

BOARD OF PUBLIC WORKS

Date of Meeting: April 13, 2021, at 1:30 p.m. in the Council Chambers

Members Present: Eric Lindman, Anne Jacobson

Also Present: Allen Wesolowski, Chad Abbiehl, Lori Wunsch

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Approve minutes of the March 30 and April 7, 2021 meetings

Jacobson moved to approve the minutes of the March 30 and April 7 meetings. Lindman seconded and the motion passed.

Open bids and make recommendation for the 2021 Sidewalk Project

The following bids were received and opened:

S.D. Ellenbecker, Inc.	\$193,743.70
Pember Companies, Inc.	\$269,671.40

Lindman moved to award the contract to the low-qualified bidder, S.D. Ellenbecker, Inc., in the amount of \$193,743.70. Jacobson seconded and the motion passed.

Open Storm Sewer Materials Quotations and make recommendation

Quotations were received from Farrell, Ferguson, and County Materials. The quotations will be reviewed by the Department of Public Works with a recommendation to be made at a future meeting.

Make recommendation for the purchase of a mini excavator for the Department of Public Works

This item was pulled from the agenda.

Discussion and possible action on 2021 Landscape Maintenance Services

Wesolowski explained that a RFP was issued in 2019 for Landscape Maintenance Services. The RFP included the option to extend the contract for an additional two years. The low bidder was Baumann Lawn Care & Landscaping. The 2019 contract was extended for 2020. We have the option to extend again for 2021. In the contract there is a right to negotiate. Wesolowski spoke with Baumann and he will hold his prices from 2019. The existing contract includes Lot 9, the Police and Fire Department Block, the Highway 52 Parkway Median, and City Hall Park for \$16,250. Wesolowski was asked to look at adding the Thomas Street Median, the Catholic Block Green Space, Highway 52 Parkway Median West of Highway 51, and new Fire Station 2. Wesolowski received pricing from Baumann for these additions. The total proposed contract would be \$50,880, which is quite an increase from \$16,250. We could stay with Baumann for the entire package, rebid the entire package or stay with Baumann for Lot 9, Highway 52 Parkway Median and add the Catholic Block to replace City Hall Park. Wesolowski noted City Hall Park will not be included this year as the Park Department will be completing this work. This option would increase the original contract by \$1,305. The Thomas Street Median, Highway 52 Parkway Median West, and Fire Station 2 could then be bid out separately.

Jacobson stated the 2019 RFP notified the bidders that we reserve the right to extend the contract for two additional years with consideration of factors in determining whether or not to extend to the same vendor for the following year. She assumes that process was followed for 2020. For 2021 prices were negotiated and kept the same. Jacobson question if Wesolowski was satisfied with the performance of work completed in 2020.

Wesolowski indicated it was under Bartkowiak, who was very satisfied with Baumann and wanted to continue with them. Jacobson asked if their completion and timeliness was satisfactory. Wesolowski confirmed. She asked if their responsiveness to any issues that may have arisen was satisfactory. Wesolowski indicated they had some irrigation issues that they responded to but everything was in order. Per the RFP, if any of those are unsatisfactory, we reserve the right to publically bid or rebid any work to be performed thereafter. This is not public construction, but she believes the procurement policy recommends, not requires, getting three quotes for services. Lindman confirmed it is a recommendation. Jacobson asked how many others may bid for the additional work. Wesolowski is unsure but believes there were only two bids for this work in 2019. Jacobson thinks legally the City has the right to extend the contract for the additional year with the additional work. Under the contract price section of the 2020 contract, it states the owner (City) shall pay the contractor for the performance of this contract subject to any additions or deductions provided therein. One could argue we are making some additions. Because the contractor was told this and that is the way we put out the RFP, they have a bit of a vested interest in having it renewed for those three years. We need to be careful not to take anything away from them that they may have been counting on as they responded to the RFP, they were awarded it and were told it could be extended for two additional years.

Jacobson moved to approve the signing of the 2021 Landscape Maintenance Services Contract as drafted and presented. Seconded by Lindman.

Before getting the contract signed, Lindman would like to get justification from Baumann on the cost of the Highway 52 Parkway Median West as it is quite a bit more than the existing median. Wesolowski did speak to Baumann on this. The area is three times as large as the other median and would take three times as much fertilizer, time to cut, etc. Jacobson noted that the Parkway Median is on the contract twice. Parkway Median West has a cost of nearly \$20,000 versus \$5,750. She wants to be sure they are not duplicating costs. Wesolowski confirmed it is two separate areas. Highway 52 Parkway Median West is three times the length of the first section.

There being a motion and a second, motion to approve the signing of the 2021 Landscape Maintenance Services Contract as drafted and presented passed.

Portland Cement Concrete License: Re-vi Design LLC

Jacobson reviewed the subject license and recommends approval. Lindman moved to approve. Seconded by Jacobson and the motion passed.

CLOSED SESSION pursuant to Section 19.85(d), Wis. Stats., for the purpose of considering and deliberating on pre-qualification statements for the 2021 Street Sealcoating Project

Motion by Lindman, second by Jacobson to convene in closed session. Motion passed.

RECONVENE MEETING INTO OPEN SESSION for the purpose of acting upon closed session items, if necessary

Motion by Jacobson, second by Lindman to reconvene in open session. Motion passed.

Lindman moved to approve the following bidders for the 2021 Street Sealcoating Project:

Fahrner Asphalt Sealers, LLC, Eau Claire
Scott Construction, Inc., Lake Delton

Seconded by Jacobson and the motion passed.

Lindman moved to adjourn the meeting. Seconded by Jacobson. Meeting adjourned at approximately 1:45 p.m.