



OFFICIAL NOTICE & AGENDA
REGULAR MEETING

MEETING: Finance Committee
DATE/TIME: Tuesday, October 28, 2025 at 5:15 PM
LOCATION: Wausau City Hall – Council Chambers
407 Grant Street, Wausau WI, 54403

MEMBERS:
Michael Martens (C) Vicki Tierney (VC)
Becky McElhaney Chad Henke
Sarah Watson

1 Public comment on agenda items and reading of the City of Wausau Public Comment Statement.

2 Consideration of the minutes of the preceding meeting(s).

September 29, 2025 Budget Session #1 Finance Committee Minutes

September 30, 2025 Budget Session #2 Finance Committee Minutes

October 6, 2025 Budget Session #3 Finance Committee Minutes

October 13, 2025 Budget Session #4 Finance Committee Minutes

October 14, 2025 Joint Finance Committee and Economic Development Committee Minutes

3 Discussion and possible action.

- a. 2026 Business Improvement District Operating Plan.
- b. Authorizing the issuance and sale of up to \$311,838 Taxable General Obligation Water System Promissory Notes, Series 2025, and providing for other details and covenants with respect thereto and approval of related \$9,450,172 financial assistance agreement.
- c. Authorizing the issuance and sale of up to \$4,596,236 Water System Revenue Bonds, Series 2025, and providing for other details and covenants with respect thereto and approval of related \$5,407,337 financial assistance agreement.
- d. Recommending a 2026 Budget including setting the 2026 Fee Schedule.

4 Adjournment.

Michael Martens, Chair

**NOTICE POSTED AT CITY HALL (407 GRANT STREET) AND
TRANSMITTED TO THE OFFICIALLY DESIGNATED NEWSPAPER**

DATE: 10/22/2025
TIME: 5:00 PM
POSTED BY: Clerk



This meeting can be viewed on
YouTube and Channel 981 on Cable TV

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City of Wausau
(715) 261-6500 | clerk@wausauwi.gov
wausauwi.gov



FINANCE COMMITTEE – BUDGET SESSION #1

Date and Time: Monday, September 29, 2025, at 6:00 p.m., Council Chambers

Members Present: Michael Martens (C), Vicki Tierney (VC), Sarah Watson, Chad Henke

Members Absent: Becky McElhaney

Others Present: Maryanne Groat, Mayor Doug Diny

Noting the presence of a quorum Chairperson Martens called the meeting to order at 6:02 p.m.

Budget discussion and actions regarding recommending a 2026 Budget including setting the 2026 Fee Schedule.

The 2026 Budget was presented by MaryAnne Groat, Finance Director. Discussion was held. No action taken.

Link to the 2025 Proposed Budget Book:

<https://www.wausauwi.gov/home/showpublisheddocument/15354/638949042290330000>

Adjourn

Motion by Tierney, seconded by Henke, to adjourn the meeting. Motion carried. Meeting adjourned at 7:09 p.m.

For full meeting video on YouTube: <https://www.youtube.com/watch?v=nrMstsKOUjo>

DRAFT

FINANCE COMMITTEE – BUDGET SESSION #2

Date and Time: Tuesday, September 30, 2025, at 6:00 p.m., Council Chambers

Members Present: Michael Martens (C), Vicki Tierney (VC), Becky McElhaney, Sarah Watson, Chad Henke

Others Present: Maryanne Groat, Mayor Doug Diny, Jamie Polley, Randy Fifrick, Mathew Barnes, Jeremy Kopp, Eric Lindman, Ronald Schuenke, Anne Jacobson.

Noting the presence of a quorum Chairperson Martens called the meeting to order at 6:00 p.m.

Budget discussion and actions regarding recommending a 2026 Budget including setting the 2026 Fee Schedule.

The budget regarding the Parks & Recreation Department was discussed. Watson stated support to find a way to keep pools operating throughout the week instead of closing two down a day to save on operating costs. Tierney stated support to find a way to keep pools open as many resident children do not have other activity options during the summer season. Martens questioned if the Memorial Park pool would be impacted by the construction of the road going into the park. It was stated the operations of that pool would likely be impacted only minimally.

The budget regarding the Police Department was discussed. McElhaney stated disappointment in the reduction of funding to animal control operations as this was a program that had just been initiated despite some public opposition. McElhaney stated this was moving backwards to when all animal control responses were handled by sworn officers and against goals set by the Common Council. Tierney questioned if the excess funding provided in the animal control fund could be utilized to continue to support animal control operations as it currently operates as promised to the public. Tierney stated if the animal control operation did not continue as is, the fund could start running out due to lack of animal licensing enforcement. Watson stated there is a direct correlation between the amount of funding in the animal control fund and supporting the animal control operation and stated support. Martens stated that historically animal control operations is budget neutral while it is funded out to the animal control fund paid for by animal licensing enforcement. Tierney stated there are services that are important to support and prioritize within the community.

The budget regarding the Fire Department was discussed. McElhaney questioned how positions funded from the Staffing for Adequate Fire and Emergency Response (SAFER) grant and American Rescue Plan Act (ARPA) funding would continue to be funded into the next budget year. Martens questioned the deferral of the purchase of an arial truck in terms of whether the current arial truck can continue to be certified while deferring the purchase of a newer truck.

The budget regarding the Department of Public Works was discussed. Watson stated concerns with the luck running out on the budget to manage snow as recent years have had mild winters reducing the budget allocation. Watson stated fees should be considered for the work the department puts into helping to facilitate special events within the city. Martens stated the reconstruction on 28th Avenue was slated for a mill and overlay project as opposed to a full reconstruction and that the road presents challenges.

The budget regarding all other departments was discussed. No action taken.

Without objection, the next meeting scheduled to discuss the budget was cancelled and the next committee meeting to discuss the budget will be on Monday, September 6, 2025 at 6:00 p.m.

Link to the 2025 Proposed Budget Book:

<https://www.wausauwi.gov/home/showpublisheddocument/15354/638949042290330000>

Adjourn

Motion by Watson, seconded by Henke, to adjourn the meeting. Motion carried. Meeting adjourned at 8:17 p.m.

For full meeting video on YouTube: <https://www.youtube.com/watch?v=Ca50cSQusv0>

FINANCE COMMITTEE – BUDGET SESSION #3

Date and Time: Monday, October 6, 2025, at 6:00 p.m., Council Chambers

Members Present: Michael Martens (C), Vicki Tierney (VC), Becky McElhaney, Sarah Watson, Chad Henke

Others Present: Maryanne Groat, Mayor Doug Diny, Jamie Polley, Mathew Barnes, Eric Lindman, Dustin Kraege

Noting the presence of a quorum Chairperson Martens called the meeting to order at 6:07 p.m.

Budget discussion and actions regarding recommending a 2026 Budget including setting the 2026 Fee Schedule.

The budget reduction proposal for expense savings to reduce animal control was discussed. Martens stated that a reduction in enforcement of animal licensing would have a detrimental effect on the animal control fund which is used to support the program for licensing and animal control. Tierney questioned whether funding could be diverted for a study to restructure the Parks & Recreation Department to fund animal control and other funding deficits.

The budget reduction proposal for expense savings to have two pools open on any given day during the summer season and reducing the amount of dumpsters at parks was discussed. Tierney stated opposition to a reduction in the amount of dumpsters at parks as that could increase littering in parks. Watson stated the reduction of dumpsters was strategically considered to limit the amount of littering and the department would monitor for an increase in trash in parks upon the reduction. Martens stated having more dumpsters increases the possibility of illegal dumping of non-park refuse and further stated support of a pack-in/pack-out policy encouraged in city parks. Watson stated opposition to the funding of a study to restructure the Parks & Recreation Department. Tierney stated opposition to the study as well as the standing committee had already provided direction on that matter and as other priorities need to be funded. Watson questioned if funding could be diverted from the economic development fund, use to fund the study, toward the 400 Block fountain operation to then divert that allocated funding to full time pool operation. Watson further stated staff could conduct the study saving the cost. Tierney stated support for finding funding savings that did not impact services provided. Watson questioned if other funding savings from another department could be diverted. Tierney questioned if funding cuts to maintenance would be viable. It was stated cuts to maintenance would impact the services provided. Tierney stated a reduction in or funding from local business for flower baskets in the downtown area and other beautification efforts could be considered to reduce spending. Martens questioned if funding towards maintenance in city buildings could be considered. Watson questioned if a reduction in the council salary could be considered. Tierney questioned whether any equipment utilized by the Department of Public Works to be sold off could be considered. Henke requested to see the list of possible budget cuts for the committee to decide on what to reduce or reallocate. Tierney stated support for finding funding, even one time funding, to support keeping pools open as the pools have already been built by taxpayers.

The budget funding of the downtown officers was discussed. Watson stated support for paying for the downtown officers through the economic development fund as the presence of downtown officers supports business in the downtown business district. McElhaney stated the original long term funding plan to fund the downtown officers was supposed to be supported by attrition. Watson stated support for using the economic development for the one-time funding of the downtown officers as the opening of a new shelter outside of the downtown business district would move the unhoused population outside of downtown reducing the need for the additional officers.

Without objection, the next meeting scheduled to discuss the budget will be on Monday, October 13, 2025 at 5:00 p.m.

Link to the 2025 Proposed Budget Book:

<https://www.wausauwi.gov/home/showpublisheddocument/15354/638949042290330000>

Adjourn

Motion by Watson, seconded by Tierney, to adjourn the meeting. Motion carried. Meeting adjourned at 7:44 p.m.

For full meeting video on YouTube: <https://www.youtube.com/watch?v=ac9h1NSMaec>

FINANCE COMMITTEE – BUDGET SESSION #4

Date and Time: Monday, October 13, 2025, at 5:30 p.m., Council Chambers

Members Present: Michael Martens (C), Vicki Tierney (VC), Becky McElhaney, Sarah Watson, Chad Henke

Others Present: Maryanne Groat, Mayor Doug Diny, Jamie Polley, Eric Lindman, Mathew Barnes

Noting the presence of a quorum Chairperson Martens called the meeting to order at 5:32 p.m.

Budget discussion and actions regarding recommending a 2026 Budget including setting the 2026 Fee Schedule.

The budget reduction proposal for expense savings to have two pools open on any given day during the summer season was discussed. Martens stated moving the funding of the downtown flower basket program and the Riverlife Park piers to Room Tax Grant allocations made sense as the grant allocation fund is stable enough to support these additions.

Motion by Henke, seconded by Watson, to amend the budget to transfer the piers and the flower baskets to room tax funding out of the Parks & Recreation Department budget to use the funds to open the pools as they were. Motion carried 5-0.

Motion by Watson, seconded by McElhaney, to reallocate the available surplus within the animal control fund, in an amount not to exceed \$60,000, to support the Community Service Officer II positions responsible for humane enforcement and animal welfare services. Motion carried 5-0.

The budget reduction proposal for expense savings to eliminate the reconstruction of 28th Avenue in the capital improvement project budget was discussed. McElhaney questioned why it was proposed for mill and overlay in the budget when the Infrastructure & Facilities Committee recommended reconstruction. It was stated it was reduced to mill and overlay to reduce the amount of debt within the proposed budget. Tierney stated grants could be utilized in the future if the reconstruction project is delayed for the mill and overlay. Martens stated that while a delay in reconstruction could provide an opportunity for more grant funding, putting off the project could also increase the overall cost of reconstruction. Henke questioned if the city could go to Aspirus to see if the entity would contribute to funding the reconstruction. Tierney stated support of delaying the reconstruction to pay down the lead service line project debt and then fund the reconstruction through that debt that had been paid off. Martens stated it might be prudent to wait to better manage debt capacity.

Motion by Henke, seconded by Watson, to amend the budget to borrow an additional \$1.8 million to reconstruct 28th Avenue as was voted on in the Infrastructure & Facilities Committee. Motion failed 3-2, with Henke and Watson in support.

The budget proposal to add a solar array to the water treatment plant was discussed. Henke stated support of the solar array project as it has a hard return on investment with the cost savings, grants, and tax credits. Tierney questioned how much money would be lost if the project was not approved by July when the grant funds and tax credits would expire. It was stated that more than \$700,000 could be lost. Henke stated the tax credits for residential homes was beneficial and cost effective prompting further support for the project. Martens stated support as the tax credits and grants are only available this year and the project is one of many things that could help support stable water rates in the future.

Motion by Henke, seconded by Watson, to amend the budget to add \$2.5 million in borrowing for the solar array project and earmark future grant funds and tax credits toward paying off the debt incurred for the project. Motion carried 5-0.

The budget funding of the downtown officers and the budget proposal to study the restructuring of the Parks & Recreation Department was discussed. Watson stated support for paying for the downtown officers with the economic development fund as the officers support business in the downtown business district. Watson further stated the opening of a new shelter outside of the downtown business district, which provides both day and night shelter, would move the unhoused population outside of downtown. Watson stated the Parks & Recreation Committee had voted not to consider the restructuring of the Parks & Recreation Department. Watson stated support for the amendment as it reduced the mill rate by 2 cents. McElhaney stated the need to support the funding of the downtown officers with the economic development fund as it is an economic need.

Motion by Watson, seconded by McElhaney, to amend the budget to strike the \$45,000 allocation for the park consulting services study and take a resulting \$86,502 from the economic development fund to fund, as a one-time transitional allocation, the downtown officer program and direct staff to review the need and structure of this deployment in the future. Motion carried 5-0.

Motion by Tierney, seconded by Henke, to approve the 2026 budget as amended. Motion carried 5-0.

Link to the 2025 Proposed Budget Book:

<https://www.wausaurwi.gov/home/showpublisheddocument/15354/638949042290330000>

Adjourn

Motion by Watson, seconded by Henke, to adjourn the meeting. Motion carried. Meeting adjourned at 6:31 p.m.

For full meeting video on YouTube: <https://www.youtube.com/watch?v=ORSFMdIRyYY>

DRAFT

FINANCE COMMITTEE

Date and Time: Tuesday, October 14, 2025, at 5:15 p.m., Council Chambers
Finance Committee Members Present: Michael Martens (C), Sarah Watson, Chad Henke
Finance Committee Members Excused: Vicki Tierney (VC), Becky McElhaney
Economic Development Committee Members: Carol Lukens (C), Chad Henke (VC), Tom Neal
Economic Development Committee Members Excused: Terry Kilian, Vicki Tierney
Others Present: Eric Lindman, Tammy Stratz, MaryAnne Groat, Jon Trautman, Stuart Randall, Mark Craig, Randy Fifrick

Noting the presence of a quorum Chairperson Martens called the meeting to order at 5:17 p.m.

Public Comment for matters on the agenda.

1. Tim White, 309 N. 3rd Street – Spoke in support of the 11 Scott Street redevelopment project.
2. Liz Wednt, 814 Adams Street – Spoke in support of the 11 Scott Street redevelopment project.
3. Dave Eckmann, President/CEO of the Greater Wausau Chamber of Commerce – Spoke in support of the 11 Scott Street redevelopment project.

Minutes of the previous meeting(s) (09/09/2025) (09/23/2025).

Motion by Henke, seconded by Watson, to approve. Motion carried 3-0.

Discussion and possible action approving budget modification for an amendment with GEI Consultants for Environmental Consulting Services for the former Wausau Business Incubator site at 1300 Cleveland Ave, WDNR BRRTS# 02-37-587081.

Motion by Watson, seconded by Henke, to approve. Motion carried 3-0.

Discussion and possible action to enter into first addendum of a service agreement between the City of Wausau and Marathon County Health Department for Implementation of the Lead Hazard Reduction Capacity Building Grant.

Motion by Henke, seconded by Watson, to approve the addendum. Motion carried 3-0.

Discussion and possible action approving budget modification and sole source purchase request to retain Mueller Communication for referendum services.

Without objection, this item was postponed from consideration by Martens.

Presentation and discussion from CLA (CliftonLarsonAllen) on the 2024 financial audit.

Jon Trautman, Principal Accountant, and Stuart Randall, Manager, at CLA (CliftonLarsonAllen LLP) presented on the 2024 financial audit. Discussion was held. No action taken.

Budget discussions and actions regarding recommending a 2026 Budget including setting the 2026 Fee Schedule.

Without objection, this item was postponed from consideration by Martens.

JOINT AGENDA ITEM FOR CONSIDERATION WITH THE ECONOMIC DEVELOPMENT COMMITTEE

Noting the presence of a quorum Chairperson Lukens called the meeting to order at 5:55 p.m.

Presentation and discussion for redevelopment of Riverside Place (11 Scott St) in the City of Wausau by 11 Scott Street LLC

Mark Craig and Roly Lokre, Founder and CEO of Lokre Companies, presented on the redevelopment of Riverside Place. Discussion was held. No action taken.

Discussion and possible action on term sheet for redevelopment of Riverside Place (11 Scott St) by 11 Scott Street LLC.

CLOSED SESSION pursuant to 19.85(1)(e) of the Wisconsin Statutes for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business,

whenever competitive or bargaining reasons require a closed session, in regards to purposes of negotiating a term sheet for development project for Riverside Place (11 Scott St) by 11 Scott Street LLC.

Motion by Henke, seconded by Watson, to convene the Finance Committee in Closed Session.

Roll Call Vote – Yes: Watson, Henke, Martens; No: None. Motion carried 3-0.

Motion by Neal, seconded by Henke, to convene the Economic Development Committee in Closed Session.

Roll Call Vote – Yes: Henke, Neal, Lukens; No: None. Motion carried 3-0.

CONVENED into Closed Session.

Adjourn

Motion by Watson, seconded by Henke, to adjourn the meeting of the Finance Committee. Motion carried. Motion

by Neal, seconded by Henke, to adjourn the meeting of the Economic Development Committee. Motion carried.

Meeting adjourned at 6:54 p.m.

For full meeting video on YouTube: <https://www.youtube.com/watch?v=KTjFwfERUnA>

DRAFT

**OPERATING PLAN
FOR
CALENDAR YEAR 2026
BUSINESS IMPROVEMENT DISTRICT NO. 1
OF THE CITY OF
WAUSAU, WISCONSIN**

**OPERATING PLAN FOR THE CALENDAR YEAR 2026
BUSINESS IMPROVEMENT DISTRICT NO. 1
OF THE CITY OF WAUSAU, WISCONSIN**

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**OPERATING PLAN FOR CALENDAR YEAR 2026
BUSINESS IMPROVEMENT DISTRICT NO. 1
OF THE CITY OF WAUSAU, WISCONSIN**

I. INTRODUCTION

Under Wisconsin Statute section 66.1109, (the “BID Law”) cities are authorized to create Business Improvement Districts (“BIDs”) upon the petition of at least one owner of property used for commercial purposes within the District. The purpose of the BID Law is “. . .to allow businesses within those districts to develop, to manage and promote the districts and to establish an assessment method to fund these activities.” 1983 Wis. Act 184, Section 1, legislative declaration.

BID assessments are similar to traditional special assessments wherein property owners are assessed for improvements or services that benefit them. Unlike the traditional special assessments, however, BID assessments can be used to finance a wider range of activities, services and improvements such as The River District activities, special events, business retention, expansion and recruitment, promotions and marketing, and seasonal street decorations.

Pursuant to BID Law, an operating plan (“Operating Plan”) must be presented to all property owners of the proposed City of Wausau, Wisconsin Business Improvement District No. 1 (the “District”). The Operating Plan must show the services to be offered by the District, expenditures by the District, the special assessment method applicable to properties within the District for the second year of the BID, and other requirements of the BID Law.

II. DISTRICT BOUNDARIES

The Business Improvement District area shown in the map located in Appendix A, which is attached hereto and incorporated herein by this reference. This entire area represents the heart of Wausau’s central business district. The area also encompasses the area designated as the River District Wausau.

III. OPERATING PLAN

A. Plan Objectives

The objective of the Wausau River District, Inc. is to further promote the development, redevelopment, operation and promotion of the River District for the physical and economic benefit of all business and property owners within the BID as well as the entire Wausau community through the partial financing of the operating budget of Wausau River District, Inc. This is to occur in conjunction with the continued funding of these efforts by the City of Wausau.

Wausau River District, Inc. was accepted into the Wisconsin Main Street Program in 2002. Each year the program is provided three architectural drawings, available to any business or commercial property owner in the River District, by the Wisconsin Main Street Program. The Program also provides a maximum of two on-site business assistance visits and a one-day technical assistance visit, available to any business or commercial property owner in the River District. In addition, Wausau River District, Inc. holds regular committee meetings and listening sessions.

In conjunction with Wausau Events, Inc., the Main Street Program assists the organization of many beneficial and enjoyable events, such as Concerts on the Square, Winter Fest, Harvest Fest and the Holiday Parade. These events have attracted locals and visitors alike to the River District.

Wausau River District, Inc. continues to adopt and undertake work plans to develop and promote the River District as an exciting place to live, learn, work and play, through collaborative efforts that involve area businesses, public and private institutions and property owners.

B. Proposed Activities

With the funding from the BID, the Main Street Program is planning for 2026 the following programs, either directly, or through cooperative efforts with Wausau Events, Inc. and the City of Wausau:

I. Community Development

Goal: Foster community growth and economic vitality through strategic support, development, and engagement.

- Strategy 1: Support River District Businesses With Targeted Education & Resources.
 - Business Workshop Series
 - Updated Business Resource Guide
 - Operate the Sign Grant Program
- Strategy 2: Advocate For Growth Through Targeted Development & Revitalization Efforts.
 - Advocate For and Engage with Residential Development In and Around the District
 - Create Pop-Up Shop Window Displays In Vacant Storefronts
- Strategy 3: Implement Events That Have a Direct Economic Impact in the District as a Destination
 - Galentine's Cookie Crawl
 - Sip & Stroll
 - River West Signature Event

II. Placemaking

Goal: Enhance the sense of place through thoughtful design, creative initiatives, and vibrant public events.

- Strategy 1: Strengthen the Sense of Place & Experience Through Design & Placement of Signage
 - Provide RiverWest Wayfinding/Gateway Signage
- Strategy 2: Promote Sense of Place within the District Through Creative Means
 - Sky Art Installation
 - Painted Crosswalks
 - Rain Stencils

- Strategy 3: Promote Sense of Place Through Events That Activate Public Spaces
 - Wausau Night Market Series
 - Holiday Market
 - Self-Guided Tours of Murals & Historic Buildings via QR Code

III. Marketing/Promotion

Goal: Implement initiatives that celebrate local culture, while strengthening the district's branding and identity.

- Strategy 1: Host Events & Use Marketing Tools to Increase District Engagement & Visibility.
 - State of the River District Stakeholder Cocktail Mixer
 - Hot Happenings Weekly Newsletter
 - 12 Months CWA Video Ads
 - Kiosk Business Listings Update
- Strategy 2: Develop Content to Promote & Clarify the District's Brand & Identity to the Community
 - “Meet Your Main Street: Wausau River District” Marketing Campaign
 - Take Professional Photos of the District/Events for Marketing Use
- Strategy 3: Create & Promote Campaigns to Highlight the District's Unique Offerings & Accomplishments
 - “Downtown Day Out” Itinerary Campaign
 - Shop Local Seasonal Video/Ad
 - Expanded “We Are Wausau” Campaign
 - Wisconsin Main Street Awards Submissions

IV. Organizational Administration

Goal: Strengthen organizational effectiveness and community presence through strategic growth and engagement.

- Strategy 1: Manage & Diversify Organizational Funding
 - Maintain/Secure Funding for Work Plans
 - Operate the FORD Program
 - Pursue Grant Opportunities
- Strategy 2: Engage in Community Outreach
 - Annual newsletter and business resource guide
 - Engage in a Public Speaking Opportunities
 - Host Quarterly Community Roundtable Meeting
- Strategy 3: Develop, Recruit, & Engage New Board and Team Members
 - Recruit New Board Members and Committee Members
 - Recruit New Volunteers
 - Employee/Volunteer Appreciation

Based on resources, time and BID Board discretion, some of these programs may not be fully implemented. The BID Board acknowledges that the Main Street Program may conduct other

activities similar to those above, to carry out the objectives identified above. The BID Board further acknowledges that the Main Street Program may not achieve full completion of all of the activities outlined above. In addition, the BID shall have all powers granted under the BID Law, including to collect the assessments provided herein, and to carry out the purposes of this Operating Plan.

C. Expenditures and Financing Method

The operating budget for the District is \$76,384.80 which will be collected through the BID assessment. The BID expenditure represents the partial funding of the 2026 Main Street Program, Wausau River District, Inc. This funding will be made upon written request from Wausau River District, Inc. to the extent of funds collected by the City of Wausau pursuant to the assessment levied hereby. The projected revenue and expenditures for year 2026 of Wausau River District are identified on Appendix B, which is attached hereto and incorporated herein. The actual budget will be adjusted if the actual revenue received is less than projected. The adjustments could include revising or eliminating individual budget line items as determined by the BID Board of Directors. Expenditures are intended to be made in a fair and equitable basis throughout and for the benefit of the entire District. In the event that a surplus exists at the end of any fiscal year, the monies may be carried over for expenditures in subsequent years.

The Operating Budget for any BID year will be subject to the approval of the City of Wausau, as set forth in Wisconsin Statutes section 66.1109. While this budget does not, the BID Board acknowledges that if any year's annual operating budget exceeds the prior year's annual operating budget by 4% or more, such budget must be approved by a 2/3 majority of the entire District Board. No capital improvements are currently planned by the District. For the purpose of this Operating Plan, "capital improvement" means any physical item that is permanently affixed to real estate including, without limitation, street lighting and sidewalk improvements. The term "capital improvement" shall not include, among other things, any maintenance equipment or supply, any communications equipment, any vehicles, any seasonal improvement or any holiday lighting or decoration. After the District Board has approved the annual operating plan and budget, they will be sent to the City for approval, adoption and inclusion in the City's annual budget for the following year.

The District may not borrow funds.

The District will continue to support Wausau River District's efforts to solicit gifts, grants and other voluntary contributions from parties outside the Main Street Program boundaries.

D. Organization of the District Board

The Mayor shall appoint members, who will culturally represent Wausau's diverse communities, to the District Board (the "Board"), and the Wausau City Council will act on the confirmation of such appointments. The Board shall be responsible for implementation of this Operating Plan. This requires the Board to negotiate with providers of services and materials to carry out the Operating Plan; to enter into various contracts; to monitor the effectiveness of the District's activities, to aid compliance with the provisions of applicable statutes and regulations; and to make reimbursements for any overpayments of District assessments.

Wisconsin Statutes section 66.1109(3)(a) requires that the Board be composed of at least five members and that a majority of the Board members shall either own or occupy real property in the District. If the actual property or business owner is an entity, that entity shall designate a representative to act on its behalf.

The Board shall be structured and operate as follows:

1. Board Size – 11 members.
2. Composition –
 - Business Owners** – four members, representing owners of commercial business in the area;
 - Property Owners** – five members, representing owners of commercial property in the area;
 - Government** – one member, representing the City of Wausau; and
 - Wausau River District, Inc.** – one member, representing Wausau River District, Inc., Inc.
- In addition, the following representatives shall be appointed by the Mayor who shall not be formal members of the Board and therefore cannot vote, but who will represent the following constituency, and advise the Board, and shall be notified of all Board meetings, shall be able to attend such Board meetings and give input to the Board:
 - Board of Wausau River District, Inc.** – all members (without votes) of the Board of Directors of Main Street Wausau, Inc.
3. Term – Appointments to the Board shall be two classes (of five and six members per class respectively) for staggered periods of two years.
4. Compensation – None.
5. Open Meetings Law – All meetings of the Board shall be governed by the Wisconsin Open Meetings Law if and as legally required.
6. Record Keeping – Files and records of the Board’s affairs shall be kept pursuant to the Wisconsin Public Records Law.
7. Staffing and Office – To be determined as necessary.
8. Meetings – The Board shall meet regularly, at least once every three months. An annual meeting will be planned for all property/business owners.
9. Executive Committee – The Wausau River District, board of directors shall elect from its members a chair, a vice-chair, a secretary, and a treasurer who shall comprise an Executive Committee of the Board. The Executive Committee of the Board shall

be authorized to oversee the day-to-day operations of the District, including the execution of minor contracts, and the signing of checks, subject to the controls adopted by the Board.

10. Committees – To be determined as necessary.
11. Non-Voting Advisors – The Board will have non-voting advisors, as identified above.
12. Powers – The Board shall have all powers necessary and convenient to implement the Operating Plan, including the power to contract.
13. Annual Report – The Board shall prepare and make available to the public annual reports, including an independent certified audit conducted by the City of Wausau, as required by the BID Law.

IV. METHOD OF ASSESSMENT

A. Annual Assessment Rate and Method

The annual assessment for District operating expenses will be in direct proportion to the equalized assessed value of that property within the District.

The total assessment for each assessed parcel is formulated as follows:

1. Divide the proposed annual District budget by the total assessed valuation (as reflected on the City’s tax rolls) of all property within the District that is subject to assessment as provided by law.

(Note - this quotient shall expressed to the nearest 1/10,000 and be referred to so the “BID Mil Rate”)
2. Multiplying the BID Mil Rate by the assessed valuation of each Assessable Property (as defined herein), the product of which shall be the District’s initial assessment of that Assessable Property, but shall be subject to the adjustments set forth in Section IV.A.3 below.
3. Notwithstanding the foregoing, the total of the District’s assessment for each Assessable Property shall not exceed \$3,009.00 nor be less than \$309.00, which is computed using the following steps:
 - a. first, all Assessable Properties whose initial assessment is less than \$309.00 shall have their assessment adjusted to \$309.00;
 - b. second, any excess assessment created by the adjustment made in subsection a. shall be applied to reduce the initial assessment of all other Assessable Properties within the District;
 - c. third, all Assessable Properties whose initial assessment is greater than \$3,090.00 shall have their initial assessment adjusted to \$3,090.00;
 - d. fourth, any deficit of assessment created by the adjustments made in subsection c. shall be allocated among all other Assessable Properties on a

proportionate basis, this basis being equivalent to what the total assessed value of Assessable Property bears to the total assessed value of all Assessable Properties in the District.

4. Use of each Assessable Property as of January 1 in the year of assessment, as reflected in the records of the Assessor for the City of Wausau, shall control for purpose of the District's assessment.

For purposes of this Operating Plan, an "Assessable Property" shall be defined as a parcel of land subject to assessment hereunder and under the BID Law, with a separate Tax Key Number, as identified in the City of Wausau's Assessor's Office.

The BID assessment is hereby levied by the City of Wausau, which shall be a lien against each of the tax parcels of real property contained in the District, unless exempted as identified herein, under the power of Wisconsin Statutes Chapter 66. Such special assessments are hereby levied by the City of Wausau by adoption of this BID Plan. The city comptroller is authorized to include the BID assessment on bills for properties subject to the assessment within the designated Improvement District for calendar year 2026.

The City of Wausau shall collect such BID assessments and shall provide to the BID Board an accounting of the amounts received and the tax key numbers for which they are collected. All assessments shall be placed in a segregated account in the City's treasury. The City shall disburse the funds when the BID Board requisitions payments for its expenses that are authorized by the BID Operating Plan. All interest earned by virtue of temporary investment of funds in the BID account shall remain in the account for activities delineated in the BID Operating Plan.

All assessments hereby levied shall be due and payable on or before the due date of the first installment of real estate taxes on the properties assessed hereby. No assessments levied hereby may be paid in installments.

B. Excluded and Exempt Property

The BID statute requires explicit consideration of certain classes of property. In compliance with the law, the following statements are provided.

1. Wisconsin Statutes section 66.1109(1)(f) 1m: The District will not contain property used exclusively for manufacturing purposes.
2. Wisconsin Statutes section 66.1109(5)(a): Property used exclusively for residential purposes will not be assessed.

Property exempt from general real estate taxes, for the calendar year in which the BID Operating Plan is adopted, are hereby excluded from the District by definition, even though the boundaries of the District would otherwise include them. Owners of tax exempt property adjoining the District and expected to benefit from District activities will be asked to make a financial contribution to the District on a voluntary basis. In addition, those tax exempt properties adjoining the District which are later determined no longer to be exempt from general property taxes, and tax exempt properties whose owners consent in writing to be assessed, shall automatically

become included within the District and subject to assessment under any current operating plan without necessity to undertake any other act.

V. PROMOTION OF ORDERLY DEVELOPMENT OF THE CITY

Under Wisconsin Statutes section 66.1109(1)(f) 4, this Operating Plan is required to specify how the creation of the District promotes the orderly development of the City. The District will increase the vitality of the Main Street Program Area and central business district and, consequently, encourage commerce in the City. Increased business activity in the City will increase sales tax revenues and property tax base.

City Role in District Operation

The City has committed to assisting owners and occupants in the District to promote its objectives. To this end, the City has played a significant role in creation of the District and in the implementation of the Operating Plan. In furtherance of its commitment, the City shall:

1. Maintain services to Wausau River District at their current levels;
2. Maintain the City's current financial commitment to Wausau River District, Inc. for \$26,591.00 per year in funding;
3. Handle the billing and collection of the BID assessment as provided herein;
4. Have the City Attorney make a legal opinion that the BID Operating Plan complies with the requirements of the BID Law; and
5. Annually perform an independent certified audit of the implementation and operating plan pursuant to section 66.1109(3)(c) of the BID Law.

VII. FUTURE YEAR OPERATING PLANS

A. Changes

This Operating Plan is designed to authorize and control the BID for only its 2026 activities.

Wisconsin Statutes Section 66.1109(3)(b) requires the Board and the City to annually review, approve, and make changes as appropriate in the Operating Plan. Therefore, while this document outlines in general terms proposed activities, information on specific properties, budget amounts and expenditures are based solely upon current conditions. Subsequent years' activities, budget, and assessments will be provided in the required annual plan updates, and approval by the Common Council of such plan updates shall be conclusive evidence of compliance with this Operating Plan and the BID Law.

B. Amendment, Severability and Expansion

The District has been created under authority of Wisconsin Statutes section 66.1109. Should any court find any portion of this Operating Plan, or the BID Law invalid or unconstitutional its

decision will not invalidate or terminate the District and this Operating Plan shall be amended to conform to the law without need of re-establishment.

C. Automatic Termination Unless Affirmatively Extended

The District Board shall not incur obligations extending beyond 2026.

VI. GENERAL

All exhibits referenced herein are incorporated herein by reference.

APPENDIX B

WAUSAU RIVER DISTRICT, INC.						
	General Fund	Placemaking	Marketing	Community	Admin	TOTAL
REVENUES						
Grants	\$ 26,591					26,591
BID Funds	\$ 74,160					74,160
Other (Sponsorships, advertising)	\$ 74,025					74,025
Total Revenues	\$ 174,776	\$ -	\$ -	\$ -	\$ -	174,776
EXPENDITURES						
Administration:					140,300	140,300
Projects:		32,400	7,750	10,000		50,150
TOTAL EXPENDITURES		32,400	7,750	10,000	140,300	190,450
Excess (Deficiency) of Revenues over Expenses						

BID Board meeting October 13, 2025

Minutes

In attendance: Mark Craig, Mary Gallagher, Mark McKinley, Robb Shepherd, Randy Fifrick (City of Wausau), Liz Wendt (Wausau River District)

Call to Order: 8:12am, Craig

1. Approval of April 30, 2025, Minutes – tabled
2. Wausau River District work plan and budget proposal
 - a. Wendt told the Board that these goals, objectives, and strategies came out of the 2017 operating plan and are largely the same as have been presented for the past 4-5 years. She went through the following work plan:
 - i. Exec/Admin:
 1. Administrative expenses
 2. Manage and diversify funding
 3. Engage in community outreach
 4. Develop, recruit, and engage new board and team members
 - ii. Placemaking:
 1. Strengthen sense of place and experience through design
 2. Promote sense of place within the district through creative means
 3. Promote sense of place through events that activate public spaces
 - iii. Marketing and Promotion:
 1. Host events and use marketing tools to increase district engagement and visibility
 2. Develop content to promote and clarify District's brand and identity
 3. Create and promote campaigns to highlight the district's unique offerings and accomplishments
 - iv. Community Development:
 1. Support River District businesses with targeted resources and education
 2. Advocate for growth through targeted development and revitalization efforts
 3. Implement events that have a direct economic impact in the District as a Destination
 - b. Total Anticipated Revenue:

- i. BID: \$76,384.80 (last 3% increase from 2023, continuing 3% increase every 3 years as authorized at October 2017 BID Board meeting for 2018, this is the third increase)
 - 1. Floors and aps in place
 - ii. City of Wausau grant: \$26,591
 - iii. Private investment dollars \$74,025 includes sponsorships, grants, vendor fees, Canned beverage fees
 - iv. Total budget for 2026: \$174,776
 - 1. May run a deficit in 2026
 - c. Craig asked about director salary. Wendt said she recalled most recent hire at \$55,000, this year will start at \$65,000 and Wausau River District board is prepared to offer some lifestyle benefits in lieu of traditional fringe benefits. She noted that the job description is available on wausauriverdistrict.org and applications are due October 24, 2025.
 - d. Craig asked about upcoming events. Wendt said there are two: Small Business Saturday that will feature a Santa, and the Holiday Market. Board members asked for more details on both events that Wendt could not recall but referred Board members to Wausau River District support staff who handle events: alyson@wausauriverdistrict.org and alex@wausauriverdistrict.org.
 - e. Craig asked about next Wausau River District board meeting, which Wendt informed him is Thursday, October 16, 2025, at 8am at Ruder Ware offices.
3. McKinley moved to approve, Shepherd seconded, passed unanimously
4. BID Board members
 - a. Craig addressed this noting the need for a property owner and business owner.
 - b. Wendt noted that the Operating Plan calls for 11 members and the makeup outlined in the: 4 of commercial businesses, 5 property owners, 1 City of Government rep, 1 River District rep, and this Operating Plan should be amended.
 - c. Wendt further informed the board that Wausau River District and the BID Board used to have overlapping members and there are currently none. Wausau River District has Board openings as well so that should be considered in appointments. Craig reiterated this point at the end of the meeting.
 - d. Craig informed the Board that Magnolia Soap is leaving, leaving a total of three vacancies.

- e. Craig, Gallagher, and McKinley offered various business and property owner suggestions.

Adjourn

- a. McKinley moved to adjourn, Shepherd seconded, passed unanimously

CITY OF WAUSAU - COMPREHENSIVE FEE SCHEDULE

FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2026 Rate	2025 Rate
DEPARTMENT: AIRPORT			
T-hangars 1-10		\$92.00	\$88.97
T-hangars 12-15 & 17-19		\$122.00	\$118.60
T-hangar 11, 16, 20		\$137.00	\$133.44
T-hangars 21 & 30		\$153.00	\$148.26
T-hangars 22-24 & 27-29		\$134.00	\$129.75
T-hangars 25 & 26		\$183.00	\$177.91
T-hangars 31 & 40		\$160.00	\$155.57
T-hangars 32-34 & 37-39		\$142.00	\$137.73
T-hangars 35 & 36		\$194.00	\$188.79
DEPARTMENT: ASSESSMENT			
Open Records Request per page Black and White	Attorney General Opinion	\$0.04	\$0.04
Open Records Request per page - Color	Attorney General Opinion	\$0.00	\$0.00
Copies of Property Record Cards		\$1.00	\$1.00
DEPARTMENT: COMMUNITY DEVELOPMENT			
TID Application		\$1,000.00	\$1,000.00
Development Agreement Amendment		\$500.00	\$500.00
DEPARTMENT: ENGINEERING/PLANNING/GIS/PUBLIC WORKS			
SPECIAL ASSESSMENTS			
Street Improvement Projects		\$55.00	\$55.00
Drive Approach		Actual cost	Actual cost
Sewer		Actual cost	Actual cost
Water		Actual cost	Actual cost
New Sidewalk		50% of Actual Cost	50% of Actual Cost
PERMIT			
Drive Approach		\$30.00	\$30.00
Street Privilege Permits		\$77.50	\$77.50
Excavation Permits		\$67.00	\$67.00
STORMWATER PERMITS			
Permit applications with only construction site erosion control			
Less than 1 acre (per site)		\$40.00	\$40.00
Greater than 1 acre (per site)		\$40.00 + \$25 for each additional acre	\$40.00 + \$25 for each additional acre
Permit applications with a post-construction stormwater management plan			
Residential Subdivision Plats (per lot)		\$25.00	\$25.00
All other site (per site)		\$150 per site + \$25 per acre > 1 acre	\$150 per site + \$25 per acre > 1 acre
Note: No fees shall exceed \$500			
GIS MAP FEES			
Color Official City Map (36"x56")		\$11.40	\$11.40
Color Annexation Map (36"x56")		\$11.40	\$11.40
Color Zoning Map (36"x56")		\$11.40	\$11.40
Color Aldermanic District Map (36"x56")		\$11.40	\$11.40
Black and White Official City Map (36"x56")		\$7.20	\$7.20
MISCELLANEOUS FEES & PERMITS			
Block Party Permit		\$31.50	\$31.50
Portable Stage - use in the City of Wausau limits		\$400.00	\$200.00
Portable Stage Canopy - use in the City of Wausau limits		\$200.00	\$100.00
Portable Stage and/or Canopy - use outside of City of Wausau Limits		\$1,200.00	-
Weed Trimming (Private Residence) Minimum Charge		Actual Contracted Services Costs plus \$40 Administrative Fee	Actual Contracted Services Costs plus \$40 Administrative Fee

CITY OF WAUSAU - COMPREHENSIVE FEE SCHEDULE

FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2026 Rate	2025 Rate
Snow Removal (Private Residence) Minimum Charge		Actual Contracted Services Costs plus \$100 Administrative Fee	Actual Contracted Services Costs plus \$100 Administrative Fee
Snow Removal (Downtown) per foot		Actual Costs	Actual Costs
Alley Encroachment Clearing		\$100 per parcel	-
Yard Waste Permit for Contractors		\$250.00	\$250.00
PARKING			
Jefferson Ramp 2 - 425 N 1st Street			
Parking 7 days per week; 24 hours per day Hours of Operation		Permit: Monthly Levels 3-6 = \$38 Annual \$418	Permit: Monthly Levels 3-6 = \$38 Annual \$418
8AM-6PM Monday - Friday	Overnight Parking		
Allowed		Permit Level 5: Monthly = \$15 Annual \$165	Permit Level 5: Monthly = \$15 Annual \$165
		Permit Level 6: Monthly = \$5 Annual \$55	Permit Level 6: Monthly = \$5 Annual \$55
		0-2 Hours = No charge with Plate Registration Additional hours = \$1.00	0-2 Hours = No charge with Plate Registration Additional hours = \$1.00
Ramp 3-Penneys Ramps 101 Washington Street			
Parking 7 days per week; 24 hours per day Hours of Operation		Permit: Monthly=\$38, Annual \$418	Permit: Monthly=\$38, Annual \$418
8AM-6PM Monday - Friday	Overnight Parking		
Allowed		0-2 Hours = No charge with Plate Registration Additional hours = \$1.00	0-2 Hours = No charge with Plate Registration Additional hours = \$1.00
Ramp 4-Sears 400 Forest Street			
Parking 7 days per week; 24 hours per day Hours of Operation		Permit: Monthly=\$28, Annual \$308	Permit: Monthly=\$28, Annual \$308
8AM-6PM Monday - Friday	Overnight Parking		
Allowed		0-2 Hours = No charge with Plate Registration Additional hours = \$1.00	0-2 Hours = No charge with Plate Registration Additional hours = \$1.00
3rd & Grant Street Lot 5			
Parking 7 days per week; 6AM - 2:30AM Hours of Operation		Permit: Monthly = \$33 Annual \$363	Permit: Monthly = \$33 Annual \$363
8AM-6PM Monday - Friday		0-2 Hours = No charge with Plate Registration Additional hours = \$1.00	0-2 Hours = No charge with Plate Registration Additional hours = \$1.00
4th & Washington/3rd & McClellan Street - Lot 6			
Parking 7 days per week; 6AM - 2:30AM Hours of Operation		Permit: Monthly = \$38 Annual \$418	Permit: Monthly = \$38 Annual \$418
8AM-6PM Monday - Friday	Hours of	0-2 Hours = No charge with Plate Registration Additional hours = \$1.00	0-2 Hours = No charge with Plate Registration Additional hours = \$1.00
Lower Library Lot 7			
Parking 7 days per week; 6AM - 2:30AM Hours of Operation		Permit: Monthly = \$38 Annual \$418	Permit: Monthly = \$38 Annual \$418
8AM-6PM Monday - Friday	Hours of		

CITY OF WAUSAU - COMPREHENSIVE FEE SCHEDULE

FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2026 Rate	2025 Rate
		0-2 Hours = No charge with Plate Registration Additional hours = \$1.00	0-2 Hours = No charge with Plate Registration Additional hours = \$1.00
River Drive - Lot 8			
Parking 7 days per week; 24 hours per day Permit Parking 8AM-6PM Monday-Friday Overnight Parking Allowed		Permit : Monthly = \$15 Annual \$165 Passenger cars and pickup trucks	Permit : Monthly = \$15 Annual \$165 Passenger cars and pickup trucks
		Permit : Monthly = \$40 Annual \$440 Campers, trailers and Recreational Vehicles	Permit : Monthly = \$40 Annual \$440 Campers, trailers and Recreational Vehicles
Jefferson Street - Lot 9			
Parking 7 days per week; 24 hours per day Hours of Operation 8AM-6PM Monday - Friday Overnight Parking Allowed		Permit : Monthly = \$25 Annual \$275	Permit : Monthly = \$25 Annual \$275
		0-2 Hours = No charge with Plate Registration Additional hours = \$1.00	0-2 Hours = No charge with Plate Registration Additional hours = \$1.00
McClellan Street - Lot 10			
Parking 7 days per week; 24 hours per day Permit Parking Only - 8AM - 6PM Monday - Friday Overnight Parking Allowed		Monthly permit = \$18	Monthly permit = \$18
3rd & McClellan Street - Lot 13			
Parking 7 days per week; 6AM - 2:30AM Hours of Operation 8AM-6PM Monday - Friday		0-2 Hours = No charge with Plate Registration Additional hours = \$1.00	0-2 Hours = No charge with Plate Registration Additional hours = \$1.00
1st and Grant Street - Lot 14			
Parking 7 days per week; 6AM - 2:30AM Hours of Operation 8AM-6PM Monday - Friday		Permit: Monthly = \$33 Annual \$363	Permit: Monthly = \$33 Annual \$363
		0-2 Hours = No charge with Plate Registration Additional hours = \$1.00	0-2 Hours = No charge with Plate Registration Additional hours = \$1.00
Jefferson Street Inn/Federal Bldg. Lot 17			
Parking 7 days per week; 24 hours per day Hours of Operation 8AM-6PM Monday - Friday Overnight Parking Allowed		0-2 Hours = No charge with Plate Registration Additional hours = \$1.00	0-2 Hours = No charge with Plate Registration Additional hours = \$1.00
First Wausau Tower - Lot 15			
Parking 7 days per week; 24 hours per day Permit Parking 8AM-6PM Monday-Friday Overnight Parking Allowed		Free evenings & weekends	Free evenings & weekends
Penneys Forest Street Lot- Lot 18			
Parking 7 days per week; 6AM - 2:30AM Hours of Operation 8AM-6PM Monday - Friday		Permit: Monthly=\$38, Annual \$418	Permit: Monthly=\$38, Annual \$418
Scott Street Lot 20			
Parking 7 days per week; 6AM - 2:30AM Hours of Operation 8AM-6PM Monday - Friday		Permit: Monthly = \$38 Annual \$418	Permit: Monthly = \$38 Annual \$418

CITY OF WAUSAU - COMPREHENSIVE FEE SCHEDULE

FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2026 Rate	2025 Rate
		0-2 Hours = No charge with Plate Registration Additional hours = \$1.00	0-2 Hours = No charge with Plate Registration Additional hours = \$1.00
		Additional hours = \$1.00	Additional hours = \$1.00
All Day Value Pass		\$35.00	\$35.00
15 Uses - good for parking in Sears, Penneys, Jefferson Ramps and lots 5,7,9 and 20		\$10.00 Daily Rate	\$10.00 Daily Rate
DEPARTMENT: FINANCE			
NSF Check Return Charge		\$45.00	\$45.00
Photo Copies per page - color		\$0.04	\$0.04
Photo Copies per page - black and white		\$0.00	\$0.00
Open Records Request - CD		\$15.00	\$15.00
Tax Exempt Biennial Report Fee		\$50.00	\$50.00
Special Assessment Exam Fee		\$80.00	\$75.00
Special Assessment Exam Fee - Rush Order		\$90.00	\$82.00
Amended Applications		\$10.50	\$10.50
PET/ANIMAL FEES	8.08		
Spayed/Neutered Dog or Cat (\$12 remitted to Marathon County)		\$30.00	\$20.00
Microchip Discount		-\$5.00	-\$8.00
Not Spayed/Neutered Dog or Cat (\$20 remitted to Marathon County)		\$75.00	\$62.00
Dangerous Animal License		\$200.00	\$200.00
Dangerous Animal License Issued after July 1		\$100.00	\$100.00
Annual Pet License Late Fee		\$5.00	\$5.00
Pet Fancier Permit		\$35.00	\$35.00
Commercial Kennel License		\$100.00	\$100.00
Chicken Permit Fee	8.08.012	35	35
Honey Bee Permit		\$20.00	\$20.00
Honey Bee Permit -Late Fee		Double the permit fee	Double the permit fee
Sale of live poultry or farm raised game birds at a marketplace	8.080.010(d)	25	25
ALCOHOLIC BEVERAGES/CIGARETTE LICENSES AND FEES			
Class A Beer Retailer		\$350.00	\$350.00
Class A Liquor Retailer	125.51(2)(d)	\$500.00	\$500.00
Class A Beer & Liquor Retailer		\$850.00	\$850.00
Class B Beer Retailer	125.26(3)	\$100.00	\$100.00
Class B Beer & Liquor Retailer	125.51(2)(D) & 125.26(3)	\$600.00	\$600.00
Class B Beer & Class C Wine		\$200.00	\$200.00
Class B Beer - Picnic	125.26(6)	\$10.00	\$10.00
Class C Wine	125.51(3m)(e)	\$100.00	\$100.00
Provisional Retail License	125.17(5)(c)	\$15.00	\$15.00
Reserve Class B Liquor Retailer License	125.51(3)(e)2	\$10,000.00	\$10,000.00
Tavern Entertainment License		\$250.00	\$250.00
Liquor Establishment Publication Fee - Group		\$30.00	\$30.00
Liquor Establishment Publication Fee - Single		\$65.00	\$65.00
Change of Agent/Officer Processing	125.06(2)(e)	\$10.00	\$10.00
Alcohol Premise Transfer	(moving buildings)	\$10.00	\$10.00
Alcohol Premise Amendment		\$150.00	\$150.00
Cigarette Sales	134.65(2)(a)	\$100.00	\$100.00
Alcoholic Beverage/Cigarette Application Late Filing Fee		\$75.00	\$50.00
Bartender Fees			
1 Year Operator - New Applicant		\$70.00	\$70.00
1 Year Operator - Restricted		\$70.00	\$70.00
2 Year Operator - Renewal		\$110.00	\$110.00
2 Year Operator - Restricted		\$110.00	\$110.00

CITY OF WAUSAU - COMPREHENSIVE FEE SCHEDULE

FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2026 Rate	2025 Rate
2 Year Operator - Lapsed (Within 2 licensing periods)		\$125.00	\$125.00
Operator License Duplicate		\$5.00	\$5.00
Temporary Operator -Event Bartender		\$10.00	\$10.00
TRANSIENT MERCHANT LICENSES			
Direct Seller - Cash/Surety Bond		\$0.00	\$0.00
Direct Seller Business Registration License 30 Days		\$50.00	\$50.00
Direct Seller Business Registration License 60 Days		\$100.00	\$100.00
Direct Seller Business Registration License 90 Days		\$150.00	\$150.00
Direct Seller Business Registration License 120 Days		\$200.00	\$200.00
Direct Seller- Employee Registration License 30 Days		\$25.00	\$25.00
Direct Seller - Employee Registration License 60 Days		\$50.00	\$50.00
Direct Seller - Employee Registration License 90 Days		\$75.00	\$75.00
Direct Seller - Employee Registration License 120 Days		\$100.00	\$100.00
SECOND HAND DEALERS			
Second Hand Dealer - Article		\$225.00	\$225.00
Second Hand Dealer - Jewelry		\$225.00	\$225.00
Second Hand Dealer Mall/Flea Market License/Yr.		\$180.00	\$180.00
Second Hand Dealer Mall/Flea Market License/Day		\$55.00	\$55.00
Pawn Brokers License		\$225.00	\$225.00
Special Event Second Hand Dealer (mall or flea market)		\$55.00	\$55.00
Flea Market License		\$180.00	\$180.00
PUBLIC TRANSPORTATION			
Taxicab/Limo Transportation Companies		\$200.00	\$200.00
Taxicab/Limo Operator License - New & Renewal		\$50.00	\$50.00
Taxicab/Limo Operator License - Duplicate ID		\$10.00	\$10.00
Commercial Quadricycle Business License Fee		\$200.00	\$200.00
Commercial Quadricycle Driver's License Fee		\$50.00	\$50.00
ESCORT AND ESCORT SERVICES 5.19			
Escort License Application Fee		\$500.00	\$500.00
Escort License Late Fee		\$1,000.00	\$1,000.00
Escort License Registration Fee for Operators, Employees and Independent Contractors		\$500.00	\$500.00
STREET VENDING			
Annual License		\$100.00	\$100.00
Semi Annual License		\$75.00	\$75.00
Special Youth Vending License	5.62.045	\$15.00	\$15.00
MOBILE HOME LICENSE			
Mobile Home - per month	5.68.020/ 66.0435	\$10.00	\$10.00
Mobile Home Park (for each fifty spaces or fraction thereof within ea	5.68.020/ 66.0435	\$100.00	\$100.00
PUBLIC AMUSEMENTS			
Public exhibitions (per performance)		\$45.00	\$45.00
Public exhibitions (per year)		\$200.00	\$200.00
Entertainment facility		\$475.00	\$475.00
Entertainment facility operator		\$45.00	\$45.00
Temporary entertainment facility		\$50.00	\$50.00
Amusement device distributor		\$250.00	\$250.00
Amusement devices (per unit)		\$40.00	\$40.00
Coin-operated music machines (per unit)		\$40.00	\$40.00
Public dance hall		\$35.00	\$35.00
Teen dance hall		\$50.00	\$50.00
Private teen club		\$50.00	\$50.00
Theater		\$185.00	\$185.00
Adult-Oriented Establishments		\$600.00	\$600.00
Amended Application		\$250.00	\$250.00
Late Fee		\$100.00	\$100.00
SIDEWALK CAFÉ			
Initial permit application per location without alcohol expansion		\$45.00	\$45.00
Initial permit application per location with alcohol expansion		\$80.00	\$80.00
Renewal per location without alcohol expansion		\$20.00	\$20.00

CITY OF WAUSAU - COMPREHENSIVE FEE SCHEDULE

FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2026 Rate	2025 Rate
Renewal per location with alcohol expansion		\$40.00	\$40.00
SPECIAL EVENTS			
Category 1		\$275.00	\$200.00
Category 2		\$75.00	\$60.00
Multiple Day Event		125% of event rate	125% of event rate
Serial Day Event Rate		200% of the event rate	200% of the event rate
Late Filing Fee			
Category 1		\$200.00	\$200.00
Category 1		\$100.00	\$100.00
MISCELLANEOUS LICENSES AND PERMITS			
Recreational Burning Permit (5 years)		\$40.00	\$30.00
Sidewalk Layers License		\$600.00	\$600.00
Horse-Drawn Carriage License		\$25.00	\$25.00
Bituminous Concrete License		\$60.00	\$60.00
Cement Contractors License		\$90.00	\$90.00
Electrical Contractors License		\$150.00	\$150.00
Garbage Haulers License		\$125.00	\$125.00
Newsrack Permit	5.61.050	\$40.00	\$40.00
Newsrack Inspection Fee	5.61.050	\$10.00	\$10.00
Hotel/Motel Permit	3.25.050	\$10.00	\$10.00
Hotel/Motel Permit Reinstatement Fee	3.25.050	\$10.00	\$10.00
DEPARTMENT: FIRE			
Variance w/no position statement		\$35.00	\$35.00
Variance w/position statement/no site visit		\$75.00	\$75.00
Variance w/o position statement/with a site visit		\$125.00	\$125.00
Fireworks/Pyrotechnics Permits		\$100.00	\$100.00
Fireworks/Pyrotechnics Standbys		\$300.00	\$300.00
Tent Permit		\$30.00	\$30.00
Controlled Burning Permit		\$250.00	\$250.00
Wood Fired Apparatus inspections		\$20.00	\$20.00
False Alarms: First False Alarm Calls		No Fee	No Fee
False Alarms: Second False Alarm Calls		\$30.00	\$30.00
False Alarms: Third and Fourth False Alarms		\$60.00	\$60.00
False Alarms: Fifth thru Eighth False Alarms		\$400.00	\$400.00
False Alarms: Ninth and Subsequent Alarms		\$800.00	\$800.00
General Request Standby Fees (Dedicated)		\$500.00	\$500.00
General Request Standby Fees (On-Duty)		\$100.00	\$100.00
Professional Sports Standby (Dedicated)		\$500.00	\$500.00
Professional Sports Standby (On-Duty)		\$100.00	\$100.00
School Event Standbys (On-Duty)		\$50.00	\$50.00
School Event Standbys (Dedicated)		\$500.00	\$500.00
Church Sponsored Event Inspections		\$25.00	\$25.00
Church Sponsored Event Standbys (Dedicated)		\$500.00	\$500.00
Church Sponsored Event Standbys (On-Duty)		\$100.00	\$100.00
City Sponsored Events Standbys (Dedicated)		\$500.00	\$500.00
City Sponsored Events Standbys (On-Duty)		\$50.00	\$50.00
Private Events Standbys (Dedicated)		\$500.00	\$500.00
Private Events Standbys (On-Duty)		\$75.00	\$75.00
Large Special Events Standbys (Dedicated)		\$500.00	\$500.00
Large Special Events Standbys (On-Duty)		\$300.00	\$300.00
Confined Space Entry Standbys (Dedicated)		\$500.00	\$500.00
Confined Space Entry Standbys (On-Duty)		\$50.00	\$50.00
Other City Department Standbys (Dedicated)		\$500.00	\$500.00
Ambulance Standby		\$500.00	\$500.00
Engine Standby		\$150.00	\$150.00
Tank Removal Permit Fee		\$100.00	\$100.00
Tank Removal/Installation Fee			

CITY OF WAUSAU - COMPREHENSIVE FEE SCHEDULE

FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2026 Rate	2025 Rate
Training classes		\$50.00	\$50.00
Transport to Health Care Facility		\$100.00	\$100.00
Transport Surcharge for Bariatric Patients		\$50.00	\$50.00
Inspection Fees			
Initial Inspection Fee		\$0.00	\$0.00
1st Re-inspection		\$50.00	\$50.00
2nd Re-inspection		\$75.00	\$75.00
3rd Re-inspection		\$100.00	\$100.00
4th Re-inspection		\$125.00	\$125.00
5th Re-inspection		\$150.00	\$150.00
6th Re-inspection		\$175.00	\$175.00
Additional Re-inspections		\$200.00	\$200.00
EMS			
BLS Transport		\$1,600.00	\$1,400.00
BLS Transport - Non Emergent		\$1,600.00	\$1,400.00
ALS Transport		\$1,700.00	\$1,550.00
ALS Transport - Non Emergent		\$1,700.00	\$1,550.00
ALS2 Transport		\$2,000.00	\$1,900.00
SCT Transport		\$2,000.00	\$2,000.00
Mileage		\$28.00	\$24.00
BLS - On Scene Care -Resident		\$600.00	\$600.00
ALS - On Scene Care		\$1,200.00	\$1,200.00
Lift Assist			
First two		\$0.00	\$0.00
Each additional assist over two		\$300.00	\$300.00
Paramedic Hourly Rate		\$84.00	\$80.00
Lock-Out Assistance Using Knox Box Keys			
First Assistance		No Charge	No Charge
Second Assistance		\$75.00	\$75.00
Third and Subsequent Each Assistance		\$150.00	\$150.00
Emergency		No Charge	No Charge
DEPARTMENT: PARKS/RECREATION/FORESTRY			
NSF FEE		\$30.00	\$30.00
Convenience Fee		3%	2%
Boat Launch - Annual Sticker		\$35.00	\$30.00
Boat Launch - Business Sticker		\$55.00	\$50.00
Boat Launch - Daily Pass		\$7.00	\$6.00
Boat Launch - Replacement Sticker		\$12.00	\$10.00
Violation Notice		\$50.00	\$50.00
Recreation and swim program participants are charged fees to cover a portion of the costs			
Private Rentals - \$450 minimum (\$750-2 tows) or \$8.50 per youth (min 42" tall to 13 yrs.) and			
Tubing - Daily - Youth - Public		\$9.00	\$8.00
Tubing - Daily - Youth Punch Card		\$77.00	\$72.00
Tubing - Daily - Adult - Public		\$12.00	\$11.00
Tubing - Daily - Adult Punch Card		\$106.00	\$99.00
Swim Season Pass - Season passes will be discounted if purchased prior to April 1			
Swim - Season Pass - Resident - Youth		\$40.00	\$36.00
Swim - Season Pass - Resident - Adult		\$60.00	\$52.00
Swim - Season Pass - Resident - Family (1st two members)		1st Adult Full Price, 2nd Adult adult 30% off. 1st Youth Full Price, additional Youth 30% off	1st Adult Full Price, 2nd Adult adult 30% off. 1st Youth Full Price, additional Youth 30% off
Swim - Season Pass - NonResident - Youth		\$50.00	\$46.00
Swim - Season Pass - NonResident - Adult		\$75.00	\$67.00

CITY OF WAUSAU - COMPREHENSIVE FEE SCHEDULE

FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2026 Rate	2025 Rate
Swim - Season Pass - NonResident - Family		1st Adult Full Price, 2nd Adult adult 30% off. 1st Youth Full Price, additional Youth 30% off	1st Adult Full Price, 2nd Adult adult 30% off. 1st Youth Full Price, additional Youth 30% off
Swim - Agency Pass		\$40.00	\$36.00
Swim - Agency Pass Youth per visit Kaiser, Memorial & Schulenburg each person		\$3.00	\$2.00
Swim - Agency Pass Adult per visit Kaiser, Memorial & Schulenburg each person		\$4.00	\$3.00
Fee to Replace Lost Pass (1st One is FREE)		\$2.00	\$2.00
Swim-Daily Admittance-Youth(1-17)-1p-7:50p Kaiser, Memorial, Schulenburg		\$5.00	\$4.00
Swim-Daily Admittance-Adult(18-59)-1p-7:50p Kaiser, Memorial, Schulenburg		\$5.00	\$5.00
Swim-Daily Admittance-Senior(60+)-1p-7:50p Kaiser, Memorial, Schulenburg		\$2.00	\$2.00
Swim-Daily Admittance (after 5pm)-Youth(1-17)Kaiser, Memorial, Schulenburg		\$3.00	\$2.00
Swim-Daily Admittance-(after 5pm)Adult(18-59) Kaiser, Memorial, Schulenburg		\$3.00	\$3.00
Swim-Daily Admittance-(after 5pm)Senior(60+) Kaiser, Memorial, Schulenburg		\$2.00	\$1.00
Swimming Pool Rental no Waterslides		\$398.00	\$386.00
Swimming Pool Rental with Waterslides		\$451.00	\$438.00
Parks - Non-Exclusive Use - Non-Commercial/day		\$184.00	\$171.00
Parks - Non-Exclusive Use - Commercial/day		\$376.00	\$350.00
Parks - Non-Exclusive Use - Non Commercial 1/2 day		\$121.00	\$113.00
Parks - Non-Exclusive Use - Commercial 1/2 day		\$252.00	\$234.00
Parks - Open Shelter - Non Commercial		\$66.00	N/A
Parks - Open Shelter - Commercial		\$135.00	N/A
Parks - Oak Island Shelter - NonCommercial/day		\$195.00	\$181.00
Parks - Oak Island Shelter - Commercial/day		\$406.00	\$378.00
Parks - PleasantView Shelter - NonComm/day		\$130.00	\$121.00
Parks - PleasantView Shelter-Commercial/day		\$263.00	\$245.00
Parks - Riverside Shelter-NonComm-1-200/day		\$290.00	\$270.00
Parks - Riverside Shelter - Comm - 1-200 /day		\$599.00	\$557.00
Parks - Riverside Shelter - NonComm - 201-300		\$482.00	\$448.00
Parks - Riverside Shelter - Comm - 201-300/day		\$999.00	\$929.00
Parks - Riverside Shelter - Non Commercial - 301-400		\$680.00	\$633.00
Parks - Riverside Shelter - Comm - 301-400/day		\$1,406.00	\$1,308.00
Parks - Riverside Shelter - Comm - 1-200 /day		\$263.00	\$557.00
Parks - Riverside Shelter - NonComm - 201-300		\$290.00	\$448.00
Parks - Riverside Shelter - Comm - 201-300/day		\$599.00	\$929.00
Parks - Riverside Shelter - Non Commercial - 301-400		\$482.00	\$633.00
Parks - Riverside Shelter - Comm - 301-400/day		\$999.00	\$1,308.00
Parks - Riverside Shelter - Meeting		\$680.00	\$61.00
Parks - Sylvan Hill Chalet - Non-Commercial/day		\$1,406.00	\$270.00
Parks - Riverside Shelter - Meeting		\$66.00	\$61.00
Parks - Sylvan Hill Chalet - Non-Commercial/day		\$290.00	\$270.00
Parks - Sylvan Hill Chalet - Commercial/day		\$599.00	\$557.00
Parks - Sylvan Hill Chalet - Meeting 1-50/hr		\$52.00	\$48.00
Parks - Sylvan Hill Chalet - Meeting 50+/hr		\$66.00	\$61.00
Parks - Open Shelter Prior to 8am; 1 Hour minimum; cost per hour		\$68.00	\$63.00
Key Security Deposit		\$50.00	\$50.00
Facility Rental Deposit - Alcohol/Amplified Music		\$200.00	\$200.00
Tent, Temporary Structure, Etc Deposit		\$200.00	\$200.00
Staff Time for Shelter Cleaning/repairs/etc.		\$54/hour	\$50/hour
Late payment fee		\$54/30 days	\$50/30 days
Key Replacement Fee		\$50.00	\$50.00
Misc		Negotiable	Negotiable
Athletic Park Baseball with and without admission/game - pre-tax plus 10% of gross admission		\$205.00	\$200.00
Athletic Park Field Lights / hour		\$30.00	\$28.00
Athletic Park - Non-Baseball Activities		Negotiable	Negotiable
Ball Diamonds - Organized Adult or Comm Use or High School		\$39.00	\$36.00

CITY OF WAUSAU - COMPREHENSIVE FEE SCHEDULE

FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2026 Rate	2025 Rate
Ball Diamonds - Organized Youth Use		\$32.00	\$30.00
Sports Fields - Organized Adult or Comm Use		\$37.00	\$34.00
Sports Fields - Organized Youth or Comm Use		\$26.00	\$24.00
Sports Fields - Organized Youth Use Weekly Rate		\$140/field/week	\$130/field/week
Additional time		\$15/hour	\$14/hour
WAYBA Per Player Fee		\$10.00	N/A
WAYSAs Per Player Fee		\$10.00	N/A
Pickleball/Tennis Courts - Public Use		Free	Free
Pickleball/Tennis Courts - Commercial or Private Use /court/hr		\$13.00	\$12.00
School Cross Country Running Races		\$462	\$430
Event/Races - under 100 participants		\$6.25/Participant	\$5.75/Participant
Event/Races - 100+ participants		Negotiable	Negotiable
Event Fees - Snow Fence 50" Roll including stakes and ties		\$16.00/roll	\$15.00/roll
Event Fees - Portable Electrical Panels (Spider Box)		\$183/panel/event	\$170/panel/event
Event Fees - Sound/Light System (400 Block)		\$177.00	\$165.00
Event Fees - Barricades		\$11.00/each	\$10.00/each
Event Fees - Picnic Tables		\$27.00/each	\$25.00/each
Event Fees - Manual Post Pounder		\$38.00	\$35.00
Event Fees - Water Standpipes		\$57.00/each	\$53.00/each
Event Fees - Backflow Preventers		\$16.00/each	\$15.00/each
Event Fees - Bleacher Planks		\$8.00/each	\$7.00/each
Event Fees - Staff - Week Day		\$54.00/hr/person	\$50.00/hr/person
Event Fees - Staff - Weekend and Evenings		\$81.00/hr/person	\$75.00/hr/person
Concession/Merchandise Sales		10% gross excluding taxes	10% gross excluding taxes
Vendor Permit Fee		\$54.00/each	\$50.00/each
Payment in Lieu of Tree Replacement		\$550.00	\$400.00
Memorial Tree		\$500.00	\$500.00
Memorial Bench		\$1,825.00	\$1,700.00
400 Block Rental Fees***			
Private Event Sponsored by a Private Group:			
Less than four hours per day		\$376.00	\$350.00
Greater than four hours per day		\$753.00	\$700.00
Admission Event:			
Less than four hours per day		\$430.00	\$400.00
Greater than four hours per day		\$860.00	\$800.00
Free Event Open to the Public			
Less than four hours per day		\$87.00	\$81.00
Greater than four hours per day		\$175.00	\$163.00
Sound and Lighting System (400 Block)		\$177.00	\$165.00
DEPARTMENT: POLICE			
Open Records			
Postage, use actual for large envelopes		Actual Cost	Actual Cost
CD/DVD copies		\$5.00	\$5.00
False Alarms			
first 1 in rolling year		No charge	No charge
2nd in rolling year		\$75.00	75
3-4 alarms in rolling year		\$100.00	\$100.00
5-8 alarms in rolling year		\$200.00	\$200.00
9 & subsequent in rolling year		\$300.00	\$300.00
Vehicle Lock Out Service		\$50.00	\$40.00
Ticketed Special Event Public Safety Fee(Per Ticket Sold)		\$1.00	\$1.00
Police Services per hour		\$94.00	\$88.00

Building, Housing, and Zoning** - Fee Schedule

	2025 Fees	Proposed 2026
ONE- & TWO-FAMILY:		
PLAN REVIEW FEES		
New 1- and 2-family dwellings	\$0.03/sq ft1 or \$85.50 minimum	\$0.07/sq ft or \$100.00 minimum
Additions and Alterations to 1- and 2-family dwellings (not including garages)	\$0.03/sq ft1 or \$72.00 minimum	\$0.07/sq ft or \$100.00 minimum
New Accessory Buildings or Additions thereto over 160 sq ft	\$0.03/sq ft1 or \$36.00 minimum	\$0.03/sq ft1 or \$45.00 minimum
INSPECTION FEES		
New 1- and 2-family dwellings	\$0.11/sq ft1 or \$243.00 minimum	\$0.115/sq ft1 or \$243.00 minimum
New Accessory Buildings for 1- and 2-family dwellings		
160 sq ft or less (flat fee)	\$70.00	\$70.00
Over 160 sq ft (per square footage)	\$0.11/sq ft1 or \$103.00 minimum	\$0.115/sq ft or \$103.00 minimum
Additions to 1- and 2-family dwellings	\$0.11/sq ft1 or \$103.00 minimum	\$0.115/sq ft or \$103.00 minimum
Alterations to 1- and 2-family dwellings	\$0.11/sq ft1 or \$77.00 minimum	\$0.115/sq ft or \$77.00 minimum
Siding, Soffits, Fascia, Roofing, Window Replacement,	\$70.00	\$70.00
All Other Building, Structures, Alterations, Repairs where Square Footage CANNOT be Determined	\$10.00/\$1,000.00 valuation or \$70.00 minimum	\$10.00/\$1,000.00 valuation or \$70.00 minimum
HEATING, VENTILATING, AND AIR CONDITIONING		
Heating: Residential 1- and 2-family dwellings and		
Up to including 150,000 BTU a unit	\$70.00/unit	\$70.00/unit
Additional fee per unit that exceeds 50,000 BTUs or	\$70/unit	\$6.00/50,000 BTUs
Air Conditioning (permanent installation)		
New or additional ductwork/gas piping to existing duct/		\$70.00
CERTIFICATES OF OCCUPANCY FEES		
Per Residential Unit	\$30.00/unit	\$30.00/unit
SPECIAL FEES		
Land Use Permit (Zoning Certificate)	\$30.00	\$35.00
State of Wisconsin Seal (when required)	\$43.00	\$43.00
Early Start: Footings/Foundations	\$105.00	\$105.00
Razing		
1- & 2-Family dwellings	\$80.00	\$150.00
Accessory buildings over 160 sq ft		\$75.00
Accessory buildings 160 sq ft or less		\$40.00
Same Day or Re-Inspection Fee	\$65.00	\$65.00
Administrative Fee (application not completed/additional review required)	10% of permit fee or \$30.00 minimum	10% of permit fee or \$30.00 minimum
Projects outside the City of Wausau limits (e.g. City of Schofield or Village of Rib Mountain)	10% of the permit fees or \$10.00 minimum	10% of the permit fees or \$15.00 minimum

Building, Housing, and Zoning** - Fee Schedule

	2025 Fees	Proposed 2026
Failure to Obtain Permit prior to Commencement of Work. (Payment of any fee in this subsection shall in no way relieve any person of the penalties that may be imposed for violation of this chapter.)	Triple fees	Triple fees
COMMERCIAL		
PLAN ENTRY FEE		
A plan entry fee is charged with each submittal of plans in addition to the plan review & inspection fees.	\$100.00	\$100.00
PLAN REVIEW FEES		
Building Plans	\$250.00 minimum	\$250.00 minimum
2,500 – 5,000 sq ft	\$300.00	\$300.00
5,001 – 10,000 sq ft	\$500.00	\$500.00
10,001 – 20,000 sq ft	\$700.00	\$700.00
20,001 – 30,000 sq ft	\$1,100.00	\$1,100.00
30,001 – 40,000 sq ft	\$1,400.00	\$1,400.00
40,001 – 50,000 sq ft	\$1,900.00	\$1,900.00
50,001 – 75,000 sq ft	\$2,600.00	\$2,600.00
75,001 – 100,000 sq ft	\$3,300.00	\$3,300.00
100,001 – 200,000 sq ft	\$5,400.00	\$5,400.00
200,001 – 300,000 sq ft	\$9,500.00	\$9,500.00
300,001 – 400,000 sq ft	\$14,000.00	\$14,000.00
400,001 – 500,000 sq ft	\$16,700.00	\$16,700.00
500,000 sq ft or more	\$18,000.00	\$18,000.00
HVAC Plans	\$150.00 minimum	\$150.00 minimum
2,500 – 5,000 sq ft	\$200.00	\$200.00
5,001 – 10,000 sq ft	\$300.00	\$300.00
10,001 – 20,000 sq ft	\$400.00	\$400.00
20,001 – 30,000 sq ft	\$500.00	\$500.00
30,001 – 40,000 sq ft	\$800.00	\$800.00
40,001 – 50,000 sq ft	\$1,100.00	\$1,100.00
50,001 – 75,000 sq ft	\$1,400.00	\$1,400.00
75,001 – 100,000 sq ft	\$2,000.00	\$2,000.00
100,001 – 200,000 sq ft	\$2,600.00	\$2,600.00
200,001 – 300,000 sq ft	\$6,100.00	\$6,100.00
300,001 – 400,000 sq ft	\$8,800.00	\$8,800.00
400,001 – 500,000 sq ft	\$10,800.00	\$10,800.00
500,000 sq ft or more	\$12,100.00	\$12,100.00
Fire Alarm System Plans	\$30.00 minimum	\$30.00 minimum
2,500 – 5,000 sq ft	\$60.00	\$60.00
5,001 – 10,000 sq ft	\$100.00	\$100.00
10,001 – 20,000 sq ft	\$150.00	\$150.00
20,001 – 30,000 sq ft	\$200.00	\$200.00
30,001 – 40,000 sq ft	\$350.00	\$350.00
40,001 – 50,000 sq ft	\$500.00	\$500.00
50,001 – 75,000 sq ft	\$700.00	\$700.00
75,001 – 100,000 sq ft	\$1,000.00	\$1,000.00
100,001 – 200,000 sq ft	\$1,200.00	\$1,200.00
200,001 – 300,000 sq ft	\$3,000.00	\$3,000.00
300,001 – 400,000 sq ft	\$4,400.00	\$4,400.00
400,001 – 500,000 sq ft	\$5,600.00	\$5,600.00
500,000 sq ft or more	\$6,400.00	\$6,400.00
Fire Suppression System Plans	\$30.00 minimum	\$30.00 minimum

Building, Housing, and Zoning** - Fee Schedule

	2025 Fees	Proposed 2026
2,500 – 5,000 sq ft	\$60.00	\$60.00
5,001 – 10,000 sq ft	\$100.00	\$100.00
10,001 – 20,000 sq ft	\$150.00	\$150.00
20,001 – 30,000 sq ft	\$200.00	\$200.00
30,001 – 40,000 sq ft	\$350.00	\$350.00
40,001 – 50,000 sq ft	\$500.00	\$500.00
50,001 – 75,000 sq ft	\$700.00	\$700.00
75,001 – 100,000 sq ft	\$1,000.00	\$1,000.00
100,001 – 200,000 sq ft	\$1,200.00	\$1,200.00
200,001 – 300,000 sq ft	\$3,000.00	\$3,000.00
300,001 – 400,000 sq ft	\$4,400.00	\$4,400.00
400,001 – 500,000 sq ft	\$5,600.00	\$5,600.00
500,000 sq ft or more	\$6,400.00	\$6,400.00
Site Plans		
Complete Site Plan for an acre or less		\$600.00
Complete Site Plan for over an acre		\$800.00
New Construction, 75,000 sq ft or less		\$850.00
New Construction, over 75,000 sq ft		\$1,000.00
Additional acres of 10 acres		\$10.00/acres over 10 acres
Partial Site Plan		\$200.00
Amendment/Revision to an Approved Site Plan		\$200.00 each as needed
Structural Plans and Other Component Submittals, if submitted separately from the general building plans (e.g., structural plans, precast concrete, laminate wood, beams, cladding elements, and/or other facade features or other structural elements)		
Plan Review Fee, and	\$250.00/plan	\$250.00/plan
Additional Plan Entry Fee	\$100/plan	\$100/plan
Accessory Building	\$125.00	\$125.00
500 sq ft or less (flat fee)	(Plan Entry Fee Waived)	(Plan Entry Fee Waived)
Early Start (when issued by E-Plan Exam)		
Plan Review Fee for structures less than 2,500 sq ft	\$120.00	\$120.00
Plan Review Fee for all other structures	\$150.00	\$150.00
Plan Examination Extensions, when reviewing the extension of an approved plan	50% of the original plan review fee (\$3,000.00 maximum)	50% of the original plan review fee (\$3,000.00 maximum)
Resubmittals & Revisions to Approved Plans, when deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans. (Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.)	\$75.00	\$75.00
Submittal of Plans after Construction, where plans are submittal after construction a standard late submittal fee will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees, structural components and base fees applied to a project.	\$250.00/per review type	\$250.00/per review type

Building, Housing, and Zoning** - Fee Schedule

	2025 Fees	Proposed 2026
Expedited Priority Plan Review, when expediting the completion plan review in less than the normal processing time of when the plan is considered ready for review. (Within 5 business days of when we received Plans.)	200% of the fees specified in provisions	200% of the fees specified in provisions
Fees relating to the submittal of commercial building and heating and ventilation plans (new, addition, alteration) and		
1. New construction, additions, alterations, and parking lots fees are based on the prices above.		
2. New construction and additions are calculated based on the total gross floor area of the structure.		
3. A separate plan review fee is charged for each type of plan review.		
Determination of Area: The area of a floor is the area bounded by the exterior surface of the building walls or the		
New construction that is over 5,000 sq ft must go to E-Plan Exam for review. Remodeling over 10,000 sq ft		
INSPECTION FEES		
Residential and Institutional	\$0.13/sq ft1 or \$106.00 minimum	\$0.135/sq ft1 or \$120.00 minimum
Offices and Mercantile	\$0.11/sq ft1 or \$106.00 minimum	\$0.115/sq ft1 or \$120.00 minimum
Warehouses, Factories, and Building Shells	\$0.095/sq ft1 or \$106.00 minimum	\$0.095/sq ft1 or \$120.00 minimum
Reroofing and All Other Occupancies where the Square Footage CANNOT be Determined or \$103.00 minimum	\$10.00/\$1,000.00 valuation	\$10.00/\$1,000.00 valuation or 106.00 minimum (\$5,000.00 max)
Fire Alarm Systems, installations or additions/modifications to existing	\$0.03/sq ft1 or \$77.00 minimum	\$0.02/sq ft1 or \$85.00 minimum
Fire Suppression Systems, installations or additions/modifications to existing	\$0.03/sq ft1 or \$77.00 minimum	\$0.02/sq ft1 or \$85.00 minimum
HEATING, VENTILATING AND AIR CONDITIONING FEES		
HVAC	\$5.00/\$1,000.00 valuation or \$0.06/ sq ft1 or \$100.00 Minimum	\$5.00/\$1,000.00 valuation or \$0.06/ sq ft1 or \$103.00 Minimum
HVAC Unit Replacement		
1 unit (flat fee)	\$100.00	\$100.00
More than 1 unit	\$70.00/unit	\$70.00/unit
CERTIFICATE OF OCCUPANCY FEES		
Residential Units	\$17.00/unit	\$17.50/unit
Other Occupancy	\$40.00	\$41.00
SPECIAL FEES		
Land Use Permit (Zoning Certificate)	\$75.00	\$75.00
Early Start: Footings/Foundation, and Structural Framing (when issued by City of Wausau)	\$120.00	\$200.00
Razing: Commercial Structures	\$120.00	\$120.00
Parking Lot Permits (15.52.020)	\$80.00	\$0.00
Replacing and Repaving (when 25% or more is needing replacing/repaving)		\$80.00
New Parking Lot		\$100.00
Same Day or Reinspection Fee	\$79.50	\$79.50
Projects outside the City of Wausau limits (e.g. City of Schofield or Village of Rib Mountain)	10% of the permit fees or \$10.00 minimum	10% of the permit fees or \$15.00 minimum

Building, Housing, and Zoning** - Fee Schedule

	2025 Fees	Proposed 2026
Failure to Obtain Permit Prior to Commencement of Work. (Payment of any fees in this subsection, however, shall in no way relieve any person of the penalties that may be imposed for violation of this chapter.)	Triple Fees	Triple Fees
MISCELLANEOUS FEES		
APPLICATION & PUBLICATION FEES FOR BUILDING ADVISORY BOARD (CLASS 1 NOTICE) (15.04.080)	\$225.00	\$225.00
APPLICATION & PUBLICATION FEES (WMC CHAPTERS 23.10.13, 23.10.10.31, 23.10.32)		
Zoning Board of Appeals: Variances, Appeals Plan Commission	\$225.00	\$225.00
Amendments, Conditional Uses, PUD Petitions	\$425.00	\$450.00
SIP Petitions		\$200.00
Special Meeting Requested	\$550.00	\$600.00
Central Business District (Downtown) Obstruction Permit	\$20.00	\$30.00
FENCES (RESIDENTIAL & COMMERCIAL)	\$55.00	\$55.00
FENCES		
Residential		\$55.00
Commercial		\$100.00
HOME OCCUPATION	\$20.00	\$20.00
MOVING BUILDING OVER PUBLIC WAYS (15.40.010)		
Garages	\$50.00	\$50.00
Houses or Other Buildings	\$215.00	\$215.00
PARKLAND DEDICATION FEES (WMC CHAPTER 21.16)		
SR-2, SR-3, SR-5, and SR-7 Districts	\$425/lot	\$425/lot
DR-8, TF- 0, and TF- 2 Districts	\$530/lot	\$530/lot
MRL- 2, MRM-20, and MRH-50 Districts	\$225/lot	\$225/lot
Planned and Unified Developments		
Single-Family unit	\$425/single unit	\$425/single unit
Duplex Unit	\$530/duplex unit	\$530/duplex unit
Apartment Unit	\$225/apartment unit	\$225/apartment unit
Additional Residential Building Lots Created by Replat or Certified Survey	\$430/additional lot	\$425/additional lot
PLAT REVIEW FEES (WMC CHAPTER 21)		
Preliminary Plat Fee	\$150.00 + \$25.00/lot	\$150.00 + \$25.00/lot
Final Plat Fee	\$100.00 + \$10.00/lot	\$100.00 + \$10.00/lot
Condominium Plat Fee	\$100.00 + \$25.00/lot	\$100.00 + \$25.00/lot
CERTIFIED SURVEY MAP REVIEW		
Standard CSM	\$110.00	\$110.00
Extraterritorial Reviews	\$80.00	\$80.00
Standard and Extraterritorial CSM		\$150.00
Includes Street Dedication		\$200.00
PORTABLE STORAGE CONTAINERS (23.03.30)	\$55.00/90 days	\$55.00/90 days
RESUBMITTAL FEE		
Revised Plans that require new permits	\$100.00 + Plan Review	\$100.00 + Plan Review
SIGNS (15.48.050)		
-Business Signs	\$1.25/sq ft of gross area ¹ or \$42.00 minimum	
Business Signs		

Building, Housing, and Zoning** - Fee Schedule

	2025 Fees	Proposed 2026
Freestanding (e.g. Monument, Dual-Post, Pylon)		\$1.25/sq ft of gross area or \$100.00 minimum
On-Building, Pedestrian, Daily Notice, and Others (e.g. Wall, Awning, Canopy, Marquee, Projecting, Blade, Suspended, Menu, Sandwich Board, Bulletin Board, Order Board)		\$1.25/sq ft of gross area or \$50.00 minimum
-Advertising Signs	\$1.50/sq ft of gross area 1 or \$65.00 minimum	
-Temporary Signs (monthly fee)	\$1.25/sq ft of gross area 1 or \$42.00 minimum	
Temporary Signs (monthly fee) No fee is required, but sign to be on building no more than 30 days, 4 times per year.		
All fees for signage are charged per sign. Where signs have two or more faces, the permit fee shall be computed on each face of such sign.		
SPECIAL INSPECTIONS FEES		
(E.g., Community-based residential facilities, taverns, day care centers, massage establishments, inspection for new tenant/change of tenant for certificate of occupancy, etc.)	\$175.00	\$200.00
STORMWATER MANAGEMENT (WMC CHAPTER 15.56)		
	Established by Resolution	Established by Resolution
STREET PRIVILEGE PERMITS (12.44.050)	\$77.50	\$77.50
SWIMMING POOLS (19.32.020)	\$60.00	\$60.00
ZONING RELATED		
(E.g., Zoning Verification Letters, Combine Parcel Requests, Building Code Compliance Letters, Address Change Requests, and Other Forms Requiring Zoning Review, etc.)		
Residential	\$40.00	\$50.00/parcel
Commercial	\$75.00	\$150/parcel
HOUSING CODE (TITLE 16)		
REINSPECTION FEE (16.04.025)	\$65.00	\$65.00
RENT ABATEMENT APPLICATION FEE, FOR AUTHORIZATION OF (16.04.037(D))	\$25.00	\$25.00
RESIDENTIAL RENTAL REGISTRATION (16.04.030)		
RENTAL REGISTRATION FEE (PER BUILDING)	\$10.00	\$10.00
RESIDENTIAL RENTAL LICENSE INSPECTION FEES		
First Inspection	No Charge	No Charge
Second Inspection	No Charge, if corrected \$65.00, if NOT corrected	No Charge, if corrected \$65.00, if NOT corrected
Missed Inspection Appointments/Failure to Allow Access	\$35.00	\$35.00

Notes:

** In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical, or plumbing work.

Building, Housing, and Zoning** - Fee Schedule

2025 Fees	Proposed 2026
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1 In determining the square footage of a project, the square footage of all basements, attached garages or carports, and roofed over decks or porches shall be included.

City of Wausau - Electrical** - Fee Schedule

	2025 Fees	Proposed 2026
ONE- & TWO-FAMILY:		
INSPECTION FEES		
New 1- and 2-Family Dwellings"	\$0.11/sq ft1	\$0.115/sq ft1
Additions, Alterations, and/or Rewiring of Existing to 1- and 2-family dwellings (including garages)"	\$0.14/sq ft1 or \$80.00 minimum	\$0.14/sq ft1 or \$80.00 minimum
Attached or Detached Garages	\$0.075/sq ft1	\$0.080/sq ft1
New Service or Upgraded Service 1- and 2-Family Dwellings	\$80.00	\$105.00
	\$10.00/\$1,000.00 valuation or \$80.00 minimum	\$10.00/\$1,000.00 valuation or \$80.00 minimum
All other new, additions, alterations, rewiring where square footage CANNOT be determined	\$80.00 minimum	\$80.00 minimum
COMMERCIAL, INDUSTRIAL, & MULTI-FAMILY:		
INSPECTION FEES		
New Construction of Apartments (3-Family and more), Row Housing, and Multi-Family Dwellings (or additions thereto)	\$0.088/sq ft1	\$0.115/sq ft
New Construction of Local Business, Institutional, and Office Buildings (or additions thereto)	\$0.098/sq ft1	\$0.105/sq ft
New Construction of Manufacturing and Industrial Buildings (or additions thereto)	\$0.072/sq ft1	\$0.078/sq ft
New Construction of Warehouses (or additions thereto)	\$0.062/sq ft1	\$0.067/sq ft
	\$10.00/\$1,000.00 valuation or \$80.00 minimum	\$10.00/\$1,000.00 valuation or \$80.00 minimum
All other new, additions, alterations, rewiring where square footage CANNOT be determined	\$80.00 minimum	\$80.00 minimum
Electric Sign Wiring (any size)	Removing; Included in Sign Permit Fee	Removing; Included in Sign Permit Fee
Temporary Service ONLY for Industrial, Commercial, and Multi-Family Structures		\$90.00
Service Changes for Industrial, Commercial, and Multi-Family Structures		
200 Amps, one meter	\$87.00	\$105.00
400 Amps, one meter	\$104.00	\$110.00
600 Amps, one meter	\$122.50	\$122.50
800 Amps, one meter	\$138.00	\$138.00
1,000 Amps and Over, one meter	\$155.50	\$155.50
Additional meters	\$12/meter	\$12/meter
PV (Photovoltaic) Systems		
Residential	\$220.00	\$220.00
Commercial, 7 1/2 KW or less	\$240.00	\$300.00
Commercial, more than 7 1/2 KW	\$350.00	\$500.00
Lighting / Emergency Lighting		
Testing Fee	\$150.00	\$175.00
ALL:		
SPECIAL FEES		
Special Inspections other than the ones listed above	\$80.00	\$80.00

City of Wausau - Electrical** - Fee Schedule

	2025 Fees	Proposed 2026
Administrative Fee (application not completed/additional review required)	\$10% of Permit Fee or \$30.00 minimum	\$10% of Permit Fee or \$30.00 minimum
Minimum Permit Fee		
1- and 2-Family Dwellings	\$80.00	\$80.00
Commercial, Industrial, and Multi-Family Dwellings	\$90.00	\$90.00
Same Day or Re-Inspection Fee	\$79.50	\$80.00
Projects outside the City of Wausau limits (e.g. City of Schofield or Village of Rib Mountain)	10% of the permit fees or \$10.00 minimum	10% of the permit fees or \$15.00 minimum
Failure to Obtain Permit prior to Commencement of Work. (Payment of any fee in this subsection shall in no way relieve any person of the penalties that may be imposed for violation of this chapter.)"	Triple Fees	Triple Fees

Notes:

*Projects outside the City of Wausau limits will be assessed a 10% surcharge for all fees or a minimum of \$15.00

**Electrical fees shall be paid under Chapter 18.05.07, respectively.

1 In determining the square footage of a project, the square footage of all basements, attached garages or carports, and roofed over decks or porches shall be included.

Plumbing** - Fee Schedule

	2025 Fees	Proposed 2026
ONE- & TWO- FAMILY:		
PLAN REVIEW FEES		
Drainage Review Plans for New Construction & Additions		
1-Family Dwelling		\$67.00
2-Family Dwelling		\$85.00
A plan entry fee is charged with each submittal of plans in addition to the plan review & inspection fees.	\$100.00	\$100.00
PLAN REVIEW FEES		
Plumbing Plans for New Construction & Addi-ons	\$300.00 minimum	\$300.00 minimum
3,001 – 4,000 sq ft	\$400.00	\$400.00
4,001 – 5,000 sq ft	\$550.00	\$550.00
5,001 – 6,000 sq ft	\$650.00	\$650.00
6,001 – 7,500 sq ft	\$700.00	\$700.00
7,501 – 10,000 sq ft	\$850.00	\$850.00
10,001 – 15,000 sq ft	\$900.00	\$900.00
15,001 – 20,000 sq ft	\$950.00	\$950.00
20,001 – 30,000 sq ft	\$1,100.00	\$1,100.00
30,001 – 40,000 sq ft	\$1,250.00	\$1,250.00
40,001 – 50,000 sq ft	\$1,550.00	\$1,550.00
50,001 – 75,000 sq ft	\$2,100.00	\$2,100.00
Over 75,000 sq ft +	\$2,500.00 + \$0.0072/per addi3onal sq ft over 75,000 sq ft	\$2,500.00 + \$0.0072/per addi3onal sq ft over 75,000 sq ft
Plumbing Plan for Altera-on & Remodeling	\$200.00 minimum	\$200.00 minimum
10 – 25 Fixtures	\$300.00	\$300.00
26 – 35 Fixtures	\$450.00	\$450.00
36 – 50 Fixtures	\$550.00	\$550.00
51 – 75 Fixtures	\$800.00	\$800.00
76 – 100 Fixtures	\$900.00	\$900.00
101 – 125 Fixtures	\$1,050.00	\$1,050.00
126 – 150 Fixtures	\$1,150.00	\$1,150.00
151 or more Fixtures	\$1,150.00 + \$160.00/per additional 25 fixtures beyond 150 fixtures	\$1,150.00 + \$160.00/per additional 25 fixtures beyond 150 fixtures
Resubmittals & Revisions to Approved Plans, when deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans. (Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.)	\$120.00	\$120.00
Submittal of Plans after Construction, where plans are submitted after construction a standard late submittal fee will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees, structural components and base fees applied to a project.	\$250.00/per review type	\$250.00/per review type

Plumbing** - Fee Schedule

	2025 Fees	Proposed 2026
Expedited Priority Plan Review, when expediting the completion plan review in less than the normal processing time of when the plan is considered ready for review. (Within 5 business days of when we received Plans.)	200% of the fees specified in provisions	200% of the fees specified in provisions

Fees relating to the submittal of commercial plumbing (new construction and addition) are computed based on the total gross of each floor area of each building, or area of addition.

1. New construction, alterations and remodeling fees are based on the prices above.
2. The new construction fee is calculated based on square footage of the area constructed.
3. Alterations and remodeling fee is based on the number of plumbing fixtures.

Determination of Area: The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.

ALL

INSPECTION FEES

New or Reconstructed Water Service or Private Water Main (From Curb Stop, 2 inch or less)

Each 100 feet or fraction thereof.	\$53.00/~100 M	\$55.00/~100 M
For each additional inch in diameter	\$10.30/additional inch	\$10.30/additional inch

New or Reconstructed Sanitary Building Sewer or Private Sewer Main or Building/Area Storm Sewer Extension (From main, curb or lot line, any size)

Each 100 feet or fraction thereof.	\$53.00/~100 M	\$55.00/~100 M
Catch Basin	\$11.00	\$50.00
Manhole	\$11.00	\$50.00
Retention/Infiltration Area	\$25.00/2,000 sq ft	\$25.00/2,000 sq ft

For each fixture or fixture connection

1- and 2-Family Dwelling	\$11.00/fixture	\$11.00/fixture
Commercial Building	\$11.00/fixture	\$11.00/fixture

Plumbing** - Fee Schedule

	2025 Fees	Proposed 2026
<p>Fixtures, appliances and appurtenances shall include but not be limited to: bar connections, bathtubs, buried lawn sprinklers, catch basins, CCC assembly, dental cuspidors, dishwashers, disposals, drain tile receivers, drink dispensers, drinking fountains, fire protection installation, floor drains, footing or subsoil drain discharge points, garbage grinders, grease and oil separators, ice cube machines, inside roof drains, laundry tubs, mobile home connections, private sewage disposal, pumps and ejectors, service sinks, shower stalls, sinks, site drains, soda fountains, sumps, swimming pools, urinals, wash basins, water closets, all types water conditioning units, all types water heaters, water or waste connection to any appliance, water or waste connection to machines, water wells and injection equipment, water-cooled air conditioners and connections, water-cooled motor connections, water-cooled refrigerators, and yard drains.</p>		
New or Reconstructed Water Distribution Piping (Any size)		
Each 100 M or fraction thereof.	\$15.50/~50 M	\$15.50/~50 ft
New or Reconstructed Building Drain, Soil Waste, Vent Piping, or Downspouts (Any size)		
Each 100 M or fraction thereof.	\$15.50/~50 M	\$15.50/~50 ft
Water Distribution and Drain Piping for Manufacturing Processes		
Each 100 M or fraction thereof.	\$15.50/~50 M	\$15.50/~50 ft
Private Sewage Disposal System	\$50.00	\$50.00
Clear Water Pit & Pump	\$50.00	\$50.00
Swimming Pool	\$60.00	\$60.00
Private Water Well (5-Year Permit issued by Wausau Water Works)	\$100.00	\$100.00
To Abandon Water or Sewer Systems when Wrecking or Moving a Building	\$70.00	\$70.00
To Abandon a Private Well and/or Septic System	\$70.00	\$70.00
SPECIAL FEES		
Administrative Fee (application not completed/additional review required)	\$10% of Permit Fee or \$30 minimum	\$10% of Permit Fee or \$30 minimum
Minimum Permit Fee		
Projects requiring only 1 inspection	\$65.00	\$67.00
Projects requiring more than 1 inspection	\$82.00	\$85.00
Same Day or Re-Inspection Fee	\$79.50	\$80.00
Early Start Exterior Plumbing (when issued by City of Wausau municipality)		\$200.00
Projects outside the City of Wausau limits (e.g. City of Schofield or Village of Rib Mountain)	10% of the permit fees or \$10.00 minimum	10% of the permit fees or \$15.00 minimum
Failure to Obtain Permit prior to Commencement of Work, starting work without State Approved Plans (Payment of any fee in this subsection shall in no way relieve any person of the penalties that may be imposed for violation of this chapter.)	Triple Fees	Triple Fees

Plumbing** - Fee Schedule

	2025 Fees	Proposed 2026
Excava-on Permit Fee	\$70.00	\$70.00

Notes:

**Plumbing fees shall be paid under Chapter 19.12.030, respectively.

RESOLUTION OF THE FINANCE COMMITTEE

Authorizing the Modification of Fees to the City of Wausau Fees and Licenses Schedule Adopted Pursuant to Wausau Municipal Code §3.40.010(a) (2025 Comprehensive Fee Schedule).

Committee Action: Approved

Fiscal Impact: The fiscal impact will depend on the amount of activity.

File Number: 25-1109

Date Introduced: November 11, 2025

RESOLUTION

WHEREAS, the City of Wausau has adopted a comprehensive Fees and License Schedule at W.M.C. §3.40.010; and

WHEREAS, city departments have reviewed and recommended fee changes for 2026 and

WHEREAS, the Finance Committee has reviewed proposed changes to the schedule for the comprehensive fee schedule as outlined in the attached Exhibit and incorporates these as part of the City of Wausau Fees and Licenses Schedule.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau, that the fees outlined in the attached Exhibit are hereby adopted and incorporated into the City of Wausau Fees and Licenses Schedule adopted pursuant to W.M.C. §3.40.010.

Approved:

Doug Diny, Mayor