



**OFFICIAL NOTICE & AGENDA**  
REGULAR MEETING

**MEETING:** Board of Review  
**DATE/TIME:** Wednesday, May 6, 2026, at 9:00 AM  
**LOCATION:** Wausau City Hall — Council Chambers  
407 Grant Street, Wausau WI, 54403

**MEMBERS:**  
Monty Raskin                      Marta Stephenson  
Nan Giese                         Joel Radloff  
Randy Buchkowski

- 1 Call to Order by the Clerk and Meeting Recording Announcement.**
- 2 Roll Call and Confirmation of Appropriate Board of Review and Open Meeting Notices.**
- 3 Election of a Chair and Vice Chair.**
- 4 Verification that at Least One Member of the Board of Review Has Met the Mandatory Training Requirements.**
- 5 Consideration of the minutes of the preceding meeting(s).**
  - May 7, 2025 Regular Board of Review Minutes**
- 6 Verification that the City of Wausau Has an Ordinance for the Confidentiality of Income and Expense Information Provided to the Assessor per Wisconsin Stat. § 70.47(7)(af).**
- 7 Review of New Laws.**
- 8 Discussion and possible action.**
  - a. Board of Review procedures and updates, including the review of policy regarding the procedure for sworn telephone testimony and sworn written testimony.
  - b. Board of Review procedures and updates, including the review of policy and procedures for waiver of Board of Review hearing requests.
- 9 Filing and Summary of Annual Assessment Report by Assessor.**
- 10 Receive the Assessment Roll and Sworn Statements from the Clerk.**
- 11 Review of the Assessment Roll and Perform Statutory Duties.**
  - a. Examine the roll.
  - b. Correct description or calculation errors, if any.
  - c. Add omitted property, if any.
  - d. Eliminate double assessed property, if any.
- 12 Certify All Corrections of Error per Wisconsin Stat. § 70.43.**
- 13 Verification with the Assessor that Open Book Changes are Included in the Assessment Roll.**
- 14 Allow Taxpayers to Examine Assessment Data.**
- 15 During the first two hours, consideration and possible action.**
  - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause.
  - b. Requests for Board of Review hearing waiver to allow the property owner an appeal directly to circuit court.

- c. Request to testify by telephone or submit sworn written statement.
- d. Subpoena requests.
- e. Act on any other legally allowed or required Board of Review matters.

- 16 Review Notices of Intent to File Objection.**
- 17 Proceed to Hear Objections, if Any and if Proper Notice/Waivers Given, Unless Scheduled for Another Date.**
- 18 Possible Hearing(s) if All Parties Agree to Waive 48-Hour Notice of Hearing.**
- 19 Consideration and Possible Action on Scheduling Additional Board of Review Date(s).**
- 20 Adjournment to a Future Date if Necessary, or if None, Adjournment Sine Die.**

Kody Hart, Acting City Clerk

**NOTICE POSTED AT CITY HALL (407 GRANT STREET) AND  
TRANSMITTED TO THE OFFICIALLY DESIGNATED NEWSPAPER**

**DATE:** 05/01/2026  
**TIME:** 4:30 PM  
**POSTED BY:** Kody Hart



This meeting may be viewed on  
YouTube and Channel 981 on Cable TV

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6622 or [ADAServices@wausauwi.gov](mailto:ADAServices@wausauwi.gov) to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.



City of Wausau  
(715) 261-6500 | [clerk@wausauwi.gov](mailto:clerk@wausauwi.gov)  
[wausauwi.gov](http://wausauwi.gov)

