



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Meeting of the:	JOINT ECONOMIC DEVELOPMENT AND FINANCE COMMITTEES
Date/Time:	Tuesday, September 22, 2020 at 5:15 PM
Location:	City Hall (407 Grant Street) - Council Chambers
Members: Econ Dev	Tom Neal (C), Lisa Rasmussen, Sarah Watson, Becky McElhaney and Tom Kilian
Members: Finance	Lisa Rasmussen (C), Michael Martens, Dawn Herbst, Sarah Watson, Deb Ryan

AGENDA ITEMS

Joint Finance and Economic Development Agenda Items

- 1 Presentation on the Wausau Center Mall redevelopment project
- 2 Discussion and possible action regarding Wausau Center Mall redevelopment Project and 2021 budget provisions
- 3 Discussion and possible action regarding the Project Plan Amendment for Tax Increment District Seven to become a donor district

Finance Committee Only Agenda Items

- 1 Minutes of the previous meeting(s). (9/8/2020 and 9/16/2020)
- 2 Discussion and possible action including CCIT on the City of Wausau insurance plan
- 3 Discussion and possible action approving 2021 health, dental and supplemental insurance plans
- 4 Discussion and possible action approving budget modification for funding to complete phase II environmental testing at 1300 Cleveland Avenue
- 5 Discussion and possible action approving local share funding of bus purchases
- 6 Discussion and possible action regarding August 2020 General Fund Financial Report

Adjournment

Tom Neal ED Chair

Lisa Rasmussen Finance Chair

Due to the COVID-19 pandemic, this meeting is being held in person and via teleconference. Members of the media and the public may attend in person, subject to the social distancing rules of maintaining at least 6 feet apart from other individuals, or by calling **1-408-418-9388**. **The Access Code is: 146 421 8927 Password: wausau**

Individuals appearing in person will either be seated in the Council Chambers or an overfill room, subject to the social distancing rules. Space available will be on a first come, first served basis. All public participants' phones will be muted during the meeting. Members of the public who do not wish to appear in person may view the meeting live over the internet by <https://waam.viebit.com/?folder=ALL>, on the City of Wausau's YouTube Channel <http://www.tinyurl.com/WAAMedia>, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail mary.goede@ci.wausau.wi.us with "Finance Committee public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

This Notice was posted at City Hall and faxed to the Daily Herald newsroom 9/18/20 at 2:30 PM

IMPORTANT: THREE (3) MEMBERS NEEDED FOR A QUORUM: If you are unable to attend the meeting, please notify Mary by calling (715)261-6621 or via email mary.goede@ci.wausau.wi.us

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (715) 261-6620 or email clerk@ci.wausau.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

Other Distribution: Media, (Alderspersons: Peckham, Wadinski, Larson), *Rosenberg, *Jacobson, *Groat, Kremer, Department Heads



TO: FINANCE COMMITTEE

FROM: MARYANNE GROAT

DATE: September 17, 2020

RE: Mall Redevelopment

The City entered into a development agreement with Wausau Opportunity Zone (WOZ) to redevelop the mall. To date WOZ has closed on the purchase, retained mall management, and hired a consultant to create a redevelopment plan. The redevelopment plan recommends demolition of the mall and sears buildings, restoring streets within the parcel and suggests new redevelopment areas.

Demolition of the mall is anticipated in early 2021. The demolition and restoration of damaged and or exposed facades is expected to cost \$3,500,000. Water, sewer, and storm will be installed in the new street grid. Temporary streets would be constructed for 2nd, 3rd and Jackson Streets. Washington Street would be expanded for two way traffic and pedestrian amenities. These infrastructure improvements are expected to cost \$1,200,000. When this work is completed the area will be available for redevelopment.

The redevelopment plan suggests the area could support 5 new developments adding 253,000 square feet of new buildings. Based upon current assessment data and the total new construction values will range from \$24 to \$45 million. This will surpass the 2010 assessed value of the existing redevelopment area of \$34 million.

To accomplish this work, the existing development agreement with WOZ will be amended to provide for the 2021 activity. WOZ will perform the demolition and restoration work and convey to the City the needed street right of way. The City will undertake the utility and street work. The agreement amendment will significantly reduce the future annual \$327,000 developer payments provided for in the existing agreement in exchange for a 2021 developer grant of \$3,500,000. The net additional investment of these changes is expected to be approximately \$2,000,000.

As with all new redevelopment projects cash flow in the early years is a challenge. Staff recommends amending Tax Increment District Number 7 to serve as a donor district. This amendment would allow TID 7 to donate excess increment to another tax increment district. A cash flow of TID 7 attached predicts excess increment of about \$1.3million annually for the years 2023 to 2025. The nearly \$4 million allocation would be used to offset early deficits. The

possible cash flow of the project is also attached. A short term loan from the Alexander Foundation at 0% interest will also help with deficits until the TID allocation starts in 2023. The proposed project financing allows the City to amortize the related general obligation debt quickly.

CITY OF WAUSAU
TID 7
CASH FLOW PROJECTION

		USES OF FUNDS					SOURCES OF FUNDS						
Year		Administrative, Organization, & Discretionary				Other Project Costs	Other Income	Special Assessment Income	Debt Proceeds	Tax Increment	Annual Surplus (Deficit)	Cumulative Balance	
		Existing Annual Debt Service	Proposed Debt Issue	Costs	Developer Incentives								
ACTUAL													
1	2006	\$2,454		\$8,963		\$341,235			\$350,000		(\$2,652)	(\$2,652)	
2	2007	\$62,953		\$43,501		\$629,179	\$4,418		\$469,962		(\$261,253)	(\$263,905)	
3	2008	\$153,820		\$7,223		\$3,404,359	\$6,523	\$142,006	\$3,655,000	\$100,046	\$338,173	\$74,268	
4	2009	\$607,955		\$5,006		\$980,731	\$7,849	\$73,225	\$680,000	\$389,929	(\$442,689)	(\$368,421)	
5	2010	\$663,182		\$16,716		\$173,275	\$10,541	\$46,848	\$78,000	\$349,929	(\$367,855)	(\$736,276)	
6	2011	\$647,328		\$17,500		\$51,357	\$13,500	\$47,650		\$392,106	(\$262,929)	(\$999,205)	
7	2012	\$735,028		\$11,718		\$852	\$10,871	\$35,776	\$110,105	\$367,717	(\$223,129)	(\$1,222,334)	
8	2013	\$631,824		\$12,589	\$438,484	\$17,697	\$24,203	\$6,664	\$445,000	\$322,877	(\$301,850)	(\$1,524,184)	
9	2014	\$671,117		\$7,002		\$2,595	\$11,136			\$416,819	(\$252,759)	(\$1,776,943)	
10	2015	\$631,954		\$9,619	\$75,000	\$41,432	\$8,039			\$532,544	(\$217,422)	(\$1,994,365)	
11	2016	\$613,851		\$5,850		\$440	\$40,442			\$574,301	(\$5,398)	(\$1,999,763)	
12	2017	\$562,113		\$2,807		\$117,240	\$9,493			\$525,634	(\$147,033)	(\$2,146,796)	
13	2018	\$505,835		\$3,903			\$9,632			\$954,823	\$454,717	(\$1,692,079)	
14	2019	\$130,545		\$5,051	\$435,942		\$19,796			\$774,874	\$223,132	(\$1,468,947)	
ESTIMATED													
15	2020	\$51,350		\$8,150	\$260,884	\$1,190,000	\$26,267			\$1,024,683	(\$459,434)	(\$1,928,381)	
16	2021	\$67,450		\$8,150	\$264,116		\$32,737			\$1,045,000	\$738,021	(\$1,190,360)	
17	2022	\$41,600		\$4,150			\$32,737			\$1,160,806	\$1,147,793	(\$42,567)	
18	2023	\$40,600		\$4,000			\$32,737			\$1,324,683	\$1,312,820	\$1,270,253	Donate
19	2024									\$1,324,683	\$1,324,683	\$2,594,936	Donate
20	2025									\$1,324,683	\$1,324,683	\$3,919,619	Donate
TOTAL		\$6,820,959	\$0	\$181,898	\$1,474,426	\$6,950,392	\$300,921	\$352,169	\$5,788,067	\$12,906,137			

TID 12 - MALL REDEVELOPMENT

		USES OF FUNDS							
		2021 Debt Issue WOZ Developer Grant Demolition/Restore \$3,500,000	2021 Debt Issue City of Wausau Utility and Street Work \$1,200,000	Foundation Loan Repayment	Total	Foundation Cash Flow Loan	TID 7 Increment Donation	Annual Surplus (Deficit)	Accumulated Balance (Deficit)
2	2022	390,000	416,106		806,106	1,000,000		193,894	193,894
3	2023	390,000	416,106	250,000	1,056,106		1,312,820	256,714	450,608
4	2024	390,000	416,106	250,000	1,056,106		1,324,683	268,577	719,185
5	2025	390,000		500,000	890,000		1,324,683	434,683	1,153,868
6	2026	390,000			390,000			(390,000)	763,868
7	2027	390,000			390,000			(390,000)	373,868
8	2028	390,000			390,000			(390,000)	(16,132) Fund with TID 12 Increment
9	2029	390,000			390,000			(390,000)	(406,132) Fund with TID 12 Increment
10	2030	390,000			390,000			(390,000)	(796,132) Fund with TID 12 Increment
11	2031	390,000			390,000			(390,000)	(1,186,132) Fund with TID 12 Increment
12	2032				-			-	
13	2033				-			-	
14	2034				-			-	
15	2035				-			-	
16	2036				-			-	
17	2037				-			-	
18	2038				-			-	
19	2039				-			-	
20	2040				-			-	
21	2041				-			-	
22	2038								
23	2039								
		\$3,900,000	\$1,248,318	\$1,000,000	\$6,148,318	\$7,148,318	\$3,962,186	-\$1,186,132	

FINANCE COMMITTEE

Date and Time: Tuesday, September 8, 2020 @ 6:00 pm., Council Chambers

Members Present: Martens (VC), Herbst, Watson, Ryan Members

Excused: Rasmussen

Others Present: Groat, Kremer, Jacobson, Rosenberg, Neal Kilian

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. The meeting was called to order by Vice Chair, Michael Martens.

Minutes of the previous meeting(s). (7/16/20 & 8/25/20)

Martens noted the minutes of the 7/16/20 meeting were not in the packet.

Motion to approve by Herbst, second by Ryan to approve the minutes of the previous meeting on 8/25/20. Motion carried 4-0.

Discussion and possible action on Budget Modification Elections

Maryanne Groat stated there were extra costs for elections this year, much of it due to amount of absentee voting. In addition, the Mayor's Safe Election Task Force has expressed interest in having us conduct drive-through voting that would take place on a Friday evening and a Saturday. This would be overtime work for city staff and would require the help of election workers. She projected that the election budget at the end of the year, after the Presidential Election, will need an additional \$83,000. She noted some of that would be reimbursed through Roads to Recovery Grants through the Elections Commission and the State of Wisconsin. She indicated the Police Department budget had Patrol Event Staffing funds that went unused this year due to COVID resulting in the cancellation of most events. Groat stated the \$82,590 would come from a combination of the new grants source of \$35,000 with the rest from Patrol Event Staffing

Ryan questioned how the drive-through voting would work. City Clerk, Leslie Kremer, explained she was working with the Department of Public Works and the Police Department to form a safe route and sketch out which streets would need to be closed to hold it at City Hall.

Herbst questioned if this has been tried already and what the results were. Kremer indicated it has been done in Eau Claire and Madison and both clerks indicated they had an overwhelming response and voters were appreciative.

Motion by Watson, second by Herbst to approve the Elections budget modification. Motion carried 4-0.

Groat noted this is going directly to Council this evening.

Adjournment

Motion by Watson, second by Ryan to adjourn. Motion carried unanimously. Meeting adjourned at 6:08 pm.

JOINT FINANCE COMMITTEES AND ROOM TAX COMMISSION MEETING

Date and Time: Wednesday September 16, 2020 @ 6:00 pm., Council Chambers

Finance Members Present: Rasmussen, Martens, Watson, Herbst

Room Tax Commission Members Present: Weaver, Rasmussen, Martens, Neal, VanDeYacht

Others Present: Rosenberg, Groat, Jacobson, Varline

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. The Finance Committee was called to order by Chairperson Rasmussen and the Room Tax Commission was called to order by Chairperson Weaver.

Approval of July 16, 2020 meeting minutes

Finance Committee: Motion by Watson, second by Herbst to approve the July 16th minutes as presented. Motion carried unanimously.

Room Tax Commission: Motion by Martens, second by VanDeYacht to approve the July 16th minutes as presented. Motion carried unanimously.

Discussion and possible action regarding update on the 2020 Room Tax Revenue

Groat reported that July room tax collections were stable as compared to June. Groat predicted total room tax collections of \$450,000. This is slightly over the amount the city is allowed to retain. The projected room tax commission yearend balance is \$98,800.

Discussion and possible action regarding the Wausau/Central Wisconsin Convention and Visitors Bureau Contract

Nick Patel Vice President of the CVB spoke in support of the CVB. Patel indicated that he owns 4 area hotels; 2 are located in Wausau. He indicated that the CVB's positive impact on tourism is proven. These efforts benefit not only area hotels but many other businesses such as gas stations and restaurants. Patel urged the City to look for ways to work together to benefit the community. He questioned how the CVB could regain the Wausau leaderships trust. He said that June and July are generally the strongest tourism months. Without an active CVB and events the summer has been slow.

Rasmussen thanked Patel for his comments. Rasmussen indicated that the CVB initiated legal actions against the City. The legal teams are now driving the process. Rasmussen indicated that Finance Committee and Room Tax Commission will hear legal advice in the closed session to follow. Patel suggested the legal teams be removed from the equation and that leadership sit down and resolve and repair the situation. Patel stated that the legal route is costing everyone money.

Steve Resnick owner of Sunrise Broadcasting indicated that his company is a broadcasting partner with the CVB. He also believes the CVB is making a positive impact to the area through increased tourism, community exposure and quality of life opportunities for residents. He listed a number of CVB successes including the boat races and summer and winter games. His business has seen a strong return on investment due to the efforts of the CVB.

CLOSED SESSION pursuant to 19.85(1)(g) of the Wisconsin Statutes for conferring with legal counsel for the rendering of oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding the contract for services with the Wausau/Central Wisconsin Convention & Visitors Bureau

Finance Committee: Motion by Martens, second by Herbst to convene in closed session. Roll Call Vote: Ayes: Rasmussen, Martens, Watson, Herbst. Noes: 0. Motion carried unanimously.

Room Tax Commission: Motion by Neal, second by VanDeYacht to convene in closed session. Roll Call Vote: Ayes: Weaver, Rasmussen, Martens, Neal, VanDeYacht. Noes: 0 Motion carried unanimously.

Finance Committee: Motion by Herbst, second by Watson to convene in open session Roll Call Vote: Ayes: Rasmussen, Martens, Watson, Herbst. Noes: 0. Motion carried unanimously.

Room Tax Commission: Motion by Neal, second by Rasmussen to convene in open session. Roll Call Vote: Ayes: Weaver, Rasmussen, Martens, Neal, VanDeYacht. Noes: 0 Motion carried unanimously.

Room Tax Commission: Motion by Neal, second by Rasmussen to immediately terminate the CVB contract due to a material breach. Motion carried unanimously.

Finance Committee: Motion by Herbst, second by Watson to recommend to the Common Council immediate termination of the CVB contract due to a material breach. Motion carried unanimously.

Adjournment

Motion by Watson second by Martens to adjourn the Finance Committee. Motion carried unanimously.

Motion by, Neal second by VanDeYacht to adjourn the Room Tax Commission. Motion carried unanimously.

Human Resource Committee Packet

September 14, 2020

Agenda Item
Discussion and Possible Action Approving 2021 Health, Dental and Supplemental Insurance Plan.
Background
The City of Wausau approved CCIT staff to be included on the City's insurance plans for three years, from 2017-2020. USI Insurance Services evaluated the impact of CCIT inclusion, and determined that including CCIT employees had minimal impact on the City's renewal rates. The City is likely to go to market for insurance rates next year, so the inclusion is only recommended for one year. The impact should be reevaluated when the City goes to market.
Fiscal Impact
Staff Recommendation
Approve CCIT inclusion in the City of Wausau insurance plans for 2021.
Staff contact: Toni Vanderboom (715-261-6634)

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

**JOINT RESOLUTION OF THE HUMAN RESOURCES
AND FINANCE COMMITTEE**

Authorizing CCIT Inclusion on the City's health, dental, vision and All State insurance plan design for 2021.

Committee Action: HR Comm: Approved 5-0

Fiscal Impact:

File Number:

Date Introduced: September 22, 2020

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐	No ☐	
	<i>Included in Budget:</i>	Yes ☐	No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐	No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐			

RESOLUTION

WHEREAS, in 2016 the Common Council approved CCIT's inclusion on the City's health, dental, vision and All State insurance plans for three years (2017-2020), and;

WHEREAS, the City of Wausau Human Resources Department investigated and confirmed that CCIT can continue to be carried on these insurance plans in 2021 at no added renewal costs to the City, and;

WHEREAS, the City of Wausau will likely experience cost saving by granting CCIT inclusion, because the other benefit options available to CCIT are more costly and the City funds a prorated portion of CCIT's benefits via CCIT's funding agreement, and;

WHEREAS, the City of Wausau will likely go to market for health insurance costs in 2022 and the benefit of CCIT inclusion to the City may change at that time, and;

WHEREAS, your Human Resources and Finance Committees recommend approving CCIT inclusion in the above-named insurance plans for 2021, and;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Wausau that the

City of Wausau approve the inclusion of CCIT employees on the City's health, dental, vision and All State insurance plans for 2021.

Approved:

Kate Rosenberg, Mayor

Human Resource Committee Packet

September 14, 2020

Agenda Item
Discussion and Possible Action Approving 2021 Health, Dental and Supplemental Insurance Plan.
Background
The Human Resources Department and USI Insurance Services has worked to renew the City's insurance plans for 2021. <u>Health Insurance</u> When the City changed to WEA Trust medical insurance last year, WEA Trust guaranteed a 2021 renewal rate cap of no greater than 10.5%. USI was able to renegotiate the rate from 10.3% down to 5.5%. This is an excellent renewal, particularly in light of the 30% non-renewal increase that the State has recently added to its plan for 2021. <u>Dental Insurance</u> Delta Dental Insurance renewal rate of 0% increase with no plan or coverage changes. <u>Vision Insurance</u> Information pending <u>Supplemental Insurances</u> No changes
Fiscal Impact
5.5% increase for health insurance
Staff Recommendation
Approve insurance renewals as presented.
Staff contact: Toni Vanderboom (715-261-6634)

City of Wausau

HEALTH COVERAGE PLANS

Carrier	WEA trust		WEA trust	
	2020 Trust Preferred Plan		2021 Trust Preferred Plan	
Provider Network/Plan Type	In-Network	Out-of-Network	In-Network	Out-of-Network
Deductible				
Single	\$1,650	\$3,300	\$1,650	\$3,300
Family	\$3,300	\$6,600	\$3,300	\$6,600
	If Employee contributes to the HSA, City will match the contribution annually up to \$600 Employee /\$1,200 Family. The City's payments will be made bi-monthly to the HSA account.		If Employee contributes to the HSA, City will match the contribution annually up to \$600 Employee /\$1,200 Family. The City's payments will be made bi-monthly to the HSA account.	
Coinsurance	90%	70%	90%	70%
Out-of-Pocket Max	<i>Includes Deductible</i>	<i>Includes Deductible</i>	<i>Includes Deductible</i>	<i>Includes Deductible</i>
Single	\$2,650	\$5,300	\$2,650	\$5,300
Family	\$5,300	\$10,600	\$5,300	\$10,600
Lifetime Maximum	Unlimited	Unlimited	Unlimited	Unlimited
Office Visits				
Primary Care	Deductible then \$30 copay		Deductible then \$30 copay	
Specialist	Deductible then \$60 copay		Deductible then \$60 copay	
Routine/Preventive Care	100% Coverage	Ded, 70% Coins	100% Coverage	Ded, 70% Coins
Inpatient Hospital Services	Ded, 90% Coins	Ded, 70% Coins	Ded, 90% Coins	Ded, 70% Coins
Outpatient Hospital Services	Ded, 90% Coins	Ded, 70% Coins	Ded, 90% Coins	Ded, 70% Coins
Urgent Care	Deductible then \$100 copay		Deductible then \$100 copay	
Emergency Room	Deductible then \$200 copay		Deductible then \$200 copay	
Prescription Drugs	<i>After Deductible is Met</i>	<i>After Deductible is Met</i>	<i>After Deductible is Met</i>	<i>After Deductible is Met</i>
Preventive therapeutic drugs from list covered at 100%	\$0/\$10/\$30/\$60	\$0/\$10/\$30/\$60	\$0/\$10/\$30/\$60	\$0/\$10/\$30/\$60
Generic/Preferred Brand/Brand Name/Specialty				
Mail Order Drugs	<i>Mail Order Discount</i>		<i>Mail Order Discount</i>	
Preventive therapeutic drugs from list covered at 100%				
Generic/Preferred Brand/Brand Name/Specialty				
Rates per month	WEA Trust Preferred		WEA Trust Preferred	
Employee Cost	\$73.86		\$77.94	
Family Cost	\$227.52		\$240.04	
Rates per month Employer	WEA Trust Preferred		WEA Trust Preferred	
Single Cost	\$541.72		\$571.50	
Family Cost	\$1,668.48		\$1,760.24	
Total Cost for Single	\$615.58		\$649.44	
Total Cost for Family	\$1,896.00		\$2,000.28	

City of Wausau

VOLUNTARY VISION

Effective 1/1/2021

Carrier Service / Material				
	Participating Provider	Non-Participating Provider	Participating Provider	Non-Participating Provider
Copays	\$10 exam; \$25 materials		\$20 exam; \$20 materials	
Examination	\$10 Copay	Up to \$45	\$20 Copay	Up to \$35
Frame	\$130 allowance, then 20% off balance \$150 allowance, then 20% off on Feature Frame Brands	Up to \$70	\$150 allowance, then 20% off balance	Up to \$75
Lenses (Clear glass or plastic) Single Vision Bifocal Trifocal	\$25 Copay	Up to \$30	\$20 Copay	Up to \$25
		Up to \$50		Up to \$40
		Up to \$65		Up to \$55
Contact Lenses (Including related diagnostic, fitting, and evaluation services) Elective Necessary			Includes standard fitting & evaluation services	
	Up to \$130 after \$60 Copay for fitting and eval	Up to \$105	Conventional: \$150 allowance, then 15% off balance. Disposable: \$150 allowance.	Up to \$120
	100% after \$25 Copay	Up to \$210	100% after \$20 Copay	Up to \$200
Frequency Vision Examination Frame Lenses & Contact Lenses	Once every 12 months Once every 24 months Once every 12 months		Once every 12 months Once every 24 months Once every 12 months	
Participation	--		Minimum of 2 enrollees	
Rates	Current		Option 2 With Delta Dental Plan	
Single 63	\$6.11		\$4.62	
Emp/Sp 51	\$9.78		\$9.23	
Emp/Ch 13	\$9.98		\$9.43	
Family 65	\$16.09		\$14.04	
Monthly Totals	\$2,059.30		\$1,796.98	
Annual Totals	\$24,711.60		\$21,563.76	
Annual % of Increase/Decrease	--		-12.74%	
Annual Dollar Increase/Decrease	--		-\$3,147.84	
Rate Guarantee			4 years	

**JOINT RESOLUTION OF THE HUMAN RESOURCES
AND FINANCE COMMITTEE**

Authorizing health, dental and supplemental insurance plan design for 2021.

Committee Action: HR Comm: Approved 5-0

Fiscal Impact:

File Number:

Date Introduced: September 22, 2020

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐	No ☐	
	<i>Included in Budget:</i>	Yes ☐	No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐	No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐	No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐	No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐</i>			

RESOLUTION

WHEREAS, your Human Resources and Finance Committees have reviewed the recommended changes to the City's employee benefit program to include health plan and dental design to be offered to employees in 2020, and;

WHEREAS, the proposed benefit program includes continuing with the City's current vendors and plan designs for health, dental, and other insurances but recommends a vendor and plan change for vision insurance, and;

WHEREAS, the proposed benefit program contains a 5.5% increase in health insurance premium costs but no change in plan design or vendor, and;

WHEREAS, this 5.5% increase represents a cost savings of 5% over the 2020 maximum increase negotiated with this vendor in 2019, and;

WHEREAS, your Human Resources and Finance Committees approve the authorization and recommendation to continue to offer Health Savings Account eligible plans, which further promote health plan consumerism and cost savings by further engaging and informing individuals on the issues of health care costs, and;

WHEREAS, both your Human Resources Committee and your Finance Committee recommend keeping the dental premiums flat, and;

WHEREAS, both your Human Resources Committee and your Finance Committee recommend changing vision provider to DeltaVision at an increased copay but lowered premium rate, which will provide more covered providers preferred by employees according to a recent Human Resources Department survey,

WHEREAS, both your Human Resources and Finance Committees approve the adjustment of the HSA and FSA contribution limits as necessary to remain compliant with IRS and other federal regulations, and;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Wausau that the City of Wausau provide the health and prescription drug plans summarized above and specified in attached documentation for the 2021 plan year, and;

BE IT FURTHER RESOLVED by the Common Council of the City of Wausau that the proper City officials and designees are hereby authorized and directed to execute and administer the plan as approved by this resolution.

Approved:

Kate Rosenberg, Mayor



TO: Finance Committee

FROM: Eric Lindman, P.E.
Director of Public Works & Utilities

DATE: September 22, 2020

SUBJECT: Budget Modification for 1300 Cleveland Ave – Phase II Environmental Testing

The Economic Development Committee requested staff to prepare an RFP for Phase II soil/groundwater testing at 1300 Cleveland Ave. The proposals were opened on September 15, 2020 and we received 7 proposals for review. The proposals were reviewed based on the criteria established in the RFP and the results were as follows:

Proposals Received	Ranked Scores	Proposal Costs
Ayres	15.25	\$ 47,275.00
Antea Group	15.53	\$ 57,800.00
Intertek PSI	10.35	\$ 31,531.00
Tetra Tech	16.75	\$ 47,000.00
GEI	19.00	\$ 34,700.00
REI	17.28	\$ 37,939.00
AECOM	18.85	\$ 25,000.00

Staff has recommended awarding the work to GEI Consultants in the amount of \$34,700 and is requesting a budget modification in order to proceed. The Budget modification requested is for \$37,000 which will allow a contingency amount of \$2,300 to be used in the event additional sampling is determined to be done based on field analysis at the discretion of staff.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving budget modification request for completing Phase II environmental testing at 1300 Cleveland Avenue and approving contract with GEI Consultants

Committee Action: Pending

Fiscal Impact: \$37,000

File Number:

Date Introduced: September 22, 2020

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☐ No ☒	
	<i>Included in Budget:</i>	Yes ☐ No ☒	<i>Budget Source: Environmental Fund</i>
	<i>One-time Costs:</i>	Yes ☒ No ☐	<i>Amount: \$37,000</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☒	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☒	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☒	<i>Amount Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue ☐ Debt ☐ Funds on Hand ☐ Interfund Loan ☐</i>		

RESOLUTION

WHEREAS, the City has had inquiries related to the purchase of 1300 Cleveland Avenue; and

WHEREAS, there are environmental concerns on the property and Phase II testing was recommended by your Economic Development Committee at their August 4, 2020 meeting; and

WHEREAS, a request for proposals was issued on August 26, 2020; and

WHEREAS, your Board of Public Works, on September 16, 2020, opened proposals from seven consultants; and

WHEREAS, your Board of Public Works, at their September 22, 2020 meeting, recommended selecting GEI Consultants for the Phase II environmental testing at 1300 Cleveland Avenue.

WHEREAS, your Finance Department, at their September 22, 2020 meeting reviewed and recommended that payment for the Phase II testing at 1300 Cleveland Avenue be taken from the Environmental Fund.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that the proper City officials are hereby authorized to enter into a contract with GEI Consultants for the Phase II environmental testing at 1300 Cleveland; and

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized and directed to modify the 2020 budget as indicated and publish such transfer in the official newspaper.

Approved:

Katie Rosenberg, Mayor



420 Plumer Street
Wausau, WI 54403
Phone: 715-842-9287
TDD 715-843-6827
Fax: 715-842-1541

<http://metroride@ci.wausau.wi.us>

MEMO

To: City of Wausau Finance Committee

From: Greg Seubert, Transit Director 

Subject: Bus Procurement Budget Request

Date: September 18, 2020

Last fall, the City of Wausau executed a grant agreement with the State of Wisconsin, for the purpose of acquiring 4 buses, using the State of Wisconsin's VW settlement fund. The grant was intended to cover the base price of the bus, but no options or upgrades. Inflation had increased bus prices by the time the grant was awarded, so the Common Council allocated an additional \$60,000 to cover the cost. We decided at that time to forgo some of our standard vehicle options and purchase very basic buses from the WisDOT transit bus contact. But the WisDOT procurement process took longer than I anticipated and staffing challenges and the pandemic put the project on hold for a number of months. I finally got the go ahead to purchase from WisDOT last week.

In the meantime, the Governor's office announced this week that Wausau will be awarded additional VW Settlement funds for the purchase of 3 more buses. We should be able to order all 7 buses at the same time. Delivery will occur 12-14 months following placement of the order.

Before we proceed, I would like to revisit the project budget and consider the allocation of more local funds. Inflation has increased vendor prices and I would like to consider adding some of our standard options to the procurement. Options involving airflow are now of particular concern and standardizing other bus components will reduce the cost of parts inventories and employee training in the long run. Since the Metro Ride reserve fund will be enhanced significantly this year by CARES Act funds, the time to consider these options is now.

Enclosed is a VW Grant and Bus Procurement Summary. The Council has previously authorized \$528,396.72 in the form of reduced shared revenue payments for a period of ten years (\$57,839.67 annually) and an additional \$60,156. The total of this request is \$93,813.69. The local share of this procurement is now 24% of the total, up from 20% in the original project budget.

VW GRANT AND BUS PROCUREMENT SUMMARY

	Gillig 35' Bus Price
Diesel Bus	\$411,111.01
Delivery to Wausau	\$5,478.00
Base Cost per bus	\$416,589.01
Optional Equipment not in Base Price	\$18,547.46
Total Base plus Optional Equipment	\$435,136.47

**Annual
Shared
Revenue**

	Grant Award vs. Price	Per Bus	Total	State Share	Local Share	Reduction
Grant 1	Original Grant Request (7 buses)	\$403,248.00	\$2,822,736.00	\$2,258,189.00	\$564,547.00	\$56,455.00
	Grant Award (4 buses)	\$404,748.00	\$1,618,992.00	\$1,295,194.00	\$323,798.00	\$32,380.00
	Gillig Price (4 buses)	\$435,136.47	\$1,740,546.00	\$1,295,194.00	\$445,352.00	\$32,380.00
Grant 2	Grant Application Round 2 (3 buses)	\$422,831.00	\$1,268,493.00	\$1,014,794.40	\$253,698.60	\$25,369.86
	Grant Award (3 buses)	\$424,331.20	\$1,272,993.60	\$1,018,394.88	\$254,598.72	\$25,459.87
	Gillig Price (3 buses)	\$435,136.47	\$1,305,409.41	\$1,018,394.88	\$287,014.53	\$25,459.87

Project Budget Summary

	Total Award	State Share	Local Share	Annual Repayment
Grant Award	\$2,891,985.60	\$2,313,588.88	\$578,396.72	\$57,839.67
Bus Cost	\$3,045,955.29	\$2,313,588.88	\$732,366.41	24.04% local %
Difference	\$153,969.69	\$0.00	\$153,969.69	
Shortfall 1st VW Grant - 4 buses			\$121,553.88	
Shortfall 2nd VW Grant - 3 Buses			\$32,415.81	
			\$153,969.69	
Allocated by resolution previously			\$60,156.00	
Current request			\$93,813.69	
			\$153,969.69	

Optional Equipment Summary	Price	
2021 EPA Mandated Emissions	\$2,900.00	
Radiator Tank Guard	\$0.00	\$416.00
Alternator	\$441.85	
Engine Oil Extractor Port	\$44.00	
Allison B400R Transmission	\$4,167.07	
Allison Fuel Sense Software	\$600.00	
Wheels - Spare	\$0.00	\$120.00
Tires - Spare	\$0.00	\$725.00
Fuel Filler - Emco Wheaton	\$379.00	
Painted Jacking Points - None	-\$50.00	
Battery Tie Downs	-\$37.00	
Front Door heater	\$340.64	
Exit area heater	\$989.26	
Under Seat Heater	\$420.08	
Driver's Fan	\$94.00	
Ad Frame - Street Side	\$0.00	\$307.99
Ad Frame - Curb Side	\$0.00	\$307.99
Ad Fram - Rear	\$0.00	\$245.95
Passenger Seats - AMSECO w/Pivot Restr.	\$0.00	\$4,866.00
Drivers Seat - USSC	\$205.69	
Rear Door Stop Request - No	-\$25.00	
Information Station - Obic 19/21 3P 1Tab	\$356.00	
Passenger Windows - Full-Height Sliders	\$1,897.98	
Headlamps	-\$341.00	
Farebox Guard	\$203.51	
Transfer Cutter	\$64.00	
Passenger Counter	\$320.00	
Floor Construction: Rubber flooring	-\$435.32	
Streetside Exterior Mirror	\$143.00	
Curbside Mirror	\$112.00	
Video Surveillance System	\$0.00	\$3,066.00
Bike Rack Brackets	\$131.00	
Bloodborne Pathogen Kit	\$0.00	\$38.09
Driver's Dash Gauges	\$50.00	
Exterior Paint	\$1,919.70	
Exterior Graphics	\$3,657.00	
Total Cost of Options (per bus)	\$18,547.46	

CITY OF WAUSAU 2020 BUDGET
GENERAL FUND STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL
AUGUST 31, 2020
NARRATIVE

REVENUES

When comparing current year to prior year some revenue timing differences are apparent, yet not indicative of problems.

Licenses – In June, the finance committee approved a resolution to provide a 50% fee reduction on Class B and Class C liquor licenses due to the significant financial impacts of COVID-19 on local restaurants and bars in the City. Also, the City is down about 38% in bartender/operator licensing revenues. We believe that many of the bars and restaurants that are now open and following CDC and WEDC reopening guidelines are running with limited staffing. For these reasons, and considering COVID-19 continues to spread, we expect actual revenues to fall short of budget for the year.

Permits – Permit revenue, for the fourth year in a row, is on the incline. Revenues are up 20% from August 31, 2019. Early in 2020, a majority of these revenues stemmed from the Mountain Lanes Apartments project. In the summer of 2020, larger permits were taken out for work done on the Marathon County Library downtown, the new water and wastewater treatment plants, and a new 97,329 square foot 4 story skilled nursing facility.

Fines, Forfeitures, and Penalties – This line item continues to be problematic. In 2019 we discussed how this line item fell short of expectations due to the Police Department issuing significantly fewer traffic citations than they had in 2018. In early 2020, the safer-at-home order issued by Gov. Evers had many people avoiding leaving their residences, and therefore there has been fewer traffic violators on the roads. We expect to fall short of budget for the year in this area.

Interest on General Investments – 2020 was off to a great start regarding interest earned on investments. The vast majority of the City's investments are in federal agency bonds, CD's and other municipal bonds, which are adjusted to market value on a monthly basis. Those investments netted the City total realized and unrealized gains of over \$500,000 through August. The City's cash deposits with the LGIP have realized about \$100,000 in interest through August, although current interest rates are very low compared to those realized in January and February.

EXPENSES

Elections – 5 elections will go on in 2020, with the last election in November being the granddaddy of them all in the Presidential election. The Common Council authorized a budget modification to hopefully cover the final election.

Emergency Government (COVID-19) – The City is tracking the expenditures it incurred as a direct result of the COVID-19 pandemic in this line item. Additional payroll expenses incurred (mostly by the Police Dept.) as a direct result of COVID-19 have been kept in each departments line items. The City was approved for up to \$635,507 of reimbursement aid through the State's "Roads to Recovery" grant program, which will cover these costs.

Overall, the expenses to date appear in good shape with 62.9% of the budget spent and 66.7% of the year complete. Last year 62.8% of the budget was spent through August.

CITY OF WAUSAU, WISCONSIN
GENERAL FUND
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL
Period Ended August 31, 2020

	<u>Budgeted Amounts</u>			Variance with	2019
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Final Budget</u>	<u>Actual</u>
TAXES					
General property taxes	\$ 18,863,394	\$ 18,863,394	\$ 18,863,394	\$ -	\$ 18,232,895
Mobile home parking fees	27,900	27,900	22,863	(5,037)	21,131
Payments in lieu of taxes	113,000	113,000	16,000	(97,000)	36,526
Other taxes	<u>67,684</u>	<u>67,684</u>	<u>86,090</u>	<u>18,406</u>	<u>90,868</u>
Total Taxes	<u>19,071,978</u>	<u>19,071,978</u>	<u>18,988,347</u>	<u>(83,631)</u>	<u>18,381,420</u>
INTERGOVERNMENTAL					
State shared taxes	4,599,391	4,599,391	1,183,368	(3,416,023)	1,324,385
Expenditure restraint	854,574	854,574	874,574	20,000	853,021
Fire insurance tax	130,000	130,000	128,264	(1,736)	124,674
Municipal services	161,711	161,711	161,404	(307)	148,232
Transportation aids	2,984,793	2,984,793	2,235,808	(748,985)	2,044,002
Roads to recovery aid - COVID-19	-	47,590	467,910	420,320	-
Other grants	<u>184,000</u>	<u>184,000</u>	<u>104,491</u>	<u>(79,509)</u>	<u>133,692</u>
Total Intergovernmental	<u>8,914,469</u>	<u>8,962,059</u>	<u>5,155,819</u>	<u>(3,806,240)</u>	<u>4,628,006</u>
LICENSES AND PERMITS					
Licenses	193,420	193,420	137,621	(55,799)	190,290
Franchise fees	337,402	337,402	184,275	(153,127)	168,685
Permits	<u>275,235</u>	<u>275,235</u>	<u>381,804</u>	<u>106,569</u>	<u>318,304</u>
Total Licenses and Permits	<u>806,057</u>	<u>806,057</u>	<u>703,700</u>	<u>(102,357)</u>	<u>677,279</u>
FINES, FORFEITURES, AND PENALTIES					
	<u>380,030</u>	<u>380,030</u>	<u>177,843</u>	<u>(202,187)</u>	<u>230,953</u>
PUBLIC CHARGES FOR SERVICES					
General government	91,830	91,830	78,322	(13,508)	74,003
Public safety	1,744,170	1,744,170	1,035,064	(709,106)	1,045,897
Streets and related facilities	139,950	139,950	107,919	(32,031)	146,307
Recreation	179,800	179,800	77,400	(102,400)	140,725
Public areas	<u>140,010</u>	<u>140,010</u>	<u>40,327</u>	<u>(99,683)</u>	<u>82,805</u>
Total Public Charges for Services	<u>2,295,760</u>	<u>2,295,760</u>	<u>1,339,032</u>	<u>(956,728)</u>	<u>1,489,737</u>
INTERGOVERNMENTAL CHARGES FOR SERVICES					
State and federal reimbursements	11,350	11,350	-	(11,350)	4,253
County and other municipalities	240,373	240,373	77,079	(163,294)	73,940
City departments	<u>780,825</u>	<u>780,825</u>	<u>185,388</u>	<u>(595,437)</u>	<u>326,488</u>
Total Intergovernmental Charges for Services	<u>1,032,548</u>	<u>1,032,548</u>	<u>262,467</u>	<u>(770,081)</u>	<u>404,681</u>

CITY OF WAUSAU, WISCONSIN
GENERAL FUND
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL (Continued)
Period Ended August 31, 2020

	Budgeted Amounts			Variance with	2019
	Original	Final	Actual	Final Budget	Actual
COMMERCIAL					
Interest on general investments	\$ 500,000	\$ 500,000	\$ 672,852	\$ 172,852	\$ 1,145,780
Interest on special assessments	7,000	7,000	144	(6,856)	317
Other interest	<u>18,000</u>	<u>18,000</u>	<u>70,857</u>	<u>52,857</u>	<u>107,967</u>
Total Commercial	<u>525,000</u>	<u>525,000</u>	<u>743,853</u>	<u>218,853</u>	<u>1,254,064</u>
MISCELLANEOUS REVENUES					
Rent of land and buildings	127,333	127,333	125,600	(1,733)	145,767
Sale of City property/loss compensation	20,600	20,600	11,767	(8,833)	10,103
Other miscellaneous revenues	<u>30,605</u>	<u>30,605</u>	<u>30,994</u>	<u>389</u>	<u>29,002</u>
Total Miscellaneous Revenues	<u>178,538</u>	<u>178,538</u>	<u>168,361</u>	<u>(10,177)</u>	<u>184,872</u>
OTHER FINANCING SOURCES					
Transfers in	<u>1,876,355</u>	<u>1,876,355</u>	<u>1,135,273</u>	<u>(741,082)</u>	<u>1,170,440</u>
TOTAL REVENUES AND OTHER FINANCING SOURCES	<u>\$ 35,080,735</u>	<u>\$ 35,080,735</u>	<u>\$ 28,674,695</u>	<u>\$ (6,406,040)</u>	<u>\$ 28,421,452</u>

CITY OF WAUSAU, WISCONSIN
GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
Period Ended August 31, 2020

	<u>Budgeted Amounts</u>			Variance with	2019
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Final Budget</u>	<u>Actual</u>
GENERAL GOVERNMENT					
City Council	\$ 93,336	\$ 93,336	\$ 49,154	\$ 44,182	\$ 51,473
Mayor	198,304	198,304	117,734	80,570	126,585
City Promotion	105,000	105,000	67,404	37,596	90,239
Finance department	553,436	553,436	357,331	196,105	333,242
Data processing	800,586	800,586	493,805	306,781	388,200
City clerk/customer service	427,600	427,600	275,171	152,429	259,455
Elections	70,543	227,306	160,812	66,494	17,200
Assessor	513,902	513,902	319,579	194,323	299,524
City attorney	620,171	620,171	445,877	174,294	338,084
Municipal court	151,106	151,106	73,584	77,522	77,811
Human resources	386,975	386,975	228,539	158,436	217,523
City hall and other municipal buildings	301,014	301,014	203,971	97,043	182,630
Unclassified	76,000	90,353	83,939	6,414	11,294
Total General Government	<u>4,297,973</u>	<u>4,469,089</u>	<u>2,876,900</u>	<u>1,592,189</u>	<u>2,393,260</u>
PUBLIC SAFETY					
Police department	10,050,381	10,157,791	6,309,474	3,848,317	6,251,675
Fire department	4,314,282	4,319,282	2,991,109	1,328,173	2,641,665
Ambulance	3,268,675	3,268,675	2,115,220	1,153,455	2,056,339
Emergency government (COVID-19)	-	-	117,380	(117,380)	-
Inspections	883,600	883,600	585,333	298,267	594,219
Total Public Safety	<u>18,516,938</u>	<u>18,629,348</u>	<u>12,118,516</u>	<u>6,510,832</u>	<u>11,543,898</u>
TRANSPORTATION AND STREETS					
Engineering	1,364,111	1,364,111	891,777	472,334	894,035
Department of public works	6,963,084	6,963,084	4,444,917	2,518,167	4,946,725
Total Transportation and Streets	<u>8,327,195</u>	<u>8,327,195</u>	<u>5,336,694</u>	<u>2,990,501</u>	<u>5,840,760</u>
SANITATION, HEALTH AND WELFARE					
Garbage and refuse collection	929,000	929,000	616,239	312,761	604,223
NATURAL RESOURCES/RECREATION					
Parks and recreation	3,074,171	3,074,171	1,326,860	1,747,311	1,211,790
OTHER FINANCING USES					
Transfers out	-	-	-	-	310,000
TOTAL EXPENDITURES AND OTHER FINANCING USES					
	<u>\$ 35,145,277</u>	<u>\$ 35,428,803</u>	<u>\$ 22,275,209</u>	<u>\$ 13,153,594</u>	<u>\$ 21,903,931</u>

CITY OF WAUSAU, WISCONSIN
GENERAL FUND
SUMMARY OF BUDGET MODIFICATIONS
Period Ended August 31, 2020

BUDGET REVENUES RECONCILIATION

2020 ADOPTED BUDGET	\$ 35,080,735
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BUDGET EXPENDITURES RECONCILIATION

2020 ADOPTED BUDGET	\$ 35,145,277
Elections - Budget carryover from 2019	74,173
Fire department - Budget carryover from 2019	5,000
Police department - Special events staffing	135,000
Police department - Physical therapy services for police department	20,000
Unclassified - Net settlement of property tax challenges by US Bank N.A.	<u>14,353</u>

2020 MODIFIED BUDGET	<u>\$ 35,393,803</u>
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