

FINANCE COMMITTEE

Date and Time: Tuesday, April 14, 2020 @ 5:15 pm., Council Chambers

Members Present *In person:* Nutting, Lawrence. *By WebEx:* Rasmussen and Martens.

Members Excused: Smith

Others Present: Groat, Jacobson, Goede, Van Krey, Lindman

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. The meeting was called to order by Chairperson Rasmussen.

Approval of the minutes of previous meetings (3/24/20)

Withdrawn.

Discussion and possible action regarding 2019 carryover resolution adjustments

Groat explained at the last meeting she had provided a listing of the carryovers, but after the meeting it was brought to her attention that she had inadvertently omitted the Fire Department's requests, so these have been added. She also pointed out the elections budget can fluctuate based on the number of elections on the calendar, for instance last year we had two small elections and this year there are five large elections. Details are noted in the memo in the committee packet.

Motion by Lawrence, second by Nutting to approve the carryover resolution adjustments. Motion carried 5-0.

Discussion and possible action regarding Safer At Home Parking Refunds for Downtown March and April Parking permit fees

Rasmussen stated this is another measure that would help our downtown business owners and stakeholders while employees are not using the ramps and not able to park in them based on the Safer at Home orders.

Motion by Martens, second by Nutting to approve the parking refunds for March and April parking permits. Motion carried 4-0.

Discussion and possible action regarding update on Police Department Radio Purchase

Rasmussen explained these radios are for squad cars that were recently ordered and are arriving shortly for delivery. She indicated going forward we will recognize the purchase of the mobile radio as part of the unit of an outfitted car, just as we recognize the cot as part of an ambulance. She stated when we outfit police cars we want to have all the equipment that is necessary and included in the price of the finished car; however, in this case the request is to purchase the radios under a contract where we can obtain special government pricing. She noted Finance Committee previously deferred action on requesting an RFP, but given the fact that we are able to obtain special pricing under a purchasing consortium it waives off the requirement for RFP.

Nutting requested clarification. Eric Lindman explained the radios are being replaced in six marked squads that are currently equipped with Tate radios which have been having issues with operation and maintenance. The intention is to switch over to Motorola radios on the new cars.

Motion by Lawrence, second by Nutting to approve the Police Department Radio Purchase. Motion carried 4-0.

Discussion and possible action regarding Great Lakes Cheese Demolition project Budget Modification

Groat stated this had been bid out once before and work had started, unfortunately the contract had to be terminated due to the passing of the owner and sole proprietor of the business. The balance of the unfinished demolition work was placed out for bid and received new bids, however, there was not sufficient funds left from the previous project to fund the new low bid. She indicated an additional \$54,500 is needed, which includes a \$20,000 contingency in the event of any asbestos or other unknowns are found as the demolition proceeds. This budget modification would allow us to enter into the contract with the low bidder and complete that project. Rasmussen noted if the contingency is not needed it will go back into the TID.

Motion by Nutting, second by Lawrence to approve the budget modification regarding the Great Lakes Cheese demolition. Motion carried 4-0.

**Discussion and possible action regarding the Wisconsin DNR Railroad Corridor and Riverside Park
Additional Environmental Testing and related budget modification**

Rasmussen stated this is something that has been worked on for a while and there is wide public interest in additional testing in this area. She indicated a communication was received from one of our peers on the Park Committee encouraging support of the resolution because it will put the additional testing matter to rest.

Groat pointed out this will be funded out of TID #6 and our budget policy allows the Finance Committee to do capital amendments under \$20,000 without Council approval and this falls below that amount. If this is approved they can go forward and enter into the contract without waiting for Council approval.

Motion by Lawrence, second by Nutting to approve the additional environmental testing regarding the Wisconsin DNR Railroad Corridor and Riverside Park. Motion carried 4-0.

Adjourn

Motion by Lawrence, second by Nutting to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:30 pm.