OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Meeting of the:	**FINANCE COMMITTEE**
Date/Time:	**Tuesday, April 9, 2024, at 5:15 PM**
Location:	**City Hall (407 Grant Street) - Council Chambers**
Members:	Lisa Rasmussen (C), Michael Martens (VC), Sarah Watson, Doug Diny, Carol Lukens

AGENDA ITEMS

1 Minutes of the previous meeting(s) (03/26/2024).
2 Discussion and possible action approving sole source request to purchase paint for Pavement Marking.
3 Discussion and possible action approving sole source request for 2024 Police Department squad car upfits.
4 Discussion and possible action regarding Second Amendment to Agreement Between the City of Wausau and the Wausau Cemetery Association regarding lease of a snow disposal site.
5 Discussion and possible action on renewal of parking lot lease (3rd and McClellan Streets – Kurly Kale LLC).
6 Discussion and possible action regarding the the new Treasury clarification on the obligation of personnel costs for ARPA Funding.
7 Discussion and Possible action regarding ARPA funding requests and related budget modification for addition of two officers to Wausau Police Department authorized staffing level.
8 Discussion and possible action of Community Care Paramedic position for the Fire Department approving ARPA funding and budget modification.
9 Discussion and possible action regarding ARPA funding requests and related budget modification for Police Department parking lot perimeter fence.
10 Discussion and possible action regarding ARPA funding requests and related budget modification for Deferred Capital projects.

11 Discussion and possible action regarding ARPA funding requests and related budget modification for Wausau Downtown Airport Terminal Upgrades, Hanger 2 Roof, Hanger 1-10 Replacement, Flight Training Classroom and Hanger 2 Office Upgrades.

Adjourn

Lisa Rasmussen, Chair

NOTICE: It is possible and likely that members of, and possibly a quorum of members of the Committee of the Whole or other committees of the Common Council of the City of Wausau may be in attendance at the above-mentioned meeting. No action will be taken by any such groups.

Members of the public who do not wish to appear in person may view the meeting live over the internet, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at https://tinyurl.com/WausauCityCouncil. Any person wishing to offer public comment who does not appear in person to do so, may e-mail kody.hart2@ci.wausau.wi.us with “Finance Committee Public Comment” in the subject line prior to the meeting start. All public comment, either by email or in person, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

This Notice was posted at City Hall and faxed to the Daily Herald newsroom 04/05/2024 at 6:00 PM

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

Other Distribution: Media, (Alderpersons: (Kilian, Gisselman, McElhaney, Herbst, Larson, Henke), *Rosenberg, *Jacobson, *Groat, Department Heads

FINANCE COMMITTEE

Date and Time: Tuesday, March 26, 2024 @ 5:30 p.m., Council Chambers
Members Present: Lisa Rasmussen (C), Michael Martens (VC), Sarah Watson, Doug Diny, Carol Lukens
Others Present: MaryAnne Groat, Matt Barnes, Tracy Rieger, Jeremy Kopp, Justin Pluess, Tegan Troutner, Eric Lindman, Dustin Kraege, James Henderson, Andy Sims, John Chmiel, Kody Hart, Alder Kilian, Alder Gisselman

Noting the presence of a quorum Chairperson Rasmussen called the meeting to order at 5:30 p.m.

Minutes of the previous meeting(s) (03/12/2024).
Motion by Watson, seconded by Martens, to approve the minutes. Motion carried 5-0.

Discussion and possible action on sole source purchasing for Kowalkski Masonry for Athletic Park project.
Motion by Diny, seconded by Watson, to approve the sole source purchase. Motion carried 5-0.

Discussion and possible action approving sole source purchasing and budget modification for an emergency repair on the fuel island containment system.
Motion by Watson, seconded by Martens, to approve the sole source purchase. Motion carried 5-0.

Discussion and Possible action regarding ARPA funding requests and related budget modification for addition of two officers to Wausau Police Department authorized staffing level.
Rasmussen questioned if it was a plan to pair these additional officers with the Community Resource Coordinator. It was stated that these additional officers would be informed of the services that the Community Resource Coordinator provides but that it would be a one-way referral. The core function of the officers would be to enforce city ordinances and state law in accordance with the standards of conduct expected in this community.

Watson questioned what the main tasks of these additional officers would be as it was stated that while enforcement was a core function, citations were not expected to aid in carrying out that enforcement. Watson stated support of hiring additional Community Resource Coordinators. It was stated that there is a difference in the work the Community Resource Coordinator does and the additional officers. The additional officers will patrol parks, parking ramps, and the downtown business area where unhoused individuals often are located to deter certain behaviors. Watson further questioned if there were certain experiences and training which would be required for officers hired for these additional positions. It was stated that AODA, mental health, and housing knowledge would be desired, but the main qualification would be creative problem solving and empathy in character.

Rasmussen stated value in gathering data in where there are deficiencies in our system to prevent individuals from becoming unhoused in our community and to identify solutions with that information. Rasmussen stated that there must be a connection to resources, a care element, and enforcement of ordinances to curb this issue.

Lukens questioned if the current unhoused population is having their safety threatened by an increase of additional unhoused individuals. It was stated that unhoused female identifying individuals experience an unproportional rate of victimization while the gap between shelter and permanent housing exists for all unhoused individuals.

Diny questioned if the position posting has been finalized. It was stated that this was an ongoing conversation between the Police Department and the Human Resources Department. The job description will include the ability to work flexible hours and expectations of community outreach within the unhoused population and area. Diny further questioned if ARPA was an appropriate funding source as it is one-time funding for ongoing positions.

Rasmussen stated that this will be scored for ARPA funding at the next Finance Committee meeting. It was additionally stated that future budget pressure was a factor when the committee scores this item for ARPA funding.

Without objection, public comment was taken on this agenda item.

1) Sandy Kelch, address not provided – spoke in opposition of the hiring of additional officers.
2) Nancy Stencil, 223281 Azalea Road, Wausau, WI 54401 – spoke in opposition of the hiring of additional officers.
3) Terry Kilian, 133 E. Thomas Street – spoke in opposition of the hiring of additional officers.
4) Randy Radtke, 244 Wyatt Street – spoke in opposition of the hiring of additional officers.
5) Tom Kilian, 133 E. Thomas Street – spoke in opposition of the hiring of additional officers.

DRAFT

6) Vicki Harness, 1240 S. 9th Avenue – spoke in opposition of the hiring of additional officers.
7) Catherine Kronenwetter, 117 Sturgeon Eddy Road – spoke in opposition of the hiring of additional officers.
8) Gary Gisselman, 319 Park Avenue – spoke in opposition of the hiring of additional officers.

Without objection, the committee stood in RECESS at 6:25 p.m.

ADJOURNED from recess at 7:08 p.m.

Discussion and possible action on ARPA ongoing allocation monitoring.
Rasmussen questioned if the needle has been moved on the Homebuyer Education Counseling and Closing Assistance program and if it has not, should be retooled and spent better somewhere else.

Watson questioned if the lead line replacement was recently approved and still on schedule. It was stated that this was recently approved and meant to provide gap funding in 2023 to replace lead service lines where road construction was occurring. Watson further questioned if there would be left over funds from this project. It was stated that the gap funding needed is complete thus the remainder of the funds could become unincumbered again.

Rasmussen stated it would be good to have an indicator of future street maintenance projects to consider funding for future ARPA allocations.

Discussion and possible action regarding ARPA funding requests and related budget modification for Police Department parking lot perimeter fence.
Rasmussen stated that this would be scored along with the other ARPA request for the next Finance Committee meeting.

Discussion and possible action regarding ARPA funding requests and related budget modification for Deferred Capital projects.
Rasmussen questioned if it would be possible to locate the ten worst streets in need of maintenance to allocate funding for asphalt overlays. It was also stated that these streets could be allocated based on if they need lead-line replacement in order to do the street repair and line replacement at the same time.

Rasmussen questioned the condition of the playground equipment replacements and if these completed the replacement of all park playground equipment within the city. It was stated that these are the last two playgrounds slated for replacement and that they are both in decent shape or have been updated with the existing playground replacement equipment budget. It was further stated that these could wait for future allocations.

Martens questioned if the tennis court replacement allocation would include an offer from a local group that would donate funds to replace tennis courts with pickle ball courts. It was stated that the local group donation would still be counted towards this tennis court replacement thus lowering the ARPA allocation needed.

Lukens questioned if there were any other options for the sit stand desk purchase. It was stated that this was not a high priority for the Police Department over other major priorities requested for ARPA funding.

Rasmussen stated that this would be scored along with the other ARPA requests for the next Finance Committee meeting.

Discussion and possible action regarding ARPA funding requests and related budget modification for Wausau Downtown Airport Terminal Upgrades, Hanger 2 Roof, Hanger 1-10 Replacement, Flight Training Classroom and Hanger 2 Office Upgrades.
Rasmussen stated that this would be scored along with the other ARPA requests for the next Finance Committee meeting.

Discussion and possible action authorizing the write-off of certain uncollectible delinquent personal property tax accounts from the City's accounting records.
Diny requested that the total amount for these accounts is stated. It was stated that this amount is somewhere near $14,000.

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Motion by Martens, seconded by Watson, to complete the write-off. Motion carried 5-0.

Discussion and possible action of Community Care Paramedic position for the Fire Department.
Rasmussen questioned the cost to the city once partner funding is factored. It was stated that previously allocated ARPA funding for the hiring of new firefighters could be used for this position.

Watson also questioned the allocations of the funding for the obligated cost to the city along with the partner funding. It was also questioned as to how much was left over from the ARPA funding for hiring new firefighters. It was stated that there is $478,000 left over.

Motion by Watson, seconded by Martens, to shift the purpose of some of the Fire Department's previously allocated ARPA funding up to $37,500 to fund this position. Motion carried 5-0.

Discussion and Possible Action on committee duties and responsibilities.
Motion by Diny, seconded by Watson, to accept the research and update the city website as needed. Motion carried 5-0.

Adjourn
Motion by Watson, second by Lukens, to adjourn the meeting. Motion carried.
Meeting adjourned at 8:08 p.m.

For full meeting video on YouTube: https://www.youtube.com/watch?v=9LY7ISAhaGY and https://www.youtube.com/watch?v=Y807QD-9P5Q

DRAFT

CITY OF WAUSAU PURCHASE ORDER COVER SHEET

DEPARTMENT: Public Works	CONTACT NAME: Dustin Kraege
VENDOR: TAPCO	COST: $26,246.55
PURCHASE DESCRIPTION: 25-barrels of paint for pavement marking	

COMPETITIVE PURCHASING PROCESS DOCUMENTATION

PLEASE INDICATE YOUR QUOTE AND BID EFFORTS BELOW. THIS IS A MANDATORY FORM FOR ANY PURCHASES IN EXCESS OF $10,000 AND SHOULD ACCOMPANY THE PURCHASE ORDER DOCUMENTATION AND BE REMITTED TO FINANCE

GOODS OR SERVICES REQUIRING CENTRALIZED PURCHASING INCLUDE: COPIERS, COMPUTER HARDWARE/SOFTWARE, INTERNET SERVICES, CELL PHONES, SECURITY CAMERAS, FURNITURE, PLOWING SERVICES, VEHICLES AND ROLLING STOCK, FACILITY MAINTENANCE

☐**PURCHASE OF GOODS OR CONTRACT SERVICES $10,000 TO $25,000 –** *WRITTEN QUOTES REQUIRED*

☐QUOTE SUMMARY AND AT LEAST 3 QUOTES (ATTACHED)
☐SOLE SOURCE JUSTIFICATION – APPROVED BY DEPT HEAD AND FINANCE DIRECTOR (ATTACHED)

☐ **PURCHASE OF GOODS OR CONTRACT SERVICES GREATER THAN $25,000 -** *FORMAL BID PROCESS REQUIRED*

☐PUBLIC CONSTRUCTION – FOLLOW STATE STATUTES
☐BIDS FORMALLY NOTICED
☐SEALED BIDS RECEIVED
☐BIDS OPENED AT BOARD OF PUBLIC WORKS
☐BID SUMMARY AND BIDS (ATTACHED)
☐SOLE SOURCE JUSTIFICATION APPROVED BY FINANCE COMMITTEE (ATTACHED)

☐**PURCHASE OF VOLATILE PRICING COMMODITIES $10,000 TO $50,000 –** *REQUIRES WRITTEN QUOTES*

☐QUOTE SUMMARY AND QUOTES (ATTACHED)
☐APPROVED SOLE SOURCE JUSTIFICATION (ATTACHED)

☐**PURCHASE OF COMBINED GOODS AND SERVICES OR PROFESSIONAL SERVICES UNDER $25,000 -** *COMPETITIVE PROCESS ENCOURAGED*

☐QUOTE SUMMARY (ATTACHED)
☐QUOTES (ATTACHED)
☐APPROVED SOLE SOURCE JUSTIFICATION (ATTACHED)
☐OTHER PROCUREMENT DESCRIBE_____

☒**PURCHASE OF COMBINED GOODS AND SERVICES OR PROFESSIONAL SERVICES OVER $25,000** – *FORMAL RFP PROCESS REQUIRED*

☐FORMAL RFP (ATTACHED)
☐RFP FORMALLY NOTICED
☐PROPOSALS OPENED AT BOARD OF PUBLIC WORKS
☐PROPOSAL SUMMARY AND PROPOSALS (ATTACHED)
☒SOLE SOURCE JUSTIFICATION APPROVED BY FINANCE COMMITTEE (ATTACHED)

☐**COOPERATIVE PURCHASING PROGRAM/AGREEMENT(such as NJPA/State of Wisconsin)**

☐**PURCHASING EXEMPTION – SOFTWARE MAINTENANCE AND SUPPORT PROCURED FROM PROPRIETARY OWNER, ORIGINAL MANUFACTURER MAINTENANCE AND PARTS, INSURANCE SERVICES AND PRODUCTS FROM CVMIC AND TMIC**

ADDTL INFO: 12-barrels white paint & 13 barrels of yellow paint for street pavement marking

Revised 2/23/2021

CITY OF WAUSAU

SOLE SOURCE PURCHASE JUSTIFICATION

REQUIRED FORM PURCHASE OF GOODS OR SERVICES EXCEEDING $10,000

Purchase of goods or services for no more than $25,000 may be made without competition when it is agreed ***in advance*** between the Department Head and the Finance Director. Sole source purchasing allows for the procurement of goods and services from a single source without soliciting quotes or bids from multiple sources. Sole source procurement cannot be used to avoid competition, rather it is used in certain situations when it can be documented that a vendor or contractor holds a unique set of skills or expertise, that the services are highly specialized or unique in character or when alternate products are unavailable or unsuitable from any other source. Sole source purchasing should be avoided unless it is clearly necessary and justifiable. The justification must withstand public and legislative scrutiny. The Department Head is responsible for providing written documentation justifying the valid reason to purchase from one source or that only one source is available. Sole source purchasing criteria include: urgency due to public safety, serious injury financial or other, other unusual and compelling reasons, goods or service is available from only one source and no other good or service will satisfy the City's requirements, legal services provided by an attorney, lack of acceptable bids or quotes, an alternate product or manufacturer would not be compatible with current products resulting in additional operating or maintenance costs, standardization of a specific product or manufacturer will result in a more efficient or economical operation or aesthetics, or compatibility is an overriding consideration, the purchase is from another governmental body, continuity is achieved in a phased project, the supplier or service demonstrates a unique capability not found elsewhere, the purchase is more economical to the city on the basis of time and money of proposal development.

1. Sole source purchase under $10,000 shall be evaluated and determined by the Department Head.
2. Sole source purchase of $10,001 to $25,000 a formal written justification shall be forwarded to the Finance Director who will concur with the sole source or assist in locating additional competitive sources.
3. Sole source purchase exceeding $25,000 must be approved by the Finance Committee.

☐ **Ongoing Sole Source – 365 days** ☒ **One Time Sole Source Request**

1. Provide a detailed explanation of the good or service to be purchased and vendor.

   Purchase 12, 55 gallon drums of white street marking paint and 13, 55 gallon drums of yellow street marking paint.

2. Provide a brief description of the intended application for the service or goods to be purchased.

   This product is used for annual street marking operations.

3. State why other products or services that compete in the market will not or do not meet your needs or comply with your specifications.

   The department has a good history with the products from this vendor. DPW purchased products from the low bidder in 2015 and 2016 and had problems with it. The product we have been getting from TAPCO is consistently good.

4. Describe your efforts to identify other vendors to furnish the product or services.

   Previous experience with three vendors.

5. How did you determine that the sole source vendor's price was reasonable?

   Gathered three quotes. Two vendors are from Wisconsin, one is from Ohio.

6. Which of the following best describes this sole source procurement? Select all that apply.

- [x] Product or vendor is uniquely qualified with capability not found elsewhere.
- [ ] Urgency due to public safety, serious financial injury or other. (explain)
- [ ] The procurement is of such a specialized nature that by virtue of experience, expertise, proximity or ownership of intellectual property
- [ ] Lack of acceptable quotes or bids.
- [ ] Product compatibility or the standardization of a product.
- [ ] Continuation of a phased project.
- [ ] Proposal development is uneconomical.

Department: Public Works

Preparer: Dustin Kraege

Vendor Name: Traffic and Parking Control Co. Inc.

Expected amount of purchase or contract: $26,246.55

Department Head Signature: ***Date:***

Finance Director Signature: ***Date:***

Rank	Vendor	Quote	Location	Notes
1	TAPCO	$26,246.55	WI	
2	Sherwin Industries	$36,562.00	WI	
3	Sherwin-Williams	$18,205.00	OH	Had quality issues with their product in the past.

TAPCO
Safe travels.

Traffic and Parking Control Co., Inc.
5100 West Brown Deer Rd
Brown Deer, WI 53223
Phone No.:800-236-0112
E-Mail: customerservice@tapconet.com

SALES QUOTE

SALES QUOTE DATE
3/1/2024
SALES QUOTE NUMBER
Q24003601
CUSTOMER NO.
C8487

BILL TO
City of Wausau (Signs & Traffic)
Gordy Schultz
400 Myron St
Wausau, WI 54401
United States of America

SHIP TO
City Of Wausau (Signs & Traffic)
Gordy Schultz
400 Myron St
Wausau, WI 54401
United States of America

Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
	BEST RATE Quoted	Net 30 DAYS	Aaron Guilbault	3/31/2024

Item/Description	U/M	Quantity	Unit Price	Total Price
102366 Paint White Jet Dry 72W-A042 In 55 Gallon Drum Waterborne	Each	12	967.35	11,608.20
102367 Paint Yellow Jet Dry 72Y-A056 In 55 Gallon Drum Waterborne	Each	13	1,002.95	13,038.35
3200-0000 FREIGHT SALES		1	1,600.00	1,600.00

Subtotal:	**26246.55**
Invoice Discount:	0.00
Total Sales Tax:	0.00
Total:	**26,246.55**

All prices are listed in US Dollar (USD)
For terms and conditions, please visit https://tapconet.com/terms-conditions

Sherwin Industries, Inc.
2129 West Morgan Avenue
Milwaukee, WI 53221
Dennis Fleischman
Phone: 715-531-8119

QUOTE

DATE: 03-06-2024

QUOTED TO: City of Wausau	**JOB DESIGNATION:**
	PROJECT START DATE: TBD
	SHIPMENT COMPLETION DATE:
	BID DATE:
CONTACT NAME: Gordy	**BID #:**
PHONE:	**DURATION OF QUOTE:** 30 Days
FAX:	**F.O.B.:**
EMAIL:	
SHIP TO:	**PAYMENT TERMS:**
	QUOTED BY:
	SALES REGION CODE:

DESCRIPTION	QUANTITY	UNIT	PRICE		EXTENSION PRICE
Rae paint 9511 yellow fast dry 5 min dry time	13		1448.00 per Drum		18,824
Rae paint 9510 white fast dry 5 min dry time	12		1399.00 per drum		16,788
PLUS FRIEGHT			Est: 950.00		

COMMENTS:

total $36,562

1. Pricing does not include applicable sales tax.
2. Estimated time to ship quoted at time of order.
3. All material not able to be produced before the expiration date of the quote will be re-quoted based on the available date of production.
4. Crafco lead times can be long, please give us as much notification as possible so we have material available.

Pavement Preservation Products Restocking Policy

Sherwin Industries, Inc. will only accept the return of products that have been authorized in writing in advance. To obtain authorization contact your sales representative. A written authorization will be faxed or emailed to you. A copy of the RETURN AUTHORIZATION must accompany the material being returned.

Not all products are returnable. Products that have a shelf life or are not considered made to order or special order may not be returned. No used parts may be returned.

All returns are subject to restocking charges.

Parts 20%
Equipment Non-Returnable
Sealant 25%
Silicone Non-Returnable
Geocomposites Non-Returnable
Mastic 25%
Techcrete 25%
Other Standard inventoried items 20%

Pavement Markings Business Unit Price Quotation

101 W. Prospect Ave, 1500M | Cleveland, OH 44115 | Phone: 800-597-2929 |
Email: hwyinsidesales@sherwin.com

Quote Number	00002603	Quote Date	2/2/2024
Created By	Joanna Carr	Quote Start Date	2/2/2024
Quote Type	Everyday Price Quote	Expiration Date	4/30/2024
Status	Draft	Created Date	2/2/2024

Account

Account Name	CITY OF WAUSAUMAINT Wausau	Billing Address	407 GRANT ST WAUSAU, Wisconsin 54403 United States

Product Number	Product Description	Packaging	Product UOM	Quantity	Gallons / Lbs	30 Day Extended Price Per UOM	30 Day Extended Price per Ton/Container
5.0TM2570-27	HL WB WI WT	DRUM	EA	12.00	660.00	USD 13.50 /gal	USD 8,910.00
5.0TM2571-27	HL WB WI YL	DRUM	EA	13.00	715.00	USD 13.00 /gal.	USD 9,295.00

30 Day Extended Price per Ton/Cont Total	USD 18,205.00

We thank you for your consideration of Sherwin-Williams products and look forward to supplying these products to you.

To place an order, please email your purchase order to Sales Services at hwyinsidesales@sherwin.com.

Prepared By	Joanna Carr
Phone	800-597-2929
Email	joanna.carr@sherwin.com
Fax	(216) 263-1590

Bill To Name	CITY OF WAUSAUMAINT Wausau
Bill To	407 GRANT ST

101 W. Prospect Ave, 1500M | Cleveland, OH 44115 | Phone: 800-597-2929

NOTICE: Please take notice that the quotation set forth above is for information purposes only, is not a contract or an offer to contract, and is subject to and conditioned upon acceptance by The Sherwin-Williams Company of an applicable purchase order. Pricing is subject to change without notice. The pricing and recommendations detailed in this proposal represent confidential information provided by The Sherwin-Williams Company to you, and by receipt of this quotation, you agree to not copy or share this quotation with others outside of your firm.

Terms & Conditions of Sale:

- A regulatory surcharge will be added to each order. Please contact your sales representative for details.
- Net 30, No Discount
- Quoted prices reflect these discounts.
- **Check must be received by Sherwin-Williams before the 30th or 60th calendar day from date of invoice for discounted prices to be honored.
- Account balance must be current for discounts to be honored.
- Prices based on truckload quantities, shipments less than truckload are subject to additional freight charges.
- Payment Terms are specified on each invoice. Failure to comply with these terms could result in my account being placed on hold and that a late fee of 7% of the invoice amount or the maximum amount permitted by applicable law (whichever is less) shall be charged for all amounts past due.

CITY OF WAUSAU

SOLE SOURCE PURCHASE JUSTIFICATION

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1. Sole source purchase under $10,000 shall be evaluated and determined by the Department Head.
2. Sole source purchase of $10,001 to $25,000 a formal written justification shall be forwarded to the Finance Director who will concur with the sole source or assist in locating additional competitive sources.
3. Sole source purchase exceeding $25,000 must be approved by the Finance Committee.

☐ **Ongoing Sole Source – 365 days** ☒ **One Time Sole Source Request**

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1. Provide a detailed explanation of the good or service to be purchased and vendor.

The upfit and installation of (4) 2024 police squad cars. 1 car to be a K9. 2 cars to be SROs. 1 car to be a fully marked squad.

2. Provide a brief description of the intended application for the service or goods to be purchased.

These (4) cars will be operated by the police department for their daily patrol, community, school, and K9 operations.

3. State why other products or services that compete in the market will not or do not meet your needs or comply with your specifications.

Identifying this vendor as the preferred over others is the result of trial and error of different upfits. Each vendor upfits with slightly different styles and/or products. This vendor has been reliable and quick (sometimes the same day) to act with repairs when compared to others. Almost all work on the upfit has been covered by warranty, including their travel to and from our location. Previous vendors have occasionally struggled to honor their warranty repairs. During monthly fleet meetings, the police dept regularly expresses their satisfaction with how well the cars are set up and the products used for upfit.

(Please see included pictures showing the quality and detail of upfit)

4. Describe your efforts to identify other vendors to furnish the product or services.

A visit from the primary local vendor determined they are no longer upfitting entire squads and would respond to bid requests by declining to bid. Using the requested vender will create standardization allowing optimal transition between officer shifts, provides the fleet with consistent in-house stocked parts, and streamlines repair knowledge.

5. How did you determine that the sole source vendor's price was reasonable?

The initial estimates from the requested vendor had an increase of labor and a fee for removal of existing equipment. When challenging the vendor about the increase, they agreed to eliminate the equipment removal fee, saving us $2400. The vendor stated the labor increase is the 1st since 2019 and cannot reduce the labor fee simply due to being a "small business that didn't have a choice." The labor increased for a total of $3000. The cost difference between labor increase and equipment removal is an increase of $600. Any component increases (itemized in the estimates) are set by the manufacture for authorized vendors, then passed to the consumer.

6. Which of the following best describes this sole source procurement? Select all that apply.

- ☒ Product or vendor is uniquely qualified with capability not found elsewhere.
- ☐ Urgency due to public safety, serious financial injury or other. (explain)
- ☒ The procurement is of such a specialized nature that by virtue of experience, expertise, proximity or ownership of intellectual property
- ☐ Lack of acceptable quotes or bids.
- ☒ Product compatibility or the standardization of a product.
- ☐ Continuation of a phased project.
- ☐ Proposal development is uneconomical.

Department: DPW - Fleet

Preparer: Solomon King

Vendor Name: Belco Vehicle Solutions LLC.

Expected amount of purchase or contract: $77,878.88

Department Head Signature: ***Date:***

Finance Director Signature: ***Date:***

Belco Vehicle Solutions, LLC
1911 Kutzke Road
Portage, WI 53901 US
(608) 635-0519
belcovs@gmail.com
belcovehiclesolutions.com

Estimate

ADDRESS
Wausau Department of Public Works
400 Myron Street
Wausau, WI 54401

ESTIMATE # 5648
DATE 03/15/2024

Marked Squad

ACTIVITY	QTY	COST	AMOUNT
Changeover Installation of new and existing equipment, if applicable. Marked Patrol #1	1	3,250.00	3,250.00
Vinyl Graphics Design and/or application of vinyl graphics per customer order. School Car Graphics Included	1	700.00	700.00
Vinyl Graphics - HOOD WRAP Vinyl wrap carbon fiber wrap.	1	200.00	200.00
Tiger Tough T72145BLK Tiger Tough SEat Cover Set, Durango, Black	1	322.05	322.05
WIRHUTILITY Belco custom wire harness. Includes 10' 4ga battery cable/ground cable.	1	225.00	225.00
100ampcir Install bay 100 amp circuit breaker	1	42.50	42.50
C3900U Code 3 Slim Speaker With Universal Bracket	2	229.85	459.70
Z3S-OBD-PIU-G Z3S OBD MODULE/GW MOD HARNESS FOR Durango	1	412.44	412.44
Z3SXP-1 Z3 Serial Siren With Banshee Built In, Push Button Control Head	1	1,066.05	1,066.05
C3-21TRMC Code 3 21TR. Multi Color 52" LED lightbar with 4 LED Takedowns, LED alleys, and black top	1	1,749.00	1,749.00

ACTIVITY	QTY	COST	AMOUNT
lenses. Front secondary color white, rear secondary color amber. (price includes shipping and vehicle specific hook kit)			
C3-M180S-MIRROR-B Code 3, Intersection/Mirror/Puddle light, Mirror light with vehicle specific bracket LED (Blue)	1	166.43	166.43
C3-M180S-MIRROR-R Code 3, Intersection/Mirror/Puddle light, Mirror light with vehicle specific bracket LED (RED)	1	166.43	166.43
C3-XT4LBKT Code 3, XT4 90 degree bracket	2	8.50	17.00
C3-ULTMC-BW Code 3 Mega Thin Led, Dual Color, Blue/White	1	125.48	125.48
C3-ULTMC-RW Code 3 Mega Thin Led, Dual Color, Red/White	1	125.48	125.48
CD3794RW Code 3 MegaFlex, Dual Color, Red/White	2	125.48	250.96
CD3794BW Code 3 MegaFlex, Dual Color, Blue/White	2	125.48	250.96
LEDDOME 5.5" 24 LED Dome Lamp	2	59.00	118.00
CODE 3:XTP4RR XTP4RR Code 3, XT4, four LED lighthead Red/Red	1	82.88	82.88
CODE 3:XTP4BB XTP4BB Code 3, XT4, four LED lighthead Blue/Blue	1	82.88	82.88
Panorama SH900 5 in 1 Cradlepoint Antenna	1	289.00	289.00
MagMic Magnetic Mic Microphone Clip	1	42.00	42.00
7160-0220 Mongoose 9" Locking Slide Arm W/Motion Attachment	1	254.38	254.38
7170-0884-01 Gamber Johnson Kit, 2021+ Dodge Durango Standard Console with Cup Holder and Rear Armrest	1	672.00	672.00
Octply Black electronics mounting base.	1	56.00	56.00
8026B RT Fuse Block, 12 Circuit With Ground, With Cover And Failed Fuse LED Indicator	2	55.00	110.00
COPETophatSS Copeland Engineering 6301 Top H.A.T SS Power Distribution Timer	1	157.57	157.57
75812 Streamlight Stinger DS LED With 12 Volt Charger. No AC Charger	1	114.30	114.30
10gang	2	20.99	41.98

ACTIVITY	QTY	COST	AMOUNT
10 Barrier Strip			
ETFBSSN-P Sound Off Flashback	1	72.98	72.98
GunLockRat Setina Single Vertical Universal Gun Mount With Ratchet Style Lock/ Handcuff Override	1	326.76	326.76
BR-930W 3 hole power outlet with flange	1	19.99	19.99
IBRRSR Install Bay Round Rocker Switch (Red)	2	7.54	15.08
S6702D18OSB Pro Gard Standard Transport Seat w/ 1/4" Poly Window Cargo Barrier and Outboard Seat Belts, Durango	1	1,774.80	1,774.80
WB67NPD18 Dodge Durango Pair, Steel Window Bars (for use with OEM Door Panels only)	1	230.16	230.16
CODE 3:C3-RNR-60BW Outliner 60" perimeter light blue/white	1	412.10	412.10
CODE 3:C3-RNR-60RW Outliner 60" perimeter light red/white	1	412.10	412.10
PSSP6714D18A Pro Gard 2018-2020 Durango Poly Center Slider Window with Expanded Metal Insert Front Partition. Includes Recessed Panel and Lower Extension Panels.	1	1,004.64	1,004.64
Vinyl Graphics - REMOVAL Removal of vinyl graphics	2	75.00	150.00
Product FP67D18 Pro Gard Floor Pan	1	234.36	234.36
Shipping - Gamber-Johnson Shipping - Gamber-Johnson products	3	15.00	45.00
Shipping Progard Freight	1	200.00	200.00
CabSol Cab Solutions Universal Head Rest Printer Mount #PJKIT-UVHR	1	288.00	288.00
USB10 10 Foot USB A Plug-Mini B Plug	1	12.00	12.00
PrintPwr Printer Car Adapter Power Cable 14 Foot # 14331	1	34.39	34.39
17Antennamini 17' Antenna Cable With Brass Base, Mini UHF Connector	1	35.45	35.45
1/4 Wave 1/4 Wave Antenna Mast and Base	1	18.99	18.99
Product CTech Custom 36 Inch Wide Designed Box	1	1,675.00	1,675.00

Thank you for your business

TOTAL

$18,512.27

Accepted By

Accepted Date

Belco Vehicle Solutions, LLC
1911 Kutzke Road
Portage, WI 53901 US
(608) 635-0519
belcovs@gmail.com
belcovehiclesolutions.com

Estimate

ADDRESS
Wausau Department of Public Works
400 Myron Street
Wausau, WI 54401

K9

ESTIMATE # 5649
DATE 03/15/2024

ACTIVITY	QTY	COST	AMOUNT
Changeover K9 Installation of new and existing equipment, if applicable. K9 Durango	1	3,950.00	3,950.00
Vinyl Graphics Design and/or application of vinyl graphics per customer order. School Car Graphics Included	1	700.00	700.00
Vinyl Graphics - HOOD WRAP Vinyl wrap carbon fiber wrap.	1	200.00	200.00
Tiger Tough T72145BLK Tiger Tough SEat Cover Set, Durango, Black	1	322.05	322.05
WIRHUTILITY Belco custom wire harness. Includes 10' 4ga battery cable/ground cable.	1	225.00	225.00
100ampcir Install bay 100 amp circuit breaker	1	42.50	42.50
C3900U Code 3 Slim Speaker With Universal Bracket	2	229.85	459.70
Z3S-OBD-PIU-G Z3S OBD MODULE/GW MOD HARNESS FOR Durango	1	412.44	412.44
Z3SXP-1 Z3 Serial Siren With Banshee Built In, Push Button Control Head	1	1,066.05	1,066.05
C3-21TRMC Code 3 21TR. Multi Color 52" LED lightbar with 4 LED Takedowns, LED alleys, and black top	1	1,749.00	1,749.00

ACTIVITY	QTY	COST	AMOUNT
lenses. Front secondary color white, rear secondary color amber. (price includes shipping and vehicle specific hook kit)			
C3-M180S-MIRROR-B Code 3, Intersection/Mirror/Puddle light, Mirror light with vehicle specific bracket LED (Blue)	1	166.43	166.43
C3-M180S-MIRROR-R Code 3, Intersection/Mirror/Puddle light, Mirror light with vehicle specific bracket LED (RED)	1	166.43	166.43
C3-XT4LBKT Code 3, XT4 90 degree bracket	2	8.50	17.00
C3-ULTMC-BW Code 3 Mega Thin Led, Dual Color, Blue/White	1	125.48	125.48
C3-ULTMC-RW Code 3 Mega Thin Led, Dual Color, Red/White	1	125.48	125.48
CD3794RW Code 3 MegaFlex, Dual Color, Red/White	2	125.48	250.96
CD3794BW Code 3 MegaFlex, Dual Color, Blue/White	2	125.48	250.96
LEDDOME 5.5" 24 LED Dome Lamp	2	59.00	118.00
CODE 3:XTP4RR XTP4RR Code 3, XT4, four LED lighthead Red/Red	1	82.88	82.88
CODE 3:XTP4BB XTP4BB Code 3, XT4, four LED lighthead Blue/Blue	1	82.88	82.88
Panorama SH900 5 in 1 Cradlepoint Antenna	1	289.00	289.00
MagMic Magnetic Mic Microphone Clip	1	42.00	42.00
7160-0220 Mongoose 9" Locking Slide Arm W/Motion Attachment	1	254.38	254.38
7170-0884-01 Gamber Johnson Kit, 2021+ Dodge Durango Standard Console with Cup Holder and Rear Armrest	1	672.00	672.00
Octply Black electronics mounting base.	1	56.00	56.00
8026B RT Fuse Block, 12 Circuit With Ground, With Cover And Failed Fuse LED Indicator	2	55.00	110.00
COPETophatSS Copeland Engineering 6301 Top H.A.T SS Power Distribution Timer	1	157.57	157.57
75812 Streamlight Stinger DS LED With 12 Volt Charger. No AC Charger	1	114.30	114.30
10gang	2	20.99	41.98

ACTIVITY	QTY	COST	AMOUNT
10 Barrier Strip			
ETFBSSN-P Sound Off Flashback	1	72.98	72.98
GunLockRat Setina Single Vertical Universal Gun Mount With Ratchet Style Lock/ Handcuff Override	1	326.76	326.76
BR-930W 3 hole power outlet with flange	1	19.99	19.99
IBRRSR Install Bay Round Rocker Switch (Red)	2	7.54	15.08
CODE 3:C3-RNR-60BW Outliner 60" perimeter light blue/white	1	412.10	412.10
CODE 3:C3-RNR-60RW Outliner 60" perimeter light red/white	1	412.10	412.10
Ace K9 Ace K9 Hot N Pop Pro With Dual Window Drop Module and Remote Door System	1	1,499.00	1,499.00
Watchdog Ace K9 Cellular Upgrade	1	899.00	899.00
FAN10 Ace K9 10" Fan With Fan Guard	1	324.00	324.00
Product No K9 Left Behind	1	69.00	69.00
Product CK0406DUR11-10 "Ultimate K9 2 Setina K9 Exit points 2: Drivers side & Between Front Seats Prisoner Passenger Side Exit *RECOMMENDED: -Cargo Box NOT INCLUDED *FOR USE WITH: -10"" Fan NOT INCLUDED"	1	3,182.76	3,182.76
CabSol Cab Solutions Universal Head Rest Printer Mount #PJKIT-UVHR	1	288.00	288.00
USB10 10 Foot USB A Plug-Mini B Plug	1	12.00	12.00
PrintPwr Printer Car Adapter Power Cable 14 Foot # 14331	1	34.39	34.39
17Antennamini 17' Antenna Cable With Brass Base, Mini UHF Connector	1	35.45	35.45
1/4 Wave 1/4 Wave Antenna Mast and Base	1	18.99	18.99
Vinyl Graphics - REMOVAL Removal of vinyl graphics	2	75.00	150.00
Shipping - Gamber-Johnson Shipping - Gamber-Johnson products	3	15.00	45.00

ACTIVITY	QTY	COST	AMOUNT
Shipping Progard Freight	1	200.00	200.00
Shipping Setina Frieght	1	300.00	300.00
Product CTech Custom 36 Inch Wide Designed Box	1	1,675.00	1,675.00

Thank you for your business

TOTAL **$22,242.07**

Accepted By

Accepted Date

Belco Vehicle Solutions, LLC
1911 Kutzke Road
Portage, WI 53901 US
(608) 635-0519
belcovs@gmail.com
belcovehiclesolutions.com

Estimate

ADDRESS
Wausau Department of Public Works
400 Myron Street
Wausau, WI 54401

SRO #2

ESTIMATE # 5647
DATE 03/15/2024

ACTIVITY	QTY	COST	AMOUNT
Changeover Installation of new and existing equipment, if applicable. School Car #2	1	3,250.00	3,250.00
Vinyl Graphics Design and/or application of vinyl graphics per customer order. School Car Graphics Included	1	750.00	750.00
Vinyl Graphics - HOOD WRAP Vinyl wrap carbon fiber wrap.	1	200.00	200.00
Tiger Tough T72145BLK Tiger Tough SEat Cover Set, Durango, Black	1	322.05	322.05
WIRHUTILITY Belco custom wire harness. Includes 10' 4ga battery cable/ground cable.	1	225.00	225.00
100ampcir Install bay 100 amp circuit breaker	1	42.50	42.50
C3900U Code 3 Slim Speaker With Universal Bracket	2	229.85	459.70
Z3S-OBD-PIU-G Z3S OBD MODULE/GW MOD HARNESS FOR Durango	1	412.44	412.44
Z3SXP-1 Z3 Serial Siren With Banshee Built In, Push Button Control Head	1	1,066.05	1,066.05
C3-21TRMC Code 3 21TR. Multi Color 52" LED lightbar with 4 LED Takedowns, LED alleys, and black top	1	1,749.00	1,749.00

ACTIVITY	QTY	COST	AMOUNT
lenses. Front secondary color white, rear secondary color amber. (price includes shipping and vehicle specific hook kit)			
C3-M180S-MIRROR-B Code 3, Intersection/Mirror/Puddle light, Mirror light with vehicle specific bracket LED (Blue)	1	166.43	166.43
C3-M180S-MIRROR-R Code 3, Intersection/Mirror/Puddle light, Mirror light with vehicle specific bracket LED (RED)	1	166.43	166.43
C3-XT4LBKT Code 3, XT4 90 degree bracket	2	8.50	17.00
C3-ULTMC-BW Code 3 Mega Thin Led, Dual Color, Blue/White	1	125.48	125.48
C3-ULTMC-RW Code 3 Mega Thin Led, Dual Color, Red/White	1	125.48	125.48
CD3794RW Code 3 MegaFlex, Dual Color, Red/White	2	125.48	250.96
CD3794BW Code 3 MegaFlex, Dual Color, Blue/White	2	125.48	250.96
LEDDOME 5.5" 24 LED Dome Lamp	2	59.00	118.00
CODE 3:XTP4RR XTP4RR Code 3, XT4, four LED lighthead Red/Red	1	82.88	82.88
CODE 3:XTP4BB XTP4BB Code 3, XT4, four LED lighthead Blue/Blue	1	82.88	82.88
Panorama SH900 5 in 1 Cradlepoint Antenna	1	289.00	289.00
MagMic Magnetic Mic Microphone Clip	1	42.00	42.00
7160-0220 Mongoose 9" Locking Slide Arm W/Motion Attachment	1	254.38	254.38
7170-0884-01 Gamber Johnson Kit, 2021+ Dodge Durango Standard Console with Cup Holder and Rear Armrest	1	672.00	672.00
Octply Black electronics mounting base.	1	56.00	56.00
8026B RT Fuse Block, 12 Circuit With Ground, With Cover And Failed Fuse LED Indicator	2	55.00	110.00
COPETophatSS Copeland Engineering 6301 Top H.A.T SS Power Distribution Timer	1	157.57	157.57
75812 Streamlight Stinger DS LED With 12 Volt Charger. No AC Charger	1	114.30	114.30
10gang	2	20.99	41.98

ACTIVITY	QTY	COST	AMOUNT
10 Barrier Strip			
ETFBSSN-P Sound Off Flashback	1	72.98	72.98
GunLockRat Setina Single Vertical Universal Gun Mount With Ratchet Style Lock/ Handcuff Override	1	326.76	326.76
BR-930W 3 hole power outlet with flange	1	19.99	19.99
IBRRSR Install Bay Round Rocker Switch (Red)	2	7.54	15.08
S6702D18OSB Pro Gard Standard Transport Seat w/ 1/4" Poly Window Cargo Barrier and Outboard Seat Belts, Durango	1	1,774.80	1,774.80
WB67NPD18 Dodge Durango Pair, Steel Window Bars (for use with OEM Door Panels only)	1	230.16	230.16
CODE 3:C3-RNR-60BW Outliner 60" perimeter light blue/white	1	412.10	412.10
CODE 3:C3-RNR-60RW Outliner 60" perimeter light red/white	1	412.10	412.10
PSSP6714D18A Pro Gard 2018-2020 Durango Poly Center Slider Window with Expanded Metal Insert Front Partition. Includes Recessed Panel and Lower Extension Panels.	1	1,004.64	1,004.64
Product FP67D18 Pro Gard Floor Pan	1	234.36	234.36
Shipping - Gamber-Johnson Shipping - Gamber-Johnson products	3	15.00	45.00
Shipping Progard Freight	1	200.00	200.00
Vinyl Graphics - REMOVAL Removal of vinyl graphics	2	75.00	150.00
CabSol Cab Solutions Universal Head Rest Printer Mount #PJKIT-UVHR	1	288.00	288.00
PrintPwr Printer Car Adapter Power Cable 14 Foot # 14331	1	34.39	34.39
USB10 10 Foot USB A Plug-Mini B Plug	1	12.00	12.00
1/4 Wave 1/4 Wave Antenna Mast and Base	1	18.99	18.99
17Antennamini 17' Antenna Cable With Brass Base, Mini UHF Connector	1	35.45	35.45
Product CTech Custom 36 Inch Wide Designed Box	1	1,675.00	1,675.00

Thank you for your business

TOTAL **$18,562.27**

Accepted By

Accepted Date

Belco Vehicle Solutions, LLC
1911 Kutzke Road
Portage, WI 53901 US
(608) 635-0519
belcovs@gmail.com
belcovehiclesolutions.com

Estimate

ADDRESS
Wausau Department of Public Works
400 Myron Street
Wausau, WI 54401

SRO #1

ESTIMATE # 5646
DATE 03/15/2024

ACTIVITY	QTY	COST	AMOUNT
Changeover Installation of new and existing equipment, if applicable. School Car #1	1	3,250.00	3,250.00
Vinyl Graphics Design and/or application of vinyl graphics per customer order. School Car Graphics Included	1	750.00	750.00
Vinyl Graphics - HOOD WRAP Vinyl wrap carbon fiber wrap.	1	200.00	200.00
Tiger Tough T72145BLK Tiger Tough SEat Cover Set, Durango, Black	1	322.05	322.05
WIRHUTILITY Belco custom wire harness. Includes 10' 4ga battery cable/ground cable.	1	225.00	225.00
100ampcir Install bay 100 amp circuit breaker	1	42.50	42.50
C3900U Code 3 Slim Speaker With Universal Bracket	2	229.85	459.70
Z3S-OBD-PIU-G Z3S OBD MODULE/GW MOD HARNESS FOR Durango	1	412.44	412.44
Z3SXP-1 Z3 Serial Siren With Banshee Built In, Push Button Control Head	1	1,066.05	1,066.05
C3-21TRMC Code 3 21TR. Multi Color 52" LED lightbar with 4 LED Takedowns, LED alleys, and black top	1	1,749.00	1,749.00

ACTIVITY	QTY	COST	AMOUNT
lenses. Front secondary color white, rear secondary color amber. (price includes shipping and vehicle specific hook kit)			
C3-M180S-MIRROR-B Code 3, Intersection/Mirror/Puddle light, Mirror light with vehicle specific bracket LED (Blue)	1	166.43	166.43
C3-M180S-MIRROR-R Code 3, Intersection/Mirror/Puddle light, Mirror light with vehicle specific bracket LED (RED)	1	166.43	166.43
C3-XT4LBKT Code 3, XT4 90 degree bracket	2	8.50	17.00
C3-ULTMC-BW Code 3 Mega Thin Led, Dual Color, Blue/White	1	125.48	125.48
C3-ULTMC-RW Code 3 Mega Thin Led, Dual Color, Red/White	1	125.48	125.48
CD3794RW Code 3 MegaFlex, Dual Color, Red/White	2	125.48	250.96
CD3794BW Code 3 MegaFlex, Dual Color, Blue/White	2	125.48	250.96
LEDDOME 5.5" 24 LED Dome Lamp	2	59.00	118.00
CODE 3:XTP4RR XTP4RR Code 3, XT4, four LED lighthead Red/Red	1	82.88	82.88
CODE 3:XTP4BB XTP4BB Code 3, XT4, four LED lighthead Blue/Blue	1	82.88	82.88
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7170-0884-01 Gamber Johnson Kit, 2021+ Dodge Durango Standard Console with Cup Holder and Rear Armrest	1	672.00	672.00
Octply Black electronics mounting base.	1	56.00	56.00
8026B RT Fuse Block, 12 Circuit With Ground, With Cover And Failed Fuse LED Indicator	2	55.00	110.00
COPETophatSS Copeland Engineering 6301 Top H.A.T SS Power Distribution Timer	1	157.57	157.57
75812 Streamlight Stinger DS LED With 12 Volt Charger. No AC Charger	1	114.30	114.30
10gang	2	20.99	41.98

ACTIVITY	QTY	COST	AMOUNT
10 Barrier Strip			
ETFBSSN-P Sound Off Flashback	1	72.98	72.98
GunLockRat Setina Single Vertical Universal Gun Mount With Ratchet Style Lock/ Handcuff Override	1	326.76	326.76
BR-930W 3 hole power outlet with flange	1	19.99	19.99
IBRRSR Install Bay Round Rocker Switch (Red)	2	7.54	15.08
S6702D18OSB Pro Gard Standard Transport Seat w/ 1/4" Poly Window Cargo Barrier and Outboard Seat Belts, Durango	1	1,774.80	1,774.80
WB67NPD18 Dodge Durango Pair, Steel Window Bars (for use with OEM Door Panels only)	1	230.16	230.16
CODE 3:C3-RNR-60BW Outliner 60" perimeter light blue/white	1	412.10	412.10
CODE 3:C3-RNR-60RW Outliner 60" perimeter light red/white	1	412.10	412.10
PSSP6714D18A Pro Gard 2018-2020 Durango Poly Center Slider Window with Expanded Metal Insert Front Partition. Includes Recessed Panel and Lower Extension Panels.	1	1,004.64	1,004.64
Product FP67D18 Pro Gard Floor Pan	1	234.36	234.36
Shipping - Gamber-Johnson Shipping - Gamber-Johnson products	3	15.00	45.00
Shipping Progard Freight	1	200.00	200.00
Vinyl Graphics - REMOVAL Removal of vinyl graphics	2	75.00	150.00
CabSol Cab Solutions Universal Head Rest Printer Mount #PJKIT-UVHR	1	288.00	288.00
PrintPwr Printer Car Adapter Power Cable 14 Foot # 14331	1	34.39	34.39
USB10 10 Foot USB A Plug-Mini B Plug	1	12.00	12.00
1/4 Wave 1/4 Wave Antenna Mast and Base	1	18.99	18.99
17Antennamini 17' Antenna Cable With Brass Base, Mini UHF Connector	1	35.45	35.45
Product CTech Custom 36 Inch Wide Designed Box	1	1,675.00	1,675.00

Thank you for your business

TOTAL **$18,562.27**

Accepted By

Accepted Date

BRICKNER
SINCE 1945
Family
AUTO GROUP
bricknerfamily.com

WAUSAU
POLICE
DODGE
BRICKNER
SINCE 1945
Family
AUTO GROUP
bricknerfamily.com
RESPECT • INTEGRITY • ACCOUNTABILITY • PROFESSIONALISM
507

WAUSAU
POLICE
POLICE

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FLASHER
SUN
ARX 8000
VIUV7-8 MP
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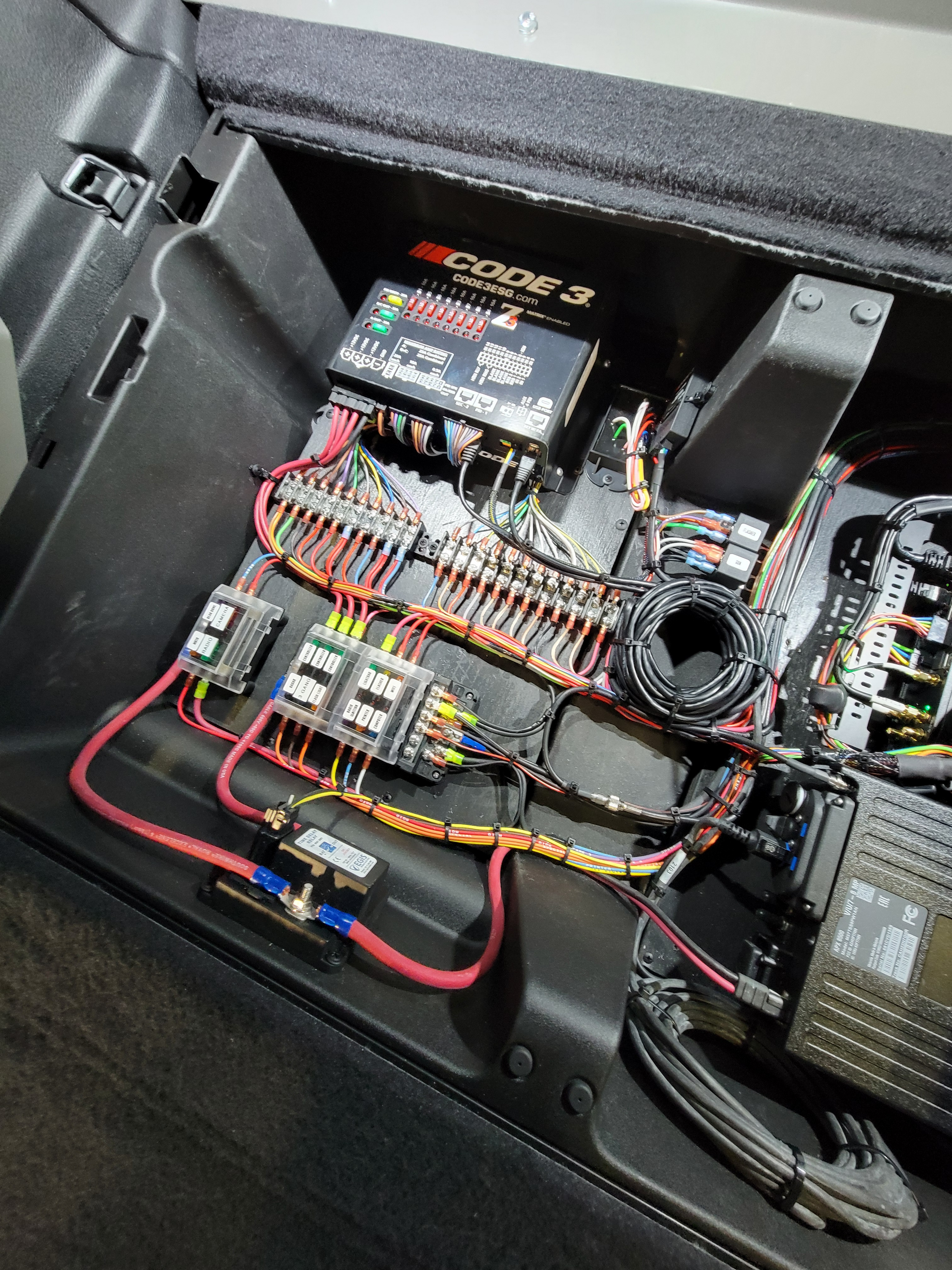
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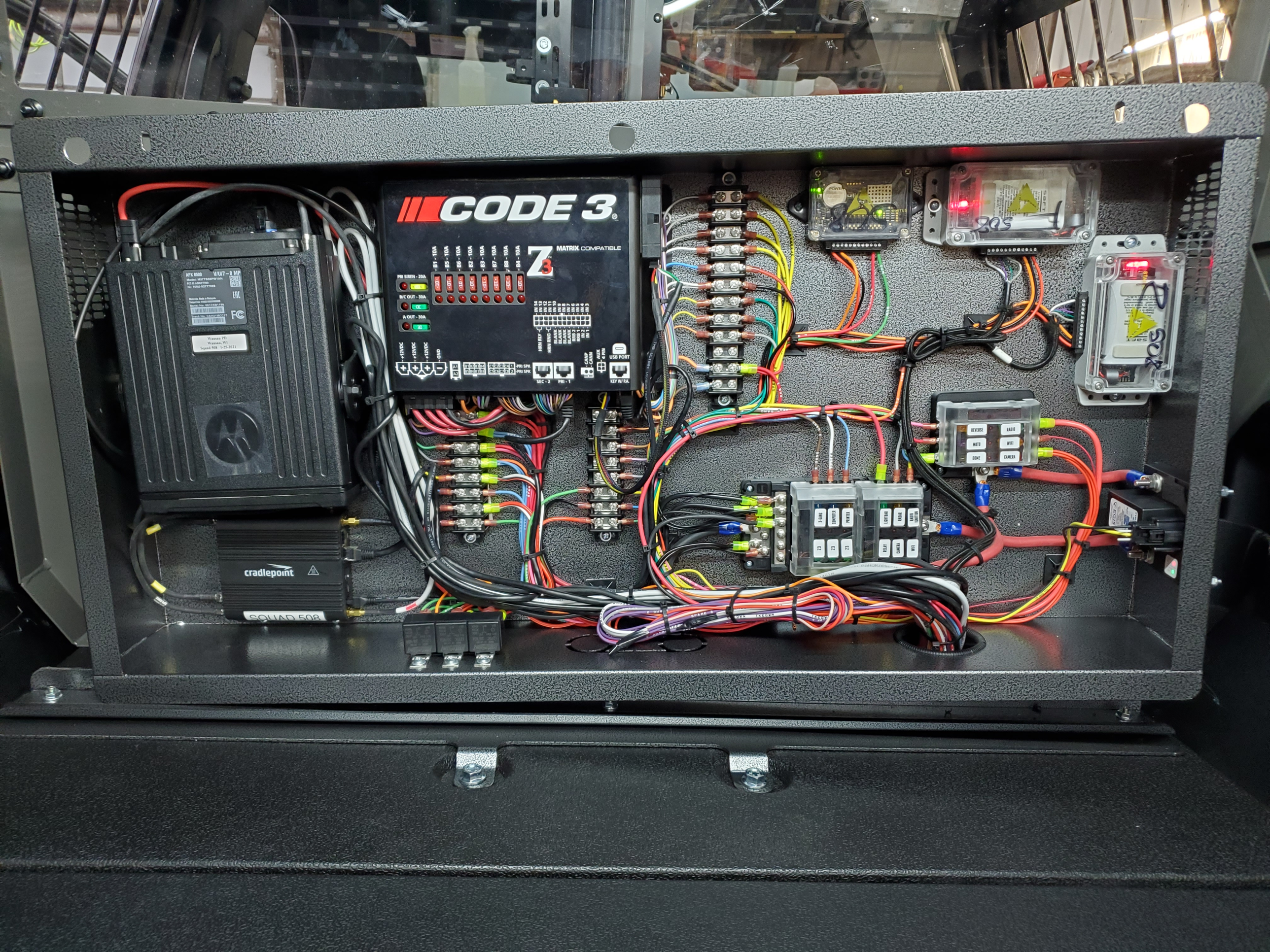
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B/C OUT - 30A
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USB PORT
SEC - 2
PRI - 1
KEY W/ PA
APX 6500
Wausau PD
Wausau, WI
Squad 508 / 1-25-2021
cradlepoint
SQUAD 508
REVERSE
RADIO
MOTO
WIFI
DOME
CAMERA

STINGER® LED FAMILY
LA FAMILLE STINGER LED
LA FAMILIA STINGER LED
DIE STINGER LED FAMILIE
CODE 3
MANUAL
AIR HORN
WAIL
FLASH
DIM
PWR
LOCK
FAST
MODE
VOLUME
RANGE
TEST
SOL
ANT
FRONT
REAR
MOTOROLA

Office of the City Attorney

TEL: (715) 261-6590
FAX: (715) 261-6808

Anne L. Jacobson
City Attorney

Tara G. Alfonso
Assistant City Attorney

Tegan M. Troutner
Assistant City Attorney

To: Finance Committee
From: Tegan M. Troutner, Assistant City Attorney
Date: April 3, 2024
Re: Second Amendment to Agreement Between City of Wausau and Wausau Cemetery Association

Background:

In October 2016, an agreement was entered into between the City of Wausau (City) and the Wausau Cemetery Association (WCA) where the City would pay WCA an annual sum in order to use portions of WCA property for a snow dump site. WCA uses those funds to pay for operating costs. In November 2023, the Wausau Cemetery Association approached the City Attorney's Office and the Finance Department requesting changes to be made to the current agreement regarding the snow dump site including changing the annual payment to two payments and providing maintenance assistance as needed.

Pursuant to Wis. Stat. § 157.115, if WCA is no longer able to maintain and financially care for the Pine Grove Cemetery (Cemetery), the City could potentially be required to take charge of the cemetery and bear the financial costs of maintaining a cemetery.

Second Amendment:

The Second Amendment involves two changes to the original Agreement. The goal of these changes is to extend the longevity of WCA's ability to care for the Cemetery.

First, the City would make two payments in the calendar year instead of one annual payment. The total amount would not change. After discussions with the Finance Director, there are no foreseen issues with making this change.

Second, the City would agree that when certain equipment in the Department of Public Works (DPW) becomes surplus, WCA will get an opportunity to obtain that surplus equipment free of charge. This would be facilitated by and through the Director of DPW and staff at WCA.

***SECOND AMENDMENT* TO AGREEMENT BETWEEN THE CITY OF WAUSAU AND THE WAUSAU CEMETERY ASSOCIATION**

THIS SECOND AMENDMENT to the Agreement Between the City of Wausau and the Wausau Cemetery Association, dated October 19, 2016 ("Agreement"), between the City of Wausau, ("CITY"), a municipal corporation, and Wausau Cemetery Association, Inc. ("WCA"), a Wisconsin non-profit corporation, is hereby made this _____ day of _____, 2024.

WHEREAS, the WCA operates the Pine Grove Cemetery ("Cemetery") with limited resources, including but not limited to a trust fund and rent payments as outlined in the Agreement; and

WHEREAS, pursuant to Wis. Stats. § 157.115(1)(b), if WCA fails to care for Cemetery, under certain conditions, there is a high likelihood CITY would be required to take control of Cemetery, manage and care for Cemetery and collect and manage all trust funds connected with Cemetery; and

WHEREAS, WCA is in need of certain equipment required to maintain and care for Cemetery, but WCA does not have the required amount of funds to pay for said equipment; and

WHEREAS, in an attempt to provide more resources to WCA so they can continue to operate Cemetery, the following paragraphs from Agreement are amended as follows:

WITNESSETH:

Paragraph 2. Shall be amended to change the annual payment to two equal semi-annual payments to be made each year no later than April 30 and October 31. The annual payment amount will be the same as outlined in the Agreement, but instead will be split to be made in two semi-annual payments.

Paragraph 12. Will be added to state as follows: WCA shall provide the Department of Public Works ("DPW") Director with a list each quarter of equipment that it needs. The DPW Director may also from time to time inform the WCA of available surplus equipment. When the DPW Director determines DPW possesses equipment on the WCA list that will be disposed of, WCA will have the right of first refusal for the equipment at no cost to WCA.

The remainder of the terms in **Agreement** and **First Amendment** are unchanged and are hereby in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

In the Presence of:

CITY OF WAUSAU BY:

_____

_____
Katie Rosenberg, Mayor

_____

_____
Kody Hart, Deputy Clerk

WAUSAU CEMETERY ASSOCIATION, INC. BY:

_____

_____
Al Solomonson, President

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE	
Approving Second Amendment to Agreement Between the City of Wausau and the Wausau Cemetery Association regarding leave of a snow disposal site Committee Action: Fiscal Impact:	
File Number:	**Date Introduced:**

FISCAL IMPACT SUMMARY				
COSTS	*Budget Neutral*	Yes☒ No☐		
	Included in Budget:	Yes☐ No☐	*Budget Source:*	
	One-time Costs:	Yes☐ No☐	*Amount:*	
	Recurring Costs:	Yes☐ No☐	*Amount:*	
SOURCE	*Fee Financed:*	Yes☐ No☐	*Amount:*	
	Grant Financed:	Yes☐ No☐	*Amount:*	
	Debt Financed:	Yes☐ No☐	*Amount*	*Annual Retirement*
	TID Financed:	Yes☐ No☐	*Amount:*	
	TID Source: Increment Revenue ☐ *Debt* ☐ *Funds on Hand* ☐ *Interfund Loan* ☐			

RESOLUTION

WHEREAS, on October 11, 2016, the Common Council approved entering into an agreement with the Wausau Cemetery Association, Inc. (WCA) for the purpose of leasing a snow disposal site in the Pine Grove Cemetery (Cemetery) for five years, renewable for two additional five-year periods upon mutual agreement of the parties; and

WHEREAS, on October 12, 2021, the Common Council approved the First Amendment to the agreement for a snow disposal site; and

WHEREAS, WCA would like to make two amendments to the Agreement to include: the City converting its annual payment into two equal semi-annual payments; and right of first refusal to certain equipment that Department of Public Works intends to dispose; and

WHEREAS, your Finance Committee, and their XXX meeting, discussed the Second Amendment to the lease agreement and recommended approval.

NOW THEREFORE, BE IT RESOLVED, that the Common Council of the City of Wausau does hereby approve the Second Amendment to "Agreement Between the City of Wausau and the Wausau Cemetery

DRAFT

Association" and authorizes the proper city officials to execute said Second Amendment.

Approved:

_____

Katie Rosenberg, Mayor

DRAFT

FIRST AMENDMENT TO AGREEMENT BETWEEN THE CITY OF WAUSAU AND THE WAUSAU CEMETERY ASSOCIATION

THIS AMENDMENT to the Agreement Between the City of Wausau and the Wausau Cemetery Association between the City of Wausau, ("CITY") and Wausau Cemetery Association, Inc. ("WCA"), dated October 19, 2016, is hereby made this 18 day of October, 2021.

WHEREAS, the initial five year term will be expiring on October 19, 2021 and the parties desire to renew the Agreement for an additional five year period on the same terms with the following exceptions:

WITNESSETH:

Para 3. Shall be deleted in its entirety as the City satisfied the one-time payment of $15,000.

Para 4. The date referenced herein as December 31, 2016, shall be deleted and replaced with December 31, 2021.

Para 11. Shall be deleted in its entirety as the new Easement Agreement has been recorded.

The remainder of the terms in the Agreement are unchanged and are hereby in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

In the Presence of

Lisa Parsch

Lisa Parsch

Lisa Parsch

CITY OF WAUSAU BY:

Katie Rosenberg

Katie Rosenberg, Mayor

Mary A. Goede

Mary A. Goede, Deputy Clerk

WAUSAU CEMETERY ASSOCIATION, INC. BY:

Allan R. Solomonson

President

10/20 - emailed to Atty. Reinertson + Al Solomonson

AGREEMENT BETWEEN THE CITY OF WAUSAU
AND THE WAUSAU CEMETERY ASSOCIATION

THIS AGREEMENT made this 19th day of October, 2016, by and between the City of Wausau, a municipal corporation of the state of Wisconsin, hereinafter referred to as "CITY," and the Wausau Cemetery Association, Inc., hereinafter referred to as "WCA";

WITNESSETH:

WHEREAS, WCA owns and operates a cemetery within the corporate limits of CITY, which WCA provides services to the citizens of the area, and which services would have to be provided by CITY if WCA were financially unable to provide those services; and

WHEREAS, a portion of the property owned by WCA is not utilized for burial purposes, and CITY wishes to use that site for snow disposal and disposal or temporary storage of other materials such as brush, stumps, etc., as it has in the past as shown on Exhibit A; and

WHEREAS, the financial situation of WCA is potentially tenuous, as many services provided by WCA are to those and have been to those who are either indigent or unable to fully pay for the services, however, WCA has, as a public service, continued to provide those services; and

WHEREAS, CITY and WCA wish to enter into an agreement to enable CITY to continue use of its "snow disposal site" for disposal of snow and other permitted materials, and for temporary storage of materials, and WCA will permit that use, and in return CITY will provide an annual payment to WCA so that it is able to continue services to the public.

NOW, THEREFORE, the parties hereto agree as follows:

1. WCA shall permit CITY to use the snow disposal site for the purposes listed above on its property on an "as needed basis."

2. CITY shall pay to WCA Fifty-one Thousand Nine Hundred Fifty-five and 43/100 Dollars ($51,955.43) to be increased annually beginning with the 2017 rent based on changes in the Consumer Price Index. The annual rent increase will not be less than 3%.

3. The City will provide a one-time payment to WCA in the amount of $15,000.00 for use of the snow disposal site on or before October 31, 2016. This includes $5,000.00 to cover unanticipated expenses due to storm damage to WCA property and unanticipated equipment breakdowns, and $10,000.00 to construct a gasoline storage building to replace the old building that was removed. Currently, gasoline is stored in a location which is potentially unsafe to staff and the public.

4. WCA shall provide to CITY quarterly financial statements, to include balance

sheets and income statements, beginning for that quarter ending December 31, 2016. Such documentation shall be provided within 30 days after a quarter ends.

5. In the event CITY no longer has a need for WCA property as a site for snow disposal or the other purposes listed above, CITY may terminate this agreement upon no less than 120 days prior written notice, which termination shall be effective on the anniversary date.

6. Unless terminated earlier, this agreement shall be a five (5) year agreement, commencing on the execution date hereof, and shall be renewable for two (2) additional five-year periods, upon the mutual agreement of both parties, upon terms and conditions mutually agreed upon.

7. CITY will release and hold WCA harmless for injuries or property damage which occur on or relate to CITY's use of the leased property.

8. CITY will be responsible for repairing or paying the cost of repairing WCA property which may be damaged due to CITY's use of the leased property.

9. CITY will not store or dispose of hazardous substances on the leased property, and will be responsible for any cleanup required due to the storage, disposal, or discharge of such substances. The normal disposal of snow will not be considered disposal of hazardous substances.

10. Neither party may assign its interest in the lease without written consent of the other party.

11. CITY and WCA will enter into a new Easement Agreement under the same terms as the current Easement Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first written above.

CITY OF WAUSAU BY:

Robert B. Mielke

Robert B. Mielke, Mayor

Toni Rayala

Toni Rayala, Clerk

WAUSAU CEMETERY ASSOCIATION, INC. BY:

Lyal Sandquist, pres.

AGREEMENT FOR LEASE OF PARKING LOT—
THIRD AND MCCLELLAN STREETS (CURLY KALE LLC)

THIS AGREEMENT, made this_____day of_____, 2024, between the City of Wausau, a municipal corporation of the State of Wisconsin, hereinafter referred to as "CITY," and Curly Kale LLC, a corporation organized under the laws of the State of Wisconsin, hereinafter referred to as "OWNER";

WITNESSETH:

WHEREAS, OWNER, is the owner of the parking lot on the northeast corner of Third and McClellan Streets, in the City of Wausau, which parking lot is delineated on "Exhibit A" attached hereto and incorporated herein by reference, and shall hereinafter be referred to as "LOT"; and

WHEREAS, CITY wishes to lease LOT so as to provide parking to the public, and OWNER will permit the lease of LOT, all upon certain terms and conditions.

NOW, THEREFORE, the parties hereto agree as follows:

1. CITY shall have the exclusive use of LOT for the provision of whatever parking arrangement CITY wishes, the current configuration providing for fifteen (15) parking stalls; that in return, CITY agrees to pay OWNER Three Hundred Forty-five and 00/100 Dollars ($345.00) per month plus an amount of money equal to one-twelfth (1/12) of the net real estate tax due for LOT, such payment to be made by CITY to owner on the first (1st) day of the month.

2. CITY shall provide for any type of parking it wishes; CITY shall maintain all parking meters, the asphalt surface, and the grass. CITY shall plow snow in LOT when needed and shall remove snow from sidewalks adjacent to LOT on 3rd Street and McClellan Street at CITY expense.

3. OWNER agrees that it is responsible for the installation of new sidewalk if needed, adjacent to LOT, and OWNER agrees that it shall be responsible for paying any special assessments levied against OWNER and LOT for improvements on Third Street, McClellan Street and the alley.

4. CITY shall provide public liability insurance on LOT only for the purpose of public parking and for the purpose of insuring CITY's interest, and OWNER shall provide liability insurance insuring its interest.

5. This lease shall be for a five-year (5-year) term, commencing on the date above referenced, provided that OWNER may terminate the lease upon 90-day notice if a building is to be moved onto or constructed on LOT.

6. This agreement shall run with the land during this five-year (5-year) lease period and shall be binding upon OWNER, its successors in title or assigns.

IN WITNESS WHEREOF, the parties hereto have executed this lease on the day and year first above written.

CITY OF WAUSAU BY:

_____
Katie Rosenberg, Mayor

_____
Kaitlyn A. Bernarde, City Clerk

CURLY KALE LLC BY:

_____
Kevin Korpela

_____
Megan Curtes Korpela

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this_____day of_____, 2024, the above named Katie Rosenberg, Mayor, and Kaitlyn A. Bernarde, City Clerk for the City of Wausau, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____
Notary Public, Wisconsin
My commission:_____

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this_____day of_____, 2024, the above named Kevin Korpela and Megan Curtes Korpela, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____
Notary Public, Wisconsin
My commission:_____

This instrument was drafted by
Anne L. Jacobson
City Attorney for the City of Wausau
407 Grant Street, Wausau, WI 54403-4783

Exhibit A-1

LEGAL DESCRIPTION

PIN: 37.291.4.2907.253.0236

The southerly 47 feet of Lots 1 and 2, Block 3, McIndoe and Shuter's Addition to Wausau, Marathon County, Wisconsin, except the easterly 15 feet of Lot 2, Block 3.

TO: FINANCE COMMITTEE
FROM: MARYANNE GROAT
DATE: April 4, 2023
RE: ARPA funding

On Friday March 29th the Treasury Department released an email providing additional clarification on the "obligation" requirement on the use of ARPA funding.

Three important items were included:

- First, Treasury considers an interagency agreement to constitute an obligation for purposes of the SLFRF rule if the agreement satisfies certain conditions.
- Second, Treasury considers a recipient to have incurred an obligation with respect to personnel costs for an employee through December 31, 2026, to the extent the employee is serving in a position that was established and filled prior to December 31, 2024.
- Third, Treasury is clarifying how recipients may cover cost increases associated with contracts or subawards entered into by December 31, 2024.

This second item is a dramatic change. This would allow us to allocate the costs associated with the three fire positions and the outreach coordinator to ARPA for an additional two years. The language in the FAQ indicates that if staff turnover occurs the new employee would also be an eligible cost.

As a result of this change I have added the original applications for these positions and included these positions in the ARPA ranking.

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION

PUBLIC HEALTH AND ECONOMIC IMPACTS OF COVID 19

PUBLIC SECTOR CAPACITY - STAFFING

Public Sector Capacity spending category is designed to restore and bolster public sector capacity. Common examples would include:
*Allocating payroll and benefits of police officers and firefighters/paramedics for the time responding to COVID 19 to the grant
*Providing worker retention incentives including increases in compensation
*Increase staffing levels (FTE's)
*Administrative time managing created retention programs
*Premium Pay

Project Title	**Community Outreach Specialist Position**		
Department	**Police Department**	Contact Name:	**Chief Ben Bliven**
Priority 1-6 (low-high)	**5**		
6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority			

Project Type (Check all that apply)

	COVID Payroll Allocation		Worker Retention Incentives
X	Increased staffing		Administration of Retention Programs

SPENDING/PROGRAM DESCRIPTION
attach additional information if needed

The Wausau Police Department is seeking approval to create a permanent, full-time non-sworn position to conduct outreach and serve the unhoused people in Wausau. From the job description submitted to the Human Resources Committee, the person in the Community Outreach Specialist Position will have the following essential duties and responsibilities: 1. Regularly visit and canvas areas where unsheltered individuals live. Develop working relationships with unsheltered individuals to foster support and encourage participation in programs and resources. 2. Give regular status updates to elected officials and presentations to community groups regarding challenges faced by unsheltered individuals and their impact on the community and other related topics. 3. Assist community members with connections to resources to aid unsheltered individuals and others at risk. 4. Facilitate the use of community resources by unsheltered by removing barriers. 5. Develop extensive knowledge regarding community resources available in the Wausau area. 6. Represent the city of Wausau in collaborative community initiatives to support unsheltered individuals and other at riskor marginalized community groups, providing leadership on these initiatives as needed. 7. Establish and maintain strong partnerships with community organizations who service the unsheltered population. 8. Educate community members, community groups, and elected officials about the experiences and needs of unsheltered individuals.

JUSTIFICATION
Describe the proposed programs impact on public sector capacity and how delay or deferral of the proposal will impact government service capacity

The Wausau Police Department, in collaboration with North Central Health Care (NCHC), has recognized that untreated substance use and mental health disorders is the primary common factor present with individuals in the downtown Wausau area who are chronically homeless. Over the past several years, Officers have regularly assisted these individuals to resolve a short-term crisis; however long-term success requires ongoing, individualized management and treatment to overcome their circumstances, barriers, and health risks.
In fall 2020, Wausau PD and NCHC sought to explore the scope of impact full-time positions dedicated to homelessness outreach might have. Together, we set goals of building relationships with chronically homeless persons, and leveraging those relationships to help them overcome internal and external hurdles to stable housing. Rather than a one-size-fits-all intervention with this group, the temporarily assigned Housing Task Force Officer (Ofc. Eric Lemirand) and an outreach worker from NCHC invested significant time gathering information from these individuals to understand their unique stories and needs. Over approximately 15 months (through end of 2021), they conducted individualized and assertive outreach, with ongoing support for those who were ready to fight addiction and seek personal change. The partnership facilitated more immediate access to treatment options, employment and housing.
As a result, we saw an unprecedented shift in their perspective and assumptions about police, leading to several individuals working their way out of homelessness, with support from our HTF Officer. The Officer also received numerous referrals of persons with homelessness on their horizon, needing help to prevent homelessness. Dept. of Corrections (Prisons and Probation Agents), the Jail, and Sheriff's Office process servers (for eviction notices) were common sources of referrals for persons with homelessness

on their horizon. Out of 42 persons having had contact with this HTF team (identified as being homeless or having homelessness on the horizon before or during this initiative), 29 had housing by end of 2021. Of those persons who progressed into housing (locally or elsewhere), nearly all had zero Marathon County Jail bookings in 2021. Of those persons who continued to be homeless, we saw a consistent reduction in them being jailed in 2021.

At the same time, we learned a lot about gaps that still exist, preventing many from making progress, and contributing to new homelessness. The above-mentioned successes did not block new homeless individuals from arriving in Wausau at any given time, seeking to utilize the community services here. Once housing was acquired, many needed ongoing and frequent support to keep from falling back to old lifestyle habits (and losing housing). For some persons, we found success in just being the bridge and mediator of the gap between the person and their family, circle of support, a new landlord, or an employer. For others, past substance abuse treatment options have not panned out for them and/or the scope of treatment currently needed is not yet available. We know several individuals who express interest, but are just not yet ready to take the journey to recovery with us; we need to maintain the personal connection to help them actually arrive at a turning point in the future and then guide them through it.

Continued on attached page

OTHER AVAILABLE FUNDING SOURCES FOR THE PROGRAM (check all that apply)

	2022 Budget None		Other (Describe)

PAYROLL GROUPS IMPACTED (Check all that Apply)

1	Police Union		Fire Union
	Transit Union		Non-represented

PUBLIC HEALTH EMERGENCY - GOVERNMENT CAPACITY - FINANCIAL DETAIL

Community Outreach Specialist Position

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance						-
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs	50,000	100,000	100,000	100,000	100,000	450,000
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 450,000
FUNDING SOURCES						
ARPA Funding	50,000	60,000	30,000			140,000
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe) LEVY		40,000	70,000	100,000	100,000	310,000
Total Funding Sources	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 450,000
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

My request for this position is to fully fund the position with ARPA dollars from July 1, 2022 - December 31, 2022. In 2023, ARPA will fund 60% of the position and the city would allocate funds to cover the remaining 40%. In 2024, ARPA will fund 30% of the position and the city would allocate funds to cover the remaining 70%. In 2025 and beyond, the city would allocate funds to cover 100% of the position.

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

PUBLIC HEALTH EMERGENCY - GOVERNMENT CAPACITY - CALENDAR

Community Outreach Specialist Position

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Recruiting						X						
Task:												
Task:												
Task:												
Task: Onboard Community Outreach Specialist							X					
Task: Train and Direct Work of COS								X	X	X	X	X
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task:												
Task: Direct Work of COS	X	X	X	X	X	X	X	X	X	X	X	X
Task:												
Task:												
Task:												

YEAR 2024 *funds must be obligated by 12/31/2024*	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task:												
Task: Direct Work of COS	X	X	X	X	X	X	X	X	X	X	X	X
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task:												
Task: Direct Work of COS	X	X	X	X	X	X	X	X	X	X	X	X
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task: Direct Work of COS	X	X	X	X	X	X	X	X	X	X	X	X
Task:												
Task:												
Task:												
Task:												

Application Attachment

We learned persistence and patience is key, and many persons still need help to overcome their barriers. In response to community expectations voiced to the Wausau PD, that homelessness be addressed, the Wausau PD finds it necessary to continue our involvement and approach that has been developed in the HTF Officer initiative. Although sworn law enforcement training is not required for the right person to be capable and successful in carrying out the objectives, we believe the employee will have the best opportunities for success by working in tandem with and having the direct backing of our sworn staff.

As a result of many factors, the police department moved the Housing Task Force position back into the patrol bureau and we no longer have a designated officer working daily on homelessness in our downtown.

Over the past several months, the Wausau Police Department has continued to work on the homelessness issue in Wausau. I have been requested to attend numerous meetings with downtown businesses regarding this issue. What follows is a summary of our community concerns as they exist today.

- The Washington Square is experiencing daily issues with people squatting in their facility, panhandling (sometimes aggressively), fighting, and otherwise being disorderly. We are working collaboratively with Washington Square regarding a full-time, downtown CSO position that would be potentially funded by Washington Square. Some businesses within this facility are losing business or are required to change their business delivery model as a result of customer concerns when coming to their building.

- Wipfli has expressed ongoing concerns regarding people squatting in Jefferson Street Ramp stairwells and the skywalk over 1st Street. Excessive garbage, urine and feces, and aggressive panhandling are only the beginning of their concerns. Employees using the stairwells do not enter without wearing a mask because of the stench – even after the mess has been cleaned up. DPW is working on facility related changes to reduce some of these issues. This includes locking of the stairwells in key card access to the skywalk.

- The Library Director has expressed concern regarding fights occurring at or just outside the library entrance. More specifically, the library is indicated there has been a lot more issues, including fights, that have occurred at the library over the last few months. This has resulted in some library customers saying they will not return to the library.

- Officers recently encountered a person with a hammer in one of the stairwells. This person was uncooperative with law enforcement and eventually struck with the hammer causing it to break.

Officers were able to use pepper spray on the subject and taken into custody. This person has regular law enforcement contact the downtown area.

Policing Task Force Recommendation

Over the course of the last 18 months, the Policing Task Force has been working on their recommendations for the police department, the City Council, and the Mayor. One of the recommendations in their draft report that has been presented to the police department and the Police and Fire Commission is:

Continued homeless outreach services in the Police Department but transition work to a non-sworn position such as a social worker.

This position request for a Community Outreach Professional would satisfy this Policing Task Force recommendation. Our community will only see a reduction of community concerns when there are resources deployed specifically in our downtown area on a daily basis.

Description on Return on Investment

There are a number of ways in which this position provides a return on investment. While Officer Lemirand was assigned to the housing task force position, he identified 22 individuals as chronically homeless and within a year 12 of those 22 had been housed. In addition there were 42 persons who had contact with the police housing task force who were either homeless or at risk of homelessness. we were able to house 29 of those 42 individuals during the course of Officer Lemirand's work. This obviously provides critical service to our unhoused population, but also reduces the amount of time law enforcement, EMS, and other organizations spend responding to issues. During the 2021 calendar year, we saw a consistent reduction in jail bookings. This is a community savings in regards to jail bed days in Marathon County.

From: **Robert Barteck, Fire Chief**
To: **Finance Committee**
Date: **May 18, 2022**
Subject: **Funding three Firefighter/Paramedic positions**

PURPOSE:

To seek permanent funding for the first three of the additional twelve firefighter/paramedic positions beginning July 1, 2022.

COMMITTEE ACTIONS TAKEN THUS FAR:

- November 15, 2021, the Public Health and Safety Committee examined the safety aspects of increased call volume vs. staffing levels. The Committee then recommended hiring at least nine additional firefighter/paramedics.

- December 13, 2021, the Human Resources Committee examined the deployment options to increase staffing on each of the City's three engine companies. As a result, the Committee recommended hiring 12 firefighter/paramedics. The increase from 9 to 12 will allow an additional paid time off slot on each crew. This action will help control overtime and allow employees adequate time in the calendar to use paid time off.

- January 6, 2022, the Finance Committee approved the Fire Chief to apply for the Staffing for Adequate Fire and Emergency Response (SAFER) grant. The Committee then delayed the discussion on funding the remaining nine positions later.

- May 10, 2022, the Finance Committee ranked the fire department's request for ARPA funding for the three positions but did not allocate the funding yet. The committee directed me (Fire Chief) to begin recruitment and come back to the committee for the funding later.

RECOMMENDATION:

It is respectfully requested that the Finance Committee approve funding for three entry-level firefighter/paramedic positions beginning July 1, 2022.

FACTS AND CONSIDERATIONS:

Per the Finance Committee's directive, we are seeking the funding source while actively recruiting three new firefighter/paramedics.

Human Resources will be posting for Firefighter/Paramedic applications by May 27, with applications closing the third week of June. Interviews with potential candidates will quickly follow that process closing, and we expect to make offers to hire from that eligibility list in early July.

With the Council only having one meeting per month over the summer, we need the funding of the additional three firefighters at this meeting so the Common Council can approve it in June.

DISCUSSION:

In 2021 the department struggled to keep up with staff retirements and resignations. So far, in 2022, the department has been keeping up with hiring. Currently, the department has two openings and just extended a conditional offer to a qualified firefighter/paramedic. Once that individual is on board, we will only have one opening.

Historically, summer recruitments have been some of our strongest because candidates graduate from Technical College programs in May and June and enter the job market.

Having the positions funded put us in a solid place to immediately make offers to candidates in the competitive market.

Since January, the funding for the first 3 of the additional 12 firefighters has been waiting for Finance Committee action.

The remaining nine firefighters/paramedics are on hold while we wait for news from FEMA about the SAFER Grant. If we do not receive that grant, we will return to the Finance Committee to seek funding beginning in 2023.

IMPACT:

The estimated annual payroll and benefits cost of one entry-level firefighter/paramedic in 2022 would be $93,177.72, plus uniforms, turn-out gear, and equipment.

2022 Cost of Firefighter/Paramedic	
Item	**Cost**
Payroll & Benefits	$93,177.72
PPE Coat	$ 1,235.00
PPE Pants	$ 955.00
Portable Radio	$ 4,000.00
SCBA - Facepiece	$ 200.00
PPE Helmet	$ 315.00
Initial Issue Uniforms	$ 700.00
Sheets/Bedding	$ 50.00
PPE Hood/Gloves/Etc	$ 150.00
First Year Cost per Firefighter/Paramedic	**$ 100,782.72**

We would likely start three new firefighter/paramedics in Mid to late July, so the 2022 costs would be approximately 50% of the annual costs.

We expect to spend significantly less on overtime for backfill once all current openings are filled, and the three additional firefighter/paramedics have completed their academy and are counting towards daily staffing.

Future years beyond 2022 can only be estimated. The contract with Firefighters 415 expires at the end of 2022. Using an estimated 2 percent increase per year, the cost of a firefighter in 2023 will be $103,806.20, and in 2024 it will be $106,920.39.

COORDINATION:

The Fire Chief is working with the Mayor, Finance Director, and Human Resources Director to provide options for consideration in deployment and funding.

Drafted by: Robert Barteck, Fire Chief
Cc: Mayor

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION

PUBLIC HEALTH AND ECONOMIC IMPACTS OF COVID 19

PUBLIC SECTOR CAPACITY - STAFFING

Public Sector Capacity spending category is designed to restore and bolster public sector capacity. Common examples would include:
*Allocating payroll and benefits of police officers and firefighters/paramedics for the time responding to COVID 19 to the grant
*Providing worker retention incentives including increases in compensation
*Increase staffing levels (FTE's)
*Administrative time managing created retention programs
*Premium Pay

Project Title	**Additional Firefighter/Paramedics**		
Department	**Fire**	Contact Name:	**Robert Barteck - Fire Chief**
Priority 1-6 (low-high)	**6**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (Check all that apply)

	COVID Payroll Allocation		Worker Retention Incentives
	Increased staffing	X	Administration of Retention Programs

SPENDING/PROGRAM DESCRIPTION
attach additional information if needed

The Fire Department is requesting ARPA Funding for three additional firefighter/paramedics for 2.5 years. This would be the first three of 12 additional firefighter/paramedics that have passed the Public Health and Safety Committee, the Human Resources Committee, and the Finance Committee approved the application for a federal grant to fund 9 of the positions and plans to take up funding the remaining three in April. Wages and benefits per firefighter are estimated at $100,000 per year with an additional $7,000 of initial issue turn-out gear and equipment. The total estimated cost of funding three firefighters/paramedics for the remainder of 2022, and all of 2023 and 2024 is $771,000. Attached is the justification document prepared by the Fire Chief that was presented to the Common Council and Committees

JUSTIFICATION
Describe the proposed programs impact on public sector capacity and how delay or deferral of the proposal will impact government service capacity

The City of Wausau has not increased the staffing of the Fire Department since 1970. Over the last 52 years, the call volume for the department has tripled and the number of responsibilities to community safety has dramatically increased. The Fire Department staffing fails to meet the national minimum staffing levels spelled out in NFPA 1710. The high call volume and high acuity type of incident responses have stretched the department's capabilities too thin and now serve as a safety risk to the community and the firefighter/paramedics themselves. Chief Barteck highlighted the issue during a presentation to the Common Council on November 9, 2021, the presentation can be seen on the Wausau YouTube Channel at: https://www.youtube.com/watch?v=1lWGplGQRUk&list=PLTKmYFdlHPXc4bYbUes_0W_KGYUhhaPAv&index=14&t=79s Chief Barteck also provided the community a case study of a fire that occurred on November 11, 2021, in a Youtube video on the Fire Department's channel which can be found at: https://www.youtube.com/watch?v=hjGqyovISnw&t=58s

OTHER AVAILABLE FUNDING SOURCES FOR THE PROGRAM (check all that apply)

	2022 Budget		Other (Describe)

PAYROLL GROUPS IMPACTED (Check all that Apply)

	Police Union		Fire Union X
	Transit Union		Non-represented

PUBLIC HEALTH EMERGENCY - GOVERNMENT CAPACITY - FINANCIAL DETAIL

Additional Firefighter/Paramedics

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance						-
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs	150,000	300,000	300,000			750,000
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe) PPE and Equipment	21,000					21,000
Total Costs	$ 171,000	$ 300,000	$ 300,000	$ -	$ -	$ 771,000
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ 171,000	$ 300,000	$ 300,000	$ -	$ -	$ 771,000

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

To be determined by Finance Committee

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

Unknown

PUBLIC HEALTH EMERGENCY - GOVERNMENT CAPACITY - CALENDAR

Additional Firefighter/Paramedics

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Recrutiment				X	X							
Task Hire and Train						X						
Task: Continued Deployment of Fire/Medics							X	X	X	X	X	X
Task:												
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Continued Deployment of Fire/Medics	X	X	X	X	X	X	X	X	X	X	X	X
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 *funds must be obligated by 12/31/2024*	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Continued Deployment of Fire/Medics	X	X	X	X	X	X	X	X	X	X	X	X
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

Wausau Fire Department

Additional Firefighter/Paramedic Initiative

2021
Busiest Year in Wausau Fire History

Historical Call Volume by Month and Year				
	2021	**2020**	**2019**	**2018**
January	502	522	529	503
February	456	488	509	509
March	497	476	582	510
April	503	371	550	488
May	556	460	529	589
June	583	530	503	527
July	587	545	616	500
August	577	507	508	527
September	525	537	546	486
October	552	622	533	516
November	562	509	531	491
December	590	553	551	574
Total	**6490**	**6120**	**6487**	**6220**

Actions Taken Thus Far

- November 8, 2021
  - Presentation made to Council highlighting staffing problems within the Fire Department.
- November 15, 2021
  - Public Health and Safety examined safety aspects and recommended at least 9 additional firefighters be hired.
- December 13, 2021
  - Human Resources Committee examined deployment and recommended hiring 12 additional firefighter/paramedics. Additional 3 are to allow an additional vacation/time off slot on each fire crew

Next Steps

- Begin Discussions of potential funding sources of 12 firefighters
  - Potentially divide costs between funding sources
  - SAFER Grant, ARPA, TID, Referendum, or other sources
- Approve the Fire Chief to apply for the Staffing for Adequate Fire and Emergency Response Grant
  - Funding 9 of the 12 firefighters through grant
  - Grant deadline is February 4th
- Place development of contingency plans if grant effort fails on later Finance Committee Agendas

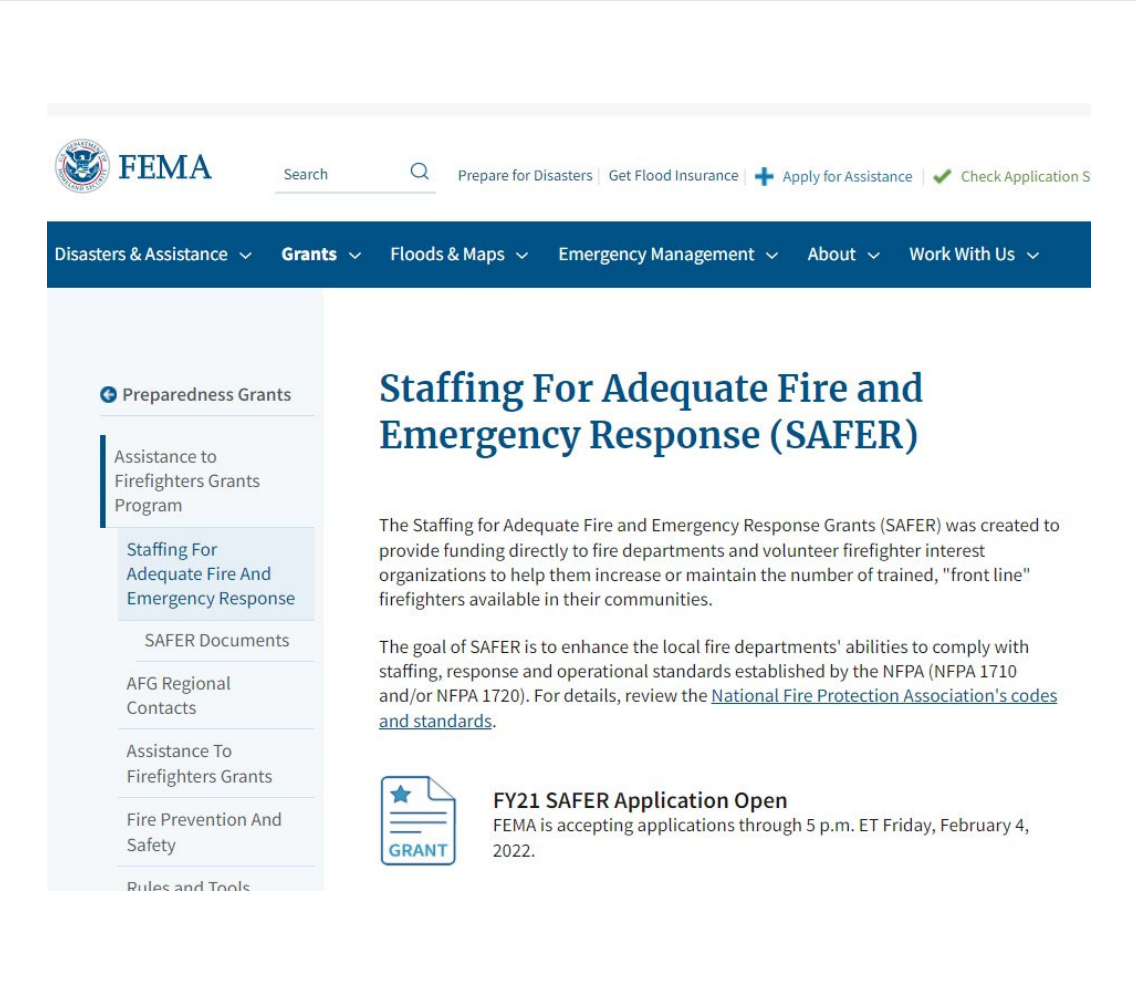
What is a SAFER Grant?

- FEMA Grant specifically for hiring firefighters
- Aids departments in becoming compliant with NFPA 1710 Standard
- Fully Funds Firefighters for first three years
- Highly Competitive
  - Brookfield FD Received Grant for 9 firefighters in 2021
- $560,000,000 available across the US. Estimated 500 awards
- All award recipients notified by September 30, 2022

Fire, EMS, and Rescue Apparatus	Wausau FD Minimum Staffing	Wausau FD Desired Staffing	NFPA 1710 Low-Risk Recommendation	NFPA 1710 High-Risk Recommendation
Station One				
Car Two - Battalion Chief	1	1	1	1
Engine One	2	3	4	5
Med One	2	2	2	2
Truck One	Cross Staffed with a crew of 2	Cross Staffed with a crew of 2	4	5
Rescue One			2	2
Med 5 (fourth out Med Unit)			No specific recommendation	No specific recommendation
Boat			No specific recommendation	No specific recommendation
Station Two				
Engine Two	2	3	4	5
Med Two	2	2	2	2
HazMat Unit	On-Call, no assigned staffing	On-Call, no assigned staffing	No specific recommendation	No specific recommendation
Station Three				
Engine Three	2	3	4	5
Med Three	2	2	2	2
TOTAL:	**15**	**18**	**25**	**29**

Recommendation Request

- It is respectfully recommended that the Finance Committee approve the Fire Chief to write and submit a SAFER Grant Application for 9 additional firefighter/paramedics



ARPA 2022 REQUESTS 5/10/2022

	Priorities	Funding Options	Timeline	Cost	Resident Impact	Future Budget Impact	Readiness	Census Tract	Deferral Impact	Transformational	Total
Fiber Project											
Diny	6	6	8	8	6	10	6	6	6	5	67
Rasmussen	7	4	7	7	4	7	6	4	5	3	54
Watson	6	4	7	7	5	5	7	5	5	5	56
Martens	6	8	8	9	5	8	6	7	7	7	71
Lukens	8	6	7	7	6	5	10	7	6	7	69
	33	28	37	38	26	35	35	29	29	27	317
										Average Ranking	**62**
EEC Request											
Diny	6	7	7	10	5	9	8	9	5	6	72
Rasmussen	6	7	8	6	2	5	7	0	4	4	49
Watson	6	5	8	8	4	6	6	6	0	7	56
Martens	7	7	9	9	5	5	7	0	4	4	57
Lukens	7	3	6	6	5	3	5	6	3	5	49
	32	29	38	39	21	28	33	21	16	26	283
										Average Ranking	**58.5**
FireFighters											
Diny	8	5	10	7	6	1	9	9	6	7	68
Rasmussen	7	4	7	7	5	0	5	0	7	5	47
Watson	6	2	3	3	5	0	3	5	7	7	41
Martens	8	5	5	4	9	0	7	8	9	8	63
Lukens	7	5	5	5	6	0	8	7	7	7	57
	36	21	30	26	31	1	32	29	36	34	276
										Average Ranking	**54.75**
Fire Land Acquisition											
Diny	6	5	5	5	6	5	3	9	6	5	55
Rasmussen	3	0	0	2	2	0	0	0	5	2	14
Watson	4	3	7	2	6	0	3	2	7	7	41
Martens	6	7	1	4	5	5	3	7	5	5	48
Lukens	5	0	6	0	6	2	2	6	4	5	36
	24	15	19	13	25	12	11	24	27	24	194
										Average Ranking	**39.5**

Unfunded Previously Ranked Projects

Police LPR											
Herbst	8	0	0	6	8	7	8	5	7	5	54
Rasmussen	6	0	6	6	0	1	6	0	0	0	25
Watson	6	5	10	8	6	0	5	8	3	5	56
Martens	6	3	5	7	7	3	5	8	6	5	55
Ryan											0
	26	8	21	27	21	11	24	21	16	15	190
										Average Ranking	**47.5**
Police Sit Stand											
Herbst	7	5	0	8	0	8	5	0	7	5	45
Rasmussen	3	0	6	6	0	1	6	0	0	0	22
Watson	3	3	10	8	2	8	10	0	2	0	46
Martens	6	3	9	8	3	9	7	0	8	5	58
Ryan											0
	19	11	25	30	5	26	28	0	17	10	171
										Average Ranking	**43**

							Project Status (X in proper box)			Expected Milestone Dates (Month and Year)				
Department	**Project Name**	**Project Budget**	**Spent to Date 3/21/2024**	**Balance Available**	**Project Completed**	**Staffing Related - Funding Ends *12/31/2024***	**On Schedule**	***Behind Schedule****	**Ahead of Schedule**	**Executed Contract Date (No Later than 12/31/2024)**	**Bidding Date**	**Construction/Purchase Completion Date**	**Final Payment Date (No Later Than 12/31/2026)**	**Expected Total Cost**
CCITC	Internet Firewall Replacement	33,800	25,219	8,581	Y		Y					12/24		33,800
CCITC	Core Switch Replacement	50,000	50,000	0	Y									
CCITC	Financial ERP Software Replacement	850,000	572,038	277,962			Y					12/24		285,707
CCITC	CCITC - Fiber Connection Project	140,000	140,000	-			Y					12/24		140,000
CD	Landmark Project	350,000	350,000	-	Y									
CD	Public Access Server for Closed Caption	47,402	47,402	-	Y									
CD	EEC Negative Economic Impact	84,100	44,100	40,000	N		X			02/05/2024			03/01/2025	84,100
CD	Community Partners Campus Facility Project	162,756	162,756	-	Y									
CD	Catholic Charities & Open Door	589,120	-	589,120	N			X		2/1/24 (amendment)				829,120
CD	Infill New Construction	600,000	7,186	592,814	N			X						
CD	Affordable Rental Units	500,000	15,646	484,354	N			X						
CD	Homebuyer Education Counseling and Closing Assistance	34,000	2,000	32,000	N	Y		X						
CD	River Edge Trail Extension Thomas Street	171,500	-	171,500			Y				May/June 2024	11/1	06/01/2025	171,500
ENG	LED Street Lighting Conversion	881,971	822,953	59,018			Y				5/24	6/24	6/24	
FIRE	FireFighter Positions	656,000	177,320	478,680		Y								
PARK	Skate Park	225,000	26,126	198,874			Y			6/24	3/24	11/24	12/24	255,000
POLICE	Community Outreach Specialist Position	255,000	161,510	93,490		Y	Y							
WWW	Temporary Water Supplies	230,000	230,000	-	Y									
WWW	PFAS Pilot Study	240,375	212,710	27,665			Y					8/24	8/24	
WWW	Wastewater Treatment Screening Improvement Project	800,000	93,461	706,539			Y			6/24	5/24	7/25	7/25	5,200,000
WWW	Abel Stormwater Liftstation	900,000	24,020	875,980			Y			5/24	3/24	11/24	11/24	900,000
WWW	Water Main Replacement - 2023		-	-										
WWW	10th Ave	218,616	218,616		Y									
WWW	Grant and Henrietta St	244,904	244,904		Y									
WWW	Lead Service Line Replacement Plan	131,930	131,930		Y		Y							
WWW	Corrosion Control Study	609,241	162,589	446,652			Y					12/24	2/25	
WWW	PFAS Treatment Process Design	658,695	455,928	202,767			Y					11/24	12/24	
WWW	Sewer Main Replacement - 2023		-	-										
WWW	10th Ave	227,549	227,549		Y									
WWW	Grant & Henrietta	260,612	260,612		Y									
WWW	Water Main Replacement - 2022	1,392,173	1,392,173	-	Y									
WWW	Sewer Main Replacement - 2022	663,948	663,948	-	Y									
WWW	Sewer Force Main Project	359,184	359,184	-			Y				2/24	11/24	11/24	
WWW	ARPA West Wausau Tower Backup Power Supply	250,000	1,233	248,767			Y					8/24		
WWW	Lead Service Line Replacement	500,000	265,374	234,626								4/24	4/24	322,625
WWW	Sewer Lift Station Upgrade Design	379,000	253,416	125,584			Y					7/24	11/24	374,875
		13,696,876	7,801,904	5,894,973										
	Unencumbered	1,889,584												
	Total	15,586,461												

APRA Ranking April 2024

Request	Amount	Ranking
Community Care Paramedic 2024-2026	96,750	77.75
2 Additional Police Officers 2024	117,960	73.75
Community Outreach Specialist 2025&2026	230,000	73.5
Asphalt Paving Project	1,000,000	71.5
3 Firefighter positions 2025&2026	660,000	69.75
LED Lighting Upgrade at DPW	45,000	68
Police Roof Replacement	150,000	65.5
Council Upgrades	140,000	58.75
Tennis Court Replacement	135,000	56
Playground Equipment Replacement	150,000	54.5
Riverside Park Parking Lot Reconstruction	120,000	54.25
Police Parking Lot Security	210,000	53.75
Sylvan Hill Park Parking Lot Reconstruction	175,000	53.75
Jefferson Street Ramp	300,000	52.75
DPW Fence and Gate Replacement	30,000	52.25
Street Division Office Upgrades	60,000	49.25
Airport Terminal Building Rehab	200,000	44.25
Hangar 2 Roof Replacement	65,000	44.25
Flight Training Addition	625,000	41.25
Hangar 2 - Office Upgrades	100,000	39.75
Hangar 1-10 Replacement	1,500,000	34.25
Police Sit Stand	50,000	32
	6,159,710	

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION

REPLACING LOST PUBLIC SECTOR REVENUE

SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	**WPD Increase staffing**		
Department	**Wausau Police Department**	Contact Name:	**Chief Matthew Barnes**
Priority 1-6 (low-high)	**5**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (*Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)*

	One Time Expense	X	Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

Within the last three months the homeless population in Wausau has grown significantly and at a rate not anticipated. Our experiences and reports from resource providers in the area find a significant and majority of the "new" homeless are not from this area and have no ties to this community. With that growth in population, the Wausau Police Department has been addressing an increasing number of ordinance violations, crimes, and an overall reduction in the quality of life.

We have significant concerns regarding the current and future impact this challenge will have on this community. We firmly believe addressing the homeless situation is not a lost cause. We still have a small window of time to develop a strategy, implement new initiatives, and improve our situation before the effects of this dilemma result in long lasting social, economic, and health consequences.

Within the Wausau Police Department, we have been utilizing our patrol officers to respond to and address situations involving our unhoused population. These situations include illegal camping in our parks, intoxicated behaviors, disorderly conduct, mental health crisis, littering, assault, and theft. Our remediation efforts include encouraging the use of resources, and enforcement of our ordinances and statutes. The amount of time spent primarily in our downtown and parks has caused a reduction in regular patrol activities throughout the rest of the city.

The Wausau Police Department is requesting financial support to move forward with adding two additional sworn officers to our authorized staffing. These two officers will be part of a team approach to working with the unhoused population in our community. They will strive to build trust and encourage utilization of resources but will also ensure we have appropriate enforcement of our laws, ordinances, and social norms. This team will work daily to ensure our parks, library, parking ramps, new developments, and downtown are protected and a safe place to be. This team of officers will hold everyone they interact with to the same standard of conduct. Being homeless is not a legitimate reason to accept inappropriate behavior.

We will utilize our Crisis Assessment Response Team (CART) as a staffing model. The CART model has relieved workload from our patrol bureau, delivered better and less restrictive care for those in crisis, and saved significant dollars. We anticipate similar results from the proposed team of officers assigned to addressed problems associated with the unhoused population. The Wausau Police Department cannot afford to reduce patrol staffing to create this team. We need additional officers with flexibility in their schedules who can focus entirely on this issue and commit the time necessary to ensure compliance.

The Wausau Police Department believes in the philosophy of empowering individuals to leave homelessness but does not support any activities that enable someone to stay homeless. Communities that fairly enforce their laws, ordinances, and social norms have greater success in reducing homelessness. When faced with accountability, the unhoused who refuse services migrate to communities more tolerant of their behaviors.

PROJECT PURPOSES: (Check all statements that apply)

X	Addresses critical health or safety hazard.	X	Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.	X	Encourages economic development
X	Maintains or enhances systems that support existing city services.	X	Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.		This project was identified and deferred on prior years capital/operating budget
	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service	X	Increases FTE's within the department
X	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

If we do not adjust our approach to addressing homelessness in Wausau, we are very concerned about our quality of life and economic future. With the increase in homeless individuals we are seeing an increase in illegal activity and overall blight. This activity is deterring our community members from utilizing areas within our downtown district.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

The vision of Wausau is to be a fun, vibrant, and highly connected community providing diverse and accessible social, arts, cultural and outdoor recreational experiences and a thriving economy where everyone has the opportunity to achieve success and happiness. Blight within our downtown area will have significant impact on the future of the City's development and atrraction to residents and visitors.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

Wausau Police Department is working with the Alexander Foundation to secure funding for the two new full time officers. In 2025 that will be funded at 100% for the cost of $235,920.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

WPD Increase staffing

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance						-
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs			117,960			117,960
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ 117,960	$ -	$ -	$ 117,960
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ 117,960	$ -	$ -	$ 117,960

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

The Alexander Foundation will fund at 100%, both officer positions in 2025 for a cost of $235,920

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

N/A, funds would be used for the last 6 months of 2024, June 1, 2024 - December 31, 2024.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

WPD Increase staffing

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 *funds must be obligated by 12/31/2024*	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting					X	X						
Task: Implementation						X	X	X	X	X	X	X
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

CITY OF WAUSAU

ARPA FUNDS EVALUATION CRITERIA

CRITERIA	POSSIBLE SCORE			
	0 points	1-5 points	6-10 points	Two additional Police officers $117,960
ALIGN WITH PRIORITIES:How well does the proposal align with the community's funding priorities? Does it support a livable community, fiscally sustainable government, environmentally sustainable community, and an improved & equitable quality of life?	Project is inconsistent with community priorities and does not advance community service.	Project is partly consistent with priorities but does not significantly advance community service.	Project is directly related to the community priorities and community service.	
OTHER FUNDING SOURCES: Are there other federal/state ARPA alternative funding opportunities (such as the federal infrastructure bill) that could replace or supplement the request? Have these other funding sources been considered? Could the project/proposal be phased to accomodate other federal/state ARPA sources?	Alternative funding sources may be available but have not been explored, considered or leveraged.	Alternative funding sources may be available and will be leveraged if possible.	No alternate funding sources exist or alternative funding sources have already been leveraged to maximize the investment.	
TIMELINE : Can the proposal be implemented and completed within the ARPA program deadlines? Obligated by 12/31/2024 and expended by 12/31/2026	Project timeline is not well defined and does not clearly establish a work completion within the timeline. Project completion is near the end the ARPA requirements	Project timeline is lengthy but demonstrates that completion is within the ARPA requirements.	Project timeline clearly demonstrates that work will conclude within the short term (1 year or less).	
COST: While projects funded with ARPA should be impactful best practices indicate the funds should be spread over the qualifying period to enhance budgetary and financial stability. Does the proposal represent a reasonable allocation of resources relative to other community proposals?	Project exhausts all or the majority of funds immediately.	Project ARPA funding request is requires a significant ARPA allocation. However, the project provides for phases which allows for flexibility of unexpected City needs and priorities.	Project ARPA funding request is reasonable to the City overall ARPA allocation. The funding request allows the City to diversify the ARPA investments. Significant projects may be allocated in phases to provide future flexibility of unexpected needs and priorities.	
RESIDENT IMPACT: What portion of the community would benefit from this proposal?	Proposal fails to identify positive impact nor identifies populations benefitted	Proposal demonstrates a positive impact on a material portion of the population 25-75%	Project demonstrates a strong positive impact on a significant portion of the	
IMPACT ON FUTURE BUDGETS: Will this proposal require ongoing funding? Will it reduce or increase ongoing operating expenses? Will the project produce additional annual revenues?	Project creates a new funding dependency and future tax levy pressure.	Project would have a neutral impact on personnel or other operating costs or revenues. Project is budget neutral.	Project decreases future operating costs, increase operating revenues,	
COMPLEXITY AND READINESS: Is the project or proposal complex with multiple phases before implementation can begin? Does the project or proposal require outside approvals or oversight? Does a clear implementation plan exist? What complications could arise to prevent this project from achieving its intended goals?	Project is unable to proceed due to obstacles such as land acquisition, easements, designs and other approvals. Project is not shovel ready.	Minor obstacles, plans or details exist but should not impact a timely implementation.	Project is entirely ready to proceed. No obstacles exist.	
CENSUS TRACT ELIBILITY: Does the proposal/project fall within a census tract or benefit those vulnerable popuations and those disproportionately negatively impacted by COVID19?	This project/proposal is not located in a census tract and not designed to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is not located in a census tract but will benefit all citizens including those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is located in a census tract or is considered to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	
IMPACT OF DEFERRAL: What is the impact of the deferral? Will costs go up? Will the City be out of compliance with mandates or regulations? Are there health and safety risks impacting residents that will remain unaddressed? Does this proposal improve the environmental quality of the city?	Deferral causes limited impact to service or disruptions.	Deferral will have limited impact on regulatory mandates, health and safety risks or environmental qualities.	Deferral will have a detrimental impact on regulatory mandates, health and safety risks or environmental qualities.	
PROJECT PRIORITY AND IMPACT: Regardless of any other scores, do you believe this project should be a priority? Do you believe that the project is transformational for the community? Do you believe that the project will make a big impact?	Low priority, impact, transformational power	Some priority, impact and transformational power	High priority, impact and transformational power	
			TOTAL	

Wausau Police Department
515 Grand Ave Wausau, WI 54403 Ph. 715-261-7800

From: Chief Matthew Barnes
To: Public Health and Safety Committee
Date: 03/06/2024
RE: Increase Wausau PD authorized staffing

Within the last three months the homeless population in Wausau has grown significantly and at a rate not anticipated. With that growth in population the Wausau Police Department has been addressing an increasing number of ordinance violations, crimes, and an overall reduction in the quality of life.

Within the Wausau Police Department, we have been utilizing our patrol officers to respond and address situations involving our unhoused population. Sometimes that involves encouraging the use of resources, and sometimes it involves enforcement of our ordinances and statutes. The amount of time being spent primarily in our downtown and parks has caused a reduction in the regular patrol activities throughout the rest of the city.

I have significant concerns regarding the current and future impact this situation will have on this community. I firmly believe addressing the homeless situation is not a lost cause. We still have a small window of time to develop a strategy, implement new initiatives, and improve our situation.

The Wausau Police Department is requesting support and approval to move forward with adding two additional officers to our authorized staffing. These two officers will be part of a team approach to working with the unhoused. They will attempt to build trust and encourage utilization of resources. The officers will also ensure we have appropriate enforcement of our laws, ordinances, and social norms. This team will work daily to ensure our parks, library, parking ramps, new developments, and downtown are protected and a safe place to be.

We will utilize our Crisis Assessment Response Team (CART) as a staffing model. The CART model has relieved workload from our patrol bureau, delivered better and less restrictive care for those in crisis, and saved significant dollars. We anticipate the proposed team of officers will have similar results.

I realize the timing of this request is not consistent with our normal budget process. During 2023 we had no intention of seeking an increase in staffing to address this issue. The recent increase in criminal and negative behavior in this population and the reduction in the quality of life has created an exigency to this need. The consequences of waiting to implement additional police resources could be catastrophic.

The job description for these positions will be very similar to our patrol officer job description with a few adjustments. My intention is to make those adjustments with the guidance and counsel from Mr. Henderson.

I am confident this new program is necessary. I look forward to answering all your questions and providing insight into the current state.

Thank you,

Matthew Barnes
Chief of Police, Wausau Police Department
715-261-7807
515 Grand Avenue, Wausau, WI 54403

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	**Community Care Paramedic**		
Department	**Fire**	Contact Name:	**Jeremy Kopp - Fire Chief**
Priority 1-6 (low-high)	**6**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (*Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)*

	One Time Expense	x	Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

The Fire Department is requesting ARPA funding for a Community Care Paramedic position through the end of 2026 (2.5 years). This is in regards to the City's portion of the position after securing funding for the equipment in the 1st year for $65,000.00 from the Alexander Foundation, and $52,000.00 towards wages and benefits per year for three years from Aspirus Hospital, and a 1:1 match of the City of Wausau funds up to $50,000.00 from the Alexander Foundation. The total estimated cost of funding for the remainder of 2024 will be $18,750.00 of ARPA funding. Years 2025 and 2026 will be $39,000.00 of ARPA funding per year. The total for the 2.5 years will be $96,750.00 in ARPA funding.

PROJECT PURPOSES: (Check all statements that apply)

x	Addresses critical health or safety hazard.		Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
x	Maintains or enhances systems that support existing city services.		Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.		This project was identified and deferred on prior years capital/operating budget
	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	x	Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
x	Supports a revenue generating service	x	Increases FTE's within the department
x	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

See attached PowerPoint and Whitepaper.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

See attached PowerPoint and Whitepaper.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

See attached PowerPoint and Whitepaper.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Community Care Paramedic

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance						-
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs			18,750	39,000	39,000	96,750
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ 18,750	$ 39,000	$ 39,000	$ 96,750
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ 18,750	$ 39,000	$ 39,000	$ 96,750

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

To be determined by finance committee after details of pilot program success is revealed.

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

Unknown

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

Community Care Paramedic

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 *funds must be obligated by 12/31/2024*	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting		x	x	x								
Task: Hire and train							x					
Task: Continued Deployment of CCP								x	x	x	x	x
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Continued Deployment of CCP	x	x	x	x	x	x	x	x	x	x	x	x
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Continued Deployment of CCP	x	x	x	x	x	x	x	x	x	x	x	x
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

Wausau Fire Department

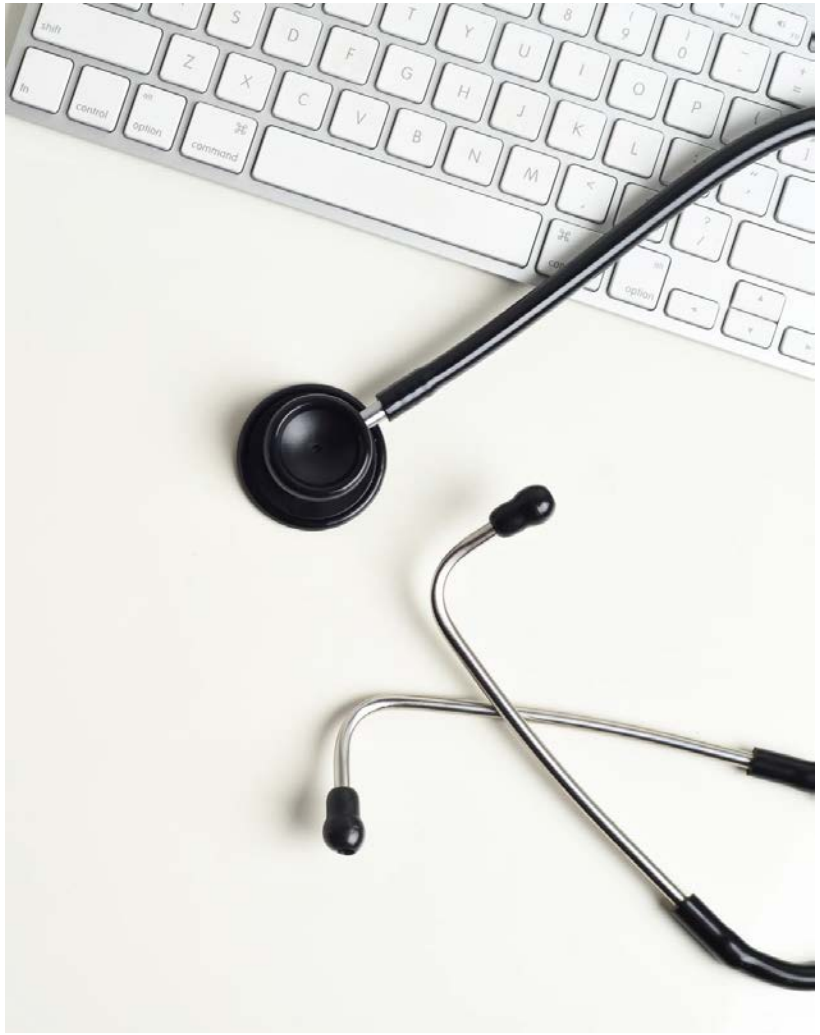
Benefits of a Community Care Paramedic

Objectives

- Improve the overall health of the Wausau Community
- Reduce the use of ambulances as the first access point to healthcare
- Reduce emergency room usage by non-acute and repeat patients
- Reduce readmissions of patients to hospitals for the same diagnoses
- Build relationships with other healthcare resources within the community
- Assist the community outreach coordinator with access to health care for clients

Wisconsin Department of Health Statement

“Community Emergency Medical Services (CEMS) work collaboratively with stakeholders within their healthcare system to address the unique needs of their community. CEMS programs facilitate integration with primary care services, reduce hospital readmissions, and re-route unnecessary emergency department visits. CEMS paramedics and practitioners center the social determinants of health in their practice to effectively mitigate healthcare needs and to improve efficiency in the system.”



Example Programs

- Madison Fire Department
  - CARES Program
  - Community Care Paramedic Program
- Greenfield Fire Department
  - Full-Time 40-hour CCP

Madison CARES: A New Approach to Behavioral Health

A look back at the first year of services

September 2021 through August 2022

Journey MENTAL HEALTH CENTER

Public Health MADISON & DANE COUNTY *Healthy people. Healthy places.*

Referral Process

Area hospitals refer patients being discharged that don't qualify for home health but could benefit from a home visit

The CCP receives and reviews the referral and then makes home visits

The CCP would evaluate several factors in the patients home

Referral Diagnoses (not limited to)

- COPD
- CHF
- Pneumonia
- Diabetes
- Stroke
- Homeless

First Home Visit Assessment Tools

- Food security assessment
  - Does the pt. have good nutritional resources in the home
- Trips and fall hazard assessment
  - Possible ADRC referral for trips, falls training
- Fire and life safety assessment
- Prescription drugs assessment
  - Evaluation of all meds patient is taking and prescribing MD

Homeless Healthcare Access

- CCP would serve as an asset to the WPD community outreach coordinator in providing alternative access to healthcare needs
- Build relationships with Public Health, North Central Health Care, and other healthcare assets in the community to reduce the use of ambulance calls and Emergency Department visits.

Community Care Paramedic Position

- Paramedic with three years of experience, preferably in Wausau
- Preferably a background in Community Care medicine
- Must be a relationship builder and work well independently
- Equipped with a cardiac monitor and proper evaluation tools
- Dedicated department-labeled vehicle

Wausau CCP Program Proposal

- Community Funded Position
  - City of Wausau
  - Aspirus Hospital and Foundation
  - Marathon County
  - Marshfield Clinic Health System
  - Community Grants

- Three-year trial
- Quarterly and Annual progress reports
- Data-driven program
  - Must prove a positive impact
- Possibility for growth and collaboration with SAFER, Riverside Fire Departments and other departments

Critical Care Paramedic Program Costs

First-Year (2024) Community Care Medic	
Wages & Benefits	$110,000
Equipment (First year)	$65,000
Training & Professional Affiliations	$5,000
Vehicle Lease	$12,000
Total Estimated First Year	**$192,000**

On-going (2025 +) Community Care Medic	
Wages & Benefits	$113,000
Equipment	$5,000
Training & Professional Affiliations	$3,000
Vehicle Lease	$12,000
Total Estimated Annual Cost	**$130,000**

Cost Benefit Analysis

Several concepts across the U.S. have shown a positive benefit.

Primary cost savings are spread between hospitals and payers (patients).

Extensive study of seven Community Care Paramedic programs in California showed consistent findings in six out of seven programs

All California programs showed improved patient well-being

Program did reduce repeat calls of frequent users of EMS system.

"In most cases yielded savings for health plans and hospitals."

https://www.chcf.org/blog/community-paramedicine-delivers-better-care-at-lower-cost/

"Win-Win-Win Situation"

"Californians appear to be benefiting from these new models of health care. We found that hospitals, ambulance providers, Medicare, and Medi-Cal all experienced notable financial benefits. Our analysis of the projects' data and interviews with community paramedics across California revealed many examples of how partnering with patients, rather than simply transporting them to emergency rooms — often repeatedly — is yielding positive results. The findings suggest that the benefits of CP programs will grow as they mature, solidify partnerships, secure stable funding, and find their optimal structure and niche."

Questions and Comments

Community Paramedic Proposal

Thank you for your consideration of this proposal. Please do not hesitate to let me know of any questions or clarifications that may be needed.

1. **Program Summary**: This request is to support the implementation of a Community Paramedic program in the City of Wausau Fire Department, to allow for updated research that will ideally produce the assumed cost savings and improved patient outcomes that are possible through such programs. This program has the broad interests and support of the Aspirus Hospital, The Alexander Foundation, and our collaborative community partners.

2. **Program Description**: Community paramedicine remains a relatively new and evolving model of community-based health care in which paramedics function outside of their customary emergency response and transport roles in ways that facilitate more appropriate use of emergency care resources and/or enhance access to continued primary care. These programs typically are designed to address specific local problems and to take advantage of locally developed linkages and collaborations between and among emergency medical services and other health care and social service providers, and thus, are varied in nature. National interest in community paramedicine has substantially grown in recent years based upon the belief that it may improve access to, and quality of care while simultaneously reducing costs. These goals have already been shown to be true in many pilot programs across the country.

   Some of the delivery system problems targeted by community paramedic programs include the overuse of the 911 system, the need for alternative means to manage patients who do not require transport to an emergency department, repeat ED visits, hospital readmissions, limited or no capacity for short-notice home visits, especially during off hours, and supplementing primary care shortages in underserved areas (including those where primary care exists, but where the patient cannot or will not visit). These programs exist to reach those patients who do not qualify for traditional home health visits, or for those who are unreachable by traditional home health providers. These programs do not exist to replace home health care, but rather they exist to supplement the great work that is being done, and to fill the gaps where traditional programs meet restrictions for enrollment or for continued care.

3. **Goals and Objectives**: These include the priorities of improving their overall health and societal well-being, while simultaneously guiding their care to the most appropriate resource. We will look to identify patients who are high-volume callers of 911 for whom our pre-hospital partners have identified an acute change that has contributed to a high frequency of calls for service within a short time frame. The patients will be identified as qualifying for the program upon recommendation from physicians, RN's, case managers, care coordination, primary care physicians, medics, and through consultation with specific services. The goal would be to find a patient in an acute health care crisis, and then focus on returning them to a baseline level of

improved health, before transitioning them out of the program. At the time of transition, they will have a strong understanding of their care plan, a strong understanding of the resources available to them, a strong understanding of the preferred priority of access to these resources, and perhaps most importantly, they will have an empowerment to know how to access these resources. The final objective would be to summarize the findings, such that they may be used to successfully develop an ongoing source of budgeted funding to continue.

4. Each year, the need for health services to the community increases, as health care costs are ever increasing, and access to health care is difficult to navigate, despite great efforts from the health care community. Additionally, high-volume ER users frequently have a difficult time in adhering to care plans for a variety of reasons such as underlying mental illness, lack of resources to follow the plan, lack of understanding of the plan, a home environment that creates challenges to the success of the plan, etc. By visiting these patients regularly and identifying and working to correct these obstacles before they rise to the level of an ER visit, we can successfully guide them to the best, most appropriate resource, and thereby avoid significant costs of care. Patients can be cared for at home or can be scheduled at their primary care provider before needing the ER. Often, simply having the knowledge that someone is coming to visit them and provide a review and assurance of the current health status is enough to avoid an unnecessary ER visit. The list of similar situations is a long one, however the overriding goal is to identify and correct problems before they rise to the level of a necessary ER visit or produce an unnecessary visit or transport.
   Improvements in health and cost-savings may be realized by patients to the ER as appropriate before letting a problem grow to the extent that it would require a more costly admission. Similarly, in consultation with their treating physician, or in concert with a pre-determined protocol, it is possible for medications to be provided or to be modified, thus improving the patient's condition, and avoiding unscheduled visits to the ER or clinic setting.

Community Care Paramedic Proposal

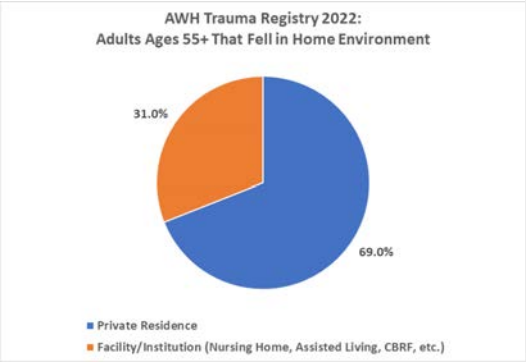
Purpose: This proposal signifies our commitment to innovation and proactive healthcare delivery through a Community Care Paramedic Program, ultimately leading to a healthier, more resilient community in Marathon County. This program would use our limited existing resources strategically to reduce growing barriers and address key health needs.

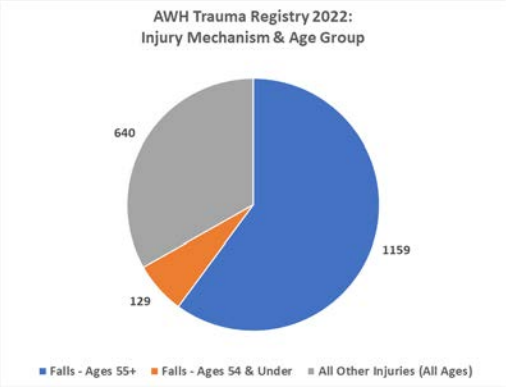
Current Situation and Overview

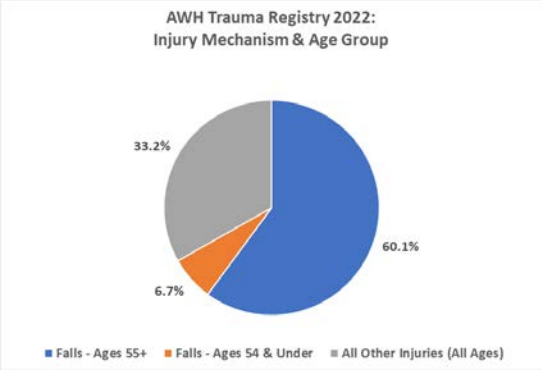
Community Care Paramedics (CCPs) assist communities through responsive and patient-centered approach to a growing problem—that of increasing medical costs, aging populations, and increased use of Emergency Responders for non-urgent situations. CCPs can manage chronic health conditions, prevent acute conditions from getting worse, and stop an illness before it can even begin by educating on preventive measures. As described by *EMS World*, a community paramedic engages the patient and helps them understand how best to manage their disease. This includes education about symptoms, lifestyle modifications, warning signs for worsening health, and proper use of medication or equipment. The patient also works with the community paramedic to practice their self-monitoring and disease management techniques and allows sufficient time for the paramedic to educate and check for full understanding.

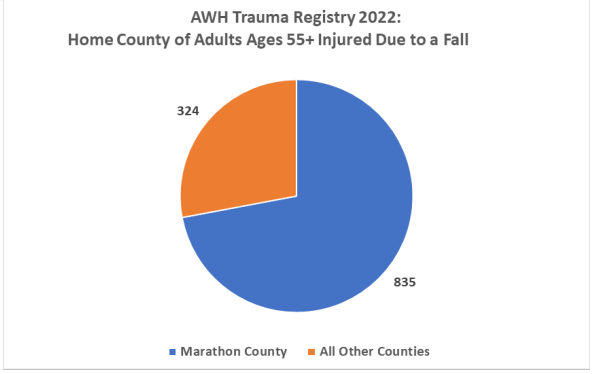
CCP programs address a medical provider shortage and Marathon County need. Communities, like ours, are responding to the healthcare crisis with new and innovative delivery models such as CCP to stretch limited primary care resources. According to the American Academy of Family Physicians, the number of medical school students going into primary care has dropped 51.8 percent since 1997. According to the Wall Street Journal, the US is short about 16,000 primary care physicians nationally, especially in rural areas.

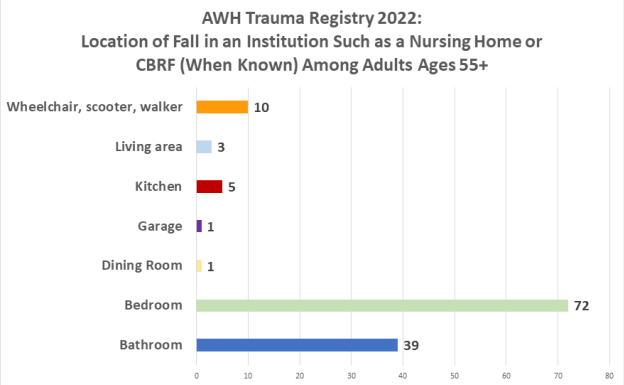
The number of falls-related EMS calls for Marathon County residents over the age of 60 is trending upward as well. In 2023, Marathon County EMS fielded over 2,383 calls due to falls. Many falls are preventable, and can be addressed in the home, between a CCP and the patient.

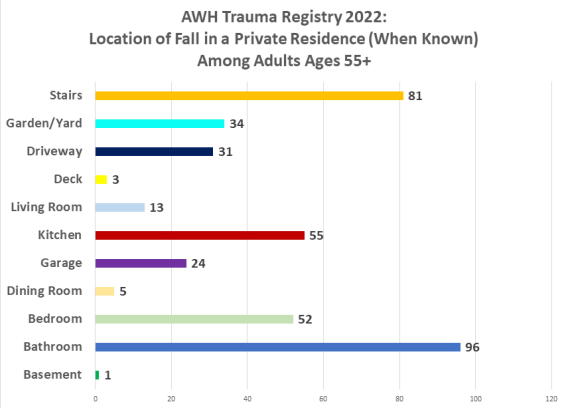

AWH Trauma Registry 2022:
Adults Ages 55+ That Fell in Home Environment
31.0%
69.0%
Private Residence
Facility/Institution (Nursing Home, Assisted Living, CBRF, etc.)

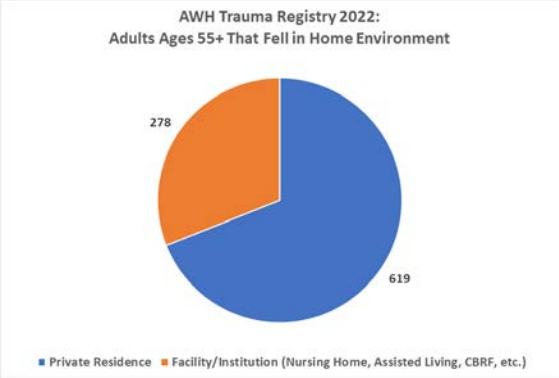

AWH Trauma Registry 2022:
Injury Mechanism & Age Group
640
1159
129
Falls - Ages 55+
Falls - Ages 54 & Under
All Other Injuries (All Ages)

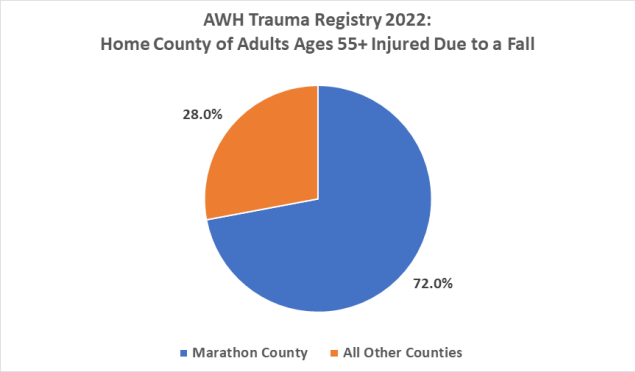

AWH Trauma Registry 2022:
Injury Mechanism & Age Group
33.2%
60.1%
6.7%
Falls - Ages 55+
Falls - Ages 54 & Under
All Other Injuries (All Ages)


AWH Trauma Registry 2022:
Home County of Adults Ages 55+ Injured Due to a Fall
324
835
Marathon County
All Other Counties


AWH Trauma Registry 2022:
Location of Fall in an Institution Such as a Nursing Home or CBRF (When Known) Among Adults Ages 55+
Wheelchair, scooter, walker 10
Living area 3
Kitchen 5
Garage 1
Dining Room 1
Bedroom 72
Bathroom 39
0 10 20 30 40 50 60 70 80


AWH Trauma Registry 2022:
Location of Fall in a Private Residence (When Known) Among Adults Ages 55+
Stairs 81
Garden/Yard 34
Driveway 31
Deck 3
Living Room 13
Kitchen 55
Garage 24
Dining Room 5
Bedroom 52
Bathroom 96
Basement 1
0 20 40 60 80 100 120





Background

A certified paramedic is the highest level of an emergency medical technician, trained to provide advanced life support and other technical medical procedures. While traditionally educated in the emergency response realm, a paramedic's scope of practice can also include the provision of certain primary medical services, with oversight by a physician or other advanced-practice provider. CCPs can also provide outreach and education to patients, including education on falls prevention measures, how to use medical equipment, and risk reduction.

Community Paramedicine Models for Prevention and Health Education

Prevention and health education represent one significant role for community paramedics in the healthcare system. Through home visits and regular check-ins, community paramedics can identify medication errors, environmental risks, or problems with durable medical equipment that are not often identified in a traditional clinical or healthcare setting.

People with complex chronic conditions often have many prescriptions, each with their own dosing schedules, warnings, and instructions. This complexity can make it challenging for patients to take their medication safely and correctly each day (https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3968427/). In addition, because these prescriptions often come from multiple providers, patients may not have support managing their medication lists. There may be contraindications, errors in dosage, drug type, or patient usage, resulting in adverse drug events that can be harmful or even fatal (https://www.cdc.gov/medicationsafety/basics.html).

Medication Management

One important role for community paramedics is to help patients manage medications. Community

paramedics can help set up reminders, explain dosing instructions, identify medication management issues like improper storage, and uncover errors in their medication list. CCPs can help patients develop a comprehensive list of their current prescriptions. Once the list is correct, the community paramedic confirms its contents with the patient's providers, ensuring that all dosages are correct, and all medications are still currently needed to manage their health. The community paramedic can work with the patient and their family or caregiver to ensure they understand how and when to take each medication, along with any potential warning signs of adverse drug events that should be shared with their primary care provider.

Safety Assessments

Community paramedics conducting home visits are well-positioned to observe any issues in the patient's home that may pose safety risks. Particularly for elderly or frail patients, tripping hazards like throw rugs, broken stairs, ill-fitting slippers, or electrical cords may pose a risk for falls. Home safety checks can help identify modifications that make it easier and safer for patients to age in place, including installing grab bars, adequate lighting, and non-slip surfaces. By identifying these issues early, community paramedics can prevent accidents that may later result in a 911 call or emergency room visit.

Medical Equipment

Community paramedicine programs can also conduct safety checks of home durable medical equipment like nebulizers, wheelchairs, or continuous positive airway pressure (CPAP) machines.

Local Data

An analysis funded by the HHS Office of the Assistant Secretary for Preparedness and Response indicates that approximately 15 percent of Medicare patients transported to the ED by ambulance can be safely cared for in other settings if available in a community. National models suggest that if these patients were transported to a physician's office, Medicare could save $559.871 million per year and if they were treated at home, it is expected the savings would be significantly higher. Cost data for Medicaid are not available but expected to be even greater. In 2006, Medicare and Medicaid paid 20 percent and 21 percent respectively of ED charges.

Local data goes here—What local data do we have about ED visits, falls, etc.

Wait times on ER

Strategy

As the nation faces the possibility of increasing healthcare costs, there is significant opportunity for EMS systems to be part of the solution and help reduce the incidence of costly care for Marathon County patients. CCP could reduce downstream emergency department and hospitalization costs while increasing

patient care quality and safety by changing their service delivery. CCP could triage of patients calling 911 without dispatch of an ambulance, treat patients without transport, transport patients to a clinic or other provider for an unscheduled visit, for example.

The Community Paramedic model increases the availability of preventative services, and as a result, is expected to have the following outcomes:

- Increased care coordination
- Decrease in injuries including falls
- Reduced emergency department visits
- Reduced hospital readmissions
- Increased referrals to community services
- Decrease overall healthcare costs
- Better community health outcomes through preventive care that impacts communicable and chronic diseases

Other examples include:

- Manatee County Department of Public Safety Community Health Program (formerly the Community Paramedicine), funded by local tax dollars, serves frequent emergency service utilizers and patients who have diabetes, respiratory conditions, and substance use disorder, as well as people experiencing frequent falls. Initially only serving patients with diabetes, the program added a new patient population to its program every 60 days, taking a year to roll out its full capacity and reach. Patients are referred to the program through a variety of methods: paramedics use their 911 call database to identify eligible patients; paramedics refer patients through their documentation platform; and primary care providers, hospital staff members, churches, and social groups may refer patients to the program. Patients may remain in the program for a maximum of 90 days. On average, patients spend 65-68 days in the program. To graduate from the program, patients must meet the health goals set by the community paramedics, be aligned with a primary care provider, and have not used the pre-hospital system or had an unplanned hospital visit in the last 30 days. If necessary, the program provides patients with medical supplies, like walkers and wheelchairs, from its medical supply lending closet. The program uses an electronic healthcare coordination platform developed for EMS providers, which allows the community paramedics to document their interactions with each patient and review documentation from pharmacists, social workers, and other providers. Program leadership meet quarterly with emergency medical service groups and state leadership to share ideas, success stories, and challenges in treating their patient population
- ThedaCare and Gold Cross Ambulance in northeastern Wisconsin have partnered to develop a community paramedicine program that serves a variety of patients referred from hospital and primary care settings. Through funding from the Moore Foundation's Community Management of Medication Complexity Innovation Lab, the team was able to expand its program to focus on patients whose complex prescription regimens put them at increased risk of hospitalization. By developing a Medication Risk Score, community paramedics were better able to assess which patients needed extra support to improve their health. The criteria for who is served through ThedaCare's community paramedicine program evolved over the course of the pilot. Initially, patients had to have made three or more visits to the ED in six months, or six or more over the

course of a year to participate. Eventually, primary care physicians also began referring patients about whom they had serious concerns, i.e., a patient who was not taking her prescribed medications correctly; a patient who had multiple clinic and specialist visits, yet still seemed confused about managing her health; or a patient whose adult children called multiple times with concerns about their parent.

- Tri-County Health Care EMS in Wadena, Minnesota, provides home visits to patients at high risk of readmissions and works with clients who are frequent emergency medical service users (http://naemt.org/docs/default-source/community-paramedicine/Toolkit/tricounty-case-study-1.pdf). The program also receives referrals from providers who have identified patients needing additional support obtaining health resources. Every two weeks, program clients receive a visit from a multi-disciplinary team that includes a social worker, who is able to further tailor their care plan or make additional referrals as needed.
- A pilot program in Fort Worth, Texas, saw a 61% reduction in ambulance rides, according to an academic study of 64 patients. MedStar, the operator, made the effort permanent and says its 904 participants needed 48% fewer ambulance trips, saving an estimated $8.5 million over eight years. News, A. Z. / K. H. (2023, May 12). No emergency needed: Community paramedics in Wisconsin, elsewhere visit patients at home. Wisconsin Watch. https://wisconsinwatch.org/2023/05/no-emergency-needed-community-paramedics-in-wisconsin-elsewhere-visit-patients-at-home/

Recommendation

Marathon County stands to benefit immensely from the implementation of a CCP Program, aimed at enhancing healthcare accessibility and quality within our community. As a region characterized by diverse demographics and vast geographical spread, traditional emergency medical services often face challenges in providing timely and proactive healthcare interventions to residents. By introducing a CCP program, we can bridge these gaps by leveraging the unique skill set of paramedics to deliver preventive care, chronic disease management, and community health education directly to individuals within their homes and neighborhoods. This program aligns with the evolving paradigm of healthcare, emphasizing proactive measures to improve health outcomes while reducing unnecessary emergency room visits and hospital admissions. This proposal signifies our commitment to innovation and proactive healthcare delivery, ultimately leading to a healthier, more resilient community in Marathon County in addition to a more strategic use of existing resources.

Community Care Paramedic Job Overview

1.0 FTE CCP will report to EMS Division Chief. 40 per week, 8-hour shifts. The pilot program would focus on high utilizers of the emergency services and individuals who are at highest risk of falls within our community. In the future, this focus will be widened to include external referrals and individuals with comorbidities.

Budget

First-Year (2024) Community Care Medic	
Wages & Benefits	$110,000
Equipment (First year)	$65,000
Training & Professional Affiliations	$5,000
Vehicle Lease	$12,000
Total Estimated First Year	**$192,000**

On-going (2025 +) Community Care Medic	
Wages & Benefits	$113,000
Equipment	$5,000
Training & Professional Affiliations	$3,000
Vehicle Lease	$12,000
Total Estimated Annual Cost	**$130,000**

Aspirus commitment: 40% of total cost for 3 years

Community Foundation commitment: 40% of total cost for 3 years

Other foundations and grants will be reviewed in an effort to cover the entire cost of the program or future program growth.

By assessing and stabilizing at-risk patients, paramedics can avoid unnecessary emergency department visits, generating savings of approximately $1,900 per case. Back in 2014, leaders at Commonwealth Care Alliance (CCA), a not-for-profit healthcare organization and integrated delivery system that cares for dual eligible beneficiary members in Massachusetts, set out to reduce unnecessary use of the emergency department (ED), which its members were 300 percent more likely to visit than the general population. CCA partnered with a local ambulance company to pilot a mobile integrated health program in eastern Massachusetts that expanded paramedics' traditional scope of practice. According to the period ending on June 30, 2018, the pilot program helped safely prevent an ED visit or hospital admission 82 percent of the time, saving approximately $6 million. Hegwer, L. R. (2019, February 15). Community Paramedicine Saves Organization $6M in 1 Year. HFMA. https://www.hfma.org/operations-management/cost-reduction/63296/#:~:text=By%20assessing%20and%20stabilizing%20at

Implementation milestones

Obtain approval from HR committee

- Obtain approval from Public Health and Safety
- Obtain approval from City Council
- Obtain funding agreement through collaborative partnership with Aspirus Clinics, Inc.
- Hire and train new CCP
- Implement new program in collaboration with partners
- Present mid-year data collected on program to key stakeholders
- Evaluate program at 1-year anniversary

Wausau Police Department
515 Grand Ave Wausau, WI 54403 Ph. 715-261-7800

To: Finance Committee
From: Lt. Luis Lopes Serrao (Wausau Police Department)
Date: 03-12-2024
Re: ARPA Request: Police Department Parking Lot Perimeter Fence

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The Wausau Police Department is seeking funding to have fencing installed around the perimeter of the police department parking lot. This has been an ongoing concern for staff members for years. In 2021, former Police Chief Ben Bliven made a request through the Capital Improvement Project process for an 8' ornamental fence with an anticipated cost of $75,000 which was ultimately approved by city council. However, by the time bids were put out for this project, the costs had spiked, and the bid came in well above our projected amount. The concerns from our staff remain so we have looked into what alternatives exist which would meet our primary needs.

PROPOSED FENCE

We are proposing 3 different options of fence to choose from in the attached ARPA Requests:

1) Option 1 Chain Link: Chain-link fencing along all 3 sides of parking lot.
2) Option 2 Mixed: Ornamental fencing along Grand Avenue & chain-link along Henrietta & Seymour Street.
3) Option 3 Ornamental: Ornamental fencing along all 3 sides of parking lot.

HISTORY OF ISSUE

The issue of ambush style assaults on police has been a growing concern in our industry and Wisconsin is not exempt from that. A notable incident happened on 03/31/20 at 2:17 AM at the Appleton Police Department. An officer was exiting an employee door walking to his patrol vehicle when he was confronted by a man with a knife. The officer was subsequently attacked and stabbed multiple times.

Here in Wausau, we have had numerous problematic encounters in our parking lot as well. Most go undocumented, as it's not uncommon to have these encounters. A few events documented on video are:

- 03/22/21: officers were doing their start of shift squad inspections, and a man approached an officer armed with a sharp object. The officer tried to calm the man down, who started to slice at his own neck. Officers used Tasers to stop the man and get him help.
- 04/16/21: 2 non-sworn employees were having lunch at a picnic table in our parking lot when a man pulled up right next to them, got out and started questioning them about our squad cars. The man then started going around the lot taking photos of squad cars.
- 05/02/21: a man under the influence of meth pulled into our lot and pulled up at an angle next to an employee who had just arrived at work in his personal vehicle. The man was wanted, was driving a stolen vehicle, was high on meth and having a dispute with a woman in the vehicle.
- 03/23/23: a man was observed driving around our lot. He then walked around our lot walking up to officers video recording and taking photos of squad cars and personally owned cars. The man

has previous history with battery to law enforcement, resisting and carrying a concealed knife (prohibited person).

PARKING LOT INFORMATION

The police department parking lot is used by our emergency vehicle fleet, our employee's personal vehicles, fire department employee vehicles and the public. There is no separation between emergency vehicles and the others. The lot has sidewalks very close along 3 sides. The north side has short, rusted barrier used as a flower planter. This barrier has become crooked and damaged over the years and is easily walked around or over.

The public occasionally comes to our building seeking assistance and instead of parking in the public lot, they park in the squad lot walking around looking for an officer in their car or knock on our rear employee door. We don't always have staff here in the building. This causes a delay in us providing them service.

On-duty officers parked in our lot are often working on paperwork or reports and focused on their computer, not noticing when someone walks up to them. Weekly, officers do a squad fluid inspection where they are under the hood checking fluid levels and not paying attention to their surroundings. Daily, officers complete squad inspections which require a rifle inspection. Officers have had citizens walk up to them during these rifle inspections. New officers in training without their FTO have had people approach them in the parking lot and they are ill-prepared to handle the situation.

This doesn't account for officers who arrive and leave work not in uniform and unarmed, other sworn staff not in uniform and our civilian police and fire employees who use the lot who would be unprepared for a confrontation.

SURVEY OF POLICE STAFF

This past month I conducted a survey of our police department staff about the subject of a parking lot fence. Below are some takeaways from that survey:

- 75 employees have responded to the survey (63 are sworn employees, 12 are non-sworn).
- 72 believed a fence was needed, 3 did not. Of the 3 who did not, 1 responded it was a good idea. The other explained they were not a police officer so had not experienced any issues and were concerned with community image, the fence looking bad and hindering traffic abilities at the PD.
- 59 employees responded they have personally had concerning issues with persons/vehicles in our parking lot, while 16 said they had not personally. Some of the issues described are documented above. General concerns were issues with people filming personal vehicles, confrontations by mentally ill people or people on drugs, vehicles pulling in and blocking officers in their squad cars, pedestrians using our lot as a cut through while officers need to quickly leave for emergencies and damage to squads and personal property.
- When asked about the style fence used, 51% responded they were not concerned with what the fence looked like if it met our goal to prevent easy access by foot/vehicle.

Wausau Police Department
515 Grand Ave Wausau, WI 54403 Ph. 715-261-7800

THINGS REMAINING TO TAKE UNDER CONSIDERATION

- We wish to maintain a safe-exchange area.
- Ensure ease of access for both police & fire department staff.
- During business hours the parking lot is filled and typically several staff have to park on street. During business hours the only open parking stalls typically are those of our squad cars, so when people come into this lot, they take spaces designated for squads. During non-business hours we could consider opening our manual vehicle gate to keep the lot open for known meetings/events.
- Aesthetics of the fence to meet community desire and comply with ordinance.
- Some fencing options may require us to seek a variance from zoning ordinances.

COMPARABLE AGENCIES

I researched what many police agencies across our state have in place for physical security of their police fleet and employee parking. I found most agencies similar in size have garages for their fleet, some in addition to a fence. I attached a few images of some agency examples (Appleton PD, LaCrosse PD and Oshkosh PD are a few of the newest).

Survey of Police Department - Fence Project

AGENCY	POP.	FENCE/GARAGE?	NOTES	*CITY
Manitowoc Police Department	34,500	Yes	Parking garage, some will still park on street	Yes
Sun Prairie Police Department	35,847	No	2 precinct buildings, no fence.	1 Yes, 1 No
Oak Creek Police Department	36,286	Yes	Parking garage for squads	No
Franklin Police Department	36,513	Yes	Parking garage for squads, on-duty squads park in lot	No
Beloit Police Department	36,642	Yes	Half lot is blocked with brick wall, other is open	Yes
Greenfield Police Department	37,521	Yes	Parking lot is completely fenced	Yes
Menomonee Falls Police Departmer	38,610	Yes	Underground parking garage for squads, some in lot	Yes
New Berlin Police Department	40,387	Yes	Parking garage for squads	Yes
Brookfield Police Department	41,342	Yes	Parking garage holds most of fleet, squads also in lot	Yes
Fond du Lac Police Department	44,527	Yes	Parking garage for fleet	Yes
Wauwatosa Police Department	47,919	Yes	Parking lot is completely fenced	No
Sheboygan Police Department	49,805	Yes	Parking garage for squad cars, parking lot also fenced in	No
LaCrosse Police Department	52,043	Yes	Parking lot fenced in	Yes
West Allis Police Department	59,907	Yes	Parking garage for squad cars	No
Oshkosh Police Department	66,373	Yes	Parking lot fenced in for squad cars	Yes
Appleton Police Department	75,133	Yes	Parking lot fenced in	Yes

*City describes a police building in an area which sees a lot of vehicle and/or pedestrian traffic around entire building

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	Parking Lot Fencing (Option 1: Chain Link) - Wausau Police Department		
Department	Police	Contact Name:	Lt. Luis Lopes Serrao
Priority 1-6 (low-high)	4		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (*Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)*

X	One Time Expense		Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

The Wausau Police Department is seeking approval to install a perimeter fence around the north parking lot of the Wausau Police Department. The safety of both our employees and citizens alike has been a concern for our agency for the past several years. Please see the attached document for more information on the problem itself. The police department has previously presented this concept to the city through the CIP process in 2021 and received approval for it. However, in the time it took for the project to go through CIP and for bids to be received, the cost had quadrupled, and we were unable to move forward. This continues to be a concern for us and so we have looked into what alternative options exist we could use to achieve the desired need within a reasonable budget. This option would be a 4' black-coated chain-link fence along the Grand Avenue portion of our property, which would include a pedestrian gate. A 6' black coated chain-link fencing along the north and east portions of our property. This would include a manual vehicle swing gate near Seymour Street & Henrietta Street and an automated gate along the southeast corner of the lot near Seymour Street. Attached is a layout of the potential fence placement, though slight adjustents will need to be made to maintain visual triangles. It should be noted, in review of Wausau Ordinance 23.06.40(5)(a)3e a coated chain link fence are not permitted in front or street yards. In speaking with Wausau Planning, they would interpret all 3 sides of our parking lot to be street yards and therefore interpret the ordinance to not allow chain-link fencing in any portion of this project.

PROJECT PURPOSES: (Check all statements that apply)

x	Addresses critical health or safety hazard.		Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
x	Maintains or enhances systems that support existing city services.		Encourages revitalization, community aesthetics, or historic preservation
x	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.	x	This project was identified and deferred on prior years capital/operating budget
	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service		Increases FTE's within the department
x	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

The police department parking lot is utilized by our police department fleet and is highly visible with people passing by. Officers complete squad inspections during the day where they are checking equipment in the vehicle and not paying attention to their surroundings. They also have to complete rifle inspections which involves taking rifle out and inspecting in the lot. Officers have frequently had people approach them while not looking during these squad and rifle inspections. Officers have been confronted by individuals who are delusional, under the influence of drugs/alcohol or are attempting confrontation with officers. There are many examples of how this presents dangers to not only our staff but our citizens as well (see attached)

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Deferral of this project will most likely cause a decline in morale by our staff who have been very outspoken about their concerns with the unsecure parking lot. It will allow the continued concerns to go unchecked moving forward until a solution is found. The cost of fence installation will likely only increase.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

Prevention of injuries to our employees and/or citizens as well as damage to property.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Parking Lot Fencing (Option 1: Chain Link) - Wausau Police Department

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design	-	-	-	-	-	-
LandAcquisition	-	-	-	-	-	-
Construction/Maintenance			45,000	-	-	45,000
Equipment/Vehicle/Furnishings Purchase	-	-	-	-	-	-
Other(Describe)	-	-	-	-	-	-
Total Costs	$ -	$ -	$ 45,000	$ -	$ -	$ 45,000
FUNDING SOURCES						
ARPA Funding			45,000			45,000
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ 45,000	$ -	$ -	$ 45,000
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

N/A

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

This fence style would require approval of a variance to city ordinance allowing chain link fencing.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

Parking Lot Fencing (Option 1: Chain Link) - Wausau Police Department

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 ***funds must be obligated by 12/31/2024***	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting	x	x	x	x								
Task: RFP/ RFQ/ Bid/ Award				x	x	x						
Task: Contract Execution					x	x	x	x				
Task: Construction							x	x	x			
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	Parking Lot Fencing (Option 2: Mixed Chain Link & Ornamental) - Wausau Police Department		
Department	Police	Contact Name:	Lt. Luis Lopes Serrao
Priority 1-6 (low-high)	4		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (***Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)***

X	One Time Expense		Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

The Wausau Police Department is seeking approval to install a perimeter fence around the north parking lot of the Wausau Police Department. The safety of both our employees and citizens alike has been a concern for our agency for the past several years. Please see the attached document for more information on the problem itself. The police department has previously presented this concept to the city through the CIP process in 2021 and received approval for it. However, in the time it took for the project to go through CIP and for bids to be received, the cost had quadrupled, and we were unable to move forward. This continues to be a concern for us and so we have looked into what alternative options exist we could use to achieve the desired need within a reasonable budget. This option would be a 4' ornamental fence along the Grand Avenue portion of our property, which would include a pedestrian gate. A 6' black coated chain-link fencing along the north and east portions of our property. This would include a manual vehicle swing gate near Seymour Street & Henrietta Street and an automated gate along the southeast corner of the lot near Seymour Street. Attached is a layout of the potential fence placement, though slight adjustents will need to be made to maintain visual triangles. It should be noted, in review of Wausau Ordinance 23.06.40(5)(a)3e a coated chain link fence are not permitted in front or street yards. In speaking with Wausau Planning, they would interpret all 3 sides of our parking lot to be street yards and therefore interpret the ordinance to not allow chain-link fencing in any portion of this project. We are proposing to utilize ornamental fencing for the front yard of our property (along Grand Avenue) in compliance with zoning ordinance, but seek a variance to allow for chain-link fencing along the side and rear of our property.

PROJECT PURPOSES: (Check all statements that apply)

x	Addresses critical health or safety hazard.		Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
x	Maintains or enhances systems that support existing city services.		Encourages revitalization, community aesthetics, or historic preservation
x	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.	x	This project was identified and deferred on prior years capital/operating budget
	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service		Increases FTE's within the department
x	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

The police department parking lot is utilized by our police department fleet and is highly visible with people passing by. Officers complete squad inspections during the day where they are checking equipment in the vehicle and not paying attention to their surroundings. They also have to complete rifle inspections which involves taking rifle out and inspecting in the lot. Officers have frequently had people approach them while not looking during these squad and rifle inspections. Officers have been confronted by individuals who are delusional, under the influence of drugs/alcohol or are attempting confrontation with officers. There are many examples of how this presents dangers to not only our staff but our citizens as well (see attached)

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Deferral of this project will most likely cause a decline in morale by our staff who have been very outspoken about their concerns with the unsecure parking lot. It will allow the continued concerns to go unchecked moving forward until a solution is found. The cost of fence installation will likely only increase.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

Prevention of injuries to our employees and/or citizens as well as damage to property.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Parking Lot Fencing (Option 2: Mixed Chain Link & Ornamental) - Wausau Police Department

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design	-	-	-	-	-	-
LandAcquisition	-	-	-	-	-	-
Construction/Maintenance			75,000	-	-	75,000
Equipment/Vehicle/Furnishings Purchase	-	-	-	-	-	-
Other(Describe)	-	-	-	-	-	-
Total Costs	$ -	$ -	$ 75,000	$ -	$ -	$ 75,000
FUNDING SOURCES						
ARPA Funding			75,000			75,000
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ 75,000	$ -	$ -	$ 75,000
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

N/A

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

This fence style would require approval of a variance to city ordinance allowing chain link fencing in side/rear yard of property.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

Parking Lot Fencing (Option 2: Mixed Chain Link & Ornamental) - Wausau Police Department

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 ***funds must be obligated by 12/31/2024***	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting	x	x	x	x								
Task: RFP/ RFQ/ Bid/ Award				x	x	x						
Task: Contract Execution					x	x	x	x				
Task: Construction							x	x	x			
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	Parking Lot Fencing (Option 3: Ornamental) - Wausau Police Department		
Department	**Police**	Contact Name:	**Lt. Luis Lopes Serrao**
Priority 1-6 (low-high)	4		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (*Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)*

X	One Time Expense		Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

The Wausau Police Department is seeking approval to install a perimeter fence around the north parking lot of the Wausau Police Department. The safety of both our employees and citizens alike has been a concern for our agency for the past several years. Please see the attached document for more information on the problem itself. The police department has previously presented this concept to the city through the CIP process in 2021 and received approval for it. However, in the time it took for the project to go through CIP and for bids to be received, the cost had quadrupled, and we were unable to move forward. This continues to be a concern for us and so we have looked into what alternative options exist we could use to achieve the desired need within a reasonable budget. This option would be a 4' black-coated chain-link fence along the Grand Avenue portion of our property, which would include a pedestrian gate. A 6' black ornamental fence along the north and east portions of our property. This would include a manual vehicle swing gate near Seymour Street & Henrietta Street and an automated gate along the southeast corner of the lot near Seymour Street. Attached is a layout of the potential fence placement, though slight adjustents will need to be made to maintain visual triangles. In review of Wausau Municipal Code and in speaking with Wausau Planning, this option would be compliant with our zoning code. I currently have 2 quotes for this type of fence from local companies. Quote 1 was $90,000 to $100,000 and Quote 2 was $201,000.

PROJECT PURPOSES: (Check all statements that apply)

x	Addresses critical health or safety hazard.		Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
x	Maintains or enhances systems that support existing city services.		Encourages revitalization, community aesthetics, or historic preservation
x	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.	x	This project was identified and deferred on prior years capital/operating budget
	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service		Increases FTE's within the department
x	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

The police department parking lot is utilized by our police department fleet and is highly visible with people passing by. Officers complete squad inspections during the day where they are checking equipment in the vehicle and not paying attention to their surroundings. They also have to complete rifle inspections which involves taking rifle out and inspecting in the lot. Officers have frequently had people approach them while not looking during these squad and rifle inspections. Officers have been confronted by individuals who are delusional, under the influence of drugs/alcohol or are attempting confrontation with officers. There are many examples of how this presents dangers to not only our staff but our citizens as well (see attached)

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Deferral of this project will most likely cause a decline in morale by our staff who have been very outspoken about their concerns with the unsecure parking lot. It will allow the continued concerns to go unchecked moving forward until a solution is found. The cost of fence installation will likely only increase.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

Prevention of injuries to our employees and/or citizens as well as damage to property.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Parking Lot Fencing (Option 3: Ornamental) - Wausau Police Department

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design	-	-	-	-	-	-
LandAcquisition	-	-	-	-	-	-
Construction/Maintenance			210,000	-	-	210,000
Equipment/Vehicle/Furnishings Purchase	-	-	-	-	-	-
Other(Describe)	-	-	-	-	-	-
Total Costs	$ -	$ -	$ 210,000	$ -	$ -	$ 210,000
FUNDING SOURCES						
ARPA Funding			210,000			210,000
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ 210,000	$ -	$ -	$ 210,000
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

N/A

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

Parking Lot Fencing (Option 3: Ornamental) - Wausau Police Department

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 ***funds must be obligated by 12/31/2024***	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting	x	x	x	x								
Task: RFP/ RFQ/ Bid/ Award				x	x	x						
Task: Contract Execution					x	x	x	x				
Task: Construction							x	x	x			
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
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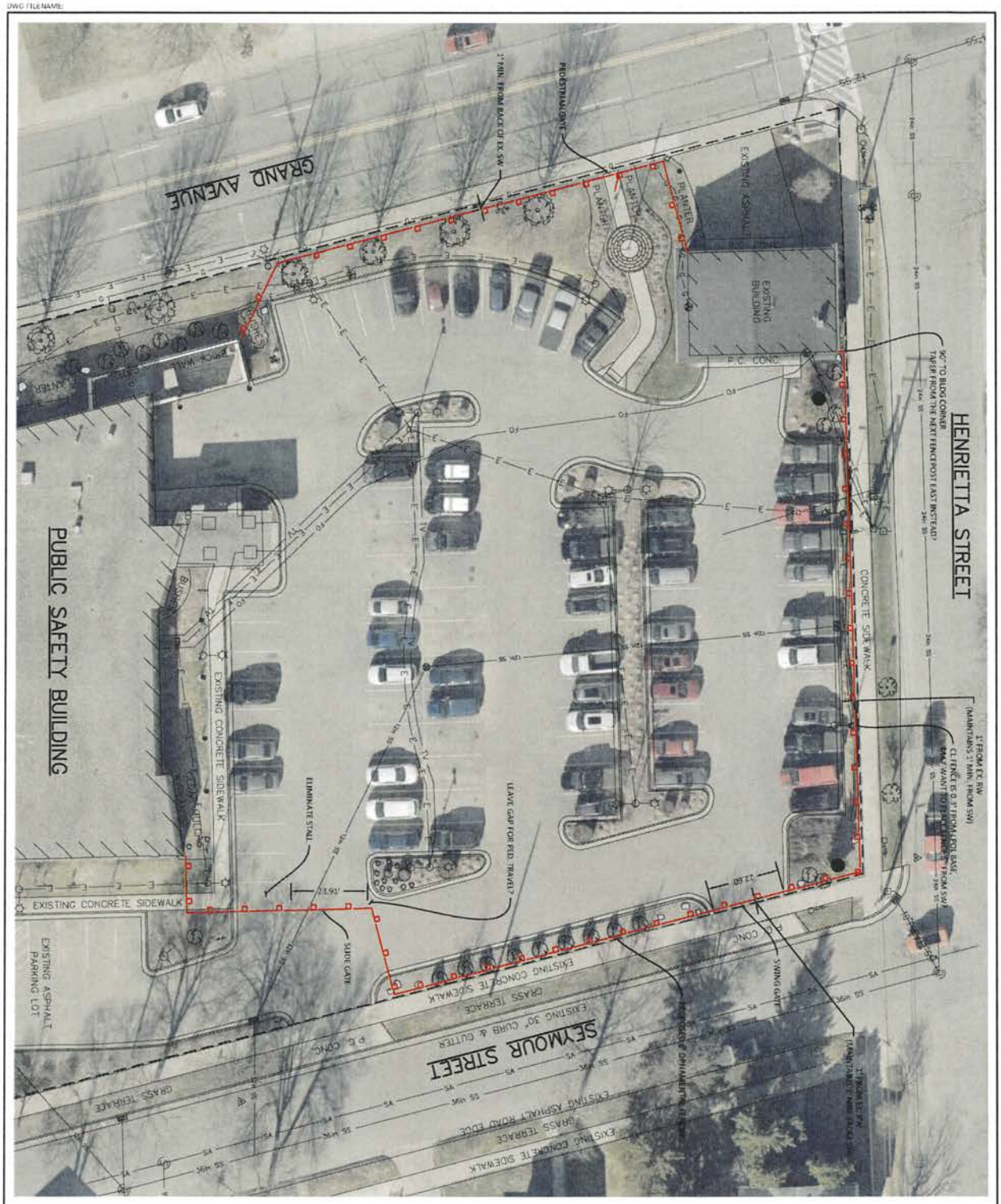
Task:												

DWG / FILE NAME:



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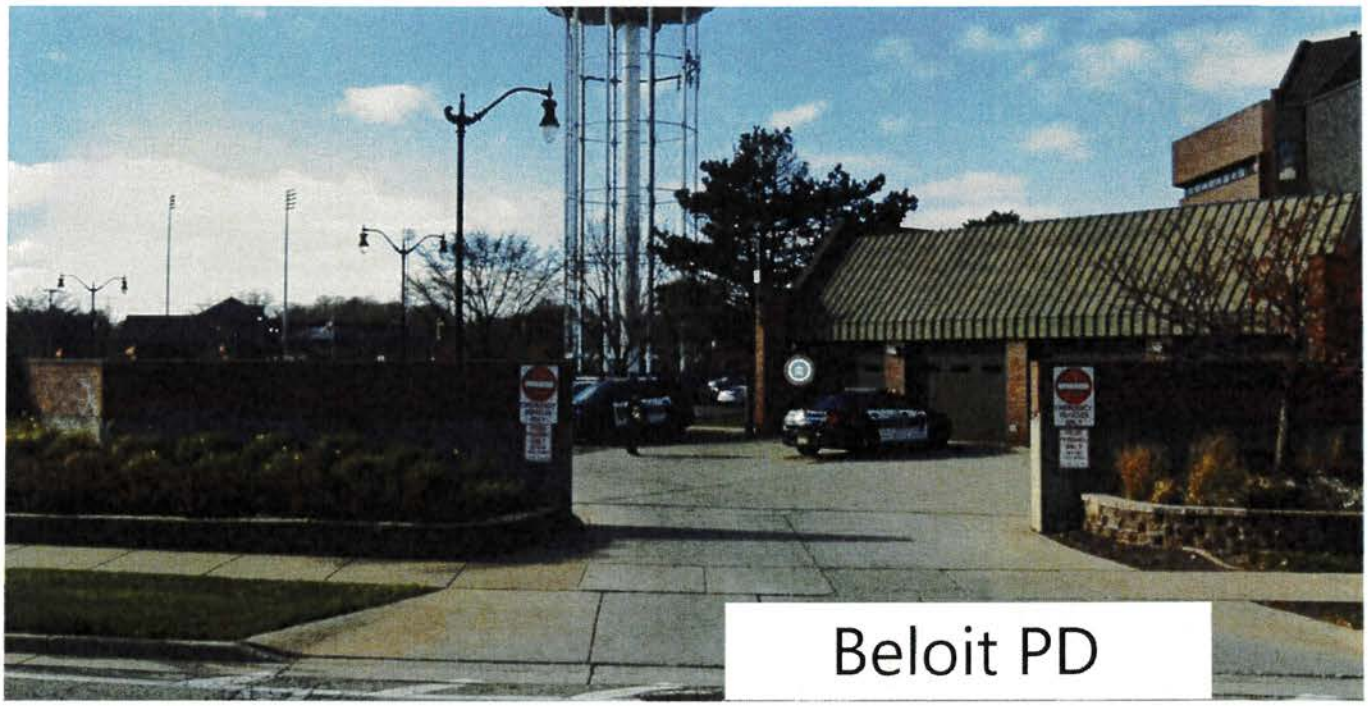
SCALE IN FEET 0 15 30

22-08-22	1	515 GRAND AVENUE PUBLIC SAFETY BUILDING SITE PLAN 2022 WPD FENCING PROJECT	ISSUED FOR PRELIMINARY ■ REVIEW/APPROVAL □ BIDDING/CONST. □ REC. REF. DWG. □ OFFICE USE □	DATE 08/22/2022	REVISIONS J.D. VANBOXEL	SURVEYED BY: J.D. VANBOXEL FIELD BOOK NO. PG. PROJ. ENGINEER: J.J. NIKSICH DRAWN BY: J.D. VANBOXEL APPROVED BY: A.M. WILSOLOWSKI POINT FILE:

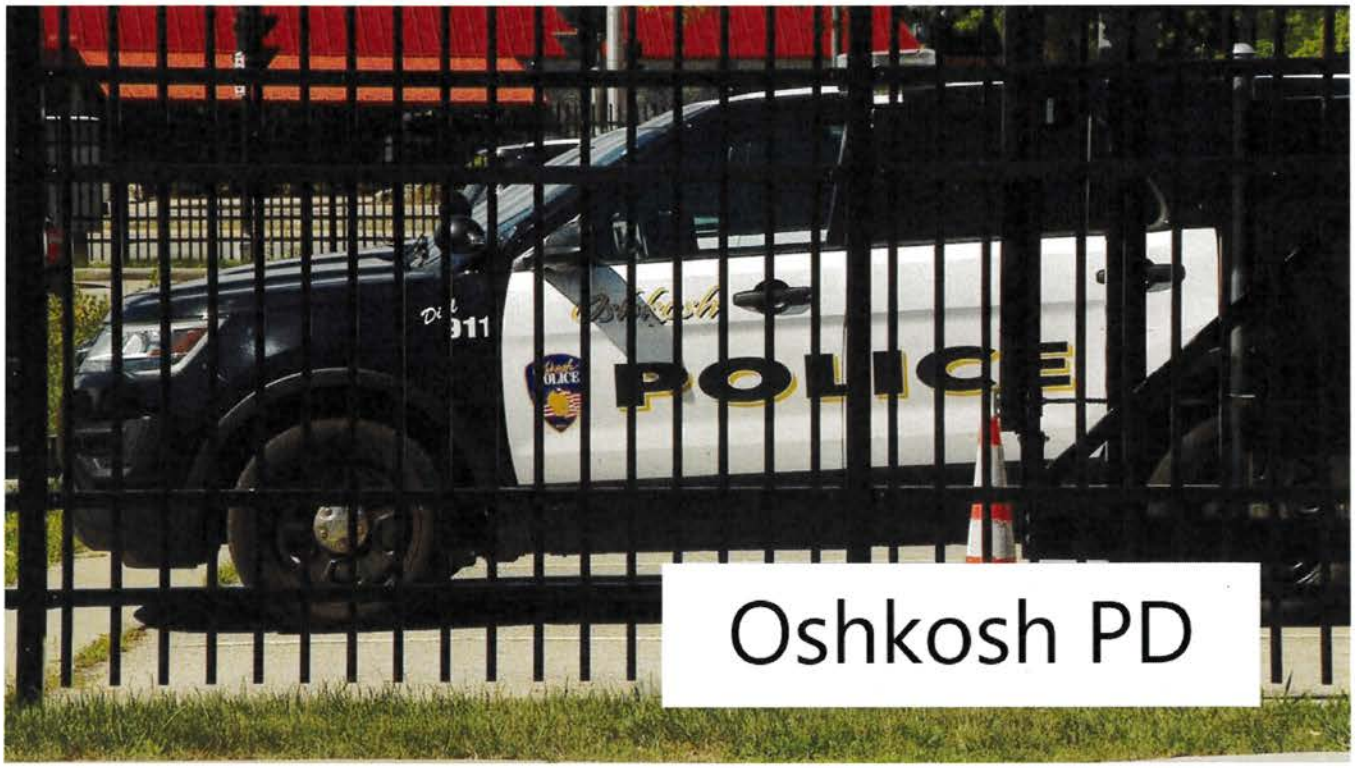
CITY OF WAUSAU
Engineering Department
407 GRANT STREET WAUSAU, WI 54403-4783
(715) 261-6740 FAX (715) 261-6759

Appleton PD

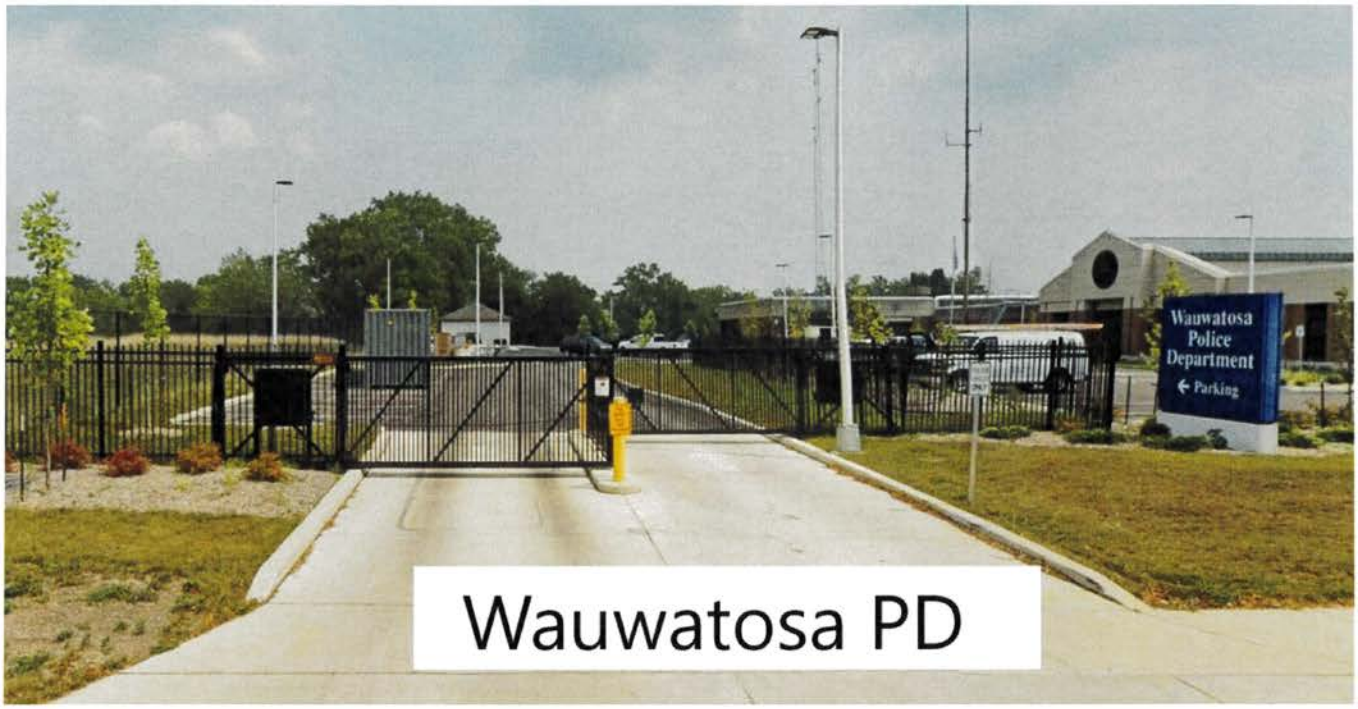

Beloit PD

Greenfield PD

LaCrosse PD



Oshkosh PD



Wauwatosa PD

CITY OF WAUSAU

ARPA FUNDS EVALUATION CRITERIA

CRITERIA	POSSIBLE SCORE 0 points	1-5 points	6-10 points	Council Chamber Upgrades $140,000	Public Safety Building Flat Roof Replacement	Parking Lot Security Police $210,000	Public Safety Building Flat Roof Replacement $150,000	Police Department Sit Stand $50,000
ALIGN WITH PRIORITIES:How well does the proposal align with the community's funding priorities? Does it support a livable community, fiscally sustainable government, environmentally sustainable community, and an improved & equitable quality of life?	Project is inconsistent with community priorities and does not advance community service.	Project is partly consistent with priorities but does not significantly advance community service.	Project is directly related to the community priorities and community service.					
OTHER FUNDING SOURCES: Are there other federal/state ARPA alternative funding opportunities (such as the federal infrastructure bill) that could replace or supplement the request? Have these other funding sources been considered? Could the project/proposal be phased to accomodate other federal/state ARPA sources?	Alternative funding sources may be available but have not been explored, considered or leveraged.	Alternative funding sources may be available and will be leveraged if possible.	No alternate funding sources exist or alternative funding sources have already been leveraged to maximize the investment.					
TIMELINE : Can the proposal be implemented and completed within the ARPA program deadlines? Obligated by 12/31/2024 and expended by 12/31/2026	Project timeline is not well defined and does not clearly establish a work completion within the timeline. Project completion is near the end the ARPA requirements	Project timeline is lengthy but demonstrates that completion is within the ARPA requirements.	Project timeline clearly demonstrates that work will conclude within the short term (1 year or less).					
COST: While projects funded with ARPA should be impactful best practices indicate the funds should be spread over the qualifying period to enhance budgetary and financial stability. Does the proposal represent a reasonable allocation of resources relative to other community proposals?	Project exhausts all or the majority of funds immediately.	Project ARPA funding request is requires a significant ARPA allocation. However, the project provides for phases which allows for flexibility of unexpected City needs and priorities.	Project ARPA funding request is reasonable to the City overall ARPA allocation. The funding request allows the City to diversify the ARPA investments. Significant projects may be allocated in phases to provide future flexibility of unexpected needs and priorities.					
RESIDENT IMPACT: What portion of the community would benefit from this proposal?	Proposal fails to identify positive impact nor identifies populations benefitted	Proposal demonstrates a positive impact on a material portion of the population 25-75%	Project demonstrates a strong positive impact on a significant portion of the					
IMPACT ON FUTURE BUDGETS: Will this proposal require ongoing funding? Will it reduce or increase ongoing operating expenses? Will the project produce additional annual revenues?	Project creates a new funding dependency and future tax levy pressure.	Project would have a neutral impact on personnel or other operating costs or revenues. Project is budget neutral.	Project decreases future operating costs, increase operating revenues,					
COMPLEXITY AND READINESS: Is the project or proposal complex with multiple phases before implementation can begin? Does the project or proposal require outside approvals or oversight? Does a clear implementation plan exist? What complications could arise to prevent this project from achieving its intended goals?	Project is unable to proceed due to obstacles such as land acquisition, easements, designs and other approvals. Project is not shovel ready.	Minor obstacles, plans or details exist but should not impact a timely implementation.	Project is entirely ready to proceed. No obstacles exist.					
CENSUS TRACT ELIBILITY: Does the proposal/project fall within a census tract or benefit those vulnerable popuations and those disproportionately negatively impacted by COVID19?	This project/proposal is not located in a census tract and not designed to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is not located in a census tract but will benefit all citizens including those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is located in a census tract or is considered to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?					
IMPACT OF DEFERRAL: What is the impact of the deferral? Will costs go up? Will the City be out of compliance with mandates or regulations? Are there health and safety risks impacting residents that will remain unaddressed? Does this proposal improve the environmental quality of the city?	Deferral causes limited impact to service or disruptions.	Deferral will have limited impact on regulatory mandates, health and safety risks or environmental qualities.	Deferral will have a detrimental impact on regulatory mandates, health and safety risks or environmental qualities.					
PROJECT PRIORITY AND IMPACT: Regardless of any other scores, do you believe this project should be a priority? Do you believe that the project is transformational for the community? Do you believe that the project will make a big impact?	Low priority, impact, transformational power	Some priority, impact and transformational power	High priority, impact and transformational power					
			TOTAL	0				

CITY OF WAUSAU

ARPA FUNDS EVALUATION CRITERIA

CRITERIA	POSSIBLE SCORE 0 points	1-5 points	6-10 points	Street Division Office Updates $60,000	LED Lighting Upgrade at DPW Facilities $45,000	DPW Fence and Gate Replacement $30,000	Public Safety Building Flat Roof Replacement	Asphalt Paving Project $1,000,000	Jefferson Street Ramp $300,000
ALIGN WITH PRIORITIES:How well does the proposal align with the community's funding priorities? Does it support a livable community, fiscally sustainable government, environmentally sustainable community, and an improved & equitable quality of life?	Project is inconsistent with community priorities and does not advance community service.	Project is partly consistent with priorities but does not significantly advance community service.	Project is directly related to the community priorities and community service.						
OTHER FUNDING SOURCES: Are there other federal/state ARPA alternative funding opportunities (such as the federal infrastructure bill) that could replace or supplement the request? Have these other funding sources been considered? Could the project/proposal be phased to accomodate other federal/state ARPA sources?	Alternative funding sources may be available but have not been explored, considered or leveraged.	Alternative funding sources may be available and will be leveraged if possible.	No alternate funding sources exist or alternative funding sources have already been leveraged to maximize the investment.						
TIMELINE : Can the proposal be implemented and completed within the ARPA program deadlines? Obligated by 12/31/2024 and expended by 12/31/2026	Project timeline is not well defined and does not clearly establish a work completion within the timeline. Project completion is near the end the ARPA requirements	Project timeline is lengthy but demonstrates that completion is within the ARPA requirements.	Project timeline clearly demonstrates that work will conclude within the short term (1 year or less).						
COST: While projects funded with ARPA should be impactful best practices indicate the funds should be spread over the qualifying period to enhance budgetary and financial stability. Does the proposal represent a reasonable allocation of resources relative to other community proposals?	Project exhausts all or the majority of funds immediately.	Project ARPA funding request is requires a significant ARPA allocation. However, the project provides for phases which allows for flexibility of unexpected City needs and priorities.	Project ARPA funding request is reasonable to the City overall ARPA allocation. The funding request allows the City to diversify the ARPA investments. Significant projects may be allocated in phases to provide future flexibility of unexpected needs and priorities.						
RESIDENT IMPACT: What portion of the community would benefit from this proposal?	Proposal fails to identify positive impact nor identifies populations benefitted	Proposal demonstrates a positive impact on a material portion of the population 25-75%	Project demonstrates a strong positive impact on a significant portion of the						
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PROJECT PRIORITY AND IMPACT: Regardless of any other scores, do you believe this project should be a priority? Do you believe that the project is transformational for the community? Do you believe that the project will make a big impact?	Low priority, impact, transformational power	Some priority, impact and transformational power	High priority, impact and transformational power						
			TOTAL						

CITY OF WAUSAU

ARPA FUNDS EVALUATION CRITERIA

CRITERIA	POSSIBLE SCORE			Tennis Court Replacement $135,000	Playground Equipment Replacement $100,000	Riverside Park Parking Lot Reconstruction $120,000	Sylvan Hill Park Parking Lot Reconstruction $175,000
	0 points	1-5 points	6-10 points				
ALIGN WITH PRIORITIES:How well does the proposal align with the community's funding priorities? Does it support a livable community, fiscally sustainable government, environmentally sustainable community, and an improved & equitable quality of life?	Project is inconsistent with community priorities and does not advance community service.	Project is partly consistent with priorities but does not significantly advance community service.	Project is directly related to the community priorities and community service.				
OTHER FUNDING SOURCES: Are there other federal/state ARPA alternative funding opportunities (such as the federal infrastructure bill) that could replace or supplement the request? Have these other funding sources been considered? Could the project/proposal be phased to accomodate other federal/state ARPA sources?	Alternative funding sources may be available but have not been explored, considered or leveraged.	Alternative funding sources may be available and will be leveraged if possible.	No alternate funding sources exist or alternative funding sources have already been leveraged to maximize the investment.				
TIMELINE : Can the proposal be implemented and completed within the ARPA program deadlines? Obligated by 12/31/2024 and expended by 12/31/2026	Project timeline is not well defined and does not clearly establish a work completion within the timeline. Project completion is near the end the ARPA requirements	Project timeline is lengthy but demonstrates that completion is within the ARPA requirements.	Project timeline clearly demonstrates that work will conclude within the short term (1 year or less).				
COST: While projects funded with ARPA should be impactful best practices indicate the funds should be spread over the qualifying period to enhance budgetary and financial stability. Does the proposal represent a reasonable allocation of resources relative to other community proposals?	Project exhausts all or the majority of funds immediately.	Project ARPA funding request is requires a significant ARPA allocation. However, the project provides for phases which allows for flexibility of unexpected City needs and priorities.	Project ARPA funding request is reasonable to the City overall ARPA allocation. The funding request allows the City to diversify the ARPA investments. Significant projects may be allocated in phases to provide future flexibility of unexpected needs and priorities.				
RESIDENT IMPACT: What portion of the community would benefit from this proposal?	Proposal fails to identify positive impact nor identifies populations benefitted	Proposal demonstrates a positive impact on a material portion of the population 25-75%	Project demonstrates a strong positive impact on a significant portion of the				
IMPACT ON FUTURE BUDGETS: Will this proposal require ongoing funding? Will it reduce or increase ongoing operating expenses? Will the project produce additional annual revenues?	Project creates a new funding dependency and future tax levy pressure.	Project would have a neutral impact on personnel or other operating costs or revenues. Project is budget neutral.	Project decreases future operating costs, increase operating revenues,				
COMPLEXITY AND READINESS: Is the project or proposal complex with multiple phases before implementation can begin? Does the project or proposal require outside approvals or oversight? Does a clear implementation plan exist? What complications could arise to prevent this project from achieving its intended goals?	Project is unable to proceed due to obstacles such as land acquisition, easements, designs and other approvals. Project is not shovel ready.	Minor obstacles, plans or details exist but should not impact a timely implementation.	Project is entirely ready to proceed. No obstacles exist.				
CENSUS TRACT ELIBILITY: Does the proposal/project fall within a census tract or benefit those vulnerable popuations and those disproportionately negatively impacted by COVID19?	This project/proposal is not located in a census tract and not designed to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is not located in a census tract but will benefit all citizens including those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is located in a census tract or is considered to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?				
IMPACT OF DEFERRAL: What is the impact of the deferral? Will costs go up? Will the City be out of compliance with mandates or regulations? Are there health and safety risks impacting residents that will remain unaddressed? Does this proposal improve the environmental quality of the city?	Deferral causes limited impact to service or disruptions.	Deferral will have limited impact on regulatory mandates, health and safety risks or environmental qualities.	Deferral will have a detrimental impact on regulatory mandates, health and safety risks or environmental qualities.				
PROJECT PRIORITY AND IMPACT: Regardless of any other scores, do you believe this project should be a priority? Do you believe that the project is transformational for the community? Do you believe that the project will make a big impact?	Low priority, impact, transformational power	Some priority, impact and transformational power	High priority, impact and transformational power				
			TOTAL				

CITY OF WAUSAU

Replacing Lost Public Sector Revenue - Spending on Government Services

Project Title:	**Tennis Court Replacement Program**	Plan Year:	**2024, 2025, 2027**
Classification:	**Construction**	Department:	**Parks, Recreation & Forestry**
Priority:	**High - #1 among PRF submittals**	Contact Name:	**Jamie Polley**
Useful Life:	**20 yrs**		

PROJECT DESCRIPTION

Provide a brief description of the project or purchase

The City of Wausau maintains tennis courts in seven of its parks. This project will establish a program to replace deterioriating courts over a seven year period thereby limiting a large capital outlay at one time and maintaining good quality safe tennis courts for residents use. 2024 will be the replacement of the tennis court at Alexander Airport Park including new surfacing, court painting and nets. These tennis courts will be converted to pickleball courts

PROJECT SCHEDULE: (PROVIDE DETAIL ON TIMING OF PROJECT DESIGN, BID, IMPLEMENTATION AND COMPLETION)

Replacement schedule: Alexander Airport Park- 2024, Memorial Park - 2025, Oak Island Park 2027
This project will establish a program to replace deteriorating tennis courts throughout the Park system.

PROJECT PURPOSES: (Check all statements that apply)

X	Addresses critical health or safety hazard.	X	Serves to eliminate Blight
X	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
	Maintains or enhances systems that support existing city services.	X	Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.	X	This project was identified in prior year CIP Plan requests
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	X	Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service	X	Contributes to a safe community

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project/acquisition

Developing a program to regularly replace tennis courts ensures quality facilities to the public and proactively plans for this capital outlay. This project has been submitted every year since 2009 and has not yet been approved. The tennis courts are now getting to a point where safety is a concern and there is severe deterioration. Alexander Airport is probably in the worst shape of all the city courts. Staff is also evaluating the need for the amount of tennis courts in the City based on usage. Alexandar Airport Park is a park is a busy park and pickleball is very popular. The pickleball courts in Marathon Park are at capacity and therefore the tennis courts will be converted to pickleball courts and serve the southeast side neighborhood.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Deferral will result in poor quality tennis courts and possible safety issues due to tripping hazard of cracked and heaving court surfaces. This may lead to the closing of tennis courts. It will also result in higher costs to the City due to a greater amount of work needed. Neighborhood may loose a recreational amenity and have to travel to other areas of the City for the use of tennis courts.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance or operational cost or income benefits

New pavement requires less maintenance by staff and therefore staff time will be saved in the first few years. There is a small amount of revenue received from court rental. The Alexander Airport Park courts are not frequently rented however they may gain more use and rental if they are pickleball courts. A donor has come forward and committed to $25,000 towards the reconstruction of the tennis courts to pickleball courts.

FINANCIAL DETAIL OF PROJECT
Tennis Court Replacement Program

CAPITAL BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Planning / Design						-
Land / Acquisition						-
Construction / Maintenance	135,000	135,000		150,000		420,000
Equip/Veh/Furnishings						-
Other						-
Total	$ 135,000	$ 135,000	$ -	$ 150,000	$ -	$ 420,000
FUNDING SOURCES						
Grant Income						-
Donations	25,000					25,000
User Fees						-
Other						-
Total	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
NET LEVY REQUIREMENT	$ 110,000	$ 135,000	$ -	$ 150,000	$ -	$ 395,000

OPERATING BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Staff Costs						-
Supplies/Materials						-
Facility Maintenance	1,000	1,000	1,000	1,200	1,200	5,400
Other (Insurance/Utilities)						-
Contractual Services						-
Total	$ 1,000	$ 1,000	$ 1,000	$ 1,200	$ 1,200	$ 5,400
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees	1,000	1,000	1,000	1,000	1,000	5,000
Other						-
Total	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 5,000
NET LEVY REQUIREMENT			$ -	$ 200	$ 200	

ESTIMATED ANNUAL BENEFIT	2024	2025	2026	2027	2028	Total
Increased Efficiency						-
Faster Service Delivery						-
Decreased Operating Costs						-
Decreased Maintenance Costs	500	500	500	600	600	2,700
ESTIMATED ANNUAL BENEFIT	$ 300	$ 300	$ 300	$ 600	$ 600	$ 600

GANTT CHART OF PROJECT ACTIVITIES

Tennis Court Replacement Program

Capital Improvement Program Request 2024-2028

Budget Amt: $420,000 **Start Date:** **01/01/2024**

Lead Person: Jamie Polley **End Date:** **08/30/2027**

YEAR 1: 2024 Alexander Airport Park	TIME FRAME (Start/End by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Define Scope												
Task: Planning/Design												
Task: RFP/RFQ												
Task: Project Bid/Award												
Task: Construction												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

YEAR 2: 2025 Memorial Park	TIME FRAME (Start/End Dates by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/Design												
Task: RFP/RFQ												
Task: Project Bid/Award												
Task: Construction												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

YEAR 2: 2027 Oak Island Park	TIME FRAME (Start/End Dates by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/Design												
Task: RFP/RFQ												
Task: Project Bid/Award												
Task: Construction												

Alexander Airport Park Tennis Courts

AMERICAN ASPHALT OF WISCONSIN

DIVISION OF MATHY CONSTRUCTION
832 STATE HIGHWAY 153 P.O. BOX 98
MOSINEE, WI 54455
PHONE (715) 693-5200 * FAX (715) 693-5220
www.americanasphaltofwi.com

PROPOSAL/CONTRACT

AMERICAN ASPHALT OF WISCONSIN PROPOSAL	DATE: 5/3/2022

Billing Information

Attn: Andrew Sims	**PHONE #**	
Wausau and Marathon County Parks, Rec. & Forestry	**FAX #**	-
900 Pardee St.	**MOBILE #**	**715 261-1573**
Wausau , WI 54401	**EMAIL**	Andrew.sims@co.marathon.wi.us

Job Information

JOB/OWNER(S) NAME: **Memorial Park**	JOB CITY/LOCATION: **Wausau**
JOB ADDRESS: **505 Memorial Park Rd**	COUNTY: **Marathon**

(WRITE IT DOWN - VERBAL OR WRITTEN TERMS AND CONDITIONS NOT CONTAINED HEREIN ARE NOT BINDING)

American Asphalt of Wisconsin ("CONTRACTOR") proposes as follows:

Courts (Basketball/Tennis) Approx : 1,427 S.Y.

Scope of Work:

Remove and reinstall the fence along the west side.
Install new tennis court posts, nets and net tiedowns
Pulverize the existing asphalt pavement for base course. New base course is not included.
Fine grade, water, and compact the base course material.
Pave with WisDOT Spec. asphalt mix compacted to an average thickness of 3 inches in two lifts.
Apply Leveling layers (Acrylic Resurface Filler- Laykold NuSurf)
Apply two coats of paint (Laykold Colorflex)
Apply Lines as specified.

Total Price = $ 119,500.00

SPECIAL CONDITIONS :

Surface course of asphalt is a virgin mix.
Price does not include topsoil, seeding, mulch or landscaping.
Any additional base course required will be billed at the unit price of $20.00/ton installed.
Any additional excavation required will be billed at the unit price of $10/CY removed.
Deduct $1000.00 for single color paint .
Price does not include excavation, base course material, utility adjustments, or misc. patching.
Bond is not included.

Thank you for allowing us to quote this work.

The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of **AS ABOVE** and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work. PURCHASER acknowledges that the specifications, conditions, and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the Terms And Conditions on Page 2.

CONTRACTOR:	PURCHASER:
American Asphalt of Wisconsin	**I have read and understand the terms and conditions on both pages of this contract. PURCHASER hereby acknowledges receipt of the Wisconsin Department of Commerce Right to Cure Law brochure, if applicable.**
By: *Nick Novy*	By:
Print Name: Nick Novy	Print Name:
Date: 5/3/2022	Date of acceptance

NOTE: This proposal shall be automatically cancelled if written acceptance has not been received by the CONTRACTOR on or before 5:00 p.m. June 2, 2022 , the Cancellation Date and/or at any time before performance of the work hereunder upon CONTRACTOR'S determination that there is inadequate assurance of payment. By my signature herein I authorize CONTRACTOR to review personal or business Credit Reports to evaluate financial readiness to pay amounts set forth in this Proposal/Contract.

If the work set forth in this contract is not completed through no fault of the Contractor in the construction season in which the contract is accepted, which ends November 1st, then Contractor reserves the right to adjust the prices.

AFTER SIGNING, PLEASE RETAIN ONE COPY AND FORWARD A COPY TO OUR OFFICE ON OR BEFORE THE CANCELLATION DATE.

EOE, including disability/vets

TERMS AND CONDITIONS

NOTICE OF LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAWS, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDING IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMS ARE DULY PAID.

ACCEPTANCE OF WORK

All labor and material is conclusively accepted as satisfactory unless excepted to in writing within seven (7) days of performance.

EXTRA WORK

All alterations or deviations from any of the terms of this contract shall be in writing and executed by the parties hereto. Any extra cost involved therein will become an extra charge to be paid by PURCHASER over and above the contract price.

PURCHASER'S RESPONSIBILITIES

PURCHASER acknowledges and understands that it shall be responsible for obtaining any and all permits which may be required in connection with performance of this Proposal/Contract. Where applicable, PURCHASER shall also be responsible for backfilling areas that border along the newly paved surface with appropriate material to eliminate potential cracking and uneven surface at the edge of the paved surface and for installing, replacing, maintaining and repairing shoulders. PURCHASER assumes all liability for any damages done to underground utilities and/or structures unless CONTRACTOR has been notified, upon acceptance of this Proposal, as to the specific location and depth of any such buried utility/structures.

Unless exempt, in accepting this Proposal/Contract, PURCHASER acknowledges that it shall comply with the requirements of all applicable federal, state, and local employment laws, executive orders, codes and regulations (the "Requirements") effective where the work and/or services are being performed including, but not limited to, 41 CFR §§ 60-1.4(a)(1)-(8), 60-1.4(b), 60-1.4(c) or their successors effective where this Proposal/Contract is performed. To the extent required by law, all provisions of the Requirements are hereby incorporated into and made a part of this Agreement and any applicable agreements of CONTRACTOR. To the extent applicable, the Requirements include, but are not limited to, (1) prohibition of discrimination because of protected veteran status, disability, race, color, religion, sex, sexual orientation, gender identity, national origin and because of inquiry or discussion about or disclosure of compensation, (2) affirmative action to employ and advance in employment individuals without regard to race, sex, disability, or protected veteran status, (3) compliance with the Employee Notice clause contained in 29 C.F.R. part 471, Appendix A to Subpart A, or its successors, (4) compliance with the EEO-1 and VETS-4212 reports filing requirements in 41 C.F.R. §§ 60-1.7 and 41 C.F.R. §61-300.10, or their successors, (5) compliance with paycheck transparency obligations of 48 C.F.R. § 22.2005, including the contract clause found at 48 C.F.R. § 52.222-60, which is incorporated by reference as if fully set forth herein, (6) other affirmative action in employment, (7) required/certified payrolls, (8) social security acts, (9) unemployment compensation acts, (10) worker's compensation acts, (11) equal employment opportunity acts and (12) the required contract provisions for Federal-Aid Construction Contracts, Form FHWA-1273, if applicable.

When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans. When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability, and requires affirmative action covered by prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

INCLEMENT WEATHER

Inclement weather may alter the completion of the work to be furnished hereunder. Furthermore, special consideration should be given if work is to be performed before May 1 or after October 15 in light of less than desirable weather conditions which could potentially impair the quality of the work performed hereunder.

WARRANTY

All material is guaranteed to be as specified and all work is to be completed in a workmanlike manner according to standard practices. All labor and materials will be guaranteed against defect for one (1) year from date of installation. Due to Wisconsin winters and expansion and contraction of the ground, some cracking of the pavement may be experienced. There are no express or implied warranties of merchantability, quality, quantity or of fitness for any particular purpose, which extend beyond those specifically set out in this document.

All warranties are void if payment is not made as stipulated.

DELINQUENCY CHARGE

Payment is due and payable upon completion of each stage of the work. If PURCHASER defaults on the payment required, PURCHASER will be liable for all costs of collection, including reasonable attorney's fees, and a delinquency charge on the balance at the maximum rates allowed by law. If PURCHASER is an organization as defined by Wis. Statutes, Section 421.301(28), the Delinquency Charge rate shall be 1.5% per month (18% APR) plus all costs of collection, including reasonable attorney's fees. CONTRACTOR retains title to all merchandise covered by this Agreement until full payment is received according to the above terms of sale. PURCHASER consents in any action or legal proceeding relating to this Contract commenced by the CONTRACTOR to the personal jurisdiction of any court that is either a court of record in the State of Wisconsin or a court of the United States located in the State of Wisconsin. It is hereby agreed that no legal action with respect to this contract may be brought by either party later than one (1) year after the cause of action occurs and that the party asserting such a legal action shall be barred from any remedy thereto.

INDIVIDUAL LIABILITY

The undersigned PURCHASER agrees to be individually liable for all terms of the Agreement, regardless of whether he or she signs individually or as an agent for the owner of the property upon which the work is being performed or for any other individual, partnership or corporation.

PRODUCT INFORMATION AND MAINTENANCE

Since the asphalt in blacktop needs time to harden and cure, usually 6-12 months, your asphalt pavement will remain soft and pliable during warm weather. During this time, don't park in the same spot every time and do not turn your steering wheel back and forth when your car is not moving. It is not unusual to experience some cracking over the winter due to the contraction and expansion of the ground, especially over culverts, pipes, electric wires, etc. Avoid gasoline and petroleum product spills as they will destroy your pavement. If spills do occur, immediately flush with lots of soapy water. If you decide to seal coat your pavement, wait until the summer following installation.

BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

ENTIRE AGREEMENT

The entire contract is embodied in this writing. This writing constitutes the final expression of the party's agreement, and is a complete and exclusive statement of that agreement. In the event that any term of this contract is unenforceable, the remaining terms of the contract shall still be in full force and effect.

PROPOSAL FORM
TENNIS COURT SURFACING
WAUSAU AND MARATHON COUNTY
PARKS, RECREATION AND FORESTRY DEPARTMENT

Having carefully examined the accompanying specifications, and having understood that the Wausau and Marathon County Parks, Recreation and Forestry Department reserves the right to reject any or all proposals, or parts thereof, and to award to the proposer; who in the judgment of the Park Department will best serve the Wausau and Marathon County Parks, Recreation and Forestry Department; the undersigned proposes to furnish all materials, construction, and labor indicated on the specifications for the sum of:

I. Memorial Park Tennis Courts

$ 119,500.00 Write Out: One hundred nineteen thousand five hundred dollars

I/we understand this proposal is good for ninety (90) days and if accepted by the Wausau and Marathon County Parks, Recreation and Forestry Department will be used as the basis for a contract for the work covered within the specifications.

Company Name: American Asphalt of WI

Address: PO Box 98 Mosinee WI 54455

Phone Number: 715 639-5200

E-Mail: nick.novy@americanasphaltofwi.com

Name/Title: Nick Novy / Area Manager
(Type or Print)

Signature: Date: 5/3/22

Job includes asphalt mix compacted to an average thickness of 3 inches in two lifts.
Job to be pulverized for base course. **No base course is included in the base bid**.
Any base course needed will be billed at $20.00 per ton
Any excavation necessary will be billed at $10.00/CY
Deduct $1,000.00 if a single color is used.
Landscape restoration is **not** included.(topsoil, seed, or mulch)

CITY OF WAUSAU

Replacing Lost Public Sector Revenue - Spending on Government Services

Project Title:	**Playground Equipment Replacement Program**	Plan Year:	**2024, 2025**
Classification:	**Equipment Purchase**	Department:	**Parks, Recreation & Forestry**
Priority:	**High -#2 among PRF submittals**	Contact Name:	**Jamie Polley**
Useful Life:	**20 yrs**		

PROJECT DESCRIPTION

Provide a brief description of the project or purchase

The City of Wausau maintains 13 playgrounds with play equipment in its Park system. This multi-year program will address ADA and Consumer Safety Product Guideline deficiencies. Two final playgrounds are scheduled to be replaced as part of this multi-year program, they include River Highlands Playground and Westview Terrace.

PROJECT SCHEDULE: (PROVIDE DETAIL ON TIMING OF PROJECT DESIGN, BID, IMPLEMENTATION AND COMPLETION)

R.F.P.'s in February/March, installation in the fall of 2024 and 2025.

PROJECT PURPOSES: (Check all statements that apply)

X	Addresses critical health or safety hazard.	X	Serves to eliminate Blight
X	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
	Maintains or enhances systems that support existing city services.	X	Encourages revitalization, community aesthetics, or historic preservation
X	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.	X	This project was identified in prior year CIP Plan requests
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	X	Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service	X	Contributes to a safe community

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project/acquisition

The majority of play equipment was installed new 16-18 years ago. Most of our playgrounds were out of compliance with Americans with Disabilities Act, Consumer Product Safety Guidelines and the American Society for Testing and Materials guidelines. Over the past 5 years the City has supported replacing these playgrounds to bring them into compliance. 2024 and 2025 are the last 2 years of the 5 year project to replace or upgrade play equipment and safety surfacing at all playgrounds. River Highlands playground is currently 25 years old.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Current play structures and safety surfacing do not meet revised Consumer Products Safety Guidelines or revised Americans with Disabilities Act. Playgrounds could be removed or closed if they become unsafe and the neighborhoods will not have a local playground for the families to enjoy reducing their quality of life.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance or operational cost or income benefits

The installation of new equipment will minimize the maintanence needed on the playground for the first few years.

FINANCIAL DETAIL OF PROJECT
Playground Equipment Replacement Program

CAPITAL BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Planning / Design						-
Land / Acquisition						-
Construction / Maintenance	100,000	90,000				190,000
Equip/Veh/Furnishings						-
Other						-
Total	$ 100,000	$ 90,000	$ -	$ -	$ -	$ 190,000
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ 100,000	$ 90,000	$ -	$ -	$ -	$ 190,000

OPERATING BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Staff Costs						-
Supplies/Materials						-
Facility Maintenance						-
Other (Insurance/Utilities)						-
Contractual Services						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT						

ESTIMATED ANNUAL BENEFIT	2024	2025	2026	2027	2028	Total
Increased Efficiency						-
Faster Service Delivery						-
Decreased Operating Costs						-
Decreased Maintenance Costs	500	500	500	500	500	2,500
ESTIMATED ANNUAL BENEFIT	$ 500	$ 500	$ 500	$ 500	$ 500	$ 2,500

GANTT CHART OF PROJECT ACTIVITIES

Playground Equipment Replacement Program

Capital Improvement Program Request 2024-2028

Budget Amt: $190,000 **Start Date:** **01/01/2024**

Lead Person: Jamie Polley **End Date:** **09/30/2025**

YEAR 1: 2024	TIME FRAME (Start/End by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Define Scope												
Task: Planning/Design												
Task: RFP/RFQ												
Task: Project Bid/Award												
Task: Site Preparation												
Task: Installation												
Task: Site Rehabilitation												

YEAR 2: 2025	TIME FRAME (Start/End Dates by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Define Scope												
Task: Planning/Design												
Task: RFP/RFQ												
Task: Project Bid/Award												
Task: Site Preparation												
Task: Installation												
Task: Site Rehabilitation												

River Highland Park

CITY OF WAUSAU

Replacing Lost Public Sector Revenue - Spending on Government Services

Project Title:	**Riverside Park Parking Lot Reconstruction**	Plan Year:	**2024**
Classification:	**Construction**	Department:	**Parks, Recreation & Forestry**
Priority:	**High #5 among PRF submittals**	Contact Name:	**Jamie Polley**
Useful Life:	**20 years**		

PROJECT DESCRIPTION

Provide a brief description of the project or purchase

Reconstruction of the main parking lot of Riverside Park. The park shelter is used frequently and the parking lot surfacing has reached its life and is in need of reconstruction.

PROJECT SCHEDULE: (PROVIDE DETAIL ON TIMING OF PROJECT DESIGN, BID, IMPLEMENTATION AND COMPLETION)

Design January/February 2024, bid March 2024, construct summer/fall 2024

PROJECT PURPOSES: (Check all statements that apply)

X	Addresses critical health or safety hazard.	X	Serves to eliminate Blight
X	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
X	Maintains or enhances systems that support existing city services.		Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.	X	This project was identified in prior year CIP Plan requests
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	X	Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
X	Supports a revenue generating service	X	Contributes to a safe community

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project/acquisition

The main parking lot at Riverside Park is a paved lot and over time has deteriorated to the point that patching the holes and crack sealing are only temporary repairs. Reconstruction of the lot would enhance drainange and decrease maintenance costs during snow removal operations. The road and parking lot have reached their end of life. City Code requires lots and driveways to be paved. The public utilizes Riverside Park for community gatherings, family events, private meetings and much more. Riverside Park is one of the City's higher revenue generating facilities. This was requested also in 2023.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Long term deferral of this project would increase our maintenance costs of the lot. Maintenance requirements would include erosion constrol, grading, etc.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance or operational cost or income benefits

New pavement will reduce the staff time currently needed to repair the parking lot. A new parking lot will update the facility and make the park easier to use. This may also enhance the desire to rent Riverside Park more frequently resulting in increased shelter rental revenue.

FINANCIAL DETAIL OF PROJECT
Riverside Park Parking Lot Reconstruction

CAPITAL BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Planning / Design						-
Land / Acquisition						
Construction / Maintenance	120,000					120,000
Equip/Veh/Furnishings						-
Other						-
Total	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000

OPERATING BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Staff Costs						-
Supplies/Materials						-
Facility Maintenance						-
Other (Insurance/Utilities)						-
Contractual Services						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ -	$ -	$ -	$ -	$ -	$ -

ESTIMATED ANNUAL BENEFIT	2024	2025	2026	2027	2028	Total
Increased Efficiency	700	700	700	700		2,800
Faster Service Delivery						-
Decreased Operating Costs						-
Decreased Maintenance Costs	500	500	500	500		2,000
ESTIMATED ANNUAL BENEFIT	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 5,000

GANTT CHART OF PROJECT ACTIVITIES

Riverside Park Parking Lot Reconstruction

Capital Improvement Program Request 2024-2028

Budget Amt: $120,000

Start Date: February 1, 2024

Lead Person: Jamie Polley

End Date: September 30, 2024

YEAR 1: 2024	TIME FRAME (Start/End by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design												
Task: RFP/ RFQ/ Bid/ Award												
Task: Construction												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

Riverside Parking Lot

CITY OF WAUSAU

Replacing Lost Public Sector Revenue - Spending on Government Services

Project Title:	**Sylvan Hill Park Parking Lot Reconstruction**	Plan Year:	**2024**
Classification:	**Construction**	Department:	**Parks, Recreation & Forestry**
Priority:	**Medium -High # 6 among PRF submittals**	Contact Name:	**Jamie Polley**
Useful Life:	**20 years**		

PROJECT DESCRIPTION

Provide a brief description of the project or purchase

Reconstruction of the entrance road and main parking lot near the chalet at Sylvan Hill Park

PROJECT SCHEDULE: (PROVIDE DETAIL ON TIMING OF PROJECT DESIGN, BID, IMPLEMENTATION AND COMPLETION)

Design January/February 2024, construct summer/fall 2024

PROJECT PURPOSES: (Check all statements that apply)

	Addresses critical health or safety hazard.	X	Serves to eliminate Blight
X	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
X	Maintains or enhances systems that support existing city services.		Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.	X	Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.	X	This project was identified in prior year CIP Plan requests
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	X	Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service	X	Contributes to a safe community

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project/acquisition

The entrance road and main parking lot at Sylvan Hill Park was a paved lot and over time has deteriorated to the point that minumal pavement exists. Reconstruction of the lot would enhance drainange and decrease maintenance costs during snow removal operations. The road and parking lot have reached their end of life. This project has been requested since 2018. City Code requires lots and driveways to be paved. The surfacing has deteriorated to a point it may not meet City code.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Long term deferral of this project would increase our maintenance costs of the lot. Maintenance requirements would include erosion constrol, grading, etc.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance or operational cost or income benefits

New pavement will reduce the staff time currently needed to grade the parking lot since the old pavement is non existant. New parking lot may also enhance the desire to rent Sylvan Chalet resulting in increased shelter rental revenue.

FINANCIAL DETAIL OF PROJECT
Sylvan Hill Park Parking Lot Reconstruction

CAPITAL BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Planning / Design						-
Land / Acquisition						-
Construction / Maintenance	175,000					175,000
Equip/Veh/Furnishings						-
Other						-
Total	$ 175,000	$ -	$ -	$ -	$ -	$ 175,000
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ 175,000	$ -	$ -	$ -	$ -	$ 175,000

OPERATING BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Staff Costs						-
Supplies/Materials						-
Facility Maintenance						-
Other (Insurance/Utilities)						-
Contractual Services						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ -	$ -	$ -	$ -	$ -	$ -

ESTIMATED ANNUAL BENEFIT	2024	2025	2026	2027	2028	Total
Increased Efficiency	1000	1000	1000	1000		4,000
Faster Service Delivery						-
Decreased Operating Costs						-
Decreased Maintenance Costs	500	500	500	500		2,000
ESTIMATED ANNUAL BENEFIT	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 5,000

GANTT CHART OF PROJECT ACTIVITIES

Sylvan Hill Park Parking Lot Reconstruction

Capital Improvement Program Request 2024-2028

Budget Amt: $175,000

Start Date: February 1, 2024

Lead Person: Jamie Polley

End Date: September 30, 2024

YEAR 1: 2024	TIME FRAME (Start/End by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design												
Task: RFP/ RFQ/ Bid/ Award												
Task: Construction												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

Sylvan Hill Lot

CITY OF WAUSAU

Replacing Lost Public Sector Revenue - Spending on Government Services

Project Title:	**Street Division Office Repairs and Updates**	Plan Year:	**2024**
Classification:	**Repairs/Construction**	Department:	**Public Works**
Priority:	**Critical**	Contact Name:	**Dustin Kraege**
Useful Life:	**10 Years**		

PROJECT DESCRIPTION

Provide a brief description of the project or purchase

Make repairs to Street Division Offices and Administrative areas. Improvements to the offices and admin areas will address deficiencies and building issues.

PROJECT SCHEDULE: (PROVIDE DETAIL ON TIMING OF PROJECT DESIGN, BID, IMPLEMENTATION AND COMPLETION)

The Project would be planned and completed in 2024.

PROJECT PURPOSES: (Check all statements that apply)

X	Addresses critical health or safety hazard.		Serves to eliminate Blight
	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
X	Maintains or enhances systems that support existing city services.		Encourages revitalization, community aesthetics, or historic preservation
X	Provides new service, facility, system or equipment.	X	Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.	X	This project was identified in prior year CIP Plan requests
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
X	Supports a revenue generating service		Contributes to a safe community

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project/acquisition

Many repairs have been pushed back based on the hope that we would be getting a new Street facility. There is currently no plans to update the Street division facilities. Office bathrooms have poor lighting, vent fans don't work and the mens bathrooom floor has settled and separated form the walls. Conference room exterior walls are cracked from building settling. The Flooring and ceiling tiles are in poor condition throughout the entire administration area. The Superintendent office exterior wall is cracked from building settling. Would like to add a sit/stand desk in this office.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

The Street office is in poor condition and needs to be repaired. Defferal of repairs will only add to the amount of repairs needed in the future. Part of creating a positive work environment is having facilities that are well maintained. The Division will be staying in this location for the foreseeable future and we need to maintain the facility.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance or operational cost or income benefits

It has been determined to keep the Street Division admin area at the current location so the facilities need to be maintained and deficiencies corrected. Repairs to the facility have been deferred until a final decision of staying or relocating. The division needs to make repairs to the facility for proper maintenance or the issues may become safety concerns if not addressed.

FINANCIAL DETAIL OF PROJECT
Street Division Office Repairs and Updates

CAPITAL BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Planning / Design						-
Land / Acquisition						-
Construction / Maintenance	50,000					50,000
Equip/Veh/Furnishings	10,000					10,000
Other						-
Total	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000

OPERATING BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Staff Costs						-
Supplies/Materials						-
Facility Maintenance						-
Other (Insurance/Utilities)						-
Contractual Services						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ -	$ -	$ -	$ -	$ -	$ -

ESTIMATED ANNUAL BENEFIT	2024	2025	2026	2027	2028	Total
Increased Efficiency						-
Faster Service Delivery						-
Decreased Operating Costs						-
Decreased Maintenance Costs						-
ESTIMATED ANNUAL BENEFIT	$ -	$ -	$ -	$ -	$ -	$ -

GANTT CHART OF PROJECT ACTIVITIES

Street Division Office Repairs and Updates

Capital Improvement Program Request 2024-2028

Budget:_____**$60,000**_____ **Start Date:** _____

Lead Person:____Dustin Kraege____ **End Date:** _____

YEAR 1: ___2024___	TIME FRAME (Start/End by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design												
Task: RFP/ RFQ/ Bid/ Award												
Task: Construction												
Task: Furnishing Installation												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

YEAR 2: _____	TIME FRAME (Start/End Dates by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
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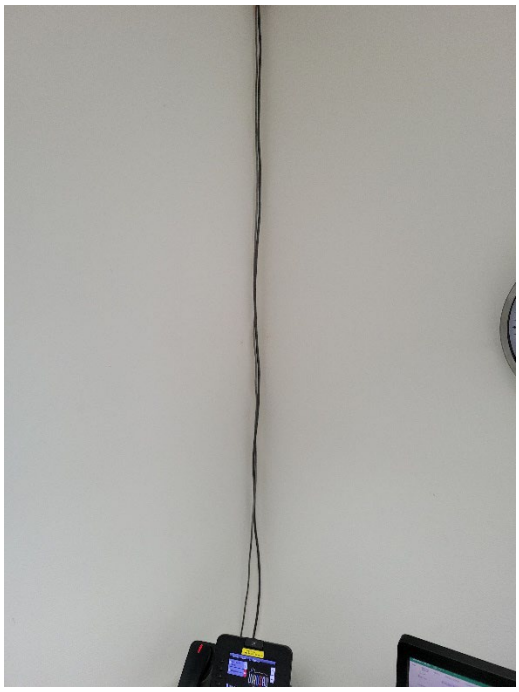

CITY OF WAUSAU

Replacing Lost Public Sector Revenue - Spending on Government Services

Project Title:	**LED Lighting Upgrade at DPW Facility**	Plan Year:	**2024**
Classification:	**Replace Lighting**	Department:	**Public Works**
Priority:	**High**	Contact Name:	**Dustin Kraege**
Useful Life:	**7-10 Years**		

PROJECT DESCRIPTION

Provide a brief description of the project or purchase

Upgrade lighting in DPW buildings and storage areas to brighter and more energy efficient LED fixtures.

PROJECT SCHEDULE: (PROVIDE DETAIL ON TIMING OF PROJECT DESIGN, BID, IMPLEMENTATION AND COMPLETION)

Project would start in January 2024. City electricians would perform the work as schedules and lights are available.

PROJECT PURPOSES: (Check all statements that apply)

	Addresses critical health or safety hazard.		Serves to eliminate Blight
	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
X	Maintains or enhances systems that support existing city services.		Encourages revitalization, community aesthetics, or historic preservation
X	Provides new service, facility, system or equipment.	X	Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.	X	This project was identified in prior year CIP Plan requests
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service		Contributes to a safe community

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project/acquisition

The city passed an energy resolution and is committed to prioritizing sustainability. Reducing the amount of energy the facility consumes is aligned with that goal. This project will reduce the amount of increases required for our operational budget and reduce our energy consumption. The new lighting will be brighter and create better visibility within the buildings making the area safer for performing work.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

The old light fixtures will need replacement more often and will use more electricity increasing our operating costs. The existing fixtures and bulbs are less bright and have less lumens than new LED bulbs which would create brighter and more safe work areas.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance or operational cost or income benefits

Fixtures that last longer reduce the amount of time staff has to spend replacing them. Using less electricity reduces the amount of budgetary incresases needed to sustain the facility. It also reduces the overall electricity consumption of the facility.

FINANCIAL DETAIL OF PROJECT
LED Lighting Upgrade at DPW Facility

CAPITAL BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Planning / Design						-
Land / Acquisition						-
Construction / Maintenance						-
Equip/Veh/Furnishings	45,000					45,000
Other						-
Total	$ 45,000	$ -	$ -	$ -	$ -	$ 45,000
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ 45,000	$ -	$ -	$ -	$ -	$ 45,000

OPERATING BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Staff Costs						-
Supplies/Materials						-
Facility Maintenance						-
Other (Insurance/Utilities)						-
Contractual Services						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ -	$ -	$ -	$ -	$ -	$ -

ESTIMATED ANNUAL BENEFIT	2024	2025	2026	2027	2028	Total
Increased Efficiency						-
Faster Service Delivery						-
Decreased Operating Costs						-
Decreased Maintenance Costs						-
ESTIMATED ANNUAL BENEFIT	$ -	$ -	$ -	$ -	$ -	$ -

GANTT CHART OF PROJECT ACTIVITIES

LED Lighting Upgrade at DPW Facility

Capital Improvement Program Request 2024-2028

Budget Amt: _____$45,000_____ **Start Date:** _____

Lead Person:___Dustin Kraege____ **End Date:** _____

YEAR 1: ___2024___	TIME FRAME (Start/End by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: RFP/ RFQ/ Bid/ Award												
Task: Install Light Fixtures												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

YEAR 2: _____	TIME FRAME (Start/End Dates by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

SALES QUOTATION

Jason Fremming
715-581-5855
jasonf@etcoelectric.com

QUOTED TO	WAUSAU DEPT OF PUBLIC WORKS
PROJECT	LIGHTING UPGRADE 2023
ATTN	CARL ENZENBACH
ARCH/ENG	
BID DATE	5/1/2023

FREIGHT	INCLUDED
TERMS	***STANDARD***
LEAD-TIME	4-6 WEEKS
QUOTE NUMBER	
QUOTE EXPIRES	6/1/2023

QTY.	PART NUMBER & DESCRIPTION	SCH. #	UNIT COST	TOTAL COST
	NORTH END		$ -	$ -
6	IBG 30000LM SEF AFL GND MVOLT GZ10 50K 80CRI NLTAIR2 RLSXR10 DWH		$ 492.63	$ 2,955.75
18	IBAC120 M100		$ 18.88	$ 339.75
12	IBG 18000LM SEF AFL GND MVOLT GZ10 50K 80CRI NLTAIR2 RLSXR10 DWH		$ 371.88	$ 4,462.50
			TOTAL	**$ 7,758.00**
			$ -	$ -
	CANOPY		$ -	$ -
12	KACM 60C 700 50K R5 MVOLT SRM DWHXD		$ 1,190.88	$ 14,290.50
			$ -	$ -
			TOTAL	**$ 14,290.50**
			$ -	$ -
			$ -	$ -
			$ -	$ -
			$ -	$ -
			SUB TOTAL	
			TAX	
			TOTAL	

Terms and conditions of sale: This quotation and terms are based on acceptance of all items at the quantities list. We do not take responsibility for voltages or determining if multiple ballasts are required for switching. This is the responsibility of the customer to determine and verify. All fixtures include lamps unless otherwise noted. All fixtures are standard finish unless noted.

QTY.	PART NUMBER & DESCRIPTION	SCH. #	UNIT COST	TOTAL COST
	TRUCK SHOP		$ -	$ -
17	IBG 30000LM SEF AFL GND MVOLT GZ10 50K 80CRI NLTAIR2 RLSXR10 DWH		$ 492.63	$ 8,374.63
28	IBAC120 M100		$ 18.88	$ 528.50
11	IBG 18000LM SEF AFL GND MVOLT GZ10 50K 80CRI NLTAIR2 RLSXR10 DWH		$ 371.88	$ 4,090.63
1	CSS L48 ALO3 MVOLT SWW3 80CR		$ 62.50	$ 62.50
2	CSS L96 ALO4 MVOLT SWW3 80CR		$ 107.50	$ 215.00
			TOTAL	**$ 13,271.25**
			$ -	$ -
	PARTS CAGE		$ -	$ -
44	KTLED18.5T848GC850DX2		$ 8.75	$ 385.00
			TOTAL	**$ 385.00**
			$ -	$ -
	PARTS ROOM		$ -	$ -
16	CPX 2X4 ALO8 SWW7 M2		$ 68.75	$ 1,100.00
			TOTAL	**$ 1,100.00**
			$ -	$ -
	WEST GARAGE - MIDDLE ROOM		$ -	$ -
6	IBG 18000LM SEF AFL GND MVOLT GZ10 50K 80CRI NLTAIR2 RLSXR10 DWH		$ 371.88	$ 2,231.25
6	IBAC120 M100		$ 18.88	$ 113.25
8	TWX3 LED ALO 50K MVOLT DDBTXD		$ 200.56	$ 1,604.50
			$ -	$ -
			TOTAL	**$ 3,949.00**
			$ -	$ -
			$ -	$ -
			$ -	$ -
			$ -	$ -
			$ -	$ -
			$ -	$ -

SUB TOTAL	**$40,753.75**
TAX	**$0.00**
TOTAL	**$40,753.75**

Terms and conditions of sale: This quotation and terms are based on acceptance of all items at the quantities list. We do not take responsibility for voltages or determining if multiple ballasts are required for switching. This is the responsibility of the customer to determine and verify. All fixtures include lamps unless otherwise noted. All fixtures are standard finish unless noted.

CITY OF WAUSAU

Replacing Lost Public Sector Revenue - Spending on Government Services

Project Title:	**Fence and Gate Replacement**	Plan Year:	**2024**
Classification:	**Demolition and Construction**	Department:	**Public Works, Street Division**
Priority:	**High**	Contact Name:	**Dustin Kraege**
Useful Life:	**20 Years**		

PROJECT DESCRIPTION

Provide a brief description of the project or purchase

Remove damaged fence, posts, and sliding gate at the north end of 400 Myron Street. Replace the existing fence, posts, and 1 30' sliding gate. The sliding gatge will be upgraded to an electric power gate.

PROJECT SCHEDULE: (PROVIDE DETAIL ON TIMING OF PROJECT DESIGN, BID, IMPLEMENTATION AND COMPLETION)

The project would go out for bids and be constructed in the spring/summer of 2024.

PROJECT PURPOSES: (Check all statements that apply)

X	Addresses critical health or safety hazard.		Serves to eliminate Blight
	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
X	Maintains or enhances systems that support existing city services.		Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.	X	Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.		This project was identified in prior year CIP Plan requests
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service		Contributes to a safe community

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project/acquisition

The fence and gate are in poor condition. Many of the fence posts have been damaged over time and need to be replaced. The gate is bent and requires significantly more physical force to open and close the gate then we would like to see. Pushing and pulling back injuries are always a concern and this project would eliminate this issue.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Deferral will require staff to continue using a poorly functioning gate and result in an increased possibility of injury due to the pulling/pushing force required to operate the gate.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance or operational cost or income benefits

The elimination of possible injuries is the single biggest reason to move this project forward. The new design of the gate makes it impossible to use proper body positioning to while moving the gate.

FINANCIAL DETAIL OF PROJECT
Fence and Gate Replacement

CAPITAL BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Planning / Design						-
Land / Acquisition						-
Construction / Maintenance	30,000					30,000
Equip/Veh/Furnishings						-
Other						-
Total	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000

OPERATING BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Staff Costs						-
Supplies/Materials						-
Facility Maintenance						-
Other (Insurance/Utilities)						-
Contractual Services						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ -	$ -	$ -	$ -	$ -	$ -

ESTIMATED ANNUAL BENEFIT	2024	2025	2026	2027	2028	Total
Increased Efficiency						-
Faster Service Delivery						-
Decreased Operating Costs						-
Decreased Maintenance Costs						-
ESTIMATED ANNUAL BENEFIT	$ -	$ -	$ -	$ -	$ -	$ -

GANTT CHART OF PROJECT ACTIVITIES

Fence and Gate Replacement

Capital Improvement Program Request 2024-2028

Budget Amt: ____$35,000_____ **Start Date:** _____

Lead Person:__Dustin Kraege_____ **End Date:** _____

YEAR 1: _2024_____	TIME FRAME (Start/End by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design												
Task: RFP/ RFQ/ Bid/ Award												
Task: Demo and Install New Fence and Gate												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

YEAR 2: _____	TIME FRAME (Start/End Dates by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
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This Quote didn't include demolition

COUNTRYSIDE FENCE

5555 N 26th Ave Wausau WI 54401
715-359-0601 www.countrysidefence.com

Security • Purpose • Beauty

CONTRACT/PROPOSAL FOR FENCING SERVICE

This contract by Countryside Fence & Services LLC (Operator), 5555 N 26th Ave Wausau, WI to City of Wausau Maintenance Facility Fence Upgrade (Owner) dated May 5, 2021 at Wausau, WI and if signed below by Owner, is an agreement between them for the following:

Supply and install approximately 265 ft. of 8' high, 9 gauge 2" mesh galvanized chain link fence with (1) 30' wide double drive gate with center drop rod and (1) 30' Cantilever Sliding gate. Double-drive gate posts to be 2 1/2" heavy-duty SS20wt., set 4' deep. Gates to have heavy-duty hinges and latches with welded anchor flanges on gate posts. Cantilever gate to have Load master nylon rollers. Line posts to be 2 1/2" DQ-40, terminal and gate posts 3" DQ-40 and top rail 1 5/8" DQ-40. All posts to be cemented into place. All fence to have a 9 ga. bottom tension wire. Price includes approximately 15 ft of 10' high, 9 gauge 2" mesh galvanized chain link fence by ramp area.

Also supply and install (1) Lift master CSL 24 UL gate operator to include safety edge and microwave interior sensor. This allows gate to open automatically form the inside when a vehicle approaches. Comes with (20) visor remotes. City to provide power to operator.

All material and labor to install $24,000

In consideration of these services, owner agrees to pay 50% down payment with signed contract and balance in full upon completion of work. Add 3.5% if paying with credit card.

Due to unforeseen circumstances, we must enact "Force majeure". This means that due to continual price increases with little or no notice from our suppliers our contract price will not be valid until your product ships from the supplier. Your product is ordered at the time we receive your down payment and signed contract. The increase to your contract will be added when material is shipped to us and we will reach out to you to confirm the additional cost for your material. At that time, we will require a second down payment via phone (credit card, e-check, or same day drop off during 8:00 am – 4:00 pm Monday -Friday) for the difference in the added material cost.

_____Initial _____Date

COVID-19 modification to "Time is Of The Essence" Provision: All parties acknowledge this agreement occurs during a time when the spread of COVID-19 may cause delays or render it impossible for one or all parties to perform their contractual obligations in a timely manner under this agreement. If a party is unable to meet a specific deadline under this agreement due to (a) hospitalization or quarantine of the party or an immediate family member or dependent ordered or directed by a governmental entity or medical profession.

The Covid-19 pandemic is causing unprecedented impact and uncertainty for All Parties. Voluntary and mandatory quarantines of several suppliers, construction companies and retailers this may impede the ability, to be able to get product on a timely basis or delay due to production lines delayed. Due to the uncertainty caused by COVID-19, we need to make you aware that we are being

Quote

Fortress Fence
1225 Lakeview Drive
Green Bay, WI 54313

FORTRESS FENCE
A DIVISION OF CENTURY FENCE

Quote To:	**Project Location:**	Quote #: 3784
CITY OF WAUSAU	Department of Public Works	Quote Date: 5/6/2021
407 GRANT ST.	400 Myron Street	
WAUSAU, WI 54403	Wausau, WI 54401	

Description

Perimeter Fence Project (along the south side of Adrian Street):

Remove and dispose of approximately 287 LF of existing 8' tall galvanized chain link fence (including concrete post footings). Furnish and install 287 LF of 8 foot high galvanized chain link fence in the same layout. Line posts shall be 2-1/2" O.D. galvanized steel pipe driven 48" in depth and spaced a maximum of 10' on centers. The fence shall consist of top rail which will be 1-5/8" O.D. galvanized pipe.

- 1 - Corner post: 3" O.D. Galvanized pipe - Driven 60" w/Single Brace & Truss
- 2 - End post: 3" O.D. Galvanized pipe - Driven 60" w/Single Brace & Truss
- 2 - Gate post: 4" O.D. Galvanized pipe - Concrete Set (12" X 60" footing) w/Single Brace & Truss
- 1 - Gate post: 3" O.D. Galvanized pipe - Concrete Set (12" X 60" footing) w/Single Brace & Truss
- 2 - Gate post: 6-5/8" O.D. Galvanized pipe - Concrete Set (18" X 60" footing) w/Single Brace & Truss

- 1 - Double Swing Galvanized Gate: 30' Opening Width (includes cane bolts)
- 1 - Single Slide Galvanized Gate: 31' Opening Width (includes two full length tube stiffeners welded to the gate frame for added stability)

Also furnish and install a 1 HP Linear HSLG gate operator which includes a reflector/photoeye set up at the gate opening, a safety edge on the back of the gate, a free exit loop, a radio receiver and 20 single button remotes.

$30,610.00

OPTION: Install a variable speed VSLG gate operator instead. This operator is recommended due to the size of the gate.

ADD $2,608.00 to the base bid

Notes:
Excludes Private Utility Locate

Quote Valid For 15 days

Buyer's Signature: _____ **Date:** _____ **Submitted by:** Geoff Seefeldt

Acceptance: This quote when accepted in writing by purchaser and by Century Fence Company becomes a contract between two parties.The conditions on the attached 'Terms and Conditions' are made a part of this contract.

Geoff Seefeldt
Office: 920-490-9333
Cell: 920-360-8003
Email: gseefeldt@Centuryfence.com

Terms of Payment: Net Cash upon receipt of invoice.

CITY OF WAUSAU

Replacing Lost Public Sector Revenue - Spending on Government Services

Project Title:	**Public Safety Building Flat Roof Replacement**	Plan Year:	**2024**
Classification:	**Structural**	Department:	**DPW/Facilities Maintenace**
Priority:	**High**	Contact Name:	**Leo Gau**
Useful Life:	**End of life**		

PROJECT DESCRIPTION

Provide a brief description of the project or purchase

The police department has flat roofs in need of replacement as they have surpassed their design life. It is proposed to one flat roof section each year for the next 3-years, beginning in 2024.

PROJECT SCHEDULE: (PROVIDE DETAIL ON TIMING OF PROJECT DESIGN, BID, IMPLEMENTATION AND COMPLETION)

The current roof at the police department is made up of several levels. In order to offset or defer potential high costs, this project is proposed to be completed in stages. It would be necessary to secure bids from contractors to determine costs of materials & labor of each roof section and then determine the work schedule based on costs. This would be accomplished by preparing and bidding plans/specs and then working with the contractor to schedule the work in phases. Ideal completion would be done within 3 years.

PROJECT PURPOSES: (Check all statements that apply)

x	Addresses critical health or safety hazard.	x	Serves to eliminate Blight
x	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
x	Maintains or enhances systems that support existing city services.		Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.		This project was identified in prior year CIP Plan requests
x	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service	x	Contributes to a safe community

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project/acquisition

The roof at the police deparmtent is comprised of a material that deteriotes over time. This breakdown can cause subsequent leaking of the roof and damage to the facility. Some but not all of the damage that can occur includes: the roof pulling away from the roof drains, flashing, curbs, and may lead to an overall deterioration of the roof and other potential structural damages.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

If there are delays in completion of this project, there could be more extensive damage to the building resulting in additional repair and maintenance costs.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance or operational cost or income benefits

Should this issue be addressed timely, costs will be offset and secluded to the roof repairs alone. However, by delaying repairs, there could be additional expenses as other structural issues arise.

FINANCIAL DETAIL OF PROJECT
Public Safety Building Flat Roof Replacement

CAPITAL BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Planning / Design	50,000	50,000	50,000			150,000
Land / Acquisition						-
Construction / Maintenance						-
Equip/Veh/Furnishings						-
Other						-
Total	$ 50,000	$ 50,000	$ 50,000	$ -	$ -	$ 150,000
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ 50,000	$ 50,000	$ 50,000	$ -	$ -	$ 150,000

OPERATING BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Staff Costs						-
Supplies/Materials						-
Facility Maintenance						-
Other (Insurance/Utilities)						-
Contractual Services						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ -	$ -	$ -	$ -	$ -	$ -

ESTIMATED ANNUAL BENEFIT	2024	2025	2026	2027	2028	Total
Increased Efficiency						-
Faster Service Delivery						-
Decreased Operating Costs						-
Decreased Maintenance Costs						-
ESTIMATED ANNUAL BENEFIT	$ -	$ -	$ -	$ -	$ -	$ -

GANTT CHART OF PROJECT ACTIVITIES

Public Safety Building Flat Roof Replacement

Capital Improvement Program Request 2024-2028

Budget Amt: ___150,000_____ **Start Date:** _____**2024**_____

Lead Person:_____Leo Gau **End Date:** _____**2026**_____

YEAR 1: ____2024_____	TIME FRAME (Start/End by Month)											
KEY TASK: Phase 1	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design	x	x	x	x								
Task: RFP/ RFQ/ Bid/ Award					x	x						
Task: Project work/completion							x	x	x	x		
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

YEAR 2: ___2025_____	TIME FRAME (Start/End Dates by Month)											
KEY TASK: Phase 2	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/Design	x	x	x	x								
Task: RFP/RFQ/Bid/ Award					x	x						
Task: Project work/completion							x	x	x	x		
Task:												
Task:												
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Task:												
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YEAR 1: ____2026_____	TIME FRAME (Start/End by Month)											
KEY TASK: Phase 3	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design	x	x	x	x								
Task: RFP/ RFQ/ Bid/ Award					x	x						
Task: Project work/completion							x	x	x	x		
Task:												
Task:												
Task:												
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Task:												

CITY OF WAUSAU

Replacing Lost Public Sector Revenue - Spending on Government Services

Project Title:	**Police Department Facility Needs Analysis**	Plan Year:	**2024**
Classification:	**Planning**	Department:	**Police**
Priority:	**High Priority**	Contact Name:	**Ben Bliven**
Useful Life:	**NA**		

PROJECT DESCRIPTION

Provide a brief description of the project or purchase

The Wausau Police Department facility was built and occupied in 1998. For 25 years we have continued to grow our staff and we now have a variety of space needs that did not exist when the building was first built. As we continue to progress, we have retrofitted our facility to meet our needs. In addition, we are low on space and will likely need to add space soon. This CIP request would allow the PD to hire a vendor who specializes in law enforcement facilities to do an assessment of our current space utilization, our future space needs, and make recommendations for both.

PROJECT SCHEDULE: (PROVIDE DETAIL ON TIMING OF PROJECT DESIGN, BID, IMPLEMENTATION AND COMPLETION)

This project will be bid, implemented and completed in 2024.

PROJECT PURPOSES: (Check all statements that apply)

X	Addresses critical health or safety hazard.		Serves to eliminate Blight
X	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
	Maintains or enhances systems that support existing city services.		Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.	X	Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.		This project was identified in prior year CIP Plan requests
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service	X	Contributes to a safe community

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project/acquisition

The Wausau Police Department facility was built and occupied in 1998. For 25 years we have continued to grow and we now have a variety of space needs that did not exist when the building was first built. We have added a variety of units and positions over the years. These include the Crisis Assessment Response Team, Victim Resource Unit, Community Resource Unit, Humane Officer, Community Communications Specialist, Digital Forensics Unit and Community Outreach Specialist. We have increased our sworn staffing levels from 60 to 79 officers. We have increased our Community Service Officer staffing from 2 to 16. Our supervisory staff has also increased as a result of these changes. We continue to retrofit our department in an attempt to meet the space needs - this includes the recent approval of a re-allocation of our 2022 CIP dollars to retrofit an old office space for new Detective offices. The need for specialized teams and equipment has also increased. We are now part of a joint SWAT team, Mobile Field Force team and Dive team. We have a crash reconstruction team, drone team, peer support team, Honor Guard team, Chaplain program, and K9 team. All of these teams and units take additional space for equipment. Much of the space we have in our building has been retrofitted in an attempt to meet the needs of our growing team. And the space is becoming very cramped and difficult to work adequately without regular interruption.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

It is becoming clear the PD will need additional space in the not too distant future, likely less than 5 years. This is simply a planning CIP request so we can better understand our needs and our options for the future. A delay in this project will make it difficult for us to plan for future needs.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance or operational cost or income benefits

The sooner we plan, the less expensive the costs to add space to our facility. The sooner we know our needs, the sooner we can seek alternative options that might meet those needs.

FINANCIAL DETAIL OF PROJECT
Police Department Facility Needs Analysis

CAPITAL BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Planning / Design	50,000					50,000
Land / Acquisition						-
Construction / Maintenance						-
Equip/Veh/Furnishings						-
Other						-
Total	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000

OPERATING BUDGET IMPACT	2024	2025	2026	2027	2028	Total
Staff Costs						-
Supplies/Materials						-
Facility Maintenance						-
Other (Insurance/Utilities)						-
Contractual Services						-
Total		$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
Grant Income						-
Donations						-
User Fees						-
Other						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ -	$ -	$ -	$ -	$ -	$ -

ESTIMATED ANNUAL BENEFIT	2024	2025	2026	2027	2028	Total
Increased Efficiency						-
Faster Service Delivery						-
Decreased Operating Costs						-
Decreased Maintenance Costs						-
ESTIMATED ANNUAL BENEFIT	$ -	$ -	$ -	$ -	$ -	$ -

GANTT CHART OF PROJECT ACTIVITIES

Police Department Facility Needs Analysis

Capital Improvement Program Request 2024-2028

Budget Amt: $50,000 **Start Date:** 01/01/2024

Lead Person: Ben Bliven **End Date:** 12/31/2024

YEAR 1:	TIME FRAME (Start/End by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design												
Task: RFP/ RFQ/ Bid/ Award	x	x	x									
Task: Facility Analysis Work by Vendor and Staff					x	x	x	x	x	x		
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

YEAR 2:	TIME FRAME (Start/End Dates by Month)											
KEY TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
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CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	**Department-Wide Sit-Stand Configuration**		
Department	**Police**	Contact Name:	**Ben Graham**
Priority 1-6 (low-high)	**3**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (Check all that apply)

X	One Time Expense		Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

Each year, the Department receives requests from its staff for sit-stand desk options to enhance the workspace and improve employee health (i.e. alleviate back-pain). Sit-stand desks ensure a workspace is ergonomic and grants an employee the option to reduce sedentary habits and increase mobility.

We are seeking ARPA funds to covert all remaining desks department-wide into motorized sit-stand configuations. 41 workstations remain. We currently have a quote to convert 1 desk, which is estimated at $1,200 (includes product and installation).

PROJECT PURPOSES: (Check all statements that apply)

	Addresses critical health or safety hazard.		Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
X	Maintains or enhances systems that support existing city services.		Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.		This project was identified and deferred on prior years capital/operating budget
	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service		Increases FTE's within the department
	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

Employee health and retention have been topics of conversation and concern, not only in our Department, but city-wide. Providing a more ergonomic, adaptive, and comfortable workspace would pay dividends in employee health and satisfaction.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

If deferred or denied, we would continue to convert existing workstations on an annual basis based on available funding.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

Some studies have shown that affording employees a sit-stand option increases health (i.e. employee burns more calories and experiences less back pain) and increases productivity.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Department-Wide Sit-Stand Configuration

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance						-
Equipment/Vehicle/Furnishings Purchase	50,000					50,000
Other(Describe)						-
Total Costs	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
FUNDING SOURCES						
ARPA Funding	50,000					50,000
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

n/a

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

n/a

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

Department-Wide Sit-Stand Configuration

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award			X									
Task: Contract Execution				X								
Task: Construction					X							
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 ***funds must be obligated by 12/31/2024***	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

2024 ASPHALT PAVING PROJECT "B"

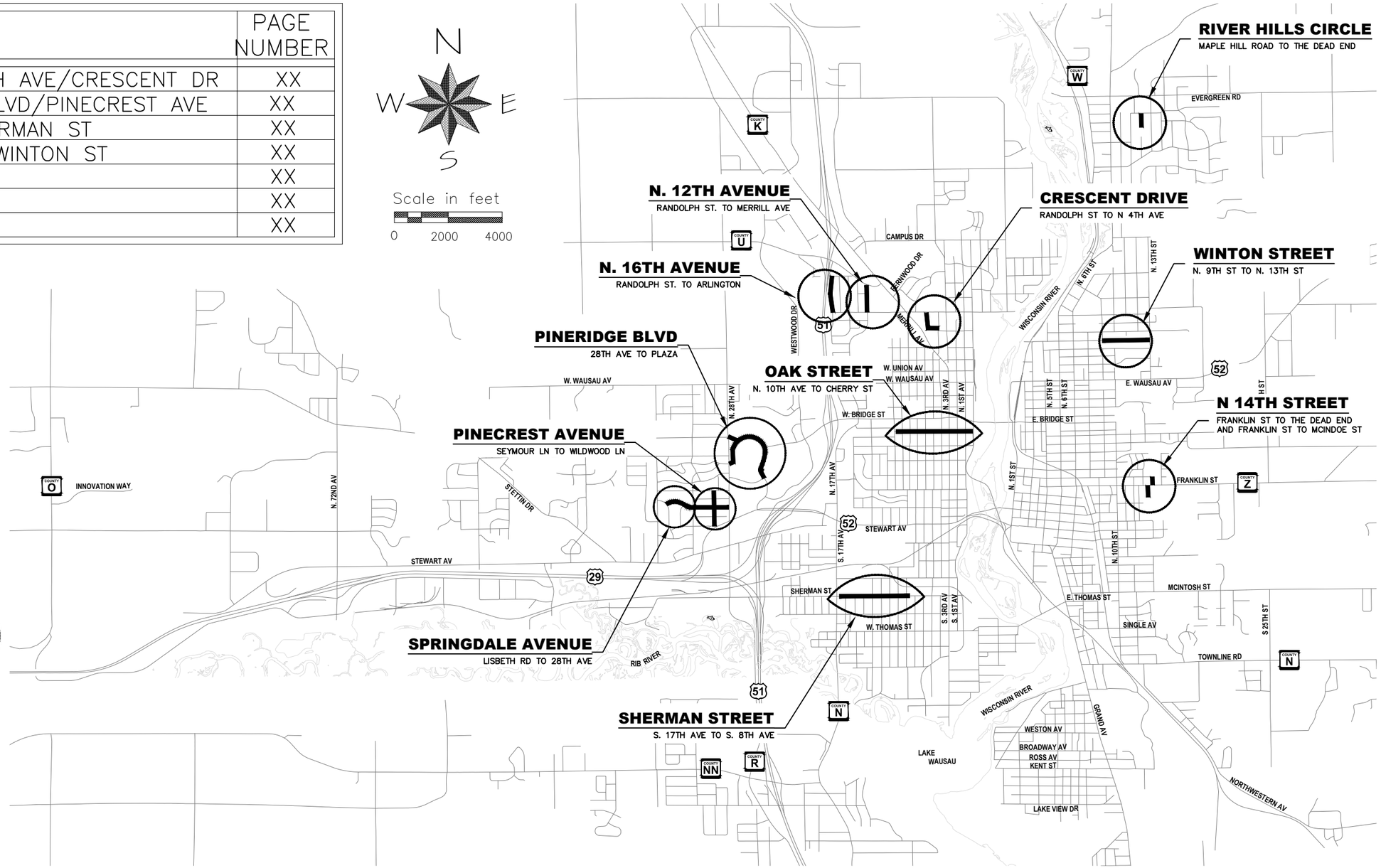
CITY OF WAUSAU, MARATHON COUNTY, WISCONSIN

COVER SHEET, GENERAL NOTES, TYPICAL SECTIONS, GENERAL DETAILS & PLAN SHEETS

DESCRIPTION	PAGE NUMBER
N. 12TH AVE/N. 16TH AVE/CRESCENT DR	XX
OAK ST/PINERIDGE BLVD/PINECREST AVE	XX
SPRINGDALE AVE/SHERMAN ST	XX
RIVER HILLS CIRCLE/WINTON ST	XX
N. 14TH ST	XX
	XX
	XX

N
W E
S

Scale in feet
0 2000 4000



O:\Engineering\DWG\PROJ\1196\DWG\2024AsphaltPavingProject_B_Cover.dwg, 3/21/2024 11:57:14 AM, City of Wausau - Engineering Department, Plotted by: C.L.Semrow

DWG FILE NAME:

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	**Asphalt Paving Project**		
Department	**Public Works**	Contact Name:	**Allen M. Wesolowski, P.E., City Engineer**
Priority 1-6 (low-high)	**3**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (*Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)*

X	One Time Expense		Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

The Engineering Department is seeking funding for additional asphalt paving in the City of Wausau. The funds would be used to mill and overlay City streets which are currently rated in poor or very poor condition. The Engineering Department rates every city street every 2 years using the WISLR Paser rating system. These ratings are recorded on the WISLR rating system and reported to the Wisconsin Department of Transportation. The Paser ratings are based on a scale from 1-10. A rating of 10 is a new construction and a rating of 1 is a non functional deteriorated road broken down to gravel. In 2023 the City had approximately 68 miles, which corresponds to 32% of the total roadway miles, rated 2-4 on the Paser scale. This means 32% of the City streets are rated as poor to very poor on the Paser rating system. The CISM committee has recognized the need to increase the funding for streets. In 2024 the budget for asphalt overlay on streets was increased from $300,000 to $600,000 to help improve the overall condition of the streets. As a reference, the $600,000 allowed engineering to bid out a project that paved approximately 2.2 miles of city roadways. The additional $1 million would be used to asphalt pave approximately 3.5 miles of roadway. The roadways proposed on the attached map are all roadways which rate 2-4 on the Paser scale. These roadways were also selected because they currently have copper water services and will not be impacted by the lead service lateral replacement program. The roadways on the map represents an estimate of what can be achieved with $1 million. The number of streets may increase or decrease depending upon the refined engineering estimates as plan quantities develop.

PROJECT PURPOSES: (Check all statements that apply)

	Addresses critical health or safety hazard.		Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.	X	Encourages economic development
X	Maintains or enhances systems that support existing city services.	X	Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.		This project was identified and deferred on prior years capital/operating budget
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	X	Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service		Increases FTE's within the department
X	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

As described above, this funding would be used to asphalt pave existing streets that rate as poor to very poor on the Paser rating system. The physical conditions of these roadways is less then desirable. The current condition of these roadways can cause additional distress to city residents vehicles as well as additional time and resources for DPW crews to patch and maintain these streets.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Deferred paving of these streets will impact DPW maintenance efforts with increased patching. The residents will benefit from the asphalt overlays with an increased quality of life. Repaving of the streets helps maintain the neighborhoods to encourage residents to maintain their properties.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

The financial benefits include decreased patching efforts by DPW crews. The alternative to asphalt overlay is complete reconstruction of the roadway. Complete reconstruction is approximately 4 times the cost of overlay. With maintenance of the roadway the City can anticipate an additional 15-20 years of roadway life.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Asphalt Paving Project

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance			1,000,000			1,000,000
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	$ -	$ -	$ 1,000,000	$ -	$ -	$ 1,000,000
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ 1,000,000	$ -	$ -	$ 1,000,000

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

NA

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

None, Engineering is prepared to bid the construction in a timely manner.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

Asphalt Paving Project

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 *funds must be obligated by 12/31/2024*	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting			X	X								
Task: RFP/ RFQ/ Bid/ Award					X							
Task: Contract Execution						X						
Task: Construction							X	X	X			
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

Prepared for The City of Wausau

Jefferson Parking Ramp

Wausau, Wisconsin

January 26, 2024

WALKER
CONSULTANTS

January 26, 2024

Mr. Allen Wesolowski
City of Wausau
Wausau City Hall
407 Grant Street
Wausau, WI 54403-4783

Re: *Jefferson Parking Ramp Condition Assessment Report*
Wausau, Wisconsin
Walker Consultants Project # 21-005261.00

Dear Mr. Wesolowski:

Walker Consultants is pleased to submit for your review this report for the Jefferson Parking Ramp. This report summarizes our findings regarding our observations and testing and includes an opinion of cost for recommended repairs/maintenance.

We appreciate the opportunity to be of service to you on this project. If you have any questions or comments, please do not hesitate to call.

Sincerely,

WALKER CONSULTANTS

Christopher Grapentin
Restoration Engineer

Patrick Lewis
Director of Restoration

Scott Froemming, PE
Senior Project Manager

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Executive Summary

Walker Consultants (Walker) performed a site visit on December 18, 2023, to assess the condition of the Jefferson Street Parking Ramp located in the downtown Wausau, Wisconsin. This report provides a summary of our investigation pursuant to the Agreement between the City of Wausau and Walker.

This report includes detailed descriptions of current conditions. Facility components assessed include structural, waterproofing, and façade elements and limited evaluation and documentation of mechanical, electrical and fire protection systems. The facility assessment consisted of visual observations and non-destructive testing (chain drag survey, hammer taping).

In general, the parking facility is in good condition. During our observations, we observed isolated corrosion-induced concrete deterioration, masonry deterioration, and failed sealants and waterproofing systems. These items will require repairs soon to maintain a safe facility and to improve the long-term durability of the structure.

Recommended current, or short-term, repairs and/or maintenance actions include the following:

Structural: Perform concrete repairs to floor slabs, curbs, beams, columns, and walls.

Waterproofing: Rout and seal unsealed floor cracks, replace failed floor and cove joint sealants, repair expansion joint nosings, recoat worn traffic topping, apply traffic topping over/adjacent to expansion and construction joints, apply a concrete sealer to the supported floors.

Façade : Repair masonry and wall panels. Replace weathered and failed joint sealants, expansion joints, tile, and grout.

Mechanical: Replace corroded drainpipes, drain covers.

Miscellaneous: Retention/replace barrier cables, paint traffic markings, paint guardrails, paint structural steel on Level 6.

An opinion of probable construction costs for current recommended repairs or maintenance actions is $578,000 which includes structural, waterproofing, façade repairs, mechanical / electrical and miscellaneous items. Refer to Appendix A for additional information. These actions are recommended to improve serviceability, maintain structural integrity of the facility and provide reliable operation of systems.

We have investigated the general physical condition of the structure through visual methods, reviewed existing construction drawings for design intent relative to conditions observed in the field, and performed limited nondestructive testing to better determine the existing condition of the structural slab.

This structure is primarily used for the parking of passenger vehicles and, in our opinion, presently is capable of supporting that load.

Please see the attached discussion for a detailed report of our investigation.

Christopher Grapentih — January 26, 2024
Date

Scott Froemming, PE — January 26, 2024
Date

01
Introduction

Introduction

Walker Consultants (Walker) conducted a Condition Assessment in December 2023 to assess the condition of the Jefferson Street Parking Ramp in downtown Wausau, Wisconsin. This report provides a summary of our investigation for the parking facility (parking ramp) with a limited assessment of mechanical and electrical systems.

Objective

The objective of this report is to:

- Determine the physical condition of the parking ramp.
- Identify areas that require immediate attention.
- Recommend appropriate repair and maintenance actions.
- Provide an opinion of probable construction costs.

Facility Description

The Jefferson Street Ramp was constructed in 2003, and is located on the block bounded by First, Second, Scott and Jefferson Streets. The parking ramp consists of an underground level and six supported levels. The sixth level was converted to vehicle parking in 2006 with the addition of express ramps. The structural system consists of cast-in-place concrete structure with post-tensioned (P/T) slabs and beams. The top of slab and beam reinforcement is epoxy coated. The slab-on-grade floor area is approximately 31,000 square feet, 304,000 square feet at the supported levels, and has about 800 parking spaces.

The structure consists of flat floors with express ramp access between floors, one-way traffic flow and angled parking. Vehicles enter and exit at Second Street for Levels 1-6. Vehicles enter and exit at First Street for the Lower Level.

There are three stair/elevator towers located at the northwest, southwest and southeast corners and a stair tower located at the northeast corner. Retail space is provided at grade level.

Background Information

Walker performed a condition appraisal in 2009, 2016, and 2021. In 2017, repairs and maintenance were performed and consisted of expansion joint repair and replacement, floor slab crack routing and sealing, replacement of construction joint sealants, traffic topping application and repair, and replacement of cracked floor drainpipe.

02
Recommendations

Recommendations

Our condition assessment of the Jeferson Parking Ramp indicated that the structural elements are in good condition, waterproofing systems are in poor to fair condition, and the building façades are in fair to good condition. Isolated concrete delamination was observed at the structural members, several unsealed floor cracks were observed throughout the facility, control joint sealant was missing or in poor condition, expansion joint nosings were in poor condition on Level 6, the existing traffic topping was observed to be in poor to fair condition, façade sealants were generally observed to be weathered with isolated failures. The condition of the concrete sealer is unknown as Rilem testing was not performed. Installation of a concrete sealer is recommended based on historical repair and testing data, and the age of the facility.

Recommended repairs include items that address both the existing structural deterioration and the deficiencies of the waterproofing systems to protect against or reduce the rate of future structural deterioration. The recommended repairs are as follows:

Immediate Repairs

Walker observed a 1/8" wide gap between the granite tile and the connecting substrate. The tile may be partially or fully debonded and could be a fall hazard. Loose tiles should be taken down/removed.

Recommended Base Repair

We recommend the following repairs to reduce water leakage, penetration of chloride ion contaminated moisture into the floor slab and slow the rate of subsequent corrosion-induced concrete deterioration. The intent of the following repairs is to help keep the facility safe, reduce the extent of future repairs, and to extend the service life of the parking facility.

- Repair isolated concrete floor, curb, beam, and column spalls and delaminations.
- Repair expansion joint gland and nosing material.
- Recoat worn traffic topping and apply new traffic topping over/adjacent to expansion and construction joints.
- Install a protective concrete sealer at the supported levels.
- Replace damaged/failed cove joint sealants and install new cove joint sealants at column bases and wall bases at miscellaneous locations.
- Rout and seal unsealed floor cracks and replace failed floor sealants.
- Replace weathered and failed sealant joints in the bumper walls and façade.
- Repair miscellaneous concrete, brick and tile façade components.
- Replace broken floor drainpipes and corroded floor drain grates.

Preventive Maintenance

The following items are recommended preventative maintenance actions to ensure safe and reliable performance of the facility systems.

- Annually wash down of the parking floors.
- Maintain sealants and recoat traffic topping as needed.
- Perform annual inspection of the structural, waterproofing, mechanical and electrical systems and conduct repairs as needed.

Enhancement Options

The enhancement options below are intended to provide increased performance and/or will help to increase the service life of the structure. The enhancement options are included in the opinion of probable cost below.

- Change exterior/façade expansion joints from sealant to precompressed foam.
- Apply a penetrating concrete sealer to the supported concrete floors.

Opinion of Probable Costs

Table 1. Opinion of Probable Repair Costs

Repair Items	Costs	
1. Concrete Repairs	$	29,900
2. Façade Repairs	$	108,400
3. Waterproofing	$	260,500
4. Mechanical / Electrical	$	900
5. Miscellaneous	$	30,300
6. Mobilization / Contingency / Engineering	$	148,000
Total	$	**578,000**

A detailed breakdown of probable repair costs is presented in the attached Appendix A "Opinion of Probable Costs".

Implementation

We recommend implementing repairs and maintenance as follows:

1. Prepare construction documents including details and specifications to ensure repairs are made as intended.
2. Bid entire project within a one-year construction schedule. Combining with the other parking ramp repair projects may save in mobilization costs.

a. We understand that the city has a fixed budget. A repair/maintenance project can be broken into multiple years to help meet budgetary constraints.

3. Prepare an annual maintenance program. Annual walk-through surveys should be continued to monitor the performance of the repair work and identify additional repair and maintenance needs.
4. Identify and make necessary repairs to replace weathered, failed, and damaged sealants at regular intervals per a maintenance program.

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	**Jefferson Ramp Repairs**		
Department	**Public Works**	Contact Name:	**Allen M. Wesolowski, P.E., City Engineer**
Priority 1-6 (low-high)	**3**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (*Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)*

X	One Time Expense		Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

The Engineering Department is seeking funding for additional repairs on the Jefferson Street Ramp. The Jefferson Street Ramp was constructed in 2002 with a construction cost of approximately $17 million. The current cost of construction of the ramp is estimated at approximately $30 million. As the ramp ages, the cost to maintain the ramp will continue to grow. Maintenance done now will greatly reduce the cost of future maintenance. The engineering department requested and the Council approved $300,000 in the 2024 budget for repairs in the Jefferson Ramp. This budget was based upon anticipated needs and associated costs for the repairs. Walker Parking Consultants was hired to perform a conditions assessment report and develop cost estimates. A partial copy of the report is attached for reference. The total estimated cost for the project is approximately $575,000. The engineering department would also like to include and additional $25,000 to clean and seal the stair ways in the stair towers. This work would help for future cleaning of the stair wells. The engineering department is requesting $300,000 in funding to make up the funding gap.

PROJECT PURPOSES: (Check all statements that apply)

	Addresses critical health or safety hazard.		Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.	X	Encourages economic development
X	Maintains or enhances systems that support existing city services.	X	Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.		This project was identified and deferred on prior years capital/operating budget
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	X	Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
	Supports a revenue generating service		Increases FTE's within the department
X	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

As described above, this funding would be used to fund the maintenance needs at the Jefferson Ramp. The current physical condition of the ramp is very good. However, as the ramp ages the maintenance efforts will need to increase.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Deferred maintenance costs will increase the cost of future maintenance. Deferred maintenace also accelerates the deterioration of the ramp. The Jefferson Ramp was a significant investment for the downtown and will have a significant impact on future developments in the downtown.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

The financial benefits include performing all the work with one bid contract. If work is deferred, the City will need bid another project in future years with increased costs due to contractor mobilizations and engineering fees. Also, deferred maintenance now leads to more significant repairs later.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Jefferson Ramp Repairs

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance			300,000			300,000
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	$ -	$ -	$ 300,000	$ -	$ -	$ 300,000
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ 300,000	$ -	$ -	$ 300,000

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

NA

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

None, Engineering is prepared to bid the construction in a timely manner.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

Jefferson Ramp Repairs

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 *funds must be obligated by 12/31/2024*	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting				X	X							
Task: RFP/ RFQ/ Bid/ Award					X							
Task: Contract Execution						X						
Task: Construction							X	X	X	X		
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

CITY OF WAUSAU
ARPA FUNDS EVALUATION CRITERIA

CRITERIA	POSSIBLE SCORE 0 points	1-5 points	6-10 points	Terminal Building Rehabiliation $200,000	Hangar 2 Roof Replacement $65,000	Thangar 1-10 Replacement $1,500,000	Flight Training Addition $625,000	Hangar 2 - Office Upgrades $100,000
ALIGN WITH PRIORITIES:How well does the proposal align with the community's funding priorities? Does it support a livable community, fiscally sustainable government, environmentally sustainable community, and an improved & equitable quality of life?	Project is inconsistent with community priorities and does not advance community service.	Project is partly consistent with priorities but does not significantly advance community service.	Project is directly related to the community priorities and community service.					
OTHER FUNDING SOURCES: Are there other federal/state ARPA alternative funding opportunities (such as the federal infrastructure bill) that could replace or supplement the request? Have these other funding sources been considered? Could the project/proposal be phased to accomodate other federal/state ARPA sources?	Alternative funding sources may be available but have not been explored, considered or leveraged.	Alternative funding sources may be available and will be leveraged if possible.	No alternate funding sources exist or alternative funding sources have already been leveraged to maximize the investment.					
TIMELINE : Can the proposal be implemented and completed within the ARPA program deadlines? Obligated by 12/31/2024 and expended by 12/31/2026	Project timeline is not well defined and does not clearly establish a work completion within the timeline. Project completion is near the end the ARPA requirements	Project timeline is lengthy but demonstrates that completion is within the ARPA requirements.	Project timeline clearly demonstrates that work will conclude within the short term (1 year or less).					
COST: While projects funded with ARPA should be impactful best practices indicate the funds should be spread over the qualifying period to enhance budgetary and financial stability. Does the proposal represent a reasonable allocation of resources relative to other community proposals?	Project exhausts all or the majority of funds immediately.	Project ARPA funding request is requires a significant ARPA allocation. However, the project provides for phases which allows for flexibility of unexpected City needs and priorities.	Project ARPA funding request is reasonable to the City overall ARPA allocation. The funding request allows the City to diversify the ARPA investments. Significant projects may be allocated in phases to provide future flexibility of unexpected needs and priorities.					
RESIDENT IMPACT: What portion of the community would benefit from this proposal?	Proposal fails to identify positive impact nor identifies populations benefitted	Proposal demonstrates a positive impact on a material portion of the population 25-75%	Project demonstrates a strong positive impact on a significant portion of the					
IMPACT ON FUTURE BUDGETS: Will this proposal require ongoing funding? Will it reduce or increase ongoing operating expenses? Will the project produce additional annual revenues?	Project creates a new funding dependency and future tax levy pressure.	Project would have a neutral impact on personnel or other operating costs or revenues. Project is budget neutral.	Project decreases future operating costs, increase operating revenues,					
COMPLEXITY AND READINESS: Is the project or proposal complex with multiple phases before implementation can begin? Does the project or proposal require outside approvals or oversight? Does a clear implementation plan exist? What complications could arise to prevent this project from achieving its intended goals?	Project is unable to proceed due to obstacles such as land acquisition, easements, designs and other approvals. Project is not shovel ready.	Minor obstacles, plans or details exist but should not impact a timely implementation.	Project is entirely ready to proceed. No obstacles exist.					
CENSUS TRACT ELIBILITY: Does the proposal/project fall within a census tract or benefit those vulnerable popuations and those disproportionately negatively impacted by COVID19?	This project/proposal is not located in a census tract and not designed to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is not located in a census tract but will benefit all citizens including those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is located in a census tract or is considered to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?					
IMPACT OF DEFERRAL: What is the impact of the deferral? Will costs go up? Will the City be out of compliance with mandates or regulations? Are there health and safety risks impacting residents that will remain unaddressed? Does this proposal improve the environmental quality of the city?	Deferral causes limited impact to service or disruptions.	Deferral will have limited impact on regulatory mandates, health and safety risks or environmental qualities.	Deferral will have a detrimental impact on regulatory mandates, health and safety risks or environmental qualities.					
PROJECT PRIORITY AND IMPACT: Regardless of any other scores, do you believe this project should be a priority? Do you believe that the project is transformational for the community? Do you believe that the project will make a big impact?	Low priority, impact, transformational power	Some priority, impact and transformational power	High priority, impact and transformational power					
			TOTAL					

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	**Terminal Building Rehabilitation**		
Department	**Airport**	Contact Name:	**John Chmiel**
Priority 1-6 (low-high)	**6**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (*Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)*

2.23	One Time Expense		Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

The terminal building was constructed in 1952 to serve as an airline terminal. It was last updated in 1998 to be used as the fixed based operations building for Wausau Flying Service. The building has good bones and there have been recent upgrades to the HVAC systems. This is the building that represents the City of Wausau to businesses and people visiting our area who use the airport. The building's curb appeal from both the parking lot and the apron does not represent the forward attitude of the City of Wausau. A large portion of upgrades and rehabilitation of the terminal building are able to be paid through FAA funding but a portion including the terminal flooring, wall coverings, furniture, and outdoor spaces is not covered. The storage building on the northside of the parking lot across from the terminal was given to the City by the FAA. It has never been painted. If the building was not owned by the City, I believe the inspections department would be talking to the owner regarding its exterior condition. This is an almost 70 year old building that saw its last upgrade 25 years ago; this project would bring the building up to the high standard of the City of Wausau and provide an impressive first impression to those seeking to do business in our area.

PROJECT PURPOSES: (Check all statements that apply)

	Addresses critical health or safety hazard.	X	Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.	X	Encourages economic development
X	Maintains or enhances systems that support existing city services.	X	Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.	X	This project was identified and deferred on prior years capital/operating budget
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
X	Supports a revenue generating service		Increases FTE's within the department
	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

Upgrades will include: aestetic upgrades to improve the parking lot curb appeal, new carpet in the offices and conference room, wall covering and furnishings for the occupied areas of the terminal. The northside storage building exterior siding and roof will be cleaned and painted with two coats of paint matching the color scheme of the corporate hangars on the airport.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Many of the companies that consider Wausau as a future location use the airport. The City of Wausau only gets one chance to make the first impression. The majority of the operations that occur at the airport are business related. Local companies either use the airport directly or use the airport to facilitate business abroad, or they use the airport to give customers easy access to their location in Wausau. The longer this project is delayed, the more business opportunities that could be missed.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

Upgrades to the terminal building will result in cost savings from multiple temporary solutions which have been used in the past to extend the building life and will provide an adequate space for the current operations of the airport. Federal funding has been sought and applied for with this project and may fund the project in part but allocation of these funds has been delayed to the point that it is not practical to await those decisions based on the repairs needed to the building.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Terminal Building Rehabilitation

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design			50,000			50,000
LandAcquisition						-
Construction/Maintenance				150,000		150,000
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	$ -	$ -	$ 50,000	$ 150,000	$ -	$ 200,000
FUNDING SOURCES						
ARPA Funding			200,000			200,000
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ 200,000	$ -	$ -	$ 200,000
Shortfall	$ -	$ -	$ (150,000)	$ 150,000	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

Terminal Building Rehabilitation

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 *funds must be obligated by 12/31/2024*	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	**Hangar 2 Roof Replacement**		
Department	**Airport**	Contact Name:	**John Chmiel**
Priority 1-6 (low-high)	**6**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (*Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)*

2.23	One Time Expense		Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

Hangar 2 is one of four city-owned Corporate hangars at the Wausau Downtown Airport. It is currently rented by Wausau Flying Service and used for storage and maintenance of flight training aircraft. The hangar is nearly 100 years old and is one of the historic structures on the airport property, having been built near the start of the airport itself. The roof was last replaced in 1998. The roof in its current state is no longer safe or effective and has many structural defects, including leaks and weak areas. This has caused leaking into the main hangar bay and onto sensitive aircraft equipment as well as risk to the entire historic structure. This project will provide a new roof for the corporate hangar and extend the functional life of the building, providing a safe working space for the airport tenant and mitigating the risks of lost revenue that could be incurred by tenants and the City.

PROJECT PURPOSES: (Check all statements that apply)

X	Addresses critical health or safety hazard.	X	Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
	Maintains or enhances systems that support existing city services.	X	Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.		This project was identified and deferred on prior years capital/operating budget
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
X	Supports a revenue generating service		Increases FTE's within the department
	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

The current roof on Hangar 2 is no longer safe or functional. Patch repairs have been only minimally successful and the roof has outlived its useful term since its last replacement nearly 30 years ago. The potential of failure of the roof puts the City at risk of large finanical obligation due to damages and replacement of the historic structure. This project will address the weak and dangerous areas of the roof and eliminate the cost for continuous repair that is currently being incurred and elimate the risk of serious damage to hangar contents.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Continued use of the hangar in its state is dangerous due to increasing damage done by leaking water and falling material from the current roof. Failure to replace the roof will result in further deterioration and potential damage to hangar contents owned by Wausau Flying Service and other airport tenants. This places additional risk on the City for repayment of damages and eventual cost to replace the lost structure.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

Hangar 2 provides rental revenue from Wausau Flying Service utilizing the space, as well as revenue by housing the flight training aircraft which keep training local, increasing fuel sales and student numbers. Replacing the roof will ensure this revenue continues and will reduce ongoing maintenance costs which have been occured in the attempts to patch the roof in its current state.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Hangar 2 Roof Replacement

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design			10,000			10,000
LandAcquisition			55,000			55,000
Construction/Maintenance						-
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	$ -	$ -	$ 65,000	$ -	$ -	$ 65,000
FUNDING SOURCES						
ARPA Funding			65,000			65,000
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ 65,000	$ -	$ -	$ 65,000
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

Hangar 2 Roof Replacement

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 *funds must be obligated by 12/31/2024*	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	**T-Hangar 1-10 Demolition / Replacement**		
Department	**Airport**	Contact Name:	**John Chmiel**
Priority 1-6 (low-high)	**5**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (*Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)*

2.23	One Time Expense		Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

T-hangars 1-10 were built in 1952 and need to be replaced; their condition is significantly deteriorated and their appearance is not up to the standard set by the airport and the City of Wausau. T-hangars provide the City with the largest amount of revenue for the operating budget and have been operated at 100% capacity for their lifetime, with a waitlist for occupancy. This project includes demolition of the original 1952 building and replacement building with 10 updated units that will meet safety, operational, and asthetic standards.

PROJECT PURPOSES: (Check all statements that apply)

	Addresses critical health or safety hazard.	X	Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.	X	Encourages economic development
X	Maintains or enhances systems that support existing city services.	X	Encourages revitalization, community aesthetics, or historic preservation
	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.		This project was identified and deferred on prior years capital/operating budget
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
X	Supports a revenue generating service		Increases FTE's within the department
	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

The 1952 hangar is an eyesore for the airport and requires major maintenance to extend its life, for which CIP requests have been denied over past 6 years. We currently have 17 people on the waitlist for t-hangars so even when monthly hangar rent increases we will not have a problem filling the hangars. With regard to safety concerns, two of the hangar doors on the 1952 structure have broken which have required $25,000 in repair work. At current rates, the original building earns $11,000 per year.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

If we continue to have door failures and structure issues with the original building, revenue earned by the units will not outpace cost to repair or maintain. Door failures could threaten life as well as damage privately-owned aircraft, opening the City up to potential liability for any losses as the building owner.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

Replacement T-hangars 1-10 would likely bring in a minimum of $18,000 per year in revenue from hangar tenants. In addition, the cost of continual repairs to the outdated structure would be mitigated with a new building that requires far less initial maintenance.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

T-Hangar 1-10 Demolition / Replacement

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design			100,000			100,000
LandAcquisition						-
Construction/Maintenance				1,400,000		1,400,000
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	$ -	$ -	$ 100,000	$ 1,400,000	$ -	$ 1,500,000
FUNDING SOURCES						
ARPA Funding			100,000	1,400,000		1,500,000
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ 100,000	$ 1,400,000	$ -	$ 1,500,000
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

T-Hangar 1-10 Demolition / Replacement

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 *funds must be obligated by 12/31/2024*	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	**Flight Training & Community Room Addition to Terminal Building**		
Department	**Airport**	Contact Name:	**John Chmiel**
Priority 1-6 (low-high)	**6**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (*Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)*

2.23	One Time Expense		Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

In an effort to address the nationwide pilot shortage, flight training in Wausau is at an all-time high. The flight training programs in Wausau are among the busiest in the State of Wisconsin and produce more student and certificated pilots than comparable programs in much larger cities. As the largest training base in northcentral Wisconsin, the expanding student number is stretching the current terminal building beyond its capacity. Due to this, spaces for community events within the terminal building are often needing to share with flight instruction spaces, minimizing the ability to do activities which involve either. Without adequate space to continue growth, flight training will stall and quality could decline. Building a classroom addition onto the historic terminal building would elimate the standing lean-to structure on the East side of the building and provide two classroom / community spaces, flight instructor offices, a simulator room, and new restroom facilities. These facilites would ensure that quality flight instruction is able to continue and grow and community events can take advantage of shared meeting spaces. FAA funding is "available" for these projects but this has been applied for the past two years but this expansion project has been denied both times; the only way to complete this upgrade will be through City funding.

PROJECT PURPOSES: (Check all statements that apply)

	Addresses critical health or safety hazard.	X	Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.	X	Encourages economic development
	Maintains or enhances systems that support existing city services.	X	Encourages revitalization, community aesthetics, or historic preservation
X	Provides new service, facility, system or equipment.	X	Provides other rehabilitation, replacement or new construction.
X	Expands existing service into an undeveloped area.		This project was identified and deferred on prior years capital/operating budget
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
X	Supports a revenue generating service		Increases FTE's within the department
	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

The current lean-to addition on the terminal building is a blight and is currently a safety hazard due to deterioration, roof leaks, and mold. The flight training / community space addition would provide a new build addition that blends with the historic architecture of the terminal building and provides additional capacity to meet the increasing demand for pilot training and community spaces. This new space would include classrooms, flight instructor offices, updated simulator space for increased learning, and compliant restrooms.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

The current lack of suitable classroom space within the terminal building will limit the growth potential for flight training as well as community events; flight school activity growth from 2022 to 2023 was 48%. This limitation of space also impacts the quality of instruction as students are unable to have suitable spaces for effective learning. The loss of capacity for students to flight training in Wausau will result in our youth / students leaving the area to pursue flight training in other cities, increasing the loss of both revenue and human capital from the City of Wausau.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

Private grants are being sought to fund the purchase of upgraded flight training equipment, maintenance of which will be self-funded through student use. This equipment will also be used by community programs such as the Wausau Area Virtual Education (WAVE) Aviation 101 program, also funded through private foundation donations. The increased capacity of the terminal building will be both an economic and community benefit and will increase revenues for local businesses and the City through space rental and community events.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Flight Training & Community Room Addition to Terminal Building

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design			50,000			50,000
LandAcquisition						-
Construction/Maintenance				500,000		500,000
Equipment/Vehicle/Furnishings Purchase				75,000		75,000
Other(Describe)						-
Total Costs	$ -	$ -	$ 50,000	$ 575,000	$ -	$ 625,000
FUNDING SOURCES						
ARPA Funding				575,000		575,000
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income				50,000		50,000
Other (Describe)						-
Total Sources	$ -	$ -	$ -	$ 625,000	$ -	$ 625,000
Shortfall	$ -	$ -	$ 50,000	$ (50,000)	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

Ongoing costs incurred by equipment in the flight training addition would be funded through student payments to use the equipment and additional grant dollars.

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

None

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

Flight Training & Community Room Addition to Terminal Building

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
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YEAR 2024 *funds must be obligated by 12/31/2024*	TIME FRAME (Start/End Dates by Month)											
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YEAR 2026	TIME FRAME (Start/End Dates by Month)											
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CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION
REPLACING LOST PUBLIC SECTOR REVENUE
SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	**Hangar 2 Office Upgrades for Fire / Police**		
Department	**Airport**	Contact Name:	**John Chmiel**
Priority 1-6 (low-high)	**5**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (*Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)*

2.23	One Time Expense		Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

Hangar 2 is one of four city-owned Corporate hangars at the Wausau Downtown Airport and is nearly 100 years old. This makes it the oldest building on the airport property and a historic structure, however its condition is deteriorating quickly. In addition to hangar space for aircraft, the attached former terminal building houses offices and restroom space. These are currently used in part by maintenance personel and flight instructors with Wausau Flying Service. Discussion with the Wausau Fire Department and Wausau Police Department has revealed the opportunity for use of the Hangar 2 office spaces for training at the airport that would benefit all departments. This project would renovate existing space in Hangar 2 which was formerly the Civil Air Patrol headquarters building and former FBO and create offices, training space, and storage areas to be utilized by both police and fire rescue units to train specifically for aviation-related calls.

PROJECT PURPOSES: (Check all statements that apply)

X	Addresses critical health or safety hazard.	X	Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
X	Maintains or enhances systems that support existing city services.	X	Encourages revitalization, community aesthetics, or historic preservation
X	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.		This project was identified and deferred on prior years capital/operating budget
	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.		Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
X	Supports a revenue generating service		Increases FTE's within the department
X	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

This project would create a training area for local emergency personnel to train for aviation-related accidents and responses which currently does not exist. The new training space afforded by upgrading the existing Hangar 2 office areas would capitalize on existing infrastructure and buildings while eliminating blight that has occured due to the condition of the building deteriorating over time. This project would not only benefit the departments involved but also public safety overall as a proper response to a potential incident is essential.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Without attention, the state of Hangar 2 will continue to deteriorate and will require significant funds to either bring back to a useable space or demolish portions which cannot be saved. No suitable space would then exist which could be used across departments, increasing the risk of improper response to an accident and increasing the risk put on the general public.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

Upgrading the Hangar 2 office space provides a cost-effective alternative to a new-build training location for the fire/police departments and would eliminate the blight that is the current office condition. It would also remove maintenance costs which have been associated with just keeping the building functioning up to this point, including emergency HVAC repairs and temporary fixes.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Hangar 2 Office Upgrades for Fire / Police

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design			20,000			20,000
LandAcquisition						-
Construction/Maintenance				80,000		80,000
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	$ -	$ -	$ 20,000	$ 80,000	$ -	$ 100,000
FUNDING SOURCES						
ARPA Funding			20,000	80,000		100,000
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ 20,000	$ 80,000	$ -	$ 100,000
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

Hangar 2 Office Upgrades for Fire / Police

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