



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department Committee, Agency, Corporation, Quasi-Municipal Corporation or Sub-unit thereof.

Notice is hereby given that the CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the:	CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE OF THE CITY OF WAUSAU
Date/Time:	Thursday, May 12, 2022 at 5:15 p.m. 5:30 p.m.
Location:	City Hall (407 Grant Street, Wausau WI 54403) - COUNCIL CHAMBERS
Members:	Doug Diny, Gary Gisselman, Chad Henke, Lou Larson, Lisa Rasmussen

AGENDA ITEMS FOR CONSIDERATION

1. Select a Chairperson and Vice Chairperson for 2022-2024 term.
2. Establish regular meeting date and time for 2022-2024 term.
3. CONSENT AGENDA (Any item can be removed from the Consent Agenda at the request of a Committee member.)
 - A. Approval of minutes of the April 14, 2022 meeting.
 - B. Action on Stormwater Maintenance Agreement with PIP JV LLC at 2025 County Road U.
 - C. Action on Utility Easement with Christiana Gandy and Zachary Gandy at 109 Freedom Way.
4. Discussion and possible action on amending Wausau Municipal Code Section 10.48.090 Annual and monthly permits.
5. Discussion and possible action on authorizing the modification of fees to the City of Wausau Fees and Licenses Schedule adopted pursuant to Wausau Municipal Code 3.40.010(a).
6. Discussion and possible action on amending Wausau Municipal Code Section 10.48.120 Violations.
7. 2021 MS4 Annual Report and Compliance Update.
8. Construction update for 2022 projects.

Adjournment

Members of the public who do not wish to appear in person may view the meeting live over the internet, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail lori.wunsch@ci.wausau.wi.us with "CISM public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, if agendized, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

This Notice was posted at City Hall and transmitted to the Daily Herald newsroom on 05/05/22 @ 9:30 a.m. Questions regarding this agenda may be directed to the Engineering Department at (715) 261-6740.

It is possible that members of and possibly a quorum of the Common Council and/or members of and possibly a quorum of other committees of the Common Council of the City of Wausau may be in attendance at this meeting to gather information. No action will be taken by any such groups at this meeting other than the committee specifically referred to in this notice.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

Distribution List: City Website, Media, Committee Members, Mayor, Council Members, Assessor, Attorney, City Clerk, Community Development, Engineering, Finance, Inspections, Park Dept., Planning, Public Works, County Planning, Police Department, Wausau School District, Becher Hoppe Associates, REI, Judy Bayba, Scholfield Group, Clark Dietz, Inc., Brown and Caldwell.

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Date of Meeting: April 14, 2022, at 5:15 p.m. in the Council Chambers of City Hall.

Members Present: Lisa Rasmussen, Lou Larson, Tom Neal, James Wadinski
By WebEx: Deb Ryan

Also Present: Eric Lindman, Allen Wesolowski, TJ Niksich, Cord Buckner, Tara Alfonso
By WebEx: Sarah Watson, Mark Thompson – MTS LLC

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Noting the presence of a quorum, at approximately 5:15 p.m. Chair Rasmussen called the meeting to order.

Approve minutes of the March 10, 2022 meeting

Neal moved to approve the minutes of the March 10th meeting. Larson seconded and the motion carried unanimously 5-0.

Public Hearing: Vacating and discontinuing excess public right-of-way located on the east side of 17th Avenue, abutting the west property line of 1607 Chellis Street, the south property line of 1427 Lake Street, and a portion of the south property line of 1425 Lake Street

Gizo Ujarmeli, 920 Hamilton Street, represents Wausau Real Estate LLC. He is the owner of the property at 1427 Lake Street. He has an accepted offer on 1607 and 1601 Chellis Street, contingent upon today's hearing.

There were no further comments, and the public hearing was closed.

Discussion and possible action on vacating and discontinuing excess public right-of-way located on the east side of 17th Avenue, abutting the west property line of 1607 Chellis Street, the south property line of 1427 Lake Street, and a portion of the south property line of 1425 Lake Street

Larson questioned why the offer was contingent. Ujarmeli explained the offer is contingent upon approval of the vacation. If the vacation is approved, he will purchase the other two lots and will be able to have a connection.

Neal moved to approve. Seconded by Wadinski.

Larson put this out on the neighborhood page and was surprised more people did not appear. He is reluctant to support this. While he feels it is nice to have development and tax dollars, the other side of him wonders if this will end up being another sore thumb like the developments along Thomas Street. He will support this due to the fact there were no more responses from citizens. Rasmussen added that planning and zoning would most likely be considered regarding the development.

There being a motion and a second, motion to approve carried unanimously 5-0.

Discussion and possible action on Preliminary Resolution to hold a public hearing to vacate and discontinue a public walkway abutting 3317 Polzer Drive, 3311 Polzer Drive, 3312 Wildwood Lane, and 3318 Wildwood Lane

Wesolowski stated residents came forward regarding this vacation. The petition has been signed by all abutting property owners. At this point, the City does not have any plans to put in a walkway.

Wadinski moved to approve. Seconded by Larson and the motion carried unanimously 5-0.

Discussion and possible action on parking restrictions on the north side of Cedar Street between North 3rd Avenue and North 4th Avenue

With cars parked on both sides of the street and particularly in the winter, there has been difficulty with snowplows getting through and trash collection. Even when church is not in session, parking is an issue.

Wesolowski stated there is currently a loading zone sign which is not in ordinance. The initial request from Alder Watson was to have no parking on the entire north side of Cedar Street between 3rd and 4th Avenue. Buckner and Wesolowski have reviewed this and talked with the church. There is a need for the loading zone. Staff recommends keeping the loading zone signage and placing it into ordinance. Staff also recommends adding no parking back to corner from the east side of the loading zone to the corner as traffic can have a higher speed coming off 3rd Avenue. Cars parked in this area could make it difficult and could create a sight distance issue.

Rasmussen asked if it was possible to do two things; codify the pedestrian drop off and pick up area as this is the entrance into the church to use the elevator and consider restricting parking on the north side of Cedar Street between November 1 and April 1. Watson advocated for restricting parking on the north side during the winter months because of plowing and snow accumulation.

Wesolowski stated staff recommends having no parking here to corner year-round. No parking in the winter from the west side of the loading zone to 4th Avenue would be up to the committee. Rasmussen noted it has been helpful in other neighborhoods and asked the committee's thoughts on preserving the 15-minute loading zone year-round and restrict the north side from November 1 and April 1.

Wadinski agrees with the loading zone and no parking here to corner but is hesitant about seasonal winter parking as it was not mentioned in the packet. Since the agenda wording was broad, Rasmussen felt seasonal parking could be considered as long as it is confined to the north side.

Neal moved to approve the loading zone delineation, no parking back to corner delineation, and adding no parking from November 1 to April 1 west of the loading zone. Larson seconded and the motion carried 4-1 with Wadinski the dissenting vote.

Discussion and possible action on Detour Agreement with WisDOT regarding Project ID 6999-12-71, CTH U Bridge over USH 51

Rasmussen explained that last fall an over height vehicle struck the underside of the bridge and damaged a number of supports. The DOT will have to take the bridge out of service and make necessary repairs. Wesolowski stated the on ramp to USH 51 south at Hwy K will be closed and the DOT needs to detour traffic. The detour will be Business 51 southbound through the Campus Drive intersection, up Merrill Avenue and down the Hwy U ramp. The DOT is asking for permission to route Hwy K traffic and the on-ramp traffic. They would agree to maintenance during the closure. They will log the roads before and if there is any excess wear, they will fix it.

Wadinski moved to approve the detour as requested. Neal seconded and the motion carried unanimously 5-0.

Rasmussen noted the need to watch the traffic flow to make sure there is not a tremendous impact to adjacent properties. Wesolowski added that USH 51 will be down to one lane of traffic in each direction during the construction period.

Discussion and possible action on proposed 2023 Street Construction Projects and Five-Year Plan

Wesolowski presented the 2023 to 2027 plan. For 2023, the previous plan did include 10th Avenue and Grant Street. Henrietta Street was originally scheduled for 2025 but was moved up to 2023. Jackson Street was removed from 2023. Jackson Street was so deteriorated that DPW did a partial overlay. It has held together for the last two years so it has been removed from the list. 2024 remained the same with the exception of adding Stewart Ave, which will be funded by the DOT and TID 10.

Stark Street remains in 2025 and 8th Avenue was added. 2026 includes Randolph Street, 3rd Avenue and Eldred Street. This area has some of the worst watermain in the City as far as breaks, so it makes sense to complete 3rd Ave and Eldred at the same time as Randolph. 11th Avenue was pushed to 2027 and Fulton Street, 1st Street/River Drive were added. This can fluctuate, but staff would like to hold this schedule as it helps with future planning. Year 2023 is the most important to settle on as we need to start planning, especially with today's economy. We may be in a situation where the Water and Sewer Departments may have to preorder materials in June to have for next April/May.

Engineering applied for funding for 17th Avenue through the State LRIP program and we have secured \$400,000 of funding. The LRIP program is less intense than STP Urban funding as far as design. We will design it inhouse and go through the process. The construction cost is about \$1.2 million, so with the \$400,000 grant, we will have to come up with \$800,000. We do not want to turn away money but if we accept the \$400,000, we have a commitment to come up with \$800,000. That would wipe out 10th Avenue and Henrietta leaving only Grant Street in 2023. We could possibly look for ARPA funds for the other streets. Rasmussen feels 17th Ave would get a resounding cheer from the community as the road is very bad. If we were to request ARPA for a portion of a project, she feels it would make sense to request for the other three older streets and use bond borrowing for 17th. Replacing water and sewer and irradiating lead is a fit for ARPA and probably more prevalent in the other three streets. Wesolowski agreed and noted the costs on the 5-year plan do not include sewer, water, and storm sewer costs. We would have to find a way to offset the street costs. Rasmussen asked if any streets were in the census track where we could get Block Grant help. Per Wesolowski, Henrietta may be the only street.

Wesolowski indicated that 17th Ave came as a surprise. When we applied for LRIP funding for 17th Ave, the funding was supposed to be a 50/50 split. This is a state-wide competitive grant and there were only 39 projects throughout the state awarded money. The state decided to cap out the contribution amount to \$400,000. Rasmussen asked if there would be any cost savings from 2022 projects. Wesolowski replied we are already short in 2022 with the way the bids are coming in.

Ryan emailed a few weeks ago about the June 1 deadline for infrastructure through the state. She asked if some of the 5-year projects could be included in the June 1 application deadline. Wesolowski stated there were a couple of different deadlines. The Bipartisan Infrastructure has a 2022 deadline and a 2023 through 2026 deadline. The 23-26 deadline is what Ryan is referring to. Wesolowski is looking at submitting projects for that. However, there are stipulations; it has to be a collector or arterial street and it cannot be on a connecting highway. Only 17th Avenue would meet those stipulations. The 2022 deadline already passed, and he did put in an application for 18th Street from East Wausau Avenue to the high school. This project also has stipulations; it is a fast-track project and we do not know if we will get the funding. It would have to be bid later this year through the DOT process with funding incumbered next year. If we do get the funding, it would be 80/20. The MPO urged us to apply, but we do not know the funding level. The DOT will not know until May. Rasmussen noted that until the budget is finalized, street reconstruction projects can be shifted or delayed. It makes sense to her to move forward with a full list and if we find we are not funded or cannot meet the construction or spend down timeline, we can subsequently adjust. Wesolowski added that we are applying for all the funding we are aware of. For the 2022 cycle, only Wausau and the Village of Weston applied; for the 2023-2026 cycle other MPO communities will have funding requests.

Rasmussen believes that what is on the list needs to be done. Projects for 2024 were projects delayed two years ago. Doing the 2026 streets together makes sense but will have a robust system of detours. The entire area will be affected; Marathon Electric traffic will have to be rerouted. We cannot have a situation that impacts the school like the mess on 3rd Avenue.

Larson does not have a problem with the list but does have a problem that more streets cannot get fixed faster. He questioned the number of streets that will get overlaid with asphalt. He noted the intersection of Grand and Kent. He is surprised a motorcycle has not gone down because of the poor condition. Wesolowski stated the overlay budget this year is \$250,000 and includes the intersection of Grand and Kent. The intersection is concrete and typically the joints would be cut out and repaired with concrete; however, the intersection is too far gone. We will grind down the concrete and overlay the intersection. 6th Street from Forest Street to Scott Street will also be overlaid. We will also use some overlay money to mill 10th Street north of Townline with DPW to pave.

Rasmussen asked if we were only allowed to apply for reconstruction projects. Wesolowski does not believe so. The issue is we have to balance; we do not like to overlay older streets due to lead lateral replacements. Rasmussen feels we may have to coordinate since we wanted to do a partial lead lateral project with some ARPA funding. We should look at the pavement situation and underground utilities and coordinate around older streets. Lindman said that is what is driving the street list. We look at the pavement and maintenance of the infrastructure underneath it. We have the new lead and copper rule and will be putting together a lead service line replacement plan for the DNR. That will outline how we will replace lead lines, how many a year, and the approach of the \$80 million project. Discussion followed.

Neal said the list is thoughtfully constructed and we know there could shuffling if need be. Neal moved to approve the list as presented. Larson seconded and the motion carried unanimously 5-0.

Discussion and possible action on amending Wausau Municipal Code Section 10.10.020 Permitted Deviations

Neal feels this was explained well in the packet and moved to approve. Wadinski seconded and the motion carried unanimously 5-0.

Discussion and possible action on accepting dedication of right-of-way for Timber Trail Drive

Wesolowski explained a one lot CSM is proposed to sell off a portion of Timber Trail Drive. Dedicating this as right-of-way will preserve a corridor for the next phase of the subdivision. If the right-of-way is not dedicated and the lot sold, we would have to go back to the owner and request the right-of-way.

Neal moved to approve. Wadinski seconded and the motion carried unanimously 5-0.

Larson has received comments from citizens regarding City Hall and how the building looks terrible. The sign is discolored and there are black streaks from the windows. He asked if it was up to this committee to start moving forward to spruce up the building before it decays further. Lindman stated the new facilities manager is putting together a laundry list of projects such as power washing the outside, grates on the windows, and other projects around the building. Those will be packaged into CIP projects if large enough; otherwise, the operating budget would be used. Lindman does not know what will get done this summer with the budget we have. Larson feels the way the building looks reflects on the City. Rasmussen wants to have a discussion at Finance regarding a long-term facility maintenance plan.

Adjourn

Wadinski moved to adjourn the meeting. Neal seconded and the motion carried unanimously 5-0. Meeting adjourned at approximately 6:15 p.m.

Agenda Item No.

3B

STAFF REPORT TO CISM COMMITTEE – May 12, 2022

AGENDA ITEM

Action on Stormwater Maintenance Agreement with PIP JV LLC at 2025 County Road U

BACKGROUND

Viking Electric has constructed a light industrial distribution facility located at 2025 County Road U. This development consists of a new distribution building, paved parking lot and driveways, landscaping, and stormwater facilities. The parking lot, building and associated facilities will total approximately 2.7 acres.

To ensure properly functioning post-stormwater facilities year after year, the City requires the owner to sign a maintenance agreement, making the owner inspect and maintain the facilities on a biennial basis. The maintenance agreement is attached for your review.

FISCAL IMPACT

None

STAFF RECOMMENDATION

Staff recommends approval of the stormwater maintenance agreement.

Staff contact: TJ Niksich 715-261-6748

AGREEMENT FOR THE MANAGEMENT AND
MAINTENANCE OF A STORMWATER FACILITY

THIS AGREEMENT made this _____ day of _____, 2022, by and between the City of Wausau, a municipal corporation of the State of Wisconsin, hereinafter referred to as "CITY", and PIP JV LLC, a Wisconsin limited liability company, hereinafter referred to as "OWNER";

WITNESSETH:

WHEREAS, CITY has an interest in and an obligation for the development, management, and maintenance of stormwater facilities within the corporate limits of the City of Wausau, which interest and obligation is evidenced in CITY's stormwater management ordinance and in this agreement which is being entered into pursuant to that ordinance; and

WHEREAS, OWNER wishes to construct certain buildings on land in the City of Wausau, and as an inducement for CITY to grant to OWNER a permit to construct these improvements, OWNER wishes to enter into this agreement for the management and maintenance of a stormwater facility; and

Recording Area

Name and Return Address

City of Wausau Engineering Dept.
407 Grant Street
Wausau, WI 54403

PIN:

WHEREAS, the specific provision of the Wausau Municipal Code which provides for stormwater management is Chapter 15.56 of the Wausau Municipal Code, which code provides for the routine and extraordinary post construction maintenance of a stormwater management facility, and such a facility is being herein installed for the use and benefit of the development of OWNER's property, and this agreement will specifically provide for the management and maintenance of that stormwater facility.

NOW, THEREFORE, the parties hereto agree as follows:

1. That attached hereto, and incorporated herein by reference, is "Exhibit A," a map upon which there is located certain improvements and storm water facilities, which are the subject of this agreement.
2. OWNER specifically agrees to maintain the storm water facilities in accordance with the schedules and procedures set forth in "Exhibit B" attached hereto and incorporated herein by reference.
3. OWNER specifically grants CITY access to, from and across the property encompassed in "Exhibit A" in order to evaluate and inspect the pond and, in addition to the detention pond, any other stormwater facilities, which evaluation and inspection will, from time to time, be necessary in order to ascertain that the practices concerning management and maintenance are being followed pursuant to CITY's stormwater management ordinances; CITY shall maintain, as a public record, the results of all site inspections, and shall recommend any corrective actions required to bring the stormwater management practices into proper operating condition.
4. Upon notification to OWNER that maintenance deficiencies exist on property, any corrective actions shall be undertaken by OWNER within a time frame as set forth by CITY, which time frame will be reasonable; should OWNER not satisfactorily complete any directives of CITY, as identified in any inspection report or directive, within the time frame provided by CITY, then the parties agree that CITY shall complete any corrective actions and the cost of those actions, including any administrative charges, shall be paid in full by OWNER or, in lieu thereof, shall be placed as a special assessment on the tax rolls of all of the property described on "Exhibit A" pursuant to Wisconsin Statutes.

5. This agreement is being entered into pursuant to the provisions of Chapter 15.56 of the city ordinances of the City of Wausau, and the parties agree that OWNER will be bound by these provisions or any future amendments to these provisions or any separate provisions relating to stormwater management.
6. These covenants, agreements, and obligations provided for in this agreement shall travel with the land and be binding upon OWNER, its successors and assigns in perpetuity.

OWNER: PIP JV LLC

By: IPH Wausau LLC, Manager

By: Carli Brzezinski

By: Caroline Brzezinski, Manager

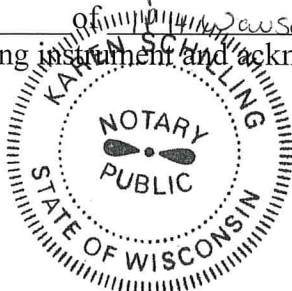
CITY OF WAUSAU:

By: _____
Katie Rosenberg, Mayor

By: _____
Kaitlyn Bernarde, Clerk

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me this 12th day of April, 2022, the above-named Caroline Brzezinski
and N/A of IPH Wausau LLC, to me known to be
the person(s) who executed the foregoing instrument and acknowledged the same.



Karen Schilling

Notary Public, Wisconsin

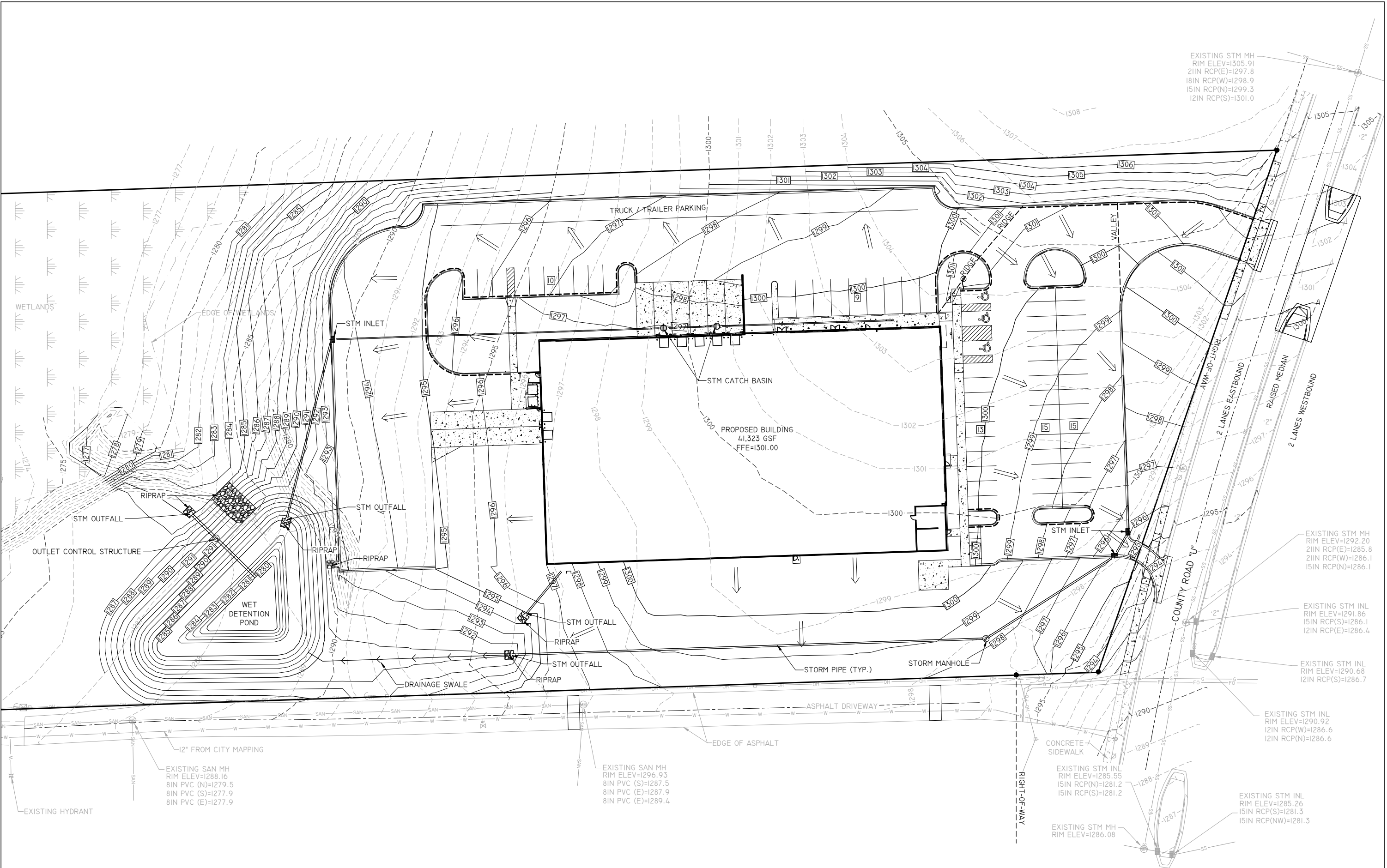
My commission: 7-6-24

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this _____ day of _____, 20__, the above-named Katie Rosenberg, Mayor,
and Leslie Kremer, Clerk of the City of Wausau, to me known to be the persons who executed the foregoing instrument
and acknowledged the same.

Notary Public, Wisconsin
My commission: _____

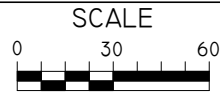
DRAWING FILE: P:\6900-6999\6927B - JAKNETTER ARCHITECTS - WITTER PROPERTY - LOT 1\DWG\EXHIBITS\6927B-EXHIBIT A.DWG LAYOUT: A
PLOTTED: MAR 16, 2021 - 10:23AM PLOTTED BY: TODD W



REI Engineering, INC.
4080 N. 20TH AVENUE
WAUSAU, WISCONSIN 54401
PHONE: 715.675.9784 FAX: 715.675.4060
EMAIL: MAIL@REIENGINEERING.COM



**CIVIL & ENVIRONMENTAL
ENGINEERING, SURVEYING**



DATE	REVISION	BY	CHK'D	DESIGNED BY: MEM	CHECKED BY: JJB
				SURVEYED BY: AJB, BDE	APPROVED BY: MEM
				DRAWN BY: TAW	DATE: 03/16/2021

GRADING & DRAINAGE EXHIBIT
VIKING ELECTRIC
COUNTY HIGHWAY "U"
WAUSAU, WISCONSIN

REI
REI No. 6927B
EXHIBIT A

EXHIBIT B
STORM WATER FACILITIES MANAGEMENT MAINTENANCE SCHEDULE & PROCEDURES
FOR
VIKING ELECTRIC
2025 COUNTY HIGHWAY U
CITY OF WAUSAU, MARATHON COUNTY, WI

PROPERTY LEGAL DESCRIPTION:

Lot 1 of Certified Survey Map Number 17923, recorded in Volume 87, on Page 38, as Document Number 1750197, filed in the Marathon County Register of Deeds Office; located in the Northeast 1/4 of the Northwest 1/4 of Section 22, Township 29 North, Range 7 East, City of Wausau, Marathon County, Wisconsin.

RESPONSIBLE PARTY:

The Owner, PIP JV, LLC, their successors, and assigns, shall inspect and maintain the following structural and/or non-structural measures.

MAINTENANCE SCHEDULE AND PROCEDURES:

Maintenance inspections by the Owner shall take place at a minimum of twice per year, following Owner's acceptance of the Project from the Site Contractor. Owner shall maintain a written inspection and maintenance log.

Maintenance and inspection shall be performed within the wet detention pond, the wet detention pond's outlet structures, on-site storm sewer, vegetated drainage swale and riprap.

1. DEBRIS: Removal of trash, debris, and noxious weeds should be done on a regular basis to maintain aesthetics and functionality of the wet detention pond, the wet detention pond's outlet structures, storm sewer, vegetated drainage swale and riprap on the site.
2. STORM AND OUTLET STRUCTURES: Remove accumulated sediment and/or debris from the outlet structures of the pond and storm sewer pipe.
3. VEGETATED DRAINAGE SWALE: Maintain free-drainage within the vegetated drainage swale on the site.
4. RIPRAP: Inspect riprap and replace as may be needed to maintain integrity and a clean appearance of riprap.
5. MOWING: Seasonally mow pond side slopes and embankments of the wet detention pond to promote aesthetics and control growth of weeds and woody vegetation.
6. WET DETENTION POND: A permanent pool depth of 5 feet has been designed for the pond. A sediment clean out cycle is recommended once the permanent pool depth is less than 3.5 feet in depth, which typically will have to be done every 10 to 20 years depending upon the cleanliness of the upstream source water.

Agenda Item No.

3C

STAFF REPORT TO CISM COMMITTEE - May 12, 2022

AGENDA ITEM
Action on Utility Easement with Christiana Gandy and Zachary Gandy at 109 Freedom Way
BACKGROUND
Sanitary sewer and water main were installed on this site with the development of Franklin Heights Subdivision. An easement was recorded when the plat was developed, however, the sewer and water mains were on the west side of the easement impacting Lot 48. This easement gives the City the right to maintain these lines in the future.
FISCAL IMPACT
None
STAFF RECOMMENDATION
Staff recommends approval.
Staff contact: Allen Wesolowski 715-261-6762

EASEMENT AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2022, by and between CHRISTIANA GANDY AND ZACHARY GANDY, husband and wife, as survivorship marital property, Grantors, and the CITY OF WAUSAU, a municipal corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, Grantee;

WITNESSETH:

That in consideration of the sum of one dollar (\$1.00) and other good and valuable consideration paid to Grantor by Grantee, receipt of which is hereby acknowledged, Grantor, has this day conveyed, transferred, and delivered unto Grantee a permanent easement and right-of-way and perpetual right to enter upon the real estate hereinafter described at any time to construct, reconstruct, maintain, inspect and/or repair sanitary sewer and watermain which may be constructed through and under the lands hereinafter described.

The permanent easement and perpetual right of entry is described as follows:

Recording Area

Name and Return Address

City of Wausau Engineering Department
407 Grant Street
Wausau, WI 54403

PIN: 291-2908-311-0029

Part of Lot 48, Franklin Heights Second Addition, being part of the Northeast ¼, Section 31, Township 29 North, Range 8 East, City of Wausau, Marathon County, Wisconsin described as follows;

That part of said Lot 48 contained within the following described parcel;

Commencing at the Northeast corner of said Lot 48, the point of beginning;

Thence S 88° 51' 18" W, along the North line of said Lot 48, 15.00 feet; thence S 00° 22' 53" E, parallel to the East line of said Lot 48, 230.94 feet; thence S 32° 39' 30" W, parallel to the Southeasterly line of said Lot 48, 325.00 feet; thence S 51° 30' 00" W, approximately 45 feet to the Southerly line of Lot 47, said Franklin Heights Second Addition; thence Easterly, along said Southerly line, to the Southeast corner of said Lot 47; thence N 00° 22' 53" W, along the East line of said Lot 47, approximately 152 feet to said Southeasterly line of Lot 48; thence N 32° 39' 30" E, along said Southeasterly line, 220.09 feet to said East line of said Lot 48; thence N 00° 22' 53" W, along said East line, 244.56 feet to said Northeast corner of Lot 48, the point of beginning.

In further consideration of this easement by Grantor, Grantee forever agrees to hold Grantor harmless from all damages, loss, or claims which may arise from the existence, use, and/or maintenance of said permanent easement. Grantee further agrees that it will attempt to return the disturbed lands subject to this easement to a similar condition which existed prior to the construction.

No buildings or structures except surface improvements such as, but not limited to, asphalt pavement, sidewalk, curb and gutter, etc. shall be constructed upon or across the permanent easement lands; nor shall large trees be planted upon the permanent easement lands, but small trees and shrubs not exceeding approximately eight feet in height at maturity are permitted.

Grantor covenants that it is lawfully seized and possessed of the real estate above described and that it will defend the title thereto against the lawful claims of all persons whomsoever.

This agreement shall run with the land, encumbering the property encompassed by the easement in perpetuity, and shall be binding upon and shall inure to the benefit of the parties hereto and to their respective successors and assigns.

IN WITNESS WHEREOF, this agreement has been duly executed the day and year first above written.

CITY OF WAUSAU BY:

Katie Rosenberg, Mayor

Christiana Gandy
Christiana Gandy

Kaitlyn A. Bernarde, Clerk

Zachary Gandy
Zachary Gandy

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this _____ day of _____, 2022, the above named Katie Rosenberg, Mayor, and Kaitlyn A. Bernarde, Clerk for the City of Wausau, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin
My commission expires: _____

NC
STATE OF WISCONSIN)
) ss.
COUNTY OF Wake MARATHON)

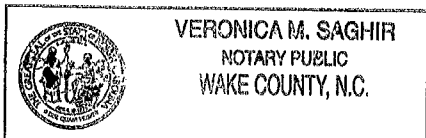
Personally came before me this 23 day of March, 2022, the above named Christiana Gandy, to me known to be the person who executed the foregoing instrument and acknowledged the same.



Veronica M. Saghir
Notary Public, Wisconsin NC
My commission expires: 08/25/2022

NC
STATE OF WISCONSIN)
) ss.
COUNTY OF Wake MARATHON)

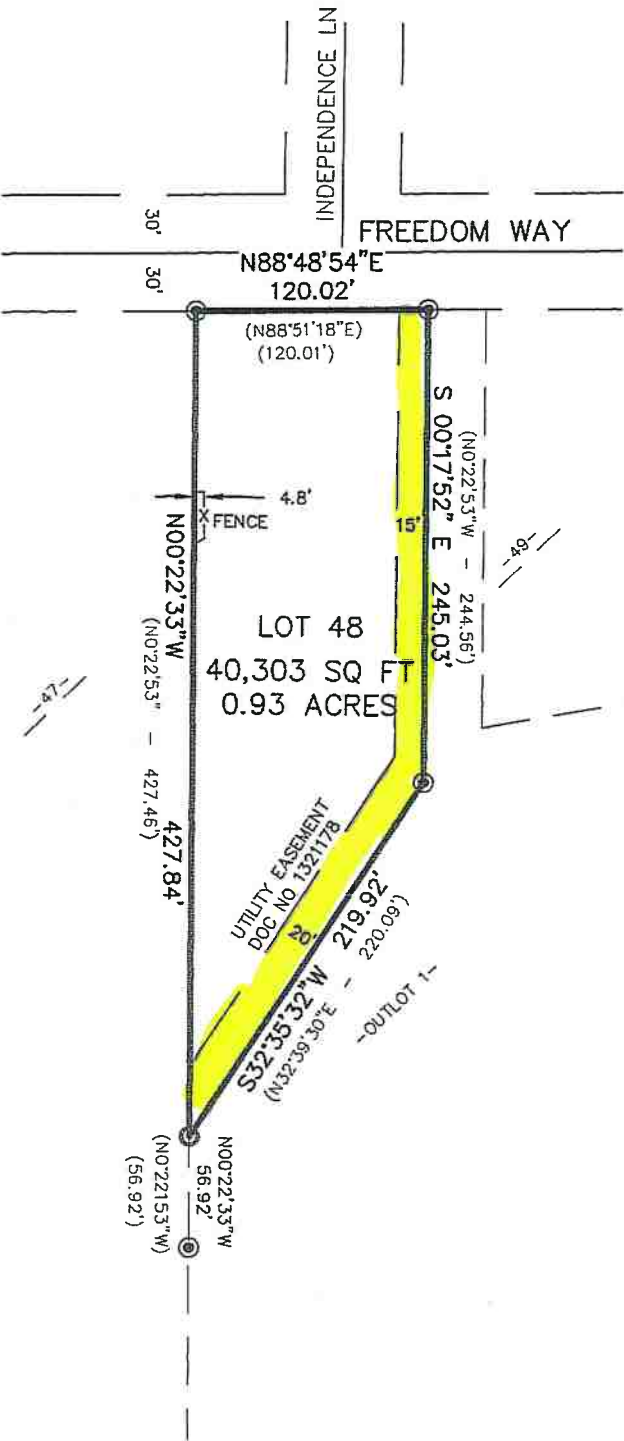
Personally came before me this 23 day of March, 2022, the above named Zachary Gandy, to me known to be the person who executed the foregoing instrument and acknowledged the same.



Veronica M. Saghir
Notary Public, Wisconsin NC
My commission expires: 08/25/2022

MAP OF SURVEY

OF ALL OF LOT 48 OF THE FRANKLIN HEIGHT SECOND ADDITION BEING PART OF THE NORTHEAST 1/4 OF SECTION 31, TOWNSHIP 29 NORTH, RANGE 8 EAST, CITY OF WAUSAU, MARATHON COUNTY WISCONSIN



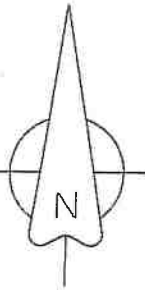
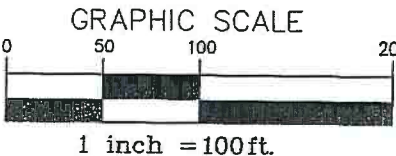
I, CHARLEY G BRINKMEIER, REGISTERED LAND SURVEYOR S-2517, DO HEREBY CERTIFY THAT BY THE DIRECTION OF FABIO CATAO I SURVEYED AND MAPPED LOT 48 OF THE FRANKLIN HEIGHTS SECOND ADDITION AS SHOWN HEREON. I FURTHER CERTIFY THAT THIS MAP IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY, AND THAT THIS SURVEY IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

ALSO THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER AE-7 OF THE WISCONSIN STATUTES.

Charley G. Brinkmeier
CHARLEY G BRINKMEIER S-2517
NOVEMBER 4 2021



- 3/4" X 18" RE-BAR WEIGHING 1.50 LBS/LINEAL FOOT SET
 - FOUND 2" I. PIPE
 - ⊙ FOUND 3/4" REBAR
 - ▲ FOUND PK NAIL OR RR SPIKE
 - FOUND GOV'T CORNER
 - () RECORD DATA
- SHEET 1 OF 1



SURVEY PROVIDED BY: CORNERSTONE SURVEYING W12890 HWY 1 DEERBROOK WI 54424 715-216-3234	SURVEYED FOR: FABIO CATAO 151190 FERN LN WAUSAU WI 54401	BEARING REFERENCE: TO THE MARATHON COUNTY COORDINATE SYSTEM
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Agenda Item 4



TO: CISM COMMITTEE

FROM: MARYANNE GROAT

DATE: April 12, 2022

RE: Parking Ramp 3 and Ramp 4

The mall parking agreement specified the number of parking permits the City could sell and restricted our permit parking to specific areas within the ramps. Since the demise of the mall this parking agreement has terminated.

Removal of the table recognizes that permit parkers are free to park at all levels within these ramps. The city is currently not enforcing the existing restrictions listed in our ordinance.

ORDINANCE OF THE CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE	
Amending Section 10.48.090 Annual and monthly permits	
Committee Action:	Ordinance Number:
Fiscal Impact:	
File Number:	Date Introduced:

The Common Council of the City of Wausau do ordain as follows:

Add ()
Delete ()

Section 1. That Section 10.48.090 Annual and monthly permits, is hereby amended to read as follows:

10.48.090 Annual and monthly permits.

....

(b) Permit parking is restricted in the following parking ramps as follows:

Parking ramp 2 (Jefferson Street):	Permit parking levels two through six only
Parking ramp 3 (West Mall):	Permit parking on the lower level only
Parking ramp 4 (East Mall):	Permit parking on the third and fourth levels only

....

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall be in full force and effect from and after its date of publication.

Adopted:
Approved:
Published:
Attest:

Approved:

Katie Rosenberg, Mayor

Attest:

Kaitlyn Bernarde, Clerk

Agenda Item 5



TO: CISM COMMITTEE

FROM: MARYANNE GROAT

DATE: April 20, 2022

RE: Overnight Parking in Lot 5

The existing parking ordinance allows overnight parking in all ramps and select parking lots. Parking overnight during the winter months impedes effective snow removal activities and as such, overnight parking in lots was prioritized by need.

We have had a request for overnight parking in Lot 5 located on the corner of Third and Grant Street. We propose to allow parking during our “snow free” period of April 1 through November 30th. If approved the ordinance would reflect the chart below.

			Proposed
		All Year	April - Nov
		Overnight Parking	Overnight Parking
Ramp 1		x	
Ramp 2		x	
Ramp 3		x	
Ramp 4		x	
Lot 5 - 3rd and Grant			x
Lot 6 - 4th & Washington			
Lot 7 - Library Lower			
Lot 8 - River Dr		x	
Lot 9 - Jail		x	
Lot 10 - City Employee		x	
Lot 14 - 1st & Grant			
Lot 15 - Dudley Twr		x	
Lot 17 - Fed Bldg		x	
Lot 18 - Mall lot			
Lot 20 - Scott St			

**RESOLUTION OF THE CAPITAL IMPROVEMENTS AND STREET
MAINTENANCE COMMITTEE**

Authorizing the modification of fees to the City of Wausau Fees and Licenses Schedule adopted pursuant to Wausau Municipal Code §3.40.010(a)

Committee Action: Pending

Fiscal Impact:

File Number:

Date Introduced:

RESOLUTION

WHEREAS, the City of Wausau has adopted a comprehensive Fees and License Schedule at W.M.C. §3.40.010; and

WHEREAS, your Capital Improvements and Street Maintenance Committee, at their May 12, 2022 meeting, recommended amending the 3rd and Grant Street Lot 5 to allow Overnight Parking from April 1 to November 1.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau, that the 3rd and Grant Street Lot 5 will allow Overnight Parking from April 1 to November 1 is hereby adopted and incorporated into the City of Wausau Fees and Licenses Schedule adopted pursuant to W.M.C. §3.40.010(a).

Approved:

Katie Rosenberg, Mayor

Agenda Item 6



Office of the City Attorney

TEL: (715) 261-6590

FAX: (715) 261-6808

Anne L. Jacobson
City Attorney

Tara G. Alfonso
Assistant City Attorney

Nathan Miller
Assistant City Attorney

To: Capital Improvements & Street Maintenance Committee

From: Tara G. Alfonso, Asst. City Attorney

Date: May 3, 2022

Re: Comments on amending W.M.C. §10.48.120, Violations

In the course of evaluating parking at certain City parking ramps and lots, staff determined it would be beneficial to efficient enforcement of parking restrictions to amend City ordinance to provide a general provision that parking, stopping or standing a vehicle contrary to a posted sign indicating limited or restricted parking is prohibited.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

ORDINANCE OF CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Amending Section 10.48.120 Violations.

Committee Action:

Ordinance Number:

Fiscal Impact: None

File Number:

Date Introduced:

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes ☒ No ☐	
	<i>Included in Budget:</i>	Yes ☐ No ☐	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes ☐ No ☐	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes ☐ No ☐	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes ☐ No ☐	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> ☐ <i>Debt</i> ☐ <i>Funds on Hand</i> ☐ <i>Interfund Loan</i> ☐		

The Common Council of the City of Wausau do ordain as follows:

Add ()

Delete ()

Section 1. That Section 10.48.120 Violations, is hereby amended to read as follows:

10.48.120 Violations. It is unlawful and a violation of this chapter for any person:

...

(f) Vehicles parked in city parking ramps or lots shall not be backed into a parking stall. All vehicles shall be positioned in such a manner so that the rear vehicle registration/license plate is clearly visible from the aisles or lanes of travel through such parking ramp or lot.

(g) To park, stop or leave standing any vehicle, whether attended or unattended and whether temporarily or otherwise, upon any portion of a

parking meter lot or ramp or in any parking meter space within such lot or ramp contrary to a posted sign thereon indicating limited or restricted parking.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall be in full force and effect on day after the date of its publication.

Adopted:
Approved:
Published:
Attest:

Approved:

Katie Rosenberg, Mayor

Attest:

Kaitlyn Bernarde, Clerk

AGENDA ITEM

2021 MS4 Annual Report and Compliance Update

BACKGROUND

The Municipal Separate Storm Sewer System (MS4) Annual Report is required to be submitted to the WDNR by March 31st of the following reporting year. Within the report the following items are reported:

- The status of implementing the permit requirements and meeting measurable program goals and the compliance with permit schedules.
- Fiscal analysis which includes the annual expenditures, budget for the reporting year, and the budget for the following year.
- A summary of the number and nature of inspections and enforcement actions conducted to ensure compliance with the required ordinances.
- Identification of any known water quality improvements or degradation in the receiving water to which the permittee's MS4 discharges and what actions are being taken to improve water quality.
- Evaluation of program compliance, appropriateness of best management practices (BMPs) and progress towards measurable goals.

FISCAL IMPACT

None

STAFF RECOMMENDATION

Stormwater compliance update and information purposes.

Staff contact: TJ Niksich 715-261-6748

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2021 Annual Report

County: Marathon

Municipality: Wausau, City

Permit Number: S050075

Facility Number: 31058

Reporting Year: 2021

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
 - Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality Wausau, City

Facility ID # or (FIN): 31058

Updated Information: ☐ Check to update mailing address information

Mailing Address: 407 Grant Street

Mailing Address 2:

City: Wausau

State: Wisconsin

Zip Code: 54403 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact

First Name: Thomas

Last Name: Niksich

☐ Select to **update** current contact information

Title: Project Engineer

Mailing Address: 407 Grant Street

Mailing Address 2:

City: Wausau

State: WI

Zip Code: 54403 xxxxx or xxxxx-xxxx

Phone Number: 715-261-6748 Ext: xxx-xxx-xxxx

Email: thomas.niksich@ci.wausau.wi.us

Additional Contacts Information (Optional)

- ☐ I&E Program
- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual

**Individual with responsibility for:
(Check all that apply)**

- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☒ Pollution Prevention Program
- ☐ Post-Construction Program
- ☒ Winter roadway maintenance

First Name: Dustin

Last Name: Kraege

Title: Superintendent

Mailing Address: 400 Myron Street

Mailing Address 2:

City: Wausau

State: WI

Zip Code: 54401 xxxxx or xxxxx-xxxx

Phone Number: 715-261-6963 Ext: xxx-xxx-xxxx

Email: dustin.kraege@ci.wausau.wi.us

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach North Central Wisconsin Stormwater Coalition

☒ Public Involvement and Participation North Central Wisconsin Stormwater Coalition

☐ Illicit Discharge Detection and Elimination

☐ Construction Site Pollutant Control

☐ Post-Construction Storm Water Management

☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Minimum Control Measures- Section 1 : Complete**1. Public Education and Outreach**

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Delivery Mechanism that best describes how the topics were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	4/8/2021		
Project/Event Name	Presentation of IDDE Program Guidance Manual		
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc)*		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☒ Illicit discharge detection and elimination ☐ Household hazardous waste disposal/pet waste management/vehicle washing ☐ Yard waste management/pesticide and fertilizer application ☐ Stream and shoreline management ☐ Residential infiltration ☐ Construction sites and post-construction storm water management ☐ Pollution prevention ☐ Green infrastructure/low impact development ☐ Other:	☒ General Public ☒ Public Employees ☐ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Other	11-50	☐ Yes ☒ No

Event Start Date	7/13/2021		
Project/Event Name	Rubber Duck Ad on WAOW, WSAW and WZAW		
Delivery Mechanism	Media offering		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☐ Illicit discharge detection and elimination ☒ Household hazardous waste disposal/pet waste management/vehicle washing ☐ Yard waste management/pesticide and fertilizer application ☐ Stream and shoreline management ☐ Residential infiltration ☐ Construction sites and post-construction storm water management ☐ Pollution prevention ☐ Green infrastructure/low impact development ☐ Other:	☒ General Public ☐ Public Employees ☐ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Other	101 +	☒ Yes ☐ No

Event Start Date	9/15/2021		
-------------------------	-----------	--	--

Project/Event Name	Yard Waste Management and Fertilizer Newsletter		
Delivery Mechanism	Distribution of print media		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☐ Illicit discharge detection and elimination ☐ Household hazardous waste disposal/pet waste management/vehicle washing ☒ Yard waste management/pesticide and fertilizer application ☐ Stream and shoreline management ☐ Residential infiltration ☐ Construction sites and post-construction storm water management ☐ Pollution prevention ☐ Green infrastructure/low impact development ☐ Other: 	☐ General Public ☐ Public Employees ☒ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Other	101 +	☐ Yes ☒ No

Event Start Date	1/1/2021		
Project/Event Name	Wausau Water Works Rain Barrel Program		
Delivery Mechanism	Informational booth*		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☐ Illicit discharge detection and elimination ☐ Household hazardous waste disposal/pet waste management/vehicle washing ☐ Yard waste management/pesticide and fertilizer application ☐ Stream and shoreline management ☒ Residential infiltration ☐ Construction sites and post-construction storm water management ☐ Pollution prevention ☐ Green infrastructure/low impact development ☐ Other: 	☐ General Public ☒ Public Employees ☒ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Other	101 +	☐ Yes ☒ No

Event Start Date	10/19/2021		
Project/Event Name	Saltwise Workshop		
Delivery Mechanism	Workshop*		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☐ Illicit discharge detection and elimination ☐ Household hazardous waste disposal/pet waste management/vehicle washing ☐ Yard waste management/pesticide and fertilizer application ☐ Stream and shoreline management	☐ General Public ☒ Public Employees ☐ Residents ☐ Businesses ☐ Contractors	11-50	☒ Yes ☐ No

☐ Residential infiltration ☐ Construction sites and post-construction storm water management ☒ Pollution prevention ☐ Green infrastructure/low impact development ☐ Other: 	☐ Developers ☐ Industries ☐ Other		
--	--	--	--

b. Brief explanation on Public Education and Outreach reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached.

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	4/8/2021		
Project/Event Name	MS4/IDDE Update and General Stormwater Discussion		
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc)		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☒ MS4 Annual Report ☒ Storm Water Management Program ☒ Storm Water related ordinance ☐ Other: 	☒ General Public ☒ Public Employees ☒ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Other	11-50	☐ Yes ☒ No

b. Volunteer Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	4/24/2021	☐ NA (Individual Permittee).	
Project/Event Name	Clean Up Event		
Delivery Mechanism	Clean up event		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)

Volunteer Opportunity	☒ General Public	101 +	☐ Yes ☒ No
	☐ Public Employees		
	☒ Residents		
	☐ Businesses		
	☐ Contractors		
	☐ Developers		
	☐ Industries		
	☐ Other		

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Attached.

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- | | | |
|---|---------------------------------|---------------------------------|
| a. How many total outfalls does the municipality have? | <input type="text" value="47"/> | ☐ Unsure |
| b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? | <input type="text" value="47"/> | ☐ Unsure |
| c. From the municipality's routine screening, how many were confirmed illicit discharges? | <input type="text" value="3"/> | ☐ Unsure |
| d. How many illicit discharge complaints did the municipality receive? | <input type="text" value="0"/> | ☐ Unsure |
| e. From the complaints received, how many were confirmed illicit discharges? | <input type="text" value="0"/> | ☐ Unsure |
| f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? | <input type="text" value="3"/> | ☐ Unsure |

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☒ Verbal Warning	1
☐ Written Warning (including email)	
☐ Notice of Violation	
☐ Civil Penalty/ Citation	

Additional Information: _____

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Attached.

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? ☐ Unsure
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? ☐ Unsure
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? ☐ Unsure
- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure
- | | |
|---|---------------------------------|
| ☐ No Authority | |
| ☒ Verbal Warning | <input type="text" value="16"/> |
| ☒ Written Warning (including email) | <input type="text" value="8"/> |
| ☐ Notice of Violation | <input type="text"/> |
| ☐ Civil Penalty/ Citation | <input type="text"/> |
| ☐ Stop Work Order | <input type="text"/> |
| ☐ Forfeiture of Deposit | <input type="text"/> |
| ☐ Other - Describe below | <input type="text"/> |
- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Attached.

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many sites with new structural storm water management facilities* have received local approval ? ☐ Unsure
- *Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, catch basin sumps, etc.
- b. Does the permittee have procedures for inspecting and ☒ Yes ☐ No ☐ Unsure

maintaining private storm water facilities?

- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? ☒ Unsure
Inspections completed by private landowners should be included in the reported number.

- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

- ☐ No Authority
- ☒ Verbal Warning
- ☒ Written Warning (including email)
- ☐ Notice of Violation
- ☐ Civil Penalty/ Citation
- ☐ Forfeiture of Deposit
- ☐ Complete Maintenance
- ☐ Bill Responsible Party
- ☐ Other - Describe below

- e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

See Attached.

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Facility Inspections ☐ Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management facilities ? ☐ Unsure
- b. How many new municipally owned storm water management facilities were installed in the reporting year ? ☐ Unsure
- c. How many municipally owned storm water management facilities were inspected in the reporting year? ☐ Unsure
- d. What elements are looked at during inspections (250 character limit)?
- e. How many of these facilities required maintenance? ☐ Unsure
- f.

Brief explanation on Storm Water Management Facility inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Attached.

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) ☐ Not Applicable

- g. How many municipal properties require a SWPPP? ☐ Unsure
- h. How many inspections of municipal properties have been conducted in the reporting year? ☐ Unsure
- i. Have amendments to the SWPPPs been made?
☐ Yes ☒ No ☐ Unsure
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

N/A

- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Attached.

Collection Services - Street Sweeping / Cleaning Program ☐ Not Applicable

- l. Did the municipality conduct street sweeping/cleaning during the reporting year?
☒ Yes ☐ No ☐ Unsure
- m. If known, how many tons of material was removed? ☐ Unsure
- n. Does the municipality have a low hazard exemption for this material? ☒ Yes ☐ No
- o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
☒ Yes - Explain frequency The city cleans priority streets on a weekly basis
☐ No - Explain _____
☐ Not Applicable

Collection Services - Catch Basin Sump Cleaning Program ☐ Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? ☒ Yes ☐ No ☐ Unsure
- q. How many catch basin sumps were cleaned in the reporting year? ☐ Unsure
- r. If known, how many tons of material was collected? ☐ Unsure
- s. Does the municipality have a low hazard exemption for this material? ☐ Yes ☐ No
- t. If catch basin sump cleaning is identified as a storm water best management practice

in the pollutant loading analysis, was cleaning completed at the assumed frequency?

- ☒ Yes- Explain frequency Each basin every other year.
- ☐ No - Explain _____
- ☐ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

- u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No ☐ Unsure
- v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No ☐ Unsure
- w. Where are the residents directed to store the leaves for collection?
- ☒ Pile on terrace ☐ Pile in street ☐ Bags on terrace ☐ Unsure
- ☐ Other - Describe _____
- x. What is the frequency of collection?
- 2x per year and additional if time permits
- y. Is collection followed by street sweeping/cleaning? ☒ Yes ☐ No ☐ Unsure
- z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

See Attached.

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? ☐ Unsure
- ab. Provide amount of de-icing products used by month last winter season?
- Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	220	60	471	384	608	39
<u>Salt/sand mix</u>	4	9	350	173	349	3

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	2155	1730	1974	17262	26300	0

- ac. Was salt applying machinery calibrated in the reporting year? ☒ Yes ☐ No ☐ Unsure
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ☒ Yes ☐ No ☐ Unsure

Training Date	Training Name	# Attendance
10/19/2021	Saltwise	6

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

See Attached.

Internal (Staff) Education & Communication

- af. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements ? ☒ Yes ☐ No ☐ Unsure

If yes, describe what training was provided (250 character limit):

See Attached.

When: 10/19/2021

How many attended: 6

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.

Elected Officials

See Attached.

Municipal Officials

See Attached.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

See Attached.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Attached.

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

☒ Yes ☐ No ☐ Unsure

If yes, check the areas the map items that got updated or changed:

☒ Storm water treatment facilities

☒ Storm pipes

☐ Vegetated swales

☒ Outfalls

☐ Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Updates to the stormwater system are tracked by engineering and given to the GIS department to update at the end of the year.

Final Evaluation - Complete**Fiscal Analysis**

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	---------------------------------	--------------------------------	------------------------

Element: Public Education and Outreach

625	1250	1250	<u>General revenue fund</u>
-----	------	------	-----------------------------

Element: Public Involvement and Participation

625	1250	1250	<u>General revenue fund</u>
-----	------	------	-----------------------------

Element: Illicit Discharge Detection and Elimination

14920	10000	5000	<u>General revenue fund</u>
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Element: Construction Site Pollutant Control

19060	89000	17000	<u>General revenue fund</u>
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Element: Post-Construction Storm Water Management

546620	435000	323000	<u>General revenue fund</u>
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Element: Pollution Prevention

911050	1250000	1250000	<u>General revenue fund</u>
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Other (describe)

			<u>Select...</u>
--	--	--	------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Status of Total Maximum Daily Loads (TMDLs) Implementation

The permittee Wausau, City is subject to the following approved TMDLs: Wisconsin River Basin

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL:

[C.3-4] The Permittee is confirming that all planned efforts are on schedule to meet requirements due to the department.

- For an Adaptive Management project, a plan is required within 36 months of the TMDL approval date.
- For TMDL Implementation, updates to mapping, modeling, tabular summary, and Implementation Plan documents are required within 48 months of the TMDL approval date.)

☒ Agree ☐ Disagree

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☒ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

***Required Item**

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Storm Sewer System Map

 File Attachment

[City Wide StormSewer 36x48L.pdf](#)

Attach - Other Supporting Documents

AR Other

 File Attachment

[2021AnnualStormwaterReportSupplementalInformation.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Wausau, City MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- ☒ Authorized municipal contact using WAMS ID.
- ☐ Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- ☐ Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name: Thomas Niksich

Title: Project Engineer

Authorized Signature.

- ☒ I accept the above terms and conditions.

Signed by : i:0#f|wamsmembership|tniksich on 2022-03-30T11:48:10

You have already signed and submitted this application to the DNR. Please [contact the Wisconsin DNR](#) for assistance.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

Agenda Item No.

8

STAFF REPORT TO CISM COMMITTEE – May 12, 2022

AGENDA ITEM
Construction update for 2022 projects
BACKGROUND
Staff will give an update and answer questions on current construction projects.
FISCAL IMPACT
N/A
STAFF RECOMMENDATION
For discussion only.
Staff contact: Allen Wesolowski 715-261-6762