



**OFFICIAL MINUTES**  
REGULAR MEETING

**MEETING:** Board of Public Works  
**DATE/TIME:** Tuesday, April 21, 2026, at 10:30 AM  
**LOCATION:** Wausau City Hall — Council Chambers  
407 Grant Street, Wausau WI, 54403

**MEMBERS:**  
Eric Lindman      Anne Jacobson  
Maryanne Groat

Members Present: Eric Lindman, MaryAnne Groat, Vincent Bonino  
Members Not Present:  
Members Excused:  
Present 3, Not Present 0, Excused 0

Noting the presence of a quorum, the Chairperson called the meeting to order at 10:33 AM.

**1 Consideration of the minutes of the preceding meeting(s).**

**April 14, 2026 Regular Board of Public Works Minutes.**

Motion by Assistant City Attorney Bonino, seconded by Finance Director Groat, to approve  
**April 14, 2026 Regular Board of Public Works Minutes.** Motion Passed 3-0.

**2 Discussion and possible action.**

- a.** Make recommendation for Statement of Qualifications for Real Estate Services, STH 52 (East Wausau Avenue) Project ID 6999-00-23. (Qualifications were opened April 14, 2026.)

East Wausau Avenue is a connecting highway, which we have a State/Municipal Agreement for. Under the agreement, the City will hire a real estate agent and manage the process. The DOT will reimburse the City 100% for the consultant and for the acquisitions. We are required to pick the real estate agent. We had 6 respondents to the Request for Qualifications; Right of Way Professionals, MSA, Jewell, Terra Venture, Becher Hoppe, and Corre. Wesolowski, Niksich and Edmondson ranked the qualifications. Terra Venture ranked the highest. They are a large firm out of Eau Claire. We checked references and also have experience with them. Kathy Rudolph will be the lead for Terra Venture. She was on the Stewart Ave, 48th Ave to 72nd Ave, project and did a very good job. Staff recommends using Terra Venture for the East Wausau Avenue project.

Motion by Public Works Director Lindman, seconded by Assistant City Attorney Bonino, to approve Terra Venture for East Wausau Avenue Real Estate Services. Motion Passed 3-0.

- b.** Make recommendation for Statement of Qualifications for Real Estate Services, Bus. 51 (Grand Avenue) Project ID 6999-02-20. (Qualifications were opened April 14, 2026.)

This is for the connecting highway of Grand Ave from Kent Street to Lakeview. The DOT will reimburse the City 100%. There were 5 respondents to this Statement of Qualification. Jewell did not respond. Terra Venture & Right of Way Professionals ranked the top two. We have not worked with Right of Way Professionals. They had very good references. This is a smaller project compared to East Wausau Avenue. Based on the scoring and checking references, staff recommends Right of Way Professionals.

Motion by Public Works Director Lindman, seconded by Assistant City Attorney Bonino, to approve Right of Way Professionals for Real Estate Services on the Bus. 51 (Grand Avenue)

Project.

Bonino asked if there would be any benefit to using Terra Ventures for both projects. Wesolowski said they did think about that and it could go either way. The thought was if the same consultant is on both projects, they could get behind on one. There could be some advantage to coordination with having one consultant, but Wesolowski doesn't feel it would be a big advantage.

Groat asked about pricing. Wesolowski explained that when we are working with the DOT, they do not consider pricing as part of the RFP; it is strictly on qualifications. From here, we would negotiate a contract with the consultant. If we cannot come up with a contract with the first consultant, we would move on to the next.

There being a motion and a second, motion to approve Right of Way Professionals for Real Estate Services on the Bus. 51 (Grand Avenue) Project Passed 3-0.

- c. Pay Estimate #26 with Community Infrastructure Partners for replacement of lead service lines.

This pay estimate is for professional services in the amount of \$173,035.32. Motion by Public Works Director Lindman, seconded by Finance Director Groat, to approve Pay Estimate #26 with Community Infrastructure Partners for replacement of lead service lines. Motion Passed 3-0.

- d. Portland Cement Concrete License: Potrykus Construction, LLC and Miron Construction Co., Inc.

Bonino reviewed the subject licenses and all is in order. Motion by Assistant City Attorney Bonino, seconded by Finance Director Groat, to approve the Portland Cement Concrete License for Potrykus Construction, LLC and Miron Construction Co., Inc. Motion Passed 3-0.

- e. Bituminous Concrete Paving License: Miron Construction Co., Inc.

Motion by Assistant City Attorney Bonino, seconded by Public Works Director Lindman, to approve the Bituminous Concrete Paving License for Miron Construction Co., Inc. Motion Passed 3-0.

### **3 Closed Session.**

- a. **Closed Session** pursuant to Wisconsin State Statute §19.85(1)(g) for the purpose of deliberating on claims.

Motion by Public Works Director Lindman, seconded by Finance Director Groat, to convene in **closed session**. Motion Passed 3-0.

***The Board of Public Works convened into Closed Session.***

### **4 Reconvene into Open Session, if necessary, to take action on Closed Session items.**

Motion by Assistant City Attorney Bonino, seconded by Finance Director Groat, to reconvene into open session. Motion Passed 3-0.

Motion by Assistant City Attorney Bonino, seconded by Finance Director Groat, to approve the American Family Insurance subrogated claim on behalf of Kara Blank in the amount of \$2,338.87. Motion Passed 3-0.

### **5 Adjournment.**

Motion by Public Works Director Lindman, seconded by Assistant City Attorney Bonino, to

Adjourn. Motion carried. Meeting adjourned at 10:45 AM.

The recording of this meeting may be viewed on  
YouTube [@CityofWausauMeetings](#)



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