



OFFICIAL NOTICE & AGENDA
REGULAR MEETING

MEETING: Bicycle & Pedestrian Advisory Committee
DATE/TIME: Monday, February 23, 2026 at 5:00 PM
LOCATION: Wausau City Hall — Council Chambers
407 Grant Street, Wausau WI, 54403

MEMBERS:
Jonathan Smith (C) Chris Filtz
Tom Neal Ben Gerhards
Terry Kilian Veronica Hope
Susan Schmidt Brad Lenz
(Ex Officio)

1 Call to order.

2 Public comment.

3 Consideration of the minutes of the preceding meeting(s).

Consideration of the January 26, 2026, meeting minutes.

4 Discussion and possible action.

- a. Wausau MPO Draft Model E-Bike Ordinance
- b. Spring newsletter submittal - due 3/6/26

5 Discussion.

- a. Sidewalk Snow Removal Process and Procedure
- b. MPO Bike/Ped Subcommittee Update
 - Bicycle Friendly Community application
 - Safe Streets and Roads for All (SS4A) grant update
 - Grand Avenue design
 - [Wisconsin Healthy Communities Summit](#) - April 23-24, 2026, Wausau

6 Update on City projects.

Bikeshare expansion

RRFB installation 6th Avenue/Bridge Street and 1st Avenue/Callon Street

River Edge Parkway

7 Items for future agendas.

8 Next meeting date.

Next regular meeting is scheduled for March 23, 2026, at 5:00 p.m.

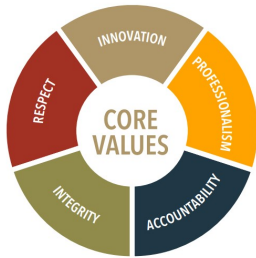
9 Adjournment.

Jonathan Smith, Chair

NOTICE POSTED AT CITY HALL (407 GRANT STREET) AND TRANSMITTED TO THE OFFICIALLY DESIGNATED NEWSPAPER

DATE: February 18, 2026
TIME: 11:00AM
POSTED BY: Michelle Van Krey

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6622 or ADAServices@wausauwi.gov to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.



City of Wausau
(715) 261-6500 | clerk@wausauwi.gov
wausauwi.gov



MINUTES

January 26, 2026

Members Present: Jonathan Smith (Chair), Alder Tom Neal, Alder Terry Kilian, Chris Filtz, and Veronica Hope

Others Present: Makayla Galecki (Wausau MPO), Lt. Jillian Kurtzhals and Carrie Edmondson

Location: Wausau City Hall, 407 Grant Street, Maple Room

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and transmitted to the Wausau Daily Herald in the proper manner.

1. Call to Order

Chair Smith called the meeting to order at 5:01 p.m.

2. Public Comment

No public comment was received.

3. Consideration of the December 22, 2025, meeting minutes.

Motion/second by Neal/Filtz to approve. Passed unanimously. 5-0

4. Discussion and possible action

- a. Review 2026 pavement marking list.

Chair Smith noted that he was glad to see that Thomas Street markings were included as he considers this a priority. The group also discussed Stewart Avenue and the condition of those markings. Sharrows and placement were discussed. TJ stated that MUTCD standards are followed for all markings. Future priority marking should be forwarded to Engineering staff.

- b. Review bikeshare expansion plan.

Carrie presented on the current City of Wausau bikeshare program including the number of stations, bicycles, and locations. She stated that the two stations are located on the east side of the River Edge Parkway near each other. An expansion plan could include relocating one of the stations and adding three additional stations. A last mile solution is also being explored to connect to the Wausau Business Campus. Alder Neal asked about ridership data and suggested sharing this with potential sponsors. Chris noted that another opportunity for relocation would be farther south on the east side of the River Edge Parkway. Carrie stated the next step would be moving forward to the Infrastructure and Facilities Committee.

Motion/second Neal/Smith to approve. Passed unanimously. 5-0

- c. Spring Newsletter submittal – due 3/6/26

Suggestions included bikeshare expansion or Mellow Streets map, to be finalized at the February meeting.

5. Discussion

a. Mellow Streets discussion

Chair Smith reviewed a Mellow Streets map that he has completed. The map includes routes that are less intensive, often directly parallel to mapped bike routes. Additionally, information is included about bicycle amenities. Next steps and opportunities were discussed.

b. Wisconsin Bike Fed educational opportunity.

Marathon County has received a bicycle education grant, and the Wisconsin Bike Fed will be providing educational opportunities to residents of the county. Carrie referenced an email she had forwarded which included a survey where committee members could specify which classes were most desirable. Makayla elaborated on the educational opportunities and stated that the Wisconsin Health Communities Summit will be held in Wausau April 23-24.

6. Update on City projects.

a. RRFB installation 6th Avenue/Bridge Street and 1st Avenue/Callon Street
Materials have been ordered.

b. River Edge Parkway – Winton Street to Gilbert Park extension

The OCR petition has been filed. Signs for the on-street route have been ordered. The S. Third Avenue and Imm Street intersection will be evaluated by the Engineering Department.

7. Items for future agendas.

- RRFB update
- Bike flags
- River Edge Parkway

8. Next meeting date.

The next regular meeting is scheduled for February 23, 2026.

9. Adjournment

Motion/second by Filtz/Neal to approve. Passed unanimously. 5-0



DRAFT Model E-Bike Ordinance

For Adoption by Municipalities within the Wausau Metropolitan Planning Organization (MPO) Region

This ordinance is intended to serve as a model ordinance that individual jurisdictions may adopt and modify to meet local needs.

This model ordinance was developed with input from the Wausau MPO Bike/Pedestrian Sub-Committee members to promote regional consistency while allowing local flexibility.

Section 1. Purpose and Intent

The purpose of this ordinance is to establish clear, consistent, and enforceable regulations for the use of electric bicycles (e-bikes) within the Wausau MPO region in order to:

- Promote the safety of all trail, sidewalk, and roadway users;
- Provide clarity and consistency across jurisdictions;
- Encourage responsible use of emerging micromobility technologies; and
- Align local regulations with applicable Wisconsin State Statutes.

Section 2. Definitions

For the purposes of this ordinance, the following definitions apply:

Bicycle

A vehicle propelled solely by human power through pedals and having one or more wheels.

Electric Bicycle (E-Bicycle)

A bicycle equipped with fully operable pedals and an electric motor with a maximum continuous rated power output of 750 watts (1 horsepower), meeting the requirements of Wis. Stat. § 340.01(15ph), and classified as Class 1, Class 2, or Class 3.

Class 1 E-Bicycle

An e-bicycle that provides electric assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour.

Class 2 E-Bicycle

An e-bicycle equipped with a motor that may be used exclusively to propel the bicycle and is not capable of providing assistance when the bicycle reaches a speed of 20 miles per hour.

Class 3 E-Bicycle

An e-bicycle that provides electric assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 28 miles per hour, and is equipped with a speedometer.

E-Moto / Electric Motorized Device

Any electric-powered device designed for transportation without fully operable pedals, including electric dirt bikes, electric motorcycles, or similar devices. E-Motos are not considered e-bicycles under this ordinance.

Multi-Use Path / Trail

Any paved or unpaved off-street path intended for shared use by pedestrians, bicyclists, and other non-motorized users.

Section 3. Applicability and State Law Adoption

1. This ordinance adopts by reference all applicable provisions of Wisconsin State Statutes governing bicycles and electric bicycles, including but not limited to Wis. Stat. § 340.01, 346.02, 346.806, and 349.18.
2. Where this ordinance is more restrictive than state law, the provisions of this ordinance shall apply.

Section 4. Permitted Use and Areas of Operation

A. Roadways

1. E-bicycles may be operated on public roadways wherever conventional bicycles are permitted.
2. E-bicycles shall be operated in a careful and prudent manner and in accordance with all traffic laws and regulations.

B. Sidewalks

1. E-bicycles may be operated on sidewalks only where local ordinance permits bicycling on sidewalks.
2. When operated on a sidewalk, an e-bicycle shall be operated at pedestrian-compatible speeds when pedestrians are present and shall yield the right-of-way to pedestrians.
3. E-Motos are prohibited from operating on sidewalks.

C. Multi-Use Paths and Trails

1. Class 1, Class 2, and Class 3 e-bicycles are permitted on multi-use paths and trails unless otherwise posted.
 2. E-Motos are prohibited from operating on any multi-use path or trail.
-

Section 5. Speed Regulations

1. No e-bicycle shall be operated at a speed greater than:
 - o 20 miles per hour on roadways;
 - o 15 miles per hour on multi-use paths and trails, unless a lower speed is posted;
 2. Municipalities are encouraged to post speed limits at trailheads and key access points.
-

Section 6. Operating Conduct and Etiquette

1. When approaching pedestrians or slower users, e-bicycle operators shall:
 - o Reduce speed to a safe and courteous level;
 - o Provide an audible warning by bell or verbal signal (e.g., “on your left”);
 - o Yield to pedestrians at all times.
 2. E-bicycles shall be operated single-file on trails and sidewalks, except when safely passing another user.
 3. No person shall operate an e-bicycle in a manner that endangers the safety of others.
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Section 7. Age Restrictions

1. Operators of Class 3 e-bicycles must be at least 16 years of age.
 2. There is no minimum age requirement for Class 1 or Class 2 e-bicycles unless otherwise established by local ordinance.
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Section 8. Equipment Requirements

1. All e-bicycles shall be equipped with:
 - o Fully operable pedals;
 - o A permanent manufacturer’s label indicating the e-bicycle class, top assisted speed, and motor wattage.
2. Class 3 e-bicycles must be equipped with a speedometer.
3. Required lighting and reflector equipment shall comply with Wis. Stat. § 347.489.

Section 9. Registration and Licensing

1. No registration or licensing shall be required for e-bicycles but is encouraged in the event of an e-bicycle being lost or stolen. For e-bicycle registration, contact [redacted] Police Department if applicable.
2. A driver's license is not required to operate an e-bicycle of any Class.

Section 10. Prohibited Devices

1. E-Motos and other electric motorized devices without pedals are prohibited from operating on:
 - o Sidewalks;
 - o Multi-use paths;
 - o Trails; and
 - o Parks, unless permitted by local ordinance.

Section 11. Penalties

Any person violating this ordinance shall be subject to the general penalty provisions set forth in Section [redacted] of the Municipal Code.



Planning, Community and Economic Development

Date: February 23, 2026

To: Bicycle and Pedestrian Advisory Committee

From: Kurt DuBore, Civil Engineering Tech.
Carrie Edmondson, AICP, Assistant City Planner

RE: Sidewalk Snow Removal Process and Procedure

The City works off of a complaint based system because we simply could not monitor all of the miles of sidewalks in the City. As far as the amount of complaints we receive here is a breakdown for this winter season so far:

December 2025

51 complaints logged - 40 Notices of non compliance issued - 21 completed by owners - 19 properties sent to REVI (under contract with the City) for cleaning.

January 2026

100 complaints logged - 99 Notices of non compliance issued - 71 completed by owners - 28 properties sent to REVI for cleaning.

February 2026

19 complaints logged – 17 Notices of non compliance issued – rechecks on February issued notices will begin next week.

This is how our system works:

- A complaint is received by the City by various means - email, phone call, City website, Facebook or by word of mouth. That complaint is entered into Evolve which is the City’s system for tracking permits, projects, inspections, ordinance violations, etc.
- Usually within 24 hours of a complaint being logged someone will go out and inspect the property/area in question and either mark them as “No Violation Found” or “In Violation”. If it is snowing we will wait until at least 24 hours after the snow event to start compliance inspections.
- The properties found “In Violation” are issued/mailed a notice of Ordinance Violation (example attached to this email). They are currently given 5 days from the date of mailing to comply and before a reinspection of the property occurs. The City will be changing this to 7 days from mailing as many people have complained they don’t receive the notices until on or after the completion date on the notice.



- After the 5 (soon to be 7) days and re-inspections, the properties that have complied are marked “Completed” and that is the end of that complaint. The properties that have not complied with the notice of Ordinance Violation are marked as “In Violation”, pictures are taken, and they are sent to REVI (the City’s current contract holder for this winter season) for cleaning.
- REVI will get to the properties within 2 days of being notified - most are done the next day unless there is another snow event. REVI takes pictures before and after they clean and tracks their time per each property.
- REVI submits an invoice to the City for each property cleaned.
- The City then adds an administration fee (\$40) to REVI’s charge for each property to cover the 2 inspections and the clerical (mailing and filing costs) and sends the bills to the property owners.
- Property owners that do not pay by the end of November have these charges added to their property tax bills as “Special Charges”.

There is no “fine” per se involved with these ordinance violations just the fee(s) of cleaning and administration.

The attached sample letter is the one sent out for sidewalk/public corner violations. There is a similar one for alleys with slightly different wording. The City does not plow alleys but also doesn’t allow by ordinance for property owners to place anything – including snow – into any alley including the approach or sidewalk leading to the street. Any complaints for placing snow into an alley are handled with the same process as the sidewalks.

The inspector has discretion when performing the inspections to determine whether or not the sidewalk is “clean” and safe for pedestrian travel. If a property owner is making a reasonable effort to make the sidewalk safe for pedestrians then “No Violation” can be found even if there is a small amount of snow remaining after shoveling or snow blowing has occurred.



CODE VIOLATION NOTICE
Snow Violation

Mailing
Address

Location of Violation:	Address
Unit:	
Parcel ID:	29129072630097
Case Number:	CE-202600101
Inspection Date:	1/30/2026

January 30, 2026

It is the responsibility of property owners to keep the public sidewalk adjacent to their property clear of ice and snow. Sidewalks should be cleared within 24 hours of a snowfall. Property owners are also responsible for snow removal from public corners which may abut their property. We have been notified that the sidewalk abutting the subject property has not been cleared of ice and/or snow. This creates a great deal of inconvenience to persons using the sidewalk and presents a safety hazard and possible exposure to liability.

1. Violation: 12.52.030 City snow removal at expense of property owner. When a property owner or occupant refuses to obey an order of the employee assigned the duties and responsibilities of the sidewalk inspector regarding the removal of snow and/or ice as required by Section 66.0907(5) of the Wisconsin Statutes, the city may remove the snow and/or ice from the sidewalk abutting or adjacent to the property and charge the property owner for such removal. In the event the owner fails to pay such charges, they shall be added to the tax roll, and the charges will be collected as delinquent taxes are collected. (Ord. 61-5377 '12 (part), 2008; Ord. 61-4276 '1(part), 1975.)

Compliance by:

Please take prompt action to clean the snow and/or ice from:

1. The full width of your sidewalk.

We trust you will comply with this notice immediately. However, in accordance with Section 66.0907(5), Wis. Stats., if the snow and/or ice is not removed from the sidewalk within 48 hours of the time of this notice, the City will clear the walk and the owner will be billed for the cost. In the event the owner fails to pay such charges, they shall be added to the tax roll and collected as delinquent taxes.

Sincerely,

Kurt DuBore
engineering@ci.wausau.wi.us
(715) 261-6740

12.28.050 Cleaning of sidewalks.

The owner of property abutting on any sidewalk shall, without notice and at all times, keep such abutting sidewalk clean and free of debris, dirt, sweepings, obstructions and clear of snow and ice, and shall not deposit or place any sweepings or debris or other foreign matter upon the same.

(Prior code §7.05(5).)

12.28.060 Notice—Noncompliance.

- (a) If the Board of public Works shall order a new sidewalk to be constructed or any existing sidewalk or portion thereof to be replaced, removed, or repaired at the expense, either in whole or in part, of the owner of the abutting property, notice in writing thereof shall be given to such owner under Wis. Stats. § 66.0907(3)(c). Such notice shall be in the name of the Board of Public Works, and shall be signed by the employee assigned the duties and responsibilities of the sidewalk inspector as the order of the board.
 - (1) Whenever any such owner shall neglect for a period of 20 days after such service, to lay, remove, construct, replace or repair any such sidewalk as required by such order, the City may do said work directly on force account, or may cause such work to be done, in either case at the expense of the owner;
 - (2) The cost of such work in front of each parcel of land shall, if not previously paid, be levied as a special tax against said parcel and collected as other taxes on real estate are collected, all as provided by the Wisconsin Statutes.
- (b) If any owner shall fail or neglect to keep any sidewalk free of debris, obstruction, dirt, sweepings, snow and ice as provided by section 12.28.050, the City may proceed to clear such sidewalk and shall charge the expense thereof as a special tax against the premises to be collected as other taxes on real estate. The employee assigned the duties and responsibilities of the sidewalk inspector may, but shall not be required to, give notice to the owners of the property before providing for the City to clear such walks.

(Ord. 61-5377 §9 (part), 2008; Prior code §7.05(6).)