

*** All present are expected to conduct themselves in accordance with our City's Core Values ***



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department Committee, Agency, Corporation, Quasi-Municipal Corporation or Sub-unit thereof.

Notice is hereby given that the Park and Recreation Committee of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the: **PARKS AND RECREATION COMMITTEE OF THE CITY OF WAUSAU**
Date/Time: **Monday, June 7, 2021 at 4:30pm**
Location: **Sylvan Hill Chalet (1329 Sylvan Street, Wausau WI 54403)**
Members: **Tom Neal, Patrick Peckham, Tom Kilian, Lou Larson, Sarah Watson**

AGENDA ITEMS FOR CONSIDERATION (All items listed may be acted upon)

- 1 Call the Meeting to Order
- 2 Public Comment or Suggestions
- 3 Approve Minutes - May 3, 2021
- 4 Educational Items
 - A. Park Update (Urban Forestry/Horticulture, Water Systems, Playgrounds, Riverside Park Shelter, City Hall Landscaping, City Pools, 400 Block, Athletic Park, ADA Corrections, Routine Operations)
 - B. Riverside Park Testing Update
 - C. Summer Pool Opening Plans
 - D. Dog Park Special Committee Update
- 5 Future Agenda Items -
- 6 Next Meeting Date - Monday, July 5, 2021 at 4:30pm
- 7 Adjournment
- 8 Walking Tour of Sylvan Hill Bike Park, Tubing Hill. (No action will be taken by Committee during the tour)

Pat Peckham, Chair

Individuals appearing in person will be subject to the social distancing rules. Space available will be on a first come, first served basis. Members of the public who do not wish to appear in person may view the meeting in its entirety, and can be accessed at <https://tinyurl.com/WausauCityCouncil> following the meeting. Any person wishing to offer public comment who does not appear in person to do so, may e-mail Jamie.polley@co.marathon.wi.us with "Parks Committee public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

This Notice was posted at City Hall and faxed to the Daily Herald newsroom on 6/3/2021 @ 2:30 p.m. Questions regarding this agenda may be directed to Jodi Luebke, Park Office (715) 261-1560.

Distribution List: City Website, Media, WSD-Admin, Alderpersons, Mayor, Polley, Dept. Staff, Maryanne Groat, Brad Lenz, Eric Lindman, Lance Leonhard, Wisconsin Woodchucks, Wausau Events, Public Access, Wausau River District

AGENDA SUMMARY

4. Educational Items

4A. Park Update

Urban Forestry/Horticulture:

Clean up and removals will be ongoing for a couple weeks from recent storm damage.

Tree planting will be complete in a few days (delayed from storm work).

Stump removal continues in city parks from winter Ash tree removals.

Flower baskets are hung (for second time due to recent cold temperatures). Expansion streets will be next when additional hanging brackets are available.

Water Systems:

Last few fountains and irrigation systems are in cue for seasonal operation.

Playgrounds:

Several small completion items are in progress on the three playgrounds recently installed at Scholfield Park, Pleasant View Park and Forest Park. I.e. path work, timbers, and soil work/turf renovation.

Riverside Park Shelter:

Shelter exterior is being cleaned and prepared for painting.

City Hall Landscaping Project:

Soil work and seeding will be completed soon.

City Pools:

All three city pools are filled and final maintenance work is underway for seasonal use.

400 Block:

All sidewalks were sealed this week and turf over seeding/slit seeding will be completed soon.

Athletic Park:

Final construction and maintenance projects were recently completed for opening day.

ADA Study Barrier Corrections

Staff continues on corrections for ADA guidelines. Small correction levels include small plumbing fixes, fixture and grab bar relocations in restrooms, tree path obstructions, adding ADA approved picnic tables, etc.

Routine Operations/Programs:

Mowing Operations; all routes/crews are fully staffed as of this week.

Urban forestry program; Ash tree removal (EAB), stump grinding, tree trimming, removals.

Building and structure maintenance.

Shelter reservations and Special Events;

Equipment maintenance and repair

Restroom Maintenance

4B. Riverside Park Testing Update

Soil Samples were taken in May and the City is awaiting the results. A memo from Public Works Director Lindman is attached.

AGENDA SUMMARY

4C. City Pool Opening Update

Last week I sent the following message to the City Council as an update on the City Pools; I am sending out the current schedule for the three City Pools. During the Parks Committee meetings I have mentioned that staffing has been an issue this year for lifeguards as well as all seasonal staff. Having the pools closed in 2020 was a good decision however many of the regular lifeguarding staff found new employment or full time employment after graduation. To put this into perspective we had a lifeguarding staff of 65 in 2019. We currently have 45 lifeguards on staff. Our department has tried everything we can think of to get more people to apply for the lifeguarding positions. We held a lifeguarding class in April and May, a lifeguard recertification in April and we will be offering a FREE lifeguarding class the first week of June. We have also personally called all past staff to recruit them back. Mark, our Recreation Superintendent even reached out to the local media promoting the free class and stressing the need for more lifeguards.

Our first priority is to safely staff each pool. To do this at this time we need to make some adjustments to the schedules. You will see that each pool will be closed either one or two days per week. Making this schedule was not easy and was based on past summer usage numbers, swimming lessons, location, etc. Mark will continue to hire staff throughout the summer. If we can hire at least 10 more staff we will change the schedule to have each pool only closed 1 day per week. If he can get 15 more guards then the pools will be open 7 days a week. It is our hope that the current schedule is only temporary and the goal is to fully open.

Since sending this email we have received 14 more requests for enrollment into the free lifeguarding class that we are offering the week of June 7th. At this time we do not know how many of the 22 lifeguarding class participants will be able to pass the class and become employees however we do have confidence that we will be able to increase our lifeguarding staff. The initial pool opening schedule will be consistent with the attached schedule and will be updated once we have additional staff trained and ready to work.

4D. Dog Park Special Committee Update

2 Hearts Dog Park had the official Grand Opening on Saturday, June 5th. Staff will provide a recap of the event. The shelter is scheduled to be delivered in October.

DRAFT

CITY OF WAUSAU – PARK AND RECREATION COMMITTEE MEETING MINUTES

Date/Time: May 3, 2021 at 4:30 p.m. Location: Council Chambers, City Hall

Members Present: Tom Kilian, Lou Larson, Tom Neal, Pat Peckham (c), Sarah Watson

Others Present: Jamie Polley-Director

1. In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. A quorum was present and the meeting was called to order by Chairman Peckham at 4:30pm.
2. Public Comment – none brought forward
3. Approval of Minutes – April 5, 2021 – **Motion** by Neal, second by Larson to approve the Park and Recreation Committee draft April 5, 2021 minutes. Motion **carried** by voice vote, vote reflected as 5-0.
4. Discussion and Possible Action Recommending Approval of Contractor for Phase II of the Sylvan Hill Bike Park Improvements – Polley explained that the Parks Committee had previously supported moving forward with the first part of the second phase of improvements to Sylvan Hill bike park as presented by the Central Wisconsin Off-Road Cycling Coalition (CWOCC). CWOCC has secured \$23,000 and is waiting on one additional national grant. This funding is close to the amount needed for the planned 2021 improvements which include the new return trail, beginner downhill trail and maintenance and small enhancements to the current trails. Requests for Proposals were issued and one proposal was received from Epic Trail Design. Department staff and CWOCC have previously worked with this company. The amount of the contract will be \$1,500.00 lower because staff had agreed to build and install the boardwalk as it has done in the past. The contract will be between the City and Epic Trail Designs with Department staff and CWOCC representative's on the project management team. The full amount of the contract will be donated from CWOCC to the City to pay for the full cost of the contract. **Motion** by Neal, second by Watson to approve the agreement with Epic Trail Design and forward it on to City Council. Motion **carried** by voice vote, vote reflected as 5-0.
5. Discussion and Possible Action to Reinstitute the Bike Share Program – In 2019 the City entered into a contract with Zagster to offer a bike share program to the community. The program was funded through a grant received from the Community Foundation of North Central Wisconsin. Within months of launching the program, Zagster filed for bankruptcy. Over the past year staff has been speaking with a number of other bike share companies. The City has retained the bikes and stations. In reviewing the companies, staff sought out a company that could utilize the current assets while implementing a new mobile software and provide the maintenance. Staff would like to move forward with Tandem Mobility. They had the most service and provide turn-key operation utilizing existing bikes that have already been purchased. At this time a two year contract is required for a total of \$25,150. There is currently \$16,550 remaining in the grant fund. In addition, the \$4,500 that the City received as a settlement with Zagster could also go towards the program. The first year program cost is \$13,900. The remaining \$4,100 needed for the second year could be funded through additional grants or included in the 2022 budget. Polley discussed details regarding the contract and costs. The program includes software and is run off a smartphone where a QR code is used to pay to unlock the bike. Polley answered additional questions on how the program would operate. **Motion** by Neal, second by Watson to approve reinstituting the Bike Share program with the direction to seek sponsorship, additional grants or utilize room tax for the \$4,100. Motion **carried** by voice vote, vote reflected as 5-0.
6. Discussion and Possible Action Recommending 2022 Capital Improvement Projects – Polley explained that typically playground replacements have been brought forward but the Department has a lot of playgrounds that need installation this year. She felt it was important to address the skate park conditions. The skatepark is the only one in the City and is used by people of all ages. The biggest part of this project would be the surfacing which ideally would be concrete. Polley explained that the other projects have been presented to Committee in previous years. They include tennis court replacements, Sylvan Hill Park parking lot reconstruction, and drinking fountain replacement. Park Operations Building HVAC replacement is not being brought forward at this time until the westside masterplan study has been completed. Questions about the projects were answered. **Motion** by Larson, second by Neal to approve the 2022 Capital Improvement Project requests. Motion **carried** by voice vote, vote reflected as 5-0.
7. Discussion and Possible Action to Hold the June Meeting at Sylvan Hill Park – Peckham was interested in holding the June 7th meeting at the Sylvan Hill Park chalet and taking a tour after the meeting to see the bike park. Members were agreeable. Polley will check on the requirement for videotaping and see if it can be arranged. If there are no impediments with videotaping, the meeting will be held at the Sylvan Hill Chalet.

8. Educational Items

A. Roads and Parking Lots: Staff is removing winter debris (i.e. sand, etc.) from trails, roads and parking lots via sweeping and/or blowing. Boulevard Sweeping: Staff are sweeping boulevards in order to remove sand, salt and gravel from winter deposits. DPW is also involved in road/curb sweeping. Park Cleanup: General park cleanup has started with the arrival of warm weather and early snow departure. The garbage removal contract was begun early due to the amount of illegal dumping in the parks. There has also been vandalism in some of the parks and staff works with the Wausau PD when needed. There are security cameras in some of the parks and they can be added temporarily if problems continue. Water Systems: Plumbing reassembly is underway and meters will be reinstalled for seasonal use. Goal is to have park restrooms open by mid to late May (weather dependent). Sports Fields: Staff is preparing all athletic sports fields for use this spring including mowing, grooming, painting, etc. Tennis/ Pickle Ball Courts: Nets will be reinstalled starting this week (based on warm weather forecast). Scholfield Park: Staff is installing new playground equipment ADA Study Barrier Corrections: Staff continues on corrections for ADA guidelines. Small correction levels include small plumbing fixes, fixture and grab bar relocations in restrooms, tree path obstructions, adding ADA approved picnic tables, etc. Routine Operations/Programs: Urban forestry program is doing Ash tree removal (EAB), stump grinding, tree trimming, and removals. Trees are arriving for spring planting. Building and structure maintenance. Shelter reservations and special events. Equipment maintenance and repair. Restroom maintenance.

B. Riverside Park Testing Update – Kilian commented that when the Wauleco aerial deposition study was done, exceedances along the railway area were found. Since then it appears when they have tested railways west of the park they've found insignificant dioxin levels near the railways. He hopes in the future Mr. Thompson from the DNR can speak to the findings. Peckham had also expected higher levels along the railroad corridor.

C. Barker Stewart Island Sawmill Planning Update – Polley is working with the Planning Department on a potential plan to reconstruct the sawmill building or a replica of it possibly on Barker-Stewart Island. GCA Architects will assess the site to determine if it could be a potential location for the structure. They will also assess the timbers that are in storage to see if they can be reused and complete a site plan on how the structure would be built. The company will present their findings along with a cost estimate which will provide information on whether or not the project can move forward. This project is a collaboration between the City, Community Foundation and the Historical Society. Discussion followed.

D. Dog Park Special Committee Update – Polley reported the entrance sign for the Two Hearts Dog Park will be installed in the next two weeks, other signage is already installed, the drinking fountain is up and running, waste stations are in, turf is coming in nicely, and benches will be installed soon. Future amenities include an open shelter and dog agility equipment. A soft opening will occur the weekend of May 15th with a Grand Opening event on June 5th. At tonight's Dog Park Committee meeting members will be discussing details of that event.

E. 2nd Dog Park Location – The old Menard property had briefly been considered for the first dog park location. It includes ten fenced acres underneath the highway overpasses and has a walking path. In 2019 the Department of Transportation had been open to the idea of discussing a lease with the City for that area. The only question is in the winter when they snowplow the overpass. If Committee wants staff to look further into this Polley can reach out to the Department of Transportation again and will put the item on a future agenda for future discussion.

9. Future Agenda Items – 2nd dog park location

10. Next Meeting Date – Monday, June 7, 2021 at 4:30pm at Sylvan Hill Park Chalet (if technology allows)

11. Adjournment – **Motion** by Kilian, second by Watson to adjourn at 5:30pm. Motion **carried** by voice vote, vote reflected as 5-0.

Department of Public Works



Eric Lindman, P.E.
Director of Public Works and Utilities

TO: Park & Recreation Committee

FROM: Eric Lindman, P.E.
Director of Public Works & Utilities

DATE: June 7, 2021 – Park & Rec Committee

SUBJECT: Riverside Park – SIWP & Additional Testing

REI completed the next round of sampling on May 12, 2021. Five additional sample locations were identified according to the approved Site Investigation Work Plan (SIWP). The additional five sample locations are shown on the attached map for your reference. A total of 9-samples were taken in total for this round of sampling. Once the sample results are received by REI they will update the Site Investigation Report (SIR) with the new sample data. Staff anticipates the test results and updated SIR will be prepared in June, submitted to the WDNR and be ready for review in July by the Committee. It is unknown if we will have WDNR comments back on the SIR by the July meeting.

DRAWING FILE: P:\9000-9099\9073 - CITY OF WAUSAU RIVERSIDE RR CORRIDOR\DWGS\9073-DETAILED SITE.DWG LAYOUT: SITE (24X36) PLOTTED: APR 02, 2021 - 12:36PM PLOTTED BY: MATTM



Wausau Pool Schedule

Closed	Memorial Pool						
Open Swim							
Swim Lesson	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6:00 AM	Closed	Closed	Closed	Closed	Closed	Closed	Closed
7:00 AM							
8:00 AM							
9:00 AM							
10:00 AM							
11:00 AM							
12:00 PM	Open Swim 12:30pm - 7:50pm	Swim Lessons 10-11:45am	Swim Lessons 10-11:45am	Swim Lessons 10-11:45am	Swim Lessons 10-11:45am	Swim Lessons 10-11:45am	
1:00 PM							
2:00 PM							
3:00 PM							
4:00 PM							
5:00 PM							
6:00 PM	Open Swim 12:30pm - 7:50pm	Closed	Open Swim 12:30pm - 7:50pm	Closed	Open Swim 12:30pm - 7:50pm	Open Swim 12:30pm - 7:50pm	Open Swim 12:30pm - 7:50pm
7:00 PM							
8:00 PM							
9:00 PM							
10:00 PM							
6:00 PM	Closed	Closed	Closed	Closed	Closed	Closed	Closed
7:00 PM							
8:00 PM							
9:00 PM							
10:00 PM							

Closed	Kaiser Pool						
Open Swim							
Swim Lesson	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6:00 AM	Closed	Closed	Closed	Closed	Closed	Closed	Closed
7:00 AM							
8:00 AM							
9:00 AM							
10:00 AM		Swim Lessons	Swim Lessons	Swim Lessons	Swim Lessons	Swim Lessons	
11:00 AM		10-11:45am	10-11:45am	10-11:45am	10-11:45am	10-11:45am	
12:00 PM	Open Swim 12:30pm - 7:50pm	Open Swim 12:30pm - 7:50pm	Open Swim 12:30pm - 7:50pm	Open Swim 12:30pm - 7:50pm	Open Swim 12:30pm - 7:50pm	Closed	Open Swim 12:30pm - 7:50pm
1:00 PM							
2:00 PM							
3:00 PM							
4:00 PM							
5:00 PM							
6:00 PM							
7:00 PM							
8:00 PM	Closed	Closed	Closed	Closed	Closed	Closed	
9:00 PM							
10:00 PM							

GRAND OPENING



SAT. JUNE 5, 10 AM-12 PM
224 S. 4TH STREET

Help us Celebrate the Grand Opening of the City's 1st Dog Park

The Special Dog Park Committee has worked very hard to make 2 Hearts Dog Park a reality and the community has patiently waited for the opening! Come and let your dog(s) explore and exercise, learn about the name of the park and see the amazing list of donors that contributed to the park. The dog park includes double entry gates, benches, picnic tables, drinking fountain and waste stations. A shelter and agility equipment will be added soon.



Wausau & Marathon County
**Parks, Recreation
& Forestry**

Ribbon Cutting by
Mayor Katie at 11:00
AM

Raffle Drawing at
11:45 AM

Doggy Treats

For more
information



All children must be
accompanied by an
adult

WAUSAU AND
MARATHON COUNTY
PARKS, RECREATION,
AND FORESTRY

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