



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Meeting of the: **PUBLIC HEALTH & SAFETY COMMITTEE**

Date/Time: **Monday, March 17, 2025 @ 5:15 P.M.**

Location: **City Hall (407 Grant Street) - Council Chambers**

Members: Lisa Rasmussen (C), Lou Larson (VC), Becky McElhaney, Sarah Watson, Carol Lukens

AGENDA ITEMS FOR CONSIDERATION / ACTION

- 1 Approve minutes of previous meeting (02/17/2025).
- 2 Consider approval or denial of various license applications.
- 3 Discussion and possible action regarding a letter of concern for compliance issues at Jalapenos.
- 4 Update on Request for Proposal for night shelter from the Wausau Police Department.
- 5 Discussion and possible action approving amendments to special event policy and application, implementing \$1.00 Public Safety Fee.
- 6 Presentation on equipment and technology for special events.
- 7 Tavern Activities Report - February 1 - February 28, 2025.
- 8 Community Outreach Update.

Adjourn

Lisa Rasmussen, Chairperson

NOTICE: It is possible that members of, and possibly a quorum of members of the Committee of the Whole or other committees of the Common Council of the City of Wausau may be in attendance at the above-mentioned meeting. No action will be taken by any such groups.

Members of the public who do not wish to appear in person may view the meeting live over the internet, live by cable TV, Channel 981, and a video is available in its entirety and can be accessed at <https://tinyurl.com/WausauCityCouncil>. Any person wishing to offer public comment who does not appear in person to do so, may e-mail kaitlyn.bernarde@ci.wausau.wi.us with "PH&S public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

This Notice was posted at City Hall and sent to the Daily Herald newsroom on 03/13/2025 @ 4:00 PM

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6622 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.



PHS Date 03/17/2025

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
210768	9010 - Bartender/Operator New	GAMEZ, LAKEEM	1718 GRAND AVE WAUSAU WI 54403		4 FATHER'S PUB	02/18/2025	06/30/2025	No		
210688	9010 - Bartender/Operator New	PAYTON, TYASIA	1903 E CRABTREE DR WAUSAU WI 54401		LICKITY SPLITZ	02/12/2025	06/30/2025	No		
210670	9010 - Bartender/Operator New	VOLLMER, KRYSTIN	135 1/2 RADTKE ST SCHOFIELD WI 54476		RSTORE #4474	02/11/2025	06/30/2025	No		
211380	9027 - Class II	,	2901 N. 7TH STREET WAUSAU WI 54403	"OVER THE HILL" 5K FUN RUN/WALK on 05/10/2025 Organized by FOREST PARK VILLAGE						
211640	9027 - Class II	SMITH, SCOTT	673 PRAIRIE GRASS RD OREGON WI 53575	THE WAUSAU MARATHON on 08/17/2025 Organized by Shannon Marie & Louis Porter Smith Foundation						
211662	9027 - Class II	WEINSCHENK, PETER	625 N 4TH ST EDGAR WI 54426	JAZZ ON THE RIVER on 07/13,20,27/202 5 08/3,10,17/2025 Organized by THE RIVER VALLEY JAZZ SOCIETY						
211389	9079 - "Class B" Beer & Liquor (1/2 Year)	,	2401 N 3RD ST WAUSAU WI 54403		WISCONSIN WOODCHUCKS			Yes		



PHS Date 03/17/2025

License ID	License Typ	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council
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Total Licenses

6

Kody Hart, Deputy City Clerk



TEL: (715) 261-6616
FAX: (715) 261-6626

TO: Public Health & Safety Committee

FROM: Kody Hart, Deputy City Clerk

RE: Approve or deny various licenses as indicated on the attached summary report of all applications received.

DATE: March 12, 2025

Applications as listed have or will have a background check run by staff and reviewed by the Police Chief or a designee. In accordance with city ordinance, all permits approved are held for debts owed to the city until the debt is paid in full.

STAFF RECOMMENDATIONS

Approve or deny as indicated on the summary report attached, including those that may be introduced at the meeting. Further summaries on staff recommendations are outlined below.

1. **Denial Recommendations – New Bartender/Operator License: Lakeem Gamez** – This application is recommended for denial due to extensive criminal history including (3) OWI convictions, possession with intent THC, and theft; **Krystin Vollmer** – This application is recommended for denial due to extensive criminal history including three OWI convictions, battery, possession of methamphetamine, theft, and disorderly conduct; **Tyasia Payton** – This application is recommended for denial due to two convictions for battery in 2023.
2. **Approval Recommendations – Special Event Class II Permit: “Over the Hill” 5k Fun Run/Walk** starting from Forest Park Village and around the Wausau East and Forest Park Neighborhoods on May 10th, 2025 from 7:00 AM to 12:00 PM, license applicant Forest Park Village, Dana Wegner; **The Wausau Marathon** start in Marathon Park and through local streets on August 17th, 2025 from 5:30 AM to 1:00 PM, license applicant Shannon Marie & Louis Porter Smith Foundation, Scott Smith; **Jazz on the River** at Kickbush Plaza on July 13, 20, 27 and August 3, 10, 17 2025 from 5:00 PM to 7:00 PM, license applicant The River Valley Jazz Society, Peter Weinschenk.
3. **Approval Recommendations – “Class B” Beer & Liquor License (1/2 year): Wisconsin Woodchucks** located at Athletic Park, license applicant Central Wisconsin Sports & Entertainment, LLC, Mark Macdonald.

Request for Proposal (RFP)

Emergency Shelter Services for the City of Wausau

I. Purpose

The City of Wausau is seeking proposals for the **operation of an emergency shelter** that will provide **night shelter services 365 days per year** for unhoused individuals in the community. The selected provider will deliver safe, secure, and dignified shelter services while working collaboratively with other agencies to assist individuals in securing long-term housing solutions.

II. Competition Intended

This RFP is **open to all qualified entities** with experience in emergency shelter operations. Proposals from organizations specializing in **targeted demographics**, such as women-only shelters, and from entities seeking to serve a portion of the overall number of unhoused individuals than sought by this RFP, are also welcome. Requester reserves the right to split the award amongst qualified proposers at its discretion.

III. Shelter Facility Requirements

The **ideal facility** should:

- **Accommodate up to 60 individuals** per night, with a surge capacity of **up to 75 individuals** during extreme weather conditions, or other circumstances demonstrating need.
- Ensure **separate sleeping areas** for men and women, with permanent walls and doors.
- Provide additional segregation based on **sobriety levels or other unique needs**, if feasible.
- Provide a **nutritious evening meal** for all shelter residents.

IV. Scope of Services

The selected provider must:

- Offer a **clean, safe, and sanitary shelter** for unhoused individuals in compliance with federal, state, and local regulations.
- Provide **services with dignity and respect**, recognizing the trauma and crisis experienced by unhoused individuals.
- Ensure a **fair and non-discriminatory admission process**, operating **365 days per year**, and agree to work to modify its admission process based upon request from the City of Wausau and Marathon County to meet requester's needs.
- Connect individuals with **case management and support services** to facilitate pathways to stability and services aimed at assisting individuals overcome barriers to locating and maintaining housing, including through the provision of access to the facility to case management professionals and other ancillary service providers.

- Maintain **data collection systems** in cooperation with the City of Wausau and Marathon County to track shelter utilization and demographics and provide updated data for analysis upon request.
- Implement **written health and safety procedures** for residents, staff, and visitors and use appropriate measures to accommodate users with mental health diagnoses and concerns, including separation from other populations as practicable.
- Establish a **secure intake process** to track service usage.
- Maintain **trained staff on-site at all hours of operation**.
- Work with the City of Wausau and Marathon County to establish **an accountability mechanism** to encourage participation in case management and supportive services (e.g., mental health treatment, substance abuse programs, job training) with the goal to transition individuals to longer term housing options as soon as possible.
- Implement, after consultation with the City of Wausau and Marathon County, a requirement for individuals receiving shelter services to participate in the performance of services required by the shelter provider, as practicable and appropriate, including assisting in meal service and cleaning services.
- Coordinate with the City of Wausau and Marathon County to develop and implement strategies to reduce the long-term need for shelter services.
- Work to develop a self-sufficiency goal for the provision of shelter services, with a target date of the end of 2026 to provide said services without financial assistance from the City of Wausau or Marathon County.

V. Financial Accountability & Budget

This agreement will be a fixed fee contract with monthly payments.

The selected provider must:

- Submit an **annual operating budget** detailing projected expenses, including specifically describing any indirect (e.g., overhead) expenses included in project expenses. The budget must also reference any external funding sources contributing to the project.
- Provide **regular financial reports** and **budget documentation** upon request and agree to submit monthly invoices detailing the specific costs incurred and services rendered. The specific form of the monthly invoices will be agreed to by the provider and the City of Wausau and Marathon County.
- Be reimbursed only for costs included in the approved fixed fee contract and for services rendered by provider as specifically detailed in the monthly invoices. Any costs exceeding the fixed fee contract amount will be the provider's responsibility.

VI. Proposal Submission Format

To enable the selection committee to fairly evaluate each proposal, interested providers must submit a proposal that includes:

1. **Cover Letter**

The respondent must submit a cover letter signed by an authorized representative of the entity committing the respondent to provide the services as described in this RFP.

2. Statement of Understanding of Services to Be Provided

The respondent must provide a statement that explains its understanding of the City of Wausau's and Marathon County's needs and objectives and how its proposal would address them. The statement must:

- o Describe how shelter services will be delivered, including explaining specific hours of operation, shelter monitoring plans, and aspects of service provision referenced in section III and IV of this RFP.
- o Outline collaboration plans with other service providers.
- o Explain how individuals will be prepared for future housing opportunities.
- o Detail how existing programs and services will be integrated.
- o Describe how diverse populations and cultural differences will be managed.

3. Credentials and Experience

The respondent must provide the following:

- o Detail past experience operating **shelters and homeless services**.
- o Organization Profile Information, including the identification of key personnel, a full staffing plan, and respective salary ranges for positions referenced in the staffing plan.

4. References

The respondent must provide three (3) references (entity name, contact name, phone number, nature of service provision, and dates of service provision). References should be for entities/municipalities for which services similar to those sought by this RFP were delivered.

VII. Evaluation Criteria (Scoring System)

- o **Understanding of the services to be provided** – 25 points
- o **Credentials and related experience** – 20 points
- o **Suitability of proposed strategies and satisfaction of RFP terms** – 35 points
- o **Cost of services** – 20 points

VIII. Proposal Review Process

- o A **Proposal Evaluation Committee** of City and County staff will review all submissions.
- o The committee may request **clarifications or interviews** with selected providers.
- o Final selection will be based on the **highest-scoring proposal** that meets the City's needs.

IX. Submission Process and Deadline

Number of Copies

The Respondent must submit five (5) copies of the proposal in a single, sealed envelope or package to:

City of Wausau Police Department
Attn: Emergency Shelter Services
515 Grand Avenue
Wausau, Wisconsin 54403

A. Closing Date

The closing date for the receipt of all proposals is **March 28, 2025 at 4:00 PM.** All sealed proposals will be opened by the City of Wausau Board of Public Works on **April 2nd at 11:00 AM at Wausau City Hall. 407 Grant Street.**

B. Proposals

Proposals may be mailed or hand delivered. Proposals received after **4:00 PM on March 28, 2025 at 4:00 PM** will not be accepted and will be returned to the Respondent. Actual receipt is required. Deposit in the mail is not sufficient. There will be no exceptions allowed.

X. Cancellation

The Purchaser reserves the right to cancel this solicitation; any or all proposals may be accepted, modified or rejected in whole or in part, and the City of Wausau and Marathon County further reserve the right to accept the proposal most advantageous to the Purchaser.

XI. Proposals Content/Contractual Obligations

All aspects of the proposal from a successful Respondent will become a contractual obligation. The Purchaser reserves the right to negotiate the award amount and budget items with the selected Respondent prior to entering into a contract.

The contract may be modified only by written amendment duly executed by all parties. Justifiable modifications may be made in the course of the contract only through prior consultations with and written approval from the Purchaser. Failure of the successful Respondent to accept these obligations in the contractual agreement may result in cancellation of the contract.

XII. Clarifications and /or Revisions to the Specifications and Requirements

Any questions concerning this RFP must be submitted to:

Matthew Barnes, Wausau Police Chief
Ph: 715-261-7807
Email: matthew.barnes@wausauwi.gov

Written questions must be submitted prior to 4 p.m. on Friday, March 21, 2025.

Responses to questions received from Respondents will be posted to the City of Wausau website, About Wausau, Requests for Proposals at www.wausauwi.gov on Monday, March 24, 2025.

XIII. Award Procedure

The Purchaser is the final approval authority for awarding contracts.

The Purchaser reserves the right to reject any or all proposals, any part of a given proposal and to negotiate the award amount, authorized budget line items and specific programmatic goals with the selected Respondents prior to entering into a contract.

XIV. Proprietary Rights

The Request for Proposals and all responses thereto shall become public record after the award of the contract.

XV. Notification of Approval or Non-Approval

Each Respondent whose proposal is reviewed by the Purchaser shall receive notice of the determination of the funding or non-funding of the proposed project

Each Respondent whose proposal was not funded shall be given the opportunity to discuss with the staff of the Purchaser the reason for non-funding or may write the Purchaser requesting the reasons for their decision.

XVI. Appeal Process

All appeals must be made in writing pursuant to the City of Wausau Procurement Code, and all appeals must fully identify any contested issues. Subjective interpretations by the Purchaser are not subject to protest or appeal.

Written notice of appeal must be postmarked or received by the Purchaser Director within five (5) business days after the notice of award, unless a different period is provided for by the Purchaser's Procurement Code, in which case the notice required by the Procurement Code would control.



Wausau Police Department

515 Grand Ave

Wausau, WI 54403

Ph. 715-261-7800

March 10, 2025

Dear Interested Parties,

The City of Wausau, in partnership with Marathon County, is pleased to release this **Request for Proposal (RFP)** for the operation of a **365-day-per-year Emergency Shelter** and associated services. Like many communities across the country, Marathon County has experienced an increase in the number of unhoused individuals, making the need for stable and effective emergency shelter services more critical than ever.

The City of Wausau and Marathon County are fortunate to have numerous organizations and individuals working to serve our unhoused population. The vision of City and County leadership is to develop a **comprehensive strategic plan** that involves collaboration between city and county employees, local nonprofit organizations, the faith-based community, and concerned citizens. This plan aims to **streamline services, improve communication, and work toward reducing homelessness—ultimately reaching “functional zero.”**

Our most pressing priority is ensuring the **stability and sustainability** of emergency shelter services in our community. We seek proposals from organizations committed to providing reliable shelter services while collaborating with other agencies to deliver wraparound support that helps individuals transition into long-term housing solutions.

Successful proposals should:

- Demonstrate an understanding of the **current state of homelessness in Marathon County** and the existing services available.
- Establish **partnerships** with other service providers to maximize resources for individuals experiencing homelessness.
- Outline a **clear timeline** for launching shelter services and achieving the **capacity expectations** outlined in the RFP.
- Include **well-defined policies and procedures** that ensure the **safety, dignity, and progress** of shelter residents toward self-sufficiency.

RFP Timeline:

- **RFP Release Date:** March 10, 2025
- **Proposals Due:** March 28, 2025
- **Review and Selection of Proposals:** Week of April 1, 2025

For any questions regarding this RFP, please contact:



Wausau Police Department

515 Grand Ave

Wausau, WI 54403

Ph. 715-261-7800

Matthew Barnes, Wausau Police Chief

Ph: 715-261-7807

Email: Matthew.barnes@wausauwi.gov

We appreciate your commitment to serving our community and look forward to reviewing your proposals.

Sincerely,

Chief Matthew Barnes
Wausau Police Department

Office of the City Attorney

TEL: (715) 261-6590
FAX: (715) 261-6808



Anne L. Jacobson
City Attorney

STAFF MEMO

TO: Public Health and Safety Committee Members
FROM: Anne Jacobson, City Attorney 
DATE: March 13, 2025
RE: Amending Special Events Policy – Public Safety Fee for Ticketed Events

Purpose: To implement a fee to cover the provision of public safety provided by police and fire.

Background: The city desires to charge \$1.00 per ticket sold or given away for any event subject to the Special Events Policy, including races and the Wisconsin Valley Fair. The event organizer must self-report within 30 days following the event and confirm the number of tickets and can submit a report and pay the fee, available online at the city website or print the report and submit payment to the Clerk's office.

It is proposed that there be no exemptions or waivers for free events or cancelled events.

The Fee Schedule was amended on November 12, 2024, to include the \$1.00 fee. The Special Event Application was updated to include the \$1 fee in the list of event fees. The Events Questionnaire in the application was also updated to include more information on the \$1 per ticket fee requirement.

Recommendation: Approval.

City of Wausau Events Policy and Procedures

GOAL

It is the goal of the City of Wausau to encourage and coordinate special community events, while regulating these events in a positive manner to ensure the health and safety of participants in the event, efficient management of City services and the protection of public lands and facilities.

DEFINITION OF EVENT

“Event” means any planned extraordinary occurrence requiring City services and/or on public right-of-way or public premises including but not limited to: parades, processions, festivals, athletic events and events requiring street closures.

EVENT CLASSIFICATION

There are three classes of events: Class I, Class II and Class III. Each class has its own characteristics. An event does not have to have all the characteristics listed to be in the classification. The City reserves the right to make final determination of an event’s classification.

CLASS I: (\$150.00) (*Multiple day event \$187.50 or Serial day event \$300.00)

- Event will have a large number of participants and/or spectators (500 or more people).
- Event is open & may attract interest from the general population of the community & surrounding area.
- Usually involves the closing of a street (except residential block parties).
- May involve multiple events (i.e. parade and football game, carnival and crafts).

CLASS II: (\$45.00) (*Multiple day event \$56.25 or Serial day event \$90.00)

- Event is open to the public but is only of interest to a certain segment of the community (i.e. runners, walkers, supporters of certain causes, bicyclists, etc.).
- Most athletic events (i.e. tournaments, fishing contests).
(The events policy does not apply to local youth sports organizations that contract for regular season games or tournament play)
- May involve the closing of a street, except residential block parties.

CLASS III: (\$30.00)

- Event is closed to the public or will only appeal to the members of a particular group and their guests.
- Event may be of general interest and open to the public but will only involve a small number of people.
- May involve the closing of a street (except residential block parties).

EVENT REQUIREMENTS AND CONDITIONS

Application Deadline and Fee:

Class I	2 months prior to the event	\$150.00	Late Fee	\$150.00
Class II	2 months prior to the event	\$45.00	Late Fee	\$75.00
Class III	1 month prior to the event	\$30.00	Late Fee	N/A

***NOTE:** Multiple Day events or Serial Day events will incur an additional charge (see above)

Event Permits:

Event permits are required in advance for all classes of special events. Permits **do not** include vending permits that may also be required.

Vending Permits:

If sales occur at the event, all event vendors must obtain permission to vend and complete a registration form for the event organizer to submit with their special events application. In addition, food vendors must pass inspection and obtain a valid permit, if needed, from the Marathon County Health Department prior to serving at any event.

City Facilities, Park Land and Open Spaces:

The City establishes rental rates for city facilities, park land and open spaces annually. Event organizers intending to use a rentable park facility or whose event precludes normal occupancy and use of a rentable park facility must reserve it separately. Submitting an event application does not reserve a rentable park facility and reserving a park facility does not give approval for the event. Contact the Parks Department at 715-261-1500 to reserve the park shelter or facility.

THE 400 BLOCK

Contact the Clerk's Office at 715-261-6620 to reserve the 400 Block prior to submitting this events application. Reserving The 400 Block does not give approval for the event and submitting an events application does not reserve the 400 Block.

DEFINITION

Public space for the use and enjoyment of the public at all times.

BLOCK USAGE

The Block may be reserved for free events and activities of interest to the general public, keeping with accepted standards of behavior and content. Up to 25% of the space may be rented by private groups for private events.

A limited number of specialized snack and/or beverage vendors may be permitted as an enhancement to daily use by the public. A vending permit fee will be paid to the City in lieu of real property tax.

Activities on the block will be limited to the hours of 7:00 am. to 12:00 midnight. Overnight camping and grilling are prohibited on the block. Vehicles may not be driven or parked on the block. Beware of buried water lines on the block. They are shallow and could easily be damaged by tent stakes or other objects pounded into the ground.

BLOCK COORDINATION AND SCHEDULING

Reservations will be made through the Clerk's Office. It is recommended to reserve the block early as it is a first-come-first-serve basis. Reservations will not be taken for events occurring more than 24 months away.

NOTE: Reservation of the 400 Block does not automatically permit the event. Approval process requires a special events application be completed and filed with the City Clerk. All conditions and requirements of the Special Event Policy, Municipal, State and Federal rules, regulations and guidelines must be followed prior to obtaining a permit.

BLOCK RENTAL FEES

Fees for city services are listed on the next page of this policy. Rental rates for the 400 block are as follows:

Private event sponsored by a private group	\$150/less than four hours per day \$300/greater than four hours per day
Admission event	\$150/less than four hours per day \$300/greater than four hours per day
Free event – open to the public	\$50/less than four hours per day \$100/greater than four hours per day

FEES - Refer to Fee Determination Schedule for applicability

Event organizers should make every effort to secure resources and manpower from the private sector. For those instances where the City must provide service, the event shall be required to pay the anticipated cost to the City Clerk at least 3 business days prior to the event permit being issued. Events other than those directly sponsored by the City of Wausau shall fully reimburse the City for services rendered.

There are times when the city must provide unanticipated service following the event's conclusion. Fees for those instances, services will be billed to the event following the event's conclusion.

Fees or charges imposed under this policy shall not include any fee or charge for City services in connection with an event when the service is directly related to protection provided or precautions taken in anticipation of reaction or response to expressive activity which is protected by the First Amendment to the United States Constitution.

Event Fees

Equipment Rental Deposit (Water tank, trailer, service panels, & water standpipes)		\$50.00 / unit
Snow Fence 50' Roll including stakes and ties*		\$10.00 / roll
Portable Stage*		\$150.00 / each
Portable Stage Canopy*		\$75.00 / each
Barricades*		\$5.00 / each
Picnic Tables*		\$15.00 / each
Manual Post Pounder		\$25.00
Water Standpipes		\$50.00 / each
Backflow Preventers		\$10.00 / each
Bleacher Planks		\$5.00 / each
Use of Sound and/or light system(s) (400 Block only)		\$125.00 / \$500 deposit
Stage and Planter Pedestals		\$25.00 / event
Portable Electrical Panels (Spider Box)		\$125 / panel/ event
Park Services Staff	Weekday	\$34.00 / hour / person
	Weekend and Evenings	\$54.00 / hour/ person
Electrical Services Staff	Weekday	\$40.00 / hour/ person
	Weekend and Evenings	\$54.00 / hour / person
Public Works Staff	Weekday	\$34.00 / hour / person
	Weekend and Evenings	\$54.00 / hour/ person
Public Safety Services (Police and Fire)**		\$1.00 / ticket sold or given away

*Set up, delivery and pick up of equipment are not included in the daily rental rates and will be charged per hourly rate based on actual time spent. Delivery and pickup need to be scheduled at least two weeks in advance and will not always be available for all items.

** \$1.00 per ticket sold or given away shall be invoiced to the event organizer, following the event. If after the event, it is determined that no service was needed, or that the event was cancelled, the \$1.00 fee will still apply to every ticket sold or given away for that event. The event organizer will be responsible for self-reporting and paying the fee within 30 days following the scheduled event, by submitting a return available online on the City website, and paying the fee online. By way of example, this fee shall apply to ticketed events (whether free or sold) occurring within the City that require public safety services, as well as races, and the Wisconsin Valley Fair.

This fee shall be effective upon adoption by the Common Council of the City of Wausau.

Damages or Clean-up:

If warranted, damage to city property or clean-up after an event shall be invoiced to the event organizer following the event's conclusion.

The City of Wausau is an Eco-friendly municipality and as such requires Event Organizers to recycle as part of their cleanup plan. You will be required to contract with a company to provide garbage collection and recycling services for the event.

Insurance:

A commercial general liability policy is required in the following minimum amounts for Class I and Class II events.

Per person / injury	\$ 500,000
Per occurrence / injury	\$ 500,000
Property damage	\$ 500,000
Public liability and property damage and excess liability umbrella policy	\$1,000,000

Applicants must sign a hold harmless agreement and provide the City with a certificate of insurance showing insurance written by a company licensed by the State of Wisconsin and covering any and all liability or obligations which may result from the applicant's employees, agents, contractors, or subcontractors. **The certificate shall name the City of Wausau as**

an additional insured. Proof of insurance, including coverage and exceptions, must be provided to the City prior to the event permit being issued.

Ordinances:

Sponsors, participants and organizers of special events must comply with all applicable state, federal and municipal regulations and ordinances.

Total Occupancy of City Lands and Facilities:

An event may be allowed to totally or partially occupy the following Parks: Oak Island, Athletic, Riverside, Boileau Field, Woodson, Yawkey, City Hall, White Water, Big Bull Falls, Stewart, Sylvan Hill, portions of the River Edge Parkway, Fern Island, Picnic Island and Brockmeyer Park and the 400 Block.

Other City lands and facilities: Third Street Pedestrian Mall (Washington to Grant Streets), Wausau Downtown Airport, County Parks located in the City limits and school properties located in the City limits and Specified Parade Routes.

Public Safety:

Event organizers are responsible for ensuring the safety of the participants in their event. Depending upon the size, location, and nature of the event, the City may require any or all of the following: Private security on site, police on site, metal detectors, first aid services, EMS on site, internal communication system, external communication system, public address system, night lighting, exit signage, emergency plan including evacuation plan, weather monitoring, fire extinguishers and/or fire protection systems.

Parking:

Adequate parking must be available to support the event without causing undue disruption of normal commercial or residential activities. Off-site parking combined with shuttle transportation may augment on-site parking. If your event has parking issues, please include a proposal to address those issues in the application under the “Event Issues and Challenges” section.

Commercial Sales:

Sales of food, beverages and merchandise are allowed during special events on public property under the following conditions:

- a. Food, beverage and merchandise sales must be secondary to the primary theme or activity of the event.
- b. Uninvited vendors are not allowed to vend at an event unless they have express written permission from the event organizer and proper permits from the Marathon County Health Department. Event organizers are responsible for obtaining registration information for all vendors participating in their event.
- c. Merchandise sold by vendors during an event shall be reviewed by and have approval of the event organizer.
- d. Event vendors are responsible for obtaining and displaying all appropriate sales permits, health/sanitation licenses, food and beverage and vending permits if required. All food & beverage vendors should complete the food & beverage worksheet.

Wine and/or Beer Sales:

Wine and Beer concessions are allowed under the conditions of City ordinance 5.64.150 as follows: A Temporary Class “B” / Class “B” Retailers License (picnic license) must be obtained. These are only eligible to churches, foundations or bona fide clubs in existence for at least six months. Licensed operators (bartenders) are required. A Retailer’s license application is required by state law to be on file with the City Clerk a minimum of 15 days prior to issuance and requires approval from the City Council. If you are planning to serve beer or wine at your event, contact the City Clerk to file a “Temporary Class B Retailers” application at least 30 to 45 days in advance of this event.

Enclosure Required—Picnic License.

- a. The license holder of a special Temporary Class “B” Retailers License (picnic license) shall cause to be installed around the main point of sale a fence or fences at least seven feet in height measured from ground level, or two fences at least four feet high and eight feet apart, in order to control ingress and egress of persons and consumption of fermented malt beverages; and shall station an adult at the entrance to the area for the purpose of

checking age identification. The herein described fence regulations shall not apply to a licensed area within an enclosed building.

- b. No fermented malt beverage shall be served to or consumed by anyone outside of the fenced-in area unless a waiver has been requested and granted pursuant to conditions described in WMC 5.64.150 on or before December 31, 2004, for certain described locations.
- c. All license holders issued a Temporary Class “B” Retailers License (picnic license) shall post in a conspicuous location at the main point of sale and at all entrances to the facility a sufficient number of signs disclosing that no fermented malt beverage shall be served to any underage person.
- d. A licensed operator (bartender) shall be stationed at all points of sale at all times. (Ord. 61-4591 §1, 1986.)

Bands, Public Address Systems and Entertainment:

If the event includes the use of public address systems, amplified music or live entertainment, this information must be detailed on the application when submitted. Event Organizers should contact neighboring residential properties within 200 feet of the event of noise issues as to the type of noise, the dates of the event, the expected times of when the noise will begin and conclude at least 15 days prior to the event.

If complaints are received, the Wausau Police Department shall require the event organizer to reduce the sound volume. If the organizer(s) fail to reduce the sound volume to an acceptable level, they shall be subject to a penalty as provided by the City noise ordinance.

Event organizers are responsible for contacting the Department of Inspections and Electrical Systems for any electrical assistance they may need for band equipment, amplifiers, stage lighting, temporary lighting, food and beverage vendors, etc. All vendors should complete a food & beverage stand registration worksheet. Questions regarding electrical use should be directed to 715-261-6780.

Accessibility:

Event organizers are responsible for ensuring their public event complies with the accessibility requirements of the Americans with Disabilities Act (ADA). Many events change the normal use patterns or exceed the normal design capacity of public facilities. Organizers are responsible for providing any additional facilities such as accessible parking, travel-ways, seating, restrooms, drinking water, etc., plus service and program access for individuals with physical, sight, speech, hearing and other impairments covered by the act. Organizers shall provide sufficient access for public safety vehicles.

Sanitation and Toilet Requirements:

Depending on the nature of the special event, organizers may be required to provide additional restroom and refuse facilities such as portable toilets, hand-washing stations, garbage cans, dumpsters, etc., if determined appropriate by the County Health Department and/or the city.

Street Closures:

If your event requires closure of a street, please detail such requests on the application. The Police Department and Public Works will review your application and determine whether to permit the closure. Please note that arterial streets, major collector streets, and bus routes may not be acceptable for closure.

By submitting the application, the applicant shall be responsible for contacting all people on the block; for verifying there are no objections to the street closing; for placing barricades and signs on the street as directed by City officials, removing them after the event; and for cleanup of all debris by 9:00 am., the morning after the event.

“Fire and EMS response apparatus require a minimum of 20-foot width clearance for vehicle access. All access lanes/roads must be kept clear to that width for emergency vehicles. Cul-de-sacs should have a minimum turning diameter of 70 feet, and other type turnarounds such as L-types, T-types, and Y-types should allow for fire apparatus with a wheelbase of 25 feet to turn around with no more than one (1) backing maneuver. Access into and around individual display booths, tents, facilities, restrooms, etc. must be maintained to the extent that personnel with ambulance cost, EMS equipment, and/or fire equipment can maneuver freely and quickly when responding to an emergency. Street barricades should be easily removable to admit emergency/police vehicles as necessary with minimal time delay.”

The City Department of Public Works shall supply necessary signs and barricades at specific locations on the boulevard on the day of the event and pick them up the next workday following the event.

Parades:

Parade organizers must apply for a special event permit from the City Clerk. The application must include details as to the exact parade route, the location of staging and demobilization areas, the times of the parade start and finish, the size of the parade including number of floats and an itinerary or schedule of times for each detail i.e. staging at location and time, parade on route at time, demobilization at location and time, etc. The City Clerk will determine the appropriate class category.

Parade organizers must submit a map of the parade route with their event application. All parades must be held on parade routes approved by the Traffic Lieutenant and Director of Public Works. Streets are normally closed for parades. The City will determine the number, type and location of barricades and/or traffic cones required.

The City shall be responsible for delivery and pick-up of the barricades or traffic cones. The City shall place the barricades or traffic cones at the appropriate time and shall remove them from the street when they are no longer needed. Non-City sponsored events will be billed for the cost of services provided.

Cancellation: Cancellation of any event, for any reason, shall result in charges for actual services provided, forfeiture of permit fees and any other forfeiture related to facility or equipment rentals.

Approval Process:

Event applications are reviewed by staff consisting of representatives from (any or all) the following entities: Parks Department, Police Department, Fire Department, Inspections/Electrical Department, Engineering Office, Department of Public Works, City Clerk, Mayor, and Marathon County Health Department. These Departments will review your application for compliance of areas under their expertise. Should a department have a concern with something in your application, they will contact you directly to provide assistance, information and education to resolve the issue. Once the event is reviewed, the city staff will make recommendations to the Public Health & Safety Committee who approves the event prior to issuance by the City Clerk. Please note the Public Health & Safety Committee only meets once per month. It is in your best interest to get your application filed well in advance of your event.

A listing of events shall be provided to the Council on a monthly basis; however, approval of the event is delegated by the Council to the Public Health & Safety Committee. Events denied shall receive a full refund of application fees less than 25% administrative processing fee.

CITY OF WAUSAU
CITY SERVICES INCLUDING EQUIPMENT USAGE AND 400 BLOCK RESERVATION / USE FEES
FEE DETERMINATION SCHEDULE

	ADMISSION/FREE EVENT OF LIMITED INTEREST not open to the General Public Sponsored and/or Organized by a Not-For-Profit Group, Club or Community Group	ADMISSION EVENT OF WIDE INTEREST Open to the General Public Sponsored and/or Organized by a Not-For-Profit Group, Club or Community Group	FREE EVENT OF WIDE INTEREST Open to the General Public Sponsored and/or Organized by a Not-For-Profit Group, Club or Community Group	Event is Sponsored and/or Organized by a Private Group	Event is Sponsored and/or Organized by a Commerical Enterprise
Example of an Event	Political Groups, Club Organizations such as model railroad or Ham Radio Operators	Blues Fest, Renaissance Festival, Log Jam	Weekly Concert Series on the Square, Fall Art Festival, Easter Egg Hunt, Kayak Races, Christmas Parade, Balloon Rally	Weddings, Company Picnics, Private Party	Circus, Auction, Sale
Primary Audience	Special Interest Group not representing the General Public	Wide interest by the General Public	Wide interest by the General Public	Invited guests	Fee Paying Audience, Special Interest Groups
Beneficiary of Fees or Commerical Venture	Admission fees/indirect revenues generated benefit the NFP group, or club	Admission fees generated benefit the NFP group, or club	Indirect revenues generated benefit the NFP group, or club	Private Group	Private organization or commerical enterprise
Role of the City	No Inkind Services	Inkind Services may apply	Inkind Services may apply	No Inkind Services	No Inkind Services
Park/Facility Rental	Fees as outlined per the fee schedule	Inkind Services determined through applicationprocess*	Inkind Services determined through applicationprocess*	Fees as outlined per the fee schedule	Fees as outlined per the fee schedule
Fees for Equipment Rental	Fees as outlined per the fee schedule	Inkind Services determined through applicationprocess*	Inkind Services determined through applicationprocess*	Fees as outlined per the fee schedule	Fees as outlined per the fee schedule
Fees for Park Service Staff	Hourly rates as provided on the attached schedule	Inkind Services determined through applicationprocess*	Inkind Services determined through applicationprocess*	Hourly rates as provided on the attached schedule	Hourly rates as provided on the attached schedule
Fees for Electrical Services	Hourly rates as provided on the attached schedule	Inkind Services determined through applicationprocess*	Inkind Services determined through applicationprocess*	Hourly rates as provided on the attached schedule	Hourly rates as provided on the attached schedule
Fees for Public Works Staff	Hourly rates as provided on the attached schedule	Inkind Services determined through applicationprocess*	Inkind Services determined through applicationprocess*	Hourly rates as provided on the attached schedule	Hourly rates as provided on the attached schedule

* Events receiving direct city funding, along with the Christmas, Labor Day, Memorial Day, and United Way Parade are exempt from application for inkind services not to exceed \$5,000.



SPECIAL EVENTS APPLICATION

(Submit this application to the City of Wausau Clerk's Office)

Class of Event: _	Class Fee	\$ _
Multiple Day _	Serial _	
Block Reservation Fee:	\$ _	
Estimated City Services Fee:	\$	_____

Event Name:	_____	
Event Dates:		Time of Event:
Set Up Dates:	_____	
Removal Dates:	_____	
Event Location:	_____	
Organizer:	_____	
Contact Person:	_____	
Address:	_____	
Work Phone #:		Home/Cell Phone #:
Email Address:	_____	

Describe Event: (include purpose, features, schedule, estimated attendance, number of floats if parade)

Event Location or Route, if parade (include map and timed itinerary of events including staging & demobilization times and locations)

Describe any event issues or challenges (such as parking) and your plan for addressing those issues.

Describe how you intend to use the proceeds (if any) from this event?

Describe how the event will be promoted or advertised?

EVENTS QUESTIONNAIRE

Please answer all questions:		YES	NO	Describe Specifically and completely (how many, what, where, why)	Are you expecting the City to provide this service? Please indicate who or what you expect.
1.	Is the event open to the general public? List your estimated attendance? *				
2.	Have you reserved or rented the event's location? Call the Clerk's Office @ 715-261-6620 for the 400 Block; Parks Dept @ 715-261-1550 for park facilities.				
3.	Will an admission or entry fee be charged? Will there be security for large cash collections?				
4.	Will there be wine or beer served?				
5.	If there will be wine/beer served, have you applied for and obtained a temporary liquor license with the City Clerk (261-6620) and arranged for licensed bartenders at the event?				
6.	If there will be wine/beer served, have you obtained and erected fencing to comply with the City's beer garden (enclosure) ordinance?				
7.	If you are <u>charging an admission</u> or if you are <u>serving alcohol</u> will you be prohibiting firearms and concealed weapons and post that fact? If not, what steps will you take to ensure the health, safety and welfare of those attending?				
8.	Are you planning to erect a stage(s)? If so, please list whether a canopy will be needed over the stage. City staging may not be available.				
9.	Are you planning to have tents or temporary structures for the event? (This would require passing a safety inspection by Fire and/or Inspection Dept staff 261-7900, 261-6780). Have all underground utilities been located prior to pounding stakes or fence posts into the ground? Call Parks Dept (261-1550 for public property or Digger's Hotline 1-800-242-8511 for private property at least 10 days prior to set up.)				
10.	Will there be food or beverage vending? Have vendors passed inspection, received approval and been permitted by the Marathon County Health Department? (261-1900)				
11.	Will there be other types of vending? Describe what and how many. Have you completed registration information to submit with the events application?				

*\$1.00 per ticket fee is charged per WMC.3.40.010 (adopted fee schedule). Following the event an online report will be required verifying the attendance and will include the fee.

Please answer all questions:		YES	NO	Describe specifically and completely (how many, what, where, why)	Are you expecting the City to provide this service? Please indicate who or what you expect.
12.	Will you need The 400 Block stage?				
13.	Will you use the planter electrical pedestals or need additional electrical panels?				
14.	Will vendors or anyone else need electricity at the event? Have each of the vendors completed the food & beverage work stand questionnaire for Electrical Inspectors to be submitted with your events application?				
15.	Have you provided sufficient restroom facilities or portable toilets for this event, in accordance with Health Department 715-261-1900 requirements?				
16.	Have you provided available drinking water?				
17.	Have you provided sufficient refuse collection bins and arranged for cleanup of the premises after the event in accordance with Health Department and City requirements?				
	a. Have you contracted with a company to provide garbage and recycling services?				
	b. How many of the following will you provide for the event (Please list): Garbage Containers? Recycling containers for glass, plastic and aluminum? Recycling containers for cardboard and paper?				
	c. Have arrangements been made to empty and/or collect garbage and recycling containers within 24 hours after the event?				
18.	Is there entertainment such as bands, amplifiers, circus, performances, etc.? Have the neighboring residences been notified in writing of the noise expectations of this event?				
	Will you need The 400 Block sound system?				
	Will you need The 400 Block light system?				
19.	Does your event occur at night or continue into evening (dark) hours? If so, what is your plan for lighting and security?				

Please answer all questions:		YES	NO	Describe specifically and completely (how many, what, where, why)	Are you expecting the City to provide this service? Please indicate who or what you expect.
20.	Will there be overnight camping at the event premises? If so, what is your plan for public health, lighting and security issues?				
21.	Will there be fireworks or pyrotechnics at this event? Have you obtained the necessary permits from Fire Inspectors 715-261-7900?				
22.	Is there an emergency plan in place for accidents, injuries, fires, severe weather, etc.?				
23.	Will this event involve amusement games and rides? Have you complied with the WI Administrative Code Chapter 34 with regard to amusement rides?				
24.	Will this event hold a raffle? Have you complied with the legal requirements in Wisconsin through the Dept of Administration? (608-270-2552)				
25.	Will this event require street closure? Have the neighbors been notified of the request to temporarily close the street and the times of the closure? Have you detailed the street closing plan on the events application to the City Clerk?				
26.	Have you obtained orange safety vests and provided training for route guides on runs/walks?				
27.	Will there be any traffic control, crossing assistance, security or parking issues due to this event? Have you consulted with the Police Dept 715-261-7800. (You must consult with and have approved through the Wausau Police Department, temporary traffic regulation needs and locations.)				
28.	Is closure and/or detouring needed for WIS 52 or Bus 51 in the city? WI DOT application required. Form: DT1479				
29.	Does this event need private shuttle transportation (buses)? Have you arranged for private service with drop-off and pickup points to this event?				
30.	Have you obtained and provided to the Clerk adequate liability insurance with the City of Wausau named as the additional insured?				
31.	Have you provided a complete time schedule and location itinerary of the parade staging & route?				
32.	Does this event need temporary bike racks? If so, how many and where?				

Please list all vendors participating in your event (you may attach additional pages if necessary)

Vendor Business Name:

Individual Contact Name:

Street Address, City, Zip:

Business and Home Phone #:

Type of Merchandise being sold:

(For food/beverage - submit food & beverage stand worksheet for each stand)

State of Wisconsin Seller's Permit (sales tax) #

Marathon County Health Department Permit (food / beverage products) #

Vendor Business Name:

Individual Contact Name:

Street Address, City, Zip:

Business and Home Phone #:

Type of Merchandise being sold:

(For food/beverage - submit food & beverage stand worksheet for each stand)

State of Wisconsin Seller's Permit (sales tax) #

Marathon County Health Department Permit (food / beverage products) #

Vendor Business Name:

Individual Contact Name:

Street Address, City, Zip:

Business and Home Phone #:

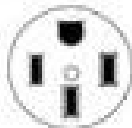
Type of Merchandise being sold:

(For food/beverage - submit food & beverage stand worksheet for each stand)

State of Wisconsin Seller's Permit (sales tax) #

Marathon County Health Department Permit (food / beverage products) #

Attention organizer: Please copy this page for additional vendor registrations.

Food and Beverage Stand Registration Worksheet		
Organization:		
Chairman / President:		
Contact Person:		
Address:		
Work Phone #	Home or Cell Phone #	
Describe Food(s) and/or Beverages you plan to sell:		
Describe Food Stand and <u>EXACT</u> Measurements (indicate if you will be using a wagon):		
Self-contained Wagon: (circle one if applies) 240V or 120V		
Describe <u>EXACT</u> Space Requirements:		
ELECTRICAL NEEDS: The Health Department requires you to have HOT WATER available. You may need to use an appliance to keep it heated.		
Vendor Electrical Request		
Require Less than 50 amps: Vendors requiring 50 AMPS or less will be cord and plug connected. Specify needs from available plug configurations listed below. Plug adapters are not provided.		
 NEMA 5-15R 15A 125V 5-15R/5-20R	 NEMA 5-20R 20A 125V Number Requested_	 NEMA L14-30R 30 Amps 125 / 250 Volts L14-30 Maximum of One
NEMA# 14-50R 50 Amp 1-120/240 VAC  14-50R Maximum of One	(800) 597-9311  50 Amp 125/250 Volt Locking Flush Mount Receptacle Non-NEMA Configuration www.ATIDistributors.com 50 AMP 125/250 Maximum of One	
Require more than 50 AMPS: Vendors requiring greater than 50 AMPS will be hard wired to an electrical distribution panel. Specify estimated total electrical requirements:		
AMPS	VOLTS	WIRE SIZE_
Note: Worn or defective equipment will not be connected.		

Note: Please contact the Marathon County Health Food Safety Program 715-261-1900 to discuss your food service plan prior to the event.

I agree to indemnify and save harmless the City of Wausau and Marathon County, and their employees, elected and appointed officials, and agents from any and all liability from claims of bodily injury, property damage, or any other nature whatsoever arising out of the use of Wausau or Marathon County properties, equipment, or services herein specified.

Signature of

Event Organizer: _

Date: _

***Attention Organizer:

If your organization receives funding through City's room tax appropriation process you must complete the attached budget statement or submit an itemized budget statement. Your proposed budget must be submitted with this application and your actual budget must be submitted within 90 days after the end of your event.

PH&S Approval: 10/19/2004 03/17/2025 *(If approved)*

Council Approval: 11/9/2004 03/28/2025 *(If approved)*

Application Revised: 10/25/2017 03/13/2025

RESOLUTION OF THE FINANCE COMMITTEE

Authorizing the modification of fees to the City of Wausau Fees and Licenses Schedule adopted pursuant to Wausau Municipal Code §3.40.010(a) (2025 Comprehensive Fee Schedule).

Committee Action: Approved 4-0

Fiscal Impact: The fiscal impact will depend on the amount of activity such as inspections permits

File Number: 24-1109

Date Introduced: November 12, 2024

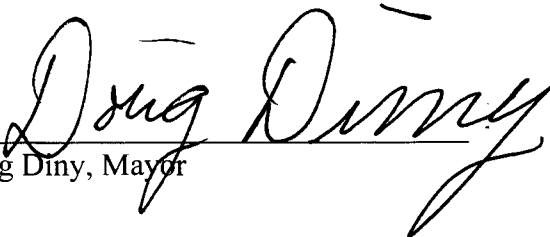
RESOLUTION

WHEREAS, the City of Wausau has adopted a comprehensive Fees and License Schedule at W.M.C. §3.40.010; and

WHEREAS, the Finance Committee has reviewed proposed changes to the schedule for the 2025 budget as set forth in the attached Exhibit and incorporate these as part of the City of Wausau Fees and Licenses Schedule.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau, that the fees set forth in the attached Exhibit are hereby adopted and incorporated into the City of Wausau Fees and Licenses Schedule adopted pursuant to W.M.C. §3.40.010.

Approved:



Doug Diny, Mayor

CITY OF WAUSAU			
2025			
COMPREHENSIVE FEE SCHEDULE			
FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2025 Rate	2024 Rate
400 Block Rental Fees***			
Private Event Sponsored by a Private Group:			
Less than four hours per day		\$350.00	\$350.00
Greater than four hours per day		\$700.00	\$700.00
Admission Event:			
Less than four hours per day		\$400.00	\$400.00
Greater than four hours per day		\$800.00	\$800.00
Free Event Open to the Public			
Less than four hours per day		\$81.00	\$81.00
Greater than four hours per day		\$163.00	\$163.00
Sound and Lighting System (400 Block)		\$165.00	\$165.00
DEPARTMENT: POLICE			
Open Records			
Postage, use actual for large envelopes		Actual Cost	Actual Cost
CD/DVD copies		\$5.00	\$5.00
False Alarms			
first 1 in rolling year		No charge	No charge
2nd in rolling year		\$75.00	No charge
3-4 alarms in rolling year		\$100.00	\$60.00
5-8 alarms in rolling year		\$200.00	\$115.00
9 & subsequent in rolling year		\$300.00	\$225.00
Vehicle Lock Out Service		\$40.00	\$0.00
Ticketed Special Event Public Safety Fee (Per Ticket Sold)		\$1.00	\$0.00
Police Services per hour		\$88.00	\$80.00



Wausau Police Department

515 Grand Ave

Wausau, WI 54403

Ph. 715-261-7800

Date: March 5, 2025

To: Chief Barnes

From: Lt. Peter Fish

Subject: Tavern Report, February 2- February 28, 2025

ROUTINE TAVERN INSPECTIONS*

TAVERN NAME	LOCATION	INSPECTION Y/N	VIOLATION(S)
Pregame Pub	2002 N 6th St	N	N
Bob & Randy's Bar	1515 N 6th St	N	N
Cop Shoppe Pub	701 Washington St	Y	N
Domino Bar	740 Washington St	N	CLOSED
El Jalapenos	300 N 3rd St	N	CLOSED
Glass Hat	1203 N 3rd St	N	N
Hiawatha Restaurant & Lounge	713 Grant St	Y	N
Intermission	325 N 4th St	N	N
Limerick's Public House	121 Scott St	N	N
Loppnow's Bar	1502 N 3rd St	N	N
Malarkey's	412 N 3rd St	N	N
Oz	320 Washington St	N	N
Nevermore On Third	1206 N 3rd St	N	N
Timekeeper Distillery	607 Grant St	N	N
Wausau on the Water (WOW)	1300 N River Dr	N	N
Bull Falls Brewery	901 E. Thomas St	N	CLOSED
Kin and Kind	2108 Grand Ave	N	N
Chellis St. Pub	265 Chellis St	N	N
Christine's Bar	936 S. 3rd Ave	N	N
Denmar Tavern	601 W Thomas St	N	N
Eagle's Club	1703 S 3rd Ave	N	N
Jim's Corner Pub	1244 S 9th Ave	N	N
The Bar and Grill	1025 S 3rd Ave	N	N
Treu's Tic Toc Club	1201 W Thomas St	N	N
M&R Station	818 S 3rd Ave	Y	N
Days Bowl-A-Dome	1715 Stewart Ave	N	N
Hutch's Bar	4411 Stewart Ave	N	N
Whiskey River Bar & Grill	5512 Stewart Ave	N	N

Matthew Barnes
Chief

Todd Baeten
Deputy Chief

Melinda Pauls
Patrol Captain

Benjamin Graham
Detective Captain

Nathan Cihlar
Administrative Captain



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101 Pub	101 N 3rd Ave	N	N
After Shock Bar and Grill	1418 Lenard St	N	N
Callon Street Pub	209 Callon St	N	N
Chatterbox Bar	102 S 2nd Ave	N	N
4 Fathers Pub	1724 Merrill Ave	N	N
Labor Temple	318 S 3rd Ave	N	N
North End Pub	1002 N 3rd Ave	N	N
Lickity Splitz	1709 Merrill Ave	N	N
Newch's Eatery	1810 Merrill Ave	N	N

*During a routine tavern inspection, officers check for the following:

Sober, licensed bartender present.

Presence of underage persons.

Intoxicated persons being served.

Entertainment license posted if applicable.

In addition to the listed tasks, officers often conduct walkthroughs of taverns, especially when observing large crowds to establish a visible presence, aiming to discourage criminal activities and to encourage compliance with ordinances related to alcohol licenses.

CONVENIENCE/GROCERY STORE INSPECTIONS

None.

RESTAURANT INSPECTIONS

None.

ALCOHOL COMPLIANCE CHECKS*

None.

*Alcohol Compliance Check Procedure: Police officers conduct alcohol compliance checks by deploying with underage volunteer(s) to taverns and other licensed establishments selling or serving alcoholic beverages to ensure compliance with ordinances related to alcohol licenses.

Matthew Barnes
Chief

Todd Baeten
Deputy Chief

Melinda Pauls
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Wausau, WI 54403

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ACTIVITY LOG

Jalapenos, 301 Washington Street

- (1) Officers conducted nine bar checks, and the business was closed on all occasions.

Cop Shoppe Pub, 701 Washington Street

- (1) *Event #25017605 02/08/2025 at 07:17 Hours.* CRIMINAL MISCELLANEOUS: An officer took the report of a theft of personal items (cellular phone, debit/credit cards, etc.) which reportedly occurred at the Cop Shoppe days prior. The officer conducted follow-up.

Hiawatha Restaurant & Lounge, 713 Grant Street

- (1) *Event #25016053 02/24/2025 22:30 Hours.* CRIMINAL MISCELLANEOUS: An officer responded to the report of a disturbance involving a disagreement between a customer and the owner. After investigation the owner was issued a citation for disorderly conduct.

Day's Bowl A Dome, 1715 Stewart Avenue

- (1) *Event #25021185 02/15/2025 21:15 Hours.* STRUCTURE FIRE: Non-Suspicious Fire.

Callon Street Pub, 209 Callon Street

- (1) *Event #25020767 02/15/2025 00:18 Hours.* CRIMINAL MISCELLANEOUS: An officer responded to the report of a male violating bond conditions by being in the bar and by having contact with a person he was not permitted to. Officers located the male and confirmed he was in violation of his bond. As a result, one male was arrested



Wausau Police Department

515 Grand Ave

Wausau, WI 54403

Ph. 715-261-7800

for bail jumping.

Matt's 101 Pub, 101 N 3rd Avenue

- (1) *Event #25024227 02/22/2025 22:42 Hours* THREAT WITH A WEAPON: Officers responded to the report of a stabbing. Officers arrived on scene and confirmed a male victim had multiple injuries consistent with a stabbing. Officers rendered aid and the victim was transported to Aspirus Hospital for treatment. As a result of officer's investigation, an adult male was arrested for 1st Degree Reckless Endangerment Causing Injury, Disorderly Conduct and he was also placed on a probation hold.

Matthew Barnes
Chief

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DEMERIT POINTS ASSESSED

50 Demerit points are assessed on 2/24/25 for Hiawatha Restaurant & Lounge on 02/24/2025 (Disorderly Conduct).

50 Demerit points are assessed on 2/22/2025

Respectfully submitted,

Lt. Peter Fish

Matthew Barnes
Chief

Todd Baeten
Deputy Chief

Melinda Pauls
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Administrative Captain



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ADDENDUM #1 of 1: CURRENT DEMERIT POINTS

TAVERN NAME	VIOLATION	POINTS ASSESSED	DATE
Hiawatha Restaurant & Lounge	Disorderly Conduct	50	2/24/2025
Matt's 101 Pub	Disorderly Conduct, 1 st Degree Reckless Endangerment causing injury	100	02/22/2025
4 Fathers Pub	Noise Complaint – Citation	50	2/1/2025
Cop Shoppe Pub	Sale/Serve Underage	25	5/21/2024
Intermission	Sale/Serve Underage	25	5/21/2024
Labor Temple	Sale/Serve Underage	25	5/21/2024
Newch's Eatery	No Licensed Bartender	50	9/28/2024

Matthew Barnes
Chief

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Melinda Pauls
Patrol Captain

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Nathan Cihlar
Administrative Captain

To: Public Health and Safety Committee

From: Tracy Durante, Community Outreach Specialist

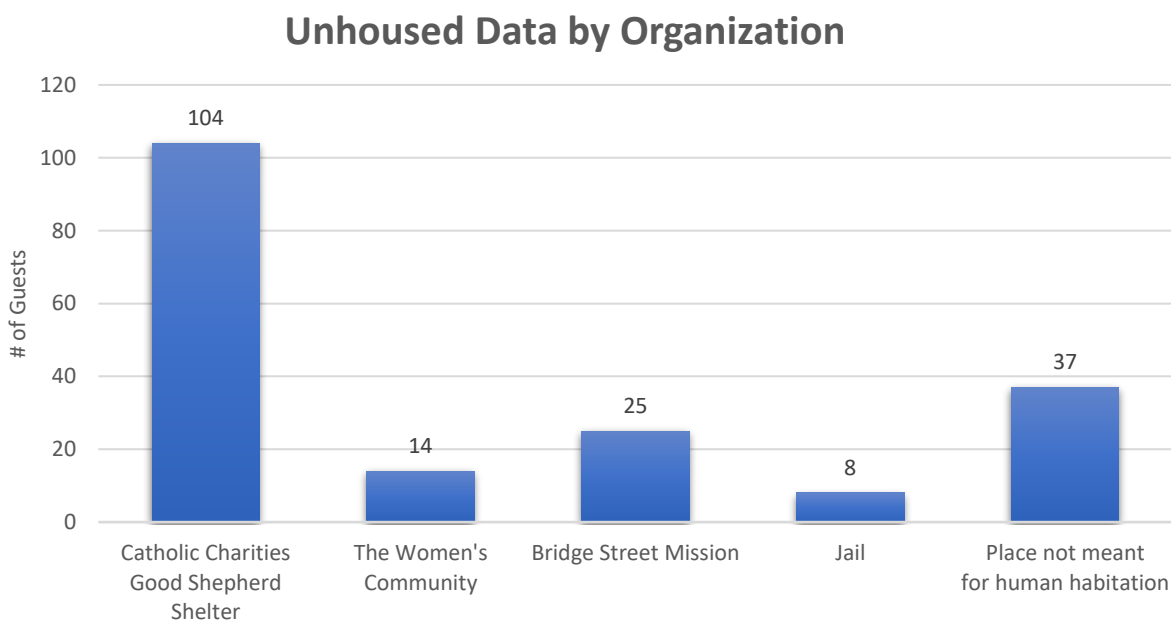
Date: February 17, 2025

Re: Community Outreach Update



Unhoused Data

The following graph shows the number of unduplicated¹ guests housed by each organization in the previous month.



Unhoused Data Summary

In February, data suggests there were approximately 188 unhoused individuals identified in Wausau through various partnering agencies. As indicated in the footnote, 188 is not the true number of unhoused. As of today, organizations do not cross-reference names when coming up with their unduplicated count. This means an unhoused individual may be part of more than one organization's count, thereby inflating the true number of unhoused. An example is provided in the footnote. This number also does not include those individuals who are considered "couch surfing".

¹ The numbers reflected do not eliminate duplicates across organizations. For example, a person who stays at The Good Shepherd Shelter and Marathon County jail in the same month will count as 1 person for each organization.

In the graph above, 80 percent of the unhoused sought or received shelter in the month of February, 20 percent of the unhoused were living outside, or in places not meant for human habitation.

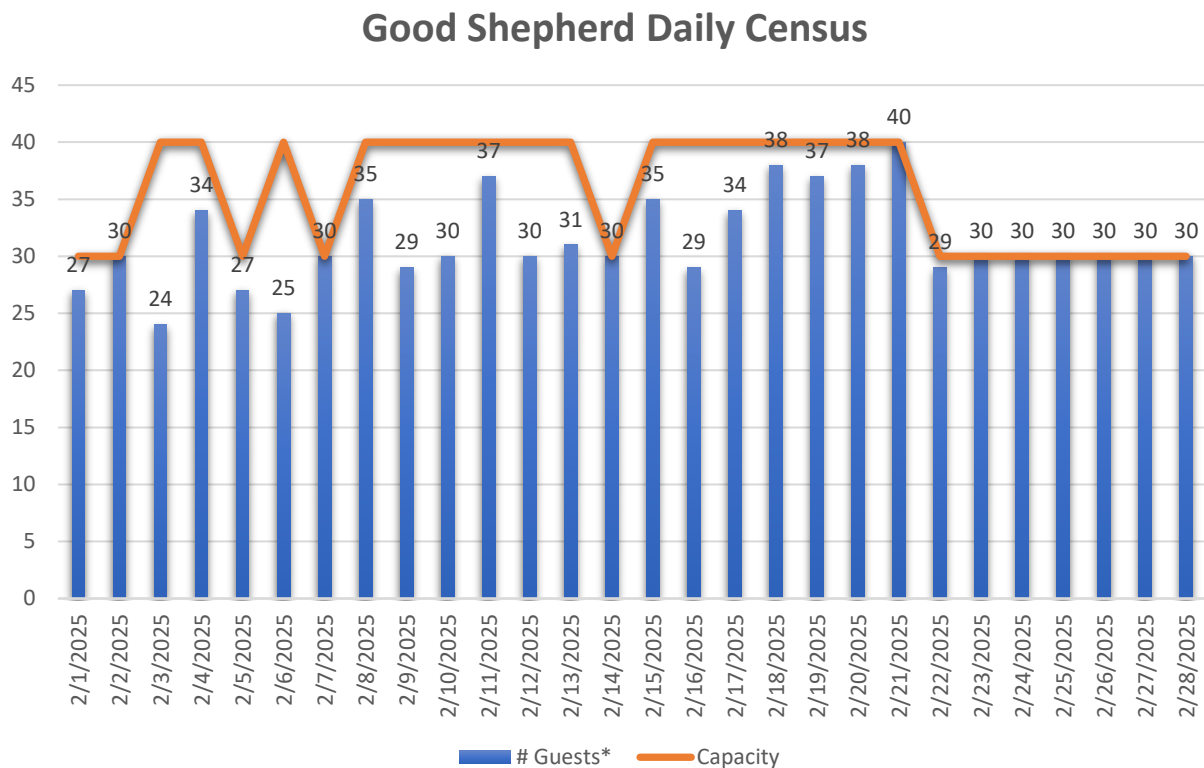
The Women’s Community data includes crime victims who sought shelter because their home was unsafe. This number reflects both adult residents (10) and their children (4).

Bridge Street Mission includes individuals who have received shelter after release from jail/prison, drug rehab, or homelessness. The number reflected should include all individuals who are housed at Bridge Street Mission, because without this amazing program in our community, 25 (per this month’s census) individuals would likely be unhoused in our community.

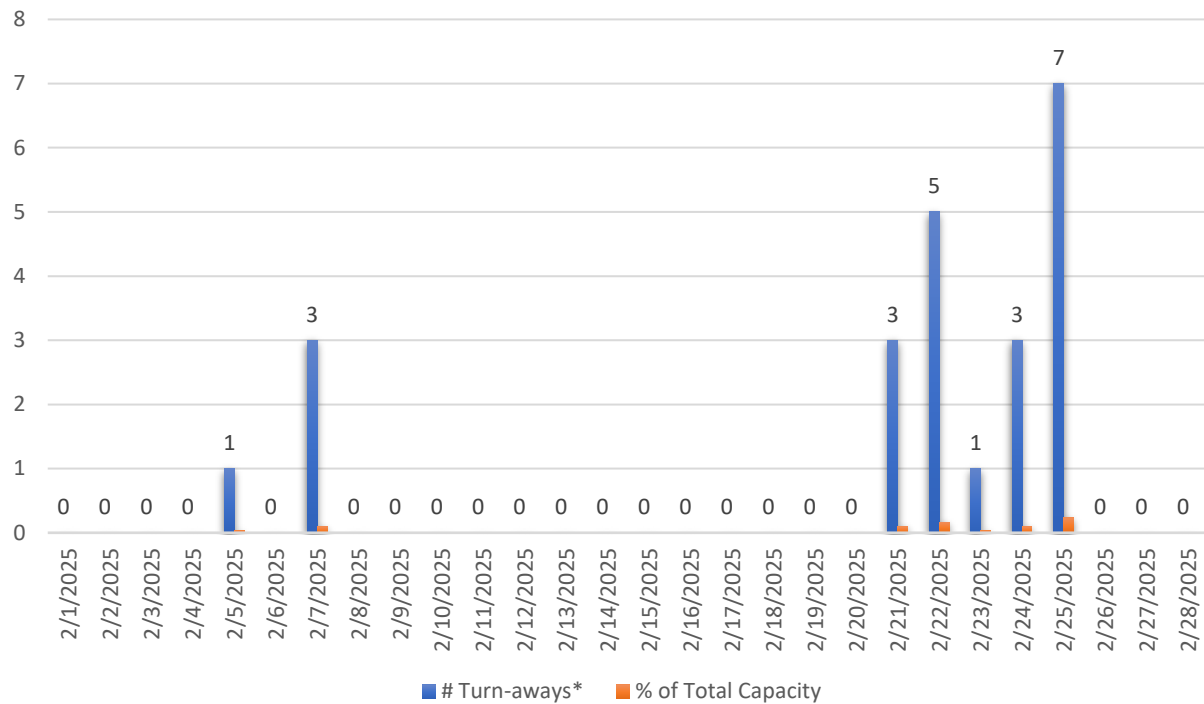
The Marathon County Jail includes individuals who identify as “homeless” or “unhoused” at the time of booking.

Daily Census

We are working hard to collaborate with our partner organization to get a handle on shelter capacity in Wausau. It’s important to know if we’re meeting or exceeding capacity. Current shelter capacity for single adults lies solely on Good Shepherd shelter, formerly known as, the Wausau Warming Center, and their total bed capacity is 30, with the ability to expand to 40 when temperatures fall below 15 degrees or above 90 degrees.



Good Shepherd Daily Turn-aways



Daily Census Summary

On average, capacity was at 88 percent for the month of February. The Good Shepherd Shelter was at or over their capacity a total of 12 days in the month of February.

Continued collaboration exists to ensure that the unhoused population have access to services.

We continue to work with our partner organization to learn how many people are turned away each night. In addition to capacity, individuals are turned away for a variety of other reasons. The “turn-away” statistics for the month of February are as follows: The Good Shepherd Shelter = 23

*It is important to note that The Good Shepherd Shelter does reserve beds for individuals that are working. When individuals do not show for their bed saves, it results in the shelter not reaching their 30-bed capacity for the night.

In the month of February, 18 individuals requested a bed save due to employment. The range was 5-12 individuals needing a bed/night. The median number of people needing a bed/night was 8.

*There was a total of 34 new individuals for the month of February. 14 first time individuals needing emergency shelter, 7 individuals needing emergency shelter. This number includes those individuals who had stayed at least one time in a shelter other than Good Shepherd shelter, more than 5 years ago. 13 individuals were “returning” for emergency shelter services.

Community on Call

February was another busy month for Community on Call. There was a total of 11 days where activation occurred. Three separate activation sites were utilized. A total of 148 individuals were sheltered as the result of these activations.

Outreach Update

In February, 12 individuals met with Outreach Specialist and were given resources and assistance with housing applications, etc. One individual was housed.

In addition to assisting with housing, we have also provided additional aid like transportation to medical/psychiatric appointments, bus passes, medication management, collaboration with St. Vincent DePaul, Catholic Charities, NCCAP, Social Services, Probation/Parole, and CW Solutions (FSET). Assistance was also provided with obtaining identification, setting individuals up with additional services through the ADRC as well as Community Treatment through NCHC. Case/Care Management is a service provided through both resources.

Collaboration with landlords and other non-profit agencies is on-going. Office hours at agencies throughout the city have proven beneficial in reaching the unhoused population.

Challenges and Opportunities

While we celebrate every time an unhoused individual achieves stable housing, the work does not and cannot end there. Generally, the unhoused population is vulnerable. Without someone providing ongoing support, management, intervention, accountability, and aid, the chances of remaining housed wane dramatically. In other words, our work can and will be undone in short order without systems to sustain the work. Thankfully, there are systems in place, but there are also gaps. Where gaps in case management exist, we are filling that void. We recognize, however, that our time and resources are limited in this regard. As a result, we are working to improve our understanding and relationship with existing systems while also exploring solutions that not only bridge the gap to housing, but to the essential supports that will make housing permanent.