



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Common Council of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

SPECIAL MEETING:

Date/Time:

Location:

Members:

COMMON COUNCIL OF THE CITY OF WAUSAU

Monday, August 29, 2022 at 6:30 p.m.

City Hall (407 Grant Street, Wausau WI 54403) - Council Chambers

Carol Lukens, Michael Martens, Tom Kilian, Doug Diny, Gary Gisselman, Becky McElhaney, Lisa Rasmussen, Sarah Watson, Dawn Herbst, Lou Larson, Chad Henke

Call to Order

Pledge of Allegiance / Roll Call / Proclamations

Public Comment:

Pre-registered citizens for matters appearing on the agenda and other public comment.

File #	Resolutions and Ordinances	ACT
21-1109	FIN Resolution Approving Recruitment Plan for Transit Director with Funding from the Transit Fund	Approved 5-0

Public Comment & Suggestions

Adjournment

Signed by Katie Rosenberg, Mayor

Members of the public who do not wish to appear in person may view the meeting live on the Internet, by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail kaitlyn.bernarde@ci.wausau.wi.us with "Common Council public comment" in the subject line prior to the meeting start.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom on 8/26/22. Questions regarding this agenda may be directed to the City Clerk.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE HUMAN RESOURCES COMMITTEE

Approving Budget Amendment for External Transit Director Recruitment

Committee Action: Approved 5-0

Fiscal Impact: \$22,500

File Number: 21-1109

Date Introduced: August 29, 2022

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐	No ☐	
	<i>Included in Budget:</i>	Yes ☐	No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐	No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐			

RESOLUTION

WHEREAS, the incumbent Transit Director has tendered his retirement; and

WHEREAS, an external recruitment is recommended to guide a nation-wide search and selection process for the best candidate; and

WHEREAS, the recruitment shall be partial funded via salary savings; and

WHEREAS, your Finance Committees reviewed and recommends the budget modification to support the external recruitment; and

BE IT RESOLVED, the Common Council of the City of Wausau does hereby approve a budget modification of \$22,500 for an external recruitment for Transit Director.

Approved:

Katie Rosenberg, Mayor

FINANCE COMMITTEE

Date and Time: Tuesday, August 23, 2022 @ 5:30 pm., Council Chambers

Members Present: Lisa Rasmussen, Sarah Watson, Michael Martens, Carol Lukens, Doug Diny

Others Present: Maryanne Groat, Jeremy Kopp, Ben Bliven, Eric Lindman, Anne Jacobson, Anne Keenan, Katie Rosenberg, Jamie Polley, Solomon King, Dustin Kraege

Discussion and possible action approving recruitment plan for Transit Director.

Lisa Rasmussen stated Transit Director Greg Seubert has submitted his retirement notice and Human Resources is recommending using an outside recruitment source to locate someone to fill the position. She commented he has been with the city about 40 years and has a lot of institutional knowledge, so we are going to need someone that is not only a visionary but also highly knowledgeable and experienced.

Kathi Zoern, Transit Commission member, commented she felt it was critical to advertise nationally to fill this position and it should not wait until after hiring an HR Director. She hoped they were able to hire someone before Greg Seubert leaves to transfer some of his expertise.

Sarah Watson questioned where funds would come from. Maryanne Groat indicated she expected it to come out of the Transit Budget from the vacancy.

Motion by Watson, second by Lukens to approve the recruitment plan and budget modification. Motion carried 5-0.

Finance Committee Packet

August 23, 2022

Agenda Item
Discussion and possible action approving recruitment plan for Transit Director.
Background
Greg Seubert has submitted his retirement notice. The City needs to prepare a recruitment for the position of Transit Director. HR staff generally handle recruitments in house, the Human Resources staff along with the Mayor recommend using an outside recruiting firm to assist with the filling of this vacancy. An outside firm can guide the recruitment and selection process, ensuring a nation-wide search for the best possible candidate.
Fiscal Impact
\$22,500 budget modification.
Staff Recommendation
Approve external recruitment for Transit Director.
Staff contact: Anne Keenan (715-261-6632)