

FINANCE COMMITTEE

Date and Time: Tuesday, July 13, 2021 @ 5:45 pm., Council Chambers

Members Present: Dawn Herbst, Sarah Watson, Deb Ryan, and Michael Martens

Members Excused: Lisa Rasmussen

Others Present: Maryanne Groat, Nathan Miller, Eric Lindman, Katie Rosenberg, Leslie Kremer, Greg Seubert

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. The meeting was called to order by Vice Chair, Michael Martens.

Minutes of the previous meeting(s). (6/15/21)

Motion by Herbst, second by Ryan to approve the minutes of previous meeting on 6/15/21. Motion carried 4-0.

Discussion and possible action regarding budget modification facility engineering services

Eric Lindman explained last year they put out an RFP for a new Facility Maintenance Shop for the streets and construction division. He indicated the shop layout will be revised based on the Fleet Study and recommendation by Mercury & Associates. He stated they also want to take a look at the property at 1300 Cleveland Avenue to see if that is an opportunity to put a new maintenance shop there and what it would look like on a layout. He noted these costs are all a part of their 2021 budget, they are just moving some of the money around.

Motion by Ryan, second by Watson to approve the budget modification facility engineering services. Motion carried 4-0.

Discussion and possible action regarding budget modification hot mix

Eric Lindman indicated they were able to achieve some savings on the crack sealing and would like to move that \$60,000 over to keep the paver moving through the rest of the summer.

Motion by Ryan, second by Watson to approve the budget modification hot mix. Motion carried 4-0.

Discussion and possible action on amendment for storage space of Stone Mill historic saw mill structure with Andy Johnson

Nathan Miller, Assistant City Attorney, stated there is nowhere to put the structure currently so they want to change the lease to a month to month basis, the rest of the terms are the same.

Maryanne Groat noted the Community Foundation has paid for a number of years for those storage costs because they saw the historical significance of the building and it's potential.

Motion by Herbst, second by Ryan to approve the amendment. Motion carried 4-0.

Discussion and possible action regarding budget modification - election budget to purchase Badger Books

Maryanne Groat stated we have concluded the elections for 2021 and there are funds left in that budget, so that is where the money would come from.

Leslie Kremer, City Clerk, explained Badger Books is an electronic poll book rather than using paper. She noted using Badger Books will reduce the amount of poll workers needed, reduce errors and increases efficiency. Sarah Watson commented she participated in training and found them easy to learn and very efficient.

Motion by Watson, second by Ryan to approve the budget modification to purchase Badger Books. Motion carried 4-0.

Discussion and possible action regarding budget modification to fund the acquisition of up to 4 used buses for a total not to exceed \$16,000

Greg Seubert, Transit Director, stated they completed their annual vehicle inspection as required by law and had to remove three vehicles from service due to structural issues. These vehicles had been acquired used more than five years ago and are at the end of their useful life. He stated they have been looking for used vehicles elsewhere to acquire because they have new buses on order but they do not go into production until December. In September when school starts we will have no spare vehicles. He indicated they cannot acquire the used buses unless they have money in place and we need to be in a position to be able to bid when they become available. He noted they are

also working on a secondary track with another transit system to try to transfer vehicles, but also need funding to be available.

Motion by Ryan, second by Watson to approve the budget modification to fund up to 4 used buses. Motion carried 4-0.

Discussion and possible action on 2021 budget modification for additional environmental testing at 1300 Cleveland Avenue

Eric Lindman explained this is the next phase of the testing at 1300 Cleveland Avenue, which came in at \$98,500. The majority of that cost is for the lab work and field work. He indicated DNR has reviewed the work plan and there will be some additional tests. Groat stated the money will come from the Environmental Fund.

Motion by Herbst, second by Watson to approve the budget modification for environmental testing at 1300 Cleveland Ave. Motion carried 4-0.

Adjourn

Motion by Watson, second by Herbst to adjourn the meeting. Meeting adjourned at 6:04 p.m.