JOINT FINANCE & HUMAN RESOURCES COMMITTEES

Date and Time: Tuesday, September 27, 2022 @ 5:30 pm., Council Chambers
Finance Members Present: Lisa Rasmussen, Sarah Watson, Carol Lukens, Doug Diny
HR Members Present: Tom, Kilian, Gary Gisselman, Dawn Herbst
Members Excused: Becky McElhaney (HR), Michael Martens (Finance & HR)
Others Present: Maryanne Groat, Ben Bliven, Bob Barteck, Eric Lindman, Matt Barnes, Anne Jacobson, Jeremy Kopp, Katie Rosenberg, Chad Henke, Mary Goede

The Finance Committee was called to order by Chair Lisa Rasmussen.

Both the Chair and Vice Chair of the HR Committee were absent. Nominations were taken for a temporary chair by the clerk. Tom Kilian nominated Dawn Herbst, seconded by Gary Gisselman and a unanimous ballot designated Herbst as temporary Chair for HR. The HR Committee was called to order by Dawn Herbst.

Discussion and Possible Action Approving 2023 Health, Dental, Vision and Supplemental Insurance Plan

Anne Keenan, Interim HR Director, explained there are currently two plans: 1) Premier Plan which encompasses Aspirus, Marshfield Clinic, Ascension, UW Health, and Mayor Clinic; and 2) Simply One which is Marshfield Clinic only. She indicated everything has stayed the same including deductibles and out-of-pockets. The difference is the employer and employee rate increase of 9.5%, which was negotiated as maximum last year when signing the two-year contract. She noted if we had gone to market and had not had the protection of the 9.5%, we would be looking at a 12 to 15% increase. The difference for employees this year versus last year for the Premier Plan, a single is an additional $8.02 a month and family cost will be $24.72 per month. For the Simply One, a single will be an additional $6.40 a month and family cost will be $19.70 per month. There are no additional increases for Dental, Vision, and Supplement.

HR Vote:
Motion by Kilian, second by Gisselman to approve the 2023 Health, Dental, Vision and Supplemental Insurance benefit plans as presented. Motion carried 3-0.

Finance Vote:
Motion by Diny, second by Lukens to approve the 2023 Health, Dental, Vision and Supplemental Insurance benefit plans as presented. Motion carried 4-0.

Adjourn HR

Motion by Gisselman, second by Kilian to adjourn the HR Committee. Motion carried unanimously. HR adjourned at 5:35 pm.

Finance continued.

Minutes of the previous meeting(s): (9/13/22)

Motion by Lukens, second by Watson to approve the minutes of the previous meeting. Motion carried 4-0.

2021 Audit Presentation - Clifton Larson Allen

Stewart Randal, and Jon Trautman with Clifton Larson Allen (CLA), reviewed the financial statements and results of the audit. CLA came in with an unmodified opinion, which is the best you can have and means that the financial statements reflect the financial position of the city as of December 31, 2021. There were no significant changes to the accounting policies of the city and no difficulties encountered in performing the audit.

The full report and/or recommendations can be viewed at: https://www.youtube.com/watch?v=-_aMqAeukiU

Discussion and possible action 2023 Business Improvement District operating plan

Lisa Rasmussen stated every year the BID Board drafts a plan whereby they agree to charge themselves for certain things. The plan is in the packet with a map that delineates the district and those participating members set a budget for themselves.

Motion by Diny, second by Watson to approve the 2023 BID Operating Plan. Motion carried 4-0.

<u>Discussion and possible action regarding Resolution hiring Booth Management Consulting for ARPA contract and related budget modification</u>

Rasmussen explained this is to engage the services of a professional firm to manage the subrecipients of ARPA grants to ensure both the subrecipients and the city are in compliance with the requirements. She indicated this will be funded from reserves rather than ARPA funds.

Maryanne Groat commented with the magnitude of the ARPA funds and required reporting it is an investment well worth it and will also help us manage our other grants better.

Motion by Watson, second by Lukens to approve the resolution and related budget modification. Motion carried 4-0.

<u>Discussion & possible action approving a budget modification for completing Supplemental Site Investigation Work and a Remedial Action Options Report (RAOR) for 1300 Cleveland Ave</u>

Lisa Rasmussen indicated the memo in the packet states the DNR has requested some additional research to classify some ground water issues. She pointed out an important error was found in that information where it stated, "industrial standard" which has now been corrected to "non-industrial standard." She noted the Council agreed and promised the neighborhood the city would endeavor to clean it up to residential standard, not industrial. This budget modification will enable us to further the process with the cleanup and the funds to cover the costs would come from the Environmental Fund.

Carol Lukens asked for clarification of the terminology as to whether "non-industrial" was the same as "residential." Eric Lindman responded there are only two classifications: industrial or non-industrial, which is everything else.

Tom Kilian stated this item has two components, one is the supplemental testing for the PFAS in the ground water, which he totally supports. The other is for the ROAR funding which he requested not be approved at this time. He felt it would be premature and not in the city's best financial interests. He explained with a ROAR it is better to have a clear idea of exactly how that land will be used in terms of specific development and design. There was an enormous amount of public feedback that those in the neighborhood and most of the city do not want this back to industrial use. What we do not know with any degree of detail is what the public wants that is positive re-use and we need that public input. He did not think they should pull the trigger on the ROAR now because in a couple months there may be a better idea of what to do with that non-industrial land use. He requested the public input session to be held next month also provide language translation/interpretation services where needed.

Kilian indicated he called the EPA this morning to check on Brownfield Grants which are supposed to be used in areas just like this. He sent preliminary information from the DNR data base to them and the individual he spoke to is going to look at it to see if this site might be eligible, which could be up to $1 million for remediation. He suggested they consider DNR re-use loans and grants, as well. He reiterated now is not the time for the ROAR, we need public input first. He stated Mr. Thompson form the DNR indicated they could request an extension from the department siting the cause for the delay and expected date of submittal.

Rasmussen stated it is $26,000 which is a fairly small amount of money to keep that water testing moving forward, although if there is not an issue with the timeline, they certainly could delay action until we know more. Sarah Watson suggested separating them out. Lindman stated his understanding from Council was to move this forward, but there wasn't a use for it yet. He explained there are two things that will dictate the costs for remediation, one is the zoning and the other is the actual use. They could take the path right now without a use to clean it up to non-industrial standards, which would include removal of soils, capping part of it, and a cap management plan. Then if anything ever comes in to be developed there would have to be an amendment to the cap management plan.

Motion by Diny, second by Watson to approve moving forward with Tasks 1 -4 addressing PFAS groundwater testing and delay Tasks 5 -8 (ROAR); and direct staff to pursue the grant opportunity. Motion carried 4-0.

<u>Discussion and possible action regarding sole source purchase with Flock Safety for police automated license plate readers and related technology for a one year contract with future renewals expected</u>

Lisa Rasmussen stated the committee originally ranked this item for ARPA and it was ranked by the CIP Committee. The Police Department was subsequently awarded a grant from the State which is allowing them to purchase these items without earmarking CIP funding or spending ARPA.

Motion by Diny, second by Lukens to approve the sole source purchase with Flock Safety. Motion carried 4-0.

<u>Discussion and possible action regarding accepting the FEMA Staffing for Adequate Fire and Emergency Response SAFER Grant for the hiring of nine firefighters for a 3 year period - $3,164,763</u>
Lisa Rasmussen commented this is the best news the committee has received; the Fire Chief has been awarded the grant to staff up to full force for three years.

Motion by Watson, second by Diny to accept the grant. Motion carried 4-0.

<u>Discussion and possible action regarding General Fund Financial Reports March - April 2022</u>
Deferred to a future meeting.

<u>Set Budget Meetings October 11, 19 and 20</u>
Rasmussen the general budget presentation would happen at the October 11^{th} meeting, followed by two more special budget sessions of October 19^{th} & 20^{th}. She noted if we are waiting for any other numbers after that it can be taken care of at the regular October 25^{th} Finance meeting. The Budget Hearing will take place at the November 9^{th} Council meeting.

<u>Adjourn Finance</u>
Motion by Lukens, second by Watson to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:43 pm.