# OFFICIAL NOTICE AND AGENDA - REVISED

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

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| Meeting of the: | **FINANCE COMMITTEE** |
| Date/Time: | **Tuesday, June 14, 2022 at 5:30 PM** |
| Location: | **City Hall (407 Grant Street) - Council Chambers** |
| FIN Members: | Lisa Rasmussen, Doug Diny, Carol Lukens, Michael Martens, Sarah Watson |

**Addendum** **AGENDA ITEMS**

1 Minutes of the previous meeting(s): (5/24/22)
2 Discussion and possible action sole source request Parks Department 400 Block repairs
3 Discussion and possible action regarding ARPA funding requests
4 Discussion and possible Action Budget modification legal services
5 Discussion and Approval of the 2022 Community Development Block Grant program year.
6 Discussion and possible action regarding PFAS filter replacement and related budget modification
7 Discussion and possible action regarding sole source purchase of recruitment services HR Gov
8 Discussion and possible action regarding budget modification related to a midyear Cost of Living adjustment
**9** Discussion and possible action creating an Extended Retirement Notice Incentive
10 Presentation 2021 Financial Results
Adjourn

Lisa Rasmussen, Chair

**NOTICE: It is possible and likely that members of, and possibly a quorum of members of the Committee of the Whole or other committees of the Common Council of the City of Wausau may be in attendance at the above-mentioned meeting. No action will be taken by any such groups.**

Members of the public who do not wish to appear in person may view the meeting live over the internet, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at https://tinyurl.com/WausauCityCouncil. Any person wishing to offer public comment who does not appear in person to do so, may e-mail mary.goede@ci.wausau.wi.us with "Finance Committee public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

**This Notice was posted at City Hall and faxed to the Daily Herald newsroom 06/09/22 at 3:00 PM**

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.*

Other Distribution: Media, (Alderpersons: Peckham, Neal, Kilian, Wadinski, McElhaney, Larson), *Rosenberg, *Jacobson, *Groat, Department Heads

**FINANCE COMMITTEE**
Date and Time: Tuesday May 24, 2022 @ 5:30 pm., Council Chambers
Members Present: Michael Martens (VC), Carol Lukens, Sarah Watson
Members Excused: Lisa Rasmussen, Doug Diny
Others Present: Maryanne Groat, Jeremy Kopp, Matt Barnes, Liz Brodek, Anne Jacobson, Eric Lindman, Katie Rosenberg, Tammy Stratz, Bob Barteck (via WebEx), and Mary Goede

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. The Finance Committee was called to order by Vice Chairperson Michael Martens.

**Minutes of the previous meeting: (5/10/22)**
Motion by Watson, second by Lukens to approve the minutes of the previous meeting. Motion carried 3-0.

**Discussion and possible action regarding ARPA funding request - Community Outreach Specialist Position - Wausau Police Department**
Michael Martens explained the committee discussed funding this position at its previous meeting and sent it forth to be ranked. Maryanne Groat indicated it ranked very strong with a composite score of 74, which is very high.

Benjamin Ericksen, 2702 Merrill Ave, addressed the committee stating at previous Police Task Force and Council meetings he has expressed his strong support for the Community Outreach Specialist Position, however, he asked them to vote no to the ARPA funding through the Police Department. He referenced a video shown by Chief Bliven at the Public Health & Safety Committee meeting on the homeless showing their faces and stating some names. He did not want this position to be under the Police Department and asked them to consider tabling or sending it back to HR Committee to have the position placed under a different department that understands mental illness and trauma.

Sarah Watson stated she liked this for the ARPA funding because it would only fund it for the remainder of the year and then we will find a place for it in the budget. Carol Lukens added this is an unsworn position and is meant to help to offer services.

Motion by Watson, second by Lukens to approve the ARPA funding request. Motion carried 3-0.

**Discussion and possible action regarding ARPA funding request - 3 Firefighter Positions - Wausau Fire Department**
Michael Martens stated this was also discussed at the last meeting and were planning to hold off on the funding but now the Chief has requested it be considered now.

Fire Chief Bob Barteck stated this will be the first hiring increase of operational level firefighters since 1970 and tonight's request is for the first three of the additional 12 firefighters that were approved at HR December 2021. He indicated he submitted a SAFER Grant for 9 of the firefighters. He sated at some point in its history they removed three firefighters from the operational side and moved them into administrative positions. The department is completely different from 1970 when we had EMT basics, but now are leading the nation at paramedic level, as well as being a state HAZMAT asset. He pointed out we do not meet the national standards for benchmark staffing. He explained what he was trying to do by hiring 12 firefighters was to put one in each of the three engine companies throughout the city. He felt it was essential to move this request forward and begin funding these positions. He asked to use ARPA funds to smooth it over the next few years until some of the TID's close. He reminded them these are COVID relief funds and the city's firefighter/paramedics were taking care of this community at a point of contact at great risks to themselves all throughout COVID.

Sarah Watson questioned if there were three candidates ready to go. Chief Barteck stated they had two open positions and have offered one position to a candidate. He pointed out we are going into the summer recruitment with all the Technical Colleges releasing their Paramedic and Associate Degree students in May and June. This puts us in a strong position to recruit. He indicated they would advertise and do interviewing in June and want to be able to extend offers but must have the funding available to do that. He commented his people were overworked and are mandated overtime daily; there is a desperate need for staffing that is long overdue. He believed these positions were essential for survival of the department and the community we serve. Watson indicated she could support the request as long as they can find a way to smooth out the funding to the general budget over the next three years.

Motion by Lukens, second by Watson to approve the ARPA funding request 3 Firefighter positions. Motion carried 3-0.

**Presentation and related discussions regarding ARPA funding requests - to be ranked and evaluated at the next meeting**

Michael Martens indicated there were several requests from Public Works and a couple from Community Development and opened the floor for discussion.

Eric Lindman, DPW, stated he had three projects for consideration. The first one is at the Wastewater Treatment Facility for a **Screening System Improvement Project**. He explained this is where all the wastewater comes into the facility and screens out large debris to prevent damage to the piping. He indicated they continually have problems with gear boxes maintenance. He noted this was in the initial project for the upgrade but due to budget constraints it is one of the projects that was pulled out. It is estimated to be an $800,000 project and could be a CIP project for half of it and half ARPA.

Lindman stated the second project if for the **Abel Lift Station – Stormwater**. It was built in 1971 and is the only stormwater lift station within the city and there have not been any major upgrades to it. Project cost is $800,000 including design. He noted a large part of the cost is the pumps that need replacing and cost approximately $140,000 each. There are also mechanical and electrical issues that need to be brought up to code for safety. He stated there is no other source of funding for this project other than CIP out of the levy. If any other funding became available, he would let them know and they'd reduce the amount of ARPA obligated to this project.

Lindman stated the third project is **17th Avenue – Stewart Avenue to Elm Street Reconstruction.** He noted this section is heavily traveled with about 10,000 vehicles per day. It is concrete overlayed with blacktop and there is reflective cracking and needs to be reconstructed. He noted they did receive a $400,000 grant from the state, but the total project is quite a bit more. The ARPA request for the street and storm only is approximately $1.2 million. Water and sewer need to be replaced as well and could be included in the ARPA or put on CIP.

Tammy Stratz, Community Development, the first is **Homebuyer Education and Counseling/Closing Cost Assistance**. She stated the housing market is difficult currently with overpriced homes and high closing costs. They want to help first time homebuyers through education and counseling to make them successful. She explained they would be offered a $500 grant towards closing costs on a home within the City of Wausau. She indicated they would promote the program with local lenders and realtors and hope to get 50 homeowners.

Stratz stated the next project is **Improvements and Expansion of Affordable Housing Units** and is directed more at the rental side. She commented rents in Wausau are high at $1,000 to $1,200 a month and we know there are units out there in older buildings not charging that high but are not as desirable as the new ones. This would be a benefit of assistance to upgrade these units so they can compete with the higher paying rents. The caveat is the landlords would have to continue to rent at a lower percentage than market rate. She indicated they would work with these landlords to ensure they are keeping their rents low and renting to income qualifying tenants. Every year that they do that, 10% of the amount lent to them would be forgiven, with a maximum of $75,000.

Liz Brodek, Community Development Director, stated the project is **Community Partners Campus Facility Development** which brings together several nonprofits under one roof in a very accessible area to make access to basic human services easier. She noted Community Partners Campus has done significant private fundraising throughout the community, just over $7 million. They are also dealing with the high construction, materials and labor costs, so despite the fundraising and a $1.5 million Neighborhood Investment Fund Grant, as well as a $1.5 million line of credit through the CDA they ended up with a gap of $162,000. This ARPA fund request is to help close that gap. Nonprofits were significantly affected by Covid and a lot of fundraising opportunities went to the wayside during the pandemic.

Martens stated these projects will be ranked for the June 14th meeting.

**Discussion and possible action regarding budget modification - shortfall Torney Avenue Street Project**

Maryanne Groat Explained the Citizens Advisory Committee -CDBG goes through and establishes a budget for the entitlement funds and every year they try to provide a project that is in a low to moderate income neighborhood for public services, such as streets or street lighting. They had targeted Torney Avenue and budgeted $200,000 for it.

She indicated they have not put it out for bid yet but based on the bids we've received for other street projects they are expecting it will be between $150,000 - $175,000 over budget. This is due to the rising construction costs as well as fuel and oil costs. She stated the options are to reprogram $100,000 of Homeowner Rehab funds to help fund this project or include this in the 2022 debt issuance with a $26,000 impact through interest over 10 years. She noted the city generated a profit in 2021 and another option would be to use some of those proceeds. She noted they were hoping to bid this out in June.

Motion by Watson, second by Lukens to use $175,000 from the 2021 surplus to fund the budget shortfall for the Torney Avenue Street Project. Motion carried 3-0.

**Discussion and possible action regarding State of Wisconsin Weights and Measures Inspections Services**
Maryanne Groat explained our Procurement Policy states if we have contracts with other government units they need to be approved. This is an ongoing contract we've had with the State of Wisconsin, so that anything that is measured or weighed that people purchase, whether it be gas or avocados, the scales are monitored by the state to ensure they are honest and working as required. She recommended they continue with this contract.

Motion by Lukens, second by Watson to continue the contract. Motion carried 3-0.

**Public Hearing regarding 2021 Byrne Justice Assistance Grant Program Award and related contract with Marathon County**
Martens opened the public hearing for public comment, there being no testimony the hearing was closed.

**Discussion and possible action on Interlocal Agreement between the City of Wausau and Marathon County for the 2021 Byrne Justice Assistance Grant Program Award**
Deputy Chief Matt Barnes explained this is an annual thing that comes before the Finance Committee and Council. The city has a partnership with the Sherriff's Department where they facilitate a grant for a different amount each year that is given to us to use with liberal stipulations. He indicated there is very expensive software in dealing with cell phones and locked cell phones to which we will allocate these funds.

Motion by Watson, second by Lukens to approve the Interlocal Agreement. Motion carried 3-0.

**Presentation 2021 Financial Results**
*Deferred to future meeting.*

**Adjourn**
Motion by Watson, second by Lukens to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:30 pm.

**CITY OF WAUSAU**

# SOLE SOURCE PURCHASE JUSTIFICATION

## REQUIRED FORM PURCHASE OF GOODS OR SERVICES EXCEEDING $10,000

Purchase of goods or services for no more than $25,000 may be made without competition when it is agreed ***in advance*** between the Department Head and the Finance Director. Sole source purchasing allows for the procurement of goods and services from a single source without soliciting quotes or bids from multiple sources. Sole source procurement cannot be used to avoid competition, rather it is used in certain situations when it can be documented that a vendor or contractor holds a unique set of skills or expertise, that the services are highly specialized or unique in character or when alternate products are unavailable or unsuitable from any other source. Sole source purchasing should be avoided unless it is clearly necessary and justifiable. The justification must withstand public and legislative scrutiny. The Department Head is responsible for providing written documentation justifying the valid reason to purchase from one source or that only one source is available. Sole source purchasing criteria include: urgency due to public safety, serious injury financial or other, other unusual and compelling reasons, goods or service is available from only one source and no other good or service will satisfy the City's requirements, legal services provided by an attorney, lack of acceptable bids or quotes, an alternate product or manufacturer would not be compatible with current products resulting in additional operating or maintenance costs, standardization of a specific product or manufacturer will result in a more efficient or economical operation or aesthetics, or compatibility is an overriding consideration, the purchase is from another governmental body, continuity is achieved in a phased project, the supplier or service demonstrates a unique capability not found elsewhere, the purchase is more economical to the city on the basis of time and money of proposal development.

1. Sole source purchase under $10,000 shall be evaluated and determined by the Department Head.
2. Sole source purchase of $10,001 to $25,000 a formal written justification shall be forwarded to the Finance Director who will concur with the sole source or assist in locating additional competitive sources.
3. Sole source purchase exceeding $25,000 must be approved by the Finance Committee.

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☐ **Ongoing Sole Source – 365 days** ☒ **One Time Sole Source Request**

1. Provide a detailed explanation of the good or service to be purchased and vendor.
   The canopy columns at the 400 Block stage have cracks that have been caused by condensation within the pipes from above pooling within the columns. Having no where to go the pooled condensation expanded during the freezing process. The vendor will repair the cracks of the columns and install weep holes in the columns that can be blown out before the water freezes each year.

2. Provide a brief description of the intended application for the service or goods to be purchased.
   The intended application for the service is to repair the columns and prevent the issue from reoccurring. This will address the issue prior to the columns becoming unsafe.

   Funding for this project is available within the Parks, Recreation & Forestry Department's general operating budget and/or the 400 block fund.

3. State why other products or services that compete in the market will not or do not meet your needs or comply with your specifications.
   Miron is the original contractor of the stage canopy. They were involved in the design and construction of the canopy and very familiar with the entire structure.

4. Describe your efforts to identify other vendors to furnish the product or services.
   Due to Miron being the designer and original contractor they were contacted first.

5. How did you determine that the sole source vendor's price was reasonable?
   Three of Miron's engineers looked at the columns and laid out a plan that appears to be acceptable to uphold the integrity of the columns.

6. Which of the following best describes this sole source procurement? Select all that apply.

☒ Product or vendor is uniquely qualified with capability not found elsewhere.

☐ Urgency due to public safety, serious financial injury or other. (explain)

☒ The procurement is of such a specialized nature that by virtue of experience, expertise, proximity or ownership of intellectual property

☐ Lack of acceptable quotes or bids.

☐ Product compatibility or the standardization of a product.

☐ Continuation of a phased project.

☐ Proposal development is uneconomical.

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| ***Department: Parks, Recreation & Forestry*** |

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| ***Preparer: Jamie Polley*** |

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| ***Vendor Name: Miron Construction Co., Inc*** |

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| ***Expected amount of purchase or contract: $24,780.00*** |

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|---|---|---|
| ***Department Head Signature:*** | ***Jamie Polley*** | ***Date: 6/2/22*** |

| | | |
|---|---|---|
| ***Finance Director Signature:*** | | ***Date:*** |

**MIRON CONSTRUCTION CO., INC.**
500 First Street, Suite 4000
Wausau, WI 54403
PH 715.841.4000 FX 715.845.9119
MIRON-CONSTRUCTION.COM

Building Excellence

Andrew Sims
**Wausau & Marathon County Parks, Recreation and Forestry**
900 Pardee St.
Wausau, WI 54401
andrew.sims@co.marathon.wi.us

**Re: City of Wausau 400 Block Canopy West Column Repair**

Dear Andrew:

Miron Construction Co., Inc. would like to thank you for the opportunity to provide you with a proposal for the above-referenced project.

**Our proposal is based on the following scope of work:**

1. Demo concrete and excavate to column base plate
2. Remove the damaged section of the tub column and replace with new
3. Install drain or pump ports on the five (5) columns for water removal
4. Backfill area and repair the concrete slab
5. Rake and re-seed the area disturbed by the repair
6. A State of Wisconsin Professional Engineer stamped final report will be provided for use and files

**Our proposal excludes the following:**

1. Identification, abatement, handling, and/or proper disposal of hazardous materials, contaminated soils/water, and/or PFAS
2. Painting or powder coating
3. Liquidated/consequential damages
4. Bonds
5. Builder's Risk Insurance
6. Permits and/or state approvals
7. Dewatering and/or erosion control
8. Removal, relocation, or modification of existing structures, equipment, and/or utilities not identified on the drawings or written scope of work
9. HVAC, electrical, piping, instrumentation, and/or fire protection
10. Insulation
11. Utility locates
12. Winter conditions
13. Premium time and/or holiday pay
14. Commissioning and/or start-up assistance
15. Costs associated with project delays beyond our control
16. Additional costs for construction material price escalations due to current market volatility
17. Machining services
18. Doweling

**Clarifications:**

1. It is recommended this repair to be done prior to the upcoming winter season to prevent further damage

Miron Construction Co., Inc. is pleased to present the **Lump Sum** price of **TWENTY-FOUR THOUSAND SEVEN HUNDRED EIGHTY DOLLARS AND NO/100 ($24,780.00)** to perform the work detailed above, as per our Industrial Service Agreement.

Thank you for allowing us the opportunity to bid this work, we look forward to hearing from you. If you have any questions or require additional information, please do not hesitate to contact me at 715.841.4025 or by email at ken.fuller@miron-construction.com.

Sincerely,

MIRON CONSTRUCTION CO., INC.

Ken Fuller

Ken Fuller
Industrial Project Manager / Estimator
ken.fuller@miron-construction.com
715.841.4025

KF/cjm

cc: Craig Uhlenbrauck

Bid #221657

# Miron Construction Co., Inc.
# INDUSTRIAL SERVICES AGREEMENT

1. GENERAL

A. These Terms and Conditions of Sale ("Terms") shall apply to Miron's sale of services ("Work") provided at request of Buyer.

B. This Agreement, together with any additional plans, specifications, drawings or writings specific to this Work and referenced herein, upon execution by Miron and Buyer, represents the agreement between the parties. These Terms may not be modified except in a writing signed by an authorized representative of Miron. The parties agree that any terms and conditions submitted in Buyer's inquiry or purchase order shall be of no effect and are expressly superceded by these Terms, unless specifically agreed to in a writing signed by Miron.

C. This Agreement and the language contained herein shall be construed and enforced pursuant to the laws of the State of Wisconsin.

2. BUYER'S RESPONSIBILITY

A. Buyer shall provide Miron's Representatives with free and unobstructed access to the work at all times.

B. Buyer shall provide Miron with any and all information relating to the work to be performed, including, but not limited to O&M Manuals, As-Built Drawings and any other information necessary for the successful prosecution of the work.

3. DELAYS IN THE WORK

A. If causes beyond Miron's control delay the progress of the Work then the Purchase Order and/or the Date of Substantial Completion and/or the Date of Final Completion shall be modified by Change Order. Such causes shall include but not be limited to: changes ordered in the Work, acts or omissions of the Buyer or Others, the Buyer preventing Miron from performing the Work pending dispute resolution, Hazardous Materials or differing site conditions, adverse weather conditions, fire, unusual transportation delays, labor disputes, actions of governmental regulators and/or agencies, unavoidable accidents or circumstances beyond Miron's control.

B. In the event delays to the work are encountered for any reason, the parties agree to undertake reasonable steps to mitigate the effect of such delays.

4. TAXES

Any sales, use or other taxes and duties imposed due to performance of the Work are included in Miron's price as applicable.

5. LIMITATION OF LIABILITY

A. MIRON SHALL IN NO EVENT BE LIABLE TO BUYER OR ANY SUCCESSOR FOR ANY CONSEQUENTIAL, INCIDENTAL, OR INDIRECT DAMAGES ARISING OUT OF THIS AGREEMENT OR ANY BREACH THEREOF, OR ITS PERFORMANCE OF WORK, INCLUDING BUT NOT LIMITED TO DAMAGES RESULTING FROM LOSS OF USE, PROFITS, REVENUE, INTEREST OR GOODWILL; WORK STOPPAGE; IMPAIRMENT OF OTHER GOODS; SHUTDOWN OR NON-OPERATION; INCREASED EXPENSES OF OPERATION; COST OF PURCHASE OF REPLACEMENT; OR CLAIMS OF BUYER OR CUSTOMERS OF BUYER FOR SERVICE INTERRUPTION WHETHER OR NOT SUCH LOSS OR DAMAGE IS BASED ON CONTRACT, INDEMNITY, TORT, STRICT LIABILITY OR OTHERWISE.

B. THE REMEDIES OF BUYER SET FORTH HEREIN ARE EXCLUSIVE. THE TOTAL LIABILITY OF MIRON WITH RESPECT TO THE PERFORMANCE OR BREACH OF THIS AGREEMENT, WHETHER BASED ON CONTRACT, INDEMNITY, TORT, STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED TEN PERCENT (10%) OF THE CONTRACT PRICE OF SUCH SERVICES OR THE PERFORMANCE OF THE PART OF THE SERVICES UPON WHICH SUCH LIABILITY IS BASED.

6. INVOICES

A. Orders will be invoiced monthly or as soon as practical.

B. Invoices are due for payment according to terms provided therein.

7. ARBITRATION

In the event a dispute arises between the parties relating to or arising out of this Agreement, the parties agree to attempt to have their senior management amicably settle the matter within 7 working days from the date of dispute. In the event that the matter cannot be settled, the parties shall submit any and all disputes relating to this Agreement to binding arbitration, which shall be administered by the American Arbitration Association in accordance with the Fast Track Procedures of the Construction Industry Arbitration Rules in effect on the date of the Agreement. Judgement upon the award may be entered in any court having jurisdiction. The parties shall cooperate in providing reasonable disclosure of relevant documents. Each party shall bear its own expenses, and the costs and fees of the arbitration shall be borne equally or as allocated by the Arbitrator.

8. ADJUSTMENTS

Prices quoted by Miron shall be subject to adjustment in the event of a substantial rise in the price of materials due to any cause not within Miron's control or unavoidable by reasonable diligence. A "substantial rise" is defined as a price increase of at least 10% occurring between the execution date of this Agreement and the date of Miron's purchase of such materials. Miron shall promptly notify Buyer of any actual change in Miron's cost of any material that would result in such a price adjustment. Material cost adjustments made by Miron pursuant to this paragraph shall be effective upon three (3) working days' written notice to Buyer. At Buyer's request, Miron shall provide Buyer with written substantiation and verification of any material cost changes resulting in a price adjustment.

9. INSURANCE

Miron shall provide the following insurances:

General Liability, Automobile Liability, Workers Compensation, and Excess Liability subject to policy limits, effective dates, and other terms and conditions are promulgated on the attached certificate of insurance.

Riggers Liability coverage subject to a limit of $1,000,000.00 per loss applicable to any one occurrence; however, this coverage is excess over any property or inland marine insurance available to or held by Buyer. Buyer shall obtain or maintain property insurance on an "all-risk" or equivalent policy form and shall include, without limitation, insurance against the perils of fire (with extended coverage) and physical loss or damage including, without duplication of coverage, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, falsework, testing and startup, temporary buildings and debris removal including demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for Miron's services and expenses required as a result of such insured loss.

10. WAIVERS OF SUBROGATION

The Buyer and Miron waive all rights against each other and any of their subcontractors, sub-subcontractors, employees for damages caused by fire or other causes of loss to the extent covered by property insurance obtained or maintained pursuant to section 9 of this Agreement.

# ARPA 2022 REQUESTS 6/14/2022

| | Priorities | Funding Options | Timeline | Cost | Resident Impact | Future Budget Impact | Readiness | Census Tract | Deferral Impact | Transformational | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Community Partners Campus Facility Project** | | | | | | | | | | | |
| Diny | 6 | 4 | 10 | 6 | 6 | 5 | 9 | 9 | 0 | 1 | 56 |
| Rasmussen | 8 | 8 | 10 | 10 | 5 | 5 | 10 | 8 | 5 | 6 | 75 |
| Watson | 10 | 10 | 8 | 10 | 8 | 5 | 10 | 8 | 8 | 10 | 87 |
| Martens | 9 | 8 | 9 | 7 | 7 | 7 | 7 | 8 | 7 | 8 | 77 |
| Lukens | 10 | 9 | 10 | 7 | 6 | 5 | 9 | 8 | 6 | 10 | 80 |
| | 43 | 39 | 47 | 40 | 32 | 27 | 45 | 41 | 26 | 35 | 375 |
| | | | | | | | | | | **Average Ranking** | **74** |
| **Wastewater Screening Improvement Project** | | | | | | | | | | | |
| Diny | 6 | 5 | 7 | 5 | 4 | 7 | 9 | 5 | 7 | 2 | 57 |
| Rasmussen | 6 | 5 | 7 | 7 | 10 | 8 | 8 | 6 | 8 | 4 | 69 |
| Watson | 6 | 2 | 8 | 3 | 8 | 10 | 7 | 5 | 8 | 7 | 64 |
| Martens | 6 | 5 | 8 | 6 | 7 | 8 | 7 | 4 | 7 | 4 | 62 |
| Lukens | 8 | 5 | 8 | 7 | 7 | 9 | 8 | 8 | 7 | 8 | 75 |
| | 32 | 22 | 38 | 28 | 36 | 42 | 39 | 28 | 37 | 25 | 327 |
| | | | | | | | | | | **Average Ranking** | **63** |
| **Stormwater Liftstation** | | | | | | | | | | | |
| Diny | 5 | 5 | 7 | 5 | 4 | 6 | 8 | 5 | 7 | 2 | 54 |
| Rasmussen | 6 | 5 | 7 | 7 | 8 | 8 | 8 | 5 | 8 | 4 | 66 |
| Watson | 6 | 2 | 8 | 3 | 8 | 10 | 7 | 5 | 8 | 7 | 64 |
| Martens | 5 | 5 | 8 | 6 | 4 | 7 | 5 | 7 | 7 | 4 | 58 |
| Lukens | 10 | 5 | 8 | 7 | 9 | 9 | 9 | 8 | 9 | 10 | 84 |
| | 32 | 22 | 38 | 28 | 33 | 40 | 37 | 30 | 39 | 27 | 326 |
| | | | | | | | | | | **Average Ranking** | **61** |
| **17th Ave - Stewart to Elm Reconstruction** | | | | | | | | | | | |
| Diny | 10 | 7 | 10 | 5 | 9 | 8 | 8 | 6 | 6 | 7 | 76 |
| Rasmussen | 8 | 5 | 5 | 5 | 9 | 8 | 5 | 5 | 6 | 6 | 62 |
| Watson | 8 | 6 | 8 | 3 | 7 | 5 | 7 | 5 | 5 | 7 | 61 |
| Martens | 5 | 5 | 5 | 4 | 5 | 5 | 5 | 0 | 6 | 5 | 45 |
| Lukens | 7 | 7 | 7 | 5 | 8 | 8 | 8 | 7 | 6 | 7 | 70 |
| | 38 | 30 | 35 | 22 | 38 | 34 | 33 | 23 | 29 | 32 | 314 |
| | | | | | | | | | | **Average Ranking** | **61** |
| **Affordable Housing Improvements and Expansion** | | | | | | | | | | | |
| Diny | 6 | 7 | 6 | 2 | 2 | 5 | 6 | 6 | 1 | 3 | 44 |
| Rasmussen | 8 | 5 | 8 | 8 | 5 | 5 | 6 | 7 | 5 | 7 | 64 |
| Watson | 8 | 8 | 8 | 4 | 5 | 5 | 7 | 7 | 5 | 8 | 65 |
| Martens | 8 | 6 | 5 | 6 | 7 | 5 | 5 | 7 | 6 | 8 | 63 |
| Lukens | 10 | 8 | 5 | 8 | 8 | 5 | 5 | 10 | 10 | 10 | 79 |
| | 40 | 34 | 32 | 28 | 27 | 25 | 29 | 37 | 27 | 36 | 315 |
| | | | | | | | | | | **Average Ranking** | **59** |

**Homebuyer Education, Counseling and Closing Assistance**

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Diny | 8 | 7 | 10 | 10 | 4 | 8 | 8 | 7 | 2 | 4 | 68 |
| Rasmussen | 3 | 0 | 6 | 6 | 0 | 3 | 5 | 3 | 0 | 0 | 26 |
| Watson | 10 | 8 | 8 | 8 | 5 | 5 | 8 | 8 | 5 | 8 | 73 |
| Martens | 8 | 7 | 7 | 8 | 6 | 5 | 8 | 7 | 5 | 8 | 69 |
| Lukens | 6 | 8 | 5 | 8 | 4 | 5 | 8 | 8 | 6 | 9 | 67 |
| | 35 | 30 | 36 | 40 | 19 | 26 | 37 | 33 | 18 | 29 | 303 |
| | | | | | | | | | | **Average Ranking** | **59** |

## Unfunded Previously Ranked Projects

**Police LPR**

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Herbst | 8 | 0 | 0 | 6 | 8 | 7 | 8 | 5 | 7 | 5 | 54 |
| Rasmussen | 6 | 0 | 6 | 6 | 0 | 1 | 6 | 0 | 0 | 0 | 25 |
| Watson | 6 | 5 | 10 | 8 | 6 | 0 | 5 | 8 | 3 | 5 | 56 |
| Martens | 6 | 3 | 5 | 7 | 7 | 3 | 5 | 8 | 6 | 5 | 55 |
| Ryan | | | | | | | | | | | 0 |
| | 26 | 8 | 21 | 27 | 21 | 11 | 24 | 21 | 16 | 15 | 190 |
| | | | | | | | | | | **Average Ranking** | **47.5** |

**Police Sit Stand**

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Herbst | 7 | 5 | 0 | 8 | 0 | 8 | 5 | 0 | 7 | 5 | 45 |
| Rasmussen | 3 | 0 | 6 | 6 | 0 | 1 | 6 | 0 | 0 | 0 | 22 |
| Watson | 3 | 3 | 10 | 8 | 2 | 8 | 10 | 0 | 2 | 0 | 46 |
| Martens | 6 | 3 | 9 | 8 | 3 | 9 | 7 | 0 | 8 | 5 | 58 |
| Ryan | | | | | | | | | | | 0 |
| | 19 | 11 | 25 | 30 | 5 | 26 | 28 | 0 | 17 | 10 | 171 |
| | | | | | | | | | | **Average Ranking** | **43** |

**FireFighters**

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Diny | 8 | 5 | 10 | 7 | 6 | 1 | 9 | 9 | 6 | 7 | 68 |
| Rasmussen | 7 | 4 | 7 | 7 | 5 | 0 | 5 | 0 | 7 | 5 | 47 |
| Watson | 6 | 2 | 3 | 3 | 5 | 0 | 3 | 5 | 7 | 7 | 41 |
| Martens | 8 | 5 | 5 | 4 | 9 | 0 | 7 | 8 | 9 | 8 | 63 |
| Lukens | 7 | 5 | 5 | 5 | 6 | 0 | 8 | 7 | 7 | 7 | 57 |
| | 36 | 21 | 30 | 26 | 31 | 1 | 32 | 29 | 36 | 34 | 276 |
| | | | | | | | | | | **Average Ranking** | **54.75** |

**Fire Land Acquisition**

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Diny | 6 | 5 | 5 | 5 | 6 | 5 | 3 | 9 | 6 | 5 | 55 |
| Rasmussen | 3 | 0 | 0 | 2 | 2 | 0 | 0 | 0 | 5 | 2 | 14 |
| Watson | 4 | 3 | 7 | 2 | 6 | 0 | 3 | 2 | 7 | 7 | 41 |
| Martens | 6 | 7 | 1 | 4 | 5 | 5 | 3 | 7 | 5 | 5 | 48 |
| Lukens | 5 | 0 | 6 | 0 | 6 | 2 | 2 | 6 | 4 | 5 | 36 |
| | 24 | 15 | 19 | 13 | 25 | 12 | 11 | 24 | 27 | 24 | 194 |
| | | | | | | | | | | **Average Ranking** | **39.5** |

# ARPA FUNDING

| | 1. Public Health | 2. Negative Economic Impacts | 3. Services to Disportionately Impacted Communities | 5. Infrastructure | 6. Revenue Replacement: Government Services | Total |
|---|---|---|---|---|---|---|
| Landmark Project | | $ 350,000 | | | | $ 350,000 |
| 2022 Budget: | | | | | | |
| Public Access Server for Closed Caption | | | 49,224 | | | 49,224 |
| Internet Firewall Replacement | | | | | 33,800 | 33,800 |
| Core Switch Replacement | | | | | 50,000 | 50,000 |
| Financial ERP Software Replacement | | | | | 850,000 | 850,000 |
| Drinking Fountain Replacement Parks | 81,000 | | | | | 81,000 |
| 2022 Resolutions | | | | | | |
| Temporary Water Supplies | | | | | 150,000 | 150,000 |
| Temporary Water Supplies | | | | | 80,000 | 80,000 |
| PFAS Pilot Study | | | | 240,375 | | 240,375 |
| LED Street Lighting Conversion | | | | | 881,971 | 881,971 |
| Skate Park | | 225,000 | | | | 225,000 |
| EEC Negative Economic Impact | | 84,100 | | | | 84,100 |
| Community Outreach Specialist Position | | 140,000 | | | | 140,000 |
| CCITC - Fiber Connection Project | | | | | 140,000 | 140,000 |
| Obligated | $ 81,000 | $ 799,100 | $ 49,224 | $ 240,375 | $ 2,185,771 | $ 3,355,470 |
| **PENDING COUNCIL APPROVAL** | | | | | | |
| FireFighter Positions | | 771,000 | | | | 771,000 |
| **JUNE CONSIDERATION** | | | | | | |
| Wastewater Treatment Screening Improvement Project | | | | 800,000 | | 800,000 |
| Abel Stormwater Liftstation | | | | 800,000 | | 800,000 |
| 17th Avenue Stewart Avenue to Elm Reconstruction | | | | | 1,180,000 | 1,180,000 |
| Homebuyer Education Counseling and Closing Assistance | | 34,000 | | | | 34,000 |
| Affordable Housing Improvements and Expansion | | 1,000,000 | | | | 1,000,000 |
| Community Partners Campus Facility Project | | | 162,756 | | | 162,756 |
| | 81,000 | 2,604,100 | 211,980 | 1,840,375 | 3,365,771 | 8,103,226 |
| **CITY ALLOCATION** | | | | | **10,000,000** | **$ 15,586,461** |
| **AVAILABLE** | | | | | 4,448,458 | $ 4,127,765 |
| **UNFUNDED REQUESTS** | | | | | | |
| Fire Station Land Acquisition | | | | | 815,000 | 815,000 |
| Fixed Station Automated License Plate Readers | | | | | 255,000 | 255,000 |
| Police Department Sit-Stand Configuration | | | | | 50,000 | 50,000 |

# CITY OF WAUSAU

## ARPA FUNDS EVALUATION CRITERIA RANKING DUE - JUNE 9

| CRITERIA | POSSIBLE SCORE 0 points | 1-5 points | 6-10 points | Wastewater Treatment Screening Improvement Project $800,000 | Abel Stormwater Liftstation $800,000 | 17th Avenue - Stewart Avenue to Elm Reconstruction $1,180,000 | Homebuyer Education, Counseling and Closing Assistance $34,000 | Affordable Housing Improvements and Expansion $1,000,000 | Community Partners Campus Facility Project $162,756 |
|---|---|---|---|---|---|---|---|---|---|
| **ALIGN WITH PRIORITIES**:How well does the proposal align with the community's funding priorities? Does it support a livable community, fiscally sustainable government, environmentally sustainable community, and an improved & equitable quality of life? | Project is inconsistent with community priorities and does not advance community service. | Project is partly consistent with priorities but does not significantly advance community service. | Project is directly related to the community priorities and community service. | | | | | | |
| **OTHER FUNDING SOURCES**: Are there other federal/state ARPA alternative funding opportunities (such as the federal infrastructure bill) that could replace or supplement the request? Have these other funding sources been considered? Could the project/proposal be phased to accomodate other federal/state ARPA sources? | Alternative funding sources may be available but have not been explored, considered or leveraged. | Alternative funding sources may be available and will be leveraged if possible. | No alternate funding sources exist or alternative funding sources have already been leveraged to maximize the investment. | | | | | | |
| **TIMELINE :** Can the proposal be implemented and completed within the ARPA program deadlines? Obligated by 12/31/2024 and expended by 12/31/2026 | Project timeline is not well defined and does not clearly establish a work completion within the timeline. Project completion is near the end the ARPA requirements | Project timeline is lengthy but demonstrates that completion is within the ARPA requirements. | Project timeline clearly demonstrates that work will conclude within the short term (1 year or less). | | | | | | |
| **COST:** While projects funded with ARPA should be impactful best practices indicate the funds should be spread over the qualifying period to enhance budgetary and financial stability. Does the proposal represent a reasonable allocation of resources relative to other community proposals? | Project exhausts all or the majority of funds immediately. | Project ARPA funding request is requires a significant ARPA allocation. However, the project provides for phases which allows for flexibility of unexpected City needs and priorities. | Project ARPA funding request is reasonable to the City overall ARPA allocation. The funding request allows the City to diversify the ARPA investments. Significant projects may be allocated in phases to provide future flexibility of unexpected needs and priorities. | | | | | | |
| **RESIDENT IMPACT:** What portion of the community would benefit from this proposal? | Proposal fails to identify positive impact nor identifies populations benefitted | Proposal demonstrates a positive impact on a material portion of the population 25-75% | Project demonstrates a strong positive impact on a significant portion of the | | | | | | |
| **IMPACT ON FUTURE BUDGETS**: Will this proposal require ongoing funding? Will it reduce or increase ongoing operating expenses? Will the project produce additional annual revenues? | Project creates a new funding dependency and future tax levy pressure. | Project would have a neutral impact on personnel or other operating costs or revenues. Project is budget neutral. | Project decreases future operating costs, increase operating revenues, | | | | | | |
| **COMPLEXITY AND READINESS:** Is the project or proposal complex with multiple phases before implementation can begin? Does the project or proposal require outside approvals or oversight? Does a clear implementation plan exist? What complications could arise to prevent this project from achieving its intended goals? | Project is unable to proceed due to obstacles such as land acquisition, easements, designs and other approvals. Project is not shovel ready. | Minor obstacles, plans or details exist but should not impact a timely implementation. | Project is entirely ready to proceed. No obstacles exist. | | | | | | |
| **CENSUS TRACT ELIBILITY:** Does the proposal/project fall within a census tract or benefit those vulnerable popuations and those disproportionately negatively impacted by COVID19? | This project/proposal is not located in a census tract and not designed to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations? | This project/proposal is not located in a census tract but will benefit all citizens including those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations? | This project/proposal is located in a census tract or is considered to benefit those disporpostionately negatively impacted by COVID as interpreted by ARPA regulations? | | | | | | |
| **IMPACT OF DEFERRAL**: What is the impact of the deferral? Will costs go up? Will the City be out of compliance with mandates or regulations? Are there health and safety risks impacting residents that will remain unaddressed? Does this proposal improve the environmental quality of the city? | Deferral causes limited impact to service or disruptions. | Deferral will have limited impact on regulatory mandates, health and safety risks or environmental qualities. | Deferral will have a detrimental impact on regulatory mandates, health and safety risks or environmental qualities. | | | | | | |
| **PROJECT PRIORITY AND IMPACT:** Regardless of any other scores, do you believe this project should be a priority? Do you believe that the project is transformational for the community? Do you believe that the project will make a big impact? | Low priority, impact, transformational power | Some priority, impact and transformational power | High priority, impact and transformational power | | | | | | |
| | | | TOTAL | 0 | 0 | 0 | | | 0 |

Department of Public Works

Eric Lindman, P.E.
Director of Public Works and Utilities

**TO:** Finance

**FROM:** Eric Lindman, P.E.
Director of Public Works & Utilities

**DATE:** May 24, 2022

**SUBJECT:** DPWU - ARPA Project Requests 01

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The Department of Public Works & Utilities has prepared the below projects for your consideration and ranking. A summary of each of the projects is below for your reference and attached are the full narratives and application information with supporting documentation. Each of these projects has the potential to be submitted for other funding contributions. The other possible contributions are most likely to come from State and Federal funding through the Bipartisan Infrastructure Bill (BIL) but not all of the funding is accessible at this time as the state has not provided any application process to date. Staff continues to monitor the progress of these funding sources. The majority of the BIL funding will require local matching funds, if other funding sources are awarded to these projects staff will bring each project back to finance to reduce the amount of ARPA funds.

**Wastewater Treatment Facility – Screening System Improvement Project**

- This is the step screens at the headworks of the wastewater treatment facility. All wastewater received from the collection system is screened from debris/trash prior to entering the facility for further treatment.
- The screens collect the debris and step it up to an auger which then pushes it up to a dumpster.
- This was bid as an add alternate as part of the original upgrade project. Due to the need to stay within budget this alternate was not selected as part of the upgrade project.
- This project has already been designed and is ready to be bid for construction.
- Project cost: $800,000

**Abel Lift Station – Stormwater**

- The station was built in 1971. This is the only stormwater lift station within the city.
- No major upgrades have been done to the facility. Pumps/motors have been rebuilt, electrical controls maintained over the past 50+ years.
- There are code violations with the electrical and safety issues with access to the wet well and piping to perform proper maintenance.
- The City does not have a designated stormwater budget for these types of projects. Typically, mid-size municipalities have a stormwater utility which would fund these projects.
- Project will be designed using an engineer consultant
- Project cost: $800,000 including design

**$17^{th}$ Ave – Stewart Ave to Elm St Reconstruction**

- This section of $17^{th}$ Ave receives about 9,900 vehicles a day and is concrete overlayed with blacktop.
- Water main under this section of road has 11 documented water main breaks
- Sanitary sewer was slip lined in 2002
- Costs for road/storm sewer, sanitary sewer and water are separated out in the estimate.
- Possible
- Project will be designed by city staff
- Street reconstruction cost: $1,180,000
  - State Funding: $400,000
  - ARPA Request (Street & Storm Only): $1,180,000
  - ARPA Request (Street, Storm, Water & Sewer): $1,568,100

ARPA approved requests for DPWU to date:

| DPWU ARPA Requests and Approvals | | |
|---|---|---|
| **ARPA Projects Requested** | | |
| **Description** | **ARPA Funding** | **Match Funding** |
| WWTF - Screening System Improvements | $800,000.00 | $0.00 |
| Abel Lift Station - Stormwater | $800,000.00 | $0.00 |
| 17th Ave - Stewart Ave to Elm St | $1,180,000.00 | $400,000.00 |
| | | |
| **Total Request** | **$2,780,000.00** | **$400,000.00** |
| | | |
| **ARPA Projects Approved** | | |
| **Description** | **ARPA Funding** | **Match Funding** |
| LED Street Lighting Conversion | $881,971.00 | $0.00 |
| | | |
| **Total Approved** | **$881,971.00** | **$0.00** |

# CITY OF WAUSAU

## AMERICAN RESCUE PLAN - SLFRF APPLICATION

## Water Sewer and Broad Band Infrastructure

Water, Sewer and Broadband infrastructure this category is available to address the consequences of deferred maintenance in drinking water systems, treatment of sewage and stormwater along with resiliency measures to adapt to climate change. In addition the funds may be used for broad band investment and cybersecurity investments. Common examples would include:
* Sewage and Stormwater projects must be eligible under the EPA's Clean Water State Revolving Fund
*Water projects must be eligible under the EPA's Drinking Water State Revolving Fund
*Broad band infrastructure must respond to lack of reliable service or affordable service
*Cybersecurity investment and modernization is eligible to new or existing infrastructure.

| | | | |
|---|---|---|---|
| Project Title | WWTF Head Works - Screening System Improvements | | |
| Department | **Public Works & Utilities** | Contact Name: | **Eric Lindman** |
| Priority 1-6 (low-high) | **6** | | |

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

**Project Type (Check all that apply)**

| | | | |
|---|---|---|---|
| X | Sewage Infrastructure | | Broadband Infrastructure |
| | Stormwater Infrastructure | | Cybersecurity Investment |
| | Water Infrastructure | | |

**PROJECT DESCRIPTION**

**Provide a description of the project, purchase or service attach additional information if needed**

The existing raw wastewater screening system was commissioned in 2013. The system currently has two mechanically-cleaned step screen with 6-mm openings. According to Huber Technology (Manufacturer of current step screens in place), have a rated capacity of 20 million gallons per day (mgd) each. The two screens provide a total rated capacity of 40 mgd. A static bar rack is installed in a bypass channel to provide redundant hydraulic capacity in the event of a screen failure. Screenings or debris removed from the wastewater are conveyed from the lower screening level to a grade-level dumpster by three shaftless screw conveyors.

The screening system serves an essential role, removing large debris and protecting downstream processes and equipment. According to staff, the existing screening system removes approximately two dumpsters of debris each week. This material will cause operational problems and damage equipment if it is not removed from the raw wastewater influent.
The Wastewater Treatment Facility (WWTF) upgrade is expected to be substantially complete in Decemebr 2022. The majority of the upgrade is to ensure compliance with the new discharge requirements, upgrade to meet life safety code requirements, improve treatment processes and move from a regulated Class B biosolid to an unregulated Class A biosolid. During the design and bid preparation the bidding documents included a base project along with several alternate bid items which could be selected by the utility if the budget allowed. The screening improvements project was included in the bid documents as Alternate 1 – Raw Wastewater Screening Improvements . This Alternate included a major upgrade to the screening building to improve access and maintenance, add two new mechanical screens to convey material from the below-grade influent channel to above grade, and add a single above-grade screenings conveyor to move material from mechanical screens to a dumpster. Miron, the low Bidder and Contractor for the WWTF Improvements Project, submitted a Bid of $731,000 for Alternate 1. Because of budget constraints, this Alternate was rejected at the time of award. Limited screening improvements were added to the project which inlcuded screen gates and actuators, a bypass gate actuator, and two screening conveyors.

Since the project began the vertical screenings conveyor failed in 2021, requiring expensive and time consuming repairs. In the upper screenings room where the dumpster is located, an expansion joint has failed due to building settling. The opening caused by the expansion joint failure continues to grow. Given this severe-duty application, difficult, costly, and time consuming repairs are likely to occur at an increasing frequency in the future it is recommended the utility proceed with the Raw Wastewater Screening System Improvements. These improvement will address the following: [1] an aging screening and screening conveyance system, [2] a screenings handling configuration that has proven to be problematic and difficult to maintain, [3] a building configuration that makes maintenance and repairs difficult, [4] address the building settlement and allow for screens to be removed and [5] a settling grade-level dumpster room.

**WATER, SEWAGE AND STORMWATER PROJECT- CHECK THOSE THAT APPLY**

| | | | |
|---|---|---|---|
| | Addresses critical health or safety hazard. | X | This project was identified and deferred on prior years capital/operating budget |
| X | Required to achieve or miantain an adequate level of service | | Expands existing service into an undeveloped area. |
| X | Provides new service, facility, system or equipment. | X | Repairs, replaces or prevents a breakdown of an existing infrastructure |

**PROJECT OR PURCHASE JUSTIFICATION**

**Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition**

Failure of the raw wastewater screening would have devastating effects on downstream processes and equipment. This project is already designed and ready for bidding. Contract documents would be updated and the project would be ready for bid advertisement. There is a possibility IIJA funding may be available later in 2022 through the WDNR, the amount of this funding is unknown but will be provided through the WDNR Environmental Loans process. As funding requests become avaiable staff will pursue all possible funding sources. There is also a possibility of using some of the annual CIP at sewer and some ARPA cost share; there is flexibility with this project.

**IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE**

**Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.**

Continued increased maintenance of the screens has become time intensive and expensive. In addition, the settling of the building and inability to properly access the screens for maintenance will continue to be a significant issue. This is a very hazardous environment to work in with toxic gases and raw wastewater and is a hazardous environement for employees.

**RETURN ON INVESTMENT**

**Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits**

Significant maintenance cost savings will be expected and future downtime of the screens will be signficiantly less as there will be adequate access for maintenance and proper alternating for screens to work independently when one is out of service.

# WATER, SEWER, STORMWATER AND BROADBAND INFRASTRUCTURE - FINANCIAL DETAIL

## Public Works & Utilities

| ONE TIME EXPENSE | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| Planning /Design | - | | | | | - |
| Construction Oversight | 50,000 | | | | | 50,000 |
| Construction | 750,000 | | | | | 750,000 |
| Equipment/Vehicle/Furnishings Purchase | | | | | | - |
| Other(Describe) | | | | | | - |
| Total Costs | $ 800,000 | $ - | $ - | $ - | $ - | $ 800,000 |
| | | | | | | |
| FUNDING SOURCES | | | | | | |
| **ARPA Funding** | | | | | | - |
| Donations | | | | | | - |
| User Fees | | | | | | - |
| Debt Issuance | | | | | | - |
| Other Grant Income | | | | | | - |
| Other (Describe) | | | | | | - |
| Total Sources | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | |
| Shortfall | $ 800,000 | $ - | $ - | $ - | $ - | $ 800,000 |

| ONGOING NEW OPERATIONAL EXP | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| Staff Costs | | | | | | - |
| Contractual Services | | | | | | - |
| Supplies/Materials | | | | | | - |
| Maintenance | | | | | | - |
| Other (Describe) | | | | | | - |
| Total Costs | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | |
| FUNDING SOURCES | | | | | | |
| **ARPA Funding** | | | | | | - |
| Donations | | | | | | - |
| User Fees | | | | | | - |
| Other Grant Income | | | | | | - |
| Other (Describe) | | | | | | - |
| Total Funding Sources | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | |
| Shortfall | $ - | $ - | $ - | $ - | $ - | $ - |

**IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD**

Current screens are in place and operations are funded through annual budget. The new screens are expected to be similar operation costs but less maintenance costs.

**DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed**

None to note

## WATER, SEWER, STORMWATER AND BROADBAND INFRASTRUCTURE - CALENDAR

### Public Works & Utilities

| YEAR 2022 | TIME FRAME (Start/End by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Bid Construction | | | | | | | | | | | X | X |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| YEAR 2023 | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Bid Construction | X | | | | | | | | | | | |
| Task: Construction Contract Execution | | X | | | | | | | | | | |
| Task: Construction | | | | | | X | X | X | X | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

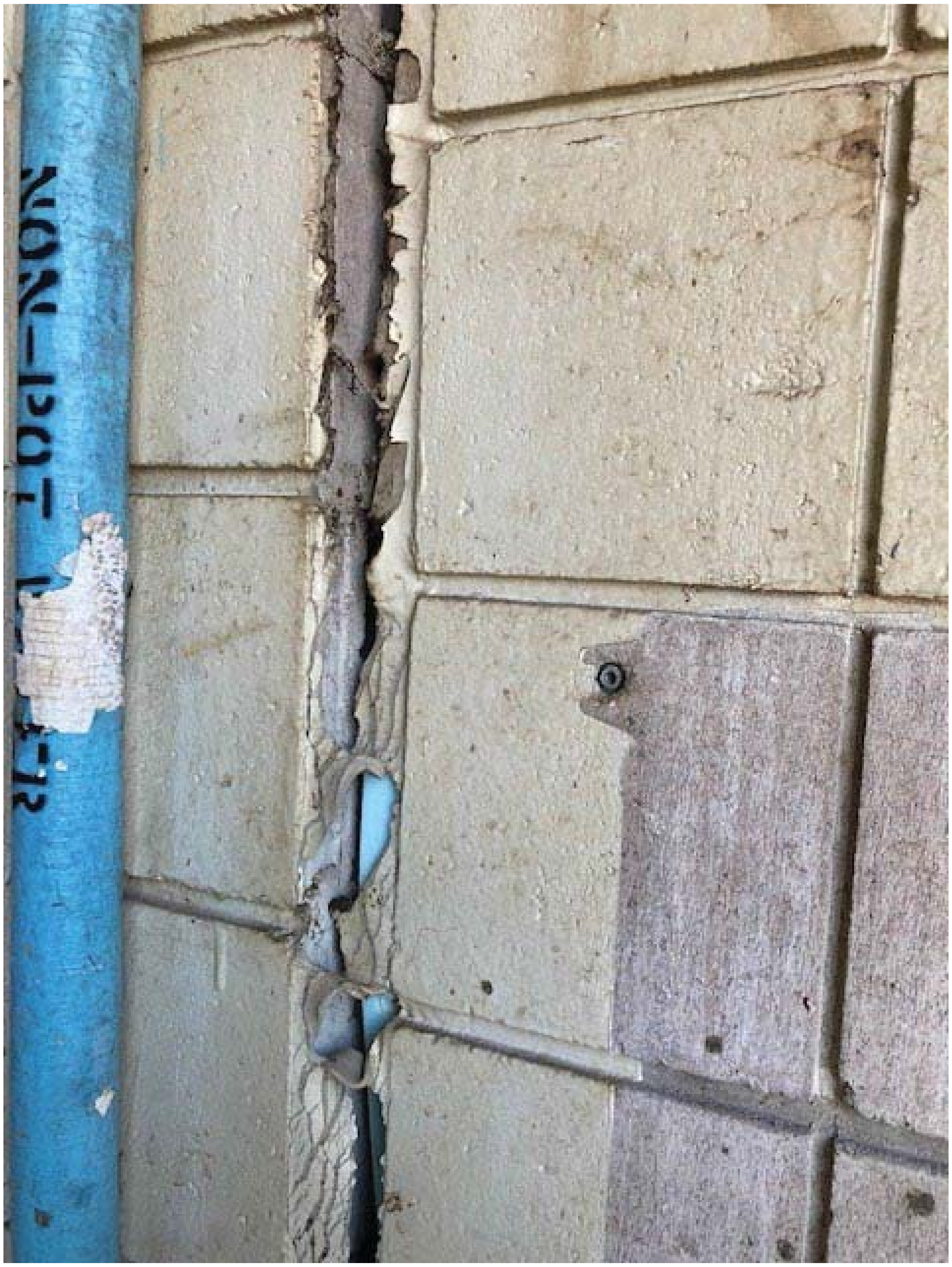
| YEAR 2024 ***funds must be obligated by 12/31/2024*** | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Planning/ Design/Recruiting | | | | | | | | | | | | |
| Task: RFP/ RFQ/ Bid/ Award | | | | | | | | | | | | |
| Task: Contract Execution | | | | | | | | | | | | |
| Task: Construction | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| YEAR 2025 | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Planning/ Design/Recruiting | | | | | | | | | | | | |
| Task: RFP/ RFQ/ Bid/ Award | | | | | | | | | | | | |
| Task: Contract Execution | | | | | | | | | | | | |
| Task: Construction | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| YEAR 2026 | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Planning/ Design/Recruiting | | | | | | | | | | | | |
| Task: RFP/ RFQ/ Bid/ Award | | | | | | | | | | | | |
| Task: Contract Execution | | | | | | | | | | | | |
| Task: Construction | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

# WWTF - Headworks

Building Control Joint Separation - Exterior




Building Control Joint Separation - Interior

Building Control Joint Separation - Exterior


Screw Conveyor – Horizontal at-grade section

Vertical Screw Conveyor – Below grade vertical shaft open clogged too much weight for gear box

Screw conveyor at grade opened was clogged with debris, transition to horizontal screw

Torque twisted the shaft and this needed to be rebuilt along with gear box

# CITY OF WAUSAU

## AMERICAN RESCUE PLAN - SLFRF APPLICATION

## Water Sewer and Broad Band Infrastructure

Water, Sewer and Broadband infrastructure this category is available to address the consequences of deferred maintenance in drinking water systems, treatment of sewage and stormwater along with resiliency measures to adapt to climate change. In addition the funds may be used for broad band investment and cybersecurity investments. Common examples would include:
* Sewage and Stormwater projects must be eligible under the EPA's Clean Water State Revolving Fund
*Water projects must be eligible under the EPA's Drinking Water State Revolving Fund
*Broad band infrastructure must respond to lack of reliable service or affordable service
*Cybersecurity investment and modernization is eligible to new or existing infrastructure.

| | | | |
|---|---|---|---|
| Project Title | Stormwater Lift Station Rehabilition Project | | |
| Department | **Public Works-Engineering** | Contact Name: | **Allen M. Wesolowski, P.E.** |
| Priority 1-6 (low-high) | **5** | | |

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

**Project Type (Check all that apply)**

| | | | |
|---|---|---|---|
| | Sewage Infrastructure | | Broadband Infrastructure |
| X | Stormwater Infrastructure | | Cybersecurity Investment |
| | Water Infrastructure | | |

**PROJECT DESCRIPTION**

**Provide a description of the project, purchase or service attach additional information if needed**

The City of Wausau department of public works maintains a very large storm sewer system. The system includes one storm water lift station. This lift station is located east of S. 4th Street between Plumer Street and Henrietta Street. A map of the location of the lift station is attached. The map also shows the approximately 40 acre area of storm water that drains to the lift station. Due to the elevation of this area, it is unble to gravity drain to the Wisconsin River. This lift station collects the storm water from this area and pumps it to the Wisconsin River. The lift station is reaching the end of its service life and is in need of major modifications and upgrades. The upgrades would include new pumps, valving, controls, and access. This lift station is important because this area would flood if the lift station failed. Due to the complexity of the electrical controls and pumping equipment, the engineering plans and specifications for the project would be contracted to a qualified engineering consultant.

**WATER, SEWAGE AND STORMWATER PROJECT- CHECK THOSE THAT APPLY**

| | | | |
|---|---|---|---|
| X | Addresses critical health or safety hazard. | | This project was identified and deferred on prior years capital/operating budget |
| X | Required to achieve or miantain an adequate level of service | | Expands existing service into an undeveloped area. |
| | Provides new service, facility, system or equipment. | X | Repairs, replaces or prevents a breakdown of an existing infrastructure |

**PROJECT OR PURCHASE JUSTIFICATION**

**Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition**

The current storm water lift station is in poor physical condition and in need of upgrades. The current lift station does not meet requirements for enty due do the fact the lift station is a confined entry space and the station electrical will need modifications/updates to meet current electrical safety codes.

**IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE**

**Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.**

This stormwater lift station has been in need of upgrades for several years. The pumps are old and in need of upgrading. The electrical controls are also dated and in need of replacment. If the system is not upgraded the lift station will continue to deteriortate and ultimately fail. If the system fails during a signifigant rainfall event flooding of local businesses and the Wausau Area Transit will occur. Flooding would result in significant property damage and likely result in illicit discharge violations. Backup generators and pumps would need to be brought in to pump down the flood waters and emergency discharge permits would be required.

**RETURN ON INVESTMENT**

**Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits**

It is expected to see operational cost savings due to upgraded and more efficeint electrical equipment/pumps and reduced maintenance requirements.

## WATER, SEWER, STORMWATER AND BROADBAND INFRASTRUCTURE - FINANCIAL DETAIL

### Public Works-Engineering

| ONE TIME EXPENSE | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| Planning /Design | 80,000 | | | | | 80,000 |
| LandAcquisition | | | | | | - |
| Construction/Maintenance | 720,000 | | | | | 720,000 |
| Equipment/Vehicle/Furnishings Purchase | | | | | | - |
| Other(Describe) | | | | | | - |
| Total Costs | $ 800,000 | $ - | $ - | $ - | $ - | $ 800,000 |
| | | | | | | |
| FUNDING SOURCES | | | | | | |
| **ARPA Funding** | | | | | | - |
| Donations | | | | | | - |
| User Fees | | | | | | - |
| Debt Issuance | | | | | | - |
| Other Grant Income | | | | | | - |
| Other (Describe) | | | | | | - |
| Total Sources | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | |
| Shortfall | $ 800,000 | $ - | $ - | $ - | $ - | $ 800,000 |

| ONGOING NEW OPERATIONAL EXP | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| Staff Costs | | | | | | - |
| Contractual Services | | | | | | - |
| Supplies/Materials | | | | | | - |
| Maintenance | | | | | | - |
| Other (Describe) | | | | | | - |
| Total Costs | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | |
| FUNDING SOURCES | | | | | | |
| **ARPA Funding** | | | | | | - |
| Donations | | | | | | - |
| User Fees | | | | | | - |
| Other Grant Income | | | | | | - |
| Other (Describe) | | | | | | - |
| Total Funding Sources | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | |
| Shortfall | $ - | $ - | $ - | $ - | $ - | $ - |

**IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD**

The lift station already exists, operational expenses should decrease with the new equipment.

**DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed**

Nothing to note

## WATER, SEWER, STORMWATER AND BROADBAND INFRASTRUCTURE - CALENDAR

### Public Works-Engineering

| YEAR 2022 | TIME FRAME (Start/End by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Planning/ Design | | | | | | x | | | | | | |
| Task: RFP Design Services | | | | | | x | x | | | | | |
| Task: Design of Facilities | | | | | | | | x | x | x | x | |
| Task: Bid Construction | | | | | | | | | | | | x |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| YEAR 2023 | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Bid Construction | x | | | | | | | | | | | |
| Task: Construction Contract Award | | x | | | | | | | | | | |
| Task: Construction | | | | x | x | x | x | x | x | | | |
| Task: Construction | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| YEAR 2024 ***funds must be obligated by 12/31/2024*** | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Planning/ Design/Recruiting | | | | | | | | | | | | |
| Task: RFP/ RFQ/ Bid/ Award | | | | | | | | | | | | |
| Task: Contract Execution | | | | | | | | | | | | |
| Task: Construction | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

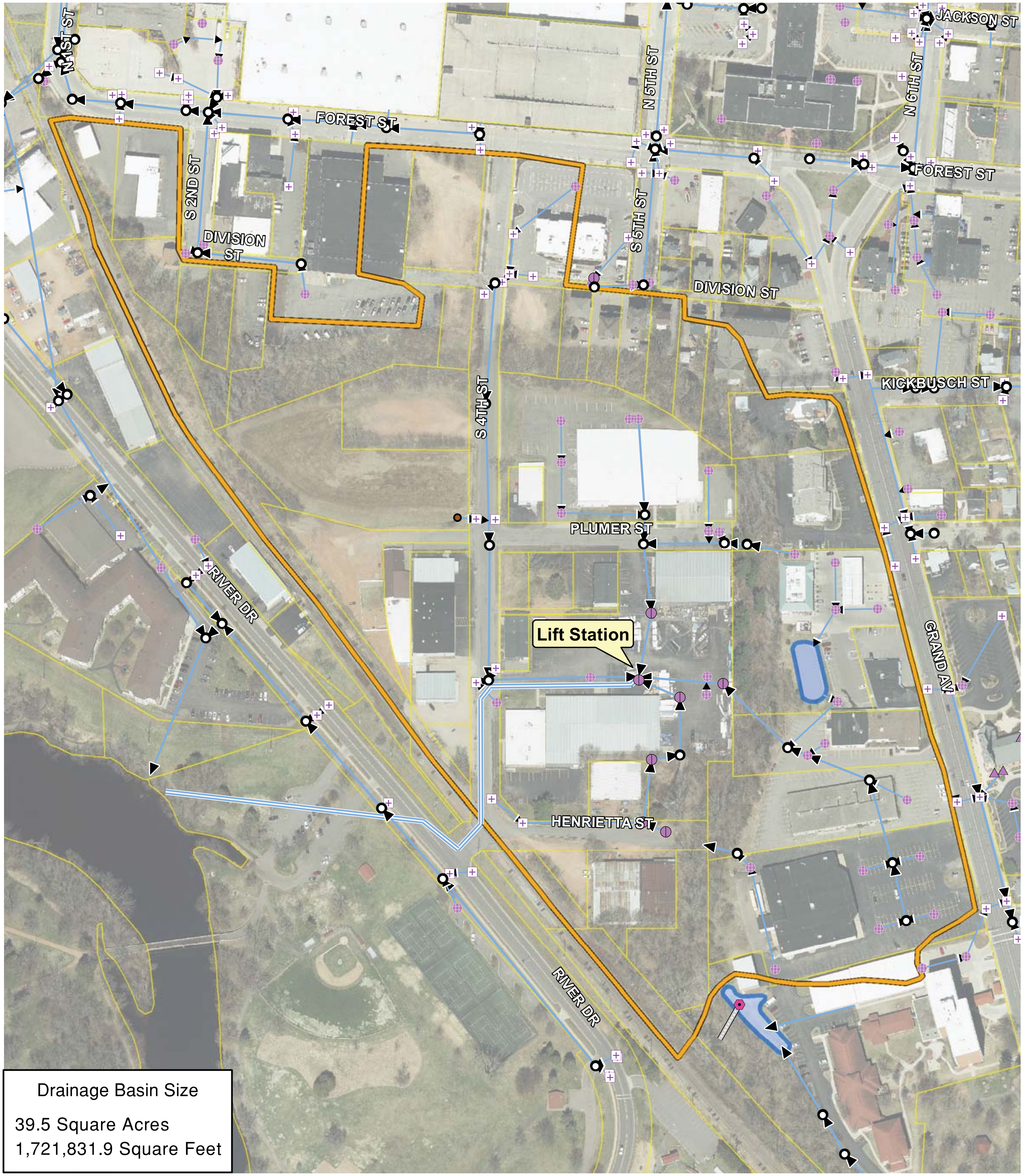
| YEAR 2025 | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Planning/ Design/Recruiting | | | | | | | | | | | | |
| Task: RFP/ RFQ/ Bid/ Award | | | | | | | | | | | | |
| Task: Contract Execution | | | | | | | | | | | | |
| Task: Construction | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| YEAR 2026 | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Planning/ Design/Recruiting | | | | | | | | | | | | |
| Task: RFP/ RFQ/ Bid/ Award | | | | | | | | | | | | |
| Task: Contract Execution | | | | | | | | | | | | |
| Task: Construction | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

**Preliminary Opinion of Probable Project Costs**
Able Storm Water Pump Station Rehabilitation
Wausau, WI
6/26/2020 (Updated 5/11/2022)

| Item No | Description | Quantity | Unit | Unit Price | Installation | Total | Notes |
|---|---|---|---|---|---|---|---|
| | **Mechanical** | | | | | | |
| 1 | Fairbanks Nijhuis Vertical Pump | 2 | Each | $ 147,000 | $ 36,750 | $ 367,500 | 3 |
| 2 | Check Valves | 2 | Each | $ 10,000 | $ 2,500 | $ 25,000 | 3 |
| 3 | Gate Valves | 2 | Each | $ 13,500 | $ 3,375 | $ 33,800 | 3 |
| 4 | Access Hatches | 3 | Each | $ 3,000 | $ 1,500 | $ 13,500 | 4 |
| 5 | Safety Railing & Ladder | 1 | LS | $ 5,000 | $ 2,500 | $ 7,500 | 5 |
| 6 | Debris/Bar Screen | 1 | LS | $ 2,900 | $ 1,450 | $ 4,400 | 5 |
| | **Electrical** | | | | | | |
| 7 | Demolition | 1 | Each | $ - | $ 1,500 | $ 1,500 | |
| 8 | New Control Panel | 1 | Each | $ 40,000 | $ 2,000 | $ 42,000 | |
| 9 | Normal Feed | 20 | LF | $ 75 | $ 1,500 | $ 3,000 | |
| 10 | Generator Receptacle | 1 | Each | $ 750 | $ 500 | $ 1,250 | |
| 11 | Gen Feed | 20 | LF | $ 75 | $ 1,500 | $ 3,000 | |
| 12 | US Sensor Install | 1 | Each | $ 1,000 | $ 500 | $ 1,500 | |
| 13 | Floats (All) | 1 | Each | $ 1,500 | $ 500 | $ 2,000 | |
| 14 | Pump Motor Feeds | 100 | LF | $ 50 | $ 3,500 | $ 8,500 | |
| | **Site Work** | | | | | | |
| 15 | Painting and Finishing | 1 | LS | $ 10,000 | $ - | $ 10,000 | |
| 16 | Site Grading & Pavement Restoration | 1 | LS | $ 100,000 | $ - | $ 100,000 | |
| 17 | Site Electrical | 1 | LS | $ - | $ - | $ - | |
| 18 | Mobilization/Demobilization | 1 | LS | $ 15,000 | $ - | $ 15,000 | |
| | **Subtotal** | | | | | **$ 639,450** | |
| | **Engineering, Legal, & Contingency** | **25%** | | | | **$ 160,000** | |
| **Total Project Cost** | | | | | | **$ 799,450** | |

Notes:
1. Unless listed otherwise, installation costs are assumed to be 50% of the unit price for equipment.
2. Line items have been rounded to the nearest $100, subtotals have been rounded to the nearest $1,000.
3. Based on manufacturer's quotation. Installation costs are assumed to be 25% of the unit price for mechanical equipment.
4. Based on manufacturer's quotation.
5. Estimate based on supply house pricing.




Drainage Basin Size
39.5 Square Acres
1,721,831.9 Square Feet

WAUSAU WISCONSIN

NOTES:
1. Duplication of this map is prohibited without the written consent of the City of Wausau Engineering Dept.
2. This map was compiled and developed by the City of Wausau and Marathon County GIS. The City and County assume no responsibility for the accuracy of the information contained herein.
3. Map features developed from several sources including, but not limited to aerial photography and GPS.
4. Parcel features developed from Marathon County land records.

# Storm Water Basin Boundary

*City of Wausau*

0 75 150 300 Feet

N

Drainage Basin
Parcels
Inlet Manhole
Standard
CatchBasin
DownSpout
InletBox
OverLandFlow
Outlet Structure
Collector
Culvert
Force
InletLead
Storage Basin Bnd

Document Path: P:\citybase\projects\utility\mxds\Abel_Storm_Lift_Basin_8x11P.mxd

Map Date: February 07, 2022

# CITY OF WAUSAU

## AMERICAN RESCUE PLAN - SLFRF APPLICATION

## REPLACING LOST PUBLIC SECTOR REVENUE

## SPENDING ON GOVERNMENT SERVICES

Government Services include *any* service traditionally provided by a government. Common examples would include:
*Road building and maintenance and other infrastructure
*Construction of government buildings
*General government administration and staff
*Provision of police, fire, and other public safety including purchase of fire trucks and police vehicles
*Environmental remediation

| | | | |
|---|---|---|---|
| Project Title | **17th Avenue Reconstruction ( Stewart Avenue - Elm Street)** | | |
| Department | **Public Works-Engineering** | Contact Name: | **Allen M. Wesolowski, P.E.** |
| Priority 1-6 (low-high) | | | |

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

**Project Type (Check all that apply)**

| | | | |
|---|---|---|---|
| X | One Time Expense | | Ongoing Operational Expenses |

**PROJECT DESCRIPTION**

**Provide a description of the project, purchase or service attach additional information if needed**

The project is the recosntructin of 17th Avenue from Stewart Avenue to Elm Street. This segment of 17th Avenue is deteriorated and is in need of reconstruction due to the deteriorated pavement structure. The reconstruction would include removing the existing pavement and curb and gutter, replacing underground utilities such as sewer, water and storm sewer, and replacing the curb and gutter and pavement structure. The work would also include sidwalk replacment in areas of need and upgrading the pedestrian ramps at intersections to ADA standards. Also included in the project is upgrades to the signalized intersection at Elm Street to include audible pedestian crossing signals and new controllers.

**PROJECT PURPOSES: (Check all statements that apply)**

| | | | |
|---|---|---|---|
| | Addresses critical health or safety hazard. | | Serves to eliminate blight |
| | Provides developed area with a comparable level of city services or facilities. | | Encourages economic development |
| | Maintains or enhances systems that support existing city services. | | Encourages revitalization, community aesthetics, or historic preservation |
| | Provides new service, facility, system or equipment. | | Provides other rehabilitation, replacement or new construction. |
| | Expands existing service into an undeveloped area. | | This project was identified and deferred on prior years capital/operating budget |
| X | Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment. | | Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions |
| | Supports a revenue generating service | | Increases FTE's within the department |
| | Contributes to a safe community | | Other |

**PROJECT OR PURCHASE JUSTIFICATION**

**Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project, purchase or acquisition**

The existing pavement structure on 17th Avenue is deteriorated and in need of replacment. 17th Avenue has an averaage dalily traffic (ADT) of approximately 9,900 cars per day and is an essential traffic carrier for the west side of Wausau. The reconstruction will adress the failing pavement structure as well as improve pedestrian ramps to meet ADA standards and also provide ADA audible pedestrian signals at Elm Street.

**IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE**

**Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.**

If this project were to be deferred, the pavment structure would continue to deteriorate, causign more potholing and rutting of the pavment. Maintenance costs will continue to rise due to the need for continuous patching. The area surrounding 17th Avenue has recently experienced development of apartment complexes and the redevelopment of the shopping plaza. The reconstruction of 17th Avenue will continue to serve the area with upgraded transportation facilities.

**RETURN ON INVESTMENT**

**Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance, future debt avoidance or operational cost or income benefits**

The City of Wausau applied for a statewide competive grant for MSID funding from the Wisconsin Department of Transportation. The City was sucesful in obtaining a $400,000 grant under this program to reconstruct 17th Avenue. The City is responsible for funding the remainder of the project. Ths cost estimate for the project is $1.58 million dollars. This request would provide the $1.18 million in local fuding to complete the project.

## LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - FINANCIAL DETAIL

### 17th Avenue Reconstruction ( Stewart Avenue - Elm Street)

| ONE TIME EXPENSE | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| Planning /Design | - | | | | | - |
| LandAcquisition | | | | | | - |
| Construction/Maintenance | - | 1,180,000 | | | | 1,180,000 |
| Equipment/Vehicle/Furnishings Purchase | | | | | | - |
| Other(Describe) | | | | | | - |
| Total Costs | $ - | $ 1,180,000 | $ - | $ - | $ - | $ 1,180,000 |
| | | | | | | |
| FUNDING SOURCES | | | | | | |
| **ARPA Funding** | | | | | | - |
| Donations | | | | | | - |
| User Fees | | | | | | - |
| Debt Issuance | | | | | | - |
| Other Grant Income | | | | | | - |
| Other (Describe) | | | | | | - |
| Total Sources | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | |
| Shortfall | $ - | $ 1,180,000 | $ - | $ - | $ - | $ 1,180,000 |

| ONGOING NEW OPERATIONAL EXP | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| Staff Costs | | | | | | - |
| Contractual Services | | | | | | - |
| Supplies/Materials | | | | | | - |
| Maintenance | | | | | | - |
| Other (Describe) | | | | | | - |
| Total Costs | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | |
| FUNDING SOURCES | | | | | | |
| **ARPA Funding** | | | | | | - |
| Donations | | | | | | - |
| User Fees | | | | | | - |
| Other Grant Income | | | | | | - |
| Other (Describe) | | | | | | - |
| Total Funding Sources | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | |
| Shortfall | $ - | $ - | $ - | $ - | $ - | $ - |

**IDENTIFY ONGOING FUNDING SOURCE FOR NEW OPERATIONAL EXPENSES AFTER THE ARPA GRANT PERIOD**

The lift station already exists, operational expenses should decrease with the new equipment.

**DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed**

**LOSS REVENUE - SPENDING ON GOVERNMENT SERVICES - CALENDAR**

**17th Avenue Reconstruction ( Stewart Avenue - Elm Street)**

| | TIME FRAME (Start/End by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2022 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Planning/ Design/Recruiting | | | | | x | x | x | x | x | x | x | x |
| Task: RFP/ RFQ/ Bid/ Award | | | | | | | | | | | | |
| Task: Contract Execution | | | | | | | | | | | | |
| Task: Construction | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2023 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Planning/ Design/Recruiting | x | | | | | | | | | | | |
| Task: RFP/ RFQ/ Bid/ Award | | x | x | | | | | | | | | |
| Task: Contract Execution | | | | x | | | | | | | | |
| Task: Construction | | | | | x | x | x | x | x | x | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2024 ***funds must be obligated by 12/31/2024*** | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Planning/ Design/Recruiting | | | | | | | | | | | | |
| Task: RFP/ RFQ/ Bid/ Award | | | | | | | | | | | | |
| Task: Contract Execution | | | | | | | | | | | | |
| Task: Construction | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2025 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Planning/ Design/Recruiting | | | | | | | | | | | | |
| Task: RFP/ RFQ/ Bid/ Award | | | | | | | | | | | | |
| Task: Contract Execution | | | | | | | | | | | | |
| Task: Construction | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2026 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Planning/ Design/Recruiting | | | | | | | | | | | | |
| Task: RFP/ RFQ/ Bid/ Award | | | | | | | | | | | | |
| Task: Contract Execution | | | | | | | | | | | | |
| Task: Construction | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| PRELIMINARY ESTIMATE FOR LOCAL PROGRAM ROADWAY PROJECTS | | | | |
|---|---|---|---|---|
| **Item** | **Quantity** | **Unit of Measure** | **Unit Price** | **Cost** |
| REMOVALS | | | | |
| Pavement | 12000 | Sq. Yard | $6.00 | $72,000.00 |
| Curb and Gutter | | Feet | | $0.00 |
| Sidewalk | | Sq. Feet | | $0.00 |
| Guardrail | | Feet | | $0.00 |
| Manholes/Inlets | 25 | Each | $500.00 | $12,500.00 |
| Culvert Pipes | | Each | | $0.00 |
| EARTHWORK | | | | |
| Common Excavation (Cut) | 6300 | Cubic Yard | $20.00 | $126,000.00 |
| Borrow Excavation (Fill) | | Cubic Yard | | $0.00 |
| Rock Excavation | | Cubic Yard | | $0.00 |
| ROADWAY | | | | |
| Base Aggregate Dense | 8400 | Ton | $20.00 | $168,000.00 |
| Asphalt Pavement | 3800 | Ton | $150.00 | $570,000.00 |
| Concrete Pavement | | Sq. Yard | | $0.00 |
| Curb and Gutter | 3400 | Feet | $20.00 | $68,000.00 |
| Sidewalk | | Sq. Feet | | $0.00 |
| Beam Guard | | Feet | | $0.00 |
| Beam Guard Terminals | | Each | | $0.00 |
| DRAINAGE | | | | |
| Storm Sewer Pipe | 2500 | Feet | $80.00 | $200,000.00 |
| Inlets & Covers | 16 | Each | $4,000.00 | $64,000.00 |
| Manholes & Covers | 8 | Each | $5,000.00 | $40,000.00 |
| Culvert Pipe | | Feet | | $0.00 |
| SIGNING AND MARKING | | | | |
| Signs | | Each | | $0.00 |
| Pavement Marking | 7500 | Feet | $3.00 | $22,500.00 |
| ELECTRICAL | | | | |
| Traffic Signals | 1 | Lump Sum | $50,000.00 | $50,000.00 |
| Street Lighting | | Lump Sum | | $0.00 |
| WATER | | | | |
| 8-inch DI Water Main | 1680 | Feet | $80.00 | $134,400.00 |
| 14-inch DI Water Main | 440 | Feet | $120.00 | $52,800.00 |
| 8-inch Gate Valve | 4 | Each | $3,000.00 | $12,000.00 |
| 14-inch Gate Valve | 3 | Each | $6,000.00 | $18,000.00 |
| 6-inch Fire Hydrant | 3 | Each | $7,500.00 | $22,500.00 |
| | | | | |
| | | | | |
| | | | | |
| SANITARY SEWER | | | | |
| 8-inch SDR 35 Sewer Main | 1440 | Feet | $60.00 | $86,400.00 |
| 4-foot MH | 8 | Each | $7,500.00 | $60,000.00 |
| 3. | | | | |
| Subtotal (Street & Storm) | -------------------------------------------------------> | | | $1,393,000.00 |
| Mobilization | -------------------------------------------------------> | | | $50,000.00 |
| Misc. Items | -------------------------------------------------------> | | | $139,000.00 |
| **TOTAL (Streets & Storm)** | -------------------------------------------------------> | | | **$1,582,000.00** |
| Subtotal (Water) | -------------------------------------------------------> | | | $239,700.00 |
| Subtotal (Sanitary) | -------------------------------------------------------> | | | $146,400.00 |
| **TOTAL (Water & Sanitary)** | -------------------------------------------------------> | | | **$386,100.00** |
| **TOTAL** | -------------------------------------------------------> | | | **$1,968,100.00** |


STARBUCKS COFFEE
STARBUCKS COFFEE
Pizza Hut
CASH STORE
NO PARKING THIS SIDE OF STREET

**Wisconsin Department of Transportation**
Office of the Secretary
4822 Madison Yards Way, S903
Madison, WI 53705

**Governor Tony Evers**
**Secretary Craig Thompson**
wisconsindot.gov
Telephone: (608) 266-1114
FAX: (608) 266-9912
Email: sec.exec@dot.wi.gov

April 1, 2022

The Honorable MARYANNE GROAT
City of Wausau
407 GRANT ST
WAUSAU, WI 54403

Dear City of Wausau**:**

This letter confirms funding for the local project on **S 17th Ave** from the **2022-23 Municipal Street Improvement Discretionary Program (MSID),** which is a component of the Local Roads Improvement Program (LRIP), a reimbursement program of the Wisconsin Department of Transportation (WisDOT). This program assists local units of government in improving deteriorating county highways, town roads, and municipal streets under the authority of the local unit of government by paying up to 50% of the total eligible project costs, with the balance matched by the local unit of government.

Your project was one of 41 MSID projects selected in Wisconsin for funding in the 2022-23 biennium. The total cost of the project is estimated at **$1,400,000.00** and **WisDOT will reimburse the City of Wausau for up to a limit of $400,000.00.** You will soon receive a signed State/Municipal Project Agreement (SMA) from WisDOT.

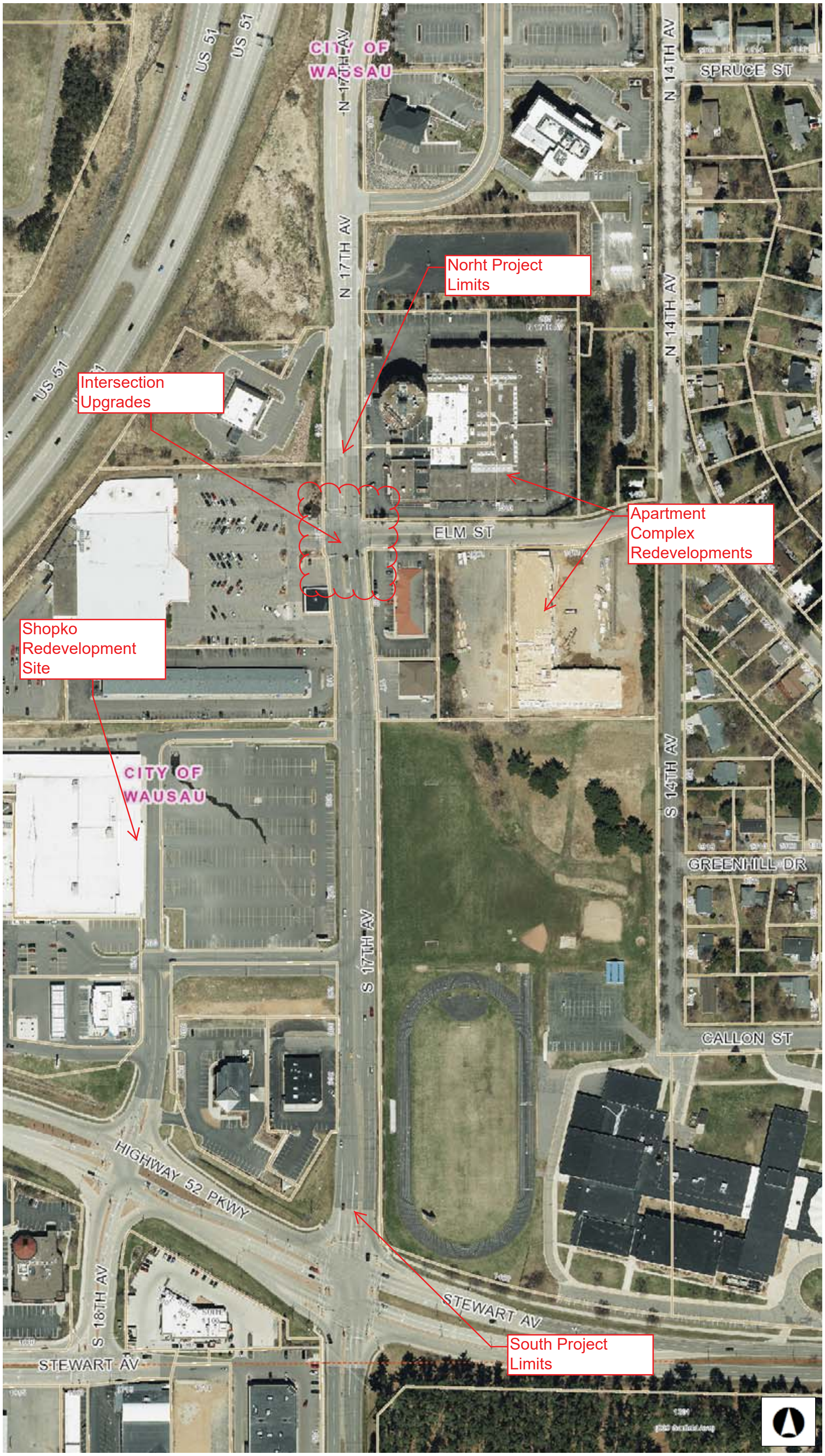
I greatly appreciate your commitment to provide a quality transportation system that promotes public safety and economic development. Our state and local partnership is imperative to the future of Wisconsin's transportation infrastructure. Congratulations on your project award, which is a key piece to this effort.

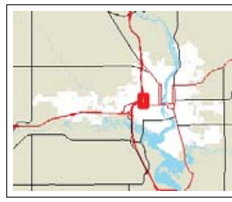
Sincerely,

Craig Thompson
Secretary

cc: Jerry Deschane, Executive Director, League of Wisconsin Municipalities

# DPW Mapping System



Legend
- Parcel
- Section Line/Number
- Municipality

Map Created: 11/3/2021

100.00 0 100.00 Feet

NAD_1983_HARN_WISCRS_Marathon_County_Feet



Notes

Department of Public Works
Engineering Division

Allen M. Wesolowski, P.E.
City Engineer

November 3, 2021

Dear Selection Committee,

The City of Wausau is submitting 17th Avenue from Stewart Avenue to just north of Elm Street for consideration of MSID/MSIS funding. The ADT for 17th Avenue ranges from 9,900-12,470, making it one of the more highly traveled roadways in the metro area. This segment of 17th Avenue has severe pavement distress due to the heaving of the underlying concrete pavement.

The project will address the following needs:

- This project will reconstruct the severely distressed pavement structure.
- Safety will be improved by replacing the sub-standard signals at 17th/Elm intersection with signals meeting current standards to include additional overhead lights, pedestrian heads and pedestrian push buttons. Safety will also be addressed by replacing the sub-standard pedestrian ramps at the intersection.

Additionally, 17th Avenue serves as a vital transportation link in the Wausau area, circulating local traffic and keeping these trips off USH 51. Also, 17th Avenue serves as the primary route for the recently developed apartment complexes on Elm Street which created over 220 additional apartment units. The redevelopment of the 'Shopko Plaza Area' is another example of a project that would benefit from the reconstruction of 17th Avenue by providing a new roadway that would help drive development on the site. A map is included to outline these features along 17th Avenue.

Thank you for considering the reconstruction of 17th Avenue.

Sincerely,

Allen M. Wesolowski, P.E.
City Engineer

# CITY OF WAUSAU

## AMERICAN RESCUE PLAN - SLFRF APPLICATION

### Public Health c Impacts of COVID 19

## SPENDING ON RESPONDING TO NEGATIVE ECONOMIC IMPACT

While the pandemic impacted millions of American households and businesses it caused disporportionate impacts or more severe impacts to certain communities and populations. These severe and disporportionate households, communities, small businesses and nonprofits are presumed eligible for services that respond to the impact they experience.

| | | | |
|---|---|---|---|
| Project Title | Homebuyer Education and Counseling/Closing Cost assistance (EC 2.37 - Economic Impact Assistance - Other) | | |
| Department | Planning, Community and Economic Development | Contact Name: | Tammy Stratz |
| Priority 1-6 (low-high) | 4 | | |

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

**Program Administration (Check all that apply)**

| | | | |
|---|---|---|---|
| | Community Development | | Subrecipient (Identify) |

**Impacted Households Small Business, Nonprofit and Impacted Industries (Check all that Apply)**

| | | | |
|---|---|---|---|
| X | Assistance to Low or Moderate income households | | Assistance to Small Business (Describe) |
| | Assistance in a Qualified Census Tract | | Aid to Impacted Industries (Describe) |
| | Assistance to Nonprofits (Describe) | | Other (Describe) |

**PROGRAM DESCRIPTION**
**attach additional information if needed**

Program is designed to assist new homebuyers with necessary pre-purchase education and counseling as to the homebuying process. If potential homebuyers are given the tools to better understand the process and what being a homeowner means, they are more apt to succeed. The use of ARPA funds would go towards a $500 grant for income qualifying homebuyers who go through the homebuyer education/counseling, prior to writing an offer to purchase, to be used towards the closing costs of buying a home within the City of Wausau. A household will qualify for the downpayment grant as long as their household income is under the 300% of the Federal Poverty Guidelines as published by the US Department of the Treasury (per ARPA requirements). With the purchase prices of homes being at an all-time high, lower income households need whatever tools they can get to assist with the purchase. The borrower can work with which ever lender of their choosing. They can also tap into the City's Downpayment Assistance Program if they qualify. The check will be made payable to the closing company once a closing has been determined. The grant is available for up to a year after completing the homebuyer education and counseling session. Funding is also requested to pay for the administration portion of running this program. Total ARPA request = $34,000 ($25,000 for closing cost grant [total of 50 homebuyers @ $500/each] and $3,000 a year for administration costs for three years [$9,000]). To break down the financial detail listed on next page - for 2022 - admin costs of $10,000 = $3,000 of ARPA and $7,000 of HOME funds. Project costs of $7,500 = 15 applicants @ $500/each. This equates to the $10,500 anticipated ARPA funds expending in 2022 with HOME funds of $7,000.

**PROGRAM ADMINISTRATION**
**Describe how the proposed program will be administered, the recipient eligibility requirements and the outreach plan**

The Community Development Specialist is a HUD certified Housing Counselor. The City of Wausau is a HUD approved Housing Counseling Agency of which requires at least 30 clients per year. This program will assist in reaching that number of clients. Staff will work with all local realtors and lenders to promote this and other Community Development programs to help direct potential clients our way. Staff currently operates a Housing Counseling program so the program has already been developed. In addition, we have calculated that HOME funding for the administration of this program will match the ARPA funding as well as any Downpayment Assistance Loans clients may qualify in addition to the proposed closing cost grant. Currently the Downpayment Program allows up to $6,000 to be used towards downpayment assistance.

**OTHER AVAILABLE FUNDING SOURCES FOR THE PROGRAM (check all that apply)**

| | | | |
|---|---|---|---|
| | 2022 Budget | Other (Describe) | HOME program funds for both admin & Downpayment Assistance Loans |

## RESPONDING TO NEGATIVE ECONOMIC IMPACTS - FINANCIAL DETAIL

### Homebuyer Education and Counseling/Closing Cost assistance (EC 2.37 - Economic Impact Assistance - Other)

| ONE TIME EXPENSE | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| Administrative Costs (ARPA) | 3,000 | 3,000 | 3,000 | - | | 9,000 |
| Administrative Costs (HOME) | 7,000 | 7,000 | 7,000 | 5,000 | | 26,000 |
| Financial Assistance Grants | 7,500 | 7,500 | 7,500 | 2,500 | | 25,000 |
| Neighborhood Investments | | | | | | |
| Lead Remediation | | | | | | - |
| Improvements to vacant and abandoned Properties | | | | | | - |
| Other(Describe) | | | | | | - |
| Total Costs | $ 17,500 | $ 17,500 | $ 17,500 | $ 7,500 | $ - | $ 60,000 |
| FUNDING SOURCES | | | | | | |
| **ARPA Funding** **(Grant & Admin)** | 10,500 | 10,500 | 13,000 | | | 34,000 |
| Donations | | | | | | - |
| User Fees | | | | | | - |
| Debt Issuance | | | | | | - |
| Other Grant Income | | | | | | - |
| Other (Describe) HOME funds (Admin) | 7,000 | 7,000 | 7,000 | 5,000 | | 26,000 |
| Total Sources | $ 17,500 | $ 17,500 | $ 20,000 | $ 5,000 | $ - | $ 60,000 |
| Shortfall | $ - | $ - | $ (2,500) | $ 2,500 | $ - | $ - |

| ONGOING NEW OPERATIONAL EXP | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| Administrative Costs | | | | | | - |
| Financial Assistance Grants | | | | | | - |
| Financial Assistance Loans | | | | | | - |
| Neighborhood Investments | | | | | | |
| Lead Remediation | | | | | | |
| Improvements to vacant and abandoned Properties | | | | | | |
| Other (Describe) | | | | | | - |
| Total | $ - | $ - | $ - | $ - | $ - | $ - |
| FUNDING SOURCES | | | | | | |
| **ARPA Funding** | | | | | | - |
| Donations | | | | | | - |
| User Fees | | | | | | - |
| Other Grant Income | | | | | | - |
| Other (Describe) | | | | | | - |
| Total | $ - | $ - | $ - | $ - | $ - | $ - |
| NET LEVY REQUIREMENT | $ - | $ - | $ - | $ - | $ - | $ - |

**DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed**

There should be no reason these funds cannot be expended by 2026. Staff has allocated assisting 15 clients for the first three years with the remaining 5 clients in 2024. Once word gets out, we believe the funding will go faster than we anticipate.

## RESPONDING TO NEGATIVE ECONOMIC IMPACTS - CALENDAR

**mebuyer Education and Counseling/Closing Cost assistance (EC 2.37 - Economic Impact Assistance - Oth**

| YEAR 2022 | TIME FRAME (Start/End by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
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| Task: | | | | | | | | | | | | |

| YEAR 2023 | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| YEAR 2024 ***funds must be obligated by 12/31/2024*** | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| YEAR 2025 | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| YEAR 2026 | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
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| Task: | | | | | | | | | | | | |

# CITY OF WAUSAU

## AMERICAN RESCUE PLAN - SLFRF APPLICATION

### Public Health c Impacts of COVID 19

## SPENDING ON RESPONDING TO NEGATIVE ECONOMIC IMPACT

While the pandemic impacted millions of American households and businesses it caused disporportionate impacts or more severe impacts to certain communities and populations. These severe and disporportionate households, communities, small businesses and nonprofits are presumed eligible for services that respond to the impact they experience.

| | | | |
|---|---|---|---|
| Project Title | Improvements and Expansion of Affordable Housing Units (EC 2.23) | | |
| Department | Planning, Community and Economic Development Dept | Contact Name: | Tammy Stratz |
| Priority 1-6 (low-high) | 4 | | |

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

**Program Administration (Check all that apply)**

| | | | |
|---|---|---|---|
| X | Internal Administration | X | Subrecipient (Identify) City of Wausau Landlords |

**Impacted Households Small Business, Nonprofit and Impacted Industries (Check all that Apply)**

| | | | |
|---|---|---|---|
| X | Assistance to Low or Moderate income households | | Assistance to Small Business (Describe) |
| | Assistance in a Qualified Census Tract | | Aid to Impacted Industries (Describe) |
| | Assistance to Nonprofits (Describe) | X | Other (Describe) Landlords of affordable housing |

**PROGRAM DESCRIPTION**
**attach additional information if needed**

Forgivable loans up to $75,000 per building for landlords who currently charge (or will develop some empty spaces into rental units) and will continue to charge undermarket rents to income-qualifying tenants. The $75,000 would assist in the upgrades to rental units so older property landlords can bring their affordable housing units up to the quality of market rate units and can compete with newer projects. The property owner would need to contribute up to $5,000 of their own funds to receive the maximum loan amount (or 6.7% of loan amount). If the property needs more than $75,000 in rehabilitation upgrades, the City's Rental Rehabilitation Loan Funds and/or Lead Safe Home funds could be tapped into as well; however, the property would have to also comply with those programs guidelines (we have estimated amounts on the budget page). The property owners would sign restrictive covenants stating that they agree to rent to income qualified households and charge at least 10% under market rents as determined by HUD for ten years. The property owner would complete a tenant certification on an annual basis. If they follow through with the terms, every year $7,500 would be forgiven on the loan. If they do not, the amount of remaining loan would need to be repaid. If the property sold within the 10 years, the loan balance would need to be repaid. Funds could go for upgrades in electrical, plumbing, heating, siding, windows, flooring, kitchen and bathroom upgrades, etc. Scope of work would need to be signed off by staff. Property owner would be responsible for obtaining quotes. Property owner would sign a mortgage, note and restrictive covenants before the work can commence. Payments to contractors would be handled through Community Development after necessary permits are pulled and inspections have passed (by both Inspections Department and Community Development). In addition to the $975,000 of program costs, staff is requesting$25,000 to be used for administrative purposes for the operation of this program. The operation costs will also be matched by HOME and/Lead Safe Homes Grants - see budget sheet for breakdown.

**PROGRAM ADMINISTRATION**
**Describe how the proposed program will be administered, the recipient eligibility requirements and the outreach plan**

Community Development Staff will promote and administer the program. Staff has over 20 years experience in operating rehabilitation programs and has most of the documents/forms already in place. This project will have a few less strings to make it more manageable. We will work with our Inspections Department to identify properties that would be a good fit. In addition we will work with the local landlord association, lenders and realtors to get the word out. Community Development will take and process applications, inspect properties for need, approve scope of work and bids, prepare closing documents, follow up with permits, inspections and make payments to contractors. Staff will also follow up with tenant recertifications for the following ten years and forgive loans or require repayments, whichever the end results happen. The property owner must complete paperwork showing what their current rents and tenant incomes are and will agree to rent at least 10% less than HUD states fair market rents are. For example - HUD states a one-bedroom could rent for as high as $618. 10% decrease would bring the rents to $556. HUD states a 2-bedroom unit can rent as high as $813. A 10% decrease would dictate rents could not be more than $732. A 3-bedroom HUD max rent = $1,017 with a 10% decrease = $915.

**OTHER AVAILABLE FUNDING SOURCES FOR THE PROGRAM (check all that apply)**

| | | | |
|---|---|---|---|
| | 2022 Budget | | Other (Describe) Fix It Up /HOME Rental Rehab Funds/Lead Safe Home Funds (if applicable) |

## RESPONDING TO NEGATIVE ECONOMIC IMPACTS - FINANCIAL DETAIL

### Improvements and Expansion of Affordable Housing Units (EC 2.23)

| ONE TIME EXPENSE | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| Administrative Costs (ARPA) | 5,000 | 10,000 | 5,000 | 5,000 | - | 25,000 |
| Administrative Costs (HOME) | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 25,000 |
| Financial Assistance Loans (forgiveable) | 150,000 | 375,000 | 300,000 | 150,000 | | 975,000 |
| Neighborhood Investments | | | | | | |
| Lead Remediation (Lead Safe Homes) | 50,000 | 20,000 | 35,000 | 35,000 | | 140,000 |
| Improvements to vacant and abandoned Properties | | | | | | - |
| Other(Describe) HOME funds | | 50,000 | 50,000 | 50,000 | | 150,000 |
| Total Costs | $ 210,000 | $ 460,000 | $ 395,000 | $ 245,000 | $ 5,000 | $ 1,315,000 |
| FUNDING SOURCES | | | | | | |
| **ARPA Funding (Admin & loans)** | 155,000 | 385,000 | 305,000 | 155,000 | | 1,000,000 |
| Donations | | | | | | - |
| User Fees | | | | | | - |
| Debt Issuance | | | | | | - |
| Other Grant Income | | | | | | - |
| Other (Describe) HOME/Fix It Up/Lead | 55,000 | 75,000 | 90,000 | 90,000 | 5,000 | 315,000 |
| Total Sources | $ 210,000 | $ 460,000 | $ 395,000 | $ 245,000 | $ 5,000 | $ 1,315,000 |
| Shortfall | $ - | $ - | $ - | $ - | $ - | $ - |

| ONGOING NEW OPERATIONAL EXP | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| Administrative Costs | | | | | | - |
| Financial Assistance Grants | | | | | | - |
| Financial Assistance Loans | | | | | - | - |
| Neighborhood Investments | | | | | | |
| Lead Remediation | | | | | | - |
| Improvements to vacant and abandoned Properties | | | | | | |
| Other (Describe) | | | | | | - |
| Total | $ - | $ - | $ - | $ - | $ - | $ - |
| FUNDING SOURCES | | | | | | |
| **ARPA Funding** | | | | | | - |
| Donations | | | | | | - |
| User Fees | | | | | | - |
| Other Grant Income | | | | | | - |
| Other (Describe) | | | | | | - |
| Total | $ - | $ - | $ - | $ - | $ - | $ - |
| NET LEVY REQUIREMENT | $ - | $ - | $ - | $ - | $ - | $ - |

**DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed**

The big obstacle would be the ability to get licensed contractors to bid and complete the projects in a timely manner. However, we do anticipate landlords jumping on this program quickly. The final $5,000 listed under 2026 is the compliance portion that staff will need to continue to monitor these projects. The funds are anticipated to come from HOME administration funds.

**RESPONDING TO NEGATIVE ECONOMIC IMPACTS - CALENDAR**

**Improvements and Expansion of Affordable Housing Units (EC 2.23)**

| | TIME FRAME (Start/End by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2022 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
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| | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2023 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
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| | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2024 ***funds must be obligated by 12/31/2024*** | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
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| Task: | | | | | | | | | | | | |

| | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2025 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
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| Task: | | | | | | | | | | | | |

| | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2026 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
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| Task: | | | | | | | | | | | | |

# CITY OF WAUSAU

**AMERICAN RESCUE PLAN - SLFRF APPLICATION**

**Public Health c Impacts of COVID 19**

## SPENDING ON RESPONDING TO NEGATIVE ECONOMIC IMPACT

While the pandemic impacted millions of American households and businesses it caused disporportionate impacts or more severe impacts to certain communities and populations. These severe and disporportionate households, communities, small businesses and nonprofits are presumed eligible for services that respond to the impact they experience.

| | | | |
|---|---|---|---|
| Project Title | Community Partners Campus Facility Development Project | | |
| Department | Community Develoopment | Contact Name: | Randy Fifrick |
| Priority 1-6 (low-high) | 4 | | |

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

**Program Administration (Check all that apply)**

| | | | |
|---|---|---|---|
| x | Internal Administration | | Subrecipient: Community Partners Campus |

**Impacted Households Small Business, Nonprofit and Impacted Industries** ***(Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate areas)***

| | | | |
|---|---|---|---|
| x | Assistance to Low or Moderate income households | | Assistance to Small Business (Describe) |
| x | Assistance in a Qualified Census Tract | | Aid to Impacted Industries (Describe) |
| x | Assistance to Nonprofits (Descrit We will provide below market lease rates for optimal space | | Other (Describe) |

**PROGRAM DESCRIPTION**

**attach additional information if needed**

Community Partners Campus is a 501c3 corporation whose sole purpose is to develop and operate a shared space nonprofit center. The mission of CPC is to help our community nonprofits meet client needs with an emphasis on food, shelter, physicial and mental health, and social well-being. CPC will lease office and warehouse space and provide services to tax-exempt organizations at below market rates. Services will include a robust information technology system, meeting rooms, medical and distribution space designed for efficiency, facility maintenance, community rooms with a kitchen, an executive director, and other services. CPC has purchased a building, is remodeling it, and adding an additional 7,000 square feet to accommodate a food bank/warehouse, as well as some office space. The facility will house seven nonprofit patners having a mission-driven purpose to serve disadvantaged families and individuals. Our nonprofit partners include The Neighbors' Place, First Presbyterian Church Wausau Free Clinic, North Central Community Action Program, Catholic Charities, Wausau Mobile Meals, Blessings in a Backpack, and North Central Health Care. Construction has begun and we are on track for a planned October 2022 move-in date. CPC has raised a total of $7,175,396 to date. However, our revised construction budget is significantly more than originally anticipated due to poor soil conditions requiring the use of geo-piers, contaminated soil needing to be hauled off the property, plumbing upgrades required for adequate fire suppression, and increased material costs including steel, HVAC, and building materials. The revised budget totals $7,338,152. Thus, we need to raise an additional $162,756 to complete the project.

**PROGRAM ADMINISTRATION**

**Describe how the proposed program will be administered, the recipient eligibility requirements and the outreach plan**

This request is for a one-time lump sum contribution for construction costs.

**OTHER AVAILABLE FUNDING SOURCES FOR THE PROGRAM (check all that apply)**

| | | | |
|---|---|---|---|
| | 2022 Budget: See attached. | | Other (Describe) |

## RESPONDING TO NEGATIVE ECONOMIC IMPACTS - FINANCIAL DETAIL

### Community Partners Campus Facility Development Project

| ONE TIME EXPENSE | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| Administrative Costs | | | | | | - |
| Financial Assistance Grants | 162,756 | | | | | 162,756 |
| Financial Assistance Loans | | | | | | |
| Neighborhood Investments | | | | | | |
| Lead Remediation | | | | | | - |
| Improvements to vacant and abandoned Properties | | | | | | - |
| Other(Describe) | | | | | | - |
| Total Costs | $ 162,756 | $ - | $ - | $ - | $ - | $ 162,756 |
| FUNDING SOURCES | | | | | | |
| **ARPA Funding** | | | | | | - |
| Donations | | | | | | - |
| User Fees | | | | | | - |
| Debt Issuance | | | | | | - |
| Other Grant Income | | | | | | - |
| Other (Describe) | | | | | | - |
| Total Sources | $ - | $ - | $ - | $ - | $ - | $ - |
| Shortfall | $ 162,756 | $ - | $ - | $ - | $ - | $ 162,756 |

| ONGOING NEW OPERATIONAL EXP | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| Administrative Costs | | | | | | - |
| Financial Assistance Grants | | | | | | - |
| Financial Assistance Loans | | | | | | - |
| Neighborhood Investments | | | | | | |
| Lead Remediation | | | | | | |
| Improvements to vacant and abandoned Properties | | | | | | |
| Other (Describe) | | | | | | - |
| Total | $ - | $ - | $ - | $ - | $ - | $ - |
| FUNDING SOURCES | | | | | | |
| **ARPA Funding** | | | | | | - |
| Donations | | | | | | - |
| User Fees | | | | | | - |
| Other Grant Income | | | | | | - |
| Other (Describe) | | | | | | - |
| Total | $ - | $ - | $ - | $ - | $ - | $ - |
| NET LEVY REQUIREMENT | $ - | $ - | $ - | $ - | $ - | $ - |

**DESCRIBE EVENTS OR CIRCUMSTANCES THAT WOULD PREVENT COSTS FROM BEING OBLIGATED BY DECEMBER 31, 2024 AND EXPENDED BY DECEMBER 31, 2026 attach additional information if needed**

We do not anticipate any events or circumstances that would prevent costs from being obligated or expended by these deadlines, as construction should be complete before the end of 2022.

**RESPONDING TO NEGATIVE ECONOMIC IMPACTS - CALENDAR**

**Community Partners Campus Facility Development Project**

| | TIME FRAME (Start/End by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2022 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Begin Construction | | | | | X | | | | | | | |
| Task: Complete Construction/Move-in | | | | | | | | | | x | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2023 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2024 *funds must be obligated by 12/31/2024* | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2025 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| | TIME FRAME (Start/End Dates by Month) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| YEAR 2026 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Task: Program Design | | | | | | | | | | | | |
| Task: Program Outreach | | | | | | | | | | | | |
| Task: Program Submissions | | | | | | | | | | | | |
| Task: Program Disbursements | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |
| Task: | | | | | | | | | | | | |

| | | | |
|---|---|---|---|
| ***Section 1.0 Land Acquisition & Sitework*** | | | |
| 1.00 | Grand Ave Purchase | $ 935,032 | |
| 1.01 | Land Acquisition/Environmental | $47,000 | |
| 1.02 | Deconstruction costs | $4,500 | |
| 1.03 | Incidentals | $7,500 | |
| | Subtotal (without purchase price) | $59,000 | |
| | SECTION SUBTOTAL | | $ 994,032 |
| ***Section 2.0 Construction Costs MIRON BUDGET*** | | Budget | |
| 3.30 | Cast In Place Concrete | $ 271,732 | |
| 3.32 | Polished Concrete | $ 32,569 | |
| 4.00 | Masonry | $ 131,675 | |
| 5.10 | Steel Fabrication | $ 353,625 | |
| 5.20 | Steel Erection | $ 192,368 | |
| 6.00 | General Trades | $ 765,240 | |
| 7.40 | Metal Wall Panels | $ 222,700 | |
| 7.50 | Roofing | $ 292,155 | |
| 8.33 | Overhead Doors | $ 36,100 | |
| 8.40 | Alum Windows, Entrances, Glass/Glazing | $ 134,744 | |
| 9.20 | Gypsum Board Systems | $ 606,631 | |
| 9.30 | Tile | $ 25,127 | |
| 9.50 | Suspended Acoustical Ceiling | $ 44,449 | |
| 9.65 | Resilient Flooring, Base & Carpet | $ 45,613 | |
| 9.90 | Painting | $ 99,618 | |
| 21.00 | Fire Suppression | $ 134,480 | |
| 22.00 | Plumbing | $ 366,520 | |
| 23.00 | HVAC | $ 287,086 | |
| 26.00 | Electrical | $ 453,580 | |
| 31.00 | Earthwork | $ 228,930 | |
| 31.60 | Foundation Piling System | $ 48,000 | |
| 32.14 | Asphalt Paving | $ 81,761 | |
| 32.16 | Site Concrete | $ 43,582 | |
| 33.00 | Site Utilities | | |
| 0.00 | Quality Requirements (Testing) | $ 7,668 | |
| | Contaminated Materials | $ 100,000 | |
| | Ground Improvements | $ 30,000 | |
| | General Conditions | $ 129,500 | |
| | General Requirements | $ 86,981 | |
| | Winter Conditions/Temp Heat & Enclosure | $ - | |
| | Building Permit (Based on Value) | $ 7,500 | |
| 0.65% | Insurance requirements | $ 34,190 | |
| 0.08% | Builders Risk Insurance | $ 4,208 | |
| Allowance | Reproduction Expenses | $ 2,000 | |
| | Construction Managers Contingency | $ 90,045 | |
| | TOTAL PROJECTED COST | | $ 5,390,377.00 |
| | TOTAL | | $ - |
| ***Section 3.0 Miscellaneous Soft Costs*** | | | |
| 3.00 | Legal & Documentation | $ 30,233 | |
| 3.01 | AE Fees | $ 130,000 | |
| 3.02 | Interior Design Fees | $ 16,000 | |
| 3.03 | Utility Construction Fees | $ 10,000 | |
| 3.04 | Landscaping | $ 10,000 | |
| | SECTION SUBTOTAL | | $ 196,233 |
| ***Section 4.0 Furniture, Fixtures, and Equipment*** | | | |
| 4.00 | Audio Visual Equipment | $ 5,000 | |
| 4.01 | Access Control system | $ 15,000 | |
| 4.02 | Kitchen/Break room equipment | $ 30,000 | |
| 4.03 | Security Systems | $ 15,000 | |
| | SECTION SUBTOTAL | | $ 65,000 |
| ***Section 5.0 Information Technology*** | | | |
| 5.00 | Wireless/Internet | $ 30,000 | |
| | SECTION SUBTOTAL | | $ 30,000 |
| ***Section 6.0 Interiors and Miscellaneous*** | | | |
| 6.00 | Interior Signage Allowance | $ 10,000 | |
| 6.01 | Exterior Signage Allowance | $ 30,000 | |
| 6.02 | Artwork (for shared spaces) | $ 2,500 | |
| 6.03 | Window Treatments | $ 10,000 | |
| | SECTION SUBTOTAL | | $ 52,500 |
| ***Section 7.0 Preoccupancy costs/in-kind*** | | | |
| 7.00 | Property taxes prior to non profit status | $ 102,000 | |
| 7.01 | First years cash flow and cash reserves | $ 125,000 | |
| 7.02 | Interest on loans | $ 52,000 | |
| 7.03 | General/Administrative (Salaries, Insurance, etc) | $ 125,000 | |
| 7.04 | Maint/Fac Manager equipment (pc/phone/printer/tools) | $ 4,500 | |
| 7.05 | Utilities & Snow Removal | $ 35,367 | |
| 7.07 | Exec Director equipment (printer/phone/Internet/pc) | $ 3,500 | |
| | SECTION SUBTOTAL | | $ 447,367 |
| ***Section 8.0 Risk Reserve*** | | | |
| 8.00 | Errors and Omissions | $ 8,501 | |
| 8.01 | Construction Costs | $ 161,711 | |
| 8.02 | Owner Scope changes | $ 134,759 | |
| 8.03 | Escalation costs | $ 53,904 | |
| | SECTION SUBTOTAL | | $ 358,876 |
| Total Project Cost: | | | $ 7,338,152 |

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COMMUNITY PARTNERS CAMPUS

## Year in which Pledges Received are Payable(Highlighted have been received)

| Organization | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | Total |
|---|---|---|---|---|---|---|---|---|
| Walter Alexander Foundation | $ 50,000.00 | | | | | | | $ 50,000.00 |
| Anonymous Donor @ CFONCW | 250,000.00 | | | | | | | 250,000.00 |
| Bell Family, WoodTrust Charitable, Kane & Kettleson | 75,000.00 | 25,000.00 | | | | | | 100,000.00 |
| Community Foundation | 100,000.00 | | | | | | | 100,000.00 |
| Ed & Joyce Creske Family Foundation | 250,000.00 | | | | | | | 250,000.00 |
| Dwight & Linda Davis Foundation | 125,000.00 | | | | | | | 125,000.00 |
| Dudley Foundation | 50,000.00 | | | | | | | 50,000.00 |
| Ray & Marie Goldback Foundation | 125,000.00 | 125,000.00 | | | | | | 250,000.00 |
| B.A. & Esther Greenheck Foundation | 200,000.00 | 200,000.00 | 200,000.00 | 200,000.00 | 200,000.00 | | | 1,000,000.00 |
| Robert & Mary Jo Hartwig Foundation | 10,000.00 | | | | | | | 10,000.00 |
| Lewitzke Foundation | 50,000.00 | | | | | | | 50,000.00 |
| Macdonald Foundation | 50,000.00 | 25,000.00 | 25,000.00 | | | | | 100,000.00 |
| May Family Foundation | 25,000.00 | | | | | | | 25,000.00 |
| Murco Foundation | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | | | 25,000.00 |
| Network For Good Foundation (Facebook) | 1,100.00 | 1,285.00 | | | | | | 2,385.00 |
| Clyde F. Schlueter Foundation | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | | | 50,000.00 |
| Paul & Ruth Schultz Family Foundation | | 25,000.00 | | | | | | 25,000.00 |
| Dan Storey Foundation | 20,000.00 | | | | | | | 20,000.00 |
| Abby Bank | 10,000.00 | | | | | | | 10,000.00 |
| Aspirus Inc | 150,000.00 | | | | | | | 150,000.00 |
| Associated Bank | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | | | 50,000.00 |
| Auto Select | 5,000.00 | | | | | | | 5,000.00 |
| Behavorial Health Clinic | 1,000.00 | | | | | | | 1,000.00 |
| BMO | 5,000.00 | | | | | | | 5,000.00 |
| Church Mutual Cares | 10,000.00 | | | | | | | 10,000.00 |
| Cloverbelt Credit Union | 1,000.00 | | | | | | | 1,000.00 |
| Connexus Cares Foundation | 250,000.00 | 125,000.00 | 125,000.00 | 125,000.00 | 125,000.00 | 125,000.00 | 125,000.00 | 1,000,000.00 |
| Court St. Rose Catholic Daughters | 100.00 | 25.00 | | | | | | 125.00 |
| CoVantage Bank | 15,604.56 | 1,000.00 | | | | | | 16,604.56 |
| Crystal Finishing | 10,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | | | | 25,000.00 |
| David J. Cooper Agency Inc. | 100.00 | | | | | | | 100.00 |
| Delta Dental | 5,000.00 | | | | | | | 5,000.00 |
| Emmerich Properties Fund | 500.00 | | | | | | | 500.00 |
| Evolutions In Design | 500.00 | | | | | | | 500.00 |
| Faithful Consulting | 1,000.00 | | | | | | | 1,000.00 |
| G3 Industries | 25,000.00 | | | | | | | 25,000.00 |
| Incredible Bank | 50,000.00 | 50,000.00 | | | | | | 100,000.00 |
| Intercity State Bank | 2,565.00 | | | | | | | 2,565.00 |
| J&D Tube Benders | 2,500.00 | | | | | | | 2,500.00 |
| K&M Electric | 500.00 | | | | | | | 500.00 |
| La Taqueria | 250.00 | | | | | | | 250.00 |
| Mutual of Wausau Insurance Company | 1,000.00 | | | | | | | 1,000.00 |
| Runkel Abstract & Title Co | 100.00 | | | | | | | 100.00 |
| Squire Salon | 25.00 | | | | | | | 25.00 |
| Spectrum Insurance Group | 500.00 | | | | | | | 500.00 |
| Valley Scale | 500.00 | | | | | | | 500.00 |
| Van Ert | 1,000.00 | | | | | | | 1,000.00 |
| Wausau Coated | | 25,000.00 | | | | | | 25,000.00 |
| Wausau Mine | 100.00 | | | | | | | 100.00 |
| WPS Foundation | 10,000.00 | | | | | | | 10,000.00 |
| City of Wausau Block Grant | 150,000.00 | | | | | | | 150,000.00 |
| CARES Act Fund (NCCAP/CC)-Pledged | - | 300,000.00 | | | | | | 300,000.00 |
| CARES Act Fund (NCCAP/CC)-Paid | 5,851.49 | | | | | | | 5,851.49 |
| State of WI Neighborhood Investment Grant Program | | 1,500,000.00 | | | | | | |
| Individuals | 997,090.00 | 277,700.00 | | | | | | 1,274,790.00 |
| Individuals Pledged but not Paid | | 12,500.00 | | | | | | 12,500.00 |
| State of WI Neighborhood Investment Grant Program | | 1,500,000.00 | | | | | | 1,500,000.00 |
| **Grand Total** | **$ 3,117,886.05** | **$ 4,222,510.00** | **$ 380,000.00** | **$ 355,000.00** | **$ 350,000.00** | **$ 125,000.00** | **$ 125,000.00** | **$ 7,175,396.05** |
| Highlighted Amount has been Received | - | | | | | | | |
| **Balance Outstanding** | **3,117,886.05** | **4,222,510.00** | **380,000.00** | **355,000.00** | **350,000.00** | **125,000.00** | **125,000.00** | **7,175,396.05** |

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# CITY OF WAUSAU

**AMERICAN RESCUE PLAN - SLFRF APPLICATION**

**PUBLIC HEALTH AND ECONOMIC IMPACTS OF COVID 19**

## PUBLIC SECTOR CAPACITY - STAFFING

Public Sector Capacity spending category is designed to restore and bolster public sector capacity. Common examples would include:
*Allocating payroll and benefits of police officers and firefighters/paramedics for the time responding to COVID 19 to the grant
*Providing worker retention incentives including increases in compensation
*Increase staffing levels (FTE's)
*Administrative time managing created retention programs

| | | | |
|---|---|---|---|
| Project Title | **Market Study** | | |
| Department | **Human Resources** | Contact Name: | **Toni Vanderboom** |
| Priority 1-6 (low-high) | **5** | | |

6=Emergency, 5=Urgent, 4=High Priority, 3 Medium Priority, 2 Low Priority, 1 No Priority

**Project Type (*Refer to the Department of Treasury Expenditure Category and enter the EC Code next to the appropriate area)***

| | | | |
|---|---|---|---|
| | COVID Payroll Allocation | | Worker Retention Incentives |
| | Increased staffing | | Administration of Retention Programs |
| | Premium pay | | |

**SPENDING/PROGRAM DESCRIPTION**
**attach additional information if needed**

The Employee Handbook establishes that the City of Wausau shall conduct a full review of market data for all City jobs every five years. The City last conducted a salary study in 2018. This study was implemented in 2019 (fully implemented in 2022). The labor market is currently extremely competitive, and the salary market is changing accordingly. A custom market study will re-align the City of Wausau pay scales with the current market.

**JUSTIFICATION**
**Describe the proposed programs impact on public sector capacity and how delay or deferral of the proposal will impact government service capacity**

Recruiting and retention is extremely competitive. Aligning with market conditions will ensure the City is positioned to recruit and retain employees. Failure to align with market will result in difficulty recruiting employees and increased employee turnover.

**OTHER AVAILABLE FUNDING SOURCES FOR THE PROGRAM (check all that apply)**

| | | | | |
|---|---|---|---|---|
| | 2022 Budget | | Other (Describe) | |

**PAYROLL GROUPS IMPACTED (Check all that Apply)**

| | | | |
|---|---|---|---|
| | Police Union | | Fire Union |
| | Transit Union | | Non-represented |

## Human Resource Committee Packet

June 13, 2022

| Agenda Item |
| --- |
| Discussion and possible action approving market study. |
| Background |
| The labor market is currently extremely competitive, and it has been three years since the City last compared the current salaries to market rates. A custom market study will compare the City's pay to market rates and recommend adjustments to best position |
| Fiscal Impact |
| $40,000-$80,000 anticipated expenses for the study. Additional expense for implementation should be anticipated. |
| Staff Recommendation |
| Approve a market study. |
| Staff contact: Toni Vanderboom (715-261-6634) |

# CITY OF WAUSAU
# REQUEST FOR PROPOSALS
# COMPENSATION MARKET STUDY

**The City of Wausau is requesting proposals from consultants to review current pay ranges to determine if the current level of compensation for employees not represented by the terms of a collective bargaining agreement (hereinafter referred to as non-represented) is competitive with the market rate for non-represented employees and to make recommendations for ensuring accurate compensation for work performed. The City's objective is to provide a competitive, destination work force that retains skilled workers while attracting highly qualified new applicants. The recommendations from this study should be designed to determine the correct market pay for each position utilizing the City's current pay plan. <u>Proposals will be accepted until 4:00 PM, July 15, 2022</u>.**

The City conducted a comprehensive salary plan review in 2018, reviewing each position, updating job descriptions and categorizing each into a salary band based upon a review of qualifications and work performed. The new pay plan took effect in April 2019 with the intent to review the ranges approximately every 5 years for maturation as necessary to remain competitive with the market. The City is seeking a consultant to make recommendations for adjustments to pay scales and/or pay that may be needed to remain competitive.

The City of Wausau employs approximately 180 non-represented employees within approximately 90 job classifications compensated within a salary structure with 23 pay ranges. This staff is employed in government operations consisting of Assessments, Customer Service and Finance, Human Resources and the City Attorney's Office, Transportation which includes the Department of Public Works and Metro Ride, Economic and Community Development as well as Commission Operations which includes Wausau Water Works and Community Development. This proposal only includes public safety insofar as the support needs Police and Fire employee administrative and managerial positions not represented under the terms of a collective bargaining agreement. The City currently operates under the Mayor/Council form of government.

## <u>SCOPE OF WORK AND DELIVERABLES</u>

The study will provide the City with recommendations for updating and refining to ensure market competitiveness. The consultant will be expected to identify implementation recommendations that are effective and achievable in the context of an overall strategy.

The following components are considered essential to the study:

- Review current compensation structure and propose modifications to the existing wage schedule and compensation system based on internal and external comparisons, include market comparable.
- Review comparability and compression issues in areas where there are little or no differences in pay, coupled with large differences in responsibility, skill levels or qualification. The goal is to prevent or eradicate inequalities which may occur between supervisors and subordinates; new and experienced personnel; or between pay range midpoints of successive job grades. Compression and comparability issues arise not as deliberate compensation strategy, but on account of other issues. Improving comparability and reducing compression is a critical goal.

The study will be conducted in consultation with various City staff and officials and will be coordinated with and supported by the Human Resources Department as the delegate for the Human Resources Committee.

## INCURRING COSTS

The City is not responsible for any costs incurred for the preparation of responses to this request for proposal.

## SELECTION PROCESS

Proposals will be reviewed and a consultant will be recommended by the selection committee to the City's ***Human Resources Committee.*** The recommendation will be based upon the consultant's experience/capabilities, project approach, and cost, all of which are described below under "Proposal Specifications."

## TIMELINE

The estimated timeline for completion of the selection process is outlined below.

| | |
|---|---|
| June 16, 2022 | Distribution date of RFP |
| July 8, 2022 | Last day for submitting written questions |
| July 15, 2022 | Deadline to submit proposal (4:00 p.m.) |
| July 15-August 5, 2022 | Evaluation of Proposals Period |
| August 8, 2022 | Finalists present to Human Resources Committee (4:45 p.m.) |
| On or before August 31, 2022 | Selected Firm Notified |

## PROPOSAL SPECIFICATIONS

Consultants are asked to submit concise proposals describing their capacity to manage projects, their experience with similar projects, and their approach to the proposed project. Proposals should be prepared on standard size paper. Standard advertising brochures should not be included in the body of the proposal. The proposal shall include the following information:

**Business Organization –** This section shall include the firm's name, areas of expertise, and a brief history of the firm, size, office locations, and business addresses. The name, address, and telephone number of a contact person and/or prospective project manager regarding the proposal shall be included. If sub-consultants are being utilized, similar information should be included for all subcontracted firms.

**Experience and Capabilities -** The consultant shall describe relevant qualifications of the firm and experience with similar projects. Qualification summary and list of staff intended for the project. Provide a description of similar projects along with a list of a minimum of three (3) references for each similar public organizational assessment completed.

**Project Approach –** The consultant shall describe the approach to the proposed project and project schedule to include key milestones, the method of conducting the work, along with the quantity in terms of time, the nature and scope or services to be provided by City staff to assist in the study's completion. To be included at a minimum:

- Describe the more specific philosophy of the consultant and provide a recommendation in the following areas:
  - Method of identifying comparables and if comparable would vary depending upon department, position, or pay grade;
  - Comparison of only public sector data or private and public sector data;
  - Methodology to be used in benchmarking and determining salary ranges;

**Separate Envelope –** Provide cost information in a separate envelope.

## SUBMITTAL REQUIREMENTS

One (1) original and six (6) copies of the proposal along with an electronic file stored on a jump drive, must be submitted in a sealed envelope by **4:00 p.m. Friday, July 15, 2022.** Please mark "Proposal for City of Wausau Salary (Pay Grade Maturation) Study" on the envelope.

The mailing and hand delivery address is:

**Wausau City Hall**
**Human Resources Department**
**407 Grant Street**
**Wausau, WI 54403**

## CONTACT

Questions about the RFP or the project should be directed to the Human Resources Department at (715) 261-6630 or email anne.keenan@ci.wausau.wi.us.

## TERMS AND CONDITIONS

The City reserves the right to accept or reject any or all proposals or portions thereof without stated cause. Upon selection of a finalist, the City by its proper officials shall attempt to negotiate and reach a final agreement with the finalist. If the City, for any reason, is unable to reach a final agreement with this finalist; the City then reserves the right to reject such finalist and negotiate a final agreement with another finalist who has the next most viable proposal. The City may also elect to reject all proposals and re-issue a new RFP.

Clarification of proposals: The City reserves the right to obtain clarification of any point in a consultant's proposal or obtain additional information. Any request for clarification or other correspondence related to the RFP shall be in writing or email, and a response shall be provided within three (3) business days.

The City is not bound to accept the proposal with the lowest cost, but may accept the proposal that demonstrates the best ability and most qualified to meet the needs of the City. The City reserves the right to waive any formalities, defects, or irregularities, in any proposal, response, and/or submittal where the acceptance, rejection, or waiving of such is in the best interests of the City. The City reserves the right to disqualify any proposal, before or after opening, upon evidence of collusion, intent to defraud, or any other illegal practice on the part of the consultant.

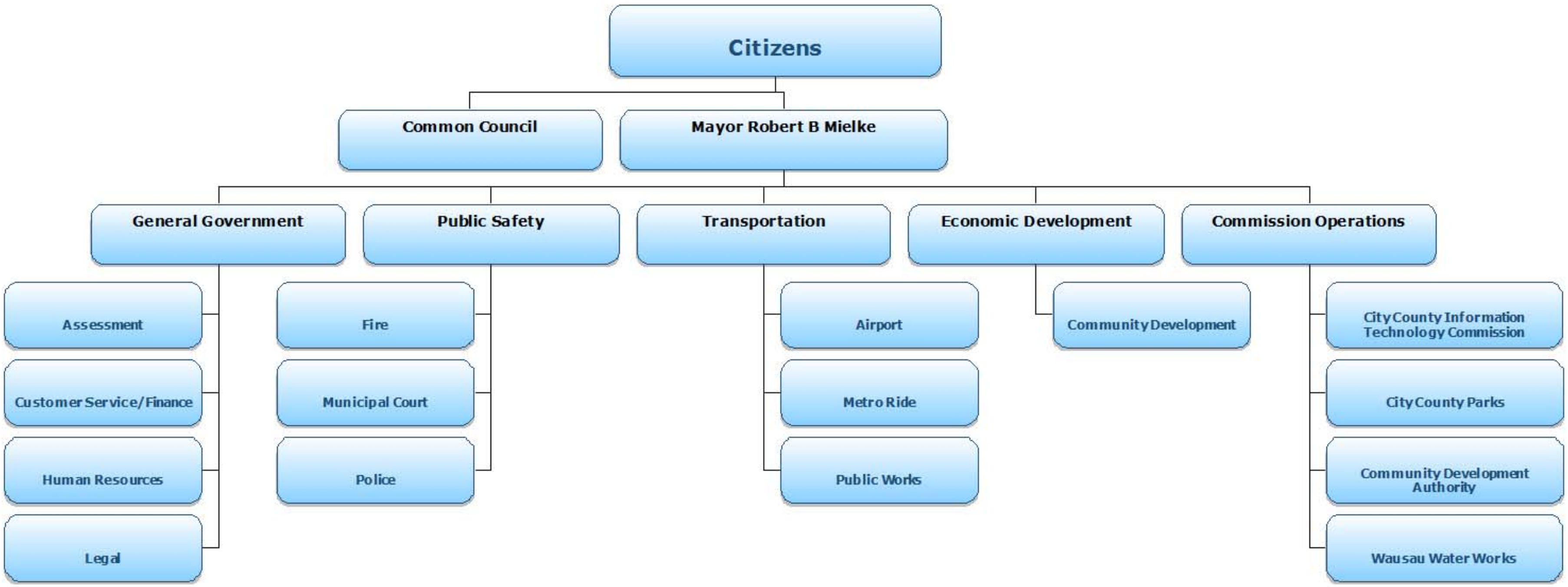
**Note: Please return this page with your proposal.**

The undersigned, an authorized agent of his/her company, hereby certifies:
( ) the receipt of this letter to solicit bids (on this date): ________________
( ) familiarization with all terms, conditions, and specifications herein stated,
( ) company is qualified to perform work and services as proposed,
( ) that the proposal submitted is valid until ___________________________ (date).

| | |
|---|---|
| ______________________________ | ______________________________ |
| Company Name | Authorized Signature |
| ______________________________ | ______________________________ |
| Mailing Address | Printed Name |
| ______________________________ | ______________________________ |
| City, State, Zip | Title |
| ______________________________ | ______________________________ |
| Type of Entity (S-Corp, LLC, etc.) | Phone Number |
| ______________________________ | ______________________________ |
| Web Site | Email Address |

# Organization chart attached on next page

# ORGANIZATIONAL STRUCTURE:



**CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403**

# RESOLUTION OF THE FINANCE COMMITTEE

Approving Modification of the 2022 Budget – General Fund carryover

Committee Action: *Pending*

Fiscal Impact (2022): This action will modify the 2022 budget by carrying over funds to supplement the 2022 budget

| **File Number:** | 21-1109 | **Date Introduced:** | June 14, 2022 |
|---|---|---|---|

| FISCAL IMPACT SUMMARY | | | |
|---|---|---|---|
| COSTS | *Budget Neutral* | Yes☐No☒ | |
| | *Included in Budget:* | Yes☐No☒ | *Budget Source: 2021 Budgets* |
| | *One-time Costs:* | Yes☒No☐ | *Amount: $60,000* |
| | *Recurring Costs:* | Yes☐No☒ | *Amount:* |
| SOURCE | *Fee Financed:* | Yes☐No☒ | *Amount: Funded from Tax Levy* |
| | *Grant Financed:* | Yes☐No☐ | *Amount:* |
| | *Debt Financed:* | Yes☐No☐ | *Amount* *Annual Retirement* |
| | *TID Financed:* | Yes☐No☐ | *Amount:* |
| | *TID Source: Increment Revenue* ☐ *Debt* ☐ *Funds on Hand* ☒ *Interfund Loan* ☐ | | |

# RESOLUTION

**WHEREAS,** the Finance Committee has reviewed and recommends the request to supplement 2022 budgets outlined below from surplus generated in 2021,

| Account and Number | | Amount | Carryover Purpose |
|---|---|---|---|
| Legal Contractual Service | 110-13092120 | $60,000 | The legal contractual services budget is difficult to predict. The $70,000 budget will be depleted due to more activity |

**NOW THERFORE BE IT RESOLVED**, by the Common Council of the City of Wausau that the proper City Officials be and are hereby authorized and directed to modify the 2022 budget as presented.

Approved:

______________________________

Katie Rosenberg Mayor

WAUSAU WISCONSIN

Planning, Community and Economic Development

# MEMO

TO: Finance Committee members

FROM: Tammy Stratz, Community Development Manager

DATE: June 10, 2022

RE: 2022 Community Development Block Grant Program

The Citizen's Advisory Committee for Community Development held three public hearings to receive comments on community needs, public performance, and the proposed 2022 Community Development Block Grant (CDBG) program funds. On Wednesday, October 27, 2022, the Committee held its working session meeting to develop a proposed statement of objectives and use of projected funds for the 2022 Block Grant program. On May 13, 2022, the City of Wausau received notification as to what the actual allocation amount will be. Since the actual allocation's change was less than 10% of our anticipated planning amount, another public hearing was not warranted and the Citizen's Advisory Committee met to discuss where to take the $28,164 from due to an allocation reduction.

Enclosed are the summary pages for all the applications we received for the 2022 funding round. Also enclosed is the breakdown sheet that reflects the funding requests, the initial Citizens Advisory Committee's recommendation based on the planning amount of $640,000 and then the final recommendations as of the actual funding amount of $611,836. As you evaluate the recommendations and funding requests, there are a number of items to consider. This year we had funding requests totaling $823,150. The City of Wausau's 2022 Block Grant allocation will be $611,836. When reviewing the attached proposed program, please remember that public service activities cannot be funded for more than 15% of the $611,836 – or a maximum of $91,775. The recommended allocation of $90,000 equals 14.702%

The primary purpose of the Housing and Community Development Act is to develop a viable community by providing decent housing and suitable living environments, expanding economic opportunities primarily for low and moderate income persons, and provide a safe community. All activities must have been rated as a high priority in our 5-year Consolidated Plan in order to be considered for funding. All activities the Community Development Citizens Advisory Committee has recommended meet these criteria. In addition, each activity carried out with CDBG funds must meet one of the three broad national objectives:

* Benefit low and moderate income persons
* Aid in the prevention or elimination of slum and blight
* Meet other community development needs having a particular urgency because existing conditions pose a serious or immediate threat to health.

The City of Wausau's 2022 Draft Action Plan for spending the Community Development Block Grant funds (based on the initial planned amount of $640,000) had been completed and is currently available for public comment. It can be found on our website at:
https://www.ci.wausau.wi.us/Portals/0/Departments/ComDev/Documents/2022ActionPlanDRAFT.pdf

The 2020-2024 Consolidated Plan can be found here: https://www.ci.wausau.wi.us/Portals/0/Departments/ComDev/Documents/2020-2024_ConsolidatedPlan.pdf

Please feel free to review the above plans and let us know if you have any questions/concerns. As a part of the Action Plan, there are several certifications in which the municipality agrees to in operating the CDBG program. Those certification pages are also attached for your review. The final plan should be submitted to HUD no later than June 30, 2022.

If you have any questions regarding the process, the proposals or funding recommendations, please call me at 715-261-6682. Thank you for your input and your continued support of this program.

WISCONSIN

Planning, Community and Economic Development

# *2022 COMMUNITY DEVELOPMENT BLOCK GRANT*
## *PUBLIC HEARING SUMMARY PAGE*

**Name of Organization:** Achieve Center
**Name of Proposed Program:** Treatment Focused Childcare
**Person(s) Speaking:** Carol Wesley
**Amount Requesting:** $35,000
**Number of persons/households to be served:** 30+

**Brief summary of proposal:**

The Treatment Focused Childcare project will provide a high level of ***affordable licensed childcare and early childhood education which will be integrated with prescribed speech and language therapy, physical therapy, occupational therapy, behavioral therapy, and music therapy from licensed specialists, with an on-site nurse, a licensed special education early childhood teacher, and registered childcare teachers/therapy assistants.***

Treatment Focused Childcare will provide care for **30 children ages 20 months-4 years** with **developmental disorders, chronic health issues, and physical challenges and support for their families**. This level of childcare is not available in the community which causes a road block to parent employment and the financial wellbeing of the family. With this program, parents will be able to work to support their families knowing their child's health and wellbeing is in expert hands.

The Achieve Center Treatment Focused Child Care has been designed to insure the kinds of treatment required for each individual child. Whether behavioral therapy, physical therapy, occupational therapy, speech and language therapy, and feeding therapy, each child will receive the treatments they need from a licensed clinician with ***specific goals and bench marks determined especially to meet their needs.***

Then, under the supervision of the licensed clinicians, the childcare teachers/therapy assistants will **integrate exercises and skills for practice and reinforcement throughout the child's day.** A licensed early childhood-special education teacher will plan and supervise educational programming, social activities, and oversee the general care of the children while a registered nurse will provide supervision of the children's **general health and provide appropriate medical care** for each child as required.

The target date for opening is spring 2022.

**Public Hearing dates are:**
**September 27, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall**
**October 6, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall**

## Presenting your proposal at one of these public hearings is mandatory.

This summary page must be faxed or delivered to the Community Development Department, 407 Grant Street, Wausau, by **12:00 pm on September 27, 2021** in order to present your proposal at either of the public hearing dates. Fax number (715) 261-4192 or E-mail tammy.stratz@ci.wausau.wi.us.

Any questions regarding the Block Grant program or process please call Tammy Stratz at 715-261-6682.

WAUSAU
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Planning, Community and Economic Development

*2022 COMMUNITY DEVELOPMENT BLOCK GRANT*

# *PUBLIC HEARING SUMMARY PAGE*

**Name of Organization** Big Brothers Big Sisters of Northcentral Wisconsin

**Name of Proposed Program** Wausau Mentoring

**Person(s) Speaking** Linda Koepke/Megan Belanger

**Amount Requesting** $ 15,000.00

**Number of persons/households to be served** 10

## Provide a Brief summary of proposal in space below:

Big Brothers Big Sisters of Northcentral Wisconsin will provide mentoring services to 10 children that reside in Wausau, Wisconsin. Our mentoring programs are outcome driven, with proven results. Mentoring increases self- confidence, self-esteem, improves relationship with peers and adults, and increases academic performance. The children that are served by Big Brothers Big Sisters will grow up to be dynamic residents of the Wausau area. They will become our leaders, future employees, and parents to the next generation.

**Public Hearing dates are:**

**September 27, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

**October 6, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

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Planning, Community and Economic Development

*2022 COMMUNITY DEVELOPMENT BLOCK GRANT*

# *PUBLIC HEARING SUMMARY PAGE*

**Name of Organization** City of Wausau, Planning Division

**Name of Proposed Program** Bike/Pedestrian

**Person(s) Speaking** Sam Wessel

**Amount Requesting** $ 14,000.00

**Number of persons/households to be served** 2

## Provide a Brief summary of proposal in space below:

In October 2020, the Bicycle and Pedestrian Advisory Committee identified the top 10 improvement priorities needed to increase walkability, bikeability, and safety in the City based on plans and studies. These improvements serve those with lower incomes by reducing car need while improving safety:
$10,000: Rectangular Rapid Flashing Beacon (RRFB) to replace existing crosswalk signal on Grand Avenue at Henrietta Street. A fatal collision occurred here in 2019. RRFBs are brighter, flash more frequently, and are known to improve compliance of vehicles yielding to pedestrians.
$4,000: 2 Bike loop sensors on Washington Street at 6th Street. These allow cyclists to trigger the traffic signal to cross 6th Street when there aren' t cars on Washington Street to trip the sensor, facilitating an important east-west connection during busy times when the lights favor 6th Street traffic.
Number served is approximate census block population. The City, region, and visitors also benefit.

**Public Hearing dates are:**

**September 27, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

**October 6, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

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2022 COMMUNITY DEVELOPMENT BLOCK GRANT

# PUBLIC HEARING SUMMARY PAGE

**Name of Organization** City of Wausau Community Development

**Name of Proposed Program** Blight Elimination

**Person(s) Speaking** Tammy Stratz

**Amount Requesting** $ 50,000.00

**Number of persons/households to be served** 3

## Provide a Brief summary of proposal in space below:

The Blight Elimination Program can be utilized towards the acquisition and/or demolition of blighted buildings, environmental testing, and/or remediation of such buildings/properties.

**Public Hearing dates are:**

**September 27, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

**October 6, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

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WAUSAU
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Planning, Community and Economic Development

*2022 COMMUNITY DEVELOPMENT BLOCK GRANT*

# *PUBLIC HEARING SUMMARY PAGE*

**Name of Organization** Catholic Charities

**Name of Proposed Program** Beyond Shelter

**Person(s) Speaking** Dan Mills

**Amount Requesting** $ 10,000.00

**Number of persons/households to be served** 9

## Provide a Brief summary of proposal in space below:

This funding request is for heat, utilities, rent, and contracted services of the Beyond Shelter program in Wausau. The program provides housing for homeless men in the Wausau area - most of whom are chronically homeless, and haven't found their place in the community. The housing consists of private bedrooms with shared living spaces of the kitchen, dining room, and living room. The program aims to help people who may have stayed at the warming center, or used other emergency community resources, build skills so they can successfully integrate into the community. It is the hope that clients of the Beyond Shelter program will eventually graduate on to a home of their own with continued assistance from Catholic Charities and other community partners. We are often asked what we are doing to truly help those who stay at our warming center. Our answer is to try as hard as possible to get them ' Beyond Shelter.' This program is an intensive intervention into individuals lives. The program provides ongoing case management for the men, including one on one time and house meetings. This case management assists them in reaching individual goals such as sobriety, employment, and education.

**Public Hearing dates are:**

**September 27, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

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Planning, Community and Economic Development

*2022 COMMUNITY DEVELOPMENT BLOCK GRANT*

# *PUBLIC HEARING SUMMARY PAGE*

**Name of Organization** Faith in Action of Marathon County

**Name of Proposed Program** 2022 Support for Seniors

**Person(s) Speaking** Ruth Hebbe, Program Director / Eric Steinbach, BOD President

**Amount Requesting** $ 25,000.00

**Number of persons/households to be served** 235

## Provide a Brief summary of proposal in space below:

Faith in Action of Marathon County (FIAMC) is a Non-Profit Organization connecting compassionate volunteers with senior neighbors (60+) by building strong relationships based on empathy; offering quality services at NO COST, for seniors to live in their homes, as long as possible. All services are provided regardless of income, religious belief, or ethnic background.

Types of services FIAMC provides include transportation for medical appointments and grocery shopping, friendly visiting to protect against Isolationism, Safety-Wellness Phone Calls, and food delivery from The Neighbor's Place Food Pantry.

As the senior resident population steadily grows, FIAMC's services have proven to be a necessary, viable option to assist seniors to live independently in their own homes; which also saves substantial taxpayer dollars.

Funding is requested to help sustain present services while strategically prepare for future growth and expansion to accommodate the boost in requests for needed services. Presently, 60% of FIAMC's Care-Receivers live below the Poverty Line. FIAMC continues to be indispensable and unprecedented in serving the city of Wausau, as well as, Marathon County.

**Public Hearing dates are:**

**September 27, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

**October 6, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

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Planning, Community and Economic Development

*2022 COMMUNITY DEVELOPMENT BLOCK GRANT*

# *PUBLIC HEARING SUMMARY PAGE*

Name of Organization: The Hmong American Center, Inc.

Name of Proposed Program: HMONG & YES Program

Person(s) Speaking: Yee Leng Xiong (Executive Director and Youth Program Coordinator)

**Amount Requesting: $ 25,000.00**

**Number of persons/households to be served: 50-70**

**Brief summary of proposal:**

The Hmong American Center, Inc. is requesting funding to help fund our HMONG & YES Program Youth Programs. Currently, the Hmong American Center, Inc. has a tentative plan to find funding to fund the program but needs some time to work out the details. Approval of funding for one, or even two more years, will help ensure the continuation of the success of this program and will continue to ensure at youths and young adults in the Hmong community continue to be contributing members of the community.

The Youth Program, H.M.O.N.G., and YES Program at the Hmong American Center provide services to help steer youth and young adults towards a committed and successful life. This is possible through mentorship and positive reinforcement and steering youths of all backgrounds out of trouble. The YES program provides space, computers, supplies, and tutoring support to help ensure good GPAs and educational success.

The H.M.O.N.G. Youth Program provides incentives and opportunities for many youth and young adults to engage in community projects and activities. In addition, the program provides opportunities and innovative initiatives to help develop their leadership and communication skills. The H.M.O.N.G. Youth Program provides opportunities for many of the youth and young adults to build their resumes and confidence through the support of art and music, whether it's performing on stage. In addition, youths and young adults help assist with coordinating, planning, and executing events that are community orientated such as the Hmong Wausau Festival, Hmong Heritage Month, and so much more.

In order for the youth or young adults to be able to participate in the H.M.O.N.G. Youth Program, they need to keep a certain GPA. If students' GPA begins to drop, they will be referred to participate in the YES Program in order to raise their GPA. These two programs are coordinated and overseen by the Youth Program Coordinator. The Youth Program Coordinator provides mentoring, counseling, helps resolves misunderstandings between parents and their children, provides transportation and facilitates support groups, and assists with job development.

**Public Hearing dates are:**

**September 27, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall**

**October 6, 2021 at 4:30 PM in the 1st floor Council Chambers at City Hall**

## Presenting your proposal at one of these public hearings is <u>mandatory</u>.

This summary page must be faxed or delivered to the Community Development Department, 407 Grant Street, Wausau, by **12:00 pm on September 27, 2021** in order to present your proposal at either of the public hearing dates. Fax number (715) 261-4192 or E-mail tammy.stratz@ci.wausau.wi.us.

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Planning, Community and Economic Development

*2022 COMMUNITY DEVELOPMENT BLOCK GRANT*

# *PUBLIC HEARING SUMMARY PAGE*

**Name of Organization** Homme Heights, Inc.

**Name of Proposed Program** Homme Elevator Modernization

**Person(s) Speaking** Amy A. Forst & Justin Cieslewicz

**Amount Requesting** $ 100,000.00

**Number of persons/households to be served** 120

## Provide a Brief summary of proposal in space below:

We are a non-profit senior housing and assisted living campus serving approximately 120 Wausau residents. The four elevators serving our buildings are 50 - 80 years old and need modernization to bring up to current ADA standards and to ensure our continued ability to serve our residents -- many of which use walkers, wheelchairs and other assistive devices. The cost to modernize four elevators is a rather massive undertaking. We have a total need of $1.36 million. To date, we have received great support from our local community foundations, but we still need more help to make this project possible.

At the time of this writing, approximately 34% of our assisted living community is considered low income and receiving public assistance to pay for their care. It is part of our mission as the only non-profit senior and assisted living campus in Wausau to serve those who have outlived their retirement funds.

**Public Hearing dates are:**

**September 27, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

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Planning, Community and Economic Development

*2022 COMMUNITY DEVELOPMENT BLOCK GRANT*

# *PUBLIC HEARING SUMMARY PAGE*

**Name of Organization** Keep Area Teens Safe

**Name of Proposed Program** Keep Area Teens Staff / Staff Enhancement

**Person(s) Speaking** Kathleen Buckli

**Amount Requesting** $ 25,000.00

**Number of persons/households to be served** 95

## Provide a Brief summary of proposal in space below:

Additional staff funding to hire a Master Degree Social Worker to provide a in-depth level of case management - accessing goals for mental,emotional, and social growth to create individual treatment plans for each youth along with a timetable of 20 daysfor continuum of treatment and safety plans once a youth leaves our program.
US high school students experiencing persistent sadness or hopelessness (from approximately 26% in 2009 to 37% in 2019), serious contemplation of suicide (from 14% to 19%), suicide planning (from 11% to 16%), and suicide attempts (from 6% to 9%). The highest risk levels were observed for White, female, and sexual minority students compared with non-White, male, and heterosexual students.
Such trends underscore the vital importance of youth outreach and creative intervention and support. Youth Advocates need to ensure that families and children get the mental health, AODA, and trauma support that they need to support resilience, to decrease family conflict and child maltreatment, and to decrease risk-taking, unsafe, and dangerous behaviors,.

**Public Hearing dates are:**

**September 27, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

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Planning, Community and Economic Development

*2022 COMMUNITY DEVELOPMENT BLOCK GRANT*

# *PUBLIC HEARING SUMMARY PAGE*

**Name of Organization** Wausau/Marathon County Parks, Recreation & Forestry

**Name of Proposed Program** Playground Replacement of Lincoln Tot Lot

**Person(s) Speaking** Jamie Polley

**Amount Requesting** $ 100,000.00

**Number of persons/households to be served** 1,500

## Provide a Brief summary of proposal in space below:

Lincoln Tot Lot located in the Werle Park neighborhood was constructed in 2002. The playground that was installed is currently not considered a commercial playground. The current equipment is similar to residential structures. The expected life of a commercial playground is 15 years. This playground has exceeded that expected life span (19 years) and being that it is not commercial grade it has far exceeded the life of a residential playground. The park also includes a Merry-go-round that has been recommended for removal. This park is a small park with a very nice path and space to install new playground equipment. The playground directly serves the surrounding neighborhood with many younger families. Replacing the playground will provide a safe space for children and adults to be active and socialize with their neighbors. The new playground will also meet all ADA requirements. Attachments include two pages from the current City Outdoor Recreation Plan with pictures of the current playground.

**Public Hearing dates are:**

**September 27, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

**October 6, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

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Any questions regarding the Block Grant program or process please call Tammy Stratz at 715-261-6682.

# Lincoln Neighborhood Tot Lot

MINI PARKS

## Park Description

Site Image

Aerial Photo


This 0.9 acre park is on South 5th Avenue between West Street and Sherman Street. Park amenities include a play structure, merry-go-round and open space. Tree species include ash, maple and hickory.

## Site Analysis Summary

**Existing Facilities**

- Play structure (2 to 5 year old)
- Merry-go-round
- Open space
- Bucket game
- Benches (6)
- Drinking fountain
- "Werle Park Neighborhood" sign
- Bike rack
- Trash receptacle

**Issues:**

- Some benches missing backs/graffiti
- Bike rack is not standard
- Play structure wheel is missing
- Bucket game is leaning and missing a bucket
- Drinking fountain is not ADA approved
- No recycling receptacle
- Crack in asphalt path

## Program Details

**Programs, Events & Revenue Generators**

- None

**Maintenance Program**

- General maintenance
- Mowing

## Improvement Options & Estimate

| | |
|---|---|
| Replace benches | $6,000 |
| Replace bike rack with Inverted-U style racks | $1,500 |
| Replace damaged "wheel" module on play structure | $1,000 |
| Remove "bucket" game and replace with new feature | $1,000 |
| Remove drinking fountain and replace with ADA approved model | $5,000 |
| Install recycling receptacle | $1,000 |
| Seal crack in asphalt | $500 |
| **TOTAL** | **$16,000** |

## Lincoln Neighborhood Tot Lot

## MINI PARKS

### Site Images

Play structure

Merry-go-round

Missing bucket on bucket game

Back support on bench is missing

Play structure wheel is missing

Bike rack is not standard

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Planning, Community and Economic Development

*2022 COMMUNITY DEVELOPMENT BLOCK GRANT*

## *PUBLIC HEARING SUMMARY PAGE*

**Name of Organization** North Central Community Action Program, Inc.

**Name of Proposed Program** Hand in Hand Housing

**Person(s) Speaking** Diane Sennholz

**Amount Requesting** $20,000.00

**Number of persons/households to be served** 15 -25

### Provide a Brief summary of proposal in space below:

HIHH uses a transitional housing model (up to six months of housing subsidies) with case management to ensure a successful outcome. We work with participants to develop a plan of action to address their barriers. Barriers could be financial, educational, unsafe home situation, low credit score, etc. The UW extension offers rent smart and financial budgeting classes on-line and we find this is helpful to some of our participants. Jackie with the extension will hold classes for just one individual, so that is a great option for some. We can provide budgeting information and work with clients to develop soft skills to help gain or maintain employment. We work with many partners in the community that can provide addtional resources to further support our participants.
As a Community Action Agency, we are required to respond to the needs identified in our Community. The needs do change and even though this program was started to help families, we hope you'll consider this program for need we are seeing now, which are youth aging out of fostercare and the elderly population with health issues.

**Public Hearing dates are:**

**September 27, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

**October 6, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

### Presenting your proposal at one of these public hearings is mandatory.

This summary page must be faxed or delivered to the Community Development Department, 407 Grant Street, Wausau, by **12:00 pm on September 27, 2021** in order to present your proposal at either of the public hearing dates. Fax number (715) 261-4192 or E-mail tammy.stratz@ci.wausau.wi.us.

Any questions regarding the Block Grant program or process please call Tammy Stratz at 715-261-6682.

WAUSAU
WISCONSIN

Planning, Community and Economic Development

*2022 COMMUNITY DEVELOPMENT BLOCK GRANT*

## *PUBLIC HEARING*
## *SUMMARY PAGE*

**Name of Organization** City of Wausau – Engineering Department

**Name of Proposed Program** Reconstruction of Torney Ave., Townline Rd. to McDonald St.

**Person(s) Speaking** TJ Niksich

**Amount Requesting** $ 200,000.00

**Number of persons/households to be served** 26

### Provide a Brief summary of proposal in space below:

The City of Wausau Engineering Department is proposing to reconstruct Torney Ave, from Townline Rd. to McDonald St. The reconstruction would consist of stormwater improvements, replacing concrete curb and gutter, regrading of the roadway and paving of the roadway. In addition to the above improvements, new watermain will be installed and the existing lead services will be replaced with copper water services to the homeowner's property line. These water improvements will be paid for by the water utility.

The average assessment to adjacent property owners for the road reconstruction in this area would be approximately $4,000, which would not be assessed if the grant is awarded.

**Public Hearing dates are:**

**September 27, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

**October 6, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

### Presenting your proposal at one of these public hearings is mandatory.

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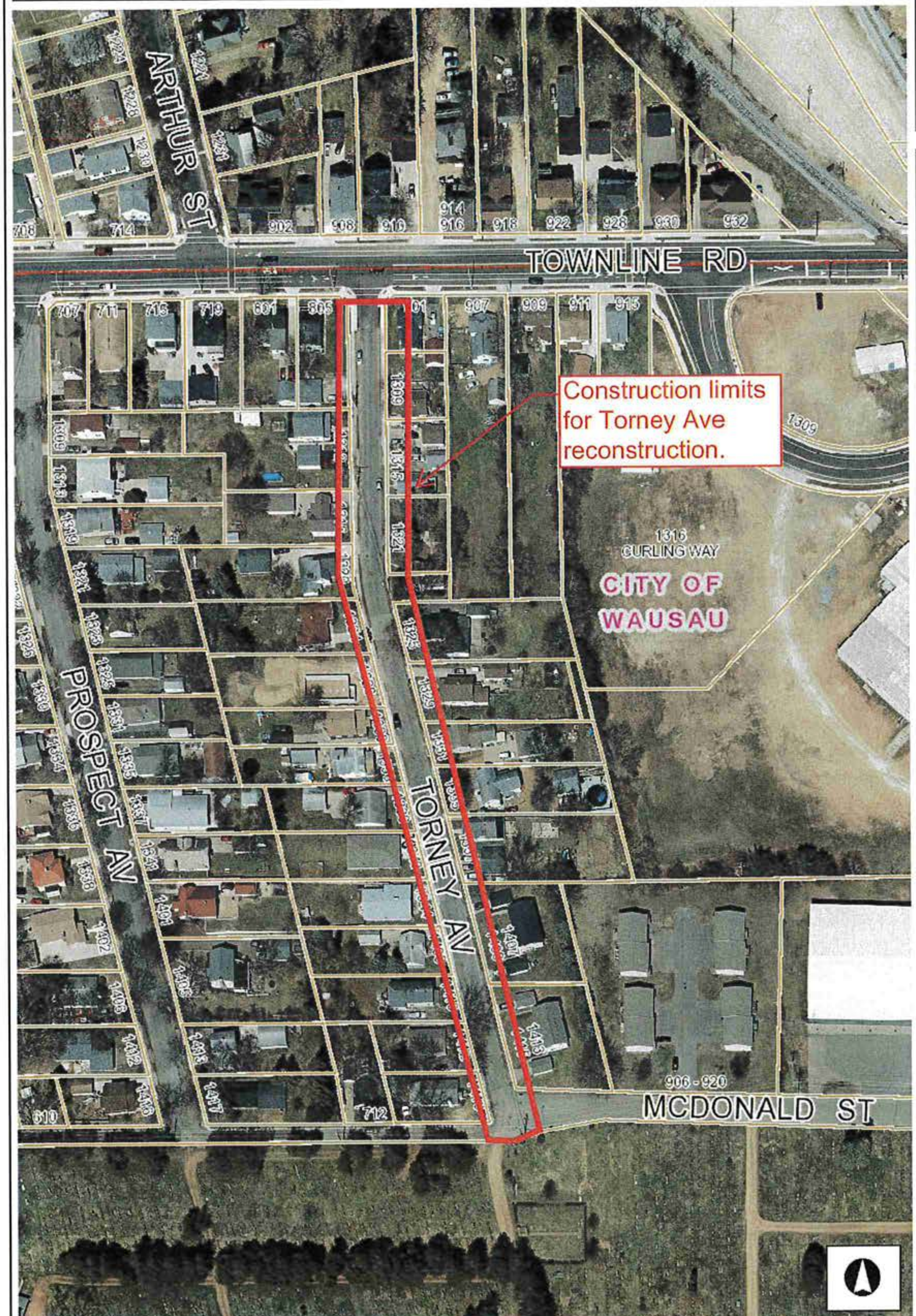
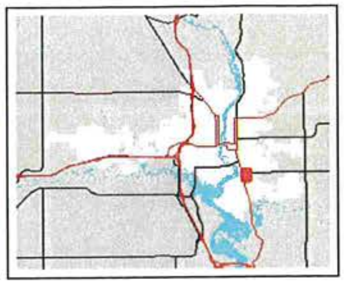
# DPW Mapping System



**Legend**

- Parcel
- Section Line/Number
- Municipality

**Notes**

Map Created: 9/20/2021

79.82 0 79.82 Feet

DISCLAIMER: The information and depictions herein are for informational purposes and Marathon County-City of Wausau specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Marathon County-City of Wausau will not be responsible for any damages which result from third party use of the information and depictions herein or for use which ignores this warning.

NAD_1983_HARN_WISCRS_Marathon_County_Feet

THIS MAP IS NOT TO BE USED FOR NAVIGATION

WAUSAU
WISCONSIN

Planning, Community and Economic Development

*2022 COMMUNITY DEVELOPMENT BLOCK GRANT*

# *PUBLIC HEARING SUMMARY PAGE*

**Name of Organization** Wausau Conservatory of Music

**Name of Proposed Program** Pathways to Music

**Person(s) Speaking** Olivia Hill, Executive Director

**Amount Requesting** $ 15,000.00

**Number of persons/households to be served** 118

## Provide a Brief summary of proposal in space below:

This two-part proposal serves Wausau students who are at low or moderate-income levels through the Musical Story Time program and private lesson tuition assistance. This pathways program is designed spark an interest in music at a young age, and support student's growth and interest in their studies through private instruction.

Now in its second year, the Musical Story Time program provides children in Head Start a free program that pairs music and literacy while engaging students in social-emotional learning and creative thinking. To be eligible for Head Start, a student must be a foster child, or their family must earn less than the federal poverty income guidelines. The CDBG grant will support one year of programming and will provide 4 free books to each of the 108 Wausau participants.

The grant will also provide 10 Wausau students full tuition assistance scholarships for 30-minute lessons in the instrument of their choice. Students will get a free instrument rental, materials, music, and music stand. This income-based award will provide 204 contact hours for the school year. The full proposal supports 462 hours of direct contact time.

**Public Hearing dates are:**

**September 27, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

**October 6, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

## Presenting your proposal at one of these public hearings is mandatory.

This summary page must be faxed or delivered to the Community Development Department, 407 Grant Street, Wausau, by **12:00 pm on September 27, 2021** in order to present your proposal at either of the public hearing dates. Fax number (715) 261-4192 or E-mail tammy.stratz@ci.wausau.wi.us.

Any questions regarding the Block Grant program or process please call Tammy Stratz at 715-261-6682.

WAUSAU
WISCONSIN
Planning, Community and Economic Development

*2022 COMMUNITY DEVELOPMENT BLOCK GRANT*

# *PUBLIC HEARING SUMMARY PAGE*

**Name of Organization** Wisconsin Institute for Public Policy and Service

**Name of Proposed Program** LENA Start Marathon County

**Person(s) Speaking** Corina Norrbom

**Amount Requesting** $ 18,000.00

**Number of persons/households to be served** 35

## Provide a Brief summary of proposal in space below:

Exposure to language during early childhood is important in brain development and can be predictive of future literacy skills, school and life success. Parents and caregivers are key in creating optimal early learning environments. LENA Start is a parent group model that utilizes LENA's "talk pedometer" to support interventions that improve early language exposure. Parents learn "Simple Talking Tips" that can be incorporated into everyday life. COVID brought about a shift from in-person to online classes. LENA Start via Zoom has been well-received, but the shift necessitated changes in recruitment and program logistics. For some families, the ability to do the program online makes the program more accessible. We offer assistance for low-moderate income families who do not have reliable internet access. We offered in-person classes outdoors in Summer 2021, but because of increasing COVID cases, this fall we are online only. We hope to offer parents the option of online or in-person in 2022 if conditions permit at Head Start and WIC. It is important to target low SES families and ESL families because they have shown the greatest benefits/increases in quantity and quality of talk in their homes.

**Public Hearing dates are:**

**September 27, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

**October 6, 2021** at 4:30 PM in the 1st floor Council Chambers at City Hall

## Presenting your proposal at one of these public hearings is mandatory.

This summary page must be faxed or delivered to the Community Development Department, 407 Grant Street, Wausau, by **12:00 pm on September 27, 2021** in order to present your proposal at either of the public hearing dates. Fax number (715) 261-4192 or E-mail tammy.stratz@ci.wausau.wi.us.

Any questions regarding the Block Grant program or process please call Tammy Stratz at 715-261-6682.

**CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403**

# RESOLUTION OF THE FINANCE COMMITTEE

Approving the 2022 Community Development Block Grant Program Allocation

| | |
|---|---|
| Committee Action: | *Pending* |
| Fiscal Impact: | Award of $611,836 in Community Development Block Grant Funds to the City of Wausau |
| **File Number:** 03-1007 | **Date Introduced:** June 14, 2022 |

| FISCAL IMPACT SUMMARY | | | |
|---|---|---|---|
| **COSTS** | *Budget Neutral* | Yes ☒ No ☐ | |
| | *Included in Budget:* | Yes ☐ No ☐ | *Budget Source:* |
| | *One-time Costs:* | Yes ☐ No ☐ | *Amount:* |
| | *Recurring Costs:* | Yes ☐ No ☐ | *Amount:* |
| | | | |
| **SOURCE** | *Fee Financed:* | Yes ☐ No ☐ | *Amount:* |
| | *Grant Financed:* | Yes ☐ No ☐ | *Amount:* |
| | *Debt Financed:* | Yes ☐ No ☐ | *Amount* *Annual Retirement* |
| | *TID Financed:* | Yes ☐ No ☐ | *Amount:* |
| | *TID Source: Increment Revenue* ☐ *Debt* ☐ *Funds on Hand* ☐ *Interfund Loan* ☐ | | |

# RESOLUTION

**WHEREAS** the City is beginning its second year of its 5-Year Consolidated Plan, and

**WHEREAS** the Citizens Advisory Committee for Community Development held three public hearings, one working session, and has prepared a proposed Block Grant program funding recommendation to the Finance Committee in which the Finance Committee has approved said plan, and

**BE IT RESOLVED,** by the Common Council of the City of Wausau that the proposed 2022 Action Plan in the amount of $611,836 for the Community Development Block Grant (CDBG) Program be and the same is hereby approved and its filing with the appropriate agency is hereby authorized, and that the Common Council acknowledges all understandings, assurances and certifications contained in said 2022 Action Plan, and

**BE IT FURTHER RESOLVED**, that the Mayor is designated as the authorized representative of the City to act in connection with said plan, to provide any and all additional information or program reports as may be required, and that the Mayor is hereby authorized to execute any documents and subrecipient agreements which are necessary for the implementation of the 2022 Community Development Block Grant Program.

Approved:

________________________________

Katie Rosenberg, Mayor

## 2022 CDBG Program - updated

| Activity Code | Applicant/Agency | Requested | Cit. Adv. Recommended | Updated Cit. Adv. Recommended | Common Council Approval |
|---|---|---|---|---|---|
| A - 570.206 | CD Administration | $ 128,000 | $ 128,000 | $ 99,836 | |
| ED - 570.201 (d) | Blight Elimination | $ 50,000 | $ 50,000 | $ 50,000 | |
| PF - 570.201 (c) | Bike Pedestrian Improvements | $ 14,000 | $ 14,000 | $ 14,000 | |
| PF - 570.201 (c) | Homme Elevator Modernizataion | $ 100,000 | $ 83,000 | $ 83,000 | |
| PF - 570.201 (c) | Street Reconstruction Project - Torney St | $ 200,000 | $ 200,000 | $ 200,000 | |
| PF - 570.201 (c) | Parks Dept - Lincoln Tot Lot | $ 100,000 | $ 75,000 | $ 75,000 | |
| PS - 570.201 (e) | Achieve Center | $ 35,000 | $ 35,000 | $ 35,000 | |
| PS - 570.201 (e) | Adaptive Communities | $ 16,000 | $ - | $ - | |
| PS - 570.201 (e) | Big Brothers Big Sisters | $ 20,000 | $ - | $ - | |
| PS - 570.201 (e) | Catholic Charities - Beyond Shelter | $ 10,000 | $ - | $ - | |
| PS - 570.201 (e) | Faith in Action - Support for Seniors | $ 25,000 | $ 20,000 | $ 20,000 | |
| PS - 570.201 (e) | Hmong American Center | $ 25,000 | $ - | $ - | |
| PS - 570.201 (e) | K.A.T.S. | $ 25,000 | $ - | $ - | |
| PS - 570.201 (e) | North Central CAP - Hand in Hand Housing | $ 20,000 | $ 20,000 | $ 20,000 | |
| PS - 570.201 (e) | Open Door - One-on-Ones | $ 20,000 | $ - | $ - | |
| PS - 570.201 (e) | Wausau Conservator of Music - Pathways to Music | $ 15,000 | $ 15,000 | $ 15,000 | |
| PS - 570.201 (e) | WI Institute for Public Policy - LENA | $ 20,150 | $ - | $ - | |
| | Total | $ 823,150 | $ 640,000 | $ 611,836 | $ - |
| | | | | | $ 611,836 |

Note: Public Service funding cannot exceed 15% of grant amount $ 91,775

P.S. - Public Service Cap 15% — Left to Fund $ (28,164)
Administration Cap 20% $128,000.00 — PS Left to Fund $ 1,775

Code Definitions:

| | |
|---|---|
| A | Administration/Planning |
| C | Clearance |
| ED | Economic Development |
| H | Housing |
| PF | Public Facility |
| PS | Public Service |
| SB | Slum & Blight |

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing --**The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan --** It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying --**To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction --**The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --**The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

______________________________ __________

Signature of Authorized Official Date

______________________________

Title

**Specific Community Development Block Grant Certifications**

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan --** It is following a current consolidated plan that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) __________________________[a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws --** It will comply with applicable laws.

______________________________ ______________
Signature of Authorized Official Date

____________________________
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

______________________________ _________
Signature of Authorized Official Date

______________________________
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance --** If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs --** It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering --** Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

_______________________________ ______________
Signature of Authorized Official Date

_______________________________
Title

**Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

________________________________ ______________

Signature of Authorized Official Date

________________________________

Title

**Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

_______________________________ _______________
Signature of Authorized Official Date

_______________________________
Title

## APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Department of Public Works

Eric Lindman, P.E.
Director of Public Works and Utilities

**TO:** Finance Committee

**FROM:** Eric Lindman, P.E.
Director of Public Works & Utilities

**DATE:** June 14, 2022

**SUBJECT:** PFAS Filter Replacement – Adding Funding

---

Currently the City Council has approved about $240,000 for the purchase of bottled water and filter pitchers with two filters. To date the following has been purchased:

1. 6,900 filter pitchers with one replacement filter
   a. About 2,000 pitchers have still not been picked up despite numerous calls/emails notifying residents.
2. 43 pallets of bottled water; 2,526 cases
   a. All of this has been distributed

There are about 2,000 pitchers that have not yet been picked up by residents. All residents who have ordered a pitcher have been notified several times. Looking at the cost of the pitchers and extra filter this is about $80,000 of materials ordered that remain available.

**CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403**

## RESOLUTION OF THE FINANCE COMMITTEE

Approving and Adopting the Budget for American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund Funded Projects – Alternate Drinking Water Supplies

Committee Action:

Fiscal Impact: $200,000

| **File Number:** 21-1109 | **Date Introduced:** June 14, 2022 |
|---|---|

| | **FISCAL IMPACT SUMMARY** | | |
|---|---|---|---|
| **COSTS** | *Budget Neutral* | Yes☐ No☒ | |
| | *Included in Budget:* | Yes☐ No☒ | *Budget Source: ARPA funding* |
| | *One-time Costs:* | Yes☒ No☐ | *Amount: $200,000* |
| | *Recurring Costs:* | Yes☐ No☒ | *Amount:* |
| | | | |
| **SOURCE** | *Fee Financed:* | Yes☐ No☒ | *Amount:* |
| | *Grant Financed:* | Yes☒ No☐ | *Amount: $200,000* |
| | *Debt Financed:* | Yes☐ No☒ | *Amount* *Annual Retirement* |
| | *TID Financed:* | Yes☐ No☒ | *Amount:* |
| | *TID Source: Increment Revenue* ☐ *Debt* ☐ *Funds on Hand* ☐ *Interfund Loan* ☐ | | |

# RESOLUTION

**WHEREAS**, the City of Wausau will be receiving approximately $15 million in American Rescue Plan Act (ARPA) Funds in two payments, and

**WHEREAS**, the US Treasury has issued Final Rules regarding reporting and eligible uses; and

**WHEREAS**, the Rules specify that funds must be used for costs incurred on or after March 3, 2021 and obligated by December 31, 2024, and expended by December 31, 2026; and

**WHEREAS**, in 2021 the City heard testimony and conducted a listening session on potential uses for the funds; and

**WHEREAS**, the Common Council appropriated $3,355,470 to date for the projects and activities noted on Exhibit A

**WHEREAS**, your Finance Committee has developed a rolling application process and rating matrix to consider project and funding requests; and

**WHEREAS**, the authorized funding of $230,000 for alternate drinking water supplies due to elevated PFAS found in the water supply is nearly depleted; and

**WHEREAS**, additional funding of $200,000 will provide financial resources to supply residents with replacement filters and additional filter pitchers; and

**WHEREAS,** your Finance Committee has reviewed and recommends funding with ARPA loss revenue dollars consistent with past purchases; and

**WHEREAS**, your Finance Committee recommends the following budget modification to adopt a multi-year budget to reflect this ARPA spending plan; and

| | | | | |
|---|---|---|---|---|
| Increase Expense | 158-158793390 | Water Supplies | $ | 200,000 |
| Increase Revenue | 158-158782390 | Federal Grants | $ | 200,000 |

**NOW THERE BE IT RESOLVED**, by the Common Council of the City of Wausau that the proper City officials are hereby authorized and directed to modify the 2022 Budget as outlined above.

**BE IT FURTHER RESOLVED**, that the proper City officials are directed to encumber funds and proceed in accordance with the American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund.

Approved:

________________________________

Katie Rosenberg, Mayor

EXHIBIT A

| ARPA FUNDING | | | | | | |
|---|---|---|---|---|---|---|
| | | | | | | |
| | 1. Public Health | 2. Negative Economic Impacts | 3. Services to Disportionately Impacted Communities | 5. Infrastructure | 6. Revenue Replacement: Government Services | Total |
| Landmark Project | | $ 350,000 | | | | $ 350,000 |
| 2022 Budget: | | | | | | |
| Public Access Server for Closed Caption | | | 49,224 | | | 49,224 |
| Internet Firewall Replacement | | | | | 33,800 | 33,800 |
| Core Switch Replacement | | | | | 50,000 | 50,000 |
| Financial ERP Software Replacement | | | | | 850,000 | 850,000 |
| Drinking Fountain Replacement Parks | 81,000 | | | | | 81,000 |
| 2022 Resolutions | | | | | | |
| Temporary Water Supplies | | | | | 150,000 | 150,000 |
| Temporary Water Supplies | | | | | 80,000 | 80,000 |
| PFAS Pilot Study | | | | 240,375 | | 240,375 |
| LED Street Lighting Conversion | | | | | 881,971 | 881,971 |
| Skate Park | | 225,000 | | | | 225,000 |
| EEC Negative Economic Impact | | 84,100 | | | | 84,100 |
| Community Outreach Specialist Position | | 140,000 | | | | 140,000 |
| CCITC - Fiber Connection Project | | | | | 140,000 | 140,000 |
| | | | | | | |
| Obligated | $ 81,000 | $ 799,100 | $ 49,224 | $ 240,375 | $ 2,185,771 | $ 3,355,470 |
| | | | | | | |
| **MAY CONSIDERATION** | | | | | | |
| | | | | | | |
| FireFighter Positions | | 771,000 | | | | 771,000 |

**TO: FINANCE COMMITTEE**
**FROM: MARYANNE GROAT**
**DATE: June 8, 2022**
**RE: Professional Recruiting Services**

The City has use HR Gov as our professional recruiter for several director positions including City Assessor, Human Resources Director and the Community Development Director. The City has been completely satisfied with the results. The recruiting is expected to cost about $20,000. We are recommending sole sourcing with HR Gov based upon our past experience, their experience in the field and our interest in proceeding quickly.

We believe that the Human Resources department budget has sufficient funds to finance this activity. Since we are close to the $25,000 sole source threshold we are bring to the Finance Committee for consideration.

# Human Resource Committee Packet

June 13, 2022

| Agenda Item |
|---|
| Discussion and possible action approving recruitment plan for Human Resources Director. |
| **Background** |
| I am sorry to announce that I have tendered my resignation from the City of Wausau to accept a position closer to my family. I have enjoyed my time here in Wausau, and I will miss all of the amazing people I have had an opportunity to meet.<br><br>With my resignation, the City needs to prepare a recruitment for the position of HR Director. HR staff generally handle recruitments in house, but there is a conflict of interest in staff choosing their own supervisor. For this reason, the Mayor recommends using an outside recruiting firm to assist with the filling of this vacancy. An outside firm can guide the recruitment and selection process, ensuring a nation-wide search for the best possible candidate. |
| **Fiscal Impact** |
| $10,000 budget modification. |
| **Staff Recommendation** |
| Approve external recruitment for HR Director. |
| Staff contact: Toni Vanderboom (715-261-6634) |

CITY OF WAUSAU

# SOLE SOURCE PURCHASE JUSTIFICATION

## REQUIRED FORM PURCHASE OF GOODS OR SERVICES EXCEEDING $10,000

Purchase of goods or services for no more than $25,000 may be made without competition when it is agreed ***in advance*** between the Department Head and the Finance Director. Sole source purchasing allows for the procurement of goods and services from a single source without soliciting quotes or bids from multiple sources. Sole source procurement cannot be used to avoid competition, rather it is used in certain situations when it can be documented that a vendor or contractor holds a unique set of skills or expertise, that the services are highly specialized or unique in character or when alternate products are unavailable or unsuitable from any other source. Sole source purchasing should be avoided unless it is clearly necessary and justifiable. The justification must withstand public and legislative scrutiny. The Department Head is responsible for providing written documentation justifying the valid reason to purchase from one source or that only one source is available. Sole source purchasing criteria include: urgency due to public safety, serious injury financial or other, other unusual and compelling reasons, goods or service is available from only one source and no other good or service will satisfy the City's requirements, legal services provided by an attorney, lack of acceptable bids or quotes, an alternate product or manufacturer would not be compatible with current products resulting in additional operating or maintenance costs, standardization of a specific product or manufacturer will result in a more efficient or economical operation or aesthetics, or compatibility is an overriding consideration, the purchase is from another governmental body, continuity is achieved in a phased project, the supplier or service demonstrates a unique capability not found elsewhere, the purchase is more economical to the city on the basis of time and money of proposal development.

1. Sole source purchase under $10,000 shall be evaluated and determined by the Department Head.
2. Sole source purchase of $10,001 to $25,000 a formal written justification shall be forwarded to the Finance Director who will concur with the sole source or assist in locating additional competitive sources.
3. Sole source purchase exceeding $25,000 must be approved by the Finance Committee.

---

☐ **Ongoing Sole Source – 365 days** ☒ **One Time Sole Source Request**

1. Provide a detailed explanation of the good or service to be purchased and vendor.

   Professional recruiting services for Human Resources Director position.

2. Provide a brief description of the intended application for the service or goods to be purchased.

   To recruit a new HR Director for the City of Wausau.

3. State why other products or services that compete in the market will not or do not meet your needs or comply with your specifications.

   The City has used the services of HR Gov for the recruiting of Assessment, Community Development and HR Directors. The City has been very satisfied with expertise and service provided. The procurement policy does not require competitive selection of professional services until $25,000. We are including this in the packet as a precaution in case additional services are requested.

4. Describe your efforts to identify other vendors to furnish the product or services.

   The City selected HR Gov based upon the recommendations of other similar sized communities.

5. How did you determine that the sole source vendor's price was reasonable?

Based upon the services provided and discussions with others.

6. Which of the following best describes this sole source procurement? Select all that apply.

☐ Product or vendor is uniquely qualified with capability not found elsewhere.

☐ Urgency due to public safety, serious financial injury or other. (explain)

☒ The procurement is of such a specialized nature that by virtue of experience, expertise, proximity or ownership of intellectual property

☐ Lack of acceptable quotes or bids.

☐ Product compatibility or the standardization of a product.

☐ Continuation of a phased project.

☐ Proposal development is uneconomical.

***Department: Mayors Office***

***Preparer: Maryanne Groat***

***Vendor Name: HR Gov***

***Expected amount of purchase or contract: $20,000***

***Department Head Signature:*** ***Date:***

***Finance Director Signature:*** ***Maryanne Groat*** ***Date: 6/8/2022***

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

## RESOLUTION OF THE HUMAN RESOURCES COMMITTEE

Approve Budget Amendment for External HR Director Recruitment

Committee Action:

Fiscal Impact: $10,000

| File Number: | Date Introduced: |
|---|---|

| FISCAL IMPACT SUMMARY | | | | |
|---|---|---|---|---|
| COSTS | *Budget Neutral* | Yes☐ No☐ | | |
| | *Included in Budget:* | Yes☐ No☐ | *Budget Source:* | |
| | *One-time Costs:* | Yes☐ No☐ | *Amount:* | |
| | *Recurring Costs:* | Yes☐ No☐ | *Amount:* | |
| | | | | |
| SOURCE | *Fee Financed:* | Yes☐ No☐ | *Amount:* | |
| | *Grant Financed:* | Yes☐ No☐ | *Amount:* | |
| | *Debt Financed:* | Yes☐ No☐ | *Amount* | *Annual Retirement* |
| | *TID Financed:* | Yes☐ No☐ | *Amount:* | |
| | *TID Source: Increment Revenue* ☐ *Debt* ☐ *Funds on Hand* ☐ *Interfund Loan* ☐ | | | |

# RESOLUTION

**WHEREAS,** the incumbent HR Director has tendered her resignation; and

**WHEREAS**, an external recruitment is recommended to guide a nation-wide search and selection process for the best candidate; and

**WHEREAS**, the recruitment shall be partial funded via salary savings; and

**WHEREAS,** your Human Resources and Finance Committees reviewed and recommends the budget modification to support the external recruitment; and

**BE IT RESOLVED,** the Common Council of the City of Wausau does hereby approve a budget modification of $10,000 for an external recruitment for Human Resources Director.

Approved:

______________________________

Katie Rosenberg, Mayor

# Human Resource Committee Packet

June 13, 2022

| Agenda Item |
|---|
| Discussion and possible action approving midyear cost of living adjustment for non-represented employees. |
| Background |
| According to the Consumer Price Index for the Midwest Region's April report, the CPI-U rose 8.2% over the last 12 months.<br><br>The City granted a 2% cost of living increase in the 2022 budget for non-represented employees. The Transit union negotiated a 2% increase for 2022 and are negotiating a successor agreement currently, to be effective June 30, 2022. The Police union negotiated a 3% increase for 2022, split midyear. The Fire union negotiated a 2.5% increase for 2022, split midyear 1.5/1%).<br><br>The Human Resources Department has submitted an AARPA request to fund a market study to align our non-represented pay structures to the existing labor market. However, that study is expected to take at a minimum 3-4 months. A cost of living adjustment can be implemented quickly and will offset the implementation costs of the market study. |
| Fiscal Impact |
| Approximately $115,000. |
| Staff Recommendation |
| Approve a cost of living adjustment for non-represented employees. |
| Staff contact: Toni Vanderboom (715-261-6634) |

# Human Resource Committee Packet

June 13, 2022

| Agenda Item |
|---|
| Discussion and possible action creating an extended retirement notice incentive |
| **Background** |
| The City of Wausau currently has two separation notice requirements:<br>1. Upon voluntary separation (resignation or retirement) with 10 days written notice to HR, an employee receives payout of remaining vacation time, compensatory time, and perfect attendance leave.<br>2. Upon retirement, non-represented employees hired before 1/1/13, Transit union employees hired before 1/1/13, Fire union employees and Police union employees with 3 months written notice shall be eligible for a Perfect Attendance Leave conversion.<br><br>The average recruitment takes 3-4 months from start to finish (job posted for 3-4 weeks, 2-4 weeks for candidate selection, 2 weeks for pre-employment screening, 2 weeks for notice to a current employer). If a department seeks to revise or reclassify a vacant position, or if key participants are on leave during the selection period, the process can take even longer. This makes it challenging to provide overlap between the current incumbent and new hire for training and onboarding, since the longest notice period received is equal to the average recruitment timeline. |
| **Fiscal Impact** |
| |
| **Staff Recommendation** |
| A six-month advance notice period would give departments sufficient time to reorganize and recruit for a vacancy. Unfortunately, there is no reasonable way to incentivize a resigning employee to grant a lengthy notice. However, we can create an incentive for a longer retirement notice.<br><br>The City is currently granting a $2,000 hiring bonus for difficult to fill positions. Staff propose offering a similar incentive for a 6-month retirement notice. This will be instrumental in granting ability to plan for upcoming vacancies, and can be universally applied to all employees regardless of union status or hiring date. |
| Staff contact: Toni Vanderboom (715-261-6634) |

Wausau Police Department
515 Grand Ave Wausau, WI 54403 Ph. 715-261-7800

MEMO: Incentive pay for additional retirement notice

DATE: 05/31/22

TO: Wausau City Council

The police department has been working cooperatively with the human resources department to address current and future staffing shortages. We currently have four vacancies we expect 3-5 more retirements by January, 2023. The union contract requires a 60 day notice of retirement to receive full benefits. The police department is seeking to incentivize a 6 month notice of retirement by offering $2,000 for an extended notice.

If the city council authorizes an incentive for a 6 month retirement notice, we expect to see the a reduction in 2023 overtime costs. If we receive a 6 month notice, we will be able to hire candidates early (likely before September, 2022). Candidates will then be out of the police academy or out of field training by the time the retiring officer actually leaves the department. Either way, it reduces the timeframe in which we are short staffed by 4-5 months.

With a six month notice prior to a retirement, we would have the ability to hire and exceed our authorized staffing levels temporarily. This would allow our new officers time to train while the retiring staff are still working. We find significant value in a six month retirement notice and support this proposal that recognizes the value and incentivizes staff to give that notice.

Thank you,

Deputy Chief Matthew Barnes

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

| JOINT RESOLUTION OF THE HUMAN RESOURCES AND FINANCE COMMITTEES | |
|---|---|
| Approve Creation of Retirement Notice Incentive<br><br>Committee Action:<br><br>Fiscal Impact: $20,000 | |
| **File Number:** | **Date Introduced:** |

| FISCAL IMPACT SUMMARY | | | | | |
|---|---|---|---|---|---|
| COSTS | *Budget Neutral* | Yes☐ No☐ | | | |
| | *Included in Budget:* | Yes☐ No☐ | *Budget Source:* | | |
| | *One-time Costs:* | Yes☐ No☐ | *Amount:* | | |
| | *Recurring Costs:* | Yes☐ No☐ | *Amount:* | | |
| | | | | | |
| SOURCE | *Fee Financed:* | Yes☐ No☐ | *Amount:* | | |
| | *Grant Financed:* | Yes☐ No☐ | *Amount:* | | |
| | *Debt Financed:* | Yes☐ No☐ | *Amount* | *Annual Retirement* | |
| | *TID Financed:* | Yes☐ No☐ | *Amount:* | | |
| | *TID Source: Increment Revenue* ☐ *Debt* ☐ *Funds on Hand* ☐ *Interfund Loan* ☐ | | | | |

# RESOLUTION

**WHEREAS,** the City of Wausau would like to encourage employees to provide at least six months notice prior to retirement, to allow sufficient time to fill the vacancy before the anticipated retirement; and

**WHEREAS**, most City of Wausau policies require either two weeks or three months' notice of retire to qualify for leave payout; and

**WHEREAS**, the average recruitment takes three to four months before the new hire is able to start employment with the City; and

**WHEREAS,** six month notice would be instrumental in allowing departments to plan for upcoming vacancies; and

**WHEREAS,** a $2,000 incentive in return for a six month retirement notice can be applied equally to all staff and is believed to be sufficient to encourage notice but not so rich as to encourage early retirment; and

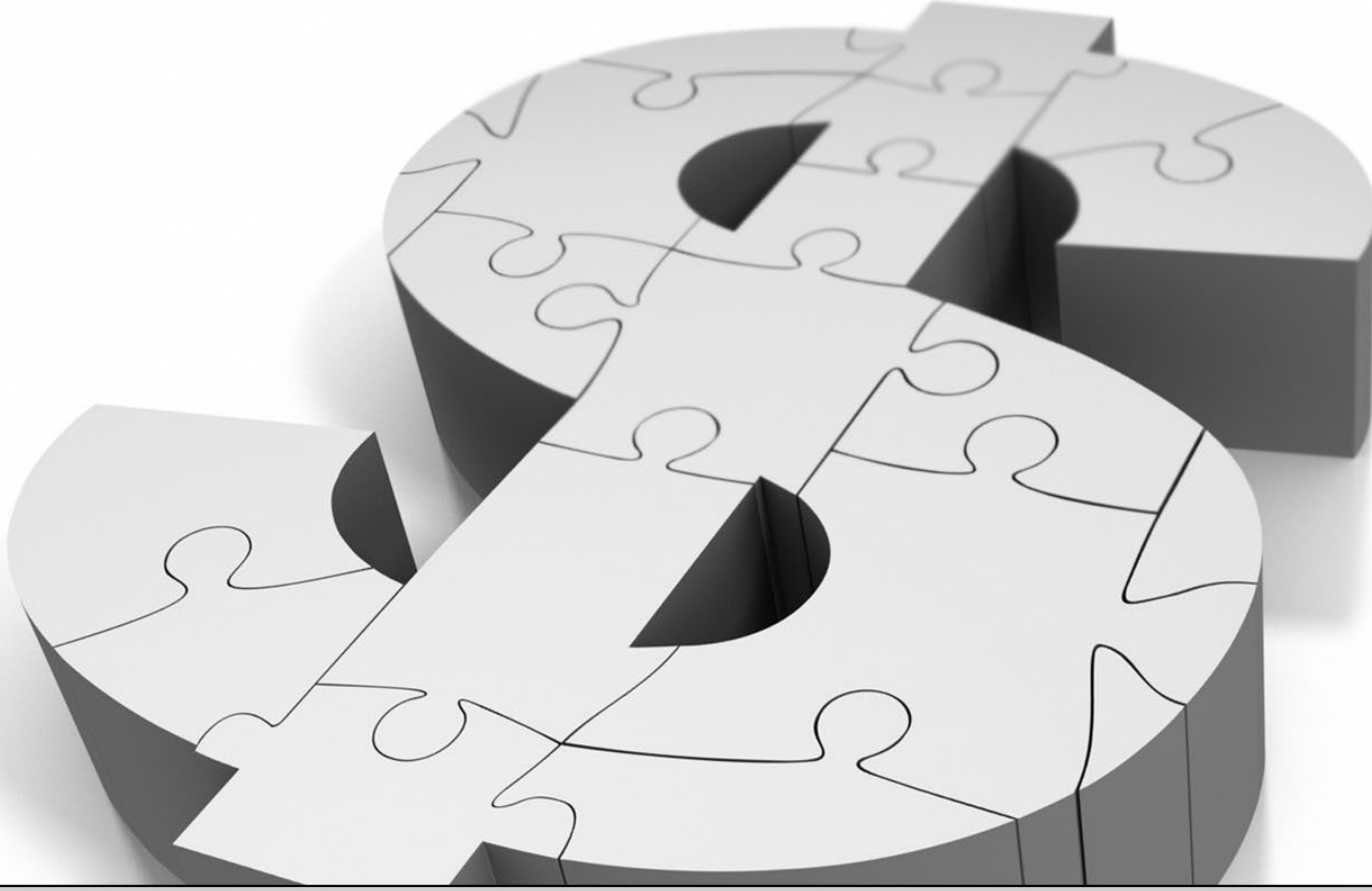
**WHEREAS,** your Human Resources and Finance Committees have reviewed and approve the creation of a $2,000 retirement notice incentive; and

**BE IT RESOLVED,** the Common Council of the City of Wausau does hereby create $2,000 incentive to be payable upon retirement with six months advance written notice of the employee's intent to retire.

Approved:

________________________________

Katie Rosenberg, Mayor



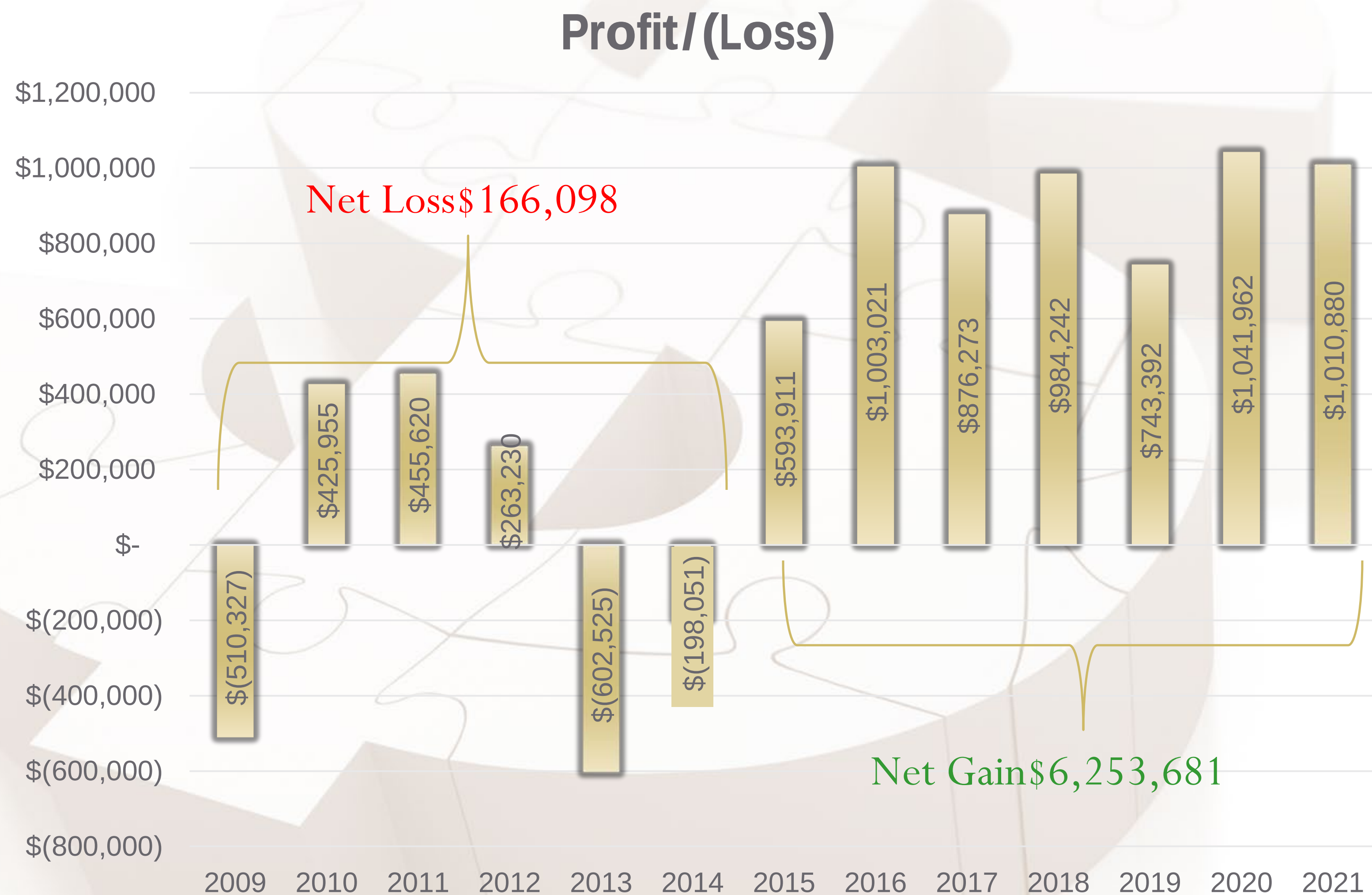
# City of Wausau

## 2021 FINANCIAL RESULTS REPORT

# GENERAL FUND ACTIVITIES

- Administration – Council, Mayor, HR, Attorney, Assessor, Customer Service, CCITC
- Public Safety – Police, Fire,
- Refuse and Environmental
- Transportation – Street Maintenance, Inspections, Storm Water, Engineering, Planning and GIS, Street Lighting
- Parks and Recreation

# General fund Profit Loss History



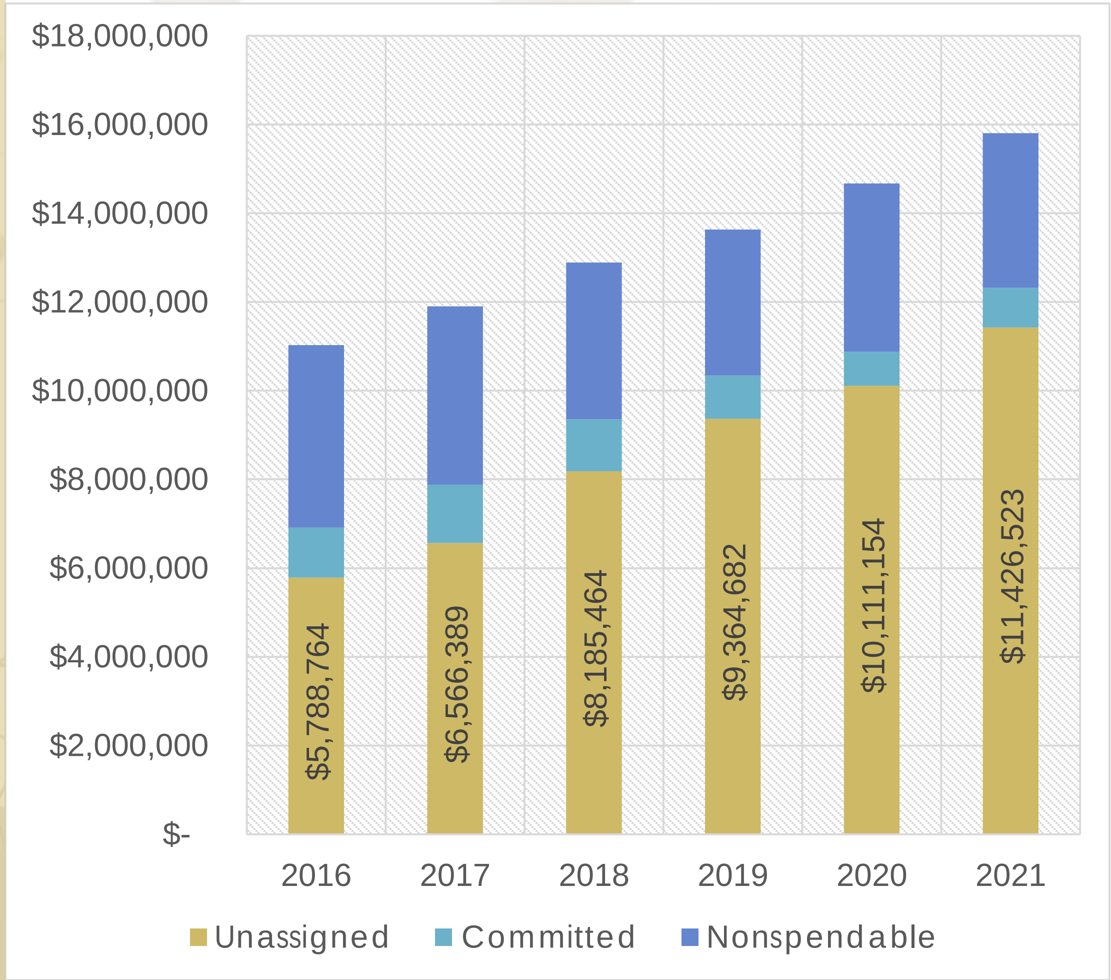
# General fund Balance History

Total Fund Balance
2009 $ 6,048,941
2016 $11,026,055
2017 $11,903,441
2018 $12,887,683
2019 $13,631,075
2020 $14,673,037
2021 $15,683,920

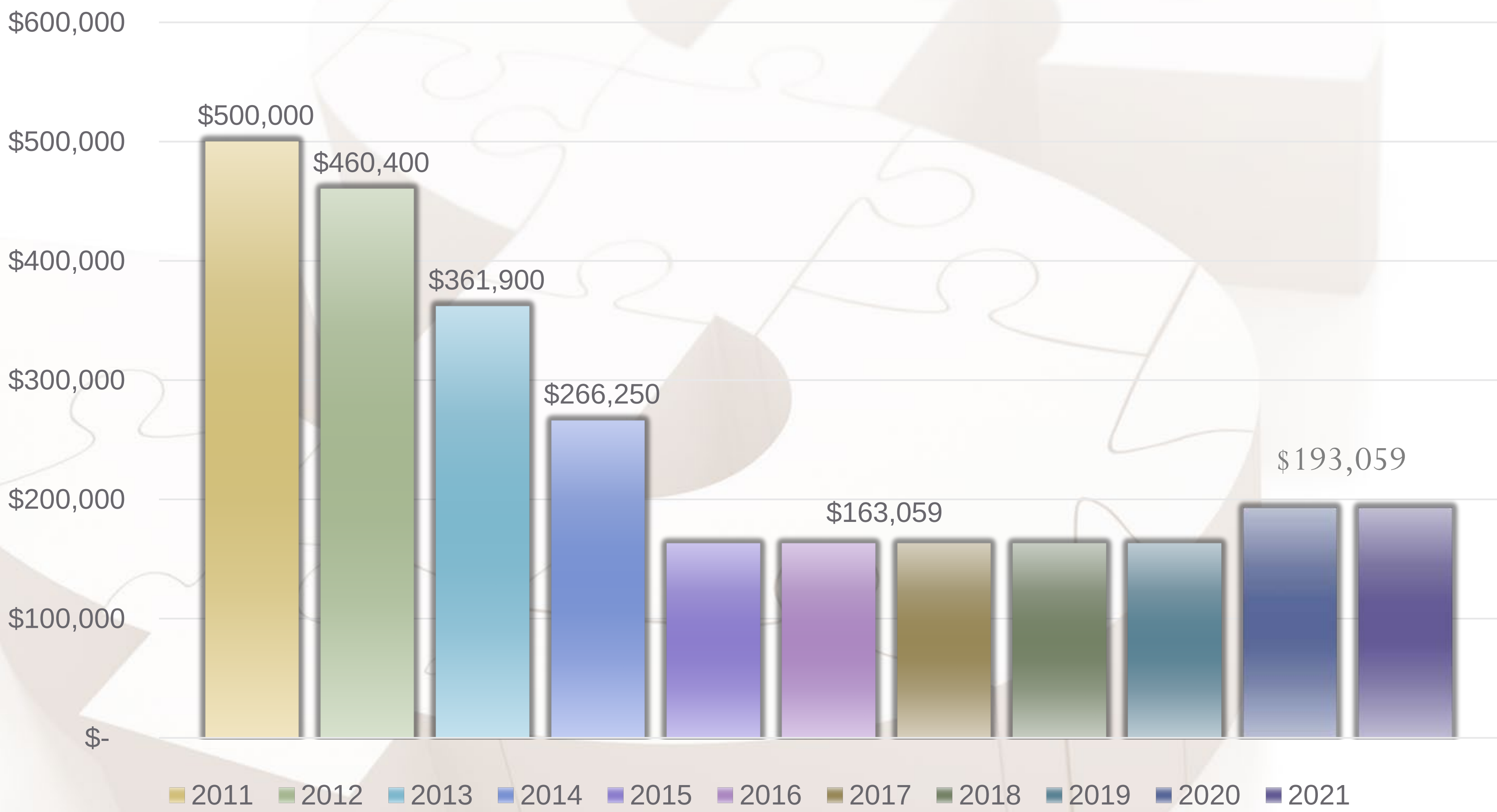
Nonspendable:
Advances:
TID #3 $658,247
TID #8 $776,883
TID #9 $221,549
TID #12 $1,450,024
Inventory $373,864

Committed:
Contingency $193,059
Comm Rehab Fund $500,000
Carryover Funding $203,356

Per Fund Balance Policy unassigned fund balance should be no less than 16.67% of expenditures or $6,327,161



# Contingency Balance



# Advances to TID Funds History

| | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 |
|---|---|---|---|---|---|---|---|---|
| TID 3 | 1,419,107 | 1,367,897 | 1,367,897 | 1,367,897 | 1,367,897 | 1,367,897 | 1,367,897 | 658,247 |
| TID 5 | | | | | | | | |
| TID 6 | 611,984 | 260,667 | | | | | | |
| TID 7 | 1,776,943 | 1,993,080 | 1,999,763 | 1,705,886 | 1,478,060 | 707,236 | 859,801 | - |
| TID 8 | | | | | | | | 776,882 |
| TID 9 | 90,985 | 78,799 | 83,397 | 113,217 | 140,955 | 158,541 | 198,982 | 221,548 |
| TID 10 | | 169,655 | 267,093 | 306,871 | 154,629 | | | |
| TID 12 | | | | 219,452 | | 688,764 | 898,159 | 1,450,024 |
| TOTAL | 3,899,019 | 3,870,098 | 3,718,150 | 3,713,323 | 3,141,541 | 2,922,438 | 3,324,839 | 3,106,701 |

# 2021 GENERAL FUND REVENUES

| | 2021 Budget | 2021 Actual | Variance |
|---|---|---|---|
| Taxes | 20,383,688 | $20,396,027 | $12,339 |
| Intergovernmental Grants | 9,158,707 | 9,296,142 | 137,435 |
| Licenses and Permits | 772,037 | 895,255 | 123,218 |
| Fines & Forfeitures | 306,030 | 443,293 | 137,263 |
| Public Chgs for Services | 2,386,936 | 2,344,503 | (42,433) |
| Intergovtl Charges | 863,198 | 1,033,856 | 170,658 |
| Miscellaneous Revenue | 585,005 | 415,065 | (169,940) |
| Transfers In | 1,861,355 | 2,191,722 | 330,367 |
| Total | 36,316,956 | 37,015,863 | 698,907 |

# General Fund – Significant Items

| | 2021 Budget | 2021 Actual | Variance | 2020 Actual |
|---|---|---|---|---|
| Parymen t for Muncipal Services | 161,404 | $222,838 | $61,434 | $161,404 |
| Cable Franchise Fee | 335,000 | 248,563 | (86,437) | 292,296 |
| Permits | 262,990 | 493,676 | 230,686 | 501,738 |
| Judgements | - | 146,618 | 146,618 | - |
| Snow charges | 73,000 | 34,963 | (38,037) | 58,909 |
| Interfund Charges | 760,000 | 889,884 | 129,884 | 999,699 |
| Interest Income | 400,000 | (59,252) | (459,252) | 736,595 |
| Sale of Fixed Assets | - | 191,208 | 191,208 | 1,843 |
| Utility Pilot Payment | 1,640,000 | 2,045,367 | 405,367 | 1,755,488 |
| Liquor Licenses | 72,000 | 39,053 | (32,947) | 58,736 |
| Treasurer Fees | 68,000 | 93,886 | 25,886 | 80,508 |
| Ambulance Fees | 1,814,576 | 1,783,660 | (30,916) | 1,752,102 |
| Transfers In | 1,861,355 | 2,191,722 | 330,367 | 330,367 |
| Total | 7,448,325 | 8,322,186 | 873,861 | 6,729,685 |

# Property Tax Income

| | 2020 | 2021 | Change |
|---|---|---|---|
| General Fund | $ 18,863,394 | $ 20,185,188 | $ 1,321,794 |
| Community/ Economic Dev | 239,232 | 264,232 | 25,000 |
| Recycling Fund | 564,007 | 586,910 | 22,903 |
| Debt Service | 4,123,000 | 4,123,000 | - |
| Capital Improvements Fund | 446,865 | 493,699 | 46,834 |
| Central Capital Purchasing | 475,000 | 552,404 | 77,404 |
| Airport Fund | 125,000 | 145,674 | 20,674 |
| Parking Fund | 105,108 | 150,000 | 44,892 |
| Transit Fund | 1,114,341 | 889,892 | (224,449) |
| Animal Control Fund | 40,747 | 45,247 | 4,500 |
| Total | $ 26,096,694 | $ 27,436,246 | $ 1,339,552 |

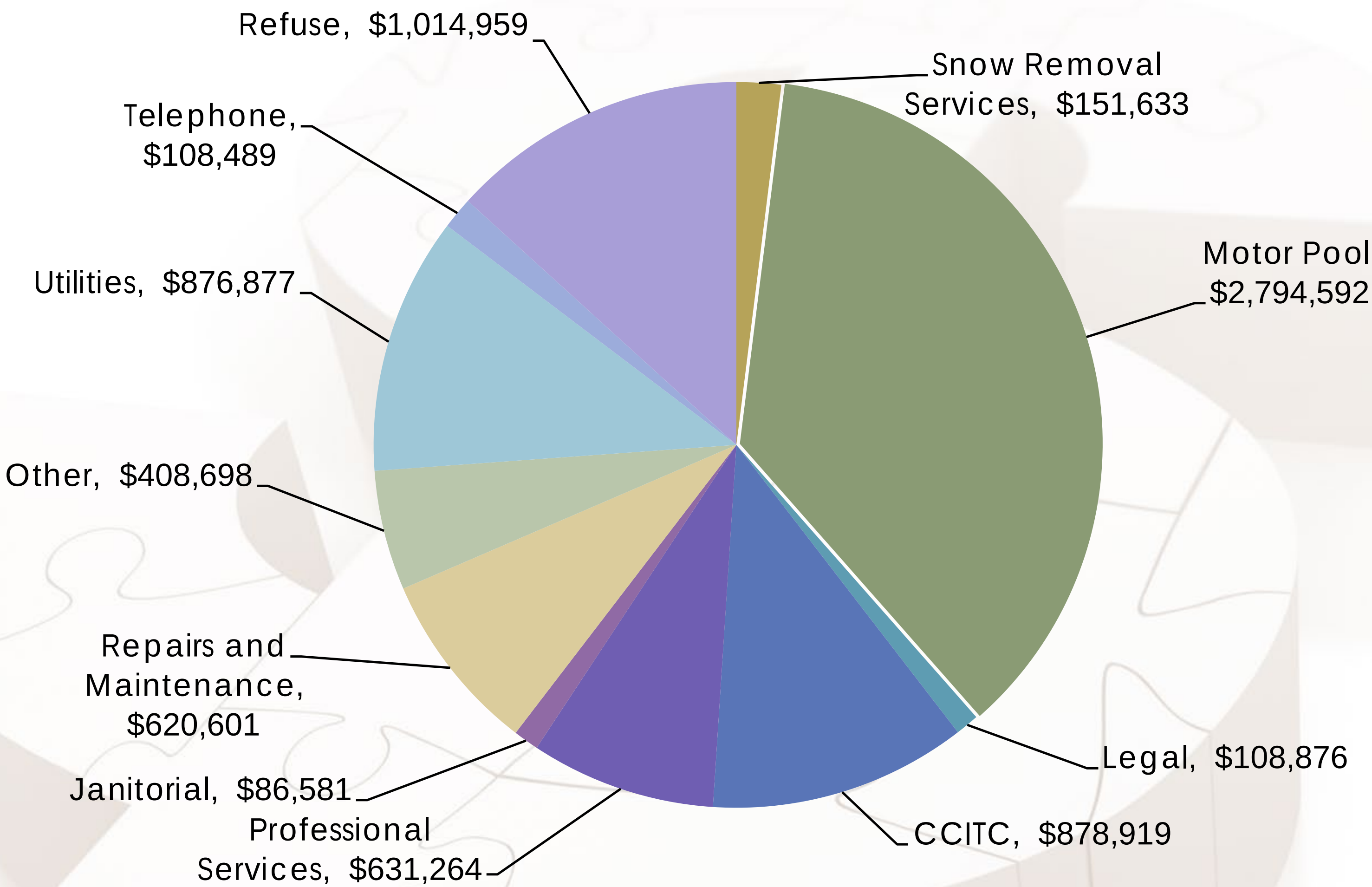
# 2021 GENERAL FUND EXPENDITURES

| | 2021 Budget | 2021 Actual | Variance |
|---|---|---|---|
| General Government | $4,478,695 | $4,267,971 | $210,724 |
| Public Safety | 19,416,812 | 19,031,554 | 385,258 |
| Transportation/Streets | 8,481,405 | 7,538,177 | 943,228 |
| Sanitation/Health | 945,000 | 946,422 | (1,422) |
| Nat Resource/Parks | 3,122,157 | 3,087,652 | 34,505 |
| Transfers Out | 942,000 | 1,133,208 | (191,208) |
| Total | 37,386,069 | 36,004,984 | 1,381,085 |

# General Fund Salaries and Benefits

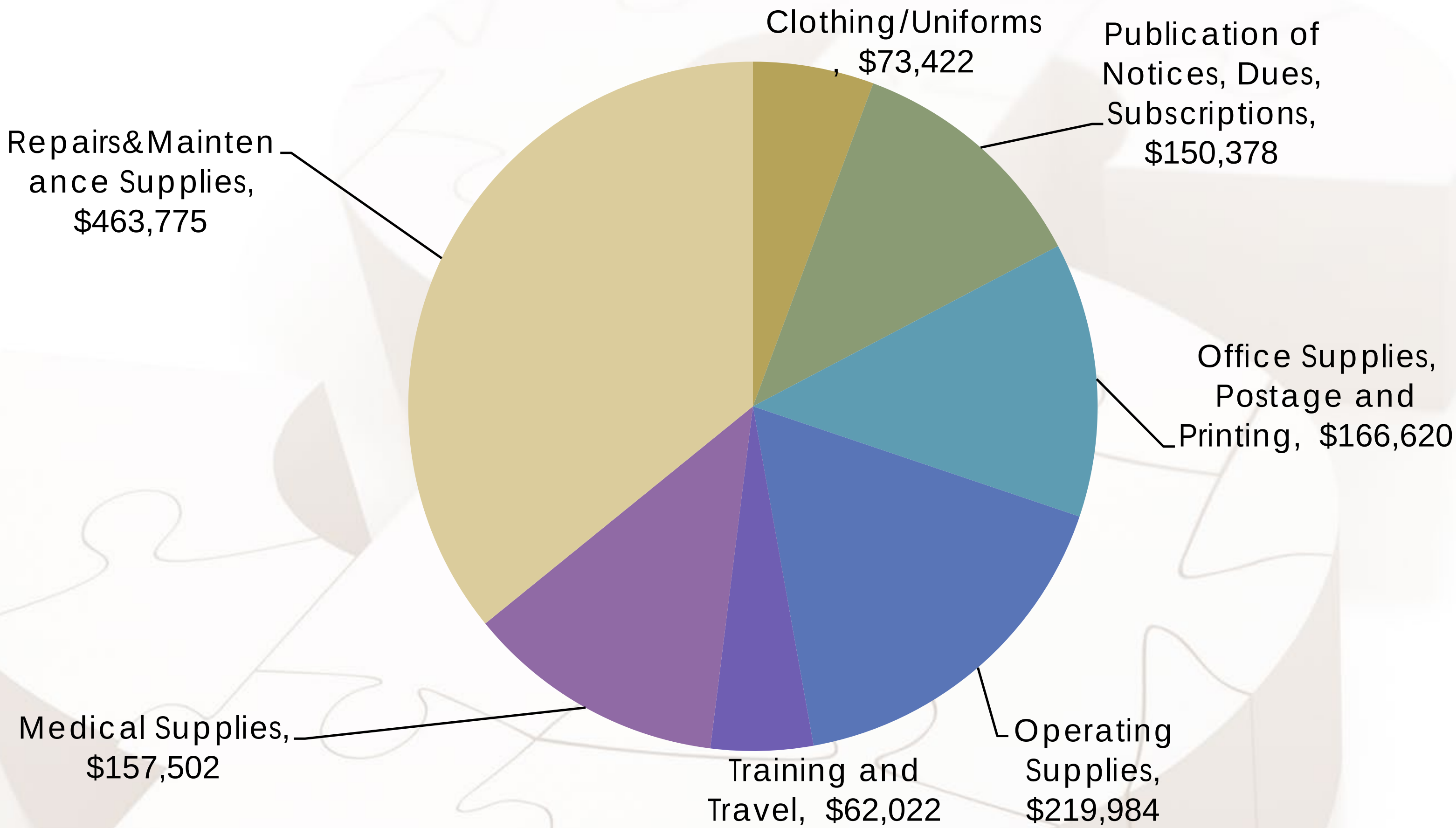
| | 2021 Budget | 2021 Actual | Budget Variance |
|---|---|---|---|
| Salaries and Wages | $18,516,199 | $17,805,188 | $711,011 |
| FICA | 1,058,555 | 964,557 | 93,998 |
| Retirement - ER | 1,963,562 | 1,908,282 | 55,280 |
| Health Insurance | 3,800,620 | 3,575,913 | 224,707 |
| Dental Insurance | 127,365 | 118,091 | 9,274 |
| Workers Compensation | 293,030 | 308,792 | -15,762 |
| Life Insurance | 4,804 | 3,777 | 1,027 |
| Unemployment/Other | 1,577 | 4,338 | (2,761) |
| **TOTALS** | $25,765,712 | $24,688,938 | $1,076,774 |

# General Fund Contractual Services



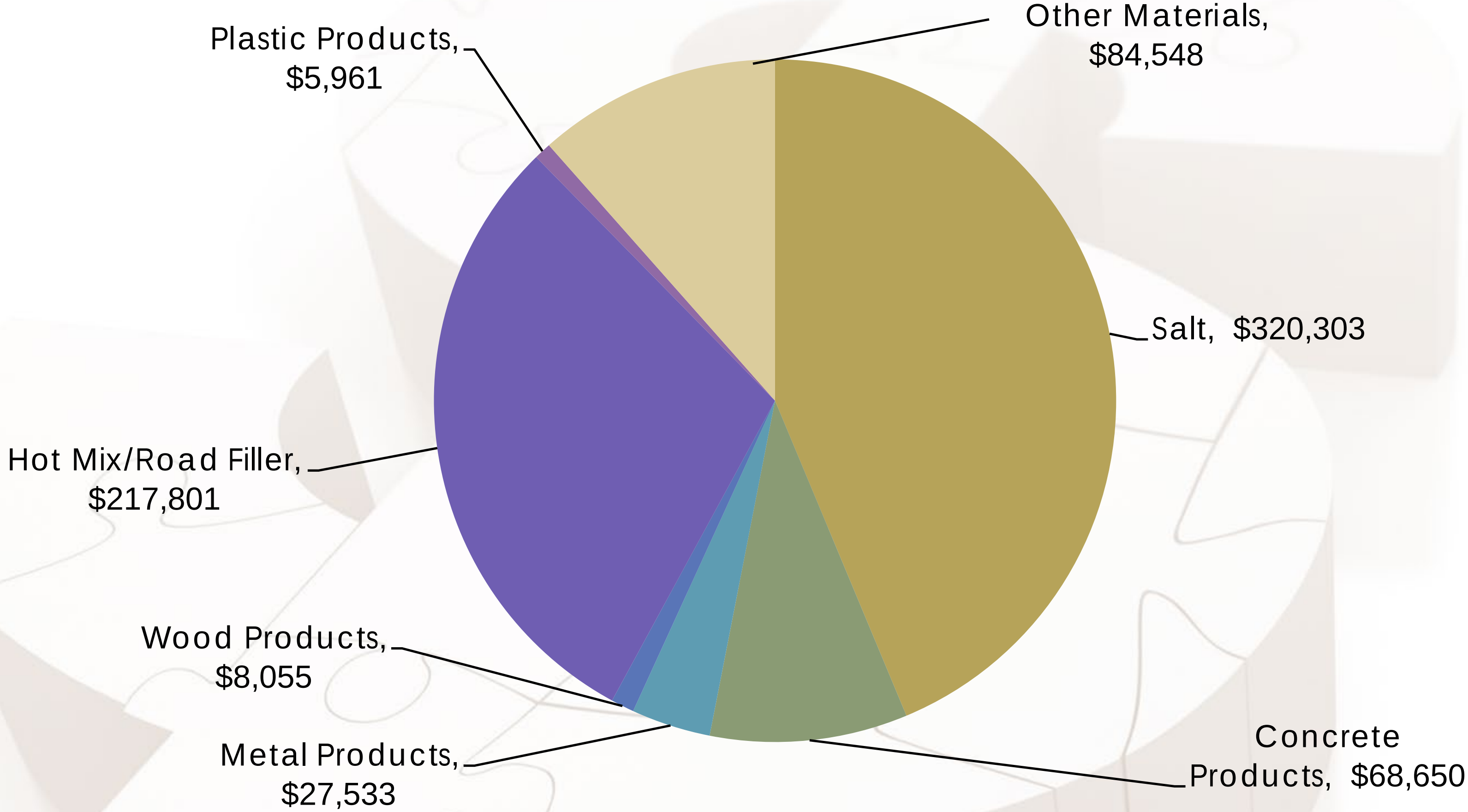

| | 2021 Budget | 2021 Actual | 2020 Actual |
|---|---|---|---|
| Contractual Services | $8,150,027 | $7,652,693 | $7,638,337 |

# General Fund Supplies and Expenses



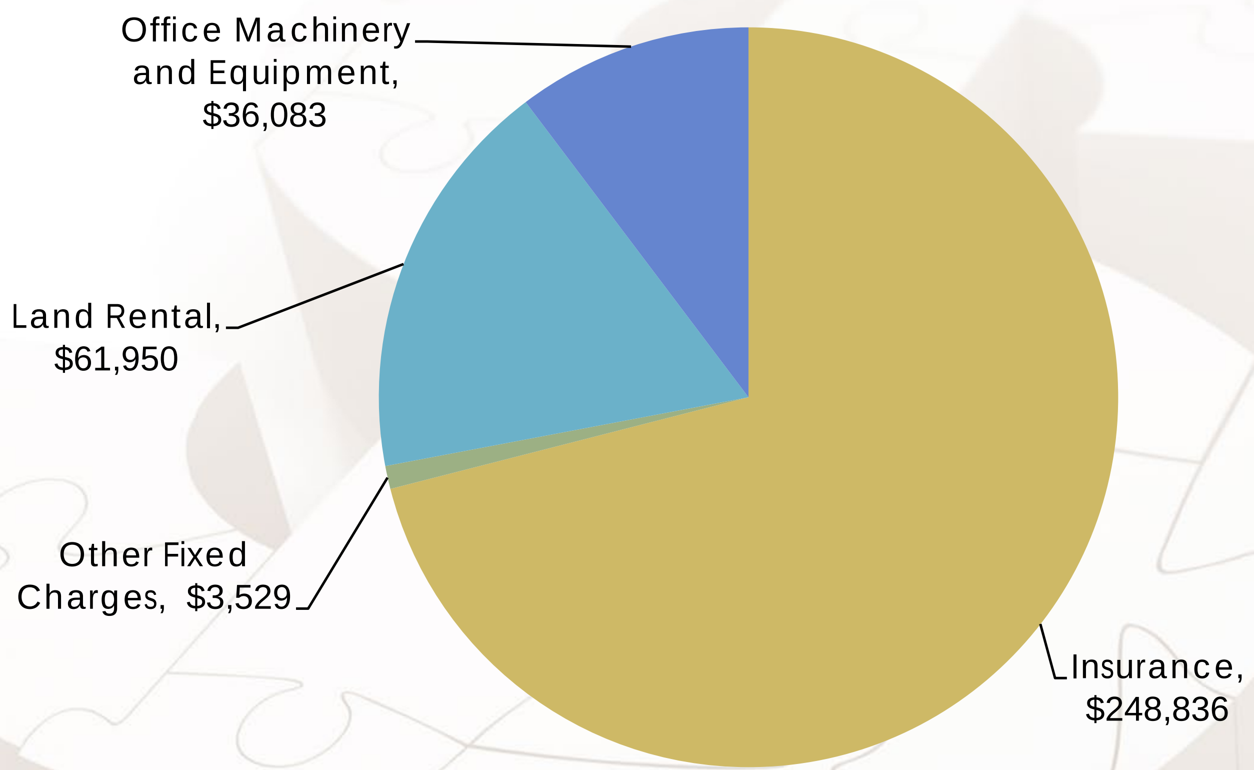

| | 2021 Budget | 2021 Actual | 2020 Actual |
|---|---|---|---|
| Supplies and Expenses | $1,390,851 | $1,293,703 | $1,377,016 |

# General Fund - Materials




| | 2021 Budget | 2021 Actual | 2020 Actual |
|---|---|---|---|
| Materials | $811,873 | $732,851 | $672,945 |

# General Fund Fixed Charges




| | 2021 Budget | 2021 Actual | 2020 Actual |
|---|---|---|---|
| Fixed Charges | $334,606 | $305,398 | $339,459 |

# General Fund Other Expenditures

| | 2021 Budget | 2021 Actual | Budget Variance |
|---|---|---|---|
| Grants, Contributions | $30,000 | $72,863 | ($42,863) |
| Capital Outlay | $0 | $80,330 | ($80,330) |

# General Fund Transfers Out

- **2021:**
- $     42,000 - Recycling Fund
- <u>  1,091,208 </u>– Motor Pool Fund
- $1,133,208

# Special Revenue Funds

| Fund Balance | 2021 | 2020 | 2019 | 2018 | 2017 |
|---|---|---|---|---|---|
| HUD Mortgage Fund | 132,971 | $157,004 | $104,701 | $131,917 | $136,471 |
| Economic Development Fund | 286,143 | 261,663 | 256,569 | 289,186 | 316,805 |
| Room Tax Fund | 326,990 | 153,176 | 76,882 | 41,458 | 45,345 |
| EMS Grant Fund | 35,679 | 37,150 | 40,009 | 40,047 | 33,336 |
| Environmental Clean Up Fund | 1,410,362 | 1,546,261 | 1,725,088 | 1,776,029 | 1,765,386 |
| Other Grants and Special Purpose Accounts | 966,814 | 926,060 | 874,089 | 839,823 | 817,150 |
| ARPA Fund | 1,175 | | | | |
| Housing Stock Improvement Fund | 374,663 | 311,584 | 374,960 | 309,357 | 318,381 |

- The City of Wausau maintains a number of Special Revenue Funds that account for activity where the revenue source is restricted for specific purposes

# Special Revenue Funds cont.

| Fund Balance | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 |
|---|---|---|---|---|---|---|
| CDBG Grants Fund | 2,547,090 | $1,885,174 | $1,740,118 | $1,632,976 | $1,513,743 | $1,547,456 |
| DLAD Mortgage Program Fund | 531,333 | 529,830 | 515,298 | 540,214 | 540,214 | 519,967 |
| Federal Rent Rehabilitation Fund | 337818 | 337,818 | 337,818 | 337,818 | 337,818 | 337,818 |
| WRRP Fund | 1,048,845 | 1,092,498 | 1,246,639 | 1,193,253 | 1,146,345 | 1,404,846 |
| HazMat Fund | 254,424 | 233,262 | 199,963 | 180,065 | 200,879 | 162,573 |
| Public Access Fund | 52,027 | 20,045 | 3,567 | 1,439 | 5,619 | 2,812 |
| Recycling Fund | (17,283) | -17,529 | 8,194 | 8,314 | -14,091 | 147 |
| 400 Block Fund | 207,570 | 184,151 | 150,792 | 126,369 | 58,577 | 6,684 |

Debt Service Funds are used to account for governmental fund debt. Debt financed by the tax increment districts is funded through transfers into the Debt Service Fund

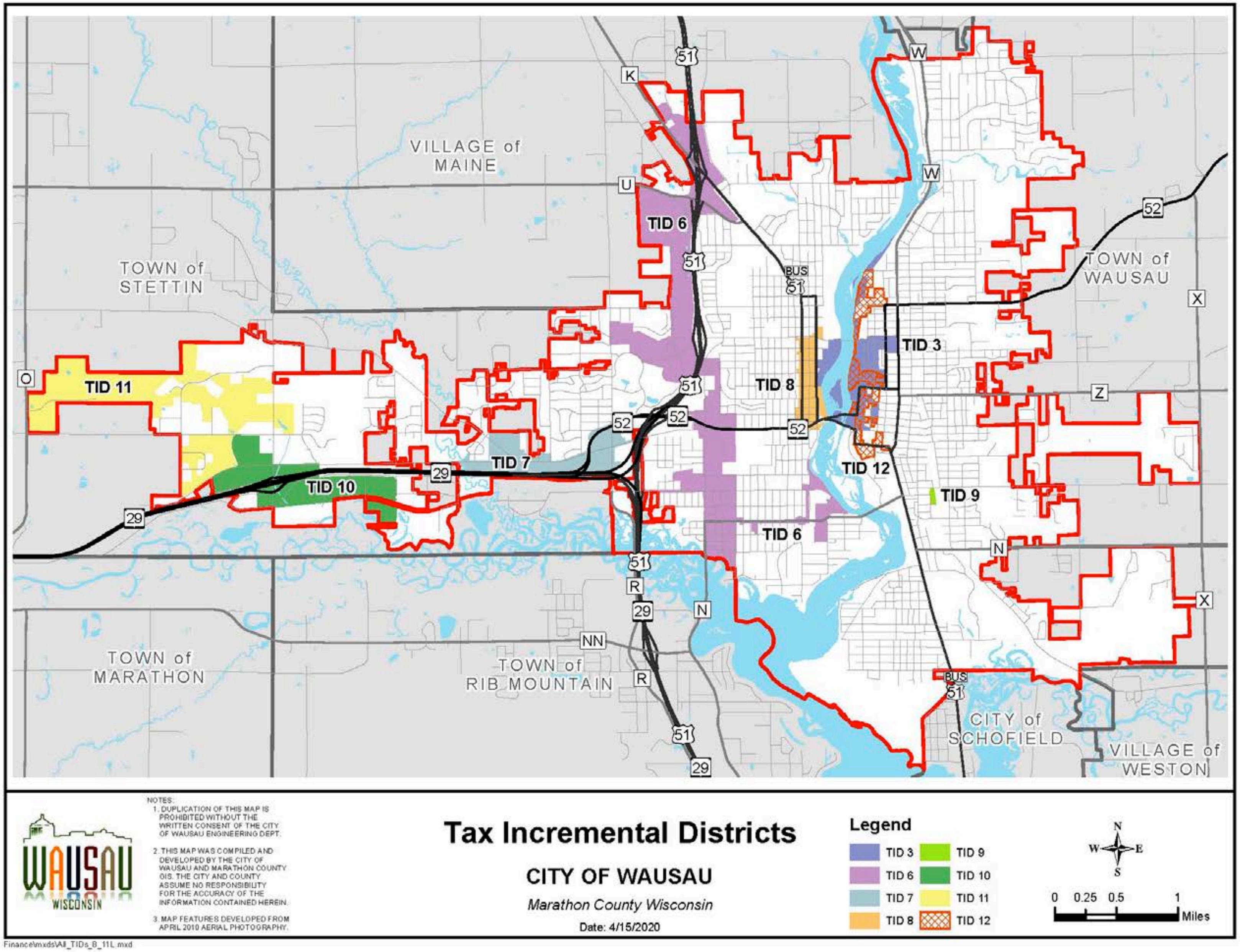
| DEBT SERVICE FUND | |
|---|---|
| Revenues | |
| Taxes | $4,123,000 |
| Other Revenue | 111 |
| Debt Proceeds and Premiums | 193,591 |
| Transfers In | 18,076,874 |
| Total Revenue | $22,393,576 |
| | |
| Expenditures | |
| Principal | $20,158,080 |
| Interest | 2,062,842 |
| Other Debt Charges | 37,259 |
| Total Expenditures | $22,258,181 |
| Net Change in Fund Balance | 135,395 |
| | |
| Beginning Fund Balance | 568,003 |
| Ending Fund Balance | $703,398 |

# Debt Changes 2021 – Government Activity

| 2021 Activity | Beginning Balance | Increases | Decreases | Ending Balance | Due Within One Year |
|---|---|---|---|---|---|
| **Governmental activities:** | | | | | |
| General obligation debt: | | | | | |
| Bonds payable | $ 35,185,000 | $ 9,695,000 | $ (2,685,000) | $ 42,195,000 | $ 3,230,000 |
| Notes payable | 32,952,080 | 5,495,000 | (6,477,080) | 31,970,000 | 6,485,000 |
| Debt from direct borrowings: | | | | | |
| State trust fund loans | 2,986,000 | | (2,986,000) | - | - |
| Loans from local foundations | 2,359,779 | - | - | 2,359,779 | 750,000 |
| Total general obligation debt | 73,482,859 | 15,190,000 | (12,148,080) | 76,524,779 | 10,465,000 |
| Note anticipation notes | 8,010,000 | - | (8,010,000) | - | - |
| Total | $ 81,492,859 | $ 15,190,000 | $ (20,158,080) | $ 76,524,779 | $ 10,465,000 |
| ***DECREASE*** | | | | ***$ 4,968,080*** | |

# Debt Changes 2021 –Business Activity

| 2021 Activity | Beginning Balance | Increases | Decreases | Ending Balance | Due Within One Year |
|---|---|---|---|---|---|
| **Business Type Activities:** | | | | | |
| GO Bonds payable | $ 297,920 | $ - | $ (297,920) | $ - | $ - |
| Revenue Bonds | 17,340,000 | - | (1,315,000) | 16,025,000 | 1,315,000 |
| Debt from direct borrowings: | | | | | |
| Sewer Clean Water Fund | 17,758,360 | 48,663,704 | - | 66,422,064 | - |
| Water Safe Drinking Water | 9,115,561 | 23,735,998 | | 32,851,559 | - |
| Total | $ 44,511,841 | $ 72,399,702 | $ (1,612,920) | $ 115,298,623 | $ 1,315,000 |


VILLAGE of MAINE
TOWN of STETTIN
TOWN of WAUSAU
TOWN of MARATHON
TOWN of RIB MOUNTAIN
CITY of SCHOFIELD
VILLAGE of WESTON
TID 3
TID 6
TID 7
TID 8
TID 9
TID 10
TID 11
TID 12
NOTES:
1. DUPLICATION OF THIS MAP IS PROHIBITED WITHOUT THE WRITTEN CONSENT OF THE CITY OF WAUSAU ENGINEERING DEPT.
2. THIS MAP WAS COMPILED AND DEVELOPED BY THE CITY OF WAUSAU AND MARATHON COUNTY GIS. THE CITY AND COUNTY ASSUME NO RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.
3. MAP FEATURES DEVELOPED FROM APRIL 2010 AERIAL PHOTOGRAPHY.
WAUSAU
WISCONSIN
Tax Incremental Districts
CITY OF WAUSAU
Marathon County Wisconsin
Date: 4/15/2020
Legend
TID 3
TID 6
TID 7
TID 8
TID 9
TID 10
TID 11
TID 12
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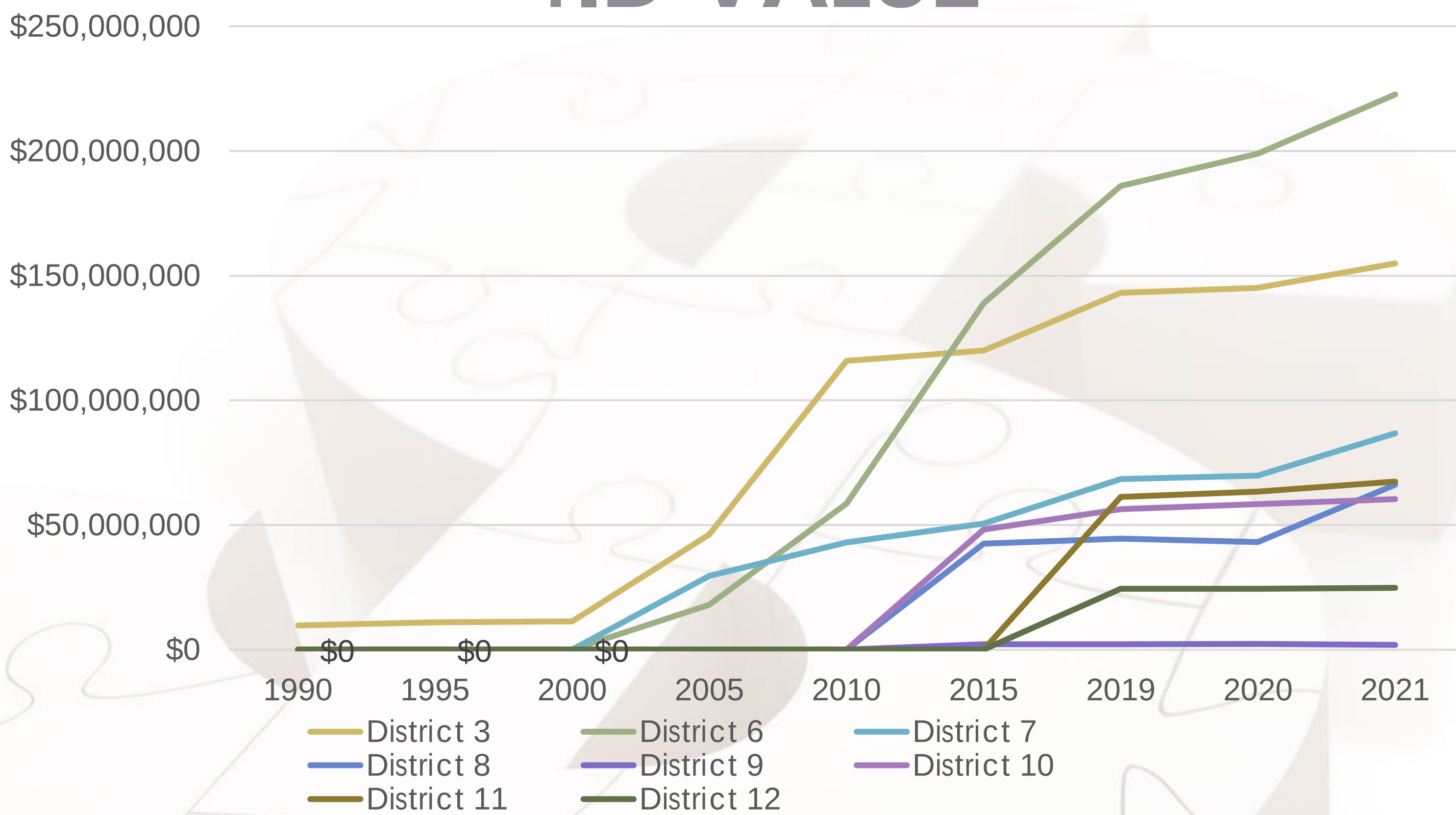
S
0 0.25 0.5 1
Miles
Finance\mxds\All_TIDs_8_11L.mxd

# TID VALUE




| | 1990 | 1995 | 2000 | 2005 | 2010 | 2015 | 2019 | 2020 | 2021 |
|---|---|---|---|---|---|---|---|---|---|
| District 3 | $9,719,600 | $10,989,700 | $11,377,100 | $46,201,500 | $115,776,400 | $119,919,400 | $143,102,900 | $145,034,800 | $154,854,600 |
| District 6 | $0 | $0 | $0 | $17,932,100 | $58,568,400 | $138,977,200 | $185,917,600 | $198,944,700 | $222,689,800 |
| District 7 | $0 | $0 | $0 | $29,525,900 | $43,049,900 | $50,526,800 | $68,348,900 | $69,814,300 | $86,717,600 |
| District 8 | $0 | $0 | $0 | $0 | $0 | $42,521,400 | $44,493,800 | $43,117,700 | $66,093,100 |
| District 9 | $0 | $0 | $0 | $0 | $0 | $2,118,800 | $2,174,900 | $2,233,900 | $1,860,600 |
| District 10 | $0 | $0 | $0 | $0 | $0 | $48,180,500 | $56,367,200 | $58,352,700 | $60,322,800 |
| District 11 | $0 | $0 | $0 | $0 | $0 | $0 | $61,254,900 | $63,434,900 | $67,444,200 |
| District 12 | $0 | $0 | $0 | $0 | $0 | $0 | $24,348,300 | $24,402,300 | $24,807,900 |

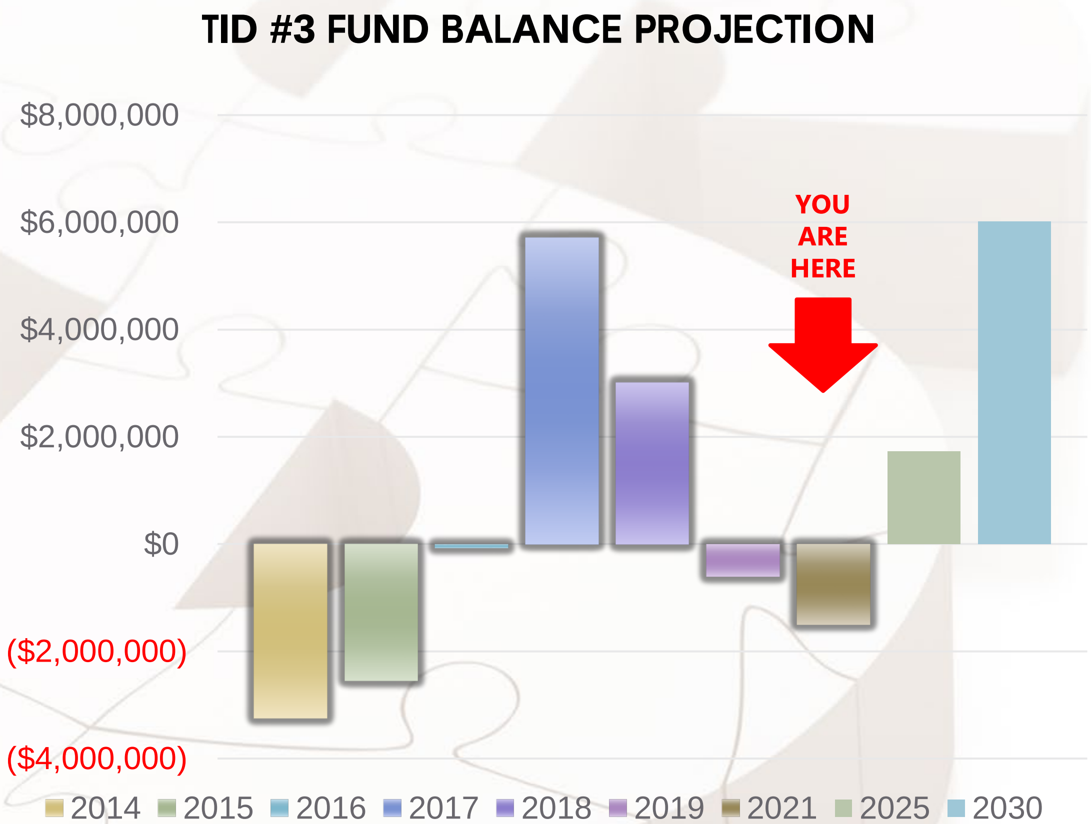
# TID #3 – Downtown Development

12/31/21 Fund Deficit
($1,505,668)

Current Projects:
None

2021 Increment:
$2,926,879

Debt Statistics 12/31/2021:
Balance $16,417,749
Retirement 2031



# TID #6 – West Side Development

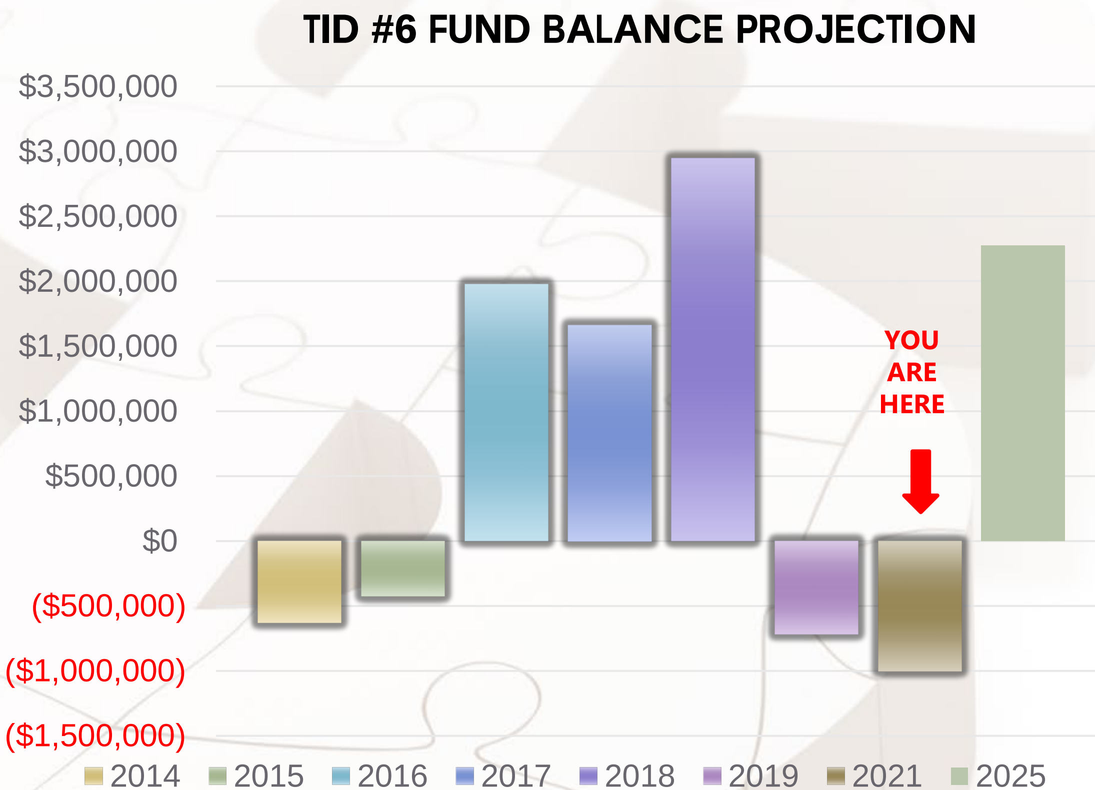
12/31/21 Fund Deficit
($1,003,254)

Current/Future Projects
None

2021 Increment
$3,712,562

Debt Statistics 12/31/2021:
Balance $10,245,000
Retirement 2025

Closure: 2025



# TID #7 – West Side Development

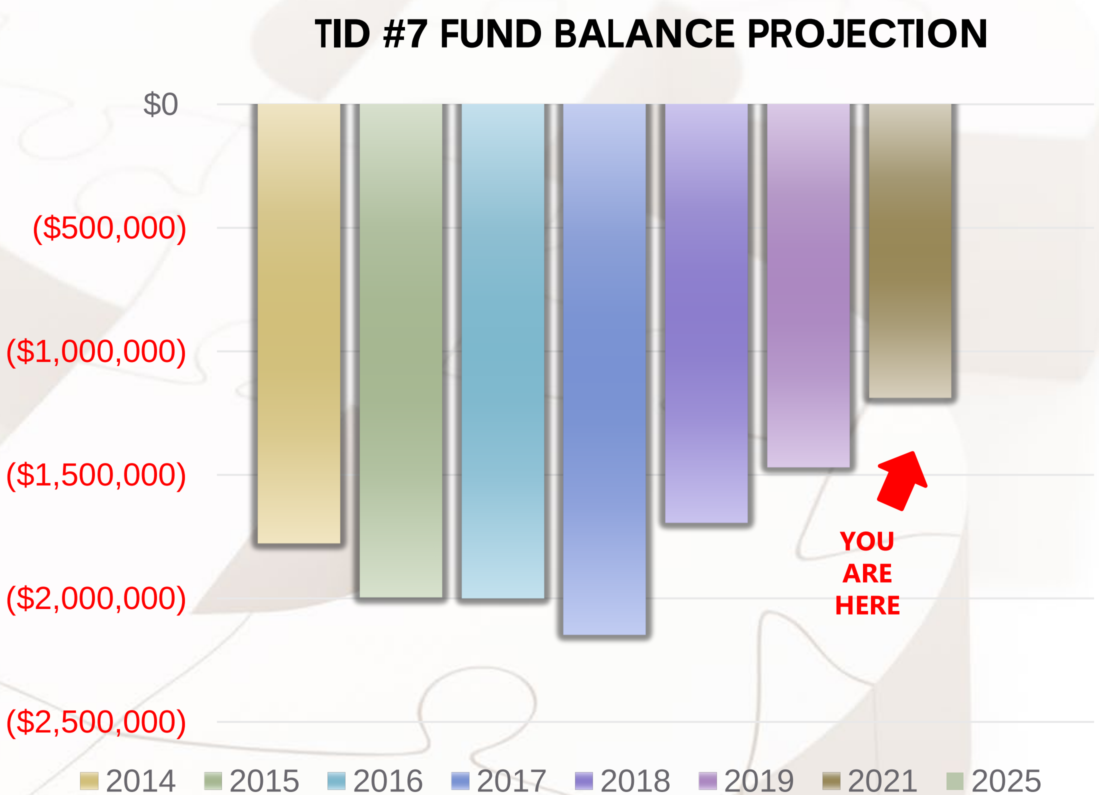
12/31/21 Fund Deficit
($1,186,438)

Current/Future Projects
None

2021 Increment:
$1,496,305

Debt Statistics 12/31/2021:
Balance $80,000

Increment Sharing TID #12



# TID #8 – Near West Side

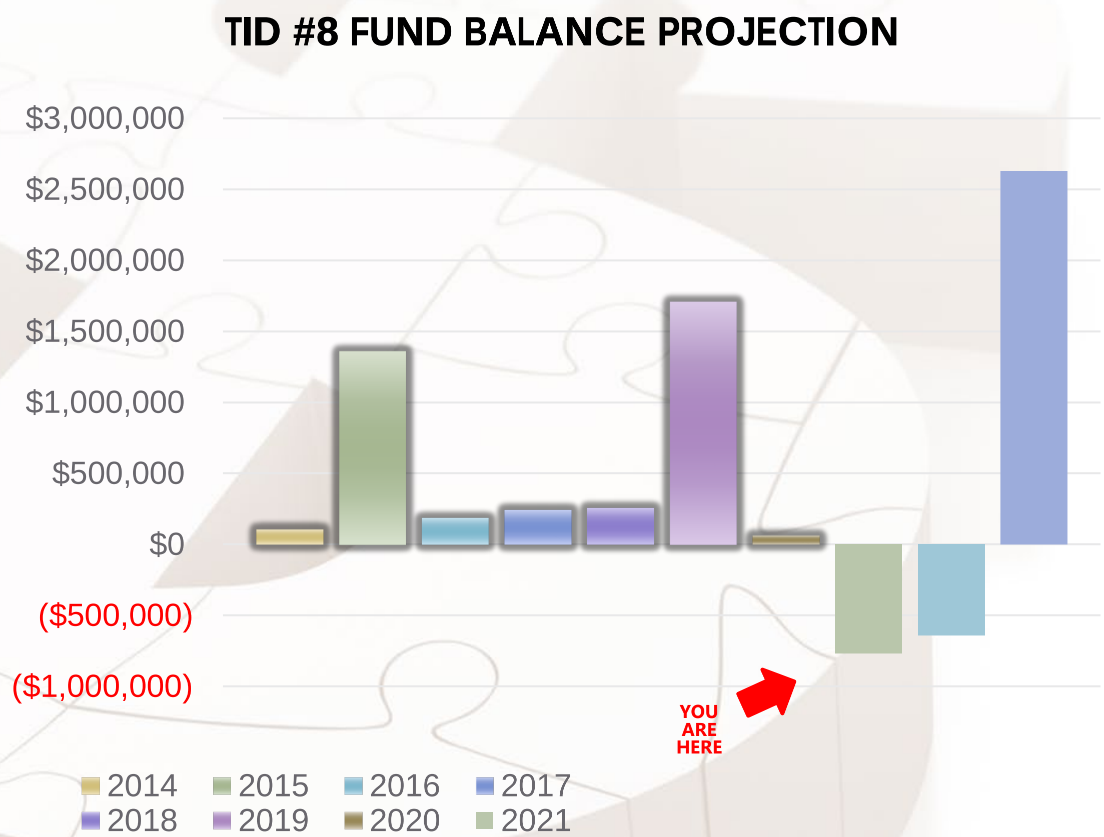
12/31/21 Fund Deficit:
($766,842)

Current/Future Projects
- Multi housing developer grants

2021 Increment: $646,578

Debt Statistics 12/31/2021:
Balance $4,275,168

Retirement 2032



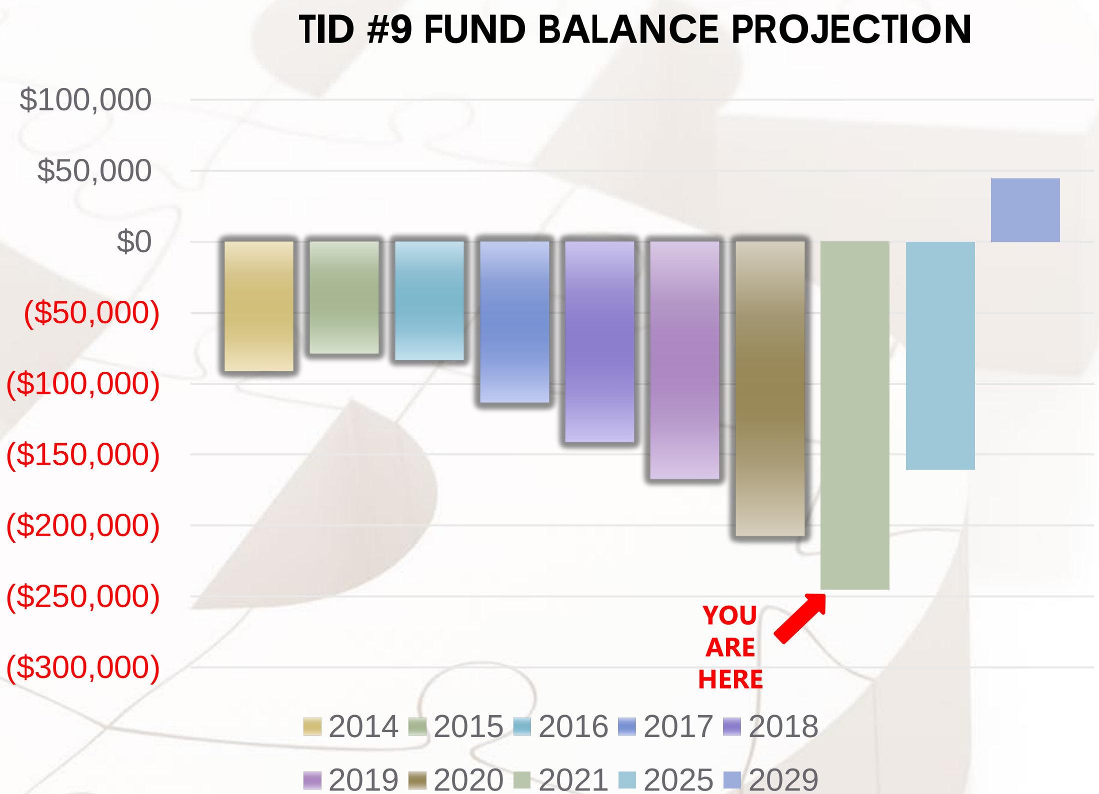
# TID #9 – Big Bull Falls

12/31/21 Fund Deficit
($224,964)

Current/Future Projects
None

2021 Increment:
$16,411

Debt Statistics 12/31/2021:
Balance $120,000
Retirement 2029

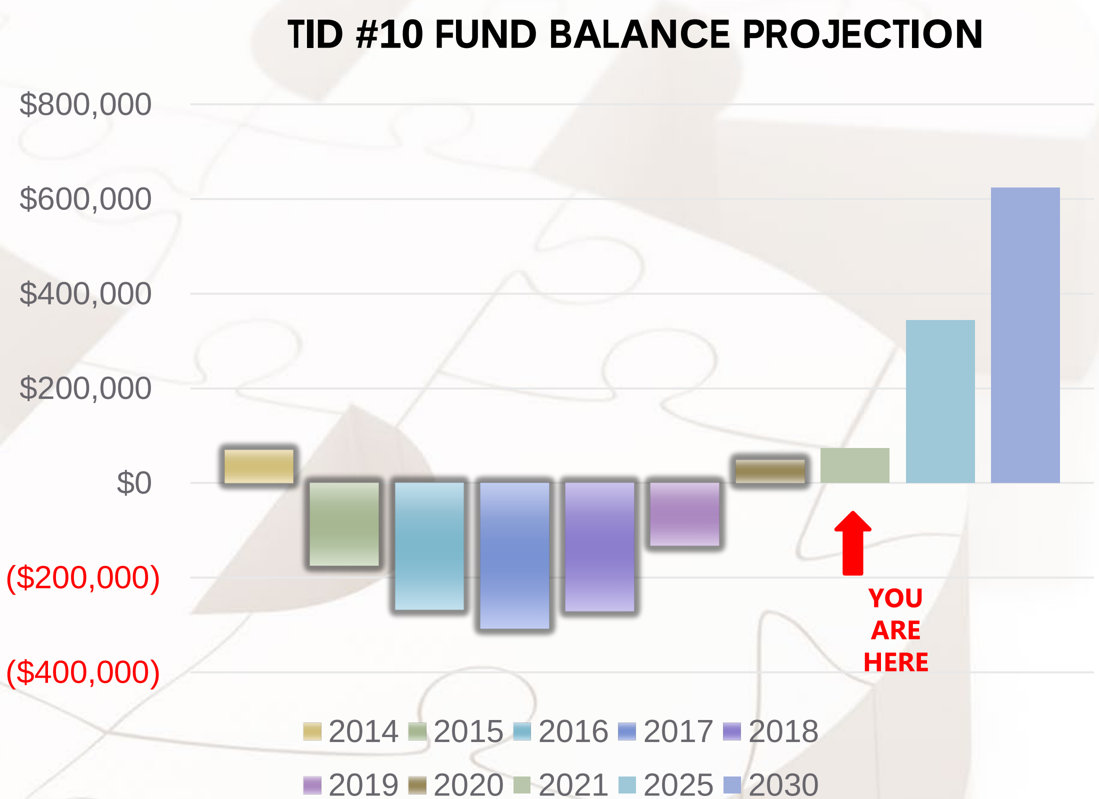


# TID #10 – Business Campus

12/31/21 Fund Surplus
$73,073

Current/Future Projects
Streets and pedestrian improvements
2021 Increment:
$381,673

Debt Statistics 12/31/2021:
Balance $1,090,000
Retirement 2030



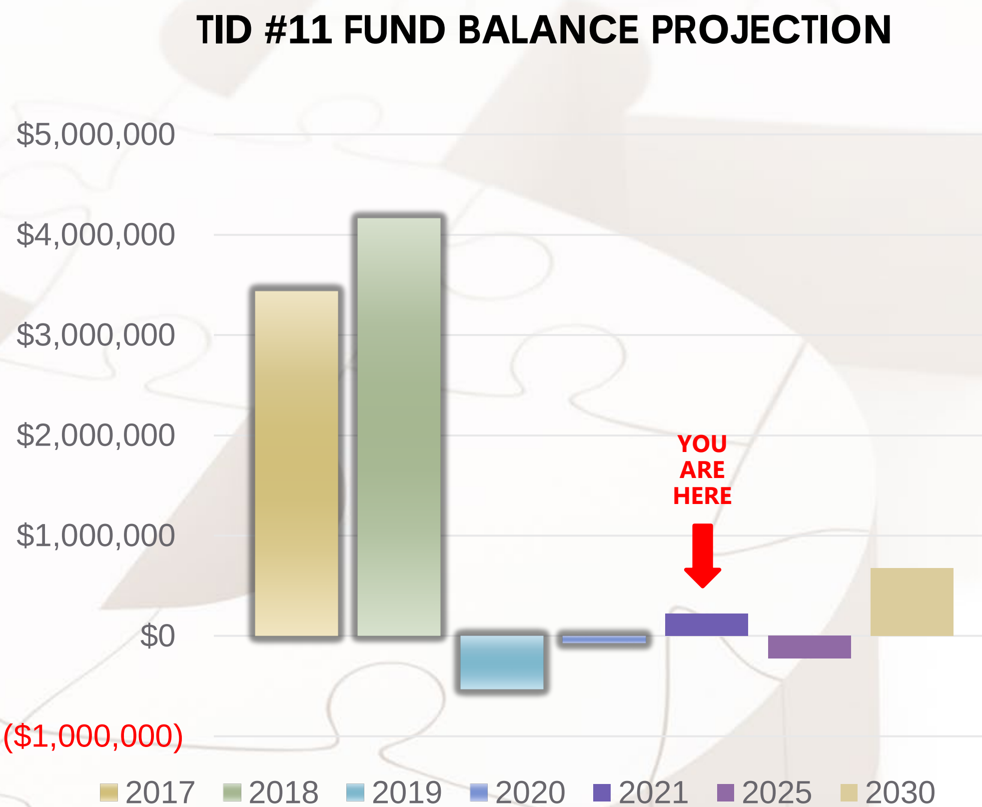
# TID #11 – Business Campus Expansion

12/31/21 Fund Deficit
($222,532)

Current Projects
GLC increment grants

2021 Increment:
$1,725,725

Debt Statistics 12/31/2021:
Balance $10,265,000
Retire 2035



# TID #12 – Downtown/Riverfront/Mall

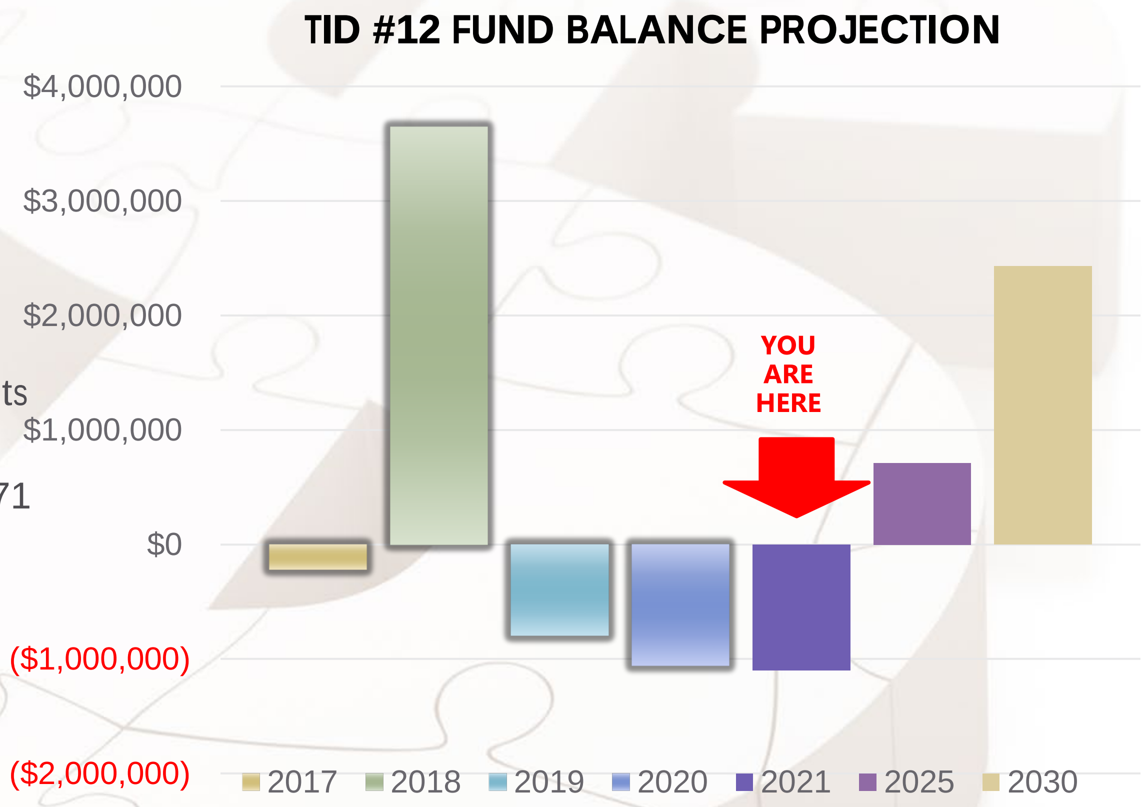
12/31/21 Fund Deficit
($1,100,336)

Current Projects
Mall redevelopment
(1/2 mile boundary)
Developer commitments

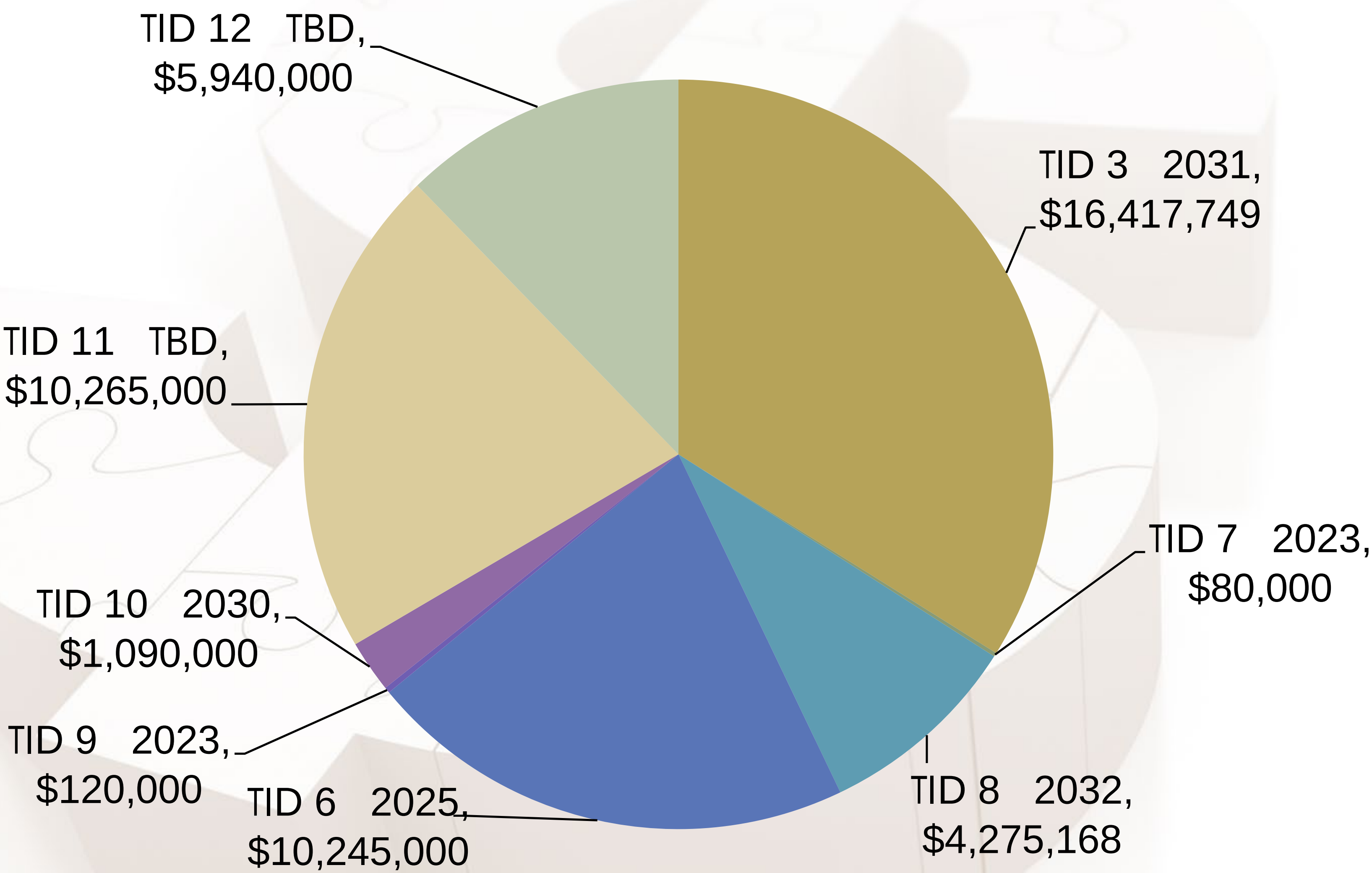
1st Increment 2021: $323,071

TID 7 revenue sharing

Debt Statistics 12/31/2021:
Balance $5,940,000



# TID Debt Outstanding 12/31/2021



# Outstanding TID Obligations to Developers

- TID 3 - Dudley Tower Skywalk
- TID 3 – Resurrection Church green space
- TID 8 – Schierl TFB MI – LLC increment grant $101,040
- TID 8 – 1401 Elm Street LLC increment grant $601,520
- TID 8 – Lockre Development $1,700,000
- TID 8 – Nidus Hotel Redevelopment increment grant $50,000
- TID 11 – GLC increment grant - $5,061,702
- TID 12 – Riverfront Phase 1- agreement under development with Riverlife Wausau LLC $50,000
- TID 12 – Riverfront Phase II – increment grant $485,000 and $50,000 clean up grant
- TID 12 – Macndon Ventures LLC $70,888
- TID 12 – WOZ demolition grant $2,157,080

# TID Expected Termination Date

| DISTRICT | EXPECTED CLOSURE | MANDATED CLOSURE |
|---|---|---|
| TID 5 | CLOSED | 7/8/2020 |
| TID 7 | 8/1/2025 | 1/10/2026 |
| TID 6 | 5/10/2025 | 5/10/2025 |
| TID 8 | 12/31/2029 | 04/10/2039 |
| TID 9 | 12/31/2029 | 9/25/2039 |
| TID 10 | 12/31/2030 | 9/10/2033 |
| TID 3 | 9/1/2031 | 9/1/2031 |
| TID 11 | 12/31/2031 | 7/11/2037 |
| TID 12 | 7/18/2044 | 7/18/2044 |

# Future TID Amendments

- TID 12 – To add project costs in the 1/2mile boundary for mall street grid
- TID 12 – To add project costs for additional improvements along the south riverfront and mall

# Internal Service Funds

| | Motor Pool | Insurance Fund | Employee Benefit Fund |
|---|---|---|---|
| Change in Net Position | $1,936,486 | $252,269 | ($20,599) |
| Contributed Capital | $2,091,208 | | |
| Depreciation | $1,113,661 | | |
| New Equipment Purchases | $2,205,207 | | |
| Unrestricted Net Position 12/31/2020 | $1,639,535 | $288,255 | $1,377,669 |

# Enterprise Funds

| | Waste Water Utility | Water Utility |
|---|---|---|
| Change In Net Position 2021 | $1,838,141 | $937,631 |
| Change In Net Position 2020 | $3,236,184 | $1,488,451 |
| Change In Net Position 2019 | $504,499 | $175,503 |
| Change In Net Position 2018 | $1,605,471 | $1,916,746 |
| Change In Net Position 2017 | $242,037 | $204,065 |
| Change In Net Position 2016 | $775,605 | $432,379 |

# Enterprise Funds – Levy Dependent

| | MetroRide Fund | Parking Fund | Airport Fund | Animal Control Fund |
|---|---|---|---|---|
| Change in Net Position - Profit/(Loss) | $800,708 | ($829,376) | ($52,068) | $85,347 |
| Unrestricted Net Position | $1,552,808 | ($180,243) | $27,130 | $41,232 |
| Depreciation | $284,824 | $651,717 | $123,167 | - |
| General Fund Contribution | $ - | $150,000 | $0 | $0 |
| 2021 Property Tax Levy | $889,892 | $150,000 | $145,674 | $45,247 |
| 2020 Property Tax Levy | $1,114,341 | $105,108 | $125,000 | $40,747 |
| 2019 Property Tax Levy | $830,413 | $50,000 | $101,000 | $40,747 |

# Fiduciary & Agency Funds

- Funds Held for Others

- Entrepreneurial Center $114,156
- Wausau Events $268,400
- Main Street $103,272

Cemetery Trust Fund $800,213
Yawkey Woodson Mausoleum Trust $64,647