/06/2022	06/30/2023		Yes	
165958	9078 - Amusement Device	,	821 ADAMS ST WAUSAU WI 54403		THE GLASS HAT	04/06/2022	06/30/2023		Yes	
165961	9078 - Amusement Device	,	3 GLENLAKE PARKWAY, FL 5 ATLANTA GA 30328		BUFFALO WILD WINGS	04/19/2022	06/30/2023		Yes	
165962	9078 - Amusement Device	,	150240 OWL LANE WAUSAU WI 54401		JIM'S CORNER PUB	04/11/2022	06/30/2023		Yes	
165963	9078 - Amusement Device	,	1703 S 3RD AVE WAUSAU WI 54401		EAGLE'S CLUB	05/16/2022	06/30/2023		Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
165921	9078 - Amusement Device	,	201 N 17TH AVE WAUSAU WI 54401		BEST WESTERN PLUS WAUSAU TOWER INN	04/18/2022	06/30/2023		Yes	
165923	9078 - Amusement Device	,	246 S TAYLOR AVE STE 200 LOUISVILLE CO 80027		NATIONAL ENTERTAINMENT NETWORK	03/29/2022	06/30/2023		Yes	
165924	9078 - Amusement Device	,	818 S 3RD AVE WAUSAU WI 54401		M&R STATION	05/16/2022	06/30/2023		Yes	
165925	9078 - Amusement Device	,	5506 LINDA ST WESTON WI 54476		HUTCH'S STUMBLE INN	03/29/2022	06/30/2023		Yes	
165928	9078 - Amusement Device	,	802 FULTON ST WAUSAU WI 54403		PREGAME PUB	04/14/2022	06/30/2023		Yes	
165929	9078 - Amusement Device	,	1002 N 3RD AVE WAUSAU WI 54401		NORTH END PUB	04/14/2022	06/30/2023		Yes	
165930	9078 - Amusement Device	,	414 SCOTT ST WAUSAU WI 54403		WAUSAU ELKS LODGE #248	04/13/2022	06/30/2023		Yes	
165931	9078 - Amusement Device	,	247307 COUNTY RD W MERRILL WI 54452		BOB & RANDY'S	04/14/2022	06/30/2023		Yes	
165932	9078 - Amusement Device	,	102 S 2ND AVE WAUSAU WI 54401		CHATTERBOX	04/08/2022	06/30/2023		Yes	
165933	9078 - Amusement Device	,	821 STARK ST WAUSAU WI 54403		LIMERICKS PUBLIC HOUSE	06/06/2022	06/30/2023		Yes	
165935	9078 - Amusement Device	,	1115 CHRISTIAN DR OSHKOSH WI 54901		CHRISTINE'S	04/14/2022	06/30/2023		Yes	
165936	9078 - Amusement Device	,	1502 N 3RD ST WAUSAU WI 54403		LOPPNOW'S SPORTS BAR	04/06/2022	06/30/2023		Yes	
165937	9078 - Amusement Device	,	226020 DEERTAIL LN WAUSAU WI 54401		MATT'S 101 PUB	03/18/2022	06/30/2023		Yes	



Council Date 06/14/2022

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
165938	9078 - Amusement Device	,	713 GRANT ST WAUSAU WI 54403		HIAWATHA LOUNGE	04/18/2022	06/30/2023		Yes	
165939	9078 - Amusement Device	,	828 N 2ND AVE WAUSAU WI 54401		WAUSAU LABOR TEMPLE				Yes	
168002	9078 - Amusement Device	,	4040 TROY ST WAUSAU WI 54403		CALLON STREET PUB					
168078	9078 - Amusement Device	FUST, JAMES	150240 OWL LN WAUSAU WI 54401		JIM'S CORNER PUB				Yes	
165940	9078 - Amusement Device	JONES, WILLIAM	320 WASHINGTON ST WAUSAU WI 54403		OZ NIGHT CLUB	03/25/2022	06/30/2023		Yes	
166784	9054 - Amusement Device Distributor	,	246 S TAYLOR AVE STE 200 LOUISVILLE CO 80027			05/23/2022	06/30/2023		Yes	
166785	9054 - Amusement Device Distributor	,	1020 LOMAR DR WAUSAU WI 54401			05/02/2022	06/30/2023		Yes	
167587	9080 - Public Transport Driver New	LIND, PATRICK	1220 TOWNLINE RD WAUSAU WI 54403		NORTHWOODS CAB	04/25/2022	06/30/2022	No	No	

Total Licenses

238

PHS Date 06/14/2022

License ID	License Type	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council	
168696	9026 - Class I	XIONG, YEE LENG	1109 N 6TH ST WAUSAU WI 54401	WORLD REFUGEE DAY on SATURDAY, JUNE 18, 2022 Organized by HMONG AMERICAN CENTER & ECDC							
168001	9064 - Class B Beer & Liquor	MOUA, SARAH	4040 TROY ST WAUSAU WI 54403		CALLON STREET PUB			Yes			
168003	9076 - Tavern Entertainment	,	4040 TROY ST WAUSAU WI 54403		CALLON STREET PUB						
168002	9078 - Amusement Device	,	4040 TROY ST WAUSAU WI 54403		CALLON STREET PUB						
						Total Licenses					0

CONFIRMATION OF MAYOR'S APPOINTMENTS

to Boards, Commissions and Committees: *Bicycle and Pedestrian Advisory Committee , Transit Commission*

File Number: 22- 0603

Date Introduced: June 14, 2022

Bicycle and Pedestrian Advisory Committee

Ben Gerhards (1) *New Appointment	3111 N 10th St	Term Exp 4/30/24	715-470-2868
Veronica Hope (1) *New Appointment	718 N 5th Ave	Term Exp 4/30/24	715-393-5203
Tyler Wildman (3) *Re-Appointment	615 Plumer St	Term Exp 4/30/24	715-581-6789

Transit Commission

Kyle Tuner (N) *Replacing Jen Bizzotto	102 E Strowbridge St	Term Exp 4/30/23	979-402-1776
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- (N) Individual is filling the unexpired term of a former member
(1) Individual is in their own 1st full term
(#) Designates the term number appointed to

Approved:

Katie Rosenberg, Mayor



MEMORANDUM

DATE: June 9, 2022
TO: Mary Goede, Deputy City Clerk
FROM: Katie Rosenberg
RE: Appointments to various Boards, Committees, and Commissions

Please place the following appointments on the city council agenda for Tuesday, June 14, 2022:

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Ben Gerhards (New appointment – 1)
3111 N 10th St
Wausau, WI 54403
715-470-2868
gerhab51@gmail.com
Term ends 4/30/2024

Veronica Hope (New appointment – 1)
718 N 5th Ave
Wausau, WI 54401
715-393-5203
verno6965@gmail.com
Term ends 4/30/2024

Tyler Wildman (Re-appointment – 3)
615 Plumer St
Wausau, WI 54403
715-581-6789
Tyler.wildman@libertymutual.com
Term ends 4/30/2024



Citizen Participation Form

Thank you for your interest in becoming involved with a City of Wausau Boards Committees or Commissions. The Mayor's Office will make recommendations to the City Council for placement based, in part, on your responses to the following questions; please provide us with some information to use when considering your appointment by completing the questions below. You are welcome to attach additional information such as your resume or vitae that may further support your appointment. For additional information, visit the City's Web Site at www.ci.wausau.wi.us, or call the Mayor's Office at 715-261-6800. This form will remain on file for three years. A list of existing Boards, Commissions and Committees (including general information) can be found on our website. <https://www.ci.wausau.wi.us/Departments/CityCouncil/BoardsCommitteesCommissions.aspx> Please consider becoming a part of this important community resource group.

Contact Information

First Name *

Ben

Last Name *

Gerhards

Address *

Street Address

3111 North 10th Street

Address Line 2

City

Wausau

Postal / Zip Code

54403

State / Province / Region

WI

Country

United States

Phone *

(715)470-2868

Email *

gerhab51@gmail.com

Years as a Wausau Resident, if applicable *

20, non-consecutively

Occupation/Employer, if applicable

Marketing Coordinator / CG Schmidt, Inc.

Business Information

Business Name

CG Schmidt, Inc.

Address

Street Address

433 West Washington Avenue

Address Line 2

City

Madison

Postal / Zip Code

53703

State / Province / Region

WI

Country

United States

Boards, Commission and/or Committee Information

Which Boards, Commissions and/or Committees interest you?

Board, Commission and/or Committee

Wausau Arts Commission

Board, Commission and/or Committee

Ethics Board

Board, Commission and/or Committee

Community Development Authority

Board, Commission and/or Committee

Bicycle & Pedestrian Advisory Committee

You may choose more than one from the list provided. Order in preference.

Why are you interested in serving on these particular Committees? *

I believe that of the issues that are most important to me as a citizen, homeowner and tax payer in Wausau, these most closely align with my experience, expertise and personal interests. I also believe that each of them have the opportunity to have a real, tangible impact on the average Wausau resident, albeit in very different areas.

What qualifications can you bring to these Committees? *

Respectively, in order of preference listed above:

I have been an active member of the arts community at large in Wausau, Oshkosh and Madison, within my capacity as a professional graphic artist and designer, including teaching a class on the subject for the CVA. At the same time, as a long-time Wausau resident, I have an intimate understanding of the general aesthetic of the city that would be beneficial for selecting potential installations.

This one is a little more tricky to qualify, but I believe transparency and strict adherence to ethical practices to be an essential foundation for any functional government. In both my personal life and in business I hold myself and others to the highest standards of ethics, and I would enforce this same standard to our local government.

Having lived and worked in Wausau for the majority of my life, I have a deep understanding of the issues facing our community in regards to housing needs. I know our many neighborhoods intimately, including their trajectories over the last several decades, and with my experience in construction and development, I believe that I can help ensure that Wausau continues to meet the housing needs of the community, while also maintaining a balance of aesthetic desirability, business and commercial needs, and long-term health of our communities.

I'm a very avid cyclist with a wide network of other very active cyclists and a long history of documented complaints about our roads as a cyclist. I have also lived in declared "Bike Friendly Communities" in Fitchburg and Madison, and I believe that my experience there will help tailor solutions to our own needs here.

On what other City Committee(s) are you currently serving, if any?

Other Community Involvement

References(Please Include 3)

Reference

First Name *

Karla

Last Name *

Rosenberg

Address *

Street Address

1505 Eagle Street

Address Line 2

Unit 3

City

Rhineland

State / Province / Region

WI

Postal / Zip Code

54501

Country

United States

Phone *

(715)203-7118

Relationship to You *

Former coworker

First Name *

Sarah

Last Name *

Dunn

Address *

Street Address

433 West Washington Avenue

Address Line 2

City

Madison

State / Province / Region

WI

Postal / Zip Code

53703

Country

United States

Phone *

(608)630-3075

Relationship to You *

Direct supervisor

First Name *

Brian

Last Name *

Kowalski

Address *

Street Address

300 3rd Street

Address Line 2

Suite 212

City

Wausau

State / Province / Region

WI

Postal / Zip Code

54403

Country

United States

Phone *

(715)573-2595

Relationship to You *

Former coworker

Additional Information

You are welcome to attach additional information such as your resume or vitae that may further support your appointment.

Attachment(s)

Limit to 3 upload files



Citizen Participation Form

Thank you for your interest in becoming involved with a City of Wausau Boards Committees or Commissions. The Mayor's Office will make recommendations to the City Council for placement based, in part, on your responses to the following questions; please provide us with some information to use when considering your appointment by completing the questions below. You are welcome to attach additional information such as your resume or vitae that may further support your appointment. For additional information, visit the City's Web Site at www.ci.wausau.wi.us, or call the Mayor's Office at 715-261-6800. This form will remain on file for three years. A list of existing Boards, Commissions and Committees (including general information) can be found on our website. <https://www.ci.wausau.wi.us/Departments/CityCouncil/BoardsCommitteesCommissions.aspx> Please consider becoming a part of this important community resource group.

Contact Information

First Name *

Veronica

Last Name *

Hope

Address *

Street Address

718 N. 5th Ave.

Address Line 2

City

Wausau

Postal / Zip Code

54401

State / Province / Region

Wisconsin

Country

United States

Phone *

(715)393-5203

Email *

verno6965@gmail.com

Years as a Wausau Resident, if applicable *

12

Occupation/Employer, if applicable

Welding Instructor - Northcentral Technical College

Business Information

Business Name

Address

Street Address

Address Line 2

City

Postal / Zip Code

State / Province / Region

Country

Boards, Commission and/or Committee Information

Which Boards, Commissions and/or Committees interest you?

Board, Commission and/or Committee

Board, Commission and/or Committee

Bicycle & Pedestrian Advisory Committee

Board, Commission and/or Committee

Transit Commission

Board, Commission and/or Committee

Neighbor to Neighbor Committee

Board, Commission and/or Committee

Liberation and Freedom Committee

You may choose more than one from the list provided. Order in preference.

Why are you interested in serving on these particular Committees? *

I teach welding at NTC. Along with industrial welding applications, I teach design concepts in metalwork in our associates degree program, and through camps, workshops and short courses. I earned a bachelor's in art from UW-Madison, and a master's at UI-Champaign before going to welding school. I am interested in public art and have a passion for helping young people hone their skills and express themselves through art. I just completed a bike rack project for the Monk Gardens through a short course for NTC's Alternative High School students. I was able to secure material donations for the project through my partnerships with local industry. The students were so proud to see their work out in the community. In the summer of 2021, I created a large sculpture for Monk Gardens with a group of junior high students during a camp. I have a project planned at the Gardens this summer as well. I participated in the Thriver art show to benefit the Womens Community this past spring. I would like to bring this experience to the Arts Commission.

I am interested in the Bike & Ped Committee because I love biking and hiking. I feel that the walkability and bikeability of our community are vital to our growth, and critical to attracting new talent to the area.

The Transit Commission interests me because transportation is integral to quality of life. A good public transit system can connect citizens to employment, education, healthcare, retail and entertainment opportunities. Connectivity encourages growth of local businesses and can reduce overall emissions.

The Neighbor to Neighbor and Liberation and Freedom Committees interest me because civic engagement is critical to a sense of belonging and purpose in our community.

What qualifications can you bring to these Committees? *

I have taught at NTC for over 20 years. During that time, I've worked with people from all walks of life. I have worked with the manufacturers and high schools in the NTC district, along with organizations like the Boys & Girls Club and the Scouts.

On what other City Committee(s) are you currently serving, if any?

Other Community Involvement

I have been involved in the community through my work at NTC. I am an avid recruiter and supporter of women in the trades. I was selected as a speaker for the YWCA's Women & Work program in 2019.

References(Please Include 3)

Reference

First Name *

Sarah

Last Name *

Watson

Address *

Street Address

407 Grant St.

Address Line 2

City

Wausau

Postal / Zip Code

54403

State / Province / Region

WI

Country

USA

Phone *

(715)212-8665

Relationship to You *

friend

First Name *

Marissa

Last Name *

Ashbeck

Address *

Street Address

1800 N 1st Ave. (Monk Gardens)

Address Line 2

City

Wausau

Postal / Zip Code

54401

State / Province / Region

WI

Country

USA

Phone *

(715)352-0820

Relationship to You *

Professional - Project
Collaborator

First Name *

Nicole

Last Name *

Ogstad

Address *

Street Address

1000 W. Campus Dr. (NTC Alternative High School)

Address Line 2

City

Wausau

Postal / Zip Code

54401

State / Province / Region

WI

Country

USA

Phone *

(715)297-1229

Relationship to You *

co-worker

Additional Information

You are welcome to attach additional information such as your resume or vitae that may further support your appointment.

Attachment(s)

Limit to 3 upload files



Citizen Participation Form

Thank you for your interest in becoming involved with a City of Wausau Boards Committees or Commissions. The Mayor's Office will make recommendations to the City Council for placement based, in part, on your responses to the following questions; please provide us with some information to use when considering your appointment by completing the questions below. You are welcome to attach additional information such as your resume or vitae that may further support your appointment. For additional information, visit the City's Web Site at www.ci.wausau.wi.us, or call the Mayor's Office at 715-261-6800. This form will remain on file for three years. A list of existing Boards, Commissions and Committees (including general information) can be found on our website. <https://www.ci.wausau.wi.us/Departments/CityCouncil/BoardsCommitteesCommissions.aspx> Please consider becoming a part of this important community resource group.

Contact Information

First Name *

Kyle

Last Name *

Turner

Address *

Street Address

102 E Strowbridge St

Address Line 2

City

Wausau

Postal / Zip Code

54401

State / Province / Region

WI

Country

USA

Phone *

(979)402-1776

Email *

kyleturner91@icloud.com

Years as a Wausau Resident, if applicable *

0-1

Occupation/Employer, if applicable

Business Information

Business Name

Address

Street Address

Address Line 2

City

Postal / Zip Code

State / Province / Region

Country

Boards, Commission and/or Committee Information

Which Boards, Commissions and/or Committees interest you?

Board, Commission and/or Committee

You may choose more than one from the list provided. Order in preference.

Why are you interested in serving on these particular Committees? *

I am originally from the suburbs of Houston where a lack of investment in public transit meant you had to drive everywhere to get anywhere. When I moved to San Antonio for my first year of college, I did so without a car and relied on public transit, riding the bus to go to work, get groceries, or get off-campus for distraction-free studying. That's when my love for public transit and understanding of its importance in our communities became fully realized. When I moved back to Houston, I began a car-lite lifestyle that was only possible because of the redesigned metro system, which I used to go to events, run errands, and do shopping. I want to serve on the transit commission because as a recent transplant to Wausau, I believe that the health of our community, environment, and economy relies on consistent and well-designed transit systems, and I am passionate about advocating for this public need. I am thrilled to be a part of this community because I believe that its influence in the region and potential growth is very exciting and would like to use my varied experiences to be a part of it.

What qualifications can you bring to these Committees? *

As an active user of transit across different systems over the years including: Houston, TX; San Antonio, TX; Austin, TX; Ottawa, ON; Calgary, AB; New York City, NY; College Station, TX; Los Angeles, CA; I know the difficulties and pain points that systems of all size experience. I also can speak to how a system can affect different types of riders, from twice-daily riders to the visitor visiting our beautiful area like I was not so long ago. How transit systems utilize different modes of transport is crucial to creating a holistic and reliable system. My experience with how local parks, bikeshare programs, and public works projects affects transit is foundational to my advocacy. A simple walk from the Northwest neighborhood to the 400 block like I made recently required more pathfinding than a city as wonderful as Wausau deserves. I am very invested in the online transit advocate community following many industry creators who analyze and present advancements in transit from around the world, and I readily seek out more information on how public transit is being implemented to different effects in different communities.

On what other City Committee(s) are you currently serving, if any?

None

Other Community Involvement**References(Please Include 3)****Reference****First Name ***

Kody

Last Name *

Hart

Address *

Street Address

624 McClellan St

Address Line 2

Apt B

City

Wausau

Postal / Zip Code

54403

State / Province / Region

WI

Country

USA

Phone *

(715)581-2465

Relationship to You *

Friend

First Name *

Maranda

Last Name *

Rhyner

Address *

Street Address

830 E Bridge St

Address Line 2

City

Wausau

State / Province / Region

WI

Postal / Zip Code

54403

Country

USA

Phone *

(715)297-7541

Relationship to You *

Friend

First Name *

Tracy

Last Name *

Wheatley

Address *

Street Address

102 E Strowbridge St

Address Line 2

City

Wausau

State / Province / Region

WI

Postal / Zip Code

54401

Country

USA

Phone *

(715)297-8501

Relationship to You *

Partner

Additional Information

You are welcome to attach additional information such as your resume or vitae that may further support your appointment.

Attachment(s)

Limit to 3 upload files

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

**RESOLUTION OF THE CAPITAL IMPROVEMENTS AND STREET
MAINTENANCE COMMITTEE**

Approving State/Municipal Agreement for North 18th Street from STH 52 to Sell Street

Committee Action: Approved 5-0

Fiscal Impact: This is a cost share for which the City is responsible for 30% with 70% federal funding. Federal funding is limited to \$484,391. Construction costs to be budgeted for in 2023. State Review costs are estimated to be \$10,000, with the City 100% responsible.

File Number: 22-0609

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐ No ☒	
	<i>Included in Budget:</i>	Yes ☐ No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☒ No ☐	<i>Amount: During design & construction billing by DOT</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐</i>		

RESOLUTION

WHEREAS, 18th Street is a two-lane urban roadway (34-feet wide) that was last rehabilitated in 2002; and

WHEREAS, the existing asphaltic pavement is in deteriorated condition exhibiting longitudinal, lateral and alligator cracking and is no longer economically feasible to maintain; and

WHEREAS, the proposed project includes replacement of the existing pavement with Hot Mix Asphalt (HMA) with the improvements to be contained within the existing subgrade shoulder points; and

WHEREAS, STP Urban Funding for the FFY 2022 – Bipartisan Infrastructure Law (BIL) was applied for and the project was approved by the MPO and Wisconsin Department of Transportation; and

WHEREAS, a State/Municipal agreement between the City and Wisconsin Department of Transportation must be executed; and

WHEREAS, per the agreement, the City of Wausau has a responsibility to finance 100 percent of the cost of the design, 100 percent of state design review estimated at \$10,000; 30 percent of participating construction estimated at a total \$170,160; 100 percent of non-participating construction estimated at \$500, and 30 percent of state construction review estimated at \$37,436; and

WHEREAS, the total project (not including design) is estimated to be \$702,487, of which the City's share is estimated to be \$218,096; and

WHEREAS, the Capital Improvements and Street Maintenance Committee met on June 9, 2022 to review this State/Municipal agreement which details the responsibilities of both the State and Municipality for this project and recommends approval; now therefore

BE IT RESOLVED by the Common Council of the City of Wausau that the appropriate City officials are hereby authorized and directed to execute the attached State/Municipal agreement for the work related to 18th Street from STH 52 to Sell Street.

Approved:

Katie Rosenberg, Mayor

Agenda Item No.

8

STAFF REPORT TO CISM COMMITTEE – June 9, 2022

AGENDA ITEM

Discussion and possible action on State Municipal Agreement for Project ID 6999-18-08/78, North 18th Street, STH 52 to Sell Street

BACKGROUND

The Engineering Department applied for STP Urban funding for the FFY 2022 - Bipartisan Infrastructure Law (BIL) for the above-mentioned project. The project was approved by the MPO and the WDOT and an attached State/Municipal Agreement was drafted. The agreement lays out the project terms and timelines.

FISCAL IMPACT

The agreement lays out the financial terms in the summary of costs. The total project cost is estimated at \$702,487. Federal funds would account for \$484,391 and City funds \$218,096. These funds would need to be budgeted in 2023.

STAFF RECOMMENDATION

Staff recommends approval.

Staff contact: Allen Wesolowski 715-261-6762



Division of Transportation
System Development
North Central Region
510 North Hanson Lake Road
Rhineland WI 54501

Tony Evers, Governor
Craig Thompson, Secretary
Internet: www.dot.wisconsin.gov

Telephone: (715) 365.3490
Facsimile (FAX): (715) 365.5780

E-mail: ncr.dtsd@dot.wi.gov

May 31, 2022

Eric Lindman
Director of Public Works and Utilities
City of Wausau
407 Grant Street
Wausau, WI 54403

Eric,

Enclosed for signature is the project agreement for the following project that has approved funds in the BIL FFY 2022 Program.

Project ID: 6999-18-78
C Wausau, North 18th Street
STH 52 to Sell Street
Marathon County

Please sign and return one (1) copy of the agreement. Electronic signatures are acceptable. Return the copy of the agreement by mail or email to the Department with signatures prior to June 10, 2022 at this address:

North Central Region
Attn: Ben Roskoskey
510 North Hanson Lake Road
Rhineland, WI 54501

or benjamin.roskoskey@dot.wi.gov

Note the cost ratios for each project phase and any federal/state funding limits which may exist. The Municipality is responsible for the entire cost for non-participating items as well as any costs which exceed the funding limits, if applicable.

An agreement is not considered fully approved unless it has been approved by both the Municipality and the State, and it is not considered fully executed unless a fully approved copy has been returned to the Municipality.

The Municipality and its consultants (or any other parties hired by the Municipality) **MUST NOT** begin work on a federal-state – funded project phase until the State has provided notice of project authorization. Any such work would be ineligible for federal/state funding. Authorization will coincide with the currently scheduled year that is stated in the agreement.

If you have any questions regarding the agreement or need an extension to the submittal date, please call me at (715) 365-5783 or email benjamin.roskoskey@dot.wi.gov.

Sincerely,

Ben Roskoskey

Ben Roskoskey
Local Programs Manager – NC Region



**STATE/MUNICIPAL AGREEMENT
FOR A STATE- LET URBANIZED
AREA STP-URBAN PROGRAM
PROJECT**

Program Name: STP-Urban

Population Group: 50,000 to 200,000

Sub-program #: 206

**Cycle: FFY 2022- Bipartisan
Infrastructure Law (BIL)**

Date: May 31, 2022

I.D.: 6999-18-08/78

Road Name: C Wausau, North 18th Street

Limits: STH 52 to Sell Street

County: Marathon

Roadway Length: 0.473 miles

Functional Classification: Urban Collector

Project Sponsor: City of Wausau

Urbanized Area: Wausau

The signatory, City of Wausau, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Sections 86.25(1), (2), and (3) and Section 66.0301 of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

All components of the project must be defined in the environmental document if any portion of the project is federally funded. The Municipality agrees to complete all participating and any non-participating work included in this improvement consistent with the environmental document. No work on final engineering and design may occur prior to approval of the environmental document.

Existing Facility - Describe and give reason for request: **This existing 2-lane urban roadway (34-feet wide) was last rehabilitated in 2002. Currently, concrete sidewalk exists on the east side of the roadway. Currently, there are no bicycle accommodations provided on the facility. The existing asphaltic pavement is in deteriorated condition exhibiting longitudinal, lateral and alligator cracking. It is no longer economically feasible to maintain the roadway.**

Proposed Improvement - Nature of work: **Rehabilitation (Pavement Replacement). The City of Wausau is proposing to replace the existing pavement with Hot Mix Asphalt (HMA). The improvements will be contained within the existing subgrade shoulder points. There are no historical or archeological resources located within the project Area of Potential Affect (APE). No property acquisitions are required for the proposed action. Bicycle accommodations are not proposed on this project.**

Describe non-participating work included in the project and other work necessary to completely finish the project that will be undertaken independently by the Municipality. Please note that non-participating components of a project/contract are considered part of the overall project and will be subject to applicable federal requirements: **Repair and maintenance of haul roads and upgrade of existing curb ramps to ADA and DEPARTMENT standards.**

The Municipality agrees to the following FFY 2022 BIL Urbanized Area project funding conditions:

Project ID 6999-18-08 design costs are funded 100% by the Municipality including state review of design costs.

Project ID 6999-18-78 construction costs are funded with 70% federal funding up to a funding limit of \$484,391. The Municipality agrees to provide the remaining 30% and any funds in excess of the \$484,391 federal funding limit. Non-participating costs are 100% the responsibility of the Municipality. Any work performed by the Municipality prior to federal authorization is not eligible for federal funding. The Municipality will be notified by the State that the project is authorized and available for charging.

This project is currently scheduled in State Fiscal Year 2023. **In accordance with the State's sunset policy for STP-Urban projects, the subject FFY 2022 BIL STP-Urban improvement must be constructed and in final acceptance within six years from the start of State Fiscal Year 2023, or by June 30, 2028.** Extensions may be available upon approval of a written request by or on behalf of the Municipality to State. The written request shall explain the reasons for project implementation delay and revised timeline for project completion.

The dollar amounts shown in the Summary of Costs Table below are estimates. The final Municipal share is dependent on the final federal participation, and actual costs will be used in the final division of cost for billing and reimbursement. In no event shall federal funding exceed the estimate of \$484,391 in the Summary of Costs Table.

SUMMARY OF COSTS					
PHASE	Total Est. Cost	Federal Funds	%	Municipal Funds	%
ID 6999-18-08					
State Review	\$10,000	\$0	0%	\$10,000	100%
<i>Project totals</i>	\$10,000	\$0		\$10,000	
ID 6999-18-78					
Participating Construction	\$567,200	\$397,040	70% MAX *	\$170,160	30% + BAL
Non-Participating Construction	\$500	\$0	0%	\$500	100%
State Review	\$124,787	\$87,351	70% MAX *	\$37,436	30% + BAL
<i>Project totals</i>	\$692,487	\$484,391		\$208,096	
Total Est. Cost Distribution	\$702,487	\$484,391	N/A	\$218,096	N/A

*Construction ID# 6999-18-78 federal funding is limited to \$484,391 as identified by the MPO.

This request is subject to the terms and conditions that follow (pages 3 - 7) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signatures certify the content has not been altered by the municipality.
Signed for and on behalf of: **City of Wausau** (please sign in blue ink.)

Name Title Date

Signed for and on behalf of the State:

Name Title Date

GENERAL TERMS AND CONDITIONS:

1. All projects must be in an approved Transportation Improvement Program (TIP) or State Transportation Improvement Program (STIP) prior to requesting authorization.
2. Work prior to federal authorization is ineligible for federal funding.
3. The Municipality, throughout the entire project, commits to comply with and promote all applicable federal and state laws and regulations that include, but are not limited to, the following:
 - a. Environmental requirements, including but not limited to those set forth in the 23 U.S.C. 139 and National Environmental Policy Act (42 U.S.C. 4321 et seq.)
 - b. Equal protection guaranteed under the U.S. Constitution, WI Constitution, Title VI of the Civil Rights Act and Wis. Stat. 16.765. The municipality agrees to comply with and promote applicable Federal and State laws, Executive Orders, regulations, and implementing requirements intended to provide for the fair and equitable treatment of individuals and the fair and equitable delivery of services to the public. In addition the Municipality agrees not to engage in any illegal discrimination in violation of applicable Federal or State laws and regulations. This includes but is not limited to Title VI of the Civil Rights Act of 1964 which provides that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” The Municipality agrees that public funds, which are collected in a nondiscriminatory manner, should not be used in ways that subsidize, promote, or perpetuate illegal discrimination based on prohibited factors such as race, color, national origin, sex, age, physical or mental disability, sexual orientation, or retaliation.
 - c. Prevailing wage requirements, including but not limited to 23 U.S.C 113.
 - d. Buy America Provision and its equivalent state statutes, set forth in 23 U.S.C. 313 and Wis. Stat. 16.754.
 - e. Competitive bidding and confidentiality requirements set forth in 23 U.S.C 112 and Wis. Stat. 84.06. This includes the sharing of financial data prior to the conclusion of the competitive bid period.
 - f. All applicable Disadvantaged Business Enterprise (DBE) requirements that the State specifies.
 - g. Federal statutes that govern the Surface Transportation Program (STP), including but not limited to 23 U.S.C. 133.
 - h. General requirements for administering federal and state aid set forth in Wis. Stat. 84.03.

STATE RESPONSIBILITIES AND REQUIREMENTS:

4. Funding of each project phase is subject to inclusion in Wisconsin’s approved FFY 2022 BIL Urbanized Area STP-Urban program. Federal funding will be limited to participation in the costs of the following items, as applicable to the project:
 - a. The grading, base, pavement, and curb and gutter, sidewalk, and replacement of disturbed driveways in kind.
 - b. The substructure, superstructure, grading, base, pavement, and other related bridge and approach items.
 - c. Storm sewer mains necessary for the surface water drainage.
 - d. Catch basins and inlets for surface water drainage of the improvement, with connections to the storm sewer main.

- e. Construction engineering incident to inspection and supervision of actual construction work (except for inspection, staking, and testing of sanitary sewer and water main).
 - f. Signing and pavement marking.
 - g. New installations or alteration of street lighting and traffic signals or devices.
 - h. Landscaping.
 - i. State review services for construction ID 6999-18-78.
 - j. Upgrade of existing ADA curb ramps to meet ADA and State standards prior to August 1, 2022. All newly installed curb ramps will require State inspection and acceptance prior to August 1, 2022.
 - k. Other 100% Municipality funded items: Maintenance and Repair of Haul Roads, adjustments to water and sanitary utilities and upgrading existing curb ramps to ADA and State standards.
5. The work will be administered by the State and may include items not eligible for federal participation.
6. As the work progresses, the State will bill the Municipality for work completed which is not chargeable to federal funds. Upon completion of the project, a final audit will be made to determine the final division of costs subject to project funding limits in the Summary of Costs Table. If reviews or audits show any of the work to be ineligible for federal funding, the Municipality will be responsible for any withdrawn costs associated with the ineligible work.

MUNICIPAL RESPONSIBILITIES AND REQUIREMENTS:

7. Work necessary to complete the FFY 2022 BIL Urbanized Area STP-Urban improvement project to be financed entirely by the Municipality or other utility or facility owner includes the items listed below.
- a. New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - b. Damages to abutting property after project completion due to change in street or sidewalk widths, grades or drainage.
 - c. Detour routes and haul roads. The municipality is responsible for determining the detour route.
 - d. Conditioning, if required and maintenance of detour routes.
 - e. Repair of damages to roads or streets caused by reason of their use in hauling materials incident to the improvement.
 - f. All work related to underground storage tanks and contaminated soils.
 - g. Street and bridge width in excess of standards, in accordance with the current *WisDOT Facilities Development Manual*.
 - h. Real estate for the improvement.
 - i. Preliminary engineering and design.
 - j. State review services for design ID 6999-18-08
 - k. Other 100% Municipality funded items: Repair and maintenance of haul roads
8. The construction of the subject improvement will be in accordance with the appropriate standards unless an exception to standards is granted by State prior to construction. The entire cost of the construction project, not constructed to standards, will be the responsibility of the Municipality unless such exception is granted.

9. Work to be performed by the Municipality without federal funding participation necessary to ensure a complete improvement acceptable to the Federal Highway Administration and/or the State may be done in a manner at the election of the Municipality but must be coordinated with all other work undertaken during construction.
10. The Municipality is responsible for financing administrative expenses related to Municipal project responsibilities.
11. The Municipality will include in all contracts executed by them a provision obligating the contractor not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in Wis. Stat. 51.01 (5), sexual orientation as defined in Wis. Stat. 111.32 (13m), or national origin.
12. The Municipality will pay to the State all costs incurred by the State in connection with the improvement that exceed federal financing commitments or are ineligible for federal financing. To guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
13. **In accordance with the State's sunset policy for Urbanized Area STP-Urban projects, the subject FFY 2022 BIL Urbanized Area STP-Urban improvement must be constructed and in final acceptance within six years from the start of State Fiscal Year 2023, or by June 30, 2028.** Extensions may be available upon approval of a written request by or on behalf of the Municipality to State. The written request shall explain the reasons for project implementation delay and revised timeline for project completion.
14. If the Municipality should withdraw the project, it will reimburse the State for any costs incurred by the State on behalf of the project.
15. The Municipality will at its own cost and expense:
 - a. Maintain all portions of the project that lie within its jurisdiction (to include, but not limited to, cleaning storm sewers, removing debris from sumps or inlets, and regular maintenance of the catch basins, curb and gutter, sidewalks and parking lanes [including snow and ice removal]) for such maintenance in a manner consistent with reasonable industry standards, and will make ample provision for such maintenance each year.
 - b. Regulate [or prohibit] parking at all times in the vicinity of the proposed improvements during construction.
 - c. Regulate [or prohibit] all parking at locations where and when the pavement area usually occupied by parked vehicles will be needed to carry active traffic in the street.
 - d. Assume general responsibility for all public information and public relations for the project and to make fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
 - e. Provide complete plans, specifications, and estimates to State upon request.
 - f. Provide relocation orders and real estate plats to State upon request.
 - g. Use the *WisDOT Utility Accommodation Policy* unless it adopts a policy, which has equal or more restrictive controls.
 - h. Provide maintenance and energy for lighting.
 - i. Provide proper care and maintenance of all landscaping elements of the project including replacement of any plant materials damaged by disease, drought, vandalism or other cause.

- j. Upgrade of existing curb ramps to meet ADA and State standards prior to August 1, 2022.

16. It is further agreed by the Municipality that:

- a. The Municipality assumes full responsibility for the design, installation, testing and operation of any sanitary sewer and water main infrastructure within the improvement project and relieves the state and all of its employees from liability for all suits, actions, or claims resulting from the sanitary sewer and water main construction under this agreement.
- b. The Municipality assumes full responsibility for the plans and special provisions provided by their designer or anyone hired, contracted or otherwise engaged by the Municipality. The Municipality is responsible for any expense or cost resulting from any error or omission in such plans or special provisions. The Municipality will reimburse State if State incurs any cost or expense in order to correct or otherwise remedy such error or omission or consequences of such error or omission.
- c. The Municipality will be 100% responsible for all costs associated with utility issues involving the contractor, including costs related to utility delays.
- d. All signs and traffic control devices and other protective structures erected on or in connection with the project including such of these as are installed at the sole cost and expense of the Municipality or by others, will be in conformity with such *Manual of Uniform Traffic Control Devices* as may be adopted by the American Association of State Highway and Transportation Officials, approved by the State, and concurred with by the Federal Highway Administration.
- e. The right-of-way available or provided for the project will be held and maintained inviolate for public highway or street purposes. Those signs prohibited under federal aid highway regulations, posters, billboards, roadside stands, or other private installations prohibited by Federal or State highway regulations will not be permitted within the right-of-way limits of the project. The Municipality, within its jurisdictional limits, will remove or cause to be removed from the right-of-way of the project all private installations of whatever nature which may be or cause an obstruction or interfere with the free flow of traffic, or which may be or cause a hazard to traffic, or which impair the usefulness of the project and all other encroachments which may be required to be removed by the State at its own election or at the request of the Federal Highway Administration, and that no such installations will be permitted to be erected or maintained in the future.
- f. The Municipality is responsible for any damage caused by legally hauled loads, including permitted oversize and overweight loads. The contractor is responsible for any damage caused to haul roads if they do not obey size and weight laws, use properly equipped and maintained vehicles, and do not prevent spilling of materials onto the haul road (*WisDOT Standard Specifications* 618.1, 108.7, 107.8). The local maintaining authority can impose special or seasonal weight limitations as defined in Wis. Stat. 349.16, but this should not be used for the sole purpose of preventing hauling on the road.

The bid item 618.0100 Maintenance and Repair of Haul Roads (project) is ineligible for federal funding on local program projects as per the State/Municipal Agreement. The repair of damages as a result of hauling materials for the project is the responsibility of the Municipality as specified in the State/Municipal Agreement Terms and Conditions under Municipal Responsibilities and Requirements.

LEGAL RELATIONSHIPS:

- 17. The State shall not be liable to the Municipality for damages or delays resulting from work by third parties. The State also shall be exempt from liability to the Municipality for damages or delays resulting from injunctions or other restraining orders obtained by third parties.
- 18. The State will not be liable to any third party for injuries or damages resulting from work under or for the Project. The Municipality and the Municipality's surety shall indemnify and save harmless the State, its officers and employees, from all suits, actions or claims of any character brought because of any injuries or damages received or sustained by any person, persons or property on account of the operations of the Municipality and its sureties; or on account of or in consequence of any neglect in safeguarding the work; or

because of any act or omission, neglect or misconduct of the Municipality or its sureties; or because of any claims or amounts recovered for any infringement by the Municipality and its sureties of patent, trademark or copyright; or from any claims or amounts arising or recovered under the Worker's Compensation Act, relating to the employees of the Municipality and its sureties; or any other law, ordinance, order or decree relating to the Municipality's operations.

19. Contract modification: This State/Municipal Agreement can only be modified by written instruments duly executed by both parties. No term or provision of either this State/Municipal Agreement or any of its attachments may be changed, waived or terminated orally.
20. Binding effects: All terms of this State/Municipal Agreement shall be binding upon and inure to the benefits of the legal representatives, successors and executors. No rights under this State/Municipal Agreement may be transferred to a third party. This State/Municipal Agreement creates no third-party enforcement rights.
21. Choice of law and forum: This State/Municipal Agreement shall be interpreted and enforced in accordance with the laws of the State of Wisconsin. The Parties hereby expressly agree that the terms contained herein and in any deed executed pursuant to this State/Municipal Agreement are enforceable by an action in the Circuit Court of Dane County, Wisconsin.

PROJECT FUNDING CONDITIONS

22. Non-appropriation of funds: With respect to any payment required to be made by the State under this State/Municipal Agreement, the parties acknowledge the State's authority to make such payment is contingent upon appropriation of funds and required legislative approval sufficient for such purpose by the Legislature. If such funds are not so appropriated, either the Municipality or the State may terminate this State/Municipal Agreement after providing written notice not less than thirty (30) days before termination.
23. Maintenance of Records: During the term of performance of this State/Municipal Agreement, and for a period not less than three years from the date of final payment to the Municipality, records and accounts pertaining to the performance of this State/Municipal Agreement are to be kept available for inspection and audit by representatives of the Department. The Department reserves the right to audit and inspect such records and accounts at any time. The Municipality shall provide appropriate accommodations for such audit and inspection.

In the event that any litigation, claim or audit is initiated prior to the expiration of said records maintenance period, the records shall be retained until such litigation, claim or audit involving the records is complete.

24. The Municipality agrees to the following FFY 2022 BIL Urbanized Area STP-Urban project funding conditions:
 - a. ID 6999-18-08: Design is funded 100% by the Municipality. This phase includes plan development and state review. The work includes project review, approval of required reports and documents and processing the final Plan, Specification & Estimate (PS&E) document for award of the contract. Costs for this phase include an estimated amount for state review activities to be funded 100% by the Municipality.
 - b. ID 6999-18-78: Construction:
 - i. Costs for participating construction items are funded with 70% federal funding up to a funding limit of \$484,391, when the municipality agrees to provide the remaining 30%, and any funds in excess of the \$484,391 federal funding limit.
 - ii. Non-participating costs for maintenance and repair of haul roads are funded 100% by the Municipality. Costs include construction delivery.
 - iii. Costs for this phase include an estimated amount for state review activities.

[End of Document]

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE ECONOMIC DEVELOPMENT COMMITTEE

Accepting the Proposal from Asch Properties, LLC for Infused at 180 E Wausau Ave.

Committee Action: Approved 5-0

Fiscal Impact: None

File Number: 22-0605

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐ No ☐	
	<i>Included in Budget:</i>	Yes ☐ No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐		

RESOLUTION

WHEREAS, the City’s Economic Development Committee approved the issuing of a Request for Proposals (RFP) for the redevelopment of City-owned property at 180 E Wausau Ave on April 6, 2022; and

WHEREAS, the redevelopment of property is a strategic focus of the City; and

WHEREAS, the City received a single response to the RFP, “Infused” proposed by Mathew and Kristen Aschbrenner of Asch Properties, LLC. Their proposal addresses the need in the area for a public indoor green space. The proposed business will procure and supply produce, beverages, crafted oils, syrups, bitters and garnishes in an aesthetically pleasing and environmentally sustainable space. The charming space will be open to the public and available for private use; and

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Wausau accepts the proposal from Asch Properties, LLC and directs Staff to begin negotiations for the sale of the City-owned property at 180 E Wausau Ave.

Approved:

Katie Rosenberg, Mayor

MINUTES

Economic Development Committee Meeting

Date / time Tuesday, June 6, 2022, at 5:15 P.M. | *Meeting called to order by* Watson at 5:15 P.M.

In Attendance

Members Present: Sarah Watson, Lisa Rasmussen, Chad Henke, Tom Kilian, Carol Lukens

Others Present: Liz Brodek, Randy Fifrick, Tammy Stratz, Shannon Graff, Tara Alfonso, Mayor Rosenberg (Webex), MaryAnne Groat, Atty. Isaac Roang (Quarles & Brady - Webex), Matthew & Kristen Aschenbrenner (Asch Properties, LLC), Tyler Vogt (Liberty Properties), Alder Gary Gisselman, Alder Doug Diny, Will Hsu (Hsu's Ginseng), Matt Brewer (101 Pub)

Agenda Item 2 – Presentation, discussion, and possible action on RFP responses for 180 E. Wausau Ave (Fifrick, Brodek)

Fifrick reminded the committee of the approval to release the RFP for 180 E Wausau Ave at the April meeting. He explained since then, there has been one proposal for it for a project called "Infused". Fifrick introduced Matthew Aschenbrenner of Asch Properties, LLC to provide details of the project.

Aschenbrenner explained that in 1/3 of the section the plan is to create an indoor green space similar to a botanical garden. He continued the space would be created to host events such as weddings, graduations, private parties, etc. He explained there is a kitchen planned for the east side of the building and the remaining space would have hydroponic growing devices which would include a dissolution apparatus for growing herbs and mints and diffusing them into syrups, tinctures, and bitters to add to mocktails (infused teas, water-based drinks, etc.) with potential for a bar in the future. It is also planned to sell some produce including tomatoes and herbs. The space as proposed now would serve as a day place for people to escape the realities of life. Aschenbrenner also detailed updates the building needs and explained the plan to add solar panels to the roof and make the building energy neutral space. He discussed recycling the water runoff and adding a greenhouse outside, as well.

Rasmussen spoke in support of the project and commented that the renderings provided reflect esthetics that fit well with the vision as well as the fact that the financial piece is all worked out with no public or private ask for the project. Rasmussen did ask if higher-end product would be used for the esthetics of the building. Aschenbrenner said yes, and provided further details of specific product, contractors, and suppliers he works with.

Watson expressed appreciation for the environmentally sustainable aspect of the project.

Lukens commented in support of the project but asked about the plan for invasive species in the outdoor space. Aschenbrenner discussed the plan to prevent invasive species from invading the area.

Kilian expressed appreciation for the proposal for taking an industrial building and doing something positive with it. He did ask if this project moves forward if full disclosure could be provided about environmental conditions with the property. Brodek responded that phase 1 was completed and contaminated ground water was noted but it is not associated with 180 E Wausau Ave however, the information is available and can be disclosed. Brodek also stated if there is no digging/excavating there won't be a pose for risk of contamination.

Will Hsu provided a public comment in support of Aschenbrenner's proposal.

*Rasmussen motioned to accept the proposal and direct staff to begin negotiations on the sale of the property with the proposer. Motion seconded by Lukens. **PASSED 5-0.***

To: Economic Development Committee
From: Randy Fifrick, Economic Development Manager
Date: June 14, 2022
Re: Request for Proposals for 180 E Wausau Ave



This past April the City of Wausau released a Request for Proposals (RFP) for redevelopment of the former Wausau Chemical building at 180 East Wausau Ave. This is the smaller of the former Wausau Chemical buildings that the City purchased. This 0.89 acre parcel has an existing 14,000 square foot building on it.

The City received one proposal for property. "Infused" proposed by Mathew and Kristen Aschbrenner of Asch Properties, LLC. Their proposal addresses the need in the area for a public indoor green space. The proposed business will procure and supply produce, beverages, crafted oils, syrups, bitters and garnishes in an aesthetically pleasing and environmentally sustainable space. The charming space will be open to the public and available for private use.

This property was recently rezoned to Urban Mixed Use, which would support this use but require a conditional use for the indoor greenhouse use.

Proposed Purchase Price: \$40,000

Estimated Improvement Costs: \$250,000

Requested City Financing: None

The Economic Development Committee voted to unanimously accept the proposal and directed Staff to begin negotiations with the proposer.

180 E Wausau RFP

'Infused'

Asch Properties LLC
Mathew and Kristen Aschbrenner
1100 Highland Park Blvd
Wausau, WI
715.297.9032 & 715.297.5251
asch.property@gmail.com
Aschbrenner.mathew@gmail.com
Khbagnall@gmail.com

Executive Summary

This design proposal addresses the need in the greater Wausau area for a public indoor green space. Our proposed business, 'Infused', will procure and supply produce, beverages, crafted oils, syrups, bitters and garnishes in an aesthetically pleasing and environmentally sustainable space. The charming space will be open to the public and available for private use.

Proposed Use of the Area

Although bountiful in green space and public areas, the Wausau area currently lacks indoor green space. The 180 E Wausau building and surrounding area will be transformed into a lush, tranquil gathering space. The main focus of the building will be an indoor garden with a central meeting space, surrounded by garden beds, enclosed in a pergola. The garden beds will contain fruiting trees, tropical plants, climbers and vines, and edible varieties that will create a colorful, lush atmosphere (attached photo A). The area will be warm, welcoming, and relaxing. Wi-Fi will be available, free of charge, and there will be electronic hook up to monitors and screens to allow for business events and multimedia use. The pergola will create a vertical separation and allow for ambient lighting that can feed the plants year round with a longer growing period. All lighting will be LED and energy efficient. Served in the garden space will be infused drinks that will be unique mocktails, teas, and smoothies.

The existing space is divided by a concrete wall. The north side of the wall (attached photos B and C) will serve as the meeting area, open to the public and available for private use. The south side of the wall will be used for the growth of herbs, vegetables and fruit trees. There will be a mixture of hydroponic and conventional growing beds (attached photos D and E). The southern space will also house a kitchen preparation area, a distillation apparatus, and space for extra equipment. The produce grown will be sold and used to create oils, syrups, bitters and garnishes for sale. The unique products will be available for sale to the local public and the online community. Any excess produce will be donated to local food pantries.

Hardscape planters will also be installed in the existing parking area, and a greenhouse will be built. The exterior materials used for the changes will complement the existing structure and enhance the overall look (attached photos F and G). The exterior street scaping will include perennials and trees that will soften the current urban feel of the existing property. The planters and greenhouse will transform an industrial building into a welcoming gathering space that incorporates renewable vegetation and resources. The greenhouse will allow for another space that extends an outdoor experience protected from the harsh Wisconsin elements (attached photo H).

The roof structure of the existing property will house solar panels and a water runoff system to recycle the grey water that will be used to water the non-edible vegetation. Batteries, which will collect energy from the solar panels, will be installed in the south end of the building to allow for heating and cooling of the building to be run primarily on renewable energy.

Profits will be generated from private event rentals, mocktail sales, and produce sales. Our space allows events to hold up to 100 people indoors, with a larger capacity when expanded outdoors. We anticipate employing two staff members full time and ample part-time staff for events. Our public hours of operation will be 10:00am-6:00pm Monday-Friday and 10:00am-8:00pm on Saturday. We will host most private events after-hours.

Handcrafted syrups, oils, and bitters will serve as the base of our mocktails. These will be created on site and include:

- Orange Oil
- Lemon Oil
- Sage Oil
- Lavender Syrup
- Bee Balm Syrup
- Lemon Balm Syrup
- Lemon Balm Ginger Syrup
- Pineapple Sage Syrup
- Rose Water Syrup
- Orange Bitters
- Lemon Bitters
- Jalapeño Bitters
- Sage Bitters
- Cilantro Bitters
- Espresso Bitters

One of our signature drinks will be:

- Club Soda
- Lavender Syrup
- Pineapple Syrup
- Lemon Bitters
- Garnish with a Lemon Peel and Maraschino cherry

Our estimated gross profits are \$150,000 annually:

\$75,000 in product sales

\$75,000 in event sales

We plan to be open for pregame Woodchuck games, and we would allow parking to occur on site until the current contract expires in 2029. We expect some of our highest volume will coincide with the Woodchucks and wish to partner with them for any private corporate events.

We also anticipate multiple events open to the public and educational events to the local schools. Possible events include:

Kentucky Derby Watch Party

Cabin Fever Party to coincide with Wausau Winter Festival

Harvest Dinner

Distillation/Extraction Class

Composting Class

Spring Seedling Sale

Long-term goals are to create an event space on the south side of the building to accommodate larger private events; obtain a liquor license for additional drink menu items; create a food menu; provide education to the public; and expand upon the current inventory of produce.

Proposed Purchase Price

\$40,000

Estimated Construction Value and Timeline

\$250,000

The building is in immediate need of updated heating, cooling, electrical, plumbing, roofing, doors, and bathroom. The raised garden beds, pergola, exterior landscaping, and hydroponic planters will be constructed within 6 months of property acquisition.

A breakdown of the construction is as follows and includes labor costs:

Roof with water runoff: \$10,000

Heating and cooling: \$10,000

Electrical: \$5,000

Bathroom: \$5,000

Solar Panels and Batteries: \$25,000

Pergola and flower beds: \$20,000

Hydroponic gardens: \$5,000

Greenhouse: \$10,000

Plants: \$5,000

Kitchen: \$50,000

Exterior: \$40,000

Tables, chairs, glassware, silverware: \$10,000
Distillation equipment: \$5,000

Asch Properties LLC is a local business that has a ten year history of home restoration and renovations. The restoration projects have valued over \$1.4 million. We are experienced in working with local contractors and subcontractors, which we will use for this project.

General Contractor: First Wausau Building and Remodeling
Plumbing, Heating and Cooling: PGA
Electrical: Current Connections
Solar: All Energy Solar
Roofing: Kulp's of Stratford

Financing of the project will be from Asch Properties LLC. The liquid assets are over \$300,000. There is no need for a city loan or exemption. Asch Properties is a small, family-run organization with owners Mathew and Kristen Aschbrenner. Mathew is a Wausau native and physician with the Eye Clinic of Wisconsin. Kristen is a Hartland, Wisconsin native and a pharmacist. Our housing portfolio includes renovations done at multiple homes in the Wausau area. We have used the above contractors and subcontractors for multiple projects.

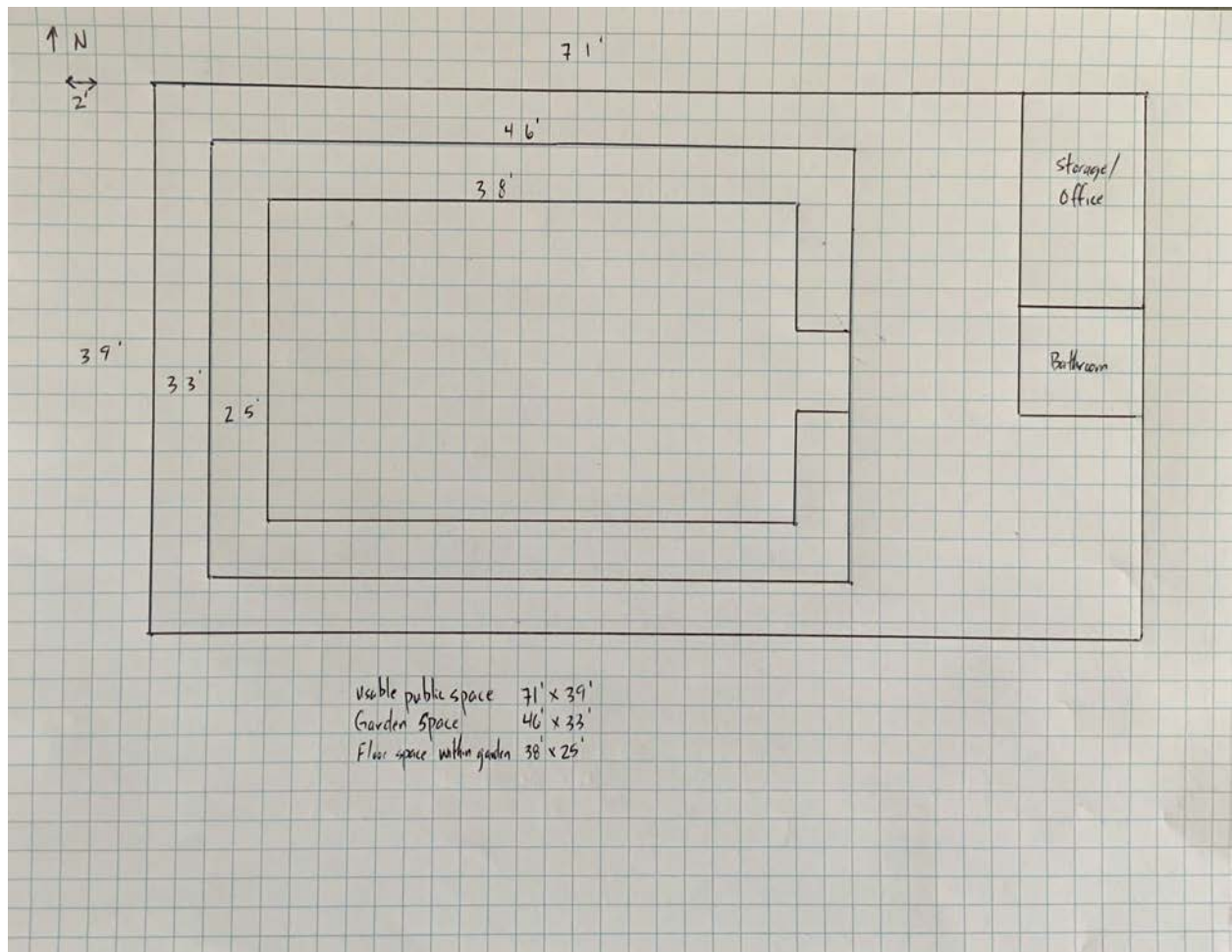
Photo exhibits A-H

A.

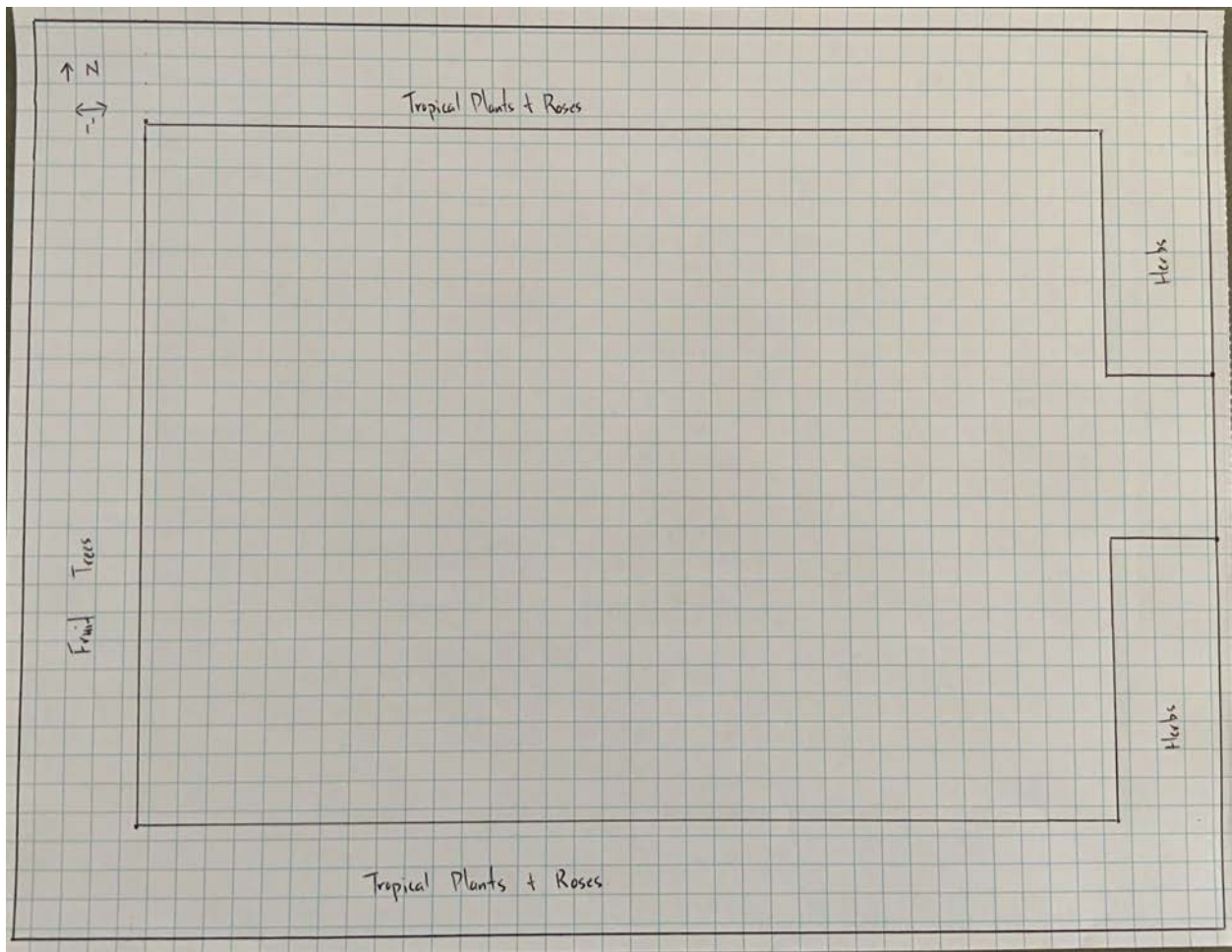


(A) A visually similar event space with surrounding garden beds, vines, and a pergola that will define the vertical space and allow for lighting and vine growth.

B.

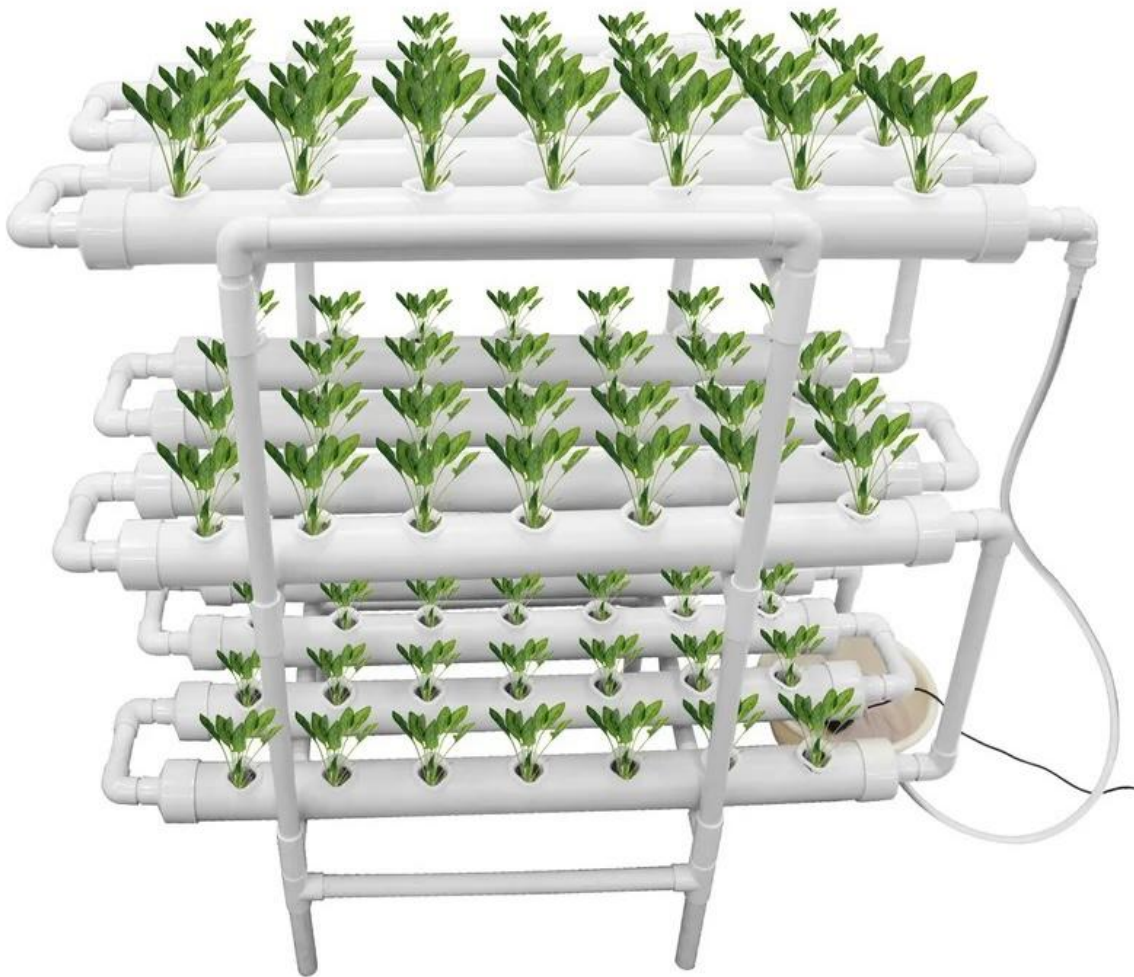


C.



The images above represent, to scale, the event space (B) and pergola.
(C) represents the meeting space.

D.



2 SIDES 72 PLANT SITES

MATERIAL : PVC

GROSS WEIGHT:22LB



E.

Above, images (D) and (E) represent the hydroponic units that will grow herbs.

F.



Image (F) is similar to the look of the building after doors and siding have been updated.

G.



(G) Most overhead doors will be replaced with glass doors.

H.





(H) A greenhouse addition will create additional communal space as well as a growing space.

Office of the Mayor
Katie Rosenberg



TEL: (715) 261-6800
FAX: (715) 261-6808

April 11, 2022

Dear Interested Parties,

The City of Wausau is pleased to release this Request for Proposals (RFP) for redevelopment of the former Wausau Chemical building at 180 East Wausau Ave. This is the smaller of the former Wausau Chemical buildings that the City purchased. This 0.89 acre parcel has an existing 14,000 square foot building on it.

The City of Wausau is proud of a long track record of successful public-private partnerships for development which has resulted in over \$100 million invested in downtown in the past decade and another \$80 million currently under construction.

Successful proposals should:

- Be creative in its use and add value to the neighborhood and surrounding businesses
- Propose a use that complements the existing uses and maximizes property tax value of the land to City.
- Utilize the existing building or proposes an architecturally unique building which meets the City's Urban Design Guidelines.

Event	Date
1. RFP Released	April 13, 2022
2. Proposals Due	May 26, 2022
3. Initial Review of Proposals (Economic Development Committee)	June 7, 2022

Questions and/or additional information on this RFP and private tours of the existing building are available upon request. Please contact:

Randy Fifrick, Economic Development Manager, 715-261-6684, randy.fifrick@ci.wausau.wi.us

Sincerely,

Katie Rosenberg
Mayor

History & Background

The City of Wausau is pleased to accept proposals for the redevelopment of the former “Wausau Chemical” building at 180 East Wausau Ave (PIN: 291-2907-243-0956). This 0.89 acre parcel has an existing approximately 14,000 square foot building on it. Private tours of the building are available upon request by contacting Randy Fifrick, Economic Development Manager, 715-261-6684, randy.fifrick@ci.wausau.wi.us.

The City seeks creative proposals which could involve the reuse of the existing building or the construction of new building(s). Successful proposals should:

- Be creative in its use and add value to the neighborhood and surrounding businesses.
- Propose a use that complements the existing uses and maximizes property tax value of the land to City.
- Reuse the historic building or propose an architecturally unique building that meets the City’s Urban Design Guidelines and fulfills the gateway nature of the site.
- Allow for parking on this lot for events at Athletic Park while adjacent area is developed.



Proposal Format and Required Information

The submitted proposals should include each of the following sections:

1. Interested developer name, address, telephone, and email.
2. Executive Summary of the project.
3. A draft site plan for the property. Plan does not need to be engineered but should generally be to scale.
4. Proposed use of the area, including plans and elevations of the proposed project, or relevant examples.
5. Proposed purchase price offered.
6. Estimated construction value and approximate construction timeline.
7. Other successful urban redevelopment project examples.
8. Any request for city participation. If city participation or funding is requested, the proposer will need to complete an Application for City Assistance, which can be found online at:

<https://cloud.bmisw.com/cityofwausau/Tif>

The City's development and incentive strategy particularly encourages the diversification of housing typology and rents, deployment of alternative energy technology, achievement of high energy efficiency standards, and/or the use of Property Assessed Clean Energy (PACE) tools; the priority hiring of local contractors and subcontractors; and workforce agreements with the local Building Trades Council.

City Participation

The property is located in [Tax Increment District #12](#). As part of the proposal the Developer must identify if they are requesting City participation in the project. If city participation or funding is requested, the proposer will need to complete an Application for City Assistance.

Zoning

The property is currently zoned as Heavy Industrial. The City is in the process of having the property rezoned to Urban Mixed Use which will support the land uses envisioned by the City on this site such as Mixed-Use Buildings, Artisan Production Shops, Physical Activity Studios, Commercial Kitchens, Restaurants, Taverns, and Indoor Commercial Entertainment or similar uses.

Parking

The City has an agreement to allow parking on this lot for events at Athletic Field, home of the Wausau Woodchucks. The developer will need to take this into consideration as part of the development plans for this property.

Environmental

The City of Wausau had a Phase 1 Environmental Analysis completed on the property in 2019. That analysis did not identify any concerns at that time. This report is linked on RFP announcement page on the City's website.

Design Standards

City Urban Design Standard must be integrated into the proposed project. If the project will involve utilizing the existing building, improvements to the exterior façade should be included with the project. More details can be found on the RFP announcement page on the City's website.

Landscaping

The property is currently completely covered by impervious surface. The City encourages the new development to incorporate some landscaping into the redesign.

Proposal Preparation

Any costs incurred in the development of the Response to this Request for Proposals are borne by the Developer. The City of Wausau is not responsible for any costs incurred by the Developer in formulating a response, or any other costs incurred such as mailing expenses. Information and attachments provided as part of the RFP are provided to help the developer in understanding the site. All information should be verified by the developer.

Evaluation Criteria

The Economic Development Committee and internal staff evaluation shall consider proposals based on the quality of response, proposed use, appropriateness for the neighborhood, and projected investment. To be selected, a proposer must be able to comply with general city land purchase requirements and any other applicable laws and requirements.

Weighting of criteria is used by the City as a tool in selecting the best proposal. The City may change criteria and criteria weights at any time. Evaluation scores or ranks do not create any right in or expectation of a contract award. Proposals will be evaluated on the accuracy and responsiveness of the Developer. Background checks and references will also be considered.

The following elements will be the primary considerations in evaluating all submitted proposals and in the selection of a Developer (out of a total of 100):

- *Proposal is creative in its use and adds value to the neighborhood and surrounding businesses (25 points)*
- *Proposal maximizes the use of the site and provides significant taxable value to the City. (25 Points)*
- *Proposal will complement the ongoing waterfront redevelopment plans. (10 Points)*
- *Developer possesses diverse resources, a successful track record, and strong financial backing for the project. (10 points)*
- *Proposal offers a reasonable purchase price to the City. (5 Points)*
- *Availability of high-quality design personnel and contractors to complete the project. (5 Points)*
- *Proposal furthers one or more strategic goals including 1) innovative companies, 2) talented workforce, and/or 3) placemaking. (10 points)*
- *Proposal incorporates green building, alternative energy technology and achieves high energy efficiency. (5 Points)*
- *Proposal incorporates shared Athletic Park parking needs (though 2029) (5 Points)*

The response that is deemed to be the most advantageous for the City and region will be given the highest consideration. The City reserves the right to:

- Reject any or all offers and discontinue this RFP process without obligation or liability;
- Accept or sell land on the basis of initial offers received, without discussions or requests for best and final offers;
- Negotiate the nature and scope of the project before final Committee and Council approval;
- Accept no proposal and re-RFP or bid properties again in the future.

Event	Date
1. RFP Released	April 11, 2022
2. Proposals Due	May 26, 2022
3. <i>Initial Review of Proposals (Economic Development Committee)</i>	<i>June 7, 2022</i>
4. <i>City Council Review and Approval</i>	<i>June 14, 2022</i>
5. <i>Sales and Development Agreement (Finance Committee)</i>	<i>July, 2022</i>
6. <i>City Council Approval of Sales and Development Agreement</i>	<i>July, 2022</i>

The timeline Committee and Council Meetings is tentative.

Send proposals by 4:30 p.m. on Thursday, May 26, 2022, to the attention of:

Randy Fifrick, Economic Development Manager
randy.fifrick@ci.wausau.wi.us
407 Grant Street
Wausau, WI 54403-4783
Office: 715-261-6684

Exterior Views of the Building



West side of the building and parking area



Southeast of the building looking across East Wausau Ave.

Aerial View of the Area



The area west of the railroad tracks (north and south of E Wausau Ave) will be transformed with new development in the coming years as the City of Wausau has acquired these former manufacturing parcels. Although no plans are set at this point, the expectation is this area will see expanded residential and commercial development in the next 10 years.

RESOLUTION OF THE ECONOMIC DEVELOPMENT COMMITTEE

Waiving noncompliance of a condition precedent to the City's obligation to provide installments of Tax Increment Grants as set forth in the Development Agreement between the City and 1401 Elm Street, LLC and Roland Lokre for property located at 1401 Elm Street

Committee Action: Approved 4-1

Fiscal Impact:

File Number: 19-0514

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐ No ☐	
	<i>Included in Budget:</i>	Yes ☐ No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐</i>		

RESOLUTION

WHEREAS, on May 28, 2019, the Common Council approved the terms of a development agreement between the City of Wausau ("City") and 1401 Elm Street, LLC ("1401 Elm") and Roland Lokre ("Lokre") (1401 Elm and Lokre collectively referred to as "Developer") ("Development Agreement") for the construction of a multifamily residential apartment complex at the vacant Mountain Lanes site located at 1401 Elm Street ("Property"); and

WHEREAS, the Development Agreement provides for the payment of a Tax Increment Grant to the Developer in an cumulative amount not to exceed \$601,520.00 payable in up to eight (8) annual installments on or before November 1 of each year subject to the terms and conditions of the Development Agreement; and

WHEREAS, paragraph 4.b.i.–iv. of the Development Agreement provides four conditions which must be met prior to the payment of each installment of the Tax Increment Grant by the City; and

WHEREAS, paragraph 4.b.iv. requires the Developer to provide the City with evidence that a short form Memorandum of the Development Agreement was either recorded before any mortgages, leases or any other assignment of the Property, or that such pre-existing mortgagee, lessee and/or assignee has agreed in writing to the terms and conditions of the Development Agreement; and

WHEREAS, the Memorandum of the Development Agreement was recorded on January 16, 2020; and

WHEREAS, a Mortgage was recorded by Greenstate Credit Union (“Mortgagee”) on December 30, 2019 (as Document no. 1795217) together with an Assignment of Rents (as Document No. 95218) in the office of the Marathon County Register of Deeds both of which affect and encumber the Property; and

WHEREAS, such prior recording of the Mortgage and Assignment of Rents before the Memorandum of the Development Agreement, absent the written agreement of the Mortgagee to the terms and conditions of the Development Agreement, prevents the Developer from meeting the condition precedent contained in paragraph 4.b.iv. to the City’s obligation to pay the installment of the Tax Increment Grant; and

WHEREAS, the project contemplated under the Development Agreement has been completed by the Developer and therefore the risk of noncompliance with other provisions of the Development Agreement are minimal, if any; and

WHEREAS, the Developer presently meets the other conditions precedent to the City’s obligation to pay any installment of Tax Increment Grant required under paragraph 4.b. of the Development Agreement; and

WHEREAS, your Economic Development Committee, at their June 7, 2022, meeting, recommended waiving the requirement of paragraph 4.b.iv and declaring the Development Agreement to have been substantially complete and complied with.

NOW, THEREFORE, BE IT RESOLVED the Common Council of the City of Wausau hereby waives the requirement of paragraph 4.b.iv. and declares the Development Agreement to have been substantially complete and complied with in this respect.

Approved:

Katie Rosenberg, Mayor

MINUTES

Economic Development Committee Meeting

Date / time Tuesday, June 6, 2022, at 5:15 P.M. | *Meeting called to order by* Watson at 5:15 P.M.

In Attendance

Members Present: Sarah Watson, Lisa Rasmussen, Chad Henke, Tom Kilian, Carol Lukens

Others Present: Liz Brodek, Randy Fifrick, Tammy Stratz, Shannon Graff, Tara Alfonso, Mayor Rosenberg (Webex), MaryAnne Groat, Atty. Isaac Roang (Quarles & Brady - Webex), Matthew & Kristen Aschenbrenner (Asch Properties, LLC), Tyler Vogt (Liberty Properties), Alder Gary Gisselman, Alder Doug Diny, Will Hsu (Hsu's Ginseng), Matt Brewer (101 Pub)

Agenda Item 7—Discussion and possible action on waiving noncompliance with condition precedent to City's obligation to provide Tax Increment Grant Installment pursuant to Development Agreement (Mountain Lanes) - 1401 Elm Street (Brodek, Atty. Alfonso)

Brodek deferred the synopsis of this agenda item to Atty. Roang from Quarles & Brady. Atty. Roang stated by and large, the agreement has been complied with. He explained that per the agreement the developer was required to record for public record the memorandum of development agreement before recording a mortgage or other document. He stated this did not occur, but they did comply with a written notice of the agreement. Atty. Roang explained staff attempted to contact the developer and rectify the situation, but attempts were unsuccessful. Atty. Roang noted the developer has complied with the agreement in constructing the building and it is operational. He noted the only ongoing obligation is the city pay the development incentive as promised but due to the technical default staff is looking to the committee to decide if they want to waive the noncompliance or try to obtain a subordination with the existing lender.

Rasmussen noted the multi-phase project has been completed and operational and done so in good faith per the agreement. Taxes for the property will be collected this year and there is minimal, if any, taxpayer risk. She noted her stance would be different if the project were incomplete.

Rasmussen motioned to waive the filing requirement and declare the project substantially complete and complied with. Seconded by Henke.

Kilian asked for clarification on the lack of response from the developer. Brodek replied, the developer did reply to communications but clarified that the word "substantive" in the memo meant discussions that occurred did not produce a result to bring to the committee.

Kilian commented his concern about Lokre not taking more time to rectify the issue and noted the importance of enforcing the agreements as signed and his position is for Lokre to comply with it.

Watson asked what the process would be for the developer to comply. Atty. Roang replied, it would require a lender to subordinate the mortgage to the memorandum and that it's not a long-drawn-out process. The financial institution would need to comply with the subordination and is not something the developer could complete it unilaterally.

Rasmussen said if reissuing these documents is costly for anyone involved or causes a rift between the developer and banker, it's not worth it.

PASSED 4-1 with Kilian being the dissenting vote.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving and Adopting the Budget for American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund Funded Projects – Firefighter Positions

Committee Action: Approved 3-0

Fiscal Impact: \$771,000 (Not to exceed)

File Number: 21-1109A

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐ No ☒	
	<i>Included in Budget:</i>	Yes ☐ No ☒	<i>Budget Source: ARPA funding</i>
	<i>One-time Costs:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☒ No ☐	<i>Amount: \$771,000</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☒ No ☐	<i>Amount: \$771,000</i>
	<i>Debt Financed:</i>	Yes ☐ No ☒	<i>Amount: Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐</i>		

RESOLUTION

WHEREAS, the City of Wausau will be receiving approximately \$15 million in American Rescue Plan Act (ARPA) Funds in two payments, and

WHEREAS, the US Treasury has issued Final Rules regarding reporting and eligible uses; and

WHEREAS, the Rules specify that funds must be used for costs incurred on or after March 3, 2021 and obligated by December 31, 2024, and expended by December 31, 2026; and

WHEREAS, in 2021 the City heard testimony and conducted a listening session on potential uses for the funds; and

WHEREAS, the Common Council appropriated \$3,355,470 to date for the projects and activities noted on Exhibit A

WHEREAS, your Finance Committee has developed a rolling application process and rating matrix to consider project and funding requests; and

WHEREAS, the Public Health and Safety Committee and Human Resources Committee have recommended the increased firefighting staffing to meet existing public safety needs; and

WHEREAS, your Finance Committee has completed its ranking and recommends the following project:

3 Firefighter Positions \$771,000

WHEREAS, the project is eligible for ARPA funding under the category of Public Health Negative Economic Impact – Public Sector Capacity; and

WHEREAS, recognizing that this commitment is for ongoing expenses; staff will shift the funding for these positions to the levy as soon as financially feasible; and

WHEREAS, your Finance Committee recommends the following budget modification to adopt a multi-year budget to reflect this ARPA spending plan; and

Increase Expense	158-158991120	Salary and Fringes Firefighters	\$ 771,000
Increase Revenue	158-158782390	Federal Grants	\$ 771,000

NOW THERE BE IT RESOLVED, by the Common Council of the City of Wausau that the proper City officials are hereby authorized and directed to modify the 2022 Budget as outlined above.

BE IT FURTHER RESOLVED, that the proper City officials are directed to encumber funds and proceed in accordance with the American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund.

Approved:

Katie Rosenberg, Mayor

EXHIBIT A

ARPA FUNDING						
	1. Public Health	2. Negative Economic Impacts	3. Services to Disproportionately Impacted Communities	5. Infrastructure	6. Revenue Replacement: Government Services	Total
Landmark Project		\$ 350,000				\$ 350,000
2022 Budget:						
Public Access Server for Closed Caption			49,224			49,224
Internet Firewall Replacement					33,800	33,800
Core Switch Replacement					50,000	50,000
Financial ERP Software Replacement					850,000	850,000
Drinking Fountain Replacement Parks	81,000					81,000
2022 Resolutions						
Temporary Water Supplies					150,000	150,000
Temporary Water Supplies					80,000	80,000
PFAS Pilot Study				240,375		240,375
LED Street Lighting Conversion					881,971	881,971
Skate Park		225,000				225,000
EEC Negative Economic Impact		84,100				84,100
Community Outreach Specialist Position		140,000				140,000
CCITC - Fiber Connection Project					140,000	140,000
Obligated	\$ 81,000	\$ 799,100	\$ 49,224	\$ 240,375	\$ 2,185,771	\$ 3,355,470
MAY CONSIDERATION						
FireFighter Positions		771,000				771,000

EXHIBIT A

ARPA FUNDING						
	1. Public Health	2. Negative Economic Impacts	3. Services to Disproportionately Impacted Communities	5. Infrastructure	6. Revenue Replacement: Government Services	Total
Landmark Project		\$ 350,000				\$ 350,000
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Public Access Server for Closed Caption			49,224			49,224
Internet Firewall Replacement					33,800	33,800
Core Switch Replacement					50,000	50,000
Financial ERP Software Replacement					850,000	850,000
Drinking Fountain Replacement Parks	81,000					81,000
2022 Resolutions						
Temporary Water Supplies					150,000	150,000
Temporary Water Supplies					80,000	80,000
PFAS Pilot Study				240,375		240,375
LED Street Lighting Conversion					881,971	881,971
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CCITC - Fiber Connection Project					140,000	140,000
Obligated	\$ 81,000	\$ 799,100	\$ 49,224	\$ 240,375	\$ 2,185,771	\$ 3,355,470
MAY CONSIDERATION						
FireFighter Positions		771,000				771,000

FINANCE COMMITTEE

Date and Time: Tuesday May 24, 2022 @ 5:30 pm., Council Chambers

Members Present: Michael Martens (VC), Carol Lukens, Sarah Watson

Members Excused: Lisa Rasmussen, Doug Diny

Others Present: Maryanne Groat, Jeremy Kopp, Matt Barnes, Liz Brodek, Anne Jacobson, Eric Lindman, Katie Rosenberg, Tammy Stratz, Bob Barteck (via WebEx), and Mary Goede

Discussion and possible action regarding ARPA funding request - 3 Firefighter Positions - Wausau Fire Department

Michael Martens stated this was also discussed at the last meeting and were planning to hold off on the funding but now the Chief has requested it be considered now.

Fire Chief Bob Barteck stated this will be the first hiring increase of operational level firefighters since 1970 and tonight's request is for the first three of the additional 12 firefighters that were approved at HR December 2021. He indicated he submitted a SAFER Grant for 9 of the firefighters. He stated at some point in its history they removed three firefighters from the operational side and moved them into administrative positions. The department is completely different from 1970 when we had EMT basics, but now are leading the nation at paramedic level, as well as being a state HAZMAT asset. He pointed out we do not meet the national standards for benchmark staffing. He explained what he was trying to do by hiring 12 firefighters was to put one in each of the three engine companies throughout the city. He felt it was essential to move this request forward and begin funding these positions. He asked to use ARPA funds to smooth it over the next few years until some of the TID's close. He reminded them these are COVID relief funds and the city's firefighter/paramedics were taking care of this community at a point of contact at great risks to themselves all throughout COVID.

Sarah Watson questioned if there were three candidates ready to go. Chief Barteck stated they had two open positions and have offered one position to a candidate. He pointed out we are going into the summer recruitment with all the Technical Colleges releasing their Paramedic and Associate Degree students in May and June. This puts us in a strong position to recruit. He indicated they would advertise and do interviewing in June and want to be able to extend offers but must have the funding available to do that. He commented his people were overworked and are mandated overtime daily; there is a desperate need for staffing that is long overdue. He believed these positions were essential for survival of the department and the community we serve. Watson indicated she could support the request as long as they can find a way to smooth out the funding to the general budget over the next three years.

Motion by Lukens, second by Watson to approve the ARPA funding request 3 Firefighter positions. Motion carried 3-0.



From: Robert Barteck, Fire Chief
To: Finance Committee
Date: May 18, 2022
Subject: Funding three Firefighter/Paramedic positions

PURPOSE:

To seek permanent funding for the first three of the additional twelve firefighter/paramedic positions beginning July 1, 2022.

COMMITTEE ACTIONS TAKEN THUS FAR:

- o November 15, 2021, the Public Health and Safety Committee examined the safety aspects of increased call volume vs. staffing levels. The Committee then recommended hiring at least nine additional firefighter/paramedics.
- o December 13, 2021, the Human Resources Committee examined the deployment options to increase staffing on each of the City's three engine companies. As a result, the Committee recommended hiring 12 firefighter/paramedics. The increase from 9 to 12 will allow an additional paid time off slot on each crew. This action will help control overtime and allow employees adequate time in the calendar to use paid time off.
- o January 6, 2022, the Finance Committee approved the Fire Chief to apply for the Staffing for Adequate Fire and Emergency Response (SAFER) grant. The Committee then delayed the discussion on funding the remaining nine positions later.
- o May 10, 2022, the Finance Committee ranked the fire department's request for ARPA funding for the three positions but did not allocate the funding yet. The committee directed me (Fire Chief) to begin recruitment and come back to the committee for the funding later.

RECOMMENDATION:

It is respectfully requested that the Finance Committee approve funding for three entry-level firefighter/paramedic positions beginning July 1, 2022.

FACTS AND CONSIDERATIONS:

Per the Finance Committee's directive, we are seeking the funding source while actively recruiting three new firefighter/paramedics.

Human Resources will be posting for Firefighter/Paramedic applications by May 27, with applications closing the third week of June. Interviews with potential candidates will quickly follow that process closing, and we expect to make offers to hire from that eligibility list in early July.

With the Council only having one meeting per month over the summer, we need the funding of the additional three firefighters at this meeting so the Common Council can approve it in June.

DISCUSSION:

In 2021 the department struggled to keep up with staff retirements and resignations. So far, in 2022, the department has been keeping up with hiring. Currently, the department has two openings and just extended a conditional offer to a qualified firefighter/paramedic. Once that individual is on board, we will only have one opening.

Historically, summer recruitments have been some of our strongest because candidates graduate from Technical College programs in May and June and enter the job market.

Having the positions funded put us in a solid place to immediately make offers to candidates in the competitive market.

Since January, the funding for the first 3 of the additional 12 firefighters has been waiting for Finance Committee action.

The remaining nine firefighters/paramedics are on hold while we wait for news from FEMA about the SAFER Grant. If we do not receive that grant, we will return to the Finance Committee to seek funding beginning in 2023.

IMPACT:

The estimated annual payroll and benefits cost of one entry-level firefighter/paramedic in 2022 would be \$93,177.72, plus uniforms, turn-out gear, and equipment.

2022 Cost of Firefighter/Paramedic	
Item	Cost
Payroll & Benefits	\$93,177.72
PPE Coat	\$ 1,235.00
PPE Pants	\$ 955.00
Portable Radio	\$ 4,000.00
SCBA - Facepiece	\$ 200.00
PPE Helmet	\$ 315.00
Initial Issue Uniforms	\$ 700.00
Sheets/Bedding	\$ 50.00
PPE Hood/Gloves/Etc	\$ 150.00
First Year Cost per Firefighter/Paramedic	\$ 100,782.72

We would likely start three new firefighter/paramedics in Mid to late July, so the 2022 costs would be approximately 50% of the annual costs.

We expect to spend significantly less on overtime for backfill once all current openings are filled, and the three additional firefighter/paramedics have completed their academy and are counting towards daily staffing.

Future years beyond 2022 can only be estimated. The contract with Firefighters 415 expires at the end of 2022. Using an estimated 2 percent increase per year, the cost of a firefighter in 2023 will be \$103,806.20, and in 2024 it will be \$106,920.39.

COORDINATION:

The Fire Chief is working with the Mayor, Finance Director, and Human Resources Director to provide options for consideration in deployment and funding.

Drafted by: Robert Barteck, Fire Chief

Cc: Mayor

CITY OF WAUSAU
AMERICAN RESCUE PLAN - SLFRF APPLICATION
PUBLIC HEALTH AND ECONOMIC IMPACTS OF COVID 19
PUBLIC SECTOR CAPACITY - STAFFING

Public Sector Capacity spending category is designed to restore and bolster public sector capacity. Common examples would include:

- *Allocating payroll and benefits of police officers and firefighters/paramedics for the time responding to COVID 19 to the grant
- *Providing worker retention incentives including increases in compensation
- *Increase staffing levels (FTE's)
- *Administrative time managing created retention programs
- *Premium Pay



Project Title	Additional Firefighter/Paramedics		
Department	Fire	Contact Name:	Robert Barteck - Fire Chief
Priority 1-6 (low-high)	6		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (Check all that apply)

	COVID Payroll Allocation		Worker Retention Incentives
	Increased staffing	X	Administration of Retention Programs

SPENDING/PROGRAM DESCRIPTION
attach additional information if needed

The Fire Department is requesting ARPA Funding for three additional firefighter/paramedics for 2.5 years. This would be the first three of 12 additional firefighter/paramedics that have passed the Public Health and Safety Committee, the Human Resources Committee, and the Finance Committee approved the application for a federal grant to fund 9 of the positions and plans to take up funding the remaining three in April. Wages and benefits per firefighter are estimated at \$100,000 per year with an additional \$7,000 of initial issue turn-out gear and equipment. The total estimated cost of funding three firefighters/paramedics for the remainder of 2022, and all of 2023 and 2024 is \$771,000. Attached is the justification document prepared by the Fire Chief that was presented to the Common Council and Committees

JUSTIFICATION

Describe the proposed programs impact on public sector capacity and how delay or deferral of the proposal will impact government service capacity

The City of Wausau has not increased the staffing of the Fire Department since 1970. Over the last 52 years, the call volume for the department has tripled and the number of responsibilities to community safety has dramatically increased. The Fire Department staffing fails to meet the national minimum staffing levels spelled out in NFPA 1710. The high call volume and high acuity type of incident responses have stretched the department's capabilities too thin and now serve as a safety risk to the community and the firefighter/paramedics themselves. Chief Barteck highlighted the issue during a presentation to the Common Council on November 9, 2021, the presentation can be seen on the Wausau YouTube Channel at: https://www.youtube.com/watch?v=1IWGplGQRUk&list=PLTKmYFdlHPXc4bYbUes_0W_KGYUhhPaV&index=14&t=79s Chief Barteck also provided the community a case study of a fire that occurred on November 11, 2021, in a Youtube video on the Fire Department's channel which can be found at: <https://www.youtube.com/watch?v=hjGqyovISnw&t=58s>

OTHER AVAILABLE FUNDING SOURCES FOR THE PROGRAM (check all that apply)

	2022 Budget		Other (Describe)
--	-------------	--	------------------

PAYROLL GROUPS IMPACTED (Check all that Apply)

	Police Union		Fire Union X
	Transit Union		Non-represented

PUBLIC HEALTH EMERGENCY - GOVERNMENT CAPACITY - FINANCIAL DETAIL

Additional Firefighter/Paramedics

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance						-
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES

ARPA Funding						-
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shortfall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs	150,000	300,000	300,000			750,000
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe) PPE and Equipment	21,000					21,000
Total Costs	\$ 171,000	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 771,000

FUNDING SOURCES

ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shortfall	\$ 171,000	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 771,000

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

To be determined by Finance Committee

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING

OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

Unknown

Additional Firefighter/Paramedics

[illegible]



Wausau Fire Department

Additional Firefighter/Paramedic Initiative

2021 Busiest Year in Wausau Fire History



Historical Call Volume by Month and Year

	2021	2020	2019	2018
January	502	522	529	503
February	456	488	509	509
March	497	476	582	510
April	503	371	550	488
May	556	460	529	589
June	583	530	503	527
July	587	545	616	500
August	577	507	508	527
September	525	537	546	486
October	552	622	533	516
November	562	509	531	491
December	590	553	551	574
Total	6490	6120	6487	6220

Actions Taken Thus Far

- November 8, 2021
 - Presentation made to Council highlighting staffing problems within the Fire Department.
- November 15, 2021
 - Public Health and Safety examined safety aspects and recommended at least 9 additional firefighters be hired.
- December 13, 2021
 - Human Resources Committee examined deployment and recommended hiring 12 additional firefighter/paramedics. Additional 3 are to allow an additional vacation/time off slot on each fire crew



Next Steps

- Begin Discussions of potential funding sources of 12 firefighters
 - Potentially divide costs between funding sources
 - SAFER Grant, ARPA, TID, Referendum, or other sources
- Approve the Fire Chief to apply for the Staffing for Adequate Fire and Emergency Response Grant
 - Funding 9 of the 12 firefighters through grant
 - Grant deadline is February 4th
- Place development of contingency plans if grant effort fails on later Finance Committee Agendas



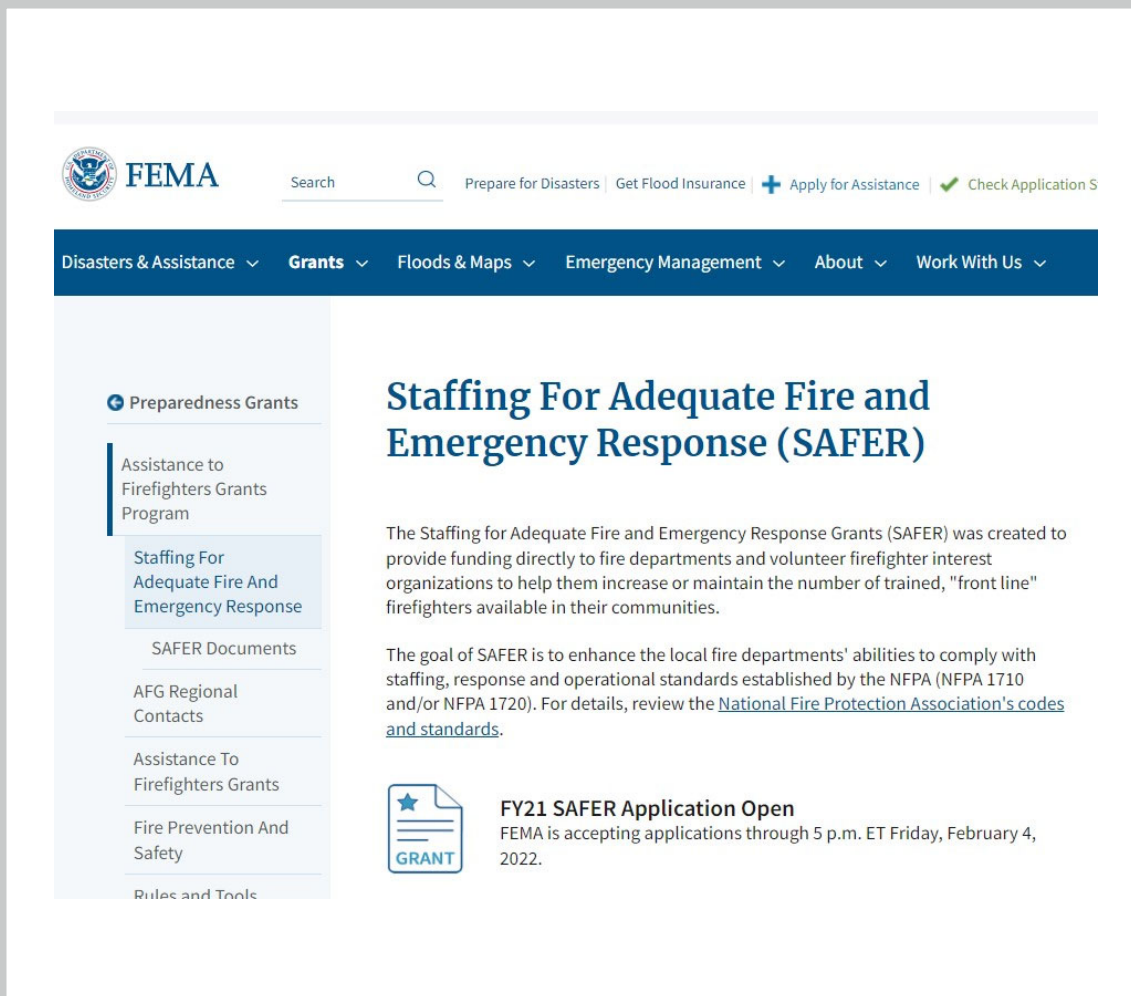
What is a SAFER Grant?

- FEMA Grant specifically for hiring firefighters
- Aids departments in becoming compliant with NFPA 1710 Standard
- Fully Funds Firefighters for first three years
- Highly Competitive
 - Brookfield FD Received Grant for 9 firefighters in 2021
- \$560,000,000 available across the US. Estimated 500 awards
- All award recipients notified by September 30, 2022

Fire, EMS, and Rescue Apparatus	Wausau FD Minimum Staffing	Wausau FD Desired Staffing	NFPA 1710 Low-Risk Recommendation	NFPA 1710 High-Risk Recommendation
Station One				
Car Two - Battalion Chief	1	1	1	1
Engine One	2	3	4	5
Med One	2	2	2	2
Truck One	Cross Staffed with a crew of 2	Cross Staffed with a crew of 2	4	5
Rescue One			2	2
Med 5 (fourth out Med Unit)			No specific recommendation	No specific recommendation
Boat			No specific recommendation	No specific recommendation
Station Two				
Engine Two	2	3	4	5
Med Two	2	2	2	2
HazMat Unit	On-Call, no assigned staffing	On-Call, no assigned staffing	No specific recommendation	No specific recommendation
Station Three				
Engine Three	2	3	4	5
Med Three	2	2	2	2
TOTAL:	15	18	25	29

Recommendation Request

- It is respectfully recommended that the Finance Committee approve the Fire Chief to write and submit a SAFER Grant Application for 9 additional firefighter/paramedics



The screenshot displays the FEMA website's 'Staffing For Adequate Fire and Emergency Response (SAFER)' page. The header includes the FEMA logo, a search bar, and navigation links for 'Prepare for Disasters', 'Get Flood Insurance', 'Apply for Assistance', and 'Check Application Status'. A dark blue navigation bar contains links for 'Disasters & Assistance', 'Grants', 'Floods & Maps', 'Emergency Management', 'About', and 'Work With Us'. The left sidebar lists 'Preparedness Grants' with sub-links: 'Assistance to Firefighters Grants Program', 'Staffing For Adequate Fire And Emergency Response' (highlighted), 'SAFER Documents', 'AFG Regional Contacts', 'Assistance To Firefighters Grants', 'Fire Prevention And Safety', and 'Rules and Tools'. The main content area features the title 'Staffing For Adequate Fire and Emergency Response (SAFER)' in large blue font. Below the title, a paragraph explains that SAFER was created to provide funding to fire departments and volunteer firefighter interest organizations to increase the number of trained, 'front line' firefighters. Another paragraph states the goal of SAFER is to enhance local fire departments' abilities to comply with staffing, response, and operational standards established by the NFPA (NFPA 1710 and/or NFPA 1720), with a link to the 'National Fire Protection Association's codes and standards'. At the bottom, a 'GRANT' icon (a blue star on a document) is next to the heading 'FY21 SAFER Application Open', which states that FEMA is accepting applications through 5 p.m. ET Friday, February 4, 2022.

ARPA 2022 REQUESTS 5/10/2022

	Priorities	Funding Options	Timeline	Cost	Resident Impact	Future Budget Impact	Readiness	Census Tract	Deferral Impact	Transformational	Total
Fiber Project											
Diny	6	6	8	8	6	10	6	6	6	5	67
Rasmussen	7	4	7	7	4	7	6	4	5	3	54
Watson	6	4	7	7	5	5	7	5	5	5	56
Martens	6	8	8	9	5	8	6	7	7	7	71
Lukens	8	6	7	7	6	5	10	7	6	7	69
	33	28	37	38	26	35	35	29	29	27	317
										Average Ranking	62
EEC Request											
Diny	6	7	7	10	5	9	8	9	5	6	72
Rasmussen	6	7	8	6	2	5	7	0	4	4	49
Watson	6	5	8	8	4	6	6	6	0	7	56
Martens	7	7	9	9	5	5	7	0	4	4	57
Lukens	7	3	6	6	5	3	5	6	3	5	49
	32	29	38	39	21	28	33	21	16	26	283
										Average Ranking	58.5
FireFighters											
Diny	8	5	10	7	6	1	9	9	6	7	68
Rasmussen	7	4	7	7	5	0	5	0	7	5	47
Watson	6	2	3	3	5	0	3	5	7	7	41
Martens	8	5	5	4	9	0	7	8	9	8	63
Lukens	7	5	5	5	6	0	8	7	7	7	57
	36	21	30	26	31	1	32	29	36	34	276
										Average Ranking	54.75
Fire Land Acquisition											
Diny	6	5	5	5	6	5	3	9	6	5	55
Rasmussen	3	0	0	2	2	0	0	0	5	2	14
Watson	4	3	7	2	6	0	3	2	7	7	41
Martens	6	7	1	4	5	5	3	7	5	5	48
Lukens	5	0	6	0	6	2	2	6	4	5	36
	24	15	19	13	25	12	11	24	27	24	194
										Average Ranking	39.5

Police LPR

Herbst
Rasmussen
Watson
Martens
Ryan

[illegible]

Police Sit Stand

Herbst

Rasmussen

Watson

Martens

Ryan

[illegible]

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE HUMAN RESOURCES COMMITTEE

Approving PAL Eligibility Waiver for Sick Leave Usage from July 1, 2021 to June 12, 2022.

Committee Action: Approved 3-2

Fiscal Impact: None

File Number: 22-0608

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐	No ☐	
	<i>Included in Budget:</i>	Yes ☐	No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐	No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐			

RESOLUTION

WHEREAS, on March 19, 2020 the City of Wausau established its Policy for Employees with Symptoms or Exposure of Novel Covid-19 Flu (Coronavirus), duly approved by Common Council, which in part stated that sick leave usage related to Covid-19 would not count against an employee's eligibility for perfect attendance leave; and

WHEREAS, City of Wausau Payroll staff created a pay code to properly track Covid-related absences from work and to in part administer the perfect attendance leave exceptions; and

WHEREAS, on May 18, 2021 the Policy for Employees with Symptoms or Exposure of Novel Covid-19 Flu (Coronavirus) was updated and duly approved by Common Council to expire certain benefits effective July 1, 2021, including the eligibility exception for perfect attendance leave; and

WHEREAS, subsequent updates to the policy on June 3, 2021, August 25, 2021 and October 11, 2021, duly approved by Common Council, reiterated the July 1, 2021 expiration of benefits including the eligibility exception for perfect attendance leave; and

WHEREAS, on July 1, 2021 with the expiration of Covid-related benefits departments ceased use of the pay code used to track covid-related absences; and

WHEREAS, after July 1, 2021 all sick leave usage including sick leave usage related to Covid-19 result in an employee becoming ineligible for perfect attendance leave; and

WHEREAS, on April 12, 2022 your Human Resources Committee considered extending forgiveness for sick leave usage related to Covid-19 occurring between July 1, 2021 to June 12, 2022 but Covid-related absences were not tracked during that time period in alignment with duly-approved policy decisions; and

WHEREAS, on April 12, 2022 your Human Resources Committee reviewed and approved waiving perfect attendance leave ineligibility resulting from sick leave usage between July 1, 2022 and June 12, 2022; and

WHEREAS, 232 employees used sick leave from January 1, 2021 to June 9, 2022 and will be manually evaluated for perfect attendance leave eligibility by considering their sick leave usage, union/non-union status and varying eligibility criteria including rolling eligibility periods without consideration of the reason for sick leave usage;

WHEREAS, 148 employees who used sick leave from January 1, 2021 to June 30, 2022 will remain ineligible for perfect attendance leave, including 5 employees who used sick leave on June 30, 2022; and

BE IT RESOLVED, the Common Council of the City of Wausau does hereby waive perfect attendance leave ineligibility for any and all sick leave usage from July 1, 2021 to June 12, 2022.

Approved:

Katie Rosenberg, Mayor

From: Nathan Miller
Sent: Tuesday, March 15, 2022 1:59 PM
To: Toni Vanderboom <Toni.Vanderboom@ci.wausau.wi.us>
Cc: Anne Jacobson <Anne.Jacobson@ci.wausau.wi.us>
Subject: PAL and COVID-19 Exposure
Importance: High

Hello Toni,

You asked me to research and give you my legal opinion about whether or not, you, as the employer, are allowed to ask an employee about their COVID-19 status (i.e., symptoms, test results) for purposes of determining whether they are still eligible for PAL (Perfect Attendance Leave). Currently, the City's policy is that any employee off of work due to a COVID-19 exposure, regardless if they are exhibiting symptoms or not, are no longer eligible for the PAL benefit. Last night at the HR Committee, the committee members wanted to make an exception about PAL eligibility for people who are only exposed to COVID-19 and at home quarantining without symptoms. There was a discussion about whether this exception could happen, because it would require you, the employer, to ask people about symptoms/test results, which most people claim is protected HIPAA information. In other words, to determine whether or not someone is still eligible for PAL, it would require you to ask them if they have COVID-19 symptoms and/or took a COVID-19 test that came back positive.

This is something you are legally allowed to request from the employee and it does not violate HIPAA or ADA laws.

HIPAA does not apply to employers. It specifically exempts them as a covered entity. HIPAA applies to health care providers and health plans.

The CDC and EEOC state that ADA laws continue to apply during the COVID-19 pandemic, but they do not interfere with or prevent employers from following the CDC or state/local public health authorities. In the FAQs, it answers numerous questions about what an employer can and cannot do and ask. An employer can require a doctor's note certifying fitness for duty. Such inquiries are permitted under the ADA either because they would not be disability-related or, if the pandemic were truly severe, they would be justified under the ADA standards for disability-related inquiries of employees.

You can also ask all employees who will be physically entering the workplace if they have COVID-19 or symptoms associated with COVID-19, and ask if they have been tested for COVID-19. An employer may exclude those with COVID-19, or symptoms associated with COVID-19, from the workplace because, as EEOC has stated, their presence would pose a direct threat to the health or safety of others.

If the Employee refuses to answer these questions about whether the employee has COVID-19, has symptoms associated with COVID-19, or has been tested for COVID-19, the employer can bar them from being physically present in the workplace.

Also, in speaking with the Wisconsin DWD, they have recommended we eliminate the PAL program. Especially during the pandemic, it encourages people to come to work sick, which then threatens the health and safety of the rest of the work force. There are many other options out there that achieve this goal and increase morale. I would also recommend this program be eliminated.

Nathan K. Miller
Assistant City Attorney
City Attorney's Office
407 Grant Street
Wausau, WI 54403
Phone: 715-261-6590
Fax: 715-261-0321

nathan.miller@ci.wausau.wi.us



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Human Resource Committee Packet

April 11, 2022

Agenda Item			
Discussion and possible action amending Perfect Attendance Leave eligibility.			
Background			
4/11/22 Update: Department Directors were surveyed. The Police department and one Public Works department tracked covid quarantines after 7/1/21, when the Council voted to end Covid protocols which necessitated quarantine tracking. See included spreadsheet for survey results. The City Attorney's office researched possible violations related to asking about Covid-19 status related to PAL eligibility. The Attorney's office determined that these inquiries are allowable in the workplace. However, the Wisconsin Department of Workforce Development and the Assistant City Attorney recommend the elimination of the Perfect Attendance Leave program. Please see attached communications from the City Attorney's office regarding Covid-19 and PAL, and FMLA and PAL. The Human Resources Department continues to recommend against amending the Perfect Attendance Leave program. Without city-wide tracking of Covid quarantines and Covid absences, a program change cannot be accurately applied retroactively. I also recommend ongoing discussions regarding the viability of the perfect attendance leave program, and other approaches to address employee attendance issues. 3/14/20 Staff Memo: The City of Wausau offers perfect attendance leave (PAL) to union and non-union employees. Employees earn PAL as follows:			
	Earning period	Earning accruals	Eligibility
Non-represented	Annually (Jan 1 – Dec 31)	12 hours for the first year, 16 hours for subsequent years	No sick leave outside of FMLA and Work Comp
WPPA represented	Every 6 months	½ day for the first 6-month period, ½ day for the second 6-month period, 1 day for subsequent consecutive 6-month periods	No sick leave outside of FMLA and Work Comp

Human Resource Committee Packet

April 11, 2022

WFA represented	Every 6 months	56-hour employees: 12 hours for the first 6-month period, 12 hours for the second 6-month period, 24 hours for subsequent consecutive 6-month periods 40-hour employees: 4 hours for each 6-month period in the first 18 months, 4 hours for the second 6-month period, 8 hours for each consecutive 6-month period	No sick leave outside of FMLA and Work Comp
ATU represented	Every 6 months	Full-time employees: 6 hours for each 6-month period in the first year, 8 hours for each consecutive 6-month period up to and including 5 years, 12 hours for each consecutive 6-month period on or after 5 years 6 months Part-time employees: 4 hours for each 6-month period in the first year, 6 hours for each consecutive 6-month period up to and including 5 years, 9 hours for each consecutive 6-month period on or after 5 years 6 months	No sick leave outside of FMLA and Work Comp

As part of the City's Covid response, sick leave usage related to Covid-19 from 3/18/20 until 7/1/21 did not disqualify an employee from earning perfect attendance leave (PAL). This exception was approved for non-represented employees via the City's Policy for Employees with Symptoms or Exposure of Novel Covid-19 Flu (Coronavirus) and Memorandum's of Understanding (MOU) with each of the three unions.

After July 1, 2021, several Covid protocols expired, Covid-related absences were no longer tracked via payroll, and PAL eligibility rules returned to normal. Under normal PAL eligibility rules any sick leave usage except for Work Comp and FMLA disqualifies an employee from receiving PAL. Employees who use sick leave for Covid-related absences no longer qualify for perfect attendance leave.

Human Resource Committee Packet

April 11, 2022

If an employee is sick or subject to quarantine but wishes to remain eligible for PAL, employees have the following options: • the employee may use any paid leave balance other than sick leave (i.e. vacation, personal holiday, comp time) • an employee may become vaccinated against Covid-19 (asymptomatic, fully vaccinated employees do not need to quarantine after an exposure)
Fiscal Impact
No fiscal impact unless PAL leave causes overtime.
Staff Recommendation
No change to the current PAL guidelines.
Staff contact: Toni Vanderboom (715-261-6634)

DRAFT

**CITY OF WAUSAU HUMAN RESOURCES COMMITTEE
MINUTES OF OPEN SESSION**

DATE/TIME: March 14, 2022, at 4:45 p.m.
LOCATION: City Hall (407 Grant Street) – Council Chambers
MEMBERS PRESENT: Dawn Herbst, Lou Larson, Michael Martens, Becky McElhaney, James Wadinski
MEMBERS ABSENT:
Also Present: Mayor Rosenberg, T. Vanderboom

Discussion and Possible Action Amending Perfect Attendance Leave Eligibility.

Vanderboom received a request to look at Perfect Attendance Leave (PAL) eligibility specifically related to disqualifications for absences related to covid-19. Vanderboom provided the committee with information on how PAL is designed/administered for each union and general employees. Eligibility for PAL was altered between 3/18/2020 to 7/1/2021 to allow sick days used for covid not to impact PAL eligibility. This exception expired for all employees on 7/1/2021 at which time tracking of absences due to covid with a special code in the payroll system ended. Vanderboom provided two possible options for employees to remain eligible for PAL accrual. The first option is to use other leave (such as vacation or comp leave) instead of sick leave if an employee is sick. The second option is for an employee to get vaccinated and boosted to avoid having to quarantine for covid exposure with no symptoms; if they come into close contact with someone with covid but are not showing symptoms, they are not required to quarantine if they are vaccinated and boosted.

Wadinski indicated that he asked for this item to be brought to the committee. Wadinski said he does not think it is right for an employee to be forced to quarantine and forfeit their PAL eligibility if they are not sick with covid. Vanderboom said that an employee could get vaccinated and then would not be subject to quarantine if they are not sick. Wadinski asked if the City requires the employee to quarantine. Vanderboom said it depends on the employee's status and the CDC and Health Department regulations at the time of incident. Vanderboom provided an example of quarantine requirements under the current guidelines. Wadinski said he didn't understand why the employee's PAL eligibility is affected if they are not sick and thinks that the employee having to use sick or vacation leave is penalty enough and should be able to retain eligibility for PAL.

McElhaney said that she worked for a number of places during covid and did not receive covid pay when she was sick. McElhaney said her main concern is to make sure that everyone is treated equally; she doesn't believe the City will be able to go back and change PAL for everyone throughout all City departments that may have been eligible but had to quarantine and lost PAL eligibility because of it. McElhaney reiterated that the City stopped tracking covid-related sick leave with a special code on 7/1/2021 and there is no way to go back. McElhaney said that if the City was going to continue the exception, it should have been back in July of 2021. Vanderboom said that the City could re-implement the exception moving forward, though she does not see a need for it since the number of covid cases has been declining. McElhaney asked Wadinski if he's asking the City to go backwards with this. Wadinski said yes, he would like the City to look backwards to July 2021 and the departments may have tracked information that could be used. McElhaney said again that if they were discussing this item in July 2021 she would have been agreeable to extending the PAL exception. McElhaney again said that she is concerned with not departments not being treated equally because some may have kept track of covid absences, and some may not have.

Vanderboom told the committee that department heads had a discussion about PAL leave and work/life balance, and the option of granting employees more vacation time instead of PAL. Vanderboom said that there wasn't much interest at the department director level for this type of change.

Chief Bliven spoke about the affect of covid quarantines on his staff, his belief that employees should not have to lose their PAL eligibility if they have to quarantine and said that he has kept track of covid-related absences for his department.

McElhaney said that she would vote against this item unless it is tabled because she would like to hear from other department heads to find out if they have records. McElhaney asked if there would be a fiscal impact; Vanderboom said it should be fiscally neutral as long as overtime isn't required to cover days off. Wadinski said that he would be fine with tabling this item also, as he's only heard from the Police Department. McElhaney said that she wants to make sure that everyone is treated equally throughout the organization and that records are available from all departments of employees that used sick time for covid absences. McElhaney asked Vanderboom if she can poll department heads for the information to bring back to the committee and asked if the committee members were all okay with tabling this item. Vanderboom said she can ask Department Heads for their information, and the committee members had no objection to tabling this item.

This item was tabled. No motions made.

DRAFT

**CITY OF WAUSAU HUMAN RESOURCES COMMITTEE
MINUTES OF OPEN SESSION**

DATE/TIME: April 11, 2022, at 4:45 p.m.
LOCATION: City Hall (407 Grant Street) – Council Chambers
MEMBERS PRESENT: Dawn Herbst, Lou Larson, Michael Martens, Becky McElhaney, James Wadinski
MEMBERS ABSENT:
Also Present: Mayor Rosenberg, T. Vanderboom

Discussion and Possible Action Amending Perfect Attendance Leave Eligibility.

Vanderboom said that after the last meeting she surveyed Department Directors to see who tracked their covid-related absences and received feedback that one division of Public Works tracked these absences after July 1st. Vanderboom explained that covid-related absences stopped being treated differently under the policy after July 1st. After July 1st, one division of Public Works and the Police Department kept track of their covid-related absences. Vanderboom included the legal department to review this item and the ability of the City to ask for covid test results if needed. It was determined that the City can ask for such information. However, while the Assistant City Attorney Miller was researching this topic, his discussion with the Wisconsin Department of Workforce Development discouraged perfect attendance leave policies, recommended eliminating perfect attendance leave programs in favor of other methods that are less ripe for abuse for controlling and rewarding attendance.

Assistant Attorney Miller stated that a perfect attendance leave policy encourages people to come to work sick and said that people would rather come to work sick to earn their leave than use sick leave, which defeats the purpose of having sick leave. Miller indicated that it is his recommendation, as well as the Department of Workforce Development that the City find an alternative to perfect attendance leave for employees that encourages people to come to work but to stay home when they are sick. For the purpose of this item, Miller was asked to determine if the City can ask employees if they had covid symptoms, if they tested, and if they were vaccinated, and the determination is that the City can do this.

Wadinski said he understands that the Council voted to end the covid exceptions last summer and that employees who became exposed to covid and were not vaccinated would need to quarantine and use some sort of leave, but he didn't realize that perfect attendance leave would be affected. Wadinski said he learned that Police department employees who were exposed, were not vaccinated, and did not have symptoms were required to quarantine and opted to use sick leave. Wadinski said he feels that having to use vacation or sick leave was penalty enough and they should not be ineligible for perfect attendance leave.

Motion by Wadinski that any employee who used sick time from the end of the protocol date of July 1, 2021 until this goes before Council have the option to request from the City that their PAL leave that they had to use during that time be reinstated. Miller questioned Wadinski's motion to clarify. Vanderboom asked Wadinski if he wants employees to notify Human Resources that they do not want the sick leave time used to count against them for PAL eligibility and explained the difficulties that this could cause for eligibility dates, PAL accrual granted since, and so on since PAL for union employees is calculated on an individual rolling timeframe.

McElhaney asked if Wadinski's motion was to give back PAL to all employees from 7/1/2021 to the date of approval from Council? Wadinski said yes, that any employee who were sick during that time period, to ask for their lost PAL leave to be returned. Second by Herbst. Motion passed 3-2. (McElhaney and Larson were the dissenting votes.)

RESOLUTION OF THE COMMON COUNCIL

Approving Temporary Easement Agreement for the use of Primary Connection Health Care Inc. property by the City of Wausau for Athletic Park event parking

Committee Action: *Pending*

Fiscal Impact: *None*

File Number: 22-0604

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	Budget Neutral	Yes ☒	No ☐	
	Included in Budget:	Yes ☐	No ☐	Budget Source
	One-time Costs:	Yes ☐	No ☐	Amount:
	Recurring Costs:	Yes ☐	No ☐	Amount:
SOURCE	Fee Financed:	Yes ☐	No ☐	Amount:
	Grant Financed:	Yes ☐	No ☐	Amount:
	Debt Financed:	Yes ☐	No ☐	Amount Annual Retirement
	TID Financed:	Yes ☐	No ☐	Amount:
	TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐			

RESOLUTION

WHEREAS, pursuant to a Development Agreement between the City and Wisconsin College Baseball, LLC, dated June 10, 2020, the City is to provide or create a minimum of 150 new public parking spaces for the shared use by visitors to Athletic Park; and

WHEREAS, the City wishes to share the use of the property at 1940 and 2102 North 2nd Street, owned by Primary Connection Health Care Inc. to establish and operate temporary off-street parking for Athletic Park events; and

WHEREAS, the parties wish to enter into a Temporary Easement Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Wausau does hereby approve a Temporary Easement Agreement between the City and Primary Connection Health Care Inc. in substantial form as that which is attached and directs the property city officials to execute the Agreement.

Approved:

Katie Rosenberg, Mayor

TEMPORARY EASEMENT AGREEMENT

FOR THE USE OF PRIMARY CONNECTION HEALTH CARE INCORPORATED PROPERTY

BY THE CITY OF WAUSAU FOR ATHLETIC PARK EVENT PARKING

THIS AGREEMENT (the "Temporary Easement Agreement") is made and entered into this ____ day of _____, 2022, by and between Primary Connection Health Care Incorporated (d/b/a/ Bridge Community Health Care Clinic), hereinafter referred to as "GRANTOR," and the City of Wausau, a municipal corporation of the State of Wisconsin, hereinafter referred to as "CITY":

WITNESSETH:

WHEREAS, CITY has an obligation pursuant to that Development Agreement (Wisconsin Woodchucks – Athletic Park Phase IV Renovations), effective June 10, 2020, between the City of Wausau and Wisconsin College Baseball, LLC, and attached SCHEDULE 1 – Improvements by the City, to provide or create a minimum of 150 new public parking spaces, for the shared use by visitors to the property commonly known as Athletic Park and appropriately signed to indicate their use;

WHEREAS, CITY wishes to share the use of property owned by GRANTOR to establish and operate temporary off-street parking for Athletic Park events; and

WHEREAS, GRANTOR will allow such use of its parking lot as a temporary easement on GRANTOR's property upon certain terms and conditions as hereinafter enumerated.

NOW, THEREFORE, the parties hereto agree as follows:

1. Grant of Temporary Easement. Subject to the terms and conditions of this agreement, GRANTOR hereby grants to CITY at no charge, a temporary, non-exclusive easement (the "Easement") over and across that property located at 1940 and 2102 North 2nd Street, Wausau, Wisconsin, as delineated on "Exhibit 1," which is attached hereto and incorporated herein by reference (the "Temporary Easement Area"), for the purpose of providing parking for the benefit of the public, pursuant to its development obligations as referenced above, while the public is attending activities at Athletic Park. Nothing shall require GRANTOR to permit parking for visitors or patrons of Athletic Park earlier than one hour prior to any event, or beyond one hour after the conclusion of any event held at the Park.
2. Term. The term of this temporary easement shall be for activities and events held at Athletic Park during the 2022 and 2023 seasons.
3. Maintenance. CITY shall appropriately sign the area designated for Athletic Park event parking and shall provide for trash removal and debris clean up following events.
4. Insurance. CITY shall maintain in effect all times during the term of this Temporary Easement Agreement, a policy of commercial general liability insurance against injury to property, person, or loss of life arising out of use of the Temporary Easement Area with limits of coverage that are reasonably acceptable to GRANTOR. CITY shall provide GRANTOR with a certificate of insurance showing that GRANTOR is an additional insured under such commercial general liability insurance.

5. Indemnification. CITY agrees to defend, indemnify and hold harmless GRANTOR, and GRANTOR's employees, agents, and officers and designees, from and against any and all judgments, liabilities, damages, losses, costs, claims, expenses, suits, demands, actions and/or causes of action, including reasonable attorneys' fees, of any kind or of any nature which may be sustained or asserted against GRANTOR by reason of any injury or death to any person, or loss, damage, or destruction of any property or loss of use thereof, or otherwise arising directly or indirectly as a result of CITY's actions or omissions under this Agreement. This indemnity provision shall survive the termination or expiration of this Agreement.
6. Release. CITY hereby releases GRANTOR and its employees, agents, and officers and designees, from any and all judgments, liabilities, damages, losses, costs, claims, expenses, suits, demands, actions and/or causes of action, of any kind or of any nature, which may result from or be due to CITY's actions or omissions under this Agreement.
7. No Dedication. Nothing in this Temporary Easement Agreement shall be deemed to be a gift or dedication of any portion of the Temporary Easement Area to the general public for any public purpose whatsoever. CITY and GRANTOR agree to cooperate with each other and to take such measures as may be necessary to prevent the dedication to the public of the Temporary Easement Area, whether by express grant, implication, or prescription. These measures may include, without limitation, the posting of signage which indicates the use outside of GRANTOR's use of its private property for Athletic Park event parking only. Such measures shall not, however, unreasonably interfere with the easement rights granted under this Temporary Easement Agreement.

IN WITNESS WHEREOF, this Temporary Easement Agreement has been duly executed the day and year first above written.

PRIMARY CONNECTION HEALTH CARE INCORPORATED

CITY OF WAUSAU

Mayor Katie Rosenberg

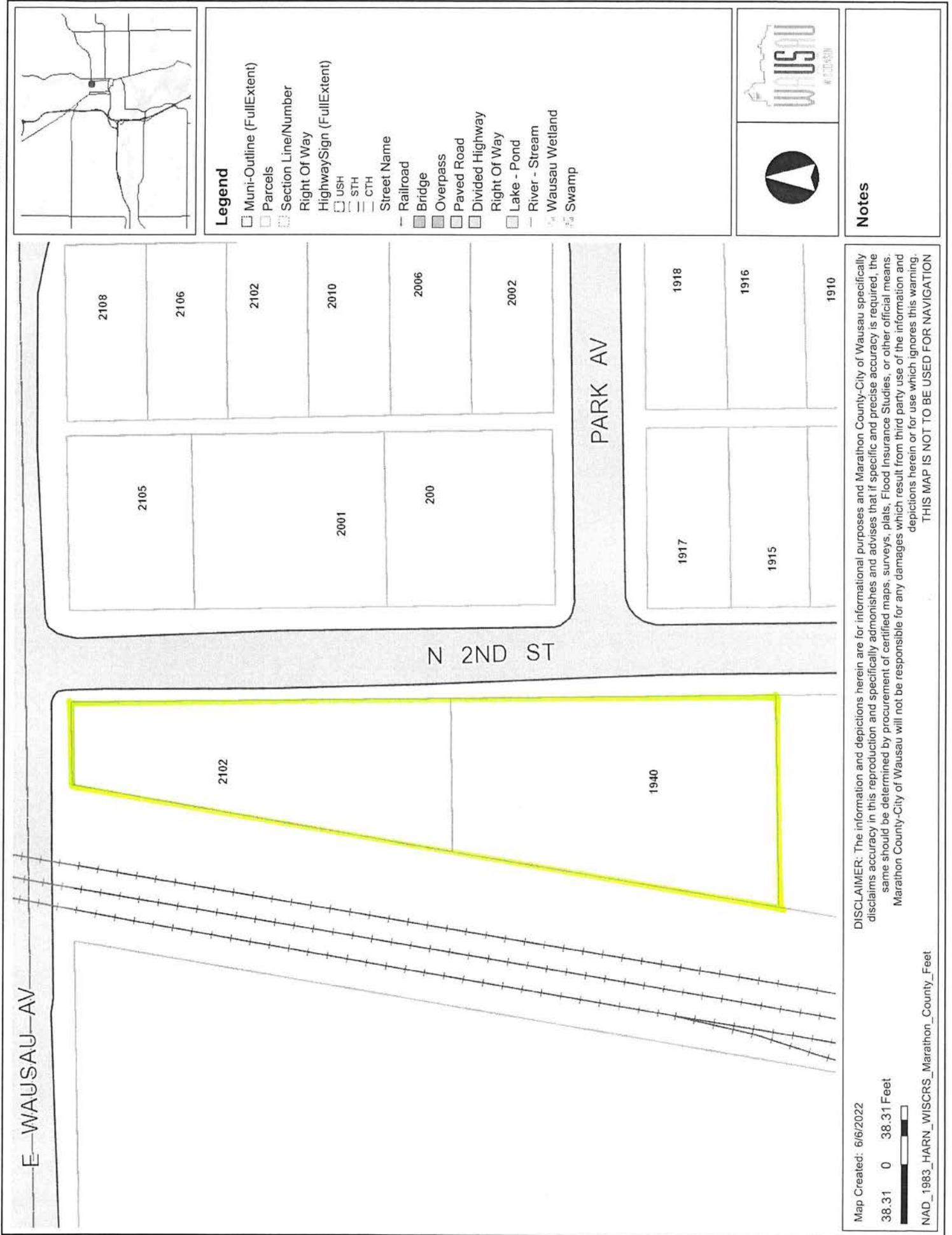
Kaitlyn Bernarde, City Clerk

SCHEDULE 1

IMPROVEMENTS BY THE CITY

In accordance with the terms and conditions of this Agreement and on or prior to the date listed below, the City agrees to take the actions or make the improvements to the Property or the infrastructure improvements to the area near the Property described as follows:

<u>Action/Improvement</u>	<u>Date</u>
1. Install, or cause the installation of, new Musco outfield lights at the Property, which are paid for by third-parties.	December 31, 2022
2. Purchase and install a new video score board for use at the Property. The City and Developer shall mutually agree to the specifications of the video score board, installation timeline, and usage rules. Developer shall immediately upon demand reimburse the City for the costs and expenses for the purchase and installation of such new video scoreboard that exceed \$50,000.	December 31, 2023
3. Complete a warrant study for the traffic and turning movements at the intersections of 2nd and 3rd Streets at Bridge Street.	December 31, 2021
4. Install a sidewalk with a minimum width of 4 feet along the east side of 3rd Street from the end of the existing sidewalk north of the Property to the intersection of Wausau Ave.	December 31, 2021
6. Provide or create a minimum of 150 new public parking spaces, which may include shared lots and on-street public spaces within the 0.125 mile radius of the Property as shown in blue on the attached Diagram A, for the shared use by visitors to the Property and appropriately signed to indicate their use.	December 31, 2022
7. Document a minimum of 500 public parking spaces within a 0.25 mile radius of the main gate of the Property as shown in yellow on the attached <u>Diagram A</u> , which may include new and existing on-street parking spaces and/or new and existing shared lot spaces that are appropriately signed to indicate their use by visitors to the Property.	December 31, 2024
8. The City shall maintain a minimum number of 500 such public parking spaces throughout the term of the Use Agreement.	Ongoing



CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving the 2022 Community Development Block Grant Program Allocation

Committee Action: *Pending*

Fiscal Impact: Award of \$611,836 in Community Development Block Grant Funds to the City of Wausau

File Number: 03-1007

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	Budget Neutral	Yes ☒ No ☐	
	Included in Budget:	Yes ☐ No ☐	Budget Source:
	One-time Costs:	Yes ☐ No ☐	Amount:
	Recurring Costs:	Yes ☐ No ☐	Amount:
SOURCE	Fee Financed:	Yes ☐ No ☐	Amount:
	Grant Financed:	Yes ☐ No ☐	Amount:
	Debt Financed:	Yes ☐ No ☐	Amount Annual Retirement
	TID Financed:	Yes ☐ No ☐	Amount:
	TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐		

RESOLUTION

WHEREAS the City is beginning its second year of its 5-Year Consolidated Plan, and

WHEREAS the Citizens Advisory Committee for Community Development held three public hearings, one working session, and has prepared a proposed Block Grant program funding recommendation to the Finance Committee in which the Finance Committee has approved said plan, and

BE IT RESOLVED, by the Common Council of the City of Wausau that the proposed 2022 Action Plan in the amount of \$611,836 for the Community Development Block Grant (CDBG) Program be and the same is hereby approved and its filing with the appropriate agency is hereby authorized, and that the Common Council acknowledges all understandings, assurances and certifications contained in said 2022 Action Plan, and

BE IT FURTHER RESOLVED, that the Mayor is designated as the authorized representative of the City to act in connection with said plan, to provide any and all additional information or program reports as may be required, and that the Mayor is hereby authorized to execute any documents and subrecipient agreements which are necessary for the implementation of the 2022 Community Development Block Grant Program.

Approved:

Katie Rosenberg, Mayor

2022 CDBG Program - updated

Activity Code	Applicant/Agency	Requested	Cit. Adv. Recommended	Updated Cit. Adv. Recommended	Common Council Approval
A - 570.206	CD Administration	\$ 128,000	\$ 128,000	\$ 99,836	
ED - 570.201 (d)	Blight Elimination	\$ 50,000	\$ 50,000	\$ 50,000	
PF - 570.201 (c)	Bike Pedestrian Improvements	\$ 14,000	\$ 14,000	\$ 14,000	
PF - 570.201 (c)	Homme Elevator Modernizataion	\$ 100,000	\$ 83,000	\$ 83,000	
PF - 570.201 (c)	Street Reconstruction Project - Torney St	\$ 200,000	\$ 200,000	\$ 200,000	
PF - 570.201 (c)	Parks Dept - Lincoln Tot Lot	\$ 100,000	\$ 75,000	\$ 75,000	
PS - 570.201 (e)	Achieve Center	\$ 35,000	\$ 35,000	\$ 35,000	
PS - 570.201 (e)	Adaptive Communities	\$ 16,000	\$ -	\$ -	
PS - 570.201 (e)	Big Brothers Big Sisters	\$ 20,000	\$ -	\$ -	
PS - 570.201 (e)	Catholic Charities - Beyond Shelter	\$ 10,000	\$ -	\$ -	
PS - 570.201 (e)	Faith in Action - Support for Seniors	\$ 25,000	\$ 20,000	\$ 20,000	
PS - 570.201 (e)	Hmong American Center	\$ 25,000	\$ -	\$ -	
PS - 570.201 (e)	K.A.T.S.	\$ 25,000	\$ -	\$ -	
PS - 570.201 (e)	North Central CAP - Hand in Hand Housing	\$ 20,000	\$ 20,000	\$ 20,000	
PS - 570.201 (e)	Open Door - One-on-Ones	\$ 20,000	\$ -	\$ -	
PS - 570.201 (e)	Wausau Conservator of Music - Pathways to Music	\$ 15,000	\$ 15,000	\$ 15,000	
PS - 570.201 (e)	WI Institute for Public Policy - LENA	\$ 20,150	\$ -	\$ -	
	Total	\$ 823,150	\$ 640,000	\$ 611,836	\$ -
					\$ 611,836

Note: Public Service funding cannot exceed 15% of grant amount \$ 91,775

P.S. - Public Service Cap 15%	Left to Fund	\$ (28,164)
Administration Cap 20% \$128,000.00	PS Left to Fund	\$ 1,775

Code Definitions:

A	Administration/Planning
C	Clearance
ED	Economic Development
H	Housing
PF	Public Facility
PS	Public Service
SB	Slum & Blight



Planning, Community and Economic Development

MEMO

TO: Finance Committee members

FROM: Tammy Stratz, Community Development Manager

DATE: June 10, 2022

RE: 2022 Community Development Block Grant Program

The Citizen's Advisory Committee for Community Development held three public hearings to receive comments on community needs, public performance, and the proposed 2022 Community Development Block Grant (CDBG) program funds. On Wednesday, October 27, 2022, the Committee held its working session meeting to develop a proposed statement of objectives and use of projected funds for the 2022 Block Grant program. On May 13, 2022, the City of Wausau received notification as to what the actual allocation amount will be. Since the actual allocation's change was less than 10% of our anticipated planning amount, another public hearing was not warranted and the Citizen's Advisory Committee met to discuss where to take the \$28,164 from due to an allocation reduction.

Enclosed are the summary pages for all the applications we received for the 2022 funding round. Also enclosed is the breakdown sheet that reflects the funding requests, the initial Citizens Advisory Committee's recommendation based on the planning amount of \$640,000 and then the final recommendations as of the actual funding amount of \$611,836. As you evaluate the recommendations and funding requests, there are a number of items to consider. This year we had funding requests totaling \$823,150. The City of Wausau's 2022 Block Grant allocation will be \$611,836. When reviewing the attached proposed program, please remember that public service activities cannot be funded for more than 15% of the \$611,836 – or a maximum of \$91,775. The recommended allocation of \$90,000 equals 14.702%

The primary purpose of the Housing and Community Development Act is to develop a viable community by providing decent housing and suitable living environments, expanding economic opportunities primarily for low and moderate income persons, and provide a safe community. All activities must have been rated as a high priority in our 5-year Consolidated Plan in order to be considered for funding. All activities the Community Development Citizens Advisory Committee has recommended meet these criteria. In addition, each activity carried out with CDBG funds must meet one of the three broad national objectives:

- * Benefit low and moderate income persons
- * Aid in the prevention or elimination of slum and blight
- * Meet other community development needs having a particular urgency because existing conditions pose a serious or immediate threat to health.

The City of Wausau's 2022 Draft Action Plan for spending the Community Development Block Grant funds (based on the initial planned amount of \$640,000) had been completed and is currently available for public comment. It can be found on our website at: <https://www.ci.wausau.wi.us/Portals/0/Departments/ComDev/Documents/2022ActionPlanDRAFT.pdf>

The 2020-2024 Consolidated Plan can be found here: https://www.ci.wausau.wi.us/Portals/0/Departments/ComDev/Documents/2020-2024_ConsolidatedPlan.pdf

Please feel free to review the above plans and let us know if you have any questions/concerns. As a part of the Action Plan, there are several certifications in which the municipality agrees to in operating the CDBG program. Those certification pages are also attached for your review. The final plan should be submitted to HUD no later than June 30, 2022.

If you have any questions regarding the process, the proposals or funding recommendations, please call me at 715-261-6682. Thank you for your input and your continued support of this program.



Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING SUMMARY PAGE

Name of Organization: Achieve Center

Name of Proposed Program: Treatment Focused Childcare

Person(s) Speaking: Carol Wesley

Amount Requesting: \$35,000

Number of persons/households to be served: 30+

Brief summary of proposal:

The Treatment Focused Childcare project will provide a high level of *affordable licensed childcare and early childhood education which will be integrated with prescribed speech and language therapy, physical therapy, occupational therapy, behavioral therapy, and music therapy from licensed specialists, with an on-site nurse, a licensed special education early childhood teacher, and registered childcare teachers/therapy assistants.*

Treatment Focused Childcare will provide care for **30 children ages 20 months-4 years with developmental disorders, chronic health issues, and physical challenges and support for their families.** This level of childcare is not available in the community which causes a road block to parent employment and the financial wellbeing of the family. With this program, parents will be able to work to support their families knowing their child's health and wellbeing is in expert hands.

The Achieve Center Treatment Focused Child Care has been designed to insure the kinds of treatment required for each individual child. Whether behavioral therapy, physical therapy, occupational therapy, speech and language therapy, and feeding therapy, each child will receive the treatments they need from a licensed clinician with *specific goals and benchmarks determined especially to meet their needs.*

Then, under the supervision of the licensed clinicians, the childcare teachers/therapy assistants will **integrate exercises and skills for practice and reinforcement throughout the child's day.** A licensed early childhood-special education teacher will plan and supervise educational programming, social activities, and oversee the general care of the children while a registered nurse will provide supervision of the children's **general health and provide appropriate medical care** for each child as required.

The target date for opening is spring 2022.

Public Hearing dates are:

September 27, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

October 6, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

Presenting your proposal at one of these public hearings is mandatory.

This summary page must be faxed or delivered to the Community Development Department, 407 Grant Street, Wausau, by **12:00 pm on September 27, 2021** in order to present your proposal at either of the public hearing dates. Fax number (715) 261-4192 or E-mail tammy.stratz@ci.wausau.wi.us.

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Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

**PUBLIC HEARING
SUMMARY PAGE**

Name of Organization Big Brothers Big Sisters of Northcentral Wisconsin

Name of Proposed Program Wausau Mentoring

Person(s) Speaking Linda Koepke/Megan Belanger

Amount Requesting \$ 15,000.00

Number of persons/households to be served 10

Provide a Brief summary of proposal in space below:

Big Brothers Big Sisters of Northcentral Wisconsin will provide mentoring services to 10 children that reside in Wausau, Wisconsin. Our mentoring programs are outcome driven, with proven results. Mentoring increases self- confidence, self-esteem, improves relationship with peers and adults, and increases academic performance. The children that are served by Big Brothers Big Sisters will grow up to be dynamic residents of the Wausau area. They will become our leaders, future employees, and parents to the next generation.

Public Hearing dates are:

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Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC HEARING SUMMARY PAGE

Name of Organization City of Wausau, Planning Division

Name of Proposed Program Bike/Pedestrian

Person(s) Speaking Sam Wessel

Amount Requesting \$ 14,000.00

Number of persons/households to be served 2

Provide a Brief summary of proposal in space below:

In October 2020, the Bicycle and Pedestrian Advisory Committee identified the top 10 improvement priorities needed to increase walkability, bikeability, and safety in the City based on plans and studies. These improvements serve those with lower incomes by reducing car need while improving safety:

\$10,000: Rectangular Rapid Flashing Beacon (RRFB) to replace existing crosswalk signal on Grand Avenue at Henrietta Street. A fatal collision occurred here in 2019. RRFBs are brighter, flash more frequently, and are known to improve compliance of vehicles yielding to pedestrians.

\$4,000: 2 Bike loop sensors on Washington Street at 6th Street. These allow cyclists to trigger the traffic signal to cross 6th Street when there aren't cars on Washington Street to trip the sensor, facilitating an important east-west connection during busy times when the lights favor 6th Street traffic.

Number served is approximate census block population. The City, region, and visitors also benefit.

Public Hearing dates are:

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Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

***PUBLIC HEARING
SUMMARY PAGE***

Name of Organization City of Wausau Community Development

Name of Proposed Program Blight Elimination

Person(s) Speaking Tammy Stratz

Amount Requesting \$ 50,000.00

Number of persons/households to be served 3

Provide a Brief summary of proposal in space below:

The Blight Elimination Program can be utilized towards the acquisition and/or demolition of blighted buildings, environmental testing, and/or remediation of such buildings/properties.

Public Hearing dates are:

September 27, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

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Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC HEARING SUMMARY PAGE

Name of Organization Catholic Charities

Name of Proposed Program Beyond Shelter

Person(s) Speaking Dan Mills

Amount Requesting \$ 10,000.00

Number of persons/households to be served 9

Provide a Brief summary of proposal in space below:

This funding request is for heat, utilities, rent, and contracted services of the Beyond Shelter program in Wausau. The program provides housing for homeless men in the Wausau area - most of whom are chronically homeless, and haven't found their place in the community. The housing consists of private bedrooms with shared living spaces of the kitchen, dining room, and living room. The program aims to help people who may have stayed at the warming center, or used other emergency community resources, build skills so they can successfully integrate into the community. It is the hope that clients of the Beyond Shelter program will eventually graduate on to a home of their own with continued assistance from Catholic Charities and other community partners. We are often asked what we are doing to truly help those who stay at our warming center. Our answer is to try as hard as possible to get them 'Beyond Shelter.' This program is an intensive intervention into individuals lives. The program provides ongoing case management for the men, including one on one time and house meetings. This case management assists them in reaching individual goals such as sobriety, employment, and education.

Public Hearing dates are:

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Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC HEARING SUMMARY PAGE

Name of Organization Faith in Action of Marathon County

Name of Proposed Program 2022 Support for Seniors

Person(s) Speaking Ruth Hebbe, Program Director / Eric Steinbach, BOD President

Amount Requesting \$ 25,000.00

Number of persons/households to be served 235

Provide a Brief summary of proposal in space below:

Faith in Action of Marathon County (FIAMC) is a Non-Profit Organization connecting compassionate volunteers with senior neighbors (60+) by building strong relationships based on empathy; offering quality services at NO COST, for seniors to live in their homes, as long as possible. All services are provided regardless of income, religious belief, or ethnic background. Types of services FIAMC provides include transportation for medical appointments and grocery shopping, friendly visiting to protect against Isolationism, Safety-Wellness Phone Calls, and food delivery from The Neighbor's Place Food Pantry. As the senior resident population steadily grows, FIAMC's services have proven to be a necessary, viable option to assist seniors to live independently in their own homes; which also saves substantial taxpayer dollars. Funding is requested to help sustain present services while strategically prepare for future growth and expansion to accommodate the boost in requests for needed services. Presently, 60% of FIAMC's Care-Recipients live below the Poverty Line. FIAMC continues to be indispensable and unprecedented in serving the city of Wausau, as well as, Marathon County.

Public Hearing dates are:

September 27, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

October 6, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

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Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC HEARING SUMMARY PAGE

Name of Organization: The Hmong American Center, Inc.

Name of Proposed Program: HMONG & YES Program

Person(s) Speaking: Yee Leng Xiong (Executive Director and Youth Program Coordinator)

Amount Requesting: \$ 25,000.00

Number of persons/households to be served: 50-70

Brief summary of proposal:

The Hmong American Center, Inc. is requesting funding to help fund our HMONG & YES Program Youth Programs. Currently, the Hmong American Center, Inc. has a tentative plan to find funding to fund the program but needs some time to work out the details. Approval of funding for one, or even two more years, will help ensure the continuation of the success of this program and will continue to ensure that youths and young adults in the Hmong community continue to be contributing members of the community.

The Youth Program, H.M.O.N.G., and YES Program at the Hmong American Center provide services to help steer youth and young adults towards a committed and successful life. This is possible through mentorship and positive reinforcement and steering youths of all backgrounds out of trouble. The YES program provides space, computers, supplies, and tutoring support to help ensure good GPAs and educational success.

The H.M.O.N.G. Youth Program provides incentives and opportunities for many youth and young adults to engage in community projects and activities. In addition, the program provides opportunities and innovative initiatives to help develop their leadership and communication skills. The H.M.O.N.G. Youth Program provides opportunities for many of the youth and young adults to build their resumes and confidence through the support of art and music, whether it's performing on stage. In addition, youths and young adults help assist with coordinating, planning, and executing events that are community oriented such as the Hmong Wausau Festival, Hmong Heritage Month, and so much more.

In order for the youth or young adults to be able to participate in the H.M.O.N.G. Youth Program, they need to keep a certain GPA. If students' GPA begins to drop, they will be referred to participate in the YES Program in order to raise their GPA. These two programs are coordinated and overseen by the Youth Program Coordinator. The Youth Program Coordinator provides mentoring, counseling, helps resolve misunderstandings between parents and their children, provides transportation and facilitates support groups, and assists with job development.

Public Hearing dates are:

September 27, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

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Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC HEARING SUMMARY PAGE

Name of Organization Homme Heights, Inc.

Name of Proposed Program Homme Elevator Modernization

Person(s) Speaking Amy A. Forst & Justin Cieslewicz

Amount Requesting \$ 100,000.00

Number of persons/households to be served 120

Provide a Brief summary of proposal in space below:

We are a non-profit senior housing and assisted living campus serving approximately 120 Wausau residents. The four elevators serving our buildings are 50 - 80 years old and need modernization to bring up to current ADA standards and to ensure our continued ability to serve our residents -- many of which use walkers, wheelchairs and other assistive devices. The cost to modernize four elevators is a rather massive undertaking. We have a total need of \$1.36 million. To date, we have received great support from our local community foundations, but we still need more help to make this project possible.

At the time of this writing, approximately 34% of our assisted living community is considered low income and receiving public assistance to pay for their care. It is part of our mission as the only non-profit senior and assisted living campus in Wausau to serve those who have outlived their retirement funds.

Public Hearing dates are:

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Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC HEARING SUMMARY PAGE

Name of Organization Keep Area Teens Safe

Name of Proposed Program Keep Area Teens Staff / Staff Enhancement

Person(s) Speaking Kathleen Buckli

Amount Requesting \$ 25,000.00

Number of persons/households to be served 95

Provide a Brief summary of proposal in space below:

Additional staff funding to hire a Master Degree Social Worker to provide a in-depth level of case management - accessing goals for mental, emotional, and social growth to create individual treatment plans for each youth along with a timetable of 20 days for continuum of treatment and safety plans once a youth leaves our program.

US high school students experiencing persistent sadness or hopelessness (from approximately 26% in 2009 to 37% in 2019), serious contemplation of suicide (from 14% to 19%), suicide planning (from 11% to 16%), and suicide attempts (from 6% to 9%). The highest risk levels were observed for White, female, and sexual minority students compared with non-White, male, and heterosexual students.

Such trends underscore the vital importance of youth outreach and creative intervention and support. Youth Advocates need to ensure that families and children get the mental health, AODA, and trauma support that they need to support resilience, to decrease family conflict and child maltreatment, and to decrease risk-taking, unsafe, and dangerous behaviors,.

Public Hearing dates are:

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Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC HEARING SUMMARY PAGE

Name of Organization Wausau/Marathon County Parks, Recreation & Forestry

Name of Proposed Program Playground Replacement of Lincoln Tot Lot

Person(s) Speaking Jamie Polley

Amount Requesting \$ 100,000.00

Number of persons/households to be served 1,500

Provide a Brief summary of proposal in space below:

Lincoln Tot Lot located in the Werle Park neighborhood was constructed in 2002. The playground that was installed is currently not considered a commercial playground. The current equipment is similar to residential structures. The expected life of a commercial playground is 15 years. This playground has exceeded that expected life span (19 years) and being that it is not commercial grade it has far exceeded the life of a residential playground. The park also includes a Merry-go-round that has been recommended for removal. This park is a small park with a very nice path and space to install new playground equipment. The playground directly serves the surrounding neighborhood with many younger families. Replacing the playground will provide a safe space for children and adults to be active and socialize with their neighbors. The new playground will also meet all ADA requirements. Attachments include two pages from the current City Outdoor Recreation Plan with pictures of the current playground.

Public Hearing dates are:

September 27, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

October 6, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

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Lincoln Neighborhood Tot Lot

MINI PARKS

Park Description

Site Image



Aerial Photo



This 0.9 acre park is on South 5th Avenue between West Street and Sherman Street. Park amenities include a play structure, merry-go-round and open space. Tree species include ash, maple and hickory.

Site Analysis Summary

Existing Facilities

- Play structure (2 to 5 year old)
- Merry-go-round
- Open space
- Bucket game
- Benches (6)
- Drinking fountain
- "Werle Park Neighborhood" sign
- Bike rack
- Trash receptacle

Issues:

- Some benches missing backs/graffiti
- Bike rack is not standard
- Play structure wheel is missing
- Bucket game is leaning and missing a bucket
- Drinking fountain is not ADA approved
- No recycling receptacle
- Crack in asphalt path

Program Details

Programs, Events & Revenue Generators

- None

Maintenance Program

- General maintenance
- Mowing

Improvement Options & Estimate

• Replace benches	\$6,000
• Replace bike rack with Inverted-U style racks	\$1,500
• Replace damaged "wheel" module on play structure	\$1,000
• Remove "bucket" game and replace with new feature	\$1,000
• Remove drinking fountain and replace with ADA approved model	\$5,000
• Install recycling receptacle	\$1,000
• Seal crack in asphalt	\$500
TOTAL	\$16,000

Lincoln Neighborhood Tot Lot

Site Images

MINI PARKS



Play structure



Merry-go-round



Missing bucket on bucket game



Back support on bench is missing



Play structure wheel is missing



Bike rack is not standard



Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC HEARING SUMMARY PAGE

Name of Organization North Central Community Action Program, Inc.

Name of Proposed Program Hand in Hand Housing

Person(s) Speaking Diane Sennholz

Amount Requesting \$ 20,000.00

Number of persons/households to be served 15 - 25

Provide a Brief summary of proposal in space below:

HIHH uses a transitional housing model (up to six months of housing subsidies) with case management to ensure a successful outcome. We work with participants to develop a plan of action to address their barriers. Barriers could be financial, educational, unsafe home situation, low credit score, etc. The UW extension offers rent smart and financial budgeting classes on-line and we find this is helpful to some of our participants. Jackie with the extension will hold classes for just one individual, so that is a great option for some. We can provide budgeting information and work with clients to develop soft skills to help gain or maintain employment. We work with many partners in the community that can provide additional resources to further support our participants.

As a Community Action Agency, we are required to respond to the needs identified in our Community. The needs do change and even though this program was started to help families, we hope you'll consider this program for need we are seeing now, which are youth aging out of foster care and the elderly population with health issues.

Public Hearing dates are:

September 27, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

October 6, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

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Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC HEARING SUMMARY PAGE

Name of Organization City of Wausau – Engineering Department

Name of Proposed Program Reconstruction of Torney Ave., Townline Rd. to McDonald St.

Person(s) Speaking TJ Niksich

Amount Requesting \$ 200,000.00

Number of persons/households to be served 26

Provide a Brief summary of proposal in space below:

The City of Wausau Engineering Department is proposing to reconstruct Torney Ave, from Townline Rd. to McDonald St. The reconstruction would consist of stormwater improvements, replacing concrete curb and gutter, regrading of the roadway and paving of the roadway. In addition to the above improvements, new watermain will be installed and the existing lead services will be replaced with copper water services to the homeowner's property line. These water improvements will be paid for by the water utility.

The average assessment to adjacent property owners for the road reconstruction in this area would be approximately \$4,000, which would not be assessed if the grant is awarded.

Public Hearing dates are:

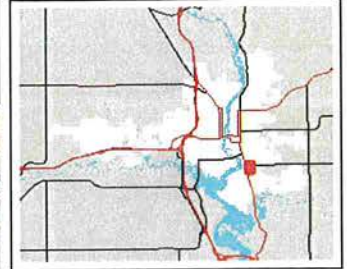
September 27, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

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Legend

- Parcel
- Section Line/Number
- Municipality



Notes

Map Created: 9/20/2021

79.82 0 79.82 Feet

NAD_1983_HARN_WISCRS_Marathon_County_Feet

DISCLAIMER: The information and depictions herein are for informational purposes and Marathon County-City of Wausau specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Marathon County-City of Wausau will not be responsible for any damages which result from third party use of the information and depictions herein or for use which ignores this warning.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC HEARING SUMMARY PAGE

Name of Organization Wausau Conservatory of Music

Name of Proposed Program Pathways to Music

Person(s) Speaking Olivia Hill, Executive Director

Amount Requesting \$ 15,000.00

Number of persons/households to be served 118

Provide a Brief summary of proposal in space below:

This two-part proposal serves Wausau students who are at low or moderate-income levels through the Musical Story Time program and private lesson tuition assistance. This pathways program is designed spark an interest in music at a young age, and support student's growth and interest in their studies through private instruction. Now in its second year, the Musical Story Time program provides children in Head Start a free program that pairs music and literacy while engaging students in social-emotional learning and creative thinking. To be eligible for Head Start, a student must be a foster child, or their family must earn less than the federal poverty income guidelines. The CDBG grant will support one year of programming and will provide 4 free books to each of the 108 Wausau participants. The grant will also provide 10 Wausau students full tuition assistance scholarships for 30-minute lessons in the instrument of their choice. Students will get a free instrument rental, materials, music, and music stand. This income-based award will provide 204 contact hours for the school year. The full proposal supports 462 hours of direct contact time.

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October 6, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

Presenting your proposal at one of these public hearings is mandatory.

This summary page must be faxed or delivered to the Community Development Department, 407 Grant Street, Wausau, by **12:00 pm on September 27, 2021** in order to present your proposal at either of the public hearing dates. Fax number (715) 261-4192 or E-mail tammy.stratz@ci.wausau.wi.us.

Any questions regarding the Block Grant program or process please call Tammy Stratz at 715-261-6682.





Planning, Community and Economic Development

2022 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC HEARING SUMMARY PAGE

Name of Organization Wisconsin Institute for Public Policy and Service

Name of Proposed Program LENA Start Marathon County

Person(s) Speaking Corina Norrbom

Amount Requesting \$ 18,000.00

Number of persons/households to be served 35

Provide a Brief summary of proposal in space below:

Exposure to language during early childhood is important in brain development and can be predictive of future literacy skills, school and life success. Parents and caregivers are key in creating optimal early learning environments. LENA Start is a parent group model that utilizes LENA's "talk pedometer" to support interventions that improve early language exposure. Parents learn "Simple Talking Tips" that can be incorporated into everyday life. COVID brought about a shift from in-person to online classes. LENA Start via Zoom has been well-received, but the shift necessitated changes in recruitment and program logistics. For some families, the ability to do the program online makes the program more accessible. We offer assistance for low-moderate income families who do not have reliable internet access. We offered in-person classes outdoors in Summer 2021, but because of increasing COVID cases, this fall we are online only. We hope to offer parents the option of online or in-person in 2022 if conditions permit at Head Start and WIC. It is important to target low SES families and ESL families because they have shown the greatest benefits/increases in quantity and quality of talk in their homes.

Public Hearing dates are:

September 27, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

October 6, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall

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Any questions regarding the Block Grant program or process please call Tammy Stratz at 715-261-6682.



CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

Signature of Authorized Official

Date

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) _____ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

Date

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving and Adopting the Budget for American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund Funded Projects – Alternate Drinking Water Supplies

Committee Action: *Pending*

Fiscal Impact: \$200,000

File Number: 21-1109B

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐ No ☒	
	<i>Included in Budget:</i>	Yes ☐ No ☒	<i>Budget Source: ARPA funding</i>
	<i>One-time Costs:</i>	Yes ☒ No ☐	<i>Amount: \$200,000</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☒	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☒ No ☐	<i>Amount: \$200,000</i>
	<i>Debt Financed:</i>	Yes ☐ No ☒	<i>Amount: Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐</i>		

RESOLUTION

WHEREAS, the City of Wausau will be receiving approximately \$15 million in American Rescue Plan Act (ARPA) Funds in two payments, and

WHEREAS, the US Treasury has issued Final Rules regarding reporting and eligible uses; and

WHEREAS, the Rules specify that funds must be used for costs incurred on or after March 3, 2021 and obligated by December 31, 2024, and expended by December 31, 2026; and

WHEREAS, in 2021 the City heard testimony and conducted a listening session on potential uses for the funds; and

WHEREAS, the Common Council appropriated \$3,355,470 to date for the projects and activities noted on Exhibit A

WHEREAS, your Finance Committee has developed a rolling application process and rating matrix to consider project and funding requests; and

WHEREAS, the authorized funding of \$230,000 for alternate drinking water supplies due to elevated PFAS found in the water supply is nearly depleted; and

WHEREAS, additional funding of \$200,000 will provide financial resources to supply residents with replacement filters and additional filter pitchers; and

WHEREAS, your Finance Committee has reviewed and recommends funding with ARPA loss revenue dollars consistent with past purchases; and

WHEREAS, your Finance Committee recommends the following budget modification to adopt a multi-year budget to reflect this ARPA spending plan; and

Increase Expense	158-158793390	Water Supplies	\$ 200,000
Increase Revenue	158-158782390	Federal Grants	\$ 200,000

NOW THERE BE IT RESOLVED, by the Common Council of the City of Wausau that the proper City officials are hereby authorized and directed to modify the 2022 Budget as outlined above.

BE IT FURTHER RESOLVED, that the proper City officials are directed to encumber funds and proceed in accordance with the American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund.

Approved:

Katie Rosenberg, Mayor

EXHIBIT A

ARPA FUNDING						
	1. Public Health	2. Negative Economic Impacts	3. Services to Disproportionately Impacted Communities	5. Infrastructure	6. Revenue Replacement: Government Services	Total
Landmark Project		\$ 350,000				\$ 350,000
2022 Budget:						
Public Access Server for Closed Caption			49,224			49,224
Internet Firewall Replacement					33,800	33,800
Core Switch Replacement					50,000	50,000
Financial ERP Software Replacement					850,000	850,000
Drinking Fountain Replacement Parks	81,000					81,000
2022 Resolutions						
Temporary Water Supplies					150,000	150,000
Temporary Water Supplies					80,000	80,000
PFAS Pilot Study				240,375		240,375
LED Street Lighting Conversion					881,971	881,971
Skate Park		225,000				225,000
EEC Negative Economic Impact		84,100				84,100
Community Outreach Specialist Position		140,000				140,000
CCITC - Fiber Connection Project					140,000	140,000
Obligated	\$ 81,000	\$ 799,100	\$ 49,224	\$ 240,375	\$ 2,185,771	\$ 3,355,470
MAY CONSIDERATION						
FireFighter Positions		771,000				771,000

Department of Public Works



Eric Lindman, P.E.
Director of Public Works and Utilities

TO: Finance Committee

FROM: Eric Lindman, P.E.
Director of Public Works & Utilities

DATE: June 14, 2022

SUBJECT: PFAS Filter Replacement – Adding Funding

Currently the City Council has approved about \$240,000 for the purchase of bottled water and filter pitchers with two filters. To date the following has been purchased:

1. 6,900 filter pitchers with one replacement filter
 - a. About 2,000 pitchers have still not been picked up despite numerous calls/emails notifying residents.
2. 43 pallets of bottled water; 2,526 cases
 - a. All of this has been distributed

There are about 2,000 pitchers that have not yet been picked up by residents. All residents who have ordered a pitcher have been notified several times. Looking at the cost of the pitchers and extra filter this is about \$80,000 of materials ordered that remain available.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving Modification of the 2022 Budget – General Fund carryover

Committee Action: *Pending*

Fiscal Impact (2022): This action will modify the 2022 budget by carrying over funds to supplement the 2022 budget

File Number: 21-1109C

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐ No ☒	
	<i>Included in Budget:</i>	Yes ☐ No ☒	<i>Budget Source: 2021 Budgets</i>
	<i>One-time Costs:</i>	Yes ☒ No ☐	<i>Amount: \$60,000</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☒	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☒	<i>Amount: Funded from Tax Levy</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount: Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☒ Interfund Loan ☐</i>		

RESOLUTION

WHEREAS, the Finance Committee has reviewed and recommends the request to supplement 2022 budgets outlined below from surplus generated in 2021,

Account and Number	Amount	Carryover Purpose
Legal Contractual Service 110-13092120	\$60,000	The legal contractual services budget is difficult to predict. The \$70,000 budget will be depleted due to more activity

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Wausau that the proper City Officials be and are hereby authorized and directed to modify the 2022 budget as presented.

Approved:

Katie Rosenberg Mayor

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE HUMAN RESOURCES COMMITTEE

Approving Creation of Alternate Work Arrangement Policy

Committee Action: *Pending*

Fiscal Impact: *None*

File Number: 22-0606

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐	No ☐	
	<i>Included in Budget:</i>	Yes ☐	No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐	No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐</i>			

RESOLUTION

WHEREAS, as a response to the Covid-19 pandemic, the City of Wausau established a remote work solution for staff; and

WHEREAS, management and staff report that remote work was successfully administered during the pandemic and would be a welcome permanent policy change; and

WHEREAS, the attached Alternate Work Arrangement policy combines the related Alternate Work Schedule, Flexible Work Schedule, and Remote Work Schedule policies into one cohesive document; and

WHEREAS, at no time should an Alternate Work Arrangement negatively impact service to the public or performance of a position's job duties; and

WHEREAS, your Human Resources Committee reviewed and recommends approval of the attached Alternate Work Arrangement Policy; and

BE IT RESOLVED, the Common Council of the City of Wausau does hereby approve the Alternate Work Arrangement Policy as described herein and in supporting documents.

Approved:

Katie Rosenberg, Mayor

Human Resource Committee Packet

June 13, 2022

Agenda Item
Discussion and possible action approving the Alternate Work Arrangements Policy
Background
The Employee Handbook authorizes a Flexible Work Schedule and an Alternate Work Schedule. During Covid, City staff were given a remote work option. The Alternate Work Arrangement Policy includes all three work options in one policy, since they are closely related and employees may use a flexible or alternate work schedule with the remote work option. Definitions Alternate Work Schedule: An alternate work schedule is a schedule which deviates from the City's standard hours of work of 8 a.m. – 4:30 p.m., Monday through Friday, or the department's designated hours of work. An alternate work schedule enables an employee to adjust their scheduled hours of work within the <i>core hours of work</i>, which is typically during a work unit's peak operational hours of work. This does not apply to occasional flexible time or temporary schedule changes. Flexible Work Schedule: A flexible work schedule enables an employee to adjust their scheduled hours of work on a temporary or short term basis. Remote Work Schedule: On one of more days per week, an employee works at an offsite location, including their home, and is connected to the office by computer and/or telephone.
Fiscal Impact
None.
Staff Recommendation
A draft of the policy was provided to department directors for feedback, and the Employee Relations Committee is strongly supportive of work from home options. Approve the Alternate Work Arrangements Policy.
Staff contact: Toni Vanderboom (715-261-6634)



Human Resources Department
407 Grant Street · Wausau WI 54403
Phone 715-261-6630

POLICY

DATE: June 1, 2022
TITLE: **Alternative Work Arrangement Program Policy**
ISSUER: Human Resources
COVERAGE: Non-Represented Employees
AUTHORITY:
DURATION: Indefinite

Purpose

The Alternative Work Arrangement policy establishes administrative procedures for Flexible Work Schedules, Alternative Work Schedules, and Remote Work Schedules to position the City of Wausau as a modern employer and help employees balance work and personal responsibilities.

The Alternative Work Arrangement program provides supervisors with a methodology for meeting operational goals while allowing employees flexibility to balance their work and personal responsibilities. Alternate Work Arrangements are offered by the City to benefit the organization, the customers and the employee.

The Alternate Work Arrangement program is a privilege and may be discontinued at any time if it does not meet the operational needs of the City of Wausau. Employees do not have a vested right to an Alternate Work Arrangement.

Definitions

Alternate Work Schedule: An alternate work schedule is a schedule which deviates from the City's standard hours of work of 8 a.m. – 4:30 p.m., Monday through Friday, or the department's designated hours of work. An alternate work schedule enables an employee to adjust their scheduled hours of work within the *core hours of work*, which is typically during a work unit's peak operational hours of work. This does not apply to occasional flexible time or temporary schedule changes.

Flexible Work Schedule: A flexible work schedule enables an employee to adjust their scheduled hours of work on a temporary or short term basis.

Remote Work Schedule: On one or more days per week, an employee works at an offsite location, including their home, and is connected to the office by computer and/or telephone.

Normal Workday or Standard Hours: Defined in Section 4.03 of the Employee Handbook as 8:00 a.m. to 4:30 p.m., Monday through Friday with a 30-minute unpaid lunch break.

Exceptions:

- Community Development Maintenance Division, Engineering Division, GIS Division, Inspections Division (Inspectors only) work 7:00 a.m. to 12:00 p.m. and 12:30 p.m. to 3:30 p.m., Monday through Friday.
- Streets and Maintenance Division, Inspections Division (Electricians only), Water Division, and Wastewater Division work 7:00 a.m. to 3:00 p.m. (1st shift), 2:30 p.m. to 10:30 p.m. (2nd shift), and 10:30 p.m. to 6:30 a.m. (3rd shift) Monday through Friday with a 20-minute paid meal break on the work site.
- Patrol Lieutenant and Battalion Chief normal workday hours details may be found in Section 4.03 of the Employee Handbook.

Compliance

As part of this program, the City of Wausau must follow ordinances and federal laws that regulate work hours and break times, and these should be taken into account when developing alternate work schedules.

FLSA: The Fair Labor Standards Act (FLSA) defines an employee's workweek as a fixed and regularly recurring period of 168 hour – 7 consecutive 24-hour periods. Additionally, it describes the maximum number of hours an employee can work, without incurring an overtime obligation, as 40 (or 38.75) hours during the said workweek. During a week in which a paid holiday falls, compressed workweeks shall revert to a standard 5-day work week for consistent holiday pay.

The Fair Labor Standards Act (FLSA) governs work performed away from City work locations. Supervisors must ensure that FLSA non-exempt (hourly) remote workers comply with City and department policies regarding hours worked. Hours worked outside of the non-exempt employee's defined schedule may qualify for overtime compensation under the FLSA or under an employee's applicable unit labor agreement. Overtime must be approved in advance by the supervisor.

Employee Handbook 4.03 – Hours of Work established the normal workday from 8:00 a.m. to 4:30 p.m., Monday through Friday with a 30 minute unpaid lunch break. The normal workweek shall be considered to be forty (40) hours year round. Employees who work this schedule will be give a 20 minute or two 10 minute paid rest break.

Additional regular hours of work are established in Employee Handbook 4.03.

There is no change in how any type of paid leave is earned, paid, or used under an alternate work arrangement.

Eligibility

The primary consideration for approving alternative work arrangements is the City of Wausau's ability to provide a high level of service to the public, while balancing the needs of the employees.

This policy applies to non-represented City employees. Part-time, probationary, and temporary employees may be scheduled for alternative work arrangements at the discretion of management, but full-time employees will be provided priority consideration.

The Department Director may limit the number of employees who may be regularly scheduled to be off or work remotely. The department may also identify a day or days of the work week where employees are required to be onsite due to operational needs.

Alternative work arrangements shall not diminish the ability of the City to meet all operational requirements, service to the residents, or the ability to assign responsibility and accountability to individual employees for the provision of services and performance of their duties. Alternative work arrangements shall not result in a delayed opening or early closing of any offices.

No new positions are to be created as a result of alternative work arrangements. Alternative work arrangements shall not result in automatic overtime or compensatory time.

The Department Director will have the authority to approve or deny alternative work arrangements for each situation. Decisions to approve or deny an alternate work arrangement request shall be based on business operational needs. Decisions regarding alternate work arrangements should be consistently and fairly applied to employees in similar circumstances. The Department Director shall have the right to terminate an alternative work arrangement at any time with two (2) weeks' written notification. An alternative work arrangement may be terminated without prior notice as a result of a disciplinary action. Alternative work arrangements may be revoked if the employee is at any time unable to demonstrate adequate attendance and responsiveness; ability to meet deadlines; effective and timely communication with supervisors, co-workers, and customers; or consistent productivity with measurable work product.

FLEXIBLE WORK SCHEDULE

Flexible Work Schedules

The Employee Handbook, Section 4.04 – Flexible Work Schedules, grants employees the ability to utilize flexible working schedules to achieve improved service levels and to accommodate particular needs of the employees when this does not conflict with the effective delivery of City services or result in overtime.

Flexible work schedules are temporary or short-term in nature. If a requested schedule change results in a schedule change lasting more than one work week, the request should be processed as an alternate work schedule (below).

Eligibility

When considering an alternative work schedule request, the Department Director shall consider the extent to which such arrangements support and enhance departmental efficiency, productivity, and services to the public. Positions that may not qualify for an alternate work schedule include but are not limited to; those that depend upon a work crew remaining intact from the start to the finish of a shift, emergency shift work, and those positions that depend upon the schedules of co-workers for workflow or direction.

The Department Director and the employee's supervisor shall consider the following criteria when determining an employee's request to have an alternative work schedule:

1. Department Operational Needs – Business and operational needs of the department and work unit can be met.
2. Employee Leave History – Employee has not violated Department work rules related to attendance in the last calendar year.
3. Employee Disciplinary History – Employee has exhibited acceptable behavior with no discipline on file of written warning or above in the last calendar year.
4. Employee Performance – Employee has no documented performance issues in the last calendar year and can perform the expected job responsibilities without direct and constant supervision.

Request and Approval Process

An employee may request a flexible work schedule orally or in writing to their supervisor for consideration. The request should be made no less than one (1) week prior to the desired start of the flexible schedule.

ALTERNATE WORK SCHEDULE

Alternate Work Schedule

The Employee Handbook, Section 4.03 – Hours of Work, establishes the authority for Department Directors to grant alternate work schedules. Alternate work schedules are permitted provided that:

- The Department Director approves the alternate schedule.
- Service to the public during the normal workday hours remains unaffected by the alternative schedule.
- The number of daily hours worked by the affected employees remains unchanged.

Eligibility

When considering an alternative work schedule request, the Department Director shall consider the extent to which such arrangements support and enhance departmental efficiency, productivity, and services to the public. Positions that may not qualify for an alternate work schedule include but are not limited to; those that depend upon a work crew remaining intact from the start to the finish of a shift, emergency shift work, and those positions that depend upon the schedules of co-workers for workflow or direction.

The Department Director and the position's supervisor shall consider the following criteria when determining a position's eligibility for an alternate work schedule:

- Ensuring the needs of internal and external customers are met
- Workload impact on other staff
- Avoidance of additional operational costs
- Health or safety considerations
- Group scheduling and shift needs
- Communication with co-workers
- Access to support and/or supervisory staff
- Need for supervision, direction, and support
- Compliance with the Fair Labor Standards Act (FLSA)

The Department Director and the employee's supervisor shall consider the following criteria when determining an employee's request to have an alternative work schedule:

5. Department Operational Needs – Business and operational needs of the department and work unit can be met.
6. Employee Leave History – Employee has not violated Department work rules related to attendance in the last calendar year.
7. Employee Disciplinary History – Employee has exhibited acceptable behavior with no discipline on file of written warning or above in the last calendar year.
8. Employee Performance – Employee has no documented performance issues in the last calendar year and can perform the expected job responsibilities without direct and constant supervision.

Request Process

Employees may request an alternate work schedule by following the approval process below:

1. Talk with supervisor to determine eligibility.
2. All requests must be submitted at least 30 days prior to the employee's desire to make the schedule change to allow enough time to review the request, schedule, plan, and consult with

the employee's supervisor. Exceptions to the 30-day timeline may be made on a case-by-case basis should immediate needs arise.

3. Complete and submit **FORM**.

Approval Process

1. Request will be sent to the employee's immediate supervisor to recommend or deny. Requests must include an anticipated duration and must be reviewed at least annually. If the immediate supervisor denies the request, the employee may appeal the decision to the Department Director.
2. The request will be sent to the Department Director to approve or deny the request within 14 working days before the requested schedule change.
3. If the request is denied, the Department Director will file the reason(s) for the denial in writing and forward a copy of the denial to the Human Resources Director for review.
4. All alternate schedule requests (approved or denied) are sent to the Human Resources Director for review and tracking.

In positions where an alternate work schedule is granted, requests from employees for any change will follow the same procedure as above and be considered based on the standards and the workload of the City. Any changes to the agreement must be approved by the Department Director, after consultation with the employee's supervisor, with a copy provided to the Human Resources Director.

REMOTE WORK SCHEDULE

Remote Work Schedule

Remote work schedules can offer the opportunity for mutual benefits to both the employee and the employer. However, no employee is guaranteed a remote work schedule. Remote work schedules do not change the duties, obligations, responsibilities or terms and conditions of City employment. Remote working employees must comply with all City rules, policies, practices, and instructions. Remote work locations are limited to the State of Wisconsin.

Remote Work Models:

Full-Time Remote Work Model: Employee works from a remote location but is at the onsite work location a minimum of 2 or 3 days per month.

Hybrid Remote Work Model: Employee works from a combination of onsite work location and remote work location. The employee works from onsite work location a minimum of 2 days per week.

Majority Workplace Work Model: Employee regularly works from the onsite work location but may work at a remote work location on an ad hoc/occasional basis.

Position Eligibility

The Department Director shall determine which positions are eligible to participate in a remote work schedule and if eligible, at what level (full-time remote, hybrid remote, or majority workplace). The Department Director shall consider the extent to which such arrangements support and enhance departmental efficiency, productivity, and services to the public. Positions that may not qualify for an alternate work schedule include but are not limited to; those that depend upon a work crew remaining intact from the start to the finish of a shift, emergency shift work, and those positions that depend upon the schedules of co-workers for workflow or direction.

The Department Director and the position's supervisor shall consider the following criteria when determining a position's eligibility for an alternate work schedule:

- Ensuring the needs of internal and external customers are met
- Budgetary impact
- Avoidance of additional overtime or other operational costs
- Health or safety considerations
- Liability issues
- Group scheduling and shift needs
- Communication with co-workers
- Equipment and technology availability (does not require hands-on installation and maintenance of infrastructure)
- Access to support and/or supervisory staff
- Need for supervision, direction, and support
- Compliance with the Fair Labor Standards Act (FLSA)

Remote Work Eligibility

The Department Director and the position's supervisor shall consider the following criteria when determining a position's eligibility for remote work:

1. The position duties are appropriate for remote work and remote work does not negatively impact the delivery of public services and programs.
2. The position does not require an employee to be physically present in City facilities to accomplish their assigned duties.
3. The position has minimal or no face-to-face contact with members of the public.
4. The position's methods of communication may primarily be accomplished via telephone, e-mail, video conferencing, or other forms of electronic communication.
5. The position responsibilities include large blocks of time handling information and data, such as writing, reading, analysis, planning, computer programming, word processing, data entry, and telephoning.
6. The position does not require or requires limited usage of City materials or special equipment.
7. The position's responsibilities are clearly defined with measurable work activities, goals, and objectives.
8. The Department has available technology to support the position working remotely.

Employee Eligibility

Once a Department Director determines which positions are eligible for a remote work schedule, the Department Director has the discretion to approve or deny a request based on established eligibility criteria and operational needs. The Department Director shall consider the extent to which such arrangements support and enhance departmental efficiency, productivity, and services to the public.

The Department Director shall consider the following criteria when determining an employee's request to have a remote work schedule:

9. Department Operational Needs – Business and operational needs of the department and work unit can be met.
10. Employee Leave History – Employee has not violated Department work rules related to attendance in the last calendar year.
11. Employee Disciplinary History – Employee has exhibited acceptable behavior with no discipline on file of written warning or above in the last calendar year.
12. Employee Performance – Employee has no documented performance issues in the last calendar year and can perform the expected job responsibilities without direct and constant supervision.

Request and Approval Process

Employee Request Process

An employee who wishes to request a remote work schedule shall follow the process listed below:

1. Review whether their position is eligible for a remote work schedule as determined by the Department Director. If there are questions regarding the position eligibility, communicate with their supervisor.
2. Complete and submit a Remote Work Request form to your supervisor. Discuss the suitability of their job functions to work remotely with their supervisor.
3. If the supervisor supports the request, the supervisor and employee shall meet to establish the standards and expectations utilizing the Remote Work Agreement form.

4. The supervisor and employee complete and sign the Remote Work Agreement form. A copy of the Remote Work Request Form and Remote Work Agreement form shall be signed and provided to the Department Director to approve or deny. The Department Director shall have the discretion to approve or deny the agreement based on established criteria and/or operational needs.
5. Upon receipt of the final approval, comply with the Remote Work Agreement and meet responsibilities listed in this policy.

Department Approval Process

When an employee requests a Remote Work Schedule, the department shall follow the process listed below:

1. Upon receipt of a Remote Work Request form, a supervisor shall determine whether or not the employee's position is eligible for remote work.
2. The supervisor then shall review and approve or deny the request based on established criteria and departmental operational needs.
3. If the supervisor approves the request, the supervisor shall meet with the employee to establish the standards and expectations utilizing the Remote Work Agreement form.
4. The supervisor shall ensure that the employee's performance evaluation is up to date.
5. The supervisor and employee complete and sign the Remote Work Request form and Remote Work Agreement form. The supervisor shall forward a copy of both forms to be approved or denied and signed Department Director.
6. The Department Director shall approve or deny and sign and approve the Remote Work Agreement form. The Department Director has the discretion to approve or deny the agreement based on established criteria and/or operational needs.
7. Copies of completed agreement forms shall be sent to the employee and the Human Resources Department for inclusion in the employee's personnel file.
8. The supervisor shall monitor compliance with the Remote Work Agreement form and meet responsibilities listed in this policy.

Roles and Responsibilities

Supervisory Responsibilities

1. Communicate expectations and requirements of alternate work schedules to employees utilizing the Remote Work Agreement form. A supervisor shall communicate expectations and requirements around topics, including but not limited to:
 - o Regular or intermittent schedules
 - o Hours of work, lunch, and break periods
 - o Requirements for overtime approval (non-exempt employees)
 - o Expectations for performance, attendance, and conduct
 - o Acceptable response timeframes for external and internal customers
 - o Reporting and documentation responsibilities
 - o Dress and appearance standards
2. Establish regular communication methods to monitor employee performance and productivity.
3. Accommodate employees working remotely and in-person when scheduling meetings and other activities.
4. Evaluate ongoing operational needs and employee performance to determine if changes in work assignments are necessary.

5. Ensure inventory control for all City-owned assets, including inventory utilized by remote workers.
6. Communicate any temporary or full-time modifications to a Remote Work Schedule with reasonable advanced notice.
7. Provide appropriate and regular performance feedback.
8. Complete annual performance reviews.
9. Review employees' Remote Work Schedules at a minimum of every 90 days in the first year, and once per year thereafter.

Employee Responsibilities

1. Submit a request for an alternate work schedule in accordance with this policy.
2. Acknowledge expectations and agreements as approved in the Remote Work Agreement.
3. Comply with all City and departmental policies and established procedures.
4. Have frequent, open communication with supervisor and colleagues.
5. Meet appropriate dress and appearance standards when virtually interacting with co-workers, leaders, and customers.
6. Maintain attendance in accordance with City policies.
7. Notify direct supervisor and submit appropriate leave requests per City and department policies.
8. Respond within expected timeframes to communication and requests from internal and external customers, as established by your supervisor.
9. Attend meetings and training in-person at a designated City work location as required.
10. Report any issues with remote access or other technology resources promptly. If access cannot be resolved quickly, it may be necessary to report to a City work location or to submit appropriate leave time.
11. Immediately report any work-related injuries to your supervisor.

Remote Work Locations

1. When working remotely, employees are required to comply with all City policies and procedures and conduct standards that apply in a City work location.
2. Remote workers should manage personal business in a manner that does not interfere with the performance of job duties. Remote work is not a substitute for dependent care, except as expressly approved for emergency situations. If a remote worker needs to stop work for a long period of time to attend to personal business, they should request permission from their supervisor and use appropriate leave as necessary.
3. The City is not responsible for loss or damage to employee-owned furniture or equipment and does not assume liability for injuries to members of the employee's household or other third parties that occur on the employee's premises.
4. An employee who is on an approved remote work schedule may have their worksite office space reconfigured or may share a workspace at the onsite work location.
5. Employees must have a space around their remote workstation that is safe and free from hazards that could cause injury.
6. Employees are expected to use their own furniture. Exceptions based on special circumstances, such as equipment that may be provided as part of an approved accommodation under the American Disability Act or for a documented medical need must be discussed with Human Resources.

7. The City is not responsible for the payment of a remote working employee's utilities (gas, electric, water, etc.) and is not obligated to reimburse employee for any use, wear and tear, maintenance, or damage to employee-owned property, devices, or systems.
8. Mileage between remote work location and City work location is not reimbursable.

Remote Work Equipment and Supplies

1. The employee must comply with the expectations and policies for equipment use set forth by CCIT.
2. Equipment, software, or supplies provided by the City are for City of Wausau work use only.
3. The City will provide a computer for the employee's primary work location. The employee is responsible for either transporting or providing the needed equipment to their secondary work location. Only computer equipment, such as laptops, tablets, docking stations and/or monitors, should be taken to the off-site work location for the purposes of working remote.
4. Hardware and software purchased by the City and work products and documents created while working remote are the property of the City. Documents created while working remotely are subject to public records requests and the City's records retention policies. These documents are subject to inspection by the City and may be considered in administrative or disciplinary investigations.
5. Any office supplies needed to perform job duties remotely must be acquired from the employee's department with supervisory approval.
6. The employee is responsible for paying the costs of internet service at their remote work location. All other required equipment must be provided by the employee.
7. A remote work employee must protect City equipment, software, and supplies from possible theft, loss or damage. The remote work employee may be liable for replacement or repair of equipment, software, or supplies in compliance with applicable laws and City policies.

Information Security for Remote Workers

Many employees handle information that is considered sensitive or confidential. Remote workers must make reasonable efforts to ensure that others in the household cannot access City systems or information related to City business.

1. Remote workers must ensure that no other persons in their remote work location use City assets. Remote workers should use passwords and screen locks to safeguard all information related to City business.
2. Remote workers should use caution when printing documents in a remote work setting, and ensure all information is secured and disposed of in accordance with City records retention and destruction policies.
3. Supervisors should clearly identify what tasks and handling of documents are appropriate for remote work locations and communicate any exceptions to their employees.

Safety and Workplace Injuries for Remote Workers

Remote workers are responsible for maintaining safe working conditions in their remote work location. This includes the configuration of an ergonomically sound work area and mitigation of hazards that could result in injury.

1. The workspace should be free of objects that could fall on the employee or present trip and fall hazards. Cords, cables, and other equipment should be arranged to prevent tripping hazards.

2. Employees must ensure that electrical equipment is in good condition, power strips are not overloaded, extension cords are kept to a minimum, and surge protectors are used.
3. Employees should follow recommended ergonomic guidelines for equipment configuration, seating, and body positioning while working.

The Workers' Compensation Program provides benefits to employees who are injured while performing service growing out of and incidental to their employment. In the event of an injury sustained while working remotely, the employee is required to immediately report the injury to their direct supervisor and follow the Workers' Compensation reporting procedures. If the incident involves a medical emergency, employees should seek immediate medical attention or call 911

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE HUMAN RESOURCES COMMITTEE

Approving Reallocation of Four Bus Operator I Positions to Bus Operator II.

Committee Action: *Pending*

Fiscal Impact: *None*

File Number: 22-0607

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐	No ☐	
	<i>Included in Budget:</i>	Yes ☐	No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐	No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐</i>			

RESOLUTION

WHEREAS, MetroRide currently consists of 17 Bus Operator II positions and 9 Bus Operator I positions; and

WHEREAS, the market for bus operators is currently extremely competitive; and

WHEREAS, Metro Ride is currently experiencing critical short staffing levels and all of the Bus Operator I positions are vacant; and

WHEREAS, in June 2019 the City of Wausau and Amalgamated Transit union negotiated an increase in starting pay, which resulted in a short-term influx of candidates but no sustained improvement; and

WHEREAS, MetroRide management and Human Resources would like to reallocate 4 Bus Operator I positions to Bus Operator II, resulting in 21 Bus Operator II positions and 5 Bus Operator I positions; and

WHEREAS, the reallocation of four positions from Bus Operator I (part-time) to Bus Operator II (full-time) gives MetroRide management the flexibility to fill these positions with either full or time part candidates based on the candidate pool; and

WHEREAS, this flexibility will allow the department to hire directly to full time should the part-time status of Bus Operator I be a large barrier to recruitment; and

WHEREAS, your Human Resources Committee reviewed and recommends the reallocation of four Bus Operator I positions to Bus Operator II; and

BE IT RESOLVED, the Common Council of the City of Wausau does hereby reallocate four Bus Operator I positions to Bus Operator II.

Approved:

Katie Rosenberg, Mayor

Human Resource Committee Packet

June 13, 2022

Agenda Item
Discussion and possible action reallocating Bus Operator I positions
Background
The MetroRide Transit department has been struggling to recruit Bus Operator I candidates and has reached critical short-staffing levels. Bargaining agreement negotiations are ongoing, but the department has requested four Bus Operator I positions be reallocated to Bus Operator II. This will grant the department to recruit to either full- or part-time positions based on the candidate and department needs.
Fiscal Impact
None. Funded through salary savings due to vacancies
Staff Recommendation
Reallocate 4 Bus Operator I positions to Bus Operator II
Staff contact: Toni Vanderboom (715-261-6634) and Greg Seubert (715-261-6561)

JOINT RESOLUTION OF THE HUMAN RESOURCES AND FINANCE COMMITTEES

Approving Creation of Retirement Notice Incentive

Committee Action: *Pending*

Fiscal Impact: \$20,000

File Number: 12-0219

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐	No ☐	
	<i>Included in Budget:</i>	Yes ☐	No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐	No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐</i>			

RESOLUTION

WHEREAS, the City of Wausau would like to encourage employees to provide at least six months notice prior to retirement, to allow sufficient time to fill the vacancy before the anticipated retirement; and

WHEREAS, most City of Wausau policies require either two weeks or three months' notice of retire to qualify for leave payout; and

WHEREAS, the average recruitment takes three to four months before the new hire is able to start employment with the City; and

WHEREAS, six month notice would be instrumental in allowing departments to plan for upcoming vacancies; and

WHEREAS, a \$2,000 incentive in return for a six month retirement notice can be applied equally to all staff and is believed to be sufficient to encourage notice but not so rich as to encourage early retirement; and

WHEREAS, your Human Resources and Finance Committees have reviewed and approve the creation

of a \$2,000 retirement notice incentive; and

BE IT RESOLVED, the Common Council of the City of Wausau does hereby create \$2,000 incentive to be payable upon retirement with six months advance written notice of the employee's intent to retire.

Approved:

Katie Rosenberg, Mayor

Human Resource Committee Packet

June 13, 2022

Agenda Item
Discussion and possible action creating an extended retirement notice incentive
Background
The City of Wausau currently has two separation notice requirements: 1. Upon voluntary separation (resignation or retirement) with 10 days written notice to HR, an employee receives payout of remaining vacation time, compensatory time, and perfect attendance leave. 2. Upon retirement, non-represented employees hired before 1/1/13, Transit union employees hired before 1/1/13, Fire union employees and Police union employees with 3 months written notice shall be eligible for a Perfect Attendance Leave conversion. The average recruitment takes 3-4 months from start to finish (job posted for 3-4 weeks, 2-4 weeks for candidate selection, 2 weeks for pre-employment screening, 2 weeks for notice to a current employer). If a department seeks to revise or reclassify a vacant position, or if key participants are on leave during the selection period, the process can take even longer. This makes it challenging to provide overlap between the current incumbent and new hire for training and onboarding, since the longest notice period received is equal to the average recruitment timeline.
Fiscal Impact
Staff Recommendation
A six-month advance notice period would give departments sufficient time to reorganize and recruit for a vacancy. Unfortunately, there is no reasonable way to incentivize a resigning employee to grant a lengthy notice. However, we can create an incentive for a longer retirement notice. The City is currently granting a \$2,000 hiring bonus for difficult to fill positions. Staff propose offering a similar incentive for a 6-month retirement notice. This will be instrumental in granting ability to plan for upcoming vacancies, and can be universally applied to all employees regardless of union status or hiring date.
Staff contact: Toni Vanderboom (715-261-6634)



Wausau Police Department

515 Grand Ave

Wausau, WI 54403

Ph. 715-261-7800

MEMO: Incentive pay for additional retirement notice

DATE: 05/31/22

TO: Wausau City Council

The police department has been working cooperatively with the human resources department to address current and future staffing shortages. We currently have four vacancies we expect 3-5 more retirements by January, 2023. The union contract requires a 60 day notice of retirement to receive full benefits. The police department is seeking to incentivize a 6 month notice of retirement by offering \$2,000 for an extended notice.

If the city council authorizes an incentive for a 6 month retirement notice, we expect to see the a reduction in 2023 overtime costs. If we receive a 6 month notice, we will be able to hire candidates early (likely before September, 2022). Candidates will then be out of the police academy or out of field training by the time the retiring officer actually leaves the department. Either way, it reduces the timeframe in which we are short staffed by 4-5 months.

With a six month notice prior to a retirement, we would have the ability to hire and exceed our authorized staffing levels temporarily. This would allow our new officers time to train while the retiring staff are still working. We find significant value in a six month retirement notice and support this proposal that recognizes the value and incentivizes staff to give that notice.

Thank you,

Deputy Chief Matthew Barnes

Benjamin Bliven
Chief

Matthew Barnes
Deputy Chief

Todd Baeten
Patrol Captain

Benjamin Graham
Detective Captain

Melinda Pauls
Administrative Captain

**JOINT RESOLUTION OF THE HUMAN RESOURCES
AND FINANCE COMMITTEES**

Approving Budget Amendment for External HR Director Recruitment

Committee Action: *Pending*

Fiscal Impact: \$10,000

File Number: 21-1109D

Date Introduced: June 14, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐	No ☐	
	<i>Included in Budget:</i>	Yes ☐	No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐	No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐</i>			

RESOLUTION

WHEREAS, the incumbent HR Director has tendered her resignation; and

WHEREAS, an external recruitment is recommended to guide a nation-wide search and selection process for the best candidate; and

WHEREAS, the recruitment shall be partial funded via salary savings; and

WHEREAS, your Human Resources and Finance Committees reviewed and recommends the budget modification to support the external recruitment; and

BE IT RESOLVED, the Common Council of the City of Wausau does hereby approve a budget modification of \$10,000 for an external recruitment for Human Resources Director.

Approved:

Katie Rosenberg, Mayor

Human Resource Committee Packet

June 13, 2022

Agenda Item
Discussion and possible action approving recruitment plan for Human Resources Director.
Background
I am sorry to announce that I have tendered my resignation from the City of Wausau to accept a position closer to my family. I have enjoyed my time here in Wausau, and I will miss all of the amazing people I have had an opportunity to meet. With my resignation, the City needs to prepare a recruitment for the position of HR Director. HR staff generally handle recruitments in house, but there is a conflict of interest in staff choosing their own supervisor. For this reason, the Mayor recommends using an outside recruiting firm to assist with the filling of this vacancy. An outside firm can guide the recruitment and selection process, ensuring a nation-wide search for the best possible candidate.
Fiscal Impact
\$10,000 budget modification.
Staff Recommendation
Approve external recruitment for HR Director.
Staff contact: Toni Vanderboom (715-261-6634)

**CITY OF WAUSAU - REQUEST FOR PROPOSALS
COMPENSATION MARKET STUDY**



**CITY OF WAUSAU
REQUEST FOR PROPOSALS
COMPENSATION MARKET STUDY**

The City of Wausau is requesting proposals from consultants to review current pay ranges to determine if the current level of compensation for employees not represented by the terms of a collective bargaining agreement (hereinafter referred to as non-represented) is competitive with the market rate for non-represented employees and to make recommendations for ensuring accurate compensation for work performed. The City's objective is to provide a competitive, destination work force that retains skilled workers while attracting highly qualified new applicants. The recommendations from this study should be designed to determine the correct market pay for each position utilizing the City's current pay plan. Proposals will be accepted until 4:00 PM, July 15, 2022.

The City conducted a comprehensive salary plan review in 2018, reviewing each position, updating job descriptions and categorizing each into a salary band based upon a review of qualifications and work performed. The new pay plan took effect in April 2019 with the intent to review the ranges approximately every 5 years for maturation as necessary to remain competitive with the market. The City is seeking a consultant to make recommendations for adjustments to pay scales and/or pay that may be needed to remain competitive.

The City of Wausau employs approximately 180 non-represented employees within approximately 90 job classifications compensated within a salary structure with 23 pay ranges. This staff is employed in government operations consisting of Assessments, Customer Service and Finance, Human Resources and the City Attorney's Office, Transportation which includes the Department of Public Works and Metro Ride, Economic and Community Development as well as Commission Operations which includes Wausau Water Works and Community Development. This proposal only includes public safety insofar as the support needs Police and Fire employee administrative and managerial positions not represented under the terms of a collective bargaining agreement. The City currently operates under the Mayor/Council form of government.

SCOPE OF WORK AND DELIVERABLES

The study will provide the City with recommendations for updating and refining to ensure market competitiveness. The consultant will be expected to identify implementation recommendations that are effective and achievable in the context of an overall strategy.

The following components are considered essential to the study:

**CITY OF WAUSAU - REQUEST FOR PROPOSALS
COMPENSATION MARKET STUDY**

- Review current compensation structure and propose modifications to the existing wage schedule and compensation system based on internal and external comparisons, include market comparable.
- Review comparability and compression issues in areas where there are little or no differences in pay, coupled with large differences in responsibility, skill levels or qualification. The goal is to prevent or eradicate inequalities which may occur between supervisors and subordinates; new and experienced personnel; or between pay range midpoints of successive job grades. Compression and comparability issues arise not as deliberate compensation strategy, but on account of other issues. Improving comparability and reducing compression is a critical goal.

The study will be conducted in consultation with various City staff and officials and will be coordinated with and supported by the Human Resources Department as the delegate for the Human Resources Committee.

INCURRING COSTS

The City is not responsible for any costs incurred for the preparation of responses to this request for proposal.

SELECTION PROCESS

Proposals will be reviewed and a consultant will be recommended by the selection committee to the City's ***Human Resources Committee***. The recommendation will be based upon the consultant's experience/capabilities, project approach, and cost, all of which are described below under "Proposal Specifications."

TIMELINE

The estimated timeline for completion of the selection process is outlined below.

June 16, 2022	Distribution date of RFP
July 8, 2022	Last day for submitting written questions
July 15, 2022	Deadline to submit proposal (4:00 p.m.)
July 15-August 5, 2022	Evaluation of Proposals Period
August 8, 2022	Finalists present to Human Resources Committee (4:45 p.m.)
On or before August 31, 2022	Selected Firm Notified

PROPOSAL SPECIFICATIONS

Consultants are asked to submit concise proposals describing their capacity to manage projects, their experience with similar projects, and their approach to the proposed project. Proposals should be prepared on standard size paper. Standard advertising brochures should not be included in the body of the proposal. The proposal shall include the following information:

Business Organization – This section shall include the firm's name, areas of expertise, and a brief history of the firm, size, office locations, and business addresses. The name, address, and telephone number of a contact person and/or prospective project manager regarding the proposal shall be included. If sub-consultants are being utilized, similar information should be included for all subcontracted firms.

**CITY OF WAUSAU - REQUEST FOR PROPOSALS
COMPENSATION MARKET STUDY**

Experience and Capabilities - The consultant shall describe relevant qualifications of the firm and experience with similar projects. Qualification summary and list of staff intended for the project. Provide a description of similar projects along with a list of a minimum of three (3) references for each similar public organizational assessment completed.

Project Approach – The consultant shall describe the approach to the proposed project and project schedule to include key milestones, the method of conducting the work, along with the quantity in terms of time, the nature and scope or services to be provided by City staff to assist in the study’s completion. To be included at a minimum:

- Describe the more specific philosophy of the consultant and provide a recommendation in the following areas:
 - Method of identifying comparables and if comparable would vary depending upon department, position, or pay grade;
 - Comparison of only public sector data or private and public sector data;
 - Methodology to be used in benchmarking and determining salary ranges;

Separate Envelope – Provide cost information in a separate envelope.

SUBMITTAL REQUIREMENTS

One (1) original and six (6) copies of the proposal along with an electronic file stored on a jump drive, must be submitted in a sealed envelope by **4:00 p.m. Friday, July 15, 2022**. Please mark “Proposal for City of Wausau Salary (Pay Grade Maturation) Study” on the envelope.

The mailing and hand delivery address is:

**Wausau City Hall
Human Resources Department
407 Grant Street
Wausau, WI 54403**

CONTACT

Questions about the RFP or the project should be directed to the Human Resources Department at (715) 261-6630 or email anne.keenan@ci.wausau.wi.us.

TERMS AND CONDITIONS

The City reserves the right to accept or reject any or all proposals or portions thereof without stated cause. Upon selection of a finalist, the City by its proper officials shall attempt to negotiate and reach a final agreement with the finalist. If the City, for any reason, is unable to reach a final agreement with this finalist; the City then reserves the right to reject such finalist and negotiate a final agreement with another finalist who has the next most viable proposal. The City may also elect to reject all proposals and re-issue a new RFP.

**CITY OF WAUSAU - REQUEST FOR PROPOSALS
COMPENSATION MARKET STUDY**

Clarification of proposals: The City reserves the right to obtain clarification of any point in a consultant's proposal or obtain additional information. Any request for clarification or other correspondence related to the RFP shall be in writing or email, and a response shall be provided within three (3) business days.

The City is not bound to accept the proposal with the lowest cost, but may accept the proposal that demonstrates the best ability and most qualified to meet the needs of the City. The City reserves the right to waive any formalities, defects, or irregularities, in any proposal, response, and/or submittal where the acceptance, rejection, or waiving of such is in the best interests of the City. The City reserves the right to disqualify any proposal, before or after opening, upon evidence of collusion, intent to defraud, or any other illegal practice on the part of the consultant.

Note: Please return this page with your proposal.

The undersigned, an authorized agent of his/her company, hereby certifies:

- ☐ the receipt of this letter to solicit bids (on this date): _____
- ☐ familiarization with all terms, conditions, and specifications herein stated,
- ☐ company is qualified to perform work and services as proposed,
- ☐ that the proposal submitted is valid until _____ (date).

Company Name

Authorized Signature

Mailing Address

Printed Name

City, State, Zip

Title

Type of Entity (S-Corp, LLC, etc.)

Phone Number

Web Site

Email Address

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE PUBLIC HEALTH & SAFETY COMMITTEE

Relocating District 6 Polling Place from Thrive Church to Sylvan Hill Park located at 1329 Sylvan Street

Committee Action: *Pending*

Fiscal Impact: Postage expense of notification to all residents affected by this change.

File Number: 01-0115

Date Introduced: June 14, 2022

WHEREAS, voters in District 6 previously voted at Wausau East High School, but the City moved all polling places outside of schools to avoid additional expenses required to comply with school safety regulations; and

WHEREAS, voters in District 6 then went to vote at Thrive Church located at 400 Grand Avenue and have been there since August 2020 due to the COVID-19 pandemic; and

WHEREAS, District 6 residents expressed a desire to move the polling place into the district boundaries; and

WHEREAS, Sylvan Hill Park located within District 6 at 1329 Sylvan Street, is available as a polling place and has adequate space to accommodate voters, staff and equipment for elections; and

WHEREAS, Sylvan Hill Park is handicapped accessible and has more than sufficient parking for a large number of voters; and

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Wausau that Sylvan Hill Park, 1329 Sylvan Street, in Wausau, be established as a polling location for electors located in District 6 for all elections beginning with the Fall Primary, 2022; and

BE IT FURTHER RESOLVED, that all residences in District 6 be notified by mail of the location of the new polling site.

Approved:

Katie Rosenberg, Mayor



CITY CLERK – CUSTOMER SERVICES

TO: Common Council

FROM: Kaitlyn Bernarde, City Clerk

RE: Resolution to Relocate District 6 Polling Place to Sylvan Hill Park

DATE: June 7, 2022

Purpose: To establish a new polling place at Sylvan Hill Park, 1329 Sylvan Street, for residents in District 6 starting with the August 9, 2022, Partisan Primary.

Background: District 6 electors historically voted at Wausau East High School, but the polling place was moved in June 2020 due to school safety concerns. The polling place was temporarily moved out of District 6 due to a lack of available sites due to the Covid-19 pandemic.

In early 2022, District 6 residents expressed a desire to have the polling place moved back within the district boundaries. The Clerk's Office identified Sylvan Hill Park as a great location for the polling place because the park:

- Has a large, open, indoor Chalet, with a 100-person room occupancy to accommodate voters, staff, and equipment for elections
- Is handicap accessible with plenty of off-street parking
- Is centrally located within the aldermanic district
- Is operated by the Wausau and Marathon County Parks, Recreation and Forestry Department
- Is located on a City of Wausau bus route

If approved, all registered voters will be notified by mail of the poll site change. Signage will also be posted at Thrive Church on Election Day directing voters to the new site, and a notice will be printed in the next City Newsletter.

Recommendation: To approve the Resolution relocating the district 6 polling place to Sylvan Hill Park starting with the Partisan Primary election on August 9, 2022.

Sincerely,

Kaitlyn A. Bernarde