OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Meeting of the:	**FINANCE COMMITTEE**
Date/Time:	**Tuesday, April 26, 2022 at 5:15 PM**
Location:	**City Hall (407 Grant Street) - Council Chambers**
FIN Members:	Doug Diny, Carol Lukens, Michael Martens, Lisa Rasmussen, Sarah Watson

AGENDA ITEMS

1 Select a Chairperson and Vice Chairperson for 2022-2024 term.
2 Establish Regular Meeting Date and Time for 2022-2024 term.
3 Minutes of the previous meeting(s): (3/22/22 & 4/12/22)
4 Discussion and possible action on ERP software implementation
5 Discussion and possible action regarding expanding Ehlers Financial Investment Advisory Services to include General Investments
6 Discussion and possible action regarding Resolution Declaring Authorized Representative to File Applications for Financial Assistance from State of Wisconsin Environmental Improvement Fund
7 Discussion and possible regarding Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing
8 Discussion and possible action regarding WAAM Closed Captioning and budget amendment
9 Discussion and possible action regarding yearend budget to actual results and related carryover requests of the 2021 budget to the 2022 budget
10 Discussion and possible action regarding ARPA status, ARPA funding requests and related budget modification
11 Discussion and possible action regarding 2023 Workcamps Home Repair Contract for 2023

Adjourn

Members of the public who do not wish to appear in person may view the meeting live over the internet on the City of Wausau's YouTube Channel http://www.tinyurl.com/WAAMedia, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at https://tinyurl.com/WausauCityCouncil. Any person wishing to offer public comment who does not appear in person to do so, may e-mail mary.goede@ci.wausau.wi.us with "Finance Committee public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

NOTICE: It is possible and likely that members of, and possibly a quorum of members of the Committee of the Whole or other committees of the Common Council of the City of Wausau may be in attendance at the above-mentioned meeting. No action will be taken by any such groups.

This Notice was posted at City Hall and faxed to the Daily Herald newsroom 4/22/22 at 10:00 AM

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

Other Distribution: Media, (Alderpersons: Peckham, Neal, Kilian, Wadinski, McElhaney, Larson), *Rosenberg, *Jacobson, *Groat, Department Heads

FINANCE COMMITTEE
Date and Time: Tuesday, March 22. 2022 @ 5:15 pm., Council Chambers
Members Present: Lisa Rasmussen, Sarah Watson, Michael Martens, Dawn Herbst, and Deb Ryan
Others Present: Maryanne Groat, Matt Barnes, Liz Brodek, Randy Fifrick, Nathan Miller, Tammy Stratz, Valerie Swanborg, John Chmiel & Angela Uhl, Mary Goede, Kaitlyn Bernarde

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. The Finance Committee was called to order by Chair, Lisa Rasmussen at 5:15 pm.

Minutes of the previous meeting(s): (3/08/22)
Motion by Herbst, second by Watson to approve all the minutes of the 3/08/22 meeting. Motion carried 5-0.

Discussion and Possible Action regarding creating a Paid Internship Program
Maryanne Groat stated they have not yet identified a funding source and since it is early in the season, we don't really know of any savings in other areas of the budget to apply this. She recommended they use the surplus from the 2021 operations and since this is kind of a pilot study, they could carry money forward from 2021 to 2022 to experiment with this to get additional manpower resources.

Mayor Katie Rosenberg clarified this would be complimentary or in addition to some of the programs we are already doing, such as the CSO program, etc.

Deb Ryan questioned what kind of positions these would be for and if any would be in other areas besides just city hall, like public works and/or utilities. Michael Martens stated from discussion at the HR Committee there weren't any specific positions designated, but it provides the opportunity for any department to create an internship.

Motion by Martens, second by Herbst to approve creating a Paid Internship Program from 2021 carryover. Motion carried 5-0.

Discussion and Possible Action regarding amending Section 10.01.080 Penalty
Lisa Rasmussen explained the request of Lt. Buckner it to modify the fee schedule to raise the default fine from $10 to $20 for parking violations that don't have a set fine stipulated in the table.

Deputy Chief Matt Barnes stated a couple of examples of violations they deal with on a regular basis that this penalty would be used for are overweight trucks parked on the streets, and trailers not attached to a vehicle parked on the streets. He indicated one of the impetuses for bringing this forward is the $10 citation is the lowest on our schedule and is not consistent with the other violations. The next lowest forfeiture across the board is $20 and the $10 penalty does not appear to be reducing violations or is a large enough forfeiture to prevent that type of parking. He commented people call the department all the time with these complaints and we're responding and consistently writing citations but are not seeing that it discourages it from happening again.

Motion by Martens, second by Ryan to approve amending Section 10.01.080 Penalty. Motion carried 5-0.

Discussion and possible action on Memorandum of Understanding between Marathon County, North Central Health Care and Metro Ride for specialized transportation assistance
Lisa Rasmussen indicated this is basically a renewal of the agreement for specialized transportation assistance that Metro Ride currently provides.

Motion by Ryan, second by Watson to approve the MOU. Motion carried 5-0.

Discussion and possible action regarding the sole source approval of the First Amendment to Airport Fixed Base Operation Agreement and First Amendment to Airport Management Agreement
Rasmussen stated the next two items are the contracts for the management of the Wausau Downtown Airport that are up for renewal, the Airport Fixed Base Operation (FBO) Agreement and the Airport Management Agreement. She indicated the Airport Committee has discussed and approve these contracts. She explained sole source documentation was in the packet for Wausau Flying Service due to their vast experience over the last 20 years in this specialized service. She noted the amendments allow both parties to review the terms of the arrangement every five years. She stated Assistant City Attorney Miller worked with the airport manager on the terms.

Michael Martens questioned why the fuel flow fee was being dropped from $0.12 to $0.06 a gallon. John Chmiel, Airport Manager, explained when they did a survey of other airports in the state that fee was more in line with what other airports. He stated originally when the agreement was signed with the city $0.06 was the fuel flow fee, but when the city was having budgetary difficulties during the Tipple administration, we accepted an increase of double that fee. He indicated he is now requesting to go back to the original agreement. He noted fuel flow at the Wausau Airport since 2017 has increase 92%, largely because of the relationships we have established with customers.

Motion by Herbst, second by Ryan to approve the sole source request. Motion carried 5-0.

Discussion and possible action on authorizing execution of the First Amendment to Airport Fixed Base Operation Agreement
Motion by Martens, second by Herbst to approve the agreement. Motion carried 5-0.

Discussion and possible action on authorizing execution of the First Amendment to Airport Management Agreement and related budget modification
Motion by Martens, second by Herbst to approve the agreement. Motion carried 5-0.

Discussion and possible action regarding budget modification for the purchase of seven buses through the VW State of Wisconsin Grant Assistance Program and Transit Reserves
Maryanne Groat explained the Council approved a resolution over a four-year period and established a budget for the purchase, but it took so long to procure them the budget has now lapsed. She stated a carryover resolution is typically done each year in April, but the buses have already been received and the payment needs to be made.

Motion by Ryan, second by Watson to approve the budget modification. Motion carried 5-0.

Discussion and possible action regarding Adoption of the Standard Allowance of Revenue Loss Pursuant to the American Rescue Plan Act of 2021, Coronavirus State and Local Fiscal Recovery Funds (SLFRF) Program
Maryanne Groat explained when notice was first received regarding these funds there was a computation that we would go through annually to determine what our lost revenue was. That computation allowed us to compare certain kinds of revenue from year to year and apply an inflationary increase to it to determine our revenue loss. This was established during the interim rules, but when the final rules came out in January 2022 there was also an option for the use of a standard allowance of up to $10 million and then the revenue loss doesn't have to be documented. She stated we need to elect the method we are going to use and that she advocated for the $10 million standard allowance. She stated if we miscalculate the revenue loss it could create problems in categorizing our expenses, so this method eliminates the audit risk of revenue loss. The revenue loss calculation has to be done each year and we can't accurately project what that number is going to be. By creating the standard allowance of $10 million we have the number up front. The benefit of categorizing and getting the largest revenue loss possible is because expenditures out of the revenue loss category are the most flexible and has the least amount of compliance requirements.   Anything government would typically spend dollars on can be spent out of that category. She noted they do want us to tell the federal government what we're going to do sooner versus later.

Motion by Ryan, second by Martens approve the use of the Standard Allowance of Revenue Loss. Motion carried 5-0.

Discussion and possible action regarding current American Rescue Plan Grant Requests
Rasmussen indicated they've received some requests for funds from within the departments which the committee will need to rank and score using the decision matrix created.

Consensus of the committee was to take more time to review and rank the requests and to email Maryanne Groat by April 6th and bring this item back to the next meeting. Groat noted once they rank them, they do not have to feel compelled to fund any at this time or could make a decision to partially fund some because they have plenty of time and may want to see what other requests are.

Deb Ryan stated Tom Kilian had indicated to her that he had concerns regarding areas in his district that don't have streetlights. Rasmussen stated he should send the specific streets that need streetlights to Eric Lindman and he will have the electricians look and them and bring them to CISM.

Discussion and possible action regarding licensing the use of the Special Assessment software purchase
Martens stated we have already approved the assessment software and questioned if this was just approving the contract language because the provider does not want to have any kind of indemnification clauses. Groat confirmed this and noted the IT Department sees this as a low risk software because it is not interacting with residents; it is internal only.

Motion be Herbst, second by Martens to approve the purchase. Motion carried 5-0.

Discussion and possible action regarding authorization to charge back uncollectible 2020 personal property taxes
Rasmussen stated the City Attorney's Office continues attempting to collect on these accounts. Groat stated we can't charge it all back, the statutes guide us through the situations where we are allowed to charge back. She noted the Attorney's Office has been actively trying to collect on these and expects the amount we will charge back will be less than the $39,000. There is an April 1st deadline, but we will work on finetuning the amounts.

Motion by Watson, second by Martens to approve the charge back. Motion carried 5-0.

Discussion and possible action regarding survey software
Maryanne Groat indicated she reached out to the vendor who has a variety of methods to engage the public, such as sending out post cards, letters, as well as a data base to push out requests. The key to good statistically valid sample is to get people to respond to the surveys and the vendor has a formula to calculate our margin of error. The vendor anticipates that 400 people could sign up relatively quickly.

Deb Ryan stated the city has a quarterly newsletter and for a lot of seniors that is their way of learning and keeping track of what information the city is asking for because a lot of them don't have a computer or are comfortable with technology. She encouraged them to include information in newsletter to reach that section of the community as to how they can participate.

Sarah Watson pointed out they can also participate in a survey by phone and questioned where the funding for the survey software is coming from. Groat stated they could fund it through ARPA because the rules allow administrative costs.

Motion by Watson, second by Herbst to approve the survey software. Motion carried 4-1. (*Ryan was the dissenting vote*.)

Discussion and possible action regarding February 2022 General Fund financial report
Maryanne Groat indicated she should have a good final December of 2021 at the next meeting, as well as the carryover resolution. She commented it is somewhat early in the year to make any assumptions on the rest of the year.

Adjourn
Motion by Watson, second by Herbst to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:00 pm.

FINANCE COMMITTEE
Date and Time: Tuesday April 12, 2022 @ 5:45 pm., Council Chambers
Members Present *In Person*: Lisa Rasmussen, Sarah Watson, Michael Martens, Dawn Herbst, and *By WebEx:* Deb Ryan
Others Present: Maryanne Groat, Ben Bliven, Ben Graham, Katie Rosenberg, Randy Fifrick, Bob Barteck, Anne Jacobson, Eric Lindman, Jamie Polley, Rick Rubow, Tammy Stratz, Mary Goede, Jim Wadinski

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. The Finance Committee was called to order by Chair, Lisa Rasmussen at 5:45 pm.

Minutes of the previous meeting(s): (3/22/22)
Withdrawn, deferred to next meeting.

Discussion and possible action regarding sole source request for WAAM Closed Captioning and budget amendment
Withdrawn, not ready.

Discussion and possible action regarding carryover of project and designated funds to the 2022 budget
Maryanne Groat explained this basically continues the budget for the projects currently underway. She pointed out for street improvements there is a request to carryover funds even though the project is complete, to help supplement the 2022 budget because we are experiencing some increases in costs. She stated the increases are due to supply chain issues and fuel costs. She indicated she expected to be able to use any excess surplus to reduce the borrowing in 2022, as well.

Eric Lindman stated late today the lights that were ordered last summer for the 2021 project came in. He requested $57,000 for the lights be included in the carryover resolution.

Motion by Martens, second by Herbst to accept the carryover projects list and include the light fixtures. Motion carried 4-0. (*Deb Ryan was unable to vote due to audio issues with WebEx*)

Discussion and possible action regarding ARPA funding requests and related budget modification
Groat referred to the chart in the packet showing the how the projects scored.
https://www.ci.wausau.wi.us/Portals/0/Departments/Council/Archives/Standing%20Committees/Finance%20Committee/2022/FINC_20220412_Packet.pdf
She noted the LED Lighting Project ranked the highest with 312 points, followed by the Skateboard Park with 290 points, and then the Police LPR at 190 points and Police Sit Stand stations at 171 points. She commented as was discussed in the past, there are opportunities to phase projects, and if they don't want to fund something today it doesn't mean they can't fund it in the future.

Rasmussen commented she looked at the projects through the COVID relief lens and felt the Skateboard Park definitely fits that bill. It is a place where people can get outside to engage in healthy physical activity. She also liked the LED Project as we have been trying to get this conversion taken care of block by block. It saves a lot of money through energy conservation, as well as contributes to safe neighborhoods. She commented the other projects seemed like they'd be better suited as CIP projects or equipment replacement fund projects; they did not feel like ARPA.

Sarah Watson commented she also rated the Skateboard and LED projects high because she felt the benefits would reach more of our residents, which she also sees as a priority with ARPA funds. She stated she found value in the other two projects but agreed they probably should be funded another way other than ARPA.

Discussion continued

Motion by Watson, second by Herbst to approve the LED Project and the Skateboard Park Project using ARPA funds (and hold off on the other two projects.) Motion carried 5-0.

Discussion and possible action authorizing the Noncompetitive Procurement Process for the PFAS Alternate Temporary Drinking Water Supply, establishing the Coronavirus State and Local Fiscal Recovery Funds Eligible Use and Establishing the Related Budget

Groat stated they have already depleted the pitchers and replacement filers and are looking to supplement the budget with an additional $80,000.

Watson questioned if $80,000 will be enough and if it is also for more bottled water or just the pitchers. Mayor Rosenberg responded it will cover the people who have requested pitchers and some extras, and it is up to the Council to decide if they want to continue with bottled water which runs outs as soon as it comes in. Watson questioned if there was a continued demand for bottled water to be restocked, unless people really needed it because it was a big waste of plastic. Rosenberg stated if we continue to give away water, we will continue to run out of it.

Eric Lindman commented the bottled water creates more issues with all the plastic bottles and since now there is a mechanism for people who are concerned to get a filer pitcher which removes PFAS, it will provide the drinking water at home.

Rasmussen pointed out an extra filter is provided with the pitchers, and this seems like a more environmentally friendly approach. She felt they should spend more funds on pitchers versus bottled water. She added bottled water off the shelf in the stores is not very expensive.

Watson questioned if businesses were able to sign up for pitchers. Rosenberg stated if you are a utility payer in the City of Wausau you can get a pitcher, which includes businesses.

Motion by Watson, second by Herbst to approve this plan and related budget, recognizing it is to be earmarked to spend on water pitchers, and can recapitalize in the future, if necessary. Motion carried 5-0.

Adjourn

Motion by Watson, second by Herbst to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:07 pm.

TO: FINANCE COMMITTEE

FROM: MARYANNE GROAT

DATE: April 20, 2022

RE: ERP Software Implementation

The city embarked on the implementation of Enterprise Resource Planning (ERP) Software towards the end of 2021. I have enclosed select pages of a past presentation for new members. The city has been using been using the same software since 1994. This project represents the largest software implementation undertaking by the city or county. The presentation provides background on the rigorous evaluation process the city and county in selecting a product. The implementation includes financial accounting, accounts payable, accounts receivable, point of sale, payroll, job costing, fixed asset accounting, human resource management, time tracking, onboarding, recruiting, compensation management, benefits administration, training management. The software solicited will be used by the city, county and CCITC. While the core software is Workday other vendors were proposed for certain applications including job costing. The job costing application is used by Public Works, County Highway and Parks. County Highway has specialized needs due to their work with the DOT. The initial job costing software proposed in the project has been deemed incompatible for the Highway Department. We will be issuing an RFP to consider other vendors. This will delay implementation of job costing until 2023. We are currently assessing the accounting implications and will develop a short-term compensating strategy.

The go live date for the core financials and human resources is December 2022. Other components will be implemented in 2023. The 2023 budget will be prepared using our existing budgeting software. Presently, we are in the "architect stage" of the Workday project meaning we are designing the data configuration to meet our needs. Set up is a critical component since electronic workflow and security are the backbone of the software. The set up is more complex because we are trying to develop a configuration that meets city, county and CCITC requirements.

As disclosed last year, this process is a significant investment in staff time. I have been allocating at least 40% of my time to the project. The design phase of Workday should be complete for initial testing and data conversion is to begin in June. The testing is expected to result in re-designs and further testing. Other project components such as point of sale or budget software design phase are expected to begin this summer.

To date we are on time for go live for the core requirements.

TO: FINANCE COMMITTEE
FROM: MARYANNE GROAT
DATE: April 21, 2022
RE: Investment Services

The city entered into investment advisory services with Ehlers Advisors last year. The purpose of the arrangement was to manage the ARPA funds. This has been a beneficial arrangement for the city. We have increased our investment yields, managed investment risk and reduced staff workload. It is not often you can reduce your workload and make money.

With the continued burden of the ERP software implementation along with ARPA management I believe it would be a excellent financial strategy to allow Ehlers to provide investment services on the city's portfolio.

Ehlers will attend the meeting to provide additional information.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

JOINT RESOLUTION OF THE FINANCE COMMITTEE AND WAUSAU WATER WORKS COMMISSION

Declaring Authorized Representative to File Applications for Financial Assistance from State of Wisconsin Environmental Improvement Fund

Committee Action:

Fiscal Impact: None

File Number:	Date Introduced:

FISCAL IMPACT SUMMARY			
COSTS	*Budget Neutral*	Yes ☒ No ☐	
	Included in Budget:	Yes ☐ No ☐	*Budget Source:*
	One-time Costs:	Yes ☐ No ☐	*Amount:*
	Recurring Costs:	Yes ☐ No ☐	*Amount:*
SOURCE	*Fee Financed:*	Yes ☐ No ☐	*Amount:*
	Grant Financed:	Yes ☐ No ☐	*Amount:*
	Debt Financed:	Yes ☐ No ☐	*Amount:* *Annual Retirement*
	TID Financed:	Yes ☐ No ☐	*Amount:*
	TID Source: Increment Revenue ☐ *Debt* ☐ *Funds on Hand* ☐ *Interfund Loan* ☐		

RESOLUTION

WHEREAS, the City of Wausau, Marathon, County, Wisconsin (the "Municipality") desires to file several applications for state financial assistance for its drinking water facilities under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.59, 281.60, and 281.61, Wis. Stats.);

WHEREAS, it is necessary to designate a representative for filing said applications;

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Wausau that the Mayor is hereby appointed as the authorized representative for the City of Wausau for the purpose of filing these applications, and that the representative is further authorized and empowered to do all things necessary in connection with said applications.

Passed and adopted this ____ day of _______________, 2022

Approved:

____

Katie Rosenberg, Mayor

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

JOINT RESOLUTION OF THE FINANCE COMMITTEE AND WAUSAU WATER WORKS COMMISSION

Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

Committee Action:	
Fiscal Impact:	Reimbursement of the cost of engineering services and construction services in the amount of up to $20 million.
File Number:	**Date Introduced:**

FISCAL IMPACT SUMMARY				
COSTS	*Budget Neutral*	Yes☒No☐		
	Included in Budget:	Yes☐No☒	*Budget Source:*	
	One-time Costs:	Yes☐No☒	*Amount: $20 million*	
	Recurring Costs:	Yes☐No☒	*Amount:*	
SOURCE	*Fee Financed:*	Yes☐No☒	*Amount:*	
	Grant Financed:	Yes☐No☐	*Amount:*	
	Debt Financed:	Yes☒No☐	*Amount:*	*Annual Retirement*
	TID Financed:	Yes☐No☒	*Amount:*	
	TID Source: Increment Revenue ☐ *Debt* ☐ *Funds on Hand* ☐ *Interfund Loan* ☐			

RESOLUTION

WHEREAS, Wausau Water Works in January 2022, as requested by the Wisconsin Department of Natural Resources (“DNR”), voluntarily tested and detected PFAS in the City’s public drinking water system; and

WHEREAS, PFAS are a group of thousands of widely used, long lasting, manufactured chemicals, the components of which break down very slowly over time and are widely used in many consumer, commercial and industrial products; they are present in our water, soil, air and food as well as in materials found in homes and workplaces; and

WHEREAS, the United States Environmental Protection Agency (“EPA”) is collaboratively researching how different levels of exposure to different PFAS can lead to a variety of health effects; and

WHEREAS, in 2016, the EPA released lifetime health advisories (“HA”) and health effects support documents for PFOA and PFOS to assist federal, state, tribal and local officials and managers of drinking water systems in protecting public health when these chemicals are present in drinking water; these HAs, which identify the concentration of PFOA and PFOS in drinking water at or below which adverse health effects are not anticipated to occur over a lifetime of exposure, are 70 parts per trillion (“ppt”) for PFOA and PFOS; and

WHEREAS, HAs are non-regulatory and reflect EPA’s assessment of the best available peer reviewed science; and

WHEREAS, in September 2019, as part of its action plan for the regulation of PFAS constituents, the EPA sent an action to the Office of Management and Budget for interagency review to address PFAS, to provide notice of proposed rulemaking; and in January 2021, issued a final determination that they will establish an MCL for PFOA and PFOS, a federal regulatory process that will take several years and would not take effect in Wisconsin until three years after the federal MCL is established; and

WHEREAS, PFAS levels in Wausau's six groundwater production wells and the treated water to customers are below the EPA's HAs; and

WHEREAS, the DNR, in cooperation with the EPA, continually assesses emerging contaminants which may affect sources of drinking water across the state, and those that are determined to be a threat to drinking water sources are evaluated for the establishment of maximum contaminant levels ("MCL") in drinking water; and

WHEREAS, at the request of the DNR and in accordance with the state's groundwater law, the Wisconsin Department of Health Services ("DHS") reviewed scientific literature and, in the spring of 2019, recommended groundwater enforcement standards of 20 ppt for PFOA and PFOS individually and combined; and

WHEREAS, Governor Evers directed the DNR to pursue rulemaking to create enforceable standards regarding PFAS, to protect public health for drinking water, groundwater, and surface waters in the stateand proposed a rule to amend Ch. NR 809, Wis. Admn. Code, to establish MCL standards for PFOS and PFOA in drinking water, based on recommendations from the DHS, be set at 20 parts ppt for PFOA and PFOS individually and acombined standard of 20 ppt; and

WHEREAS, The DNR policy board, on February 23, 2022, adopted a standard for drinking water of 70 ppt to mirror the current EPA HA, which was not acted upon by the Legislature's Joint Committee for Review of Administrative Rules; and

WHEREAS, given the evolving research and despite the ongoing rulemaking processes, Wausau has approved and begun a pilot study to investigate PFAS removal and management options prior to the new Drinking Water Treatment Facility being placed online; and

WHEREAS, the City of Wausau, Marathon, County, Wisconsin (the "Municipality") plans to undertake measures to respond to the detection of Per- and Polyfluoroalkyl Substances (PFAS) compounds in its drinking water supply, which may include the construction of improvements to and acquisition of equipment for the Water Works system (the "Project"); and

WHEREAS, the Municipality expects to finance the Project through a combination of grants, forgivable loans and/or by issuing tax-exempt bonds or promissory notes (the "Bonds"); and

WHEREAS, because the grants, forgivable loans and/or Bonds will not be issued prior to expenditure of funds on the Project, the Municipality must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the grants, forgivable loans and/or Bonds; and

WHEREAS, it is necessary, desirable, and in the best interests of the Municipality to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the grants, forgivable loans and/or Bonds are issued; and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau, that:

<u>Section 1. Expenditure of Funds.</u> The Municipality shall make expenditures as needed from its funds on hand to pay the costs of the Project until the grants, forgivable loans and/or Bond proceeds become available.

<u>Section 2. Declaration of Official Intent.</u> The Municipality hereby officially declares its intent under Treas. Regs. Section 1.150-2 to reimburse said expenditures with proceeds of the grants, forgivable loans and/or Bonds, the principal amount of which is not expected to exceed $20 million.

<u>Section 3. Unavailability of Long-Term Funds.</u> No funds for payment of the Project from sources other than the grants, forgivable loans and/or Bonds are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.

<u>Section 4. Public Availability of Official Intent Resolution.</u> This Resolution shall be made available for public inspection at the City Clerk's office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, *Wisconsin Statutes*, and shall remain available for public inspection until the grants, forgivable loans and/or Bonds are issued.

<u>Section 5. Effective Date.</u> This Resolution shall be effective upon its adoption and approval.

Passed and adopted this ____ day of _______________, 2022.

Approved:

____
Katie Rosenberg, Mayor

TO: FINANCE COMMITTEE
FROM: MARYANNE GROAT
DATE: April 21, 2022
RE: Closed Caption Wausau Area Access Media - Public Access TV

Closed Caption for Public Access TV was included within the 2022 budget at $49,224 with funding from APRA funds. Pursuant to federal procurement regulations the WAAMS staff obtained three quotes for the software. Public Access staff reviewed the software and selected Municipal Captioning Inc. the product they believe will work most efficiently and effectively with our other media software products. They should have sufficient funds to pay the maintenance fee from their operations budget.

We are seeking authority to proceed with the purchase as recommended by staff.

	CableCast	Municipal Captioning Inc	Enco
Implementation	51,285.00	47,402.37	51,285.00
Annual Support	5,995.00	5,995.00	-

QUOTE

Municipal Captioning Inc.
214 Muirfield Ridge Dr
Garner, North Carolina 27529
United States

Phone: 6172451744
Toll free: 8888986864
municipalcaptioning.com

BILL TO
Wausau Area Access Media
Kris Berge
407 Grant Street Wausau, WI 54403

Kris.Berge@ci.wausau.wi.us

Estimate Number: 1553
Estimate Date: April 13, 2022
Expires On: June 24, 2022
Grand Total (USD): **$53,397.37**

Items	Quantity	Price	Amount
AIP-494 LINK AIP-494 SDI Captioning Encoder.	1	$7,045.41	$7,045.41
CBL-ENCO-BUYOUT Buyout Price for ENCO enCaption Server, both hardware and software. Live & offline file captioning included.	1	$45,995.00	$45,995.00
CBL-ENCO-SETUP Initial Setup Fee for ENCO Closed Captioning. Includes 2 hours of remote configuration assistance from ENCO.	1	$295.00	$295.00
CBL-ENCO-SUPT Annual support contract for ENCO enCaption server and software. Includes software upgrades. Required in year 1. Optional after year 1.	1	$5,995.00	$5,995.00
GOV Discount GOV Discount doubled to 10% for this quote.	1	($5,933.04)	($5,933.04)
Shipping Free Shipping	1	$0.00	$0.00

Total: $53,397.37

Grand Total (USD): **$53,397.37**

QUOTE

41551 West 11 Mile Rd
Novi, MI 48375-1803

Number: ENCAP5166
Date: Apr 13, 2022

Sold To	Ship To	Your Sales Rep
Wausau Area Access Media Kris Berge **EnCap - CBL BO** 407 Grant Street Wausau, WI 54403 **Phone:** (715) 261-6550 **Email:** Kris.Berge@ci.wausau.wi.us	**Wausau Area Access Media** Kris Berge **EnCap - CBL BO** 407 Grant Street Wausau, WI 54403 **Phone:** (715) 261-6550 **Email:** Kris.Berge@ci.wausau.wi.us	**Gilbert Felix** **International Accounts Manager** **Email:** gilbert@enco.com **Tel:** +1 248.827.4440 ext 203 **Exp:** 5/31/2022

#	Part	Description	List Price	Your Price	Ext. Price
enCaption 4					
1	enCaption 4 Set-up CBL	Initial setup and configuration for all enCaption builds and usage amounts, includes up to 2 hours of remote Training	$295.00	$295.00	$295.00
1	enCaption 4 CBL - BO	enCaption4 Automated Captioning Appliance - Includes Hardware and Software. Both LIVE and OFFLINE software enabled - Cablecast Pricing Includes 1ST Year of Support License is good for 10 years Unlimited 24/7 usage - Unlimited hours a month with NO overage fee. 5 year warranty on the hardware	$45,995.00	$45,995.00	$45,995.00
		Section Total: $46,290.00			
OPTIONAL					
CLOSED CAPTION ENCODER					
1	CC ENCODER CARD	Closed Caption Encoder Card Buy Out 1 year warranty on the hardware	$4,995.00	$4,995.00	$4,995.00
		Section Total: $4,995.00			
SECOND YEAR OF SUPPORT					
0	enCaption 4 Support CBL	enCaption 4 - YEARLY Annual Support for enCaption 4 Cablecast Customer Pricing NOTE: Annual Support renewal - It includes support and any software upgrades at no cost as long as Client is covered under the annual support contract	$5,995.00	$5,995.00	$0.00
		Section Total: $0.00			

#	Part	Description	List Price	Your Price	Ext. Price

ORDER SUMMARY

Terms and Conditions: Hardware carries a one-year warranty unless specified otherwise. Purchase price includes technical support as noted; if parent system is not under support, new products are not under support. Technical support does not cover installation or configuration of covered items on non-ENCO provided and/or out of warranty hardware; this support will be subject to hourly billing. Shipment is FOB Novi, MI and not included in totals. Applicable tax will be added to final invoice amount. Hardware installation, facility wiring, etc. is expected to be completed in advance of onsite training. Software is non-refundable. Hardware is refundable only for the first thirty days if accompanied by an RMA number and subject to a 20% restocking charge. Onsite travel related expenses may be billed separately. All non-check/cash payments are subject to a 3% convenience and processing fee. Quote is valid for thirty (30) days from date of issue unless specified otherwise.	List Price:	**$51,285.00**
	Purchase Price:	**$51,285.00**
	Terms:	**100% Due On Order**

I, the undersigned, have read, understand, and accept the terms and conditions contained in this agreement and hereby authorize purchase of the items listed in this quote and represent that I am authorized to bind the organization into this agreement.

Signature ______________________________ Date ______________ www.cablecast.tv

Town of Wausau, WI - ENCO CC Quote

Date	Quote Number
4/14/2022	Q-07083

Bill To	Ship To
,	,

Expires	Cablecast Rep	Dealer Sales Rep	End User
7/13/2022	Randy Visser		Wausau Area Access Media

Item	Qty	Description	Rate	Discount	Amount
CBL-ENCO-BUYOUT	1.00	Buyout Price for ENCO enCaption Server. Both hardware and software. Live and offline file captioning included. Requires CBL-ENCO-SUPT in year 1. Beyond first year, software upgrades require CBL-ENCO-SUPT.	$45,995.00		$45,995.00
CBL-ENCO-ENC	1.00	The cost to purchase the Enco Captioning encoder card outright.	$4,995.00		$4,995.00
CBL-ENCO-SETUP	1.00	Initial Setup Fee for Enco Closed Captioning	$295.00		$295.00
CBL-ENCO-SUPT	1.00	Annual support contract for ENCO enCaption server and software. Includes software upgrades. Required in year 1. Optional after year 1.	$5,995.00		$5,995.00

Subtotal: $57,280.00
Shipping (UPS Ground):
Total: $57,280.00

Additional Notes:

TO: FINANCE COMMITTEE
FROM: MARYANNE GROAT
DATE: April 21, 2022
RE: Carryover Funding and Yearend Budget Modifications

A couple of yearend carryover requests have yet to be considered by the committee. If approved these would be submitted to the Council on May 10th.

Account and Number		Amount	Carryover Purpose
Street Hot Mix	110-101594830	$28,000	Fuel prices have caused an increase in hot mix not anticipated in the 2022 budget
Professional Service	110-2292190	$25,000	To fund the completion of the Strategic Plan contract
Data Processing Equi	110-8098132	$11,000	Fund the purchase of Open Meeting Technologies Voting Software. Budget approved in 2021 not installed until 2022
Election Equipment	110-8198130	$15,000	To purchase election badger books. Approved in 2021 still waiting to receive
Professional Service	110-3292142	$50,000	To fund the completion of the web site update

At yearend the following accounts are over budget. The committee may want to consider a budget modification.

Over Spent Account		Amount	Carryover Purpose
Unclassified	110-2292190	$54,000	Police Task Force Services Performed by WIPPS. Thismultiphased project was not completely budgeted
Refuse	110-11592970	$1,422	Underestimated budget slightly
City Attorney	110-13092120	$10,275	Legal and professional fees exceeded budget
Transfer From			
Assessment	110-12391210	$65,697	Prolonged staff vacancies created a surplus

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving Modification of the 2022 Budget – General Fund uncompleted projects

Committee Action:	Approved
Fiscal Impact (2022):	This action will modify the 2022 budget by re-establishing projects in process in the budget and fund other contractual obligations from the 2021 budget $129,000
File Number: 21-1109	**Date Introduced:**

FISCAL IMPACT SUMMARY			
COSTS	*Budget Neutral*	Yes ☐ No ☒	
	Included in Budget:	Yes ☐ No ☒	*Budget Source: 2021 Budgets*
	One-time Costs:	Yes ☒ No ☐	*Amount: $129,000*
	Recurring Costs:	Yes ☐ No ☒	*Amount:*
SOURCE	*Fee Financed:*	Yes ☐ No ☒	*Amount: Funded from Tax Levy*
	Grant Financed:	Yes ☐ No ☐	*Amount:*
	Debt Financed:	Yes ☐ No ☐	*Amount* *Annual Retirement*
	TID Financed:	Yes ☐ No ☐	*Amount:*
	TID Source: Increment Revenue ☐ *Debt* ☐ *Funds on Hand* ☒ *Interfund Loan* ☐		

RESOLUTION

WHEREAS, the Finance Committee has reviewed and recommends the request to carry forward certain 2021 budget appropriations for unfinished projects and contractual obligations balances as outlined, and

WHEREAS, the Finance Committee has also reviewed and recommends the request to carryover the unspent hot mix budget to supplement the 2022 budget to offset increases influenced by fuel costs;

Account and Number		Amount	Carryover Purpose
Street Hot Mix	110-101594830	$28,000	Fuel prices have caused an increase in hot mix not anticipated in the 2022 budget
Professional Service	110-2292190	$25,000	To fund the completion of the Strategic Plan contract
Data Processing Equi	110-8098132	$11,000	Fund the purchase of Open Meeting Technologies Voting Software. Budget approved in 2021 not installed until 2022
Election Equipment	110-8198130	$15,000	To purchase election badger books. Approved in 2021 still waiting to receive
Professional Service	110-3292142	$50,000	To fund the completion of the web site update

NOW THERFORE BE IT RESOLVED, by the Common Council of the City of Wausau that the proper City Officials be and are hereby authorized and directed to modify the 2022 budget as presented.

Approved:

____

Katie Rosenberg Mayor

TO: FINANCE COMMITTEE

FROM: MARYANNE GROAT

DATE: April 20, 2022

RE: ARPA project Requests

The Finance Committee adopted an ARPA process that included a standardized application and ranking matrix. The application process remains open and applications are considered monthly. This process accommodates newly identified needs and allows for the timely commitment to important projects. The Finance Committee ranks the requests and recommends funding. Unfunded projects remain eligible for future re-consideration. This ensures the City will have viable projects available if funded projects are withdrawn or uncompleted. The Committee can also provide partial funding or phased funding if this is considered appropriate.

Attached are the projects approved for funding along with the proposed projects and the unfunded projects.

The departments will be available to provide a brief overview of their requests. The committee can rank the proposals for funding deliberation on May 10.

The Finance Committee convened an ARPA listening session in 2021. Would the committee like to schedule additional sessions in 2022?

Another tool to solicit community ideas and input is through an ARPA Ideas Form. I have attached a sample of other community forms. I could develop a template for the committee's consideration at the May 10 meeting.

ARPA FUNDING

	1. Public Health	2. Negative Economic Impacts	3. Services to Disportionately Impacted Communities	4. Premium Pay	5. Infrastructure	6. Revenue Replacement: Government Services	Total
Landmark Project		$ 350,000					$ 350,000
2022 Budget:							
Public Access Server for Closed Caption			49,224				49,224
Internet Firewall Replacement						33,800	33,800
Core Switch Replacement						50,000	50,000
Financial ERP Software Replacement						850,000	850,000
Drinking Fountain Replacement Parks	81,000						81,000
2022 Resolutions							
Temporary Water Supplies						230,000	230,000
PFAS Pilot Study					240,375		240,375
LED Street Lighting Conversion						881,971	881,971
Skate Park		225,000					225,000
Obligated and Requested	$ 81,000	$ 575,000	$ 49,224	$ -	$ 240,375	$ 2,045,771	$ 2,991,370
MARCH REQUESTS							
FireFighter Positions		501,000					501,000
Fire Station Land Acquisition						815,000	815,000
EEC Negative Economic Impact		84,100					84,100
CCITC - Fiber Connection Project						140,000	140,000
	-	585,100	-	-	-	955,000	1,540,100
CITY ALLOCATION						**10,000,000**	**$ 15,586,461**
AVAILABLE						6,999,229	$ 11,054,991

ARPA CATEGORIES

	Internal Projects			External/Internal Projects			
	Govt Services Revenue Loss	Govt Capacity	Govt Service Delivery	Economic Impact	Health Emergency	Water Sewer Storm BB	Premium Pay Essential Workers
	$10Million Flexible						
General Government	X						
Fire	X						
Police	X						
Streets, Infrastructure Capital & Maintenance	X						
Other Infrastructure	X						
Fire Trucks and Police Vehicles	X						
Parks and Recreation	X			X			
Community Development	X			X			
Public Works	X						
Water	X					X	
Sewer	X					X	
Stormwater	X					X	
BroadBand						X	
Cybersecurity	X		X				
Capital Projects	X						
IT Projects	X		X				
Staffing							
Additional FTE	X	X					
Retention Activities and Pay	X	X					
Premium Pay	X						X
Capital Expenses	X						
Administrative Expenses	X	X		X			
Grants and Loans to Others:							
Nonprofits				X	X		
Individuals				X	X		
Small Businesses				X	X		
Impacted Industries				X	X		
Travel, Tourism and Hospitality Industries				X			
Others as allowed				X			
Lead Paint and Pipe Remediation				X		X	
Environmental Remediation	X			X		X	
Resiliency to Adapt to Climate Change						X	
Improvements to Vacant and Abandoned Properties				X			
Investments in Neighborhoods to improve Health				X			
Affordable Housing				X			
Rehab of Commerical Properties				X			
Technical Assistance				X			
Microbusiness Support				X			
COVID Mitigation and Prevention	X				X		
COVID Equipment Ventilators/Ambulances					X		
COVID Ventilation System Installs and Improvements					X		
Mental Health Services					X		
Prevent and Respond to Violence					X		

CITY OF WAUSAU

ARPA FUNDS EVALUATION CRITERIA

CRITERIA	POSSIBLE SCORE: 0 points	POSSIBLE SCORE: 1-5 points	POSSIBLE SCORE: 6-10 points	Three - Firefighter FTE's $501,000	Fire Station Land Acquisition $815,000	Entrepreneurial and Education Center $84,100	Fiber Project $140,000
ALIGN WITH PRIORITIES:How well does the proposal align with the community's funding priorities? Does it support a livable community, fiscally sustainable government, environmentally sustainable community, and an improved & equitable quality of life?	Project is inconsistent with community priorities and does not advance community service.	Project is partly consistent with priorities but does not significantly advance community service.	Project is directly related to the community priorities and community service.				
OTHER FUNDING SOURCES: Are there other federal/state ARPA alternative funding opportunities (such as the federal infrastructure bill) that could replace or supplement the request? Have these other funding sources been considered? Could the project/proposal be phased to accomodate other federal/state ARPA sources?	Alternative funding sources may be available but have not been explored, considered or leveraged.	Alternative funding sources may be available and will be leveraged if possible.	No alternate funding sources exist or alternative funding sources have already been leveraged to maximize the investment.				
TIMELINE : Can the proposal be implemented and completed within the ARPA program deadlines? Obligated by 12/31/2024 and expended by 12/31/2026	Project timeline is not well defined and does not clearly establish a work completion within the timeline. Project completion is near the end the ARPA requirements	Project timeline is lengthy but demonstrates that completion is within the ARPA requirements.	Project timeline clearly demonstrates that work will conclude within the short term (1 year or less).				
COST: While projects funded with ARPA should be impactful best practices indicate the funds should be spread over the qualifying period to enhance budgetary and financial stability. Does the proposal represent a reasonable allocation of resources relative to other community proposals?	Project exhausts all or the majority of funds immediately.	Project ARPA funding request is requires a significant ARPA allocation. However, the project provides for phases which allows for flexibility of unexpected City needs and priorities.	Project ARPA funding request is reasonable to the City overall ARPA allocation. The funding request allows the City to diversify the ARPA investments. Significant projects may be allocated in phases to provide future flexibility of unexpected needs and priorities.				
RESIDENT IMPACT: What portion of the community would benefit from this proposal?	Proposal fails to identify positive impact nor identifies populations benefitted	Proposal demonstrates a positive impact on a material portion of the population 25-75%	Project demonstrates a strong positive impact on a significant portion of the				
IMPACT ON FUTURE BUDGETS: Will this proposal require ongoing funding? Will it reduce or increase ongoing operating expenses? Will the project produce additional annual revenues?	Project creates a new funding dependency and future tax levy pressure.	Project would have a neutral impact on personnel or other operating costs or revenues. Project is budget neutral.	Project decreases future operating costs, increase operating revenues,				
COMPLEXITY AND READINESS: Is the project or proposal complex with multiple phases before implementation can begin? Does the project or proposal require outside approvals or oversight? Does a clear implementation plan exist? What complications could arise to prevent this project from achieving its intended goals?	Project is unable to proceed due to obstacles such as land acquisition, easements, designs and other approvals. Project is not shovel ready.	Minor obstacles, plans or details exist but should not impact a timely implementation.	Project is entirely ready to proceed. No obstacles exist.				
CENSUS TRACT ELIBILITY: Does the proposal/project fall within a census tract or benefit those vulnerable popuations and those disproportionately negatively impacted by COVID19?	This project/proposal is not located in a census tract and not designed to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is not located in a census tract but will benefit all citizens including those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?	This project/proposal is located in a census tract or is considered to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations?				
IMPACT OF DEFERRAL: What is the impact of the deferral? Will costs go up? Will the City be out of compliance with mandates or regulations? Are there health and safety risks impacting residents that will remain unaddressed? Does this proposal improve the environmental quality of the city?	Deferral causes limited impact to service or disruptions.	Deferral will have limited impact on regulatory mandates, health and safety risks or environmental qualities.	Deferral will have a detrimental impact on regulatory mandates, health and safety risks or environmental qualities.				
PROJECT PRIORITY AND IMPACT: Regardless of any other scores, do you believe this project should be a priority? Do you believe that the project is transformational for the community? Do you believe that the project will make a big impact?	Low priority, impact, transformational power	Some priority, impact and transformational power	High priority, impact and transformational power				
			TOTAL	0	0	0	0

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION

PUBLIC HEALTH AND ECONOMIC IMPACTS OF COVID 19

PUBLIC SECTOR CAPACITY - STAFFING

Public Sector Capacity spending category is designed to restore and bolster public sector capacity. Common examples would include:
*Allocating payroll and benefits of police officers and firefighters/paramedics for the time responding to COVID 19 to the grant
*Providing worker retention incentives including increases in compensation
*Increase staffing levels (FTE's)
*Administrative time managing created retention programs
*Premium Pay

Project Title	**Additional Firefighter/Paramedics**		
Department	**Fire**	Contact Name:	**Robert Barteck - Fire Chief**
Priority 1-6 (low-high)	**6**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (Check all that apply)

	COVID Payroll Allocation			Worker Retention Incentives
	Increased staffing	X		Administration of Retention Programs

SPENDING/PROGRAM DESCRIPTION
attach additional information if needed

The Fire Department is requesting ARPA Funding for three additional firefighter/paramedics for 2.5 years. This would be the first three of 12 additional firefighter/paramedics that have passed the Public Health and Safety Committee, the Human Resources Committee, and the Finance Committee approved the application for a federal grant to fund 9 of the positions and plans to take up funding the remaining three in April. Wages and benefits per firefighter are estimated at $100,000 per year with an additional $7,000 of initial issue turn-out gear and equipment. The total estimated cost of funding three firefighters/paramedics for the remainder of 2022, and all of 2023 and 2024 is $771,000. Attached is the justification document prepared by the Fire Chief that was presented to the Common Council and Committees

JUSTIFICATION
Describe the proposed programs impact on public sector capacity and how delay or deferral of the proposal will impact government service capacity

The City of Wausau has not increased the staffing of the Fire Department since 1970. Over the last 52 years, the call volume for the department has tripled and the number of responsibilities to community safety has dramatically increased. The Fire Department staffing fails to meet the national minimum staffing levels spelled out in NFPA 1710. The high call volume and high acuity type of incident responses have stretched the department's capabilities too thin and now serve as a safety risk to the community and the firefighter/paramedics themselves. Chief Barteck highlighted the issue during a presentation to the Common Council on November 9, 2021, the presentation can be seen on the Wausau YouTube Channel at: https://www.youtube.com/watch?v=1lWGplGQRUk&list=PLTKmYFdlHPXc4bYbUes_0W_KGYUhhaPAv&index=14&t=79s Chief Barteck also provided the community a case study of a fire that occurred on November 11, 2021, in a Youtube video on the Fire Department's channel which can be found at: https://www.youtube.com/watch?v=hjGqyovISnw&t=58s

OTHER AVAILABLE FUNDING SOURCES FOR THE PROGRAM (check all that apply)

	2022 Budget		Other (Describe)	

PAYROLL GROUPS IMPACTED (Check all that Apply)

	Police Union		Fire Union X
	Transit Union		Non-represented

PUBLIC HEALTH EMERGENCY - GOVERNMENT CAPACITY - FINANCIAL DETAIL

Additional Firefighter/Paramedics

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance						-
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs	150,000	300,000	30,000			480,000
Contractual Services						-
Supplies/Materials						-
Maintenance						-
Other (Describe) PPE and Equipment	21,000					21,000
Total Costs	$ 171,000	$ 300,000	$ 30,000	$ -	$ -	$ 501,000
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ 171,000	$ 300,000	$ 30,000	$ -	$ -	$ 501,000

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

To be determined by Finance Committee

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

Unknown

PUBLIC HEALTH EMERGENCY - GOVERNMENT CAPACITY - CALENDAR

Additional Firefighter/Paramedics

	TIME FRAME (Start/End by Month)											
YEAR 2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Recrutiment				X	X							
Task Hire and Train						X						
Task: Continued Deployment of Fire/Medics							X	X	X	X	X	X
Task:												
Task:												
Task:												
Task:												
Task:												

	TIME FRAME (Start/End Dates by Month)											
YEAR 2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Continued Deployment of Fire/Medics	X	X	X	X	X	X	X	X	X	X	X	X
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

	TIME FRAME (Start/End Dates by Month)											
YEAR 2024 ***funds must be obligated by 12/31/2024***	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Continued Deployment of Fire/Medics	X	X	X	X	X	X	X	X	X	X	X	X
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

	TIME FRAME (Start/End Dates by Month)											
YEAR 2025	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

	TIME FRAME (Start/End Dates by Month)											
YEAR 2026	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

Wausau Fire Department

Additional Firefighter/Paramedic Initiative

2021 Busiest Year in Wausau Fire History

Historical Call Volume by Month and Year				
	2021	2020	2019	2018
January	502	522	529	503
February	456	488	509	509
March	497	476	582	510
April	503	371	550	488
May	556	460	529	589
June	583	530	503	527
July	587	545	616	500
August	577	507	508	527
September	525	537	546	486
October	552	622	533	516
November	562	509	531	491
December	590	553	551	574
Total	**6490**	**6120**	**6487**	**6220**

Actions Taken Thus Far

- November 8, 2021
  - Presentation made to Council highlighting staffing problems within the Fire Department.
- November 15, 2021
  - Public Health and Safety examined safety aspects and recommended at least 9 additional firefighters be hired.
- December 13, 2021
  - Human Resources Committee examined deployment and recommended hiring 12 additional firefighter/paramedics. Additional 3 are to allow an additional vacation/time off slot on each fire crew

Next Steps

- Begin Discussions of potential funding sources of 12 firefighters
  - Potentially divide costs between funding sources
  - SAFER Grant, ARPA, TID, Referendum, or other sources
- Approve the Fire Chief to apply for the Staffing for Adequate Fire and Emergency Response Grant
  - Funding 9 of the 12 firefighters through grant
  - Grant deadline is February 4th
- Place development of contingency plans if grant effort fails on later Finance Committee Agendas

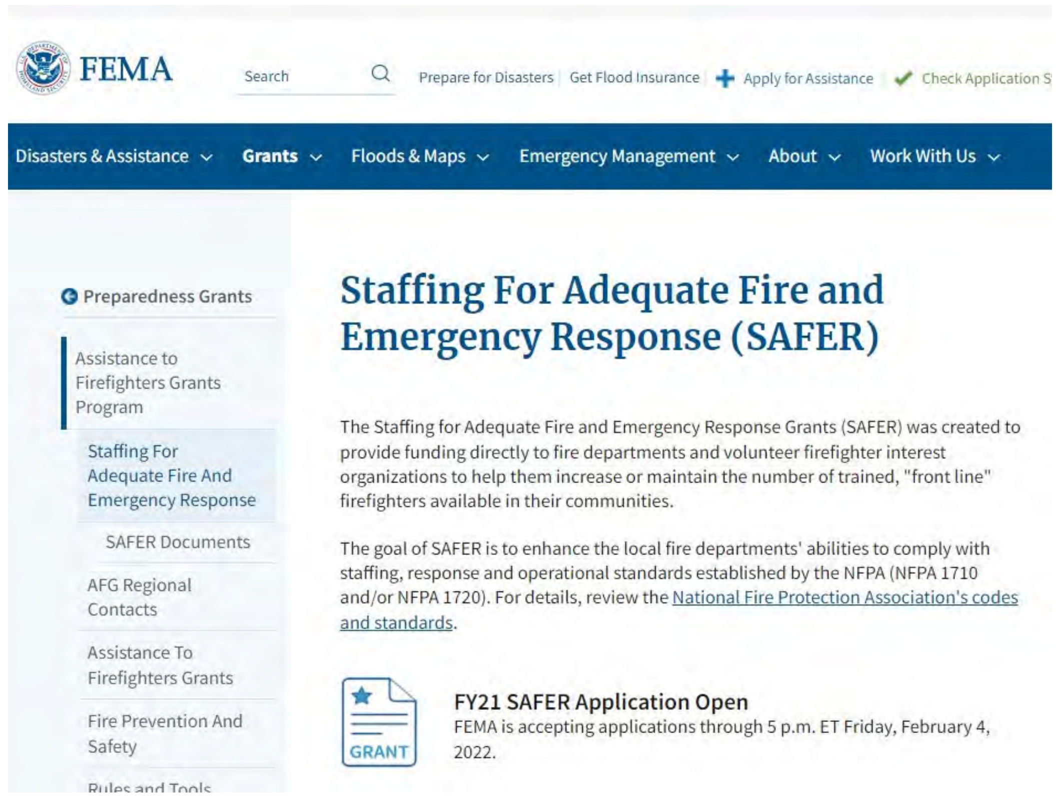
What is a SAFER Grant?

- FEMA Grant specifically for hiring firefighters
- Aids departments in becoming compliant with NFPA 1710 Standard
- Fully Funds Firefighters for first three years
- Highly Competitive
  - Brookfield FD Received Grant for 9 firefighters in 2021
- $560,000,000 available across the US. Estimated 500 awards
- All award recipients notified by September 30, 2022

Fire, EMS, and Rescue Apparatus	Wausau FD Minimum Staffing	Wausau FD Desired Staffing	NFPA 1710 Low-Risk Recommendation	NFPA 1710 High-Risk Recommendation
Station One				
Car Two - Battalion Chief	1	1	1	1
Engine One	2	3	4	5
Med One	2	2	2	2
Truck One	Cross Staffed with a crew of 2	Cross Staffed with a crew of 2	4	5
Rescue One			2	2
Med 5 (fourth out Med Unit)			No specific recommendation	No specific recommendation
Boat			No specific recommendation	No specific recommendation
Station Two				
Engine Two	2	3	4	5
Med Two	2	2	2	2
HazMat Unit	On-Call, no assigned staffing	On-Call, no assigned staffing	No specific recommendation	No specific recommendation
Station Three				
Engine Three	2	3	4	5
Med Three	2	2	2	2
TOTAL:	**15**	**18**	**25**	**29**

Recommendation Request

- It is respectfully recommended that the Finance Committee approve the Fire Chief to write and submit a SAFER Grant Application for 9 additional firefighter/paramedics



CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION

REPLACING LOST PUBLIC SECTOR REVENUE

SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

Project Title	**Fire Station One Replacement Land Purchase**		
Department	**Fire Department**	Contact Name:	**Robert Barteck - Fire Chief**
Priority 1-6 (low-high)	**6**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type (Check all that apply)

	One Time Expense **X**		Ongoing Operational Expenses

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

This request is to purchase the property located at 811 and 815 Grand Avenue, at Floral Lane and Grand Avenue. It is the site of the former Wausau Floral that is located one block South of Fire Station One. The Fire Department leadership has long identified the flower shop property as a likely location for the eventual replacement of Fire Station One. Response studies conducted showed that Station One is located in the ideal location for timely response in their response district. Any movement of Station One should be close to the current site. Ideally, the property would have frontage on Grand Avenue near the Thomas Street Bridge. The flower shop property is the only vacant open property within this small city region that meets those criteria. The property is large at 2.19 acres in size, has frontage on Grand Avenue and Floral Lane, and is within one block of Thomas Street (see attached map). The property is currently on the open market and available for purchase or lease. Security Realty is representing the seller. On 4/11/2022, the agent representing the seller stated in a phone call with me that the current price for the property is $815,000, which equals $8.67 per square foot. The city assessor's office confirmed that this price is within the market range for this particular property. This property would be an ideal site for the eventual replacement of Fire Station One. Once the city owns the property, it can begin planning the eventual replacement on a timeline of its choosing. Fire Station One no longer meets the need of the Wausau community and needs to be replaced as soon as possible. Using federal ARPA funding for this one-time purchase is an ideal use of the money for the Wausau community. It will reduce the ultimate total cost of replacing the station to city taxpayers by the price paid for the property. Alternative sites for the eventual replacement of Fire Station One would involve buying an existing residence or commercial building at a much higher overall price. The floral shop property is the ideal location and is a vacant property, therefore, causing the least disruption in the neighborhood.

PROJECT PURPOSES: (Check all statements that apply)

X	Addresses critical health or safety hazard.		Serves to eliminate blight
	Provides developed area with a comparable level of city services or facilities.		Encourages economic development
X	Maintains or enhances systems that support existing city services.	X	Encourages revitalization, community aesthetics, or historic preservation
X	Provides new service, facility, system or equipment.		Provides other rehabilitation, replacement or new construction.
	Expands existing service into an undeveloped area.		This project was identified and deferred on prior years capital/operating budget
X	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	X	Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
X	Supports a revenue generating service		Increases FTE's within the department
X	Contributes to a safe community		Other

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

Fire Station One no longer meets the needs of the Wausau Community. The 64-year-old station is long overdue for replacement. During the 2015 study of the three fire stations, Station Two and Station One, both were found to be substandard and in need of replacement. Remodeling or renovation of either of those stations was found to be cost-prohibitive. Station Two was felt to be the higher priority and was replaced with a new station on Hwy 52 Parkway. Station One remains extremely problematic and is desperately in need of replacement. The 2015 study determined Station One was short on space for the current fleet of apparatus, lacks proper facilities and privacy for female firefighters, lacks adequate bathroom facilities, lacks sufficient office space for administrative staff, lacks training space, lacks sufficient safety features of modern fire stations, and is in a state of decay that is cost-prohibitive to improve as a fire station. The COVID pandemic further exemplified the problems with Station One. The lack of adequate bathrooms, locker rooms, and the one wide open bunk room it was impossible to prevent the spread of COVID from employee to employee. The Fire Department is currently refreshing the use studies of Station One.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

The flower shop property is on the open market and given the current aggressive real estate market the property could be purchased before the city does. The purchase of the property is the first step in many years-long processes for the eventual replacement of Station One. It would behoove the city to be aggressive with the COVID relief funding and purchase the lot and have it available when the city is ready to commit to building a new station. If the city passes on this opportunity it could cause more problems in the future when the city seeks to buy a property for the replacement of Station One and no vacant properties are available in the close vicinity of the current station. In addition, the Police Department has run out of room within their building and would like to take over Station One to expand their space and allow indoor parking for their fleet. Office spaces, bunk room, etc could be remodeled to suit the unique needs of their department. The purchase of this property puts the city in a strong strategic position for future expansions of both fire and police departments to ensure the continuation of fiscally responsible service to the community.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

This purchase has a high-cost avoidance and future debt avoidance factors that need to be considered. To purchase 2.1 acres in this specific small area of the city would require purchasing homes and/or businesses, displacing residents/tenants, and then razing those properties to build on. The flower shop property is already vacant so no displacement costs will be incurred. The fire department is a revenue-creating department and building a replacement station would continue to support the department.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

Fire Station One Replacement Land Purchase

ONE TIME EXPENSE		2022	2023	2024	2025	2026	Total
Planning /Design							-
LandAcquisition							-
Construction/Maintenance							-
Equipment/Vehicle/Furnishings Purchase							-
Other(Describe)							-
Total Costs		$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES							
ARPA Funding							-
Donations							-
User Fees							-
Debt Issuance							-
Other Grant Income							-
Other (Describe)							-
Total Sources		$ -	$ -	$ -	$ -	$ -	$ -
Shortfall		$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP		2022	2023	2024	2025	2026	Total
Staff Costs							-
Contractual Services							-
Supplies/Materials							-
Maintenance							-
Other (Describe)	Land Purchase	815,000					815,000
Total Costs		$ 815,000	$ -	$ -	$ -	$ -	$ 815,000
FUNDING SOURCES							
ARPA Funding							-
Donations							-
User Fees							-
Other Grant Income							-
Other (Describe)							-
Total Funding Sources		$ -	$ -	$ -	$ -	$ -	$ -
Shortfall		$ 815,000	$ -	$ -	$ -	$ -	$ 815,000

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

This is not an ongoing operational project.

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

The purchase of the property can be made within the 2022 calendar year.

LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR

Fire Station One Replacement Land Purchase

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task: Make and offer to Purchase					X							
Task: Conduct contingent environmental test & etc.						X	X					
Task: Close on property								X				
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2024 ***funds must be obligated by 12/31/2024***	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION

Public Health Impacts of COVID 19

SPENDING ON RESPONDING TO NEGATIVE ECONOMIC IMPACT

While the pandemic impacted millions of American households and businesses it caused disporportionate impacts or more severe impacts to certain communities and populations. These severe and disporportionate households, communities, small businesses and nonprofits are presumed eligible for services that respond to the impact they experience.

Project Title	**Entrepreneurial and Education Center Economic Recovery Funds**		
Department	**Community Development**	Contact Name:	**Randy Fifrick**
Priority 1-6 (low-high)	**4**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Program Administration (Check all that apply)

	Internal Administration	X	Subrecipient (Identify): Entrepreneurial and Education Center

Impacted Households Small Business, Nonprofit and Impacted Industries (Check all that Apply)

	Assistance to Low or Moderate income households	X	Assistance to Small Business (Describe) Home of the Business Incubator
	Assistance in a Qualified Census Tract	X	Aid to Impacted Industries (Describe) Office Space
	Assistance to Nonprofits (Describe)		Other (Describe)

PROGRAM DESCRIPTION
attach additional information if needed

The Entrepreneurial and Education Center (EEC) faced major challenges during the pandemic which resulted in a severe financial shortfall. The EEC provides a one stop service center for start up and existing businesses throughout the region to access trusted advisors, educators and capital in order to establish critical business practices that should lead to the successes of business owners. The pandemic resulted in many occupants of the building leaving, which resulted in a revenue shortfall.
Specifically, the shifting business environment caused by the pandemic has left the office space within the facility difficult to lease out. As part of the this ask, we are requesting funding to make up for the loss in revenue caused by disruption the pandemic caused. Additionally, we are requesting marketing funds to promote the EEC to raise awareness and fill the space that remains empty. There are currently efforts underway to revamp the EEC website, but more funding is needed to assist in the recovery of this vital business incubator space. Even though the EEC has been in existence for some time, one of the biggest struggles is still creating awareness of the facility and services offered. We will use the bulk of this market money to develop a marketing plan with targeted marketing towards entrepreneurs looking to develop or grow their business.

The request amount was calculated with actual results from 2020 and 2021 year-end financial reports. It’s made up of the following;
Revenue Loss 2020 ($ 172,119 – $136,777) = $35,342
Revenue Loss 2021 ($ 172,119 – $163,361) = $8,758
Marketing = $ 40,000
Revenue Loss was calculated based on using 2019 as a baseline year with rental income of $172,119 that year. This was used as a comparable based on being the last full pre-pandemic year.

PROGRAM ADMINISTRATION
Describe how the proposed program will be administered, the recipient eligibility requirements and the outreach plan

The funds would be provided to the EEC as an allocation from the City to be managed as part of their ongoing operations and budget. The funds to make up for revenue loss would be put into the reserve account which is utilized for larger maintenance and capital projects. As the facility ages, we have some larger projects coming up that will deplete our reserves. Some of those projects include crack sealing and seal coating the parking lot, carpet replacement in the offices, updated tuck pointing in exterior block of the building, and upgrading to LED lighting internally and externally.
The marketing money would be first utilized to complete the work on revamping the EEC website. Next a plan to develop a targeted marketing approach for the EEC would be undertaken to determine the best way to raise awareness and fill the existing office space openings in the facility. into the reserve account which is utilized for larger maintenace and capital projects. The marketing money would be first utilized to pay for the exisitng.

OTHER AVAILABLE FUNDING SOURCES FOR THE PROGRAM (check all that apply)

	2022 Budget		Other (Describe)	

RESPONDING TO NEGATIVE ECONOMIC IMPACTS - FINANCIAL DETAIL

Entrepreneurial and Education Center Economic Recovery Funds

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Administrative Costs						-
Financial Assistance Grants	84,100					84,100
Financial Assistance Loans						
Neighborhood Investments						
Lead Remediation						-
Improvements to vacant and abandoned Properties						-
Other(Describe)						-
Total Costs	$ 84,100	$ -	$ -	$ -	$ -	$ 84,100
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ 84,100	$ -	$ -	$ -	$ -	$ 84,100

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Administrative Costs						-
Financial Assistance Grants						-
Financial Assistance Loans						-
Neighborhood Investments						
Lead Remediation						
Improvements to vacant and abandoned Properties						
Other (Describe)						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total	$ -	$ -	$ -	$ -	$ -	$ -
NET LEVY REQUIREMENT	$ -	$ -	$ -	$ -	$ -	$ -

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

Nothing should prevent this from beign done in a timely manner. We expect that the marketing element would be up and run within several months of being awarded.

RESPONDING TO NEGATIVE ECONOMIC IMPACTS - CALENDAR

Entrepreneurial and Education Center Economic Recovery Funds

	TIME FRAME (Start/End by Month)											
YEAR 2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Marketing Plan Proposals					X	X						
Task: Marketing Plan Creation						X	X					
Task: Targeted Marketing								X	X	X	X	X
Task:												
Task:												
Task:												
Task:												
Task:												

	TIME FRAME (Start/End Dates by Month)											
YEAR 2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Targeted Marketing	X	X	X	X	X	X	X					
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

	TIME FRAME (Start/End Dates by Month)											
YEAR 2024 ***funds must be obligated by 12/31/2024***	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

	TIME FRAME (Start/End Dates by Month)											
YEAR 2025	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

	TIME FRAME (Start/End Dates by Month)											
YEAR 2026	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												
Task:												

Wausau Business Development Center
Statement of Activities (Budget to Actual)
Month Ended December 31, 2020

	BUDGET YTD 2020	ACTUAL YTD	VAR +Fav/(-Unfav)	ACTUAL 2019
REVENUES				
Rental Income	174,000	**136,777**	(37,223)	**172,119**
Kitchen Income	4,000	3,754	(246)	4,401
Training Room Income	-	3,660	3,660	1,150
Interest On Accounts Receivable	-	(76)	(76)	5
Grant Income	40,000	30,000	(10,000)	50,000
Other Income	-	605	605	4,680
Doantions	-	10,000	10,000	5,000
TOTAL REVENUES	218,000	184,719	(33,281)	237,355
EXPENSES				
Administrative Expenses				
Legal	500	1,476	(976)	562
Advertising	1,000	600	400	5,854
Telephone	4,000	4,780	(780)	3,979
Management	58,000	57,058	942	58,236
Office Supplies	2,200	4,399	(2,199)	1,926
Travel, Education, Dues	1,020	410	610	1,268
Web Site	1,200	1,339	(139)	1,439
Bad Debt Expense	100	65	35	45
Board Meeting Expenses	600	55	545	1,025
Total Administrative Expenses	68,620	70,182	(1,562)	74,333
Facility Expenses				
Utilities				
Water	950	528	422	2,548
Sewer	800	554	246	3,311
Electric	42,000	33,907	8,093	43,646
Gas	14,000	10,232	3,768	13,771
Propane	160	173	(13)	226
Total Utilities	57,910	45,394	12,516	63,501
Building Expenses				
Janitorial	21,000	18,233	2,767	20,851
Supplies	3,500	1,468	2,032	2,996
Kitchen	3,000	551	2,449	1,963
Snow Removal	4,000	3,836	164	8,754
Mowing and Brushing	2,000	3,450	(1,450)	2,405
Repairs and Maintenance	9,000	39,341	(30,341)	14,230
Fire Protection	1,000	1,388	(388)	1,310
Garbage Collection	2,500	1,498	1,002	3,010
Recycling	1,200	698	502	1,336
Other Contractual Services	2,000	4,697	(2,697)	5,742
Insurance	6,630	7,130	(500)	6,589
Total Building Expenses	55,830	82,291	(26,461)	69,185
Boot Camp	10,000	10,028	(28)	7,916
Contingency	9,640	-	9,640	-
Capital Expenses*	16,000	(3,590)	19,590	-
Other Expenses	35,640	126,185	29,202	122,029
TOTAL EXPENSES	218,000	324,052	13,696	329,049
CHANGE IN NET ASSETS +Incr/-Decr	-	(139,332)	(19,585)	(91,694)
NET ASSETS, BEGINNING OF YEAR		2,846,438		2,938,131
NET ASSETS, TO DATE		2,707,105		2,846,438

Notes:
Repairs and Maint.: paint, plumbing, HVAC, air handlers, lights; Convert Fixtures to LED $5.3K, facility repairs $7.2K, Air Handling Unit $9.3K
Contractual Services: copier service, security system, loading dock heater, elevator inspec/permit

* 2020 Capital Expenses (Capitalize at Year End); Water Softner $7.1K, Dishwasher $2.3K, 2 Door Freezer $1.6K

Reduced receipts;-$53K rents, -$20K Marathon Cnty
Reduced expenses; -$25.4K electric, -$2.7K gas, , -$5.3K advertising,

Wausau Business Development Center
Statement of Activities (Budget to Actual)
Month Ended December 31, 2021

	BUDGET YTD 2021	ACTUAL YTD	VAR +Fav/(-Unfav)	ACTUAL 2020
REVENUES				
Rental Income	130,000	163,361	33,361	136,777
Kitchen Income	3,000	9,778	6,778	3,754
Training Room Income	2,000	7,220	5,220	3,660
Interest On Accounts Receivable	-	75	75	(76)
Grant Income	10,000	-	(10,000)	30,000
Other Income	-	115	115	605
TOTAL REVENUES	145,000	180,548	35,548	184,719
EXPENSES				
Administrative Expenses				
Legal	1,200	-	1,200	1,476
Advertising	500	1,750	(1,250)	600
Telephone	4,400	5,683	(1,283)	4,780
Management	18,000	27,608	(9,608)	57,058
Office Supplies	800	631	169	4,399
Travel, Education, Dues	350	250	100	410
Web Site	1,200	1,787	(587)	1,339
Bad Debt Expense	100	(60)	160	65
Board Meeting Expenses	250	306	(56)	55
Total Administrative Expenses	26,800	37,956	(11,156)	70,182
Facility Expenses				
Utilities				
Water	950	715	235	528
Sewer	800	771	29	554
Electric	34,000	32,985	1,015	33,907
Gas	13,000	15,511	(2,511)	10,232
Propane	80	168	(88)	173
Total Utilities	48,830	50,150	(1,320)	45,394
Building Expenses				
Janitorial	18,000	23,916	(5,916)	18,233
Supplies	2,000	2,786	(786)	1,468
Kitchen	1,500	1,513	(13)	551
Snow Removal	-	-	-	3,836
Mowing and Brushing	-	-	-	3,450
Repairs and Maintenance	6,000	16,230	(10,230)	39,341
Fire Protection	1,000	1,668	(668)	1,388
Garbage Collection	1,500	1,548	(48)	1,498
Recycling	800	698	102	698
Other Contractual Services	3,000	4,868	(1,868)	4,697
Insurance	6,630	8,059	(1,429)	7,130
Total Building Expenses	40,430	61,285	(20,855)	82,291
Boot Camp	-	-	-	10,028
Contingency	18,940	-	18,940	-
Capital Expenses*	10,000	-	10,000	(3,590)
Depreciation	-	121,907	(121,907)	119,747
Other Expenses	28,940	121,907	28,940	126,185
TOTAL EXPENSES	145,000	271,298	(4,391)	324,052
CHANGE IN NET ASSETS +Incr/(-Decr)	-	(90,750)	31,157	(139,332)
NET ASSETS, BEGINNING OF YEAR		2,707,105		2,846,438
NET ASSETS, TO DATE		2,616,355		2,707,105

Notes:
MCDEVCO standard occupancy target is 75%, will share % of lease revenue if standard is exceeded
Reserve building target increase is $80K annually
Repairs and Maint.: paint, plumbing, HVAC, air handlers, facility
Contractual Services: copier service, security system, elevator inspec/permit

*Capital Expensesto be Capitalize at Year End;

CITY OF WAUSAU

AMERICAN RESCUE PLAN - SLFRF APPLICATION

Water Sewer and Broad Band Infrastructure

Water, Sewer and Broadband infrastructure this category is available to address the consequences of deferred maintenance in drinking water systems, treatment of sewage and stormwater along with resiliency measures to adapt to climate change. In addition the funds may be used for broad band investment and cybersecurity investments. Common examples would include:
* Sewage and Stormwater projects must be eligible under the EPA's Clean Water State Revolving Fund
*Water projects must be eligible under the EPA's Drinking Water State Revolving Fund
*Broad band infrastructure must respond to lack of reliable service or affordable service
*Cybersecurity investment and modernization is eligible to new or existing infrastructure.

Project Title	**Fiber connections to Wausau Police and Fire station and connection to Metroride Bus headquarters as well as Community development**		
Department	**Information Technology (CCITC)**	Contact Name:	**Gerard Klein - Director City-County IT**
Priority 1-6 (low-high)	**5**		

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

Project Type ***(Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate Area)***

			Broadband Infrastructure 5.19

PROJECT DESCRIPTION

Provide a description of the project, purchase or service attach additional information if needed

The scope of the project is to create a fiber connection from the current CCITC fiber near the courthouse (the vault is next to the Sears ramp) to Wausau Police and Fire building on Grand Avenue then to continue across the street to Community Development building. Seperately, we will be installing fiber from the same Sears/Courthouse vault to Metro Ride's headquarters on Plumer Street. The project will include vault placement, boring and installation of conduit, fiber installation and splicing as well as some electronics (optics and switches).

	Addresses critical health or safety hazard.		This project was identified and deferred on prior years capital/operating budget
x	Required to achieve or miantain an adequate level of service		Expands existing service into an undeveloped area.
x	Provides new service, facility, system or equipment.	x	Repairs, replaces or prevents a breakdown of an existing infrastructure

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition

Currently the MetroRide headquarters building has a very low speed point to point wifi connection to it that limits our ability to provide consistent phones, security and internet connectivity. The police station and community development currently are connected via a Charter dark fiber connection that we will lose access to within the next few years. There are two reasons that this will happen, first, within the past few years law changes at the state level no longer require Charter to provide that connection to us for free (although they have not yet disconnected it). Second, the connection works because we cross connect in the County's 210 River Drive building. We expect to lose that county property sometime in the next few years. Several years ago, when we rebuilt Prospect, we installed vaults and conduit along Prospect in anticipation of this project. Last year the Wausau School District used the prospect conduit and extended it to their administration building. We intend to use that route but it still requires a fiber conduit run along Forest and on both sides of the Police station (i.e. extended to Community Development on Grand.).

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Without this project being completed, once we lose connectivity to these two properties we would have to lease bandwidth from a carrier which we anticipate would be very expensive. Dark fiber installed in the ground lasts for over 30 years and generally has minimal annual maintenance beyond marking it for Diggers Hotline.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits

If we had to buy bandwidth it would be very expensive and we would likely only justify paying for 1 Gigabit speeds. If we install this fiber we will light up the fiber optics at 10 Gigabit. This is the primary connection for the Police and Fire departments to access our current 10 Gigabit Wiscnet Internet connection which we have as a ring downtown between the Courthouse, City Hall, Library and 210/212 River Drive. For perspective, (3) 1 Gigabit connections at $1200/month would be $43,200/year. With our own dark fiber we will light it at 10 Gigabit and we will own it and use it for at least 30 years.

WATER, SEWER, STORMWATER AND BROADBAND INFRASTRUCTURE - FINANCIAL DETAIL

Information Technology (CCITC)

ONE TIME EXPENSE	2022	2023	2024	2025	2026	Total
Planning /Design						-
LandAcquisition						-
Construction/Maintenance		140,000				140,000
Equipment/Vehicle/Furnishings Purchase						-
Other(Describe)						-
Total Costs	$ -	$ 140,000	$ -	$ -	$ -	$ 140,000
FUNDING SOURCES						
ARPA Funding		140,000				140,000
Donations						-
User Fees						-
Debt Issuance						-
Other Grant Income						-
Other (Describe)						-
Total Sources	$ -	$ 140,000	$ -	$ -	$ -	$ 140,000
Shortfall	$ -	$ -	$ -	$ -	$ -	$ -

ONGOING NEW OPERATIONAL EXP	2022	2023	2024	2025	2026	Total
Staff Costs						-
Contractual Services						-
Supplies/Materials					1,200	1,200
Maintenance						-
Other (Describe)						-
Total Costs	$ -	$ -	$ -	$ -	$ 1,200	$ 1,200
FUNDING SOURCES						
ARPA Funding						-
Donations						-
User Fees						-
Other Grant Income						-
Other (Describe)						-
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -
Shortfall	$ -	$ -	$ -	$ -	$ 1,200	$ 1,200

IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD

Operating Budget

DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed

None

WATER, SEWER, STORMWATER AND BROADBAND INFRASTRUCTURE - CALENDAR

Information Technology (CCITC)

YEAR 2022	TIME FRAME (Start/End by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution										20,000		
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2023	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction					50000		70,000					
Task:												
Task:												
Task:												
Task:												

YEAR 2024 ***funds must be obligated by 12/31/2024***	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2025	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

YEAR 2026	TIME FRAME (Start/End Dates by Month)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task: Planning/ Design/Recruiting												
Task: RFP/ RFQ/ Bid/ Award												
Task: Contract Execution												
Task: Construction												
Task:												
Task:												
Task:												
Task:												

Metroride
1550 foot bore ($20/ft) - $31,000
2700 foot fiber 24 strand ($5/ft) - $13,500
3 vaults - $6000
3 Fiber marker poles - $300
4 strands spliced and terminated - $400

Total - $51,200

**requires installing upgraded vault at Courthouse and replacing 800 feet of existing fiber to gain necessary fiber s
1 vault - $2000
800 foot fiber 48 strand - $2,400
Splice case with grounding and bonding - $500
96 splices - $2,900

Total - $7,800

Wausau PD
2050 foot bore ($20/ft) - $41,000
2450 fiber 24 strand ($5/ft) - $12,250
2 vaults - $4000
3 Fiber marker poles - $300
4 splice cases - $2000
16 splices, 4 terminates - $1000

Total - $60,550

Community Development
500 foot bore ($20/ft) - $10,000
800 foot fiber 24 strand ($5/ft) - $4,000
1 vaults - $2000
1 Fiber marker poles - $100
16 splices, 4 terminations - $1,000

Total – $17,100

Optics $1,200

Summary
Metroride - $51,200
Courthouse – Reconfiguration - $7,800
Wausau PD $60,550
Community Development - $17,100

Total - $137,850

PRINCE WILLIAM
Finance

ARPA Funding - Share Your Ideas

We want to hear your ideas related to ARPA Funding. How can we help our communities stabilize and recover from Covid-19?

Please fill out the form below to share your ideas.

Name **Email**

Funding Idea

Cost

SUBMIT

American Rescue Plan Act Project Idea Form

This document is for submitting ideas for funding and is not an application for funding. If a program idea is approved, there will likely be a competitive Request for Proposal process that will award specific funding to organizations to implement the idea. *Completed documents should be sent to the ARPA Project Coordinator at ARP@spokanecity.org or via mail to Spokane City Council, 808 W. Spokane Falls Blvd., Spokane, WA, 99201.*

Idea for Funding:

Submitted by:

Phone: **Email:**

Project Summary

Provide a brief overview of the project idea:

Cost:

- ☐ **I am requesting a specific amount of funding for this project: $**
- ☐ **I have an estimated amount that I think could be used for this project: $**
- ☐ **I am unsure what the cost of this project is.**

Do you know who will administer this project?

- ☐ **Yes, there is a partner organization that has been identified and is onboard with the project:**
  - **Organization:**
  - **Point of Contact:**
  - **Phone:**
  - **Email:**
- ☐ **Maybe, I have ideas for organizations that may be interested:**
- ☐ **No, I'm unsure what organizations might be a good fit for this project.**

Are there any timeline considerations or deadlines for this project that the City should be aware of?

- ☐ **Yes.** *(please include this information in the overview section above)*
- ☐ **No.**
- ☐ **I am unsure if there are timeline considerations for this project.**

We need your input!

Give us your ideas on how the City of Oshkosh should use American Rescue Plan Act (ARPA) Funds

Please submit your ideas by Friday, July 30, 2021 via:

- **Online Form** -or-
- **Electronically/email**: Download PDF, fill out and e-mail to citymgr@ci.oshkosh.wi.us -or-
- **US Mail** or **City Hall Dropbox:** City Managers Office, 215 Church Ave – PO Box 1130, Oshkosh WI 54903-1130

CONTACT INFORMATION (needed for any follow-up questions)

1. **FULL NAME:**____
2. **ADDRESS:**____
3. **PHONE NUMBER:**_______________________________________
4. **E-MAIL ADDRESS:**______________________________________

Please provide as much information as possible about your suggestions for the use of funds in the space below. If necessary, please attach or forward additional information. Information may include the following:

- A brief description of the use of funds you are suggesting.
- Who will benefit from this use of these funds?
- How many people will be affected/served by this use of ARPA funds?
- Estimated amount of funds needed.
- Is this a one-time expense?
- Will there be ongoing costs for this recommended program/project?

To: Finance Committee

From: Mayor Katie Rosenberg

Date: April 26, 2022

Re: Group Workcamps Home Repair – Wausau 2023

The City of Wausau was recently approached by John Schmitt, who is the Youth Ministry Coordinator at St Anne's Church. Every summer their group does a mission trip through Group Workcamps and does home repair work for those in need. Staff met with John and Michael Krantz, from Group Workcamps, to discuss having the City of Wausau included in the location the group will serve in 2023.

At Group Workcamps, hundreds of teenagers from youth groups across the country repair and transform homes. Home repair mission trips are large-sized gatherings with up to 400 teenage participants that focus specifically on residential home repair with the aid of professional adult volunteers. Typically, they work on 50-70 homes during a one week camp for those residents that can't afford to or physically can't make the repairs themselves. The types of home repair projects range from painting, to building decks and wheelchair ramps, and other general home repairs.

As a Co-Sponsor, the City would need to provide a minimum of $20,000 for the purchase of building material supplies. This funding could either be allocated by the City in the 2023 budget or secured from local foundations. This money doesn't need to be committed until spring of 2023.

During a home repair mission trip, participants generally stay at a local school. We have reached out to the Wausau School District to inquire about using one of their facilities for this project.

In order to participate in the 2023 summer program, the City of Wausau would need to submit an application in early May of 2022 to be included in the Group Workcamp programming in 2023. More information on the program is attach and can be found at their website: https://groupmissiontrips.com/trip-types/home-repair

I recommend that the City direct Staff to submit an application for the City of Wausau to host a one-week Home Repair Workcamp in the summer of 2023.

GROUP
WORKCAMPS®
Home Repair

Thanks for your interest in bringing a Group Workcamp to your community in the summer of 2023. Group Cares is a non-profit volunteer service organization headquartered in Fort Collins, Colorado. We have partnered with communities across the country and internationally to cosponsor hundreds of volunteer home repair and community service workcamps. Each of our workcamps involves up to 400 teenage young people and their leaders, members of churches from many different Christian denominations from all over America and Canada, who come to the community to volunteer their labor. Our work days are Monday through Friday of a specific week selected by you and the lodging facility.

It's important to note that we do not come to the community to evangelize or proselytize-but simply to work on homes.

During each week-long workcamp, with 400 participants, we can work on 50-70 homes, performing weatherization, light carpentry, interior and exterior painting, porch and wheelchair ramp construction and repair, and other labor-intensive, reasonably simple work. We ask that the work be meaningful in improving the life of the resident and that the resident be financially or physically unable to perform the work on their own. We also ask that residents be home as much as possible during the camp, since having our participants connect with the resident is a very important aspect of our program.

Group Cares could provide up to $12,000 for building materials, depending on the number of campers attending. We recruit these workers, provide a professional staff to run the camp, and make final arrangements for lodging and food service in a local school or similar facility. We also handle all logistics during the camp, including transportation of work crews, evening programming and all supervision of the campers. A Workcamps professional Project Manager will be helping you throughout the entire process with site selection, work descriptions, budgeting, and preparations. They are your go to person once you decide to conduct a Workcamp.

Essential to our success is the partnership we form with a local Cosponsor. We count on our local Cosponsor's expertise to identify residents in need of home repairs and prepare work descriptions for each project. We also rely on our Cosponsor to partner with us to provide a minimum of $20,000--exclusively for the local purchase of building materials. These funds for building materials will be leveraged not only by Group Workcamps' funds but also by approximately 12,000 hours of volunteer labor-worth at least $200,000-to your community.

Finally, we ask that the Cosponsor make initial contact with a local high school or similar facility in which we may take lodging. (We operate during the summer when most schools are out of session). We reimburse the school for the actual costs of our use of the facility, plus provide short-term employment opportunities for cooks and custodians who are typically out of work for the summer.

This may be our most important first step at this point. You see, we've learned that the campers who come to do this work typically spend about a year raising the funds for their trip. This in turn, means I need to prepare a brochure showcasing our locations for 2023 by early May of 2022. So, we'll need to get an agreement in place with a school as soon as possible. As soon as an administrator from the School District is agreeable to discuss this possibility, someone from our staff will come to the community to meet with them and share complete details-or do a presentation to the School Board, if so requested.

In a nutshell, you as a cosponsor organization are responsible for these items:

- Formally agreeing to have $20,000 available by May 1 of 2023. If funds are contingent on post event grant requirements, arrangements can be made.
- Identify and select 60-80 homes to work on (with guidance from our team).
- Connect with a school representative, explain the program, and set a formal meeting with the decision makers. A Group Cares Developer will meet with you as well.

Group Cares will:

- Provide up to $12,000 for materials.
- Provide supporting materials, manuals, and training to assist in worksite identification and site description writings.
- Conduct a complete site writing event when work descriptions are completed.
- Finalize an agreement with the school or similar lodging facility.
- Provide a Project Manager assigned to your camp to work with you throughout the process.
- Completely staff the camp with red-shirt volunteers and staff.
- Recruit up to 400 volunteers for the camp.

The basic Needs of a Lodging Facility:

- 25-30 typical classrooms – we sleep on floors with air mattresses.
- Gym with bleachers open all week – we use as evening and morning programs for 400 people. (alternatively, and auditorium can be used if it makes more sense).
- Use of showers and locker rooms – 6 to 10 showers per gender, used in early am, and 3:30-7:30 pm, and 10-11 adult only. Lack of showers is not a deal breaker.
- Use of Cafeteria for morning and evening meals. We pay the cooks, do food ordering with existing school preferred vendors, and provide staff person to help.
- Office space with landline and internet access – centrally located for our staff, not for campers to gather.
- Shop or large room for materials/tool storage.

Thanks again for your interest! We look forward to hearing back very soon.