

FINANCE COMMITTEE

Date and Time: Tuesday, August 10, 2021 @ 5:15 pm., Council Chambers

Members Present: Lisa Rasmussen, Dawn Herbst, Sarah Watson Michael Martens, and Deb Ryan (*entered late*)

Others Present: Maryanne Groat, Anne Jacobson, Bob Barteck, Matt Barnes, Gerald Klein, Eric Lindman, Katie Rosenberg, Toni Vanderboom, Tom Neal, Mary Goede, Michelle Van Krey,

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. The meeting was called to order by Vice Chair, Michael Martens.

Minutes of the previous meeting(s). (7/13/21)

Motion by Watson, second by Herbst to approve the minutes of previous meeting on 7/13/21. Motion carried 4-0.

Discussion and possible action regarding Approving Shared Services Agreement By and Between Wausau School District and City of Wausau for School Resource Officers

Lisa Rasmussen explained for a number of years the city has been partnering with the Wausau School District to initially expand the School Resource Officer Program to provide more services to more schools. The agreement is up for renewal and the fiscal impact has a reimbursement of just over \$153,000 from the School District.

Motion by Herbst, second by Watson to renew the Shared Services Agreement for the School Resource Officers. . Motion carried 5-0.

Discussion and possible action regarding funding new council voting meeting manager software from Open Meeting Technologies

Maryanne Groat stated the voting system used in the Council Chambers has been in place for years and the technology and individuals that know how to maintain it are retired and gone. There has been continued problems with the software locking up which has been aggravated as the computers in the chambers have been updated. She indicated the County is also interested in using electronic voting. The IT Department helped the two organizations evaluate software and made a recommendation for Open Meeting Technologies. She noted one of its strongest amenities is the ability to use multiple types of hardware to do the voting, such as an iPad or Android, and if necessary in the future to vote remotely.

Groat stated the cost is approximately \$11,000 for the city's share to implement the program in the first year. By partnering with the County it will be helpful for the IT Department to implement both organizations at one time. She indicated there were some savings in accounting salaries within the Finance Department because of turnover in staff which can be used to fund the project.

Gerry Klein, Director of IT, stated in order to vote the Council members would have to use either their cell phones or their iPads. He noted if it should ever happen that they had to vote remotely from home and are participating by WebEx on their iPads, they would have to switch over to this App to vote. He commented it would probably be more convenient to have the meeting on the iPad and the cell phone next to it to vote with.

Rasmussen questioned if the App would function with a Laptop as well, for the Council members that use them. Klein indicated he would have to check into that.

Motion by Ryan, second by Martens to the funding for Open Meeting Technologies contingent upon full functionality review. Motion carried 5-0.

Discussion and possible action for sole source purchase special assessment software

Groat reviewed that the special assessment software the city used to calculate the bills for sidewalk replacements, street replacement, etc., is an in-house program residing on the AS400 which we are trying to retire. The last two projects to accomplish for the city are Municipal Court, scheduled to go live September 1st, and special assessment. She stated it is in the city's best interests to retire AS400 because the County is also retiring it, which would leave the city as the sole user and responsible for paying 100% of the maintenance.

Groat stated they have been looking at software and checked out several vendors. The Engineering and Finance staff have worked together on evaluating the software and EIT Corporation rose to the top. They have a number of cities

in the state they are providing services to and have the best components and capabilities as far as offering a lot of flexibility.

Motion by Ryan, second by Herbst to approve the sole source purchase special assessment software. Motion carried 5-0.

Discussion and presentation on Workday enterprise resource planning (ERP) software evaluation and implementation

Groat stated the city is undertaking migration to new Enterprise Resource Planning (ERP) software as one of the biggest implementations that the IT Department/city staff has undertaken.

An in-depth PowerPoint Presentation was made by Groat and can be viewed in its entirety on YouTube:
<https://www.youtube.com/watch?v=8GqTrZ2eEwE>

Motion by Watson, second by Herbst to move this item to Council for consideration on August 24, 2021. Motion carried 5-0.

Discussion and possible action on advance ordering of 2022 vehicles/equipment for the motorpool due to excessively long industry lead times

Motion by Herbst, second by Watson to approve the request. Motion carried 5-0.

Adjourn

Motion by Watson, second by Herbst to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:30 pm.