



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Special Meeting: PUBLIC HEALTH & SAFETY COMMITTEE

Date/Time: Wednesday, September 8, 2021 @ 6:15 PM

Location: City Hall (407 Grant Street) - Council Chambers

Members: Lisa Rasmussen {c}, Dawn Herbst, Becky McElhaney, Pat Peckham, Jim Wadinski

AGENDA ITEMS FOR CONSIDERATION (All items listed may be acted upon)

- 1) Consider Special Event Application for "La Fiesta" in Wausau, September 18, 2021, Brockmeyer Park (American Hispanic Association)
Adjourn

Lisa Rasmussen, Chairperson

This meeting is being held in person and via teleconference. Members of the media and the public may attend in person or by calling 1-408-418-9388. The Access Code is: 2481 384 5635 Password: wausau1 The lines of those public members monitoring the meeting by phone will be muted during the meeting.

IMPORTANT: THREE (3) MEMBERS NEEDED FOR A QUORUM: If you are unable to attend the meeting, please notify Toni by calling (715)261-6620 or via email toni.rayala@ci.wausau.wi.us

This Notice was posted at City Hall and faxed to the Daily Herald newsroom on 9/03/21 9:30 AM

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (715) 261-6620 or email clerk@ci.wausau.wi.us at least 48 hours prior to the scheduled meeting or event to request an

PHS Date 09/08/2021

License ID	License Type	Name	Address	Details	Business	Begin Dt	End Dt	Police	PHS	Council	
155285	9026 - Class I	GONZALEZ, TONY	219 N 4TH AVE WAUSAU WI 54401	LA FIESTA IN WAUSAU on SEPTEMBER 18, 2021 Organized by TONY GONZALEZ							
155284	9069 - Temporary Class B Retailer (Picnic)	GONZALEZ, TONY	219 N 4TH AVE WAUSAU WI 54401		AMERICAN-HISPANI C ASSOCIATION						
						Total Licenses					0



SPECIAL EVENTS APPLICATION

(Submit this application to the City of Wausau Clerk's Office)

Class of Event: I Class Fee \$ 200.00

Multiple Day Serial

Block Reservation Fee: \$

Estimated City Services Fee: \$

Event Name: "La Fiesta" in Wausau

Event Dates: September 18, 2021 Time of Event: 8:00 AM - 10:00 PM

Set Up Dates: September 17, 2021

Removal Dates: September 20, 2021

Event Location: Brockmeyer Park

Organizer: A.H.A. (AMERICAN-HISPANIC ASSOCIATION)

Contact Person: Tony Gonzalez

Address: 219 N 4th Ave WAUSAU, WI 54901

Work Phone #: (715) 614-1268 Home/Cell Phone #:

Email Address: NAFASO.GONZALEZ28@GMAIL.COM

Describe Event: (include purpose, features, schedule, estimated attendance, number of floats if parade)

1. Purpose: Cultural / Sports event
2. Features: Hispanic food, crafts, music, dance
3. Schedule: 8 AM to 10 PM. Saturday September 18th / 2021
4. Attendance: we expect no more than 1,000 people
5. No Floats

Event Location or Route, if parade (include map and timed itinerary of events including staging & demobilization times and locations)

No parade.

Describe any event issues or challenges (such as parking) and your plan for addressing those issues.

I have contacted O'Malley Honda and "Sure Dry" on Stewart Ave to use their parking area for overflow. This would provide additional parking for @ 200 vehicles.

Describe how you intend to use the proceeds (if any) from this event?

It will be in benefit of A.H.A. (American-Hispanic Association) A 501(c)3

Describe how the event will be promoted or advertised?

I am attaching a flyer that displays some of our sponsors; some are supporting in a financial manner, others in kind

EVENTS QUESTIONNAIRE

Please answer all questions:		YES	NO	Describe specifically and completely (how many, what, where, why)	Are you expecting the City to provide this service? Please indicate who or what you expect.
1.	Is the event open to the general public? List your estimated attendance?	✓		we hope close to 1,000	
2.	Have you reserved or rented the event's location? Call the Parks Dept. for The 400 Block 715-261-1550 for park facilities.				
3.	Will an admission or entry fee be charged? Will there be security for large cash collections?		✓	Free-Event	
4.	Will there be wine or beer served?	✓		Beer / wine	
	If there will be wine/beer served, have you applied for and obtained a temporary liquor license from the City Clerk (261-6620) and arranged for licensed bartenders at the event?	✓		Applied	
6.	If there will be wine/beer served, have you obtained and erected fencing to comply with the City's ordinance?	✓		In Request and planning w/ Parks & Rec.	
7.	If you are charging an admission or if you are serving alcohol will you be prohibiting firearms and concealed weapons and post that fact? If not, what steps will you take to ensure the health, safety and welfare of those attending?			I will request a sign not allowing weapons.	
8.	Are you planning to erect a stage(s)? If so, please list whether a canopy will be needed over the stage.		✓		
9.	Are you planning to have tents or temporary structures for the event? (This would require a safety inspection by Fire (715-261-7900) and/or Inspection Dept. (715-261-6780). Have all underground utilities been located prior to pounding stakes or fence posts into the ground? Call Parks Dept. (261-1550 for public property or Digger's Hotline 1-800-242-8511 for private property at least 10 days prior to set up.)	✓		A TENT will be erected, if possible for dance	
10.	Will there be food or beverage vending? Have vendors received approval and permits by the Marathon County Health Department? (715-261-1900)	✓		I work with the Health Dpt.	
11.	Will there be other types of vending? Describe.	✓		Crafts	

Please answer all questions:		YES	NO	Describe specifically and completely (how many, what, where, why)	Are you expecting the City to provide this service? Please indicate who or what you expect.
12.	Will you need The 400 Block stage?		X		
13.	Will you use the planter electrical pedestals or need additional electrical panels?	✓		Parks & Rec are providing	
14.	Will vendors or anyone else need electricity at the event? Have each of the vendors completed the food & beverage work stand questionnaire for Electrical Inspectors to be submitted with your events application?	✓		Electricity will be needed and Parks Dept advised. This is all pending city approval	
15.	Have you provided sufficient restroom facilities or portable toilets for this event, in accordance with Health Department 715-261-1900?	✓		contacted A supplier	
16.	Have you provided available drinking water?	✓			
17.	Have you provided sufficient refuse collection bins and arranged for cleanup of the premises within 24 hours after the event in accordance with Health Department and City	✓		yes, contacted A supplier.	
	a. Have you contracted with a company to provide garbage and recycling services?	✓			
	b. How many of the following will you provide for the event (Please list): Garbage Containers? Recycling containers for glass, plastic, aluminum, cardboard and paper?	✓		The number will be provided as properly needed	
	c. Have arrangements been made to empty and/or collect garbage and recycling containers within 24 hours after the event?	✓		Event is Saturday, Pick-up Monday.	
18.	Is there entertainment such as bands, amplifiers, circus, performances, etc.? Have the neighboring residences been notified of expectations of this event?		X	No D.J MUSIC	
	Will you need The 400 Block sound system?		X		
	Will you need The 400 Block light system?		X		
19.	Does your event occur at night or continue into evening (dark) hours? If so, what is your plan for lighting and security?	✓		Requested power for lights & security (CSO's)	

Please answer all questions:	YES	NO	Describe specifically and completely (how many, what, where, why)	Are you expecting the City to provide this service? Please indicate who or what you expect.
20. Will there be overnight camping at the event premises? If so, what is your plan for public health, lighting and security issues?		X		
21. Will there be fireworks or pyrotechnics at this event? Have you obtained the necessary permits from Fire Inspectors 715-261-7900?		X		
22. Is there an emergency plan in place for accidents, injuries, fires, severe weather, etc.?	✓		will provide 1st Aid Tent.	
23. Will this event involve amusement games and rides? Have you complied with the WI Administrative Code Chapter 34 with regard to amusement rides?		X		
24. Will this event hold a raffle? Have you complied with the legal requirements in Wisconsin through the Dept. of Administration? (608-270-2552)		X		
25. Will this event require street closure? Have the neighbors been notified of the request to temporarily close the street and the times of the closure?		X		
26. Have you obtained orange safety vests and provided training for route guides on runs/walks?		X		
27. Will there be any traffic control, crossing assistance, security or parking issues due to this event? Have you consulted with the Police Dept. 715-261-7800. (You must consult with and have approved through the Wausau Police Department, temporary traffic regulation needs and locations.)			Will consult w/ P.D. if event approved	
28. Is closure and/or detouring needed for WIS 52 or Bus 51 in the city? WI DOT application required. Form: DT1479		X		
29. Does this event need private shuttle transportation (buses)? Have you arranged for private service with drop-off and pickup points to this event?		X		
30. Have you obtained and provided to the Clerk adequate liability insurance with the City of Wausau named as the additional insured?			Not yet but policy exists.	
31. Have you provided a complete time schedule and location itinerary of the parade staging & route?		X		
32. Does this event need temporary bike racks? If so, how many and where?		X		

Please list all vendors participating in your event (attach additional pages if necessary)

Contact the Marathon County Health Dept. 715-261-1900 to discuss your food service plan prior to the event.

Vendor Business Name:

Individual Contact Name:

Street Address, City, Zip:

Business and Home Phone #:

Type of Merchandise being sold:

(For food/beverage - submit food & beverage stand worksheet for each stand)

State of Wisconsin Seller's Permit (sales tax) #

Marathon County Health Department Permit (food / beverage products) #

Vendor Business Name:

Individual Contact Name:

Street Address, City, Zip:

Business and Home Phone #:

Type of Merchandise being sold:

(For food/beverage - submit food & beverage stand worksheet for each stand)

State of Wisconsin Seller's Permit (sales tax) #

Marathon County Health Department Permit (food / beverage products) #

Vendor Business Name:

Individual Contact Name:

Street Address, City, Zip:

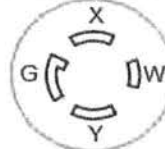
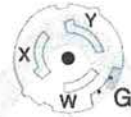
Business and Home Phone #:

Type of Merchandise being sold:

(For food/beverage - submit food & beverage stand worksheet for each stand)

State of Wisconsin Seller's Permit (sales tax) #

Marathon County Health Department Permit (food / beverage products) #

Food and Beverage Stand Registration Worksheet		
Organization:		
Chairman / President:		
Contact Person:		
Address:		
Work Phone #	Home or Cell Phone #	
Describe Food(s) and/or Beverages you plan to sell:		
Describe Food Stand and <u>EXACT</u> Measurements (indicate if you will be using a wagon):		
Self-contained Wagon: (circle one if applies)	240V	or 120V
Describe <u>EXACT</u> Space Requirements:		
ELECTRICAL NEEDS: The Health Department requires you to have HOT WATER available. You may need to use an appliance to keep it heated.		
Vendor Electrical Request		
Require Less than 50 amps: Vendors requiring 50 AMPS or less will be cord and plug connected. Specify needs from available plug configurations listed below. Plug adapters are not provided.		
 NEMA 5-15R 15A 125V	 NEMA 5-20R 20A 125V	 NEMA L14-30R 30 Amps 125 / 250 Volts
5-15R/5-20R	Number Requested_	L14-30 Maximum of One
NEMA# 14-50R 50 Amp 1-120/240 VAC 		(800) 597-9311  50 Amp 125/250 Volt Locking Flush Mount Receptacle Non-NEMA Configuration www.ATIDistributors.com
14-50R	Maximum of One	50 AMP 125/250 Maximum of One
Require more than 50 AMPS: Vendors requiring greater than 50 AMPS will be hard wired to an electrical distribution panel. Specify estimated total electrical requirements:		
AMPS	VOLTS	WIRE SIZE
Worn or defective equipment will not be connected.		

I agree to indemnify and save harmless the City of Wausau and Marathon County, and their employees, elected and appointed officials, and agents from any and all liability from claims of bodily injury, property damage, or any other nature whatsoever arising out of the use of Wausau or Marathon County properties, equipment, or services herein specified.

Signature of

Event Organizer:

Date:

8/24/21

***Attention Organizer:

If your organization receives funding through City's room tax appropriation process you must complete the attached budget statement or submit an itemized budget statement. Your proposed budget must be submitted with this application and your actual budget must be submitted within 90 days after the end of your event.

PH&S Approval: 10/19/2004

Council Approval: 11/9/2004

Application Revised: 11/13/2018

Plan Review Comments**"LA FIESTA" IN WAUSAU****Event - DPW - Gordy Schultz - 715-261-6960 - Gordy.Schultz@ci.wausau.wi.us****Approved****Review Comments:****Event - Electrical - Rick Pergolski - 715-261-6782 - Rick.Pergolski@ci.wausau.wi.us****Approved****Review Comments:**

ok

Event - Fire - Brian Stahl - 715-261-7906 - Brian.Stahl@ci.wausau.wi.us**Approved****Review Comments:**

The Fire Department will perform a safety inspection during set up on Sept. 17th.

Event - Health - Keith Baine - 715-261-1921 - Keith.Baine@co.marathon.wi.us**Approved****Review Comments:****Event - Park - Marcus Aumann - 715-261-1555 - Marcus.Aumann@co.marathon.wi.us****Conditional****Review Comments:**

As of Noon on September 3rd - PRF is currently waiting on a parking plan for the event as we have concerns with the amount of guests in the park and limited parking space that will be allowed for usage. No event parking will be permitted on the grass in the park. There will be no event parking in the Northern lot to allow guests visiting JoJos Jungle to park on site. Event volunteers or staff must actively monitor parking in the park. We are also waiting on the power needs for potential food vendors at the event. We have not yet been provided a COI for the event. For these reasons we have listed this event as "Conditional" through this process.

Event - Police - Melinda Pauls - 715-261-7986 - Melinda.Pauls@ci.wausau.wi.us**Approved****Review Comments:****Event - Metro - Greg Seubert - 715-261-6526 - Greg.Seubert@ci.wausau.wi.us****Approved****Review Comments:**

Review Comments:

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10⁰⁰

Application Date: 8/20/21

☐ Town ☐ Village ☒ City of WAUSAU

County of MARATHON

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.
 at the premises described below during a special event beginning 9/18/21 and ending 9/18/21 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name A.H.A. (AMERICAN-HISPANIC ASSOCIATION)

(b) Address 219 N. 4th Ave, WAUSAU, WI 54401
 (Street) ☐ Town ☐ Village ☒ City

(c) Date organized 12/07/20

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Tony Gonzalez / 219 N. 4th Ave. WAUSAU, WI 54401
 Vice President Alejandro Vazquez / 505 W. Hamlock St, Abbotspord, WI 54405
 Secretary MARIANA SAUELA / 7505 SUMMERFIELD ST. SCHOPFIELD 54476
 Treasurer ESPERANZA GONZALEZ / 219 N 4th Ave WAUSAU, WI 54401

(g) Name and address of manager or person in charge of affair: TONY GONZALEZ
219 N 4th Ave. WAUSAU, WI 54401

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 4200 Stettin Dr. WAUSAU, WI 54401 (Brockmeyer Park)

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? NO

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event "FIESTA IN WAUSAU"

(b) Dates of event September 18, 2021

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]
 (Signature/date)

Officer _____
 (Signature/date)

Date Filed with Clerk 8-20-21

Date Granted by Council _____

 (Name of Organization)

Officer _____
 (Signature/date)

Officer _____
 (Signature/date)

Date Reported to Council or Board _____

License No. _____