

FINANCE COMMITTEE

Date and Time: Wednesday, August 12, 2020 @ 5:16 pm., Council Chambers

Members Present Rasmussen, Martens, Herbst, Watson, and Ryan (via WebEx)

Others Present: Groat, Rosenberg, Kremer, Lindman, Jacobson, Chmiel, Barnes, Hebert, Miller, David Wilkins – Jerry's Towing

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. The meeting was called to order by Chairperson, Lisa Rasmussen.

Minutes of the previous meeting(s). (7/28/20)

Motion to approve by Herbst, second by Martens to approve the minutes of the previous meeting on 7/28/20. Motion carried 5-0.

Discussion and possible action regarding sole source purchase Daiken McQuay Roof Top Chiller City Hall \$73,000

Rasmussen explained the installation brackets that the unit has to sit on would have to be reconfigured and redesigned to accommodate a different unit. The request is to replace the existing unit with the same unit to minimize the installation costs.

Deb Ryan questioned if there was any type of rebate available for replacement. Eric Lindman advised that once we purchase, this will be reviewed

Motion by Herbst, second by Watson to approve the sole source purchase request. Motion carried 5-0.

Discussion and possible action regarding rent adjustment to Wausau Flying Service due to the COVID safer at home closure

Rasmussen stated during the safer at home order flight activity at the airport was dramatically reduced and Airport Manager John Chmiel is seeking some relief on rent and fuel flow payments during that time. She noted the total is \$4,400.

Motion by Martens, second by Ryan to approve the adjustment to Wausau Flying Service. Motion carried 5-0.

Public Hearing on the 2020 Edward Byrne Memorial Justice Assistance Grant

Rasmussen explained that we go through this every year and asked if there was any public comment on this item. After asking for comment three times, none was given. Public hearing was then closed.

Discussion and possible action regarding resolution approving agreement between the City of Wausau and Marathon County JAG Grant for the 2020 Byrne Justice Assistance Grant Program Award

Motion to approve by Ryan, second by Herbst to approve the agreement for the JAG Grant. Motion carried 5-0.

Discussion and possible action regarding budget modification Great Lakes Cheese demolition project \$12,000 due to extra soil removal and silt fencing to meet DNR remediation requirements

Deb Ryan questioned why we need to take funds from professional services line and why we were not utilizing funds from Holtz Krause fund.

Maryanne Groat explained this was not all for remediation so we are trying to save the Holtz Krause funds for big remediation projects, including the ongoing maintenance at Holtz Krause. Once those funds are depleted the maintenance will have to come annually from the tax levy

Martens moved, Herbst second to approve the budget modification Great Lake Cheese demolition project. Motion carried 5-0.

Discussion and possible action regarding budget modification to allocate \$110,000 from Parks Swimming Pool operating budgets to playground replacement program

Rasmussen stated the committee previously discussed taking the operational savings from not opening the swimming pools for some other type of community use, such as a new playground or a playground upgrade to a park. She indicated the Park & Rec Committee considered some options and are recommending a playground upgrade at 3M Park at the end of 3rd Avenue.

Ryan stated that she received some email from Werle Park area residents about whether that area would see upgrades with these funds. Jamie Polley, Parks Director, explained Werle Park is not quite as old as 3M Park on their replacement schedule and it is also more of a Tot Lot than a community park. The 3M Parks works in the timeline and serves a pretty big area with the use of that park with the ball diamonds.

Motion e by Watson, second by Herbst to approve the budget modification allocating \$110,000 as recommended by the Park & Rec Committee. Motion carried 5-0.

Discussion and possible action regarding budget modification for local share funding of Assistance to Firefighters Grant Automated CPR Devices

Rasmussen explained the Fire Department has been awarded a grant to replace their automatic CPR devices that do chest compressions and have an approximate eight year lifespan. The grant is coming in at 90% and only requires fund sharing of 10% from the City. Groat recommended the 10% be funded out of the salary savings from when there were three firefighter vacancies.

Motion by Ryan, second by Herbst to approve the budget modification to fund the local share for automated CPR devices. Motion carried 5-0.

Discussion and possible action on statement for purposes of ADA Title II compliance

Rasmussen stated every year the public access channel is required to review the process for managing the ADA Title II compliance. She noted the plan is unchanged from last year.

Motion by Herbst, second by Ryan to approve the statement for purposes of ADA Title II compliance. Motion carried 5-0.

Discussion and possible action on contract for residential inspection services with Town of Rib Mountain

Rasmussen noted the Inspections Department has helped various municipalities with these services when needed. Bill Hebert, Director of Inspections & Zoning, explained Rib Mountain has only one inspector who has been there about 5 years and hasn't had a week vacation yet. He stated their director would like him to take a break and asked us to step in on an as needed basis. He stated they have only budgeted for about 30 hours' worth of our work, so that would be about one or two weeks per year.

Motion by Watson, second by Martens to approve the contract for residential inspection services for Town of Rib Mountain. Motion carried 5-0.

Discussion and possible action on contract for commercial inspection services with Town of Rib Mountain

Hebert stated the main commercial area for them is on Rib Mountain Drive just over the bridge. He suggested entering into an agreement similar to what we do for Schofield to provide commercial inspection services. In reviewing the last five years permits for Rib Mountain, they have averaged about 10 commercial permits.

Motion by Ryan, second by Martens to approve the contract for commercial inspection services with Town of Rib Mountain. Motion carried 5-0.

Discussion and possible action authorizing engagement of additional services with ACT Services and related budget modification

Martens questioned the timeline of this. Attorney Jacobson explained when initially contracting with ACT, the belief was that we would have sufficient reporting from ACT. It was found that more detailed reporting was advantageous for the City, and some additional services were requested by the City, which resulted in the additional fees.

Motion by Martens, second by Herbst to approve addition services with ACT and related budget modification. Motion carried 5-0.

Discussion and possible action on issuing a Request for Proposals for towing services

Rasmussen stated the City of Wausau has not had a designated towing company in the past, instead the City worked off of a call list.

Attorney Nathan Miller explained the RFP is being done in order to provide a standard price to the vehicle owner of what they can expect to pay for services. He introduced David Wilkins, owner of Jerry's Towing which also has a large holding company called the Midwest Star Group. It is a 60 year old family towing company that was originated in River Falls. Wilkins commented there is a local sector of towing expectations and there is a national standard. He commented Jerry's Towing has worked very hard over the 60 years to set that bar of service based on accountability and the liability with our working partners with the city. He feels an RFP process may eliminate smaller companies that are not able to implement the national standards of the industry due to the financial burden that imposes.

Rasmussen felt an RFP process is the fairest way to vet a towing company. She pointed out the Board of Public Works, which reviews the proposals, has the option to bring firms in to interview them. The question being discussed this evening is whether the committee wants to move ahead with an RFP for a towing company. *Discussion followed.*

Deputy Chief Barnes strongly encouraged the committee to approve this RFP process. He explained this is not to establish who will tow from regular car crashes; this is to establish who will tow on behalf of the city when we make a decision to tow a vehicle, whether it is an abandoned vehicle or a tow for evidentiary purposes. He indicated the department has had numerous tow companies over the years very frustrated with how those decisions are made. Within the industry there have been allegations of cutthroat activities between the different companies under cutting and showing up in front of other companies. The Police Department has had to deal with that and this RFP allows us to have exactly who we are going to call; the expectations of the Police Department are set as part of contract; what cleanup will occur at the location; insurance exists, and knowledge of the cost of impounding.

Martens questioned why only towing companies within the corporate limits of the city were eligible to submit a proposal. There are tow companies in the Town of Maine, Rib Mountain and Schofield which is in close proximity. Barnes responded there are numerous towing companies that operate within the City of Wausau and historically their response times are much closer than companies from outside the city. He also felt there is value in doing business with people that pay property taxes in the city.

Motion by Herbst, second by Watson to approve issuing an RFP for towing services. Motion carried 5-0.

Adjourn

Motion by Watson, second by Martens to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:59 p.m.