



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Meeting of the: **FINANCE COMMITTEE**
Date/Time: **Tuesday, June 10, 2025, at 6:00 PM**
Location: **City Hall (407 Grant Street) - Council Chambers**
Finance Members: Michael Martens (C), Gary Gisselman (VC), Becky McElhaney, Chad Henke, Vicki Tierney

FINANCE COMMITTEE AGENDA ITEMS

- 1 Discussion and possible action terminal area project and temporary sponsor only funding.
- 2 Discussion and possible action on amendments to Chapter 3.25 Room Tax of Wausau Municipal Code.
- 3 Discussion and possible action regarding budget modification for hot mix to complete additional mill and overlay street maintenance for the Department of Public Works.
- 4 Discussion and possible action regarding request for approval to purchase new truck pending sale of Lader 2 and use of GEMT funds.

Adjourn

Michael Martens, Chairperson

NOTICE: It is possible that a quorum of members of other committees of the Common Council of the City of Wausau may be in attendance at the above-mentioned meeting. No action will be taken by any such groups.

Any person wishing to offer public comment who does not appear in person to do so, may e-mail kody.hart2@ci.wausau.wi.us with "Finance Committee Public Comment" in the subject line prior to the meeting start. All public comment, either by email or in person, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom 06/06/2025 at 4:30 PM.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Proceeding with Airport Terminal Renovations Construction Change Orders as Temporarily City Only Funded Project Administered by Wisconsin Bureau of Aeronautics (BOA) with Approximately 95% of Project Costs to Be Ultimately Reimbursed with FAA Funding, Contingent on Assurance from Boa that Faa Reimbursement Will Occur: Cost of \$135,000.

Committee Action: Approved 5-0

Fiscal Impact: \$135,000 of renovations with grant funding of \$131,250

File Number: 24-0915

Date Introduced: June 10, 2025

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐ No ☒	
	<i>Included in Budget:</i>	Yes ☒ No ☐	<i>Budget Source: Capital Budget</i>
	<i>One-time Costs:</i>	Yes ☒ No ☐	<i>Amount: \$3,750</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☒	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☒ No ☐	<i>Amount: \$131,250</i>
	<i>Debt Financed:</i>	Yes ☐ No ☒	<i>Amount Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐</i>		

RESOLUTION

WHEREAS, the City of Wausau owns and operates an airport within the corporate limits of the City of Wausau (“City”) known as the Wausau Downtown Airport (“Airport”); and

WHEREAS, the Wausau Airport Terminal building required extensive restorations totaling \$1,400,000; and

WHEREAS, the renovation project is underway with 95% grant funding; and

WHEREAS, the renovations exposed some additional work on the brick façade, roof, and windows in the amount of \$135,000; and

WHEREAS, the BOA is requesting that the city expedite the approval process by authorizing the \$75,000 change order and funding the change order while the Bureau of Aeronautics obtains the additional approvals and grant funding; and

WHEREAS, additional grant funds will reimburse the city \$131,250, with timing dependent on the BOA approval process; and

WHEREAS, your Finance Committee recommends proceeding with the City Airport Terminal renovation change order in the amount of \$135,000 as sponsor-only funded, contingent on assurance from BOA that reimbursement will occur.

NOW THEREFORE BE IT RESOLVED, that the Common Council approves and accepts the City Airport Terminal renovation project change order for \$135,000; and

BE IT FURTHER RESOLVED, by the Common Council of the City of Wausau, that the City and the Airport Manager are authorized and directed to proceed with the City Airport Terminal renovation project change order as sponsor-only funded, contingent on assurance from BOA that reimbursement will occur.

Approved:

Doug Diny, Mayor

ORDINANCE OF FINANCE COMMITTEE

Amending Sections 3.25.040 Permit-Requirements, 3.25.080 Failure to file, 3.25.090 Interest and 3.25.100 Penalty assessment

Committee Action: _____

Ordinance Number:

Fiscal Impact: None

File Number: 81-1241

Date Introduced:

The Common Council of the City of Wausau do ordain as follows:

Add ()

Delete (—)

Section 1. That Section 3.25.040 Permit-Requirements, is hereby amended to read as follows:

....

- (d) Any person furnishing rooms or lodging under section 3.25.020 who fails to obtain a permit shall be subject to a penalty not to exceed \$200.00 for each violation. Each room or unit separately rented or offered for rent, and each day of such rental or offer for rental of such unit shall be a separate violation. In addition, injunctive relief is hereby authorized to discontinue any violation of this article.

Section 2. That Section 3.25.080 Failure to file, is hereby amended to read as follows:

Section 3.25.080 ~~Failure to file~~ Delinquent returns

- (a) If any person fails to file a return ~~as required by this chapter~~ when due, the City Treasurer shall make an estimate of the amount of the gross receipts under section 3.25.020. Such estimate shall be made for the period for which such person failed to ~~make file~~ a return and shall be based upon any information which is in ~~or may come into the possession of the~~ City Treasurer's possession of which may come into his possession. On the basis of this estimate, the City Treasurer shall compute and determine the amount required to be paid to the City, adding to the sum ~~thus arrived at~~ a penalty equal to 12 percent thereof. One or more such determinations may be made for one or more than one period.

- (b) Delinquent tax returns shall be subject to a twenty-five dollar (\$25) late filing fee.

Section 3. That Section 3.25.090 Interest, is hereby amended to read as follows:

All unpaid taxes ~~under this chapter~~ shall bear interest at the rate of 12

percent per annum from the due date of the return until the first day of the month following the month in which the tax is paid or deposited with the City Treasurer. All refunded taxes shall bear interest at 12 percent per annum from the due date of the return until the first day of the month in which such taxes are refunded. An extension of time within which to file a return shall not operate to extend the due date of the return for purposes of interest computation. If the City Treasurer determines that any overpayment of tax has been made intentionally or by reason of carelessness or neglect, or if the tax which was overpaid was not accompanied by a complete return, it shall not allow any interest thereon.

Section 4. That Section 3.25.100 Penalty assessment, is hereby amended to read as follows:

Section 3.25.100 Penalty assessment **Assessment of unpaid tax**

~~If due to negligence no return is filed, or a return is filed late, or an incorrect return is filed, the entire tax finally determined shall be subject to a penalty of 25 percent of the tax, exclusive of interest or other penalties. If a person fails to file a return when due, or files a false or fraudulent return with the intent in either case to defeat or evade the tax imposed by this chapter, a penalty of 50 percent shall be added to the tax required to be paid, exclusive of interest and other penalties.~~

A penalty of 25 percent of the room tax due for the previous year or \$5,000.00, whichever is less, is hereby established and due and owing in the event that the room tax is not paid by the due date of the return. This section also applies to a marketplace provider that is required to collect and remit taxes imposed by a municipality, but that fails to file a return as required, or pay the tax. An extension of time within which to file a return shall not operate to extend the due date of the return for purposes of interest computation.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 6. This ordinance shall be in full force and effect on the day after its publication.

Adopted:
Approved:
Published:
Attest:

Approved:

Doug Diny, Mayor

Attest:

Kaitlyn A. Bernarde, Clerk

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Adopting 2025 Budget Modification for Hot Mix to Complete Additional Mill and Overlay Street Maintenance.

Committee Action: Approved

Fiscal Impact: \$250,000

File Number: 24-1109J

Date Introduced: June 10, 2025

FISCAL IMPACT SUMMARY

COSTS	Budget Neutral	Yes ☐ No ☒	
	Included in Budget:	Yes ☐ No ☒	Budget Source: 2024 Winter Salt Savings
	One-time Costs:	Yes ☒ No ☐	Amount: \$250,000
	Recurring Costs:	Yes ☐ No ☒	Amount:
SOURCE	Fee Financed:	Yes ☐ No ☒	Amount:
	Grant Financed:	Yes ☐ No ☒	Amount:
	Debt Financed:	Yes ☐ No ☒	Amount Annual Retirement
	TID Financed:	Yes ☐ No ☒	Amount:
	TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐		

RESOLUTION

WHEREAS, the city's 2024 budget experienced a \$250,000 savings in salt and sand costs due to the mild winter; and

WHEREAS, street and pavement conditions are essential to resident satisfaction; and

WHEREAS, a budget modification transferring savings from the 2024 budget to the 2025 street maintenance budget will provide for additional pavement milling and overlay work within the city; and

WHEREAS, your Finance Committee has reviewed and recommended the proposed budget modification.

NOW THERE BE IT RESOLVED, by the Common Council of the City of Wausau, that the proper City officials are hereby authorized and directed to modify the 2025 Budget to transfer \$250,000 from the 2024 winter maintenance budget savings to the 2025 street maintenance budget.

Approved:

Doug Diny, Mayor



Wausau Fire Department

606 East Thomas Street
Wausau, Wisconsin 54403
Telephone (715) 261-7900
Fax (715) 261-7910



Doug Diny, Mayor

Jeremy Kopp, Fire Chief

Jeremy Kopp

Fire Chief

Wausau Fire Department

6-6-2025

To: Finance Committee

Subject: Request for Approval to Purchase New Truck Pending Sale of Ladder 2 and Use of GEMT Funds

Dear Members of the Finance Committee,

I am writing to seek your approval to proceed with the purchase of a new fire truck, contingent upon the anticipated sale of Ladder 2, which is currently in its final stages and expected to be completed within the next few weeks for approximately \$1.1 million.

We have identified a suitable replacement truck priced at \$1,358,197.00. The vendor has offered a discount of \$70,175.00 if payment is made before the end of June, reducing the total cost to \$1,288,022.00. To cover the remaining balance of \$188,022.00 beyond the proceeds from the Ladder 2 sale, we propose utilizing 2023 GEMT (Ground Emergency Medical Transport) funds.

Additionally, we would like to request approval to use GEMT revenue to cover anticipated expenses from Brindlee Fire Apparatus, estimated at approximately \$50,000.00.

We believe this opportunity allows us to replace the truck promptly, addressing an urgent operational need, while also realizing cost savings that may not be available in the future. Acting quickly ensures we fill the existing gap in our fleet efficiently and economically.

Thank you for your consideration of this request. I am available to answer any questions or provide further details as needed.

Sincerely,

Jeremy Kopp

Fire Chief

715-261-7901