CITY OF WAUSAU 2021 SUPPLEMENTAL BUDGET REQUESTS

					COSTS				REVENUES						
DEPARTMENT	DEPT PRIORITY	DESCRIPTION	ONE TIME OR RECURRING	FTE	PERSONNEL	CONTRACTUAL SERVICES	SUPPLIES EXPENSE	TOTAL	AMOUNT	FUNDING SOURCE	NET BUDGET IMPACT	Deferred	Recommended	*ESTIMATED* ASSESSED TAX RATE IMPACT	COMPOSITE SCORE
Salary Study	High	Option 3 - additional step	Ongoing		21,600				6,757	Water/Sewer CDA etc	14,843		14,843	$ 0.0053	
Police Department	High	Mental Health Evaluation	Ongoing			10,000		10,000			10,000		10,000	$ 0.0034	62.5
Public Works	Critical	Motor Pool Contracted Services	Ongoing			120,000		120,000	120,000	Motor Pool Fund	-		-	$ -	62
Police Department	High	Special Events Staffing	Ongoing		135,000			135,000			135,000	**75,000**	60,000	$ 0.0213	61.75
Police Department	High	Physical Therapy/Athletic Training	Ongoing			25,000		25,000			25,000		25,000	$ 0.0089	60.5
Assessment	Critical	1 FTE Property Appraiser	Ongoing	1.00	77,277			77,277			77,277	77,277	-	$ -	56.25
Public Works	Critical	2 way radios	One Time				30,000	30,000	30,000	Motor Pool Fund	-		-	$ -	54.75
Police Department	High	Social Media Videographer	Ongoing	1.00	69,035			69,035			69,035	**42,500**	26,535	$ 0.0095	50.25
Public Works	High	Additional Street Maintainer	Ongoing	1.00	70,000			70,000			70,000	**70,000**	-	$ -	48.75
Parks	High	Recreation Supervisor	Ongoing	0.60	53,104			53,104			53,104	**53,104**	-	$ -	47.75
Public Works	Critical	Preservation Coordinator	Ongoing	0.50	32,000			32,000			32,000	**32,000**	-	$ -	42.75
Parks	High	Update Recreation Plan	Every 5 Years			20,000		20,000	20,000	Encumber 2020 savings	-		-	$ -	39
			Totals	***4.10***	***$ 436,416***	***$ 175,000***	***$ 30,000***	***$ 641,416***	***$ 170,000***		***$ 486,259***	***$ 349,881***	***$ 136,378***	***$ 0.048363***	

CITY OF WAUSAU
2021 BUDGET PUBLICATION MODIFICATIONS

GENERAL FUND		
110.000000000003081110 - GENERAL PROPERTY TAXES	REVENUE	116,378
SALARY STUDY - ADDITIONAL STEP INCREASED VARIOUS DEPTS		14,843
POLICE MENTAL HEALTH AND PHYSICAL THERAPY		
110.000000000030092560 - OTHER SPECIAL SERVICES	EXPENSE	35,000
POLICE - SPECIAL EVENTS FUNDING		
110.000000000033091250 - WAGES-TEMPORARY-REGULAR	EXPENSE	60,000
POLICE - VIDEOGRAPHER		
110.000000000033091210 - WAGES	EXPENSE	26,535
PARKS		
110.000000000130092190 - PROFESSIONAL SERVICES	EXPENSE	20,000
MOTOR POOL FUND EXPENSES		
170.000000000150098155 - DPW MOTOR POOL PURCHASES	EXPENSE	30,000
170.000000000150092490 - SUNDRY REPAIR/MAINTENANCE SERV	EXPENSE	120,000
TAX INCREMENT DISTRICT TWELVE		
MALL REDEVELOPMENT		
241.000000000250398230 - STREET IMPROVEMENTS	EXPENSE	1,200,000
241.000000000250197200 - DEVELOPER GRANTS AND LOANS	EXPENSE	3,500,000
241.000000000250089120 - PROCEEDS FROM NOTES	REVENUE	4,700,000
TAX INCREMENT DISTRICT EIGHT		
ELIMINATE 2021 WOZ DEVELOPER PAYMENT		
146.000000000348497200 - DEVELOPER GRANTS	EXPENSE	(335,000)

CITY OF WAUSAU SUPPLEMENTAL BUDGET REQUEST FORM

Department: Parks, Recreation & Forestry

Project/Spending Description: Westside Master Plan

☐ Ongoing Project ☒ Onetime Purchase/Expense

Department Priority: ☐ Critical ☒ High ☐ Medium ☐ Low

REQUESTED SUPPLEMENTAL FUNDING

EXPENSES	DESRIPTION	FTE	AMOUNT
Personnel Services			
Contractual Services	Consultant will be hired to complete the study		$80,000
Supplies and Expenses			
Building Materials			
Fixed Charges			
Capital Outlay			
Total			$80,000

REVENUES	DESCRIPTION		AMOUNT
Grants and Aids			
Public Charges for Services			
Other Revenue	County funding in 2021 CIP Community Development Fund		$50,000 $30,000
Total			$80,000

PURPOSE/DESCRIPTION OF REQUEST:

To develop a Master Plan for Marathon Park, West St and UWSP-Wausau Campus that will be used to guide the uses and economic development of the area into the future. The plan will embrace the historical significance of the park while identifying opportunities to enhance the park and redevelop the surrounding area.

Updating the Westside Master Plan is #3 on County Administration's 2020 work plan. It is also identified in the County Comprehensive Outdoor Recreation Plan from 2020. The previous Community Development Director suggested that the City become a partner in the development of the study to help guide the uses of a redeveloped West St and UWSP campus area to enhance the City economically and aestetically.

SERVICE IMPLICATIONS:

Marathon Park does and will continue to provide opportunities for all to be active and a gathering place for our community. New businesses or housing in the redeveloped areas would directly impact residents. Park planning will identify efficiencies to operation, enhanced community resources. Marathon Park is utilized for the Wisconsin Valley Fair and the study may identify other large uses for the entire year as well as increased commercial or residential use of West St.

OUTCOMES/REVIEW: *(HOW WILL YOU MEASURE SUCCESS OF PROJECT)*

We will measure success with a comprehensive usable plan that will then result in increased/ enhanced development, enhanced use of the park and suggestions for funding and partnership options.

IMPLEMENTATION TIMETABLE:

Study will be completed by December of 2021.

CITY OF WAUSAU
2021 BUDGET ANALYSIS- LEVY DEPENDENT FUNDS

	2021 EXECUTIVE BUDGET	ADJUSTMENTS	2021 PROPOSED BUDGET	2020 BUDGET	CHANGE INCREASE (DECREASE)	PERCENT CHANGE
GENERAL FUND						
Expenditures	$36,322,378	$136,378	$36,458,756	$35,135,277	$1,323,479	3.767%
Revenues	16,292,208		16,292,208	16,063,986	228,222	1.421%
Fund Balance Application	-		-	207,897	(207,897)	-100.000%
Fund's Net Levy Requirement	20,030,170	136,378	20,166,548	18,863,394	1,303,154	6.908%
RECYCLING FUND						
Expenditures	759,710		759,710	711,607	48,103	6.760%
Revenues	147,800		147,800	147,600	200	0.136%
Fund Balance Application	25,000		25,000	-	25,000	
Fund's Net Levy Requirement	586,910		586,910	564,007	22,903	4.061%
COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT FUND						
Expenditures	1,312,415		1,312,415	1,395,170	(82,755)	-5.932%
Revenues	869,875		869,875	1,512,056	(642,181)	-42.471%
Fund Balance Application	178,308		178,308	(384,886)	563,194	-146.327%
Fund's Net Levy Requirement	264,232		264,232	239,232	25,000	10.450%
DEBT SERVICE FUND						
Expenditures	11,838,034		11,838,034	12,457,795	(619,761)	-4.975%
Revenues	7,715,034		7,715,034	7,699,435	15,599	0.203%
Fund Balance Application	-		-	635,360	(635,360)	-100.000%
Fund's Net Levy Requirement	4,123,000		4,123,000	4,123,000	-	0.000%
CAPITAL PROJECT FUND						
Expenditures	4,295,499		4,295,499	3,551,442	744,057	20.951%
Revenues	3,801,800		3,801,800	3,104,577	697,223	22.458%
Fund Balance Application	-		-	-	-	0.000%
Fund's Net Levy Requirement	493,699	-	493,699	446,865	46,834	10.481%
CENTRAL EQUIPMENT AND FACILITY CAPITAL FUND						
Expenditures	552,404		552,404	490,500	61,904	12.621%
Revenues	-		-	-	-	0.000%
Fund Balance Application	-		-	15,500	(15,500)	-100.000%
Fund's Net Levy Requirement	552,404		552,404	475,000	77,404	16.296%
METRO RIDE FUND						
Expenditures	3,668,131		3,668,131	3,644,811	23,320	0.640%
Revenues	2,778,239		2,778,239	2,399,216	379,023	15.798%
Fund Balance Application	-		-	131,254	(131,254)	-100.000%
Fund's Net Levy Requirement	889,892		889,892	1,114,341	(224,449)	-20.142%
PARKING FUND						
Expenditures	727,759		727,759	1,608,858	(881,099)	-54.765%
Revenues	577,759		577,759	800,750	(222,991)	-27.848%
Fund Balance Noncash Depreciation	-		-	703,000	(703,000)	0.000%
Fund's Net Levy Requirement	150,000		150,000	105,108	44,892	42.710%
WAUSAU DOWNTOWN AIRPORT FUND						
Expenditures	443,874		443,874	458,191	(14,317)	-3.125%
Revenues	146,200		146,200	148,000	(1,800)	-1.216%
Fund Balance & Noncash Depreciation	152,000		152,000	185,191	(33,191)	-17.923%
Fund's Net Levy Requirement	145,674		145,674	125,000	20,674	16.539%
ANIMAL CONTROL						
Expenditures	229,074		229,074	223,690	5,384	2.407%
Revenues	164,090		164,090	166,050	(1,960)	-1.180%
Fund Balance Application	19,737		19,737	16,893	2,844	16.835%
Fund's Net Levy Requirement	45,247		45,247	40,747	4,500	11.044%
TOTAL LEVY BEFORE INCREMENT	**27,281,228**	136,378	**27,417,606**	**26,096,694**	**1,320,912**	5.062%
City's Share of TIF Increment	3,126,981	18,026	3,142,612	3,449,306	(306,694)	-8.891%
TOTAL LEVY	**$30,408,209**	154,404	**$30,560,218**	**$29,546,000**	$1,014,218	3.433%
Assessed Value *ESTIMATE**	**$3,143,548,200**		**$3,143,548,200**	**$2,817,661,200**	**$325,887,000**	**11.566%**
Tax Rate Per $1,000 of Assessed Value	**$9.67321**		**$9.7215680**	**$10.486002**	**($0.76443)**	**-7.290%**
Equalized Value	**$3,345,281,800**		**$3,345,281,800**	**$3,075,863,100**	**$269,418,700**	**8.759%**
Tax Rate Per $1,000 of Equalized Value	**$9.08988**		**$9.135320**	**$9.6057590**	**($0.470439)**	**-4.897%**

CITY ATTORNEY

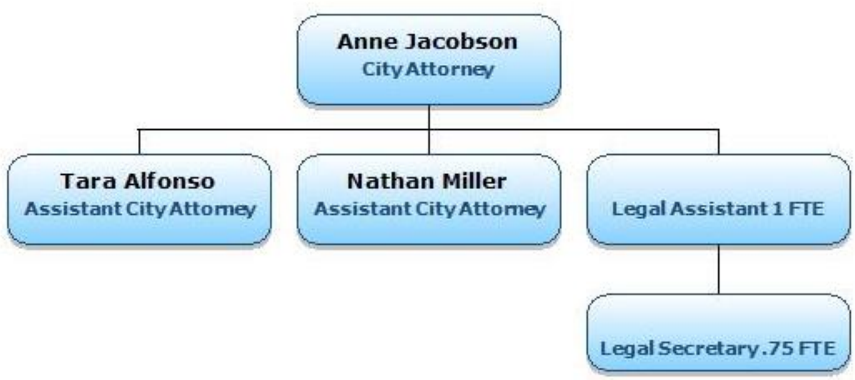
OUR MISSION:

The mission of the City of Wausau City Attorney's Office is to provide the highest quality legal services to the Mayor and City Council, as well as to the standing Council Committees, City boards and commissions, and the departments that comprise the City government in furtherance of the economic development, public health, safety and welfare of the community.

DEPARTMENTAL RESPONSIBILITIES:

Few small law offices can match the breadth and range of the legal practice of the City Attorney's office. Through its three attorneys and two administrative assistants/paralegals, the office handles all legal aspects of municipal representation for the City of Wausau providing representation and legal advice to its elected and appointed officials, 16 City departments and divisions, and over 30 Boards, Committees, and Commissions. Among its many responsibilities, the City Attorney's Office handles real property matters such as land acquisitions and dispositions, annexations, alley and street vacations or abandonments, and easements; the negotiation, drafting and review of contracts such as goods and services contracts, inter-governmental agreements, public works contracts, and leases; collection of past due rents, invoices, and personal property taxes; administration of claims against the City; and, various employee and other employment related matters. The three office attorneys litigate cases, or supervise the litigation of cases by outside counsel, in federal, state circuit and appellate court, municipal court and as well as numerous administrative forums. Litigation includes: defense of the City related to allegations of federal rights, public records and open meeting violations; defense of tort claims; the prosecution of municipal offenses such as traffic enforcement, Operating while Intoxicated (1st) cases, housing code, dangerous animal, public disturbances, shoplifting/theft, alcohol violations enforcement, and zoning, fire, and other ordinance violations. Services also include preparing ordinances, providing City departments and officials with legal advice and opinions, and advising on policy development and implementation. Most City programs and operations entail some legal staff involvement.

ORGANIZATIONAL STRUCTURE:



STAFFING LEVELS:

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
TOTAL	4.75	4.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.25

ACCOMPLISHMENTS:

Interesting Data (Period 7/31/2019 – 7/31/2020)

Provided advice, research, opinions on 180 requests for legal review (closed as of 7/31/2020)
Prosecuted 382* contested municipal court cases (closed as of 7/31/19)
Processed 17 tort claims (water damage, slip and fall, property damage, etc.) filed against City
*Due to COVID-19, courts closed from mid-March to end of June

Pending Litigation

Settled commercial tax litigation in Walgreens and US Bank and successfully defended challenge to Mall assessment
Continuation of Commercial Tax Litigation in (Regal Beloit intervened in Dept. of Revenue appeal)
Dakota Intertek – suit naming City for breach of contract – Appellate Court
One housing discrimination complaint
Three condemnation-related suits
Defense in three civil matters-property damage, sewer back-up, adverse possession in suit in which city is a secured lender
City of Wausau v. Danielle Fischer (currently pending in Wisconsin Court of Appeals on review)

Ordinances

Amend "snowball" ordinance
Amend Title 13 to align current practices with ordinances
Amend chapter 10 to implement downtown parking changes, and reorganized and confirmed No Parking and Handicapped Parking
Amend Chapter 12.40 to update street excavations and the permitting procedure
Amendments to permit expanded outdoor dining service due to COVID-19
Amendments to permit expanded outdoor alcohol service due to COVID-19
Ordinance prohibiting trespassing in City parking lots or ramps

Other

Completed acquisition, installation of Municode for electronic management of accessible, online, updated Code
Worked continuously on COVID-10 related impacts on local government as it related to interpreting state and local orders, prepared Emergency Declaration and multiple Orders, consulted on COVID-19 related policies affecting employees, amended Council Rules to allow for virtual participation in open meetings
Worked with Police Department to review/revise policies regarding administration and use of polygraph exams in hiring, and a city-wide towing policy for evidence, abandoned and non-consensual tows
Began review of Intergovernmental Agreement with the County regarding CCITC, joining park services for clarification, efficiency

GOALS AND OBJECTIVES:

Increase proactive and preventive legal advice and counsel.
Action Item: Present staff training on contracts, and staff and elected official training on Open Records Law, Open Meetings Law
Prepare Office Ethics Guidelines

Continue to streamline current procedures to increase efficiency:
Action Item: Paralegal training for support staff for advanced litigation support
Cross training in pursuit of succession planning

Facilitate communication between and among our client departments and council
Action Item: Continue to promote knowledge and use of legal review plan among departments
Continue weekly legal update meetings with Mayor
Cover attendance at all meetings of standing committees